



Board of Commissioners' Administrative Meeting
May 25, 2021 ~ 1:00pm ~ Room 214

5/25/2021 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

2. Call To Order & Those Present

Commissioner Boyd, Commissioner Morris, Commissioner DeGroot; Haley Huffman / Admin Staff; Amanda Van Riper / Human Resources; Vickie Noel / Finance; Rick Vaughn / Tax Collector, Property Sales, Code Enforcement; Jeremy Morris / Public Works; Aaron Hartman / Community Corrections; Stephanie Brown / Community Development; Eve Costello, Melina Johnson / District Attorney's Office; Myles Maxey / Developmental Disabilities.

3. Approve Minutes From Last Meeting

Approved.

4. Amanda Van Riper - Human Resources

~~**1. Department Request - Public Works: Exception To Policy**~~

2. Department Request - Library: Library Assistant Reclass

Amanda Van Riper addresses the Board. Commissioner Morris motions. Commissioner DeGroot seconds. Unanimous vote. Approved.

3. Department Request - IT: FTE Increase Request

Amanda Van Riper addresses the Board. Commissioner Boyd motions. Commissioner DeGroot seconds. Unanimous vote. Approved.

4. Department Request - DDS: FTE Increase Request

Amanda Van Riper addresses the Board. Commissioner Morris motions. Commissioner DeGroot seconds. Unanimous vote. Approved.

5. Department Request - DA FTE Increase

Amanda Van Riper addresses the Board. Commissioner Boyd motions. Commissioner DeGroot seconds. Unanimous vote. Approved.

6. Department Request - DA Deputy Medical Examiner Reclass

Amanda Van Riper addresses the Board. Commissioner Boyd motions. Commissioner DeGroot seconds. Unanimous vote. Approved.

5. Stephanie Brown - Community Development

1. Love's Fee Reduction Request

Stephanie Brown addresses the Board regarding the fee waiver request for Love's Travel Center. Commissioner Boyd said, 75 jobs with the average wage of \$15.50. I don't know if they are full or part time jobs. It's a 15 million dollar project. He said, they haven't asked for any discounts, I went and talked to Stephanie and said I think we should because we did it for the hotel. Commissioner Morris motions to approve the application for waiver of fees for Love's Travel Stops and Country Stores. Commissioner Boyd seconds. Unanimous vote. Approved.

6. Jeremy Morris - Public Works

1. Addressing Guidelines

Jeremy Morris addresses the Board to review our addressing guidelines/policy. We did some research into the statutes and found that the State has not done any addressing since 1969, the authority was delegated to the counties but we cannot find the statutes or OAR delegating the authority to counties. The most recent change was addressing vacant lots. We've always had the ability to issue addresses and revoke them. The Board discusses the process for revoking an address. Mr. Morris said, should we issue a letter? Commissioner Morris said, yes we should try to contact them. Mr. Vaughn said, we can provide mailing addresses for all properties. It won't be a physical addresses but it is required as a taxpayer to provide a current mailing address. Mr. Morris said, I'm thinking of having the person sign and date these instructions. Mr. Vaughn said, I'd like to compliment Jeremy on this process. Mr. Morris said, he or someone at the counter will explain the process and that we're in a transition, the addressing coordinator position is vacant and we will do our best to get addresses issued within a day or two. Commissioner Boyd said, before we continue on with this, I think we need to have the Planning Director here. The Board agreed to continue this discussion at the Admin meeting in two weeks.

2. Drainage Service District Pollution Insurance Liability Limits Discussion

Jeremy Morris addresses the Board. Commissioner Boyd and I met with Bill and he indicated maybe we should consider different status quo, 5 million. Public Works spends thousands of dollars on insurance. My opinion is why don't we request a range and make a decision off that as opposed to continuing with something that the four of us may or may not have had alot of input in. There were two different quotes. The Board would like to have Risk Management included in the discussion. They asked Mr. Morris to speak with Risk Management and bring the feedback to the Board at a later date.

7. Aaron Hartman - Community Corrections

1. Project Homefront Sign Designs

Aaron Hartman addresses the Board to present three potential sign options for Project Homefront. Commissioner Morris said, I think we make it more general for just County, Klamath County Project Homefront. Commissioner Boyd asks, why do we need a sign at all? Commissioner DeGroot said, I'm good with the sign, I think making it more broad for just Klamath County. I like Project Homefront and Restorative Justice Center. That's positive, it demonstrates what we're doing out there. The Board agreed for the sign to read Klamath County with the Klamath County logo and with Project Homefront and Restorative Justice Center. They agreed for Mr. Hartman to choose the font and letter size. Commissioner DeGroot discussed whether or not the sign should be lit. He said, I think you light an advertisement, you don't light an identifier. Mr. Hartman said the roof was replaced and is good to go. He said, the fence is going well.

8. Rick Vaughn - Tax Collector/Property Manager

1. General Duffy's Contract Extension

Rick Vaughn addresses the Board. He said, the item is for clarification for the extension on the General Duffy's contract. Commissioner DeGroot said it was my understanding we gave them 90 for contingency for financing. Commissioners Boyd and Morris agreed. Commissioner DeGroot said, should we make it 90 days from today? Commissioner Boyd said, I'm ok with that. Commissioner DeGroot motions to extend the contract with General Duffy's with a financing contingency to be removed within 90 days from today. Commissioner Morris seconds. Unanimous vote. Approved.

9. BOCC

1. Letter From Michael Carlson - Crescent Well Water Issue

Commissioner Boyd said, I do know that the wells are sucking sand. It would be more expensive to bring the current well up to standards than drill a new well. I have not talked to them about this at all. I don't see how it can be the County's responsibility. We could help them go out for State grants. Commissioner DeGroot said, I would recommend they call Representative Breese-Iverson to loop her in and her office could help them navigate State systems. Commissioner Boyd said, I will reach out the Mr. Carlson.

2. ARP Project Funding

Commissioner Morris said, this was added prior to us having it on the Finance meeting this morning so it is kind of redundant.

3. Vaccine Incentives

Jennifer Little and Kara Kaefting address the Board. Commissioner Morris

said, we met with the Chamber of Commerce and they are very interested in taking on the project. Jennifer will present to them on Thursday. We signed off on the grant agreement with the State this morning and Vickie will prepare some type of a sub agreement for the Chamber.

4. Review Draft Grant Application

The Board reviewed the draft application. The Board will take some time to review the application and give feedback, if any, to staff.

5. Camping Ordinance

Commissioner DeGroot said, this is the young lady and soon to be husband who came to speak with us last Tuesday about the letter sent to them on the camping ordinance violation. This particular instance looks a lot different than others that we have with more concerns but this is a violation of the ordinance. Is this an unintended consequence to the ordinance. Should we put some type of process together for people to be able to do this. There is a process to get a permit to camp on your property while you have a building permit. Should those exceptions be increased or keep the ordinance as is? Commissioner Morris said, I like the idea of an exception especially if someone is trying to rebuild. It would be better to have some process backing it up. Commissioner Boyd said, I disagree. There is an exception to camping, a building permit. I think we need to talk to the Planning Commission and see how they feel about this. I do think we need to extend the exceptions. The intent of the ordinance was not to punish people like this. Commissioner DeGroot said, I agree. When people are doing it right, it's not the folks we're trying to discourage in the first place. I think we have Rick and Erik put together a list of exceptions that would make sense from a code enforcement and planning perspective and have Erik take it to the Planning Commission. What should we do with folks like this? Do we allow them to stay or tell them to break it down. Commissioner Boyd said, I think we look the other way but that will open up a Pandora's box. Mr. Vaughn said, I'm following the let's not push hard as we work on a better solution. Commissioner Boyd said, does this property have septic. Mr. Vaughn said, yes but the issue is what was it approved for, single residence or RV dump. The Board agreed to have the occupant present a written statement indicating that they don't present any safety or health hazards to the public, and then grant them an extended stay while the Board works on redefining the ordinance.

10. Other County Business

Transfer Station - Commissioner DeGroot said, CIS wants us to get a couple more bids for demolition of the transfer station. The Board agreed to have Commissioner DeGroot work with Solid Waste to get a couple more bids.

11. Adjournment

2:17pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org