



## Board of Commissioners' Administrative Meeting June 29, 2021 ~ 1:00 pm ~ Room 214

6/29/2021 - Minutes

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [Www.klamathcounty.org](http://www.klamathcounty.org)**

**2. Call To Order & Those Present**

Commissioner Morris, Commissioner DeGroot, Sandy Cox/ Admin Staff/ Amanda Van Riper/Human Resources, Myles Maxey/DD Services, Nathalie Johnston/Library, Jennifer Little/Public Health, Brandon Fowler/Emergency Management, Vickie Noel/Finance, Bryan Bryson/Sheriff

**3. Approve Minutes From Last Meeting**

Commissioner Morris approves minutes from June 22, 2021 Admin meeting.

**4. Amanda Van Riper - Human Resources**

**1. Department Request – Emergency Management FTE Increase**

Amanda VanRiper/Brandon Fowler address the Board. Commissioner Morris motions to approve request as presented in memo, Commissioner DeGroot seconds. Commissioner DeGroot questions where the funding is coming from? Fowler responds that he has grant funding to cover it. Unanimous vote. Approved

**2. Department Request - Library Asst II Reclass 737**

Amanda VanRiper/Nathalie Johnston address the Board. Commissioner Morris motions to approve request as presented in memo, Commissioner DeGroot seconds. Unanimous vote. Approved

**3. Department Request - Library/Position Reclass**

Amanda VanRiper/Nathalie Johnston address the Board. Discussion about why reclass is being requested. Commissioner Morris indicates that she is working with the HR Director regarding what exactly constitutes a reclass, is concerned that every department could use extra duties due to COVID as a

reason to reclass. VanRiper further elaborates this also showed additional duties from the desk audit. Commissioner DeGroot agrees with Commissioner Morris' comments. VanRiper suggests doing a wage study and bring back to Board. Board agrees with that approach.

#### **4. Department Request - Position Reclass/ Planning Director**

Amanda VanRiper address the Board. Commissioner DeGroot motions to approve request as presented in memo, Commissioner Morris seconds. Commissioner Morris questions the comparable wage comparison once we get to step 5 and above we are paying above the average? Commissioner Morris does not feel this is consistent with what we've been trying to do with other positions and departments. Commissioner DeGroot withdraws motion.

#### **5. Department Request – Sheriff's Office Reclass**

Amanda VanRiper/Bryan Bryson address the Board. Commissioner Morris motions to approve request as presented in memo, Commissioner DeGroot seconds. Commissioner DeGroot questions if these positions were called out in the comp and class study? VanRiper/Bryson respond and presents comparables from other County's. Commissioner DeGroot questions where the funding is coming from? Bryson responds. Discussion and review of current 737 wage scale as we are currently in negotiations. Commissioner DeGroot believes something definitely needs to be done, but the timing is just not optimal. VanRiper proposes LH12 scale along with the proposed 4% COLA would put them in line. Commissioner Morris feels strongly that we need to approve this considering the market right now. Unanimous vote. Approved

#### **6. Department Request - WIC Temporary Employee**

Amanda VanRiper/Jennifer Little address the Board. Commissioner Morris motions to approve request as presented in memo, Commissioner DeGroot seconds. Commissioner DeGroot questions where the funding is coming from? Little responds, they have some unspent funding that will cover this. Unanimous vote. Approved

#### **7. Reclassification Request - Missed 737 Position**

Amanda VanRiper addresses the Board. Commissioner Morris motions to approve request as presented in memo, Commissioner DeGroot seconds. Unanimous vote. Approved

#### **8. Jail Nurse Wages**

Amanda VanRiper/Brian Bryson addresses the Board. Discussion about this position being non union and being higher risk than a Public Health clinic nurse. Commissioner Morris motions to approve request as presented in memo, Commissioner DeGroot seconds. Unanimous vote. Approved

## 5. Myles Maxey - Developmental Disabilities

### 1. DD Building Discussion

Myles Maxey addresses the Board, presents two different options (one with bathrooms and one without) and costs associated with renting the structures rather than purchasing. Maintenance has advised costs associated with running utilities to the structures. Commissioner DeGroot sees this as a good solution provided that we can get an extension on the contract, for a couple years. Discussion about funding this, Maxey indicates that he has the funding, would not have to tap into reserves. Commissioner's ask Maxey to fill in Commissioner Boyd and continue to work with Maintenance and get through the formal process.

## 6. BOCC

### 1. Support Letter For Lake County Railroad RAISE Grant Application



Commissioner DeGroot motions to sign support letter, Commissioner Morris seconds. Unanimous vote. Approved

## 7. Other County Business

None

## 8. Adjournment

2:10pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: [bocc@klamathcounty.org](mailto:bocc@klamathcounty.org) Website: [www.klamathcounty.org](http://www.klamathcounty.org)