



Board of Commissioners' Administrative Meeting July 20, 2021 ~ 1:00pm ~ Room 214

7/20/2021 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

2. Call To Order & Those Present

Commissioner Boyd, Commissioner Morris, Commissioner DeGroot; Haley Huffman / Admin Staff; Aaron Hartman / Community Corrections; Rick Vaughn / Tax Collector, Property Sales; Amanda Van Riper / Human Resources (Zoom); Jeremy Morris / Public Works; Randy Swan, Brian Bryson / Sheriff's Office; Jessica Chastain / Information Technology; Jennifer Little / Public Health; Michelle Carpenter / Finance; Brandon Fowler / Emergency Management.

3. Approve Minutes From Last Meeting

Approved.

4. Amanda Van Riper - Human Resources (Zoom)

1. Comp & Class Clean Up Discussion Continued

Commissioner Morris said, the Board will recall we still had some call-outs from the comp & class and Amanda would like to know if we are going to do those all in one slate. Commissioner DeGroot said, I think we caught all the potential issues so, if HR is ok with it, I'm fine with it. Amanda Van Riper addresses the Board regarding the effective date. The Board agreed to go ahead with all the changes including the catches, effective 8/1, and asked Ms. Van Riper to bring the memo back to the Board in next week's Administrative Meeting for approval and finalizing.

5. Aaron Hartman - Community Corrections

1. Letter Of Support For Justice Reinvestment Grant Application

Commissioner Morris motions to sign the letter. Commissioner DeGroot seconds. Unanimous vote. Approved.

6. Jeremy Morris - Public Works

1. Lakewood's Cabin OHV Complaint

Jeremy Morris addresses the Board regarding a complaint he received about off highway vehicles and ATVs using the user maintained public roads to get to trail connections in the Lakewoods Subdivision. The complaint included noise, no regulation, no limited hours, fire hazard, safety, unauthorized trails and trespassing. Mr. Morris explains they are user maintained public roads and are maintained by the homeowner's association Commissioner Boyd said, in my mind unless they are doing something to a county road, they should continue on doing their thing, the other complaints are property owner issues Lt. Swan said, it's kind of a neighborhood problem, it's been a problem in neighborhood throughout. He said, Deputy Leslie said they have done extra patrols out there and have written citations. Commissioner DeGroot said, a lot of folks move out there for access to public lands. I think this is a figure it out as a homeowner's association thing. This would be different if they were County maintained roads. Mr. Morris said, I've received consensus that the Board is not willing to take action on this.

7. BOCC

1. Software User Agreement With Diamond Pharmacy Services

Brian Bryson addresses the Board. Commissioner Morris motions. Commissioner DeGroot seconds. Unanimous vote. Approved.

2. Vietnam War Memorial Fund Request

Commissioner DeGroot said this is a letter we received from Mr. Bates who has worked on the Vietnam War Memorial for quite a few years. He received permission from the Governor and the Legislature to place the memorial and I brought this to to Board to see if we want to donate. Commissioner Boyd asks, where will the memorial be? Commissioner DeGroot said, in Salem at the Capital. Commissioner Morris said, I'd be happy to contribute, were you thinking out of the Veteran's Department funds? Commissioner DeGroot said yes. Commissioner DeGroot motions to contribute \$5000.00 from the Veteran's Department funds to the Vietnam War Memorial. Commissioner Morris seconds. Unanimous vote. Approved.

3. Signs - DD

Commissioner DeGroot said, this is something we probably need to have a longer meeting on. There are signs being made out at Kingsley Field that say welcome to Klamath County home of the 173rd fighter wing and they are looking for places to put them around the County. They will pay for setting them up and install and they would like permission to put them up in County right of

way. Commissioner Boyd asks about the locations. Commissioner DeGroot said, I will forward the locations to you. Commissioner Morris said, I think this is great.

4. Emergency Authority Delegation Discussion Continued From 7/13

Commissioner Morris I've been thinking how we do this. Commissioner Boyd said, this requires a lot bigger conversation. We could do what we want to do but in certain cases like the delegation there are different requirements so I think we need to look at certain cases. Commissioner Morris said, I just needed a refresher on what authority we give Brandon and what authority we keep. Brandon Fowler said, there does need to be some clarity.

Commissioner Morris said, when we have an incident command setup, do we delegate authority to the incident commander? Mr. Fowler said in a fire like this, the initial response was on federal land and the Incident Commander for the Forest Service takes on that responsibility then they will bring in ODF as it moves and they will work together as a unified team and as we start to get on to private property within the County that is when the Oregon State Fire Marshal requested to be able to provide structure protection and there was that delegation of authority. The Board agreed to discuss this further at a later date. Commissioner DeGroot said, we should also discuss unprotected lands.

5. Water Tank Usage Approval And Criteria Info Sheet

Commissioner Morris presents the documents to the Board. Commissioner Boyd said, I think we need to put on here that there is no guarantee that this water is not potable because if it sits in the hot sun, there could be huge issues with the water and liability to the County. Commissioner DeGroot said, so some type of release of liability. Commissioner Morris said, when they go to get a water delivery it would happen then on another form. Commissioner Boyd said, so why can't we have it all on one form? Commissioner Morris said, I'll work with Dani on adding that to this sheet. There will also be one on how to sanitize the water.

6. ORWARN Membership & Mutual Aid Assistance Agreement

Commissioner Morris said, the Board will recall we made the emergency request on Thursday to ORWARN to get resources and it is moving forward. We had an offer already for the manifold apparatus. After we made the request, we had to join ORWARN as a member which was no-charge.

7. Vaccine Incentive Funds Proposals

Jennifer Little addresses the Board and explains the proposals from the Herald and News and Wynne Broadcasting. Commissioner Boyd said, I don't think anyone who works for the County, the Herald and News and Wynne Broadcasting should be eligible. Commissioner Morris said, that's a good point. Commissioner Boyd expresses concerns about the image if a County employee won. Ms. Little asks, could it be limited to excluding County

Department Heads. Commissioner DeGroot agreed and said Department Head and elected officials are not eligible and those that work at the Herald and News and Wynne Broadcasting. Commissioner Boyd agreed. Ms. Little said, this is a self-register unlike the Oregon lottery one. Commissioner DeGroot said, in the budget, this is more money than we have. Ms. Little explains it is two separate proposals and this would be if it was one contract or two separate contracts it would be the 105 for Herald and News. Wynne wrote theirs out as just one contract. She said, these are just drafts. They are not a contract. Commissioner DeGroot said, I'd like them to work together to do one contract as one entity and we write one check. Michelle Carpenter asks about the subcontractor. Commissioner DeGroot asks, do we have to do a formal RFP process for this? Ms. Little said, that is a good question. Commissioner DeGroot said, double-check that with Leslie first. Ms. Little said, I did contact Basin Mediaactive and they said they wouldn't do one this round but if we got a second round of funding they may do one then.

8. Fire District 3 - DB

Commissioner Boyd said, we talked about loaning Fire District 3 \$20,000 but never completed the process. I'd like to write a promissory note for Fire District 3 for \$20,000 with no interest and make the promissory note due and payable on December 1st. Commissioner Boyd will work with Marc to draw up a note. Commissioner DeGroot asked, where do we want to loan the money from? Commissioner Morris motions to draw the funds out of Risk. Commissioner DeGroot seconds. Unanimous vote. Approved.

9. Oregon 8 Motel RV Park - DB

Commissioner Boyd said, the Red Cross Shelter at the Fairgrounds has 3 or 4 RV's of fire evacuees that will need to be moved and I think we need to put them up in the RV park at the motel with a time limit. The Red Cross would like a 14 day limit because their services are going quit at that time.

Commissioner DeGroot said, I'm fine with that. Aaron Hartman said, it could complicate things considering there are folks out there that haven't moved yet.

The Board agreed to have the 3 or 4 RV's move out to the motel starting tomorrow morning with a 14 day time limit. Rick Vaughn said, most of the folks that are still out there, in theory, should be out in the next two weeks.

Commissioner DeGroot said, if we need another agreement, I'm fine with having Chair Morris sign it. Mr. Vaughn will have our guest registration form ready for those 3 or 4 spaces.

8. Other County Business

None.

9. Adjournment

1:55

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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