



**Economic Development Advisory Committee (EDAC)
MEETING MINUTES**

DATE: Thursday, October 12, 2023
TIME: 3:00 pm – 5:00 pm
LOCATION: Room 214, Government Center

COMMITTEE MEMBERS: ✓ Denise Stillwell, Secretary – SCOEDD
 ✓ Brienne Humphrey – at-Large
 ✓ Jonathan Teichert – City of Klamath Falls
 □ Heather Harter, Chair – Chamber of Commerce
 ✓ William Wiessmeyer – at-Large
 □ Lacey Jarrell – at-Large
 ✓ Andrew Stork - KCEDA

KLAMATH COUNTY FINANCE: ✓ Natalie Parker – Grant Manager
 ✓ Nicole Claybaugh – Grant Project Coordinator

- I. Call to Order
 - Meeting called to order at 3:01 pm.

- II. Agenda
 1. Minutes – Approve minutes from prior meeting; minutes stand approved

 2. Introduction of members of the EDAC – ByLaws; Nominate committee seats – Chair / Vice Chair / Secretary; Updated Policy on Advisory Boards
 - Roll Call and Introductions: Brian Wiessmeyer, Jonathan Teichert, Bri Humphrey, Andrew Stork, Denise Stilwell; Natalie Parker and Nicole Claybaugh Klamath County.
 - Discussion about ByLaws and concerns/questions for an out of cycle Economic Development Committee meeting.

 3. BOCC Funding Allocation to Fall Cycle - Board is agreeable with doing the two-tier recommendation for ED committee, first one at 75k and the second at 100k.
 - Natalie discussed the funding amounts for the committee’s recommendation
 - Nicole presented prior applicants and their final reports.

i) 2021 Grant Recipients:

Viowiess Co Inc – 3D Printed Insulative Panel Implementation

- Grant Award \$21,164.00; Expended \$21,164.00
- Funds requested for hiring part-time 3D Print Technician, Einscan HX 3D Scanner, raw materials for 3rd party payroll services
- \$12,000 Purchased a filament extrusion system
- \$4,300.00 Stipends for interns
- \$18,000 Purchased Hyster H180 forklift; County Commissioners allowed modification/amendment of scope of project
- Unable to find a 3D Print Technician to fill position; worked with KCC and OIT for internship opportunities for STEM students

Klamath Youth Baseball and Softball – Save Our Stadium

- Grant Award \$28,836; Requested \$30,000; Expended \$20,700 (remaining \$8,136 back to Economic Development Fund)
- Funds requested for renovations to Kiger Stadium
- No final report completed
- \$20,700 Painting completed to exterior of the stadium and ticket booth
- Organization made aware that they did not adhere to grant program compliance and must wait 2 cycles to apply for future funding

ii) 2022 Grant Recipients:

Bliss Yoga and Wellness – Float Spa

- Grant Award \$15,150; Requested \$30,000
- Funds requested for professional services,\$7,195, float room, \$14,257, infrared sauna, \$8,584
- Purchased professional services, \$5,626, infrared sauna, \$8,349, float tank, \$4,000
- Completed apprenticeship training program

Klamath Grown – Online Market

- Grant Award \$10,000
- Support online market operation; personnel costs, online sales platform fees, product liability insurance
- Grant funds created 2 part-time positions, increased online presence
- Online sales software, \$1,920, insurance, \$1,528.93, personnel \$6,551.07

High Caliber Spirits – Distillery

- Grant Award \$24,850
- Phase 1A purchase and develop site and building, \$9,850, materials/time/labor construction, \$15,000
- Materials, \$9,420.49, Distillation System, \$1,919.86, time and labor, \$5,000.00
- Extension awarded by BOCC to allow time for completion; new deadline May 15, 2024.

4. Fall 2023 Economic Development Grant Applicants

- 20 applications this cycle; largest applicant pool thus far.
 - Request of \$578,755.38
- a. Basin Fertilizer & Chemical Co. \$30,000.00
Committee discussed not recommending funding; eligible for business loans
 - b. Bentley Physical Therapy \$29,943.00
Committee discussed recommending partial funding; outlying area need
 - c. Bliss Yoga & Wellness LLC \$15,000.00
Committee discussed not recommending funding; funding in previous cycle successful
 - d. Aarstad Holdings LLC, G. G. Roastery \$25,000.00
Committee discussed not recommending funding; priority for applicant?
 - e. Damascus LLC \$24,000.00
Committee discussed not recommending funding; price per sq.ft was very high
 - f. Blonde Pineapple \$30,000.00
Committee discussed recommending partial funding; growth for downtown
 - g. Gilchrist Forest Products \$30,000.00
Committee recommended alternative funding source, East Cascade Works
“Employee Advancement Training Grants” email: ECWorks.RFP@ecworks.org
 - h. Klamath Advocacy Center \$30,000.00
Committee discussed not recommending funding; potential SCOEDD grant recipient
 - i. Klamath Basin Home Builders Assn \$20,000.00
Committee discussed not recommending funding; City of Klamath Falls and Klamath County made donations out of cycle in previous requests.
 - j. Klamath Beer Garden \$30,000.00
Committee discussed recommending partial funding; City involvement, growth for another area of Klamath Falls, discussion about tap houses in general.
 - k. Klamath Ice Sports \$30,000.00
Committee discussed recommending partial funding as the final push for project completion, discussed other funding donations and sources.
 - l. Klamath KID Center \$30,000.00
Committee discussed not recommending funding; discussed that applicant was recipient of larger Kl. Co. ARPA grant for project
 - m. Mermaid Garden Café \$10,000.00

Committee discussed not recommending funding; discussed need for breakfast options in downtown area.

- n. Nana’s Tea Room \$13,812.38
Committee discussed recommending partial funding; small grant award to see how applicant uses funding
- o. Rocking 4R Water LLC \$100,000.00
Committee discussed not recommending funding; committee scored low
- p. Skyline Brewing Co \$30,000.00
Committee discussed recommending partial funding; growth for downtown area
- q. JS Marcomm Inc SmithBates \$30,000.00
Committee discussed recommending partial funding; small business loan discussion
- r. Tater Tots Pediatric Therapy \$11,000.00
Committee discussed not recommending funding; alternative funding options for healthcare business
- s. The Aerie Retreat Center \$30,000.00
Committee discussed not recommending funding; back and forth discussion on funding or no funding, future growth, etc.
- t. Valhalla Serenity Homestead LLC \$30,000.00
Committee discussed recommending partial funding; outlying area bonus points on score sheets impact.

5. Other Business – possible off-cycle meeting to discuss committee changes or ByLaw recommendations.

- Natalie Parker to email committee in January to review ByLaws, grant application, and score sheet for potential recommendations for modifications and changes.

III. Adjourn – meeting adjourned at 4:58 p.m

Friday, October 13, 2023 9 am

- Klamath County internal meeting.
Grant Manager discussed committee meeting on 10/12/2023 with Finance Director. Committee recommended funding not based on committee score rankings. Recommendations were reflected in the committee discussion rather than score sheets. Finance Director stated the need for Klamath County documentation based on Public Meeting Law.
 - Committee needs to reconvene for public meeting to discuss funding recommendations for the Commissioners; with scores from the committee discussion reflected and submitted with updated score sheets for Klamath County documentation purposes.