



Board of Commissioners' Administrative Meeting August 10, 2021 ~ 1:00pm ~ Room 214

8/10/2021 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [Www.klamathcounty.org](http://www.klamathcounty.org)

2. Call To Order & Those Present

Commissioner Boyd, Commissioner Morris, Commissioner DeGroot; Haley Huffman / Admin Staff; Amanda Van Riper / Human Resources; Chris Kaber / Sheriff; Rick Vaughn / Tax Collector, Property Sales; Erik Nobel / Planning; Vickie Noel / Finance; Joe Wall, Scott Souders / City of Klamath Falls; Andrew Stork / KCEDA.

3. Approve Minutes From Last Meeting

Approved.

4. Amanda Van Riper - Human Resources

1. Department Request – Sheriff's Office

Amanda Van Riper and Chris Kaber address the Board. Commissioner Morris motions. Commissioner DeGroot seconds. Unanimous vote.
Approved.

2. Sheriff's Office Restructure

Commissioner DeGroot said, I thought we were going to put this on Finance. Commissioner Morris said, last week we were going to hold it to this week as Commissioner Boyd wasn't here last week. Sheriff Kaber addresses the Board to explain his proposed restructure. He said, my ultimate goal is to provide 24 hour coverage in the county and provide enough deputies to handle calls for service and take on things we are not able to do as much of, patrolling and taking care of people in the outer areas. The lieutenants and I put together a reorganization plan which starts with another level of administration.

Commissioner Morris asks, I thought the comp & class thought they were good? Ms. Van Riper said, they were good according to option B but they saw option A. Sheriff Kaber said, that comp & class may not have considered our reorganization plan and not have placed the Captains in the right spot. We have a yearly salary savings which I believe would cover it. Traditionally we've

had \$200,000-\$400,000 savings in personnel costs each year so if we backfill these positions in accordance with the salary savings we won't be that impacted. Commissioner Boyd said, I'm in favor of the Captains. Commissioner Morris said, I also support the promotion of the Lt. Bryson and Lt. Swan to Captain. Commissioner Morris motions to approve the Sheriff to explore reorganization further and today to promote Lt. Bryson and Lt. Swan as outlined in the memo. Commissioner Boyd seconds. Commissioner DeGroot said, I'd like the opportunity to meet with Finance and review the budget impacts. Sheriff Kaber further explains the memo and that it is not just promoting the lieutenants to captain. Commissioner Morris said, the piece I was referring to today is the fiscal impact of \$15,424.89. Commissioner Boyd said, I think we need to take a little time to digest this. Commissioner DeGroot said, I'm not prepared to vote on this today. Commissioner Boyd said, I'd like to wait until the Finance meeting. Commissioner Morris withdraws the motion.

3. Review And Approve Memo To 737 Employees

Amanda Van Riper addresses the Board. Commissioner DeGroot motions to approve and sign the letter and send it out to all 737 employees. Ms. Van Riper said, it would have to go to all County employees. Commissioner DeGroot amends the motion to send it out to all County employees. Commissioner Morris seconds. Unanimous vote. Approved.

4. Finish Up Comp & Class

Amanda Van Riper addresses the Board. Sheriff Kaber explains his concerns with some of his staff not being included and that it could effect another bargaining union. Commissioner DeGroot motions to approve the memo removing the KCPOA positions. Commissioner Morris seconds. The Board would like Ms. Van Riper to redraft the memo and then have the Board sign it. Unanimous vote. Approved. Commissioner Morris asks Ms. Van Riper to get the draft "wrap up" memo to the Board.

5. Erik Nobel - Planning

1. Update To Goal 9 Employment Land Inventory

Erik Nobel addresses the Board to explain Goal 9. One of the policies in the Goal states we update the study and we have not done that. It is overdue for a re-bond of it. I wanted to look at re-doing it and look at the lands more closely. We also never finished identifying where large site industrial should be placed. The idea would be to bring in developers from the area and ask what industries are likely to come to Klamath and what are their land needs.

2. Update To Goal 10 Residential Land Inventory

Mr. Nobel said, the other part of it is to redo our Goal 10 which is the residential part of it. We would work with the City on both Goal 9 and 10. We

need to start identifying how we can get people into affordable homes.

3. What Mass Annexation Would Mean To The Community

Mr. Nobel said, lastly what does it mean to our community to annex. What if the City of Klamath Falls went out to the Urban Growth Boundary lines. What would it mean for roads and maintenance? How would it change law enforcement? How would the ward maps be redistributed? He said, I don't think anyone has ever done that. I know Jeff Ball did a pitch 25 years ago but there was never any third party study done. Commissioner Morris said, I like the idea for sure of looking at Goal 9 and 10. I don't think it's perhaps this Board's responsibility to study the annexation question. I think it makes more sense to be taken up by the City or be citizen driven. Commissioner DeGroot said, I think Goals 9 and 10 are a no-brainer. We know we keep running into roadblocks when it comes to development. Taking a good hard look to identify them and plan to address them is invaluable. On annexation, I'm not opposed to information. I think understanding it and what the impacts might be would be good for folks to have and then it's up to the citizens. Commissioner Boyd said, I support 9 and 10. On annexation, I think one of the things leaders do is lead and I'm in favor of working with the City, if the City wanted to fund an annexation study with the cooperation of the County. Commissioner Morris said, I don't support the County participating in annexation. Commissioner DeGroot said, I could be convinced on the annexation and I do like that it would be done in cooperation with the City. I'd like to bring that piece back separately once we have an idea on costs and I'd like to work with Erik on Goal 9 and 10 separately. Commissioner Boyd said, I'm fine with that. Mr. Nobel said there is a grant opportunity through DLCD.

6. Rick Vaughn - Tax Collector/Property Manager

1. Foothills RFP

Rick Vaughn addresses the Board and presents them with a list of proposals. There were two proposals submitted. The review committee would like to schedule interviews with the Board and the parties who submitted proposals. Commissioner DeGroot said, I really value the folks that have worked on this and would like to make sure they are involved and we get their feedback. I like the opportunity to do interviews. Commissioner Boyd said, I'd like to interview these people with our partners that have been involved. I want to move on the process this has already taken a long time. Commissioner Morris said, there's consensus around scheduling the interviews with the candidates. Scott Souders said, Rick and the team at KCEDA gave a one page bulleted list of key elements on page 5 and I don't think all of those key elements were answered by either of the two proposals. I would suggest using that sheet as your guiding principles as you review them and then we remind the applicants to use them as their guiding principles when they prepare for the interviews. Andrew Stork reiterated Mr. Souders' comments. Joe Wall said, what we have is a vision document and part of the question is how involved Klamath County wants to be with the proposer, what you like and what you don't with the development of the subdivision. Commissioner Boyd said, I don't

want to be involved at all. Mr. Souders discusses making sure the proposer has not only the right vision for the property but the means to make the vision possible. Commissioner DeGroot suggested having staff send out a letter to each proposer listing what is missing from their proposal. Commissioner Boyd said, KCEDA should send the letter. Commissioner DeGroot agreed. Mr. Souders said, if the three of you review them and find one, we don't have to do an interview process. Mr. Vaughn said, I believe we made the interview optional. Commissioner Morris said, why don't we all review these and then come back and say if we want to interview one or both or not. Commissioner DeGroot said, works for me.

7. Vickie Noel - Finance

1. ARP Funding - Lost Revenue

Vickie Noel addresses the Board. She said, I completed the lost revenue calculation and we are eligible for \$4,436,000 of the ARP funds in revenue losses. The funds would be County wide. Commissioner DeGroot said, if we use those dollars where would they go? Ms. Noel explains, there are certain uses. The Board discusses allocating additional dollars to the committee. Commissioner DeGroot said, I don't want to discuss this further without Commissioner Morris.

8. BOCC

1. ARP Committee Applicant Deliberations

Commissioner Morris motions to appoint Ryan McNiven to the ARP Committee. Commissioner Boyd seconds. Commissioner Morris and Commissioner Boyd vote in favor. Commissioner DeGroot recused himself. Approved.

2. Authorized Contact For Downtown Association Membership

Commissioner Morris said, the Downtown Association membership that we approved last week comes with, if we'd like to, to have someone on the Board to vote. The Board agreed by consensus to not participate on the Downtown Association Board.

3. Letter To Governor Re: Schools/Masks

Commissioner Morris motions to sign the letter. Commissioner DeGroot seconds. Unanimous vote. Approved.

9. Other County Business

Wolf Relist Amicus Brief - Commissioner Boyd explains and said some funding may be required from the County. The Board agreed that Commissioner Boyd would discuss this with County Counsel and have it put on the next County Counsel agenda for the full Board to review.

Housing Project - The Board agreed to have SCOEDD get the documents in front of the Board.

10. Adjournment

2:11pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
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