



Board of Commissioners' ***** Meeting
Date ~ Time ~ Room

9/28/2021 - Minutes

1. Call To Order & Those Present

Meeting called to order at 10:04am

Present: Commissioner Derrick DeGroot and Kelly Minty Morris, Natalie Parker-Grant Administrator, Michelle Carpenter-Assistant Finance Director, Vickie Noel (via Zoom)- Finance Director

2. Approve Minutes From Last Meeting

Minutes from previous meeting approved.

3. Applications For ARPA Funding

Natalie introduced herself and then presented the press release for the BoCC consideration, since it was not attached to the agenda. Commissioner DeGroot stated he was fine with Commissioner Morris reviewing and releasing the press release without input from himself.

Natalie presented the two Excel spreadsheets and the two letters to send to applicants. The first spreadsheet details the eligible applicants that the ARPA Committee selected. The second spreadsheet details the projects that may be eligible under the Revenue Loss Category. Regarding the letters, one is a draft of the denial letter to send to applicants whose projects were denied funding. The other is a draft of the Letter of Award to send to applicants who were awarded funding.

Commissioner DeGroot stated that an estimated 5.8 million was approved between both spreadsheets that were considered eligible by the Finance Department. Natalie said, that a couple of them may not be eligible, but she was researching that to be sure.

Commissioner DeGroot proposed that finance evaluate the applications that are 100% following the guidance and rank the applications from those down to the ones that may not meet 100%. The projects with close to 100% should be funded through the ARPA process and the others should be funded through the 4 million + Revenue Loss Category. Finally award through the 1.5 million State Fiscal Recovery Funding the KCEDA Lake Ewauna project and the KCC child care project. It will minimize our exposure to a potential audit. The revenue losses would also include the funds that were awarded to KCEDA prior to the ARPA Committee meetings. After some more discussion it was generally agreed upon.

Commissioner DeGroot asked how much would be left after this round of disbursement (including the amounts that are going to some county departments) and Vickie responded about \$500,000.

4. ARPA Funds - Departmental Requests

IT is asking to purchase a laptop using ARPA funds for Conference Room 219. The motion was made and 2nd to purchase a laptop for room 219. Motion was approved.

Finance would like to pay for 50% of the Grant Administrator's position using ARPA funds. The motion was made and 2nd to pay for 50% of the Grant Administrator's position using ARPA funds. Commissioner Morris asked how much in administration costs the ARPA Grant can be covered. She thought it was 5%. Michelle stated that she thought it was up to 10%. Given that amount it more than covers the Grant Administrator's position. Vickie stated that Finance would be reviewing how much time is actually spent on ARPA to make sure that 50% is an accurate assessment.

5. Coronavirus State Fiscal Recovery Fund Funding Request Form

Prior to this meeting there were questions about how many projects were allowed to be funded through the State Fiscal Recovery Fund, and if multiple projects are allowed if filling in just one form suffices or if a form would have to be filled out for each project.

Commissioner DeGroot suggests selecting only projects that would qualify under the criteria for this particular Fund from the pool of awarded applicants for the ARPA fund.

Commissioner Morris mentioned making sure we meet the spirit of what the Senator wanted.

Everyone agreed about how to spend project dollars using this Funding selecting the KCEDA Lake Ewauna Project and the KCC Child care project.

6. Funding Requests

Blue Zones is requesting funding of \$75,000 at \$25,000 per year for 3 years.

Commissioner Morris would like to continue to support this but doesn't know where the money would come from. It was suggested that it come from General Fund Non-Departmental. The motion was made to fund Blue Zones at \$25,000 per year for 3 years with funding to come from General Fund Non-Departmental. Motion was 2nded and approved.

7. House Bill 2174

The Commissioners all were familiar with House Bill 2174, so discussion primarily centered around if anyone had talked to County Counsel Marc Henderson and Department Head Jeremy Morris. Neither Vickie nor Commissioner DeGroot had. Commissioner DeGroot requested that Vickie talk to them about the legalities surrounding turning the Road Fund into a Road District and about what it would entail to do so.

8. Other County Business

Commissioner DeGroot brought up 2 items for Other County Business.

First item was that the Oregon Timber County Coalition was doing well. Klamath County is a part of the coalition and paid \$15,000 in FY 20-21 to them. 3 counties have joined in the last year, Linn, Marion, and Coos. Despite that the dues for FY 21-22 for Klamath County will be \$15,000 and is suggested to pay from General Fund Non-Departmental like it was last year.

The second item was that up to this point Douglas County has been the clearing house for this. The coalition board is fine with another county taking over this process and Commissioner DeGroot stated he'd like Klamath County to take it over. Commissioner Morris asked what that would entail. Commissioner DeGroot said Klamath County would invoice member counties for their annual dues and disburse funds on a monthly basis. He asked Vickie if she is good with that and Vickie responded that she was. Commissioner DeGroot said that the contract would still need to go through the regular process.

9. Adjournment

Meeting adjourned at 10:37am.

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org