



Board of Commissioners' Administrative Meeting
April 6, 2021 ~ 1:00 pm ~ Room 214

4/6/2021 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

2. Call To Order & Those Present

Commissioner DeGroot, Commissioner Boyd, Sandy Cox/Admin Staff, Kathy Pierce/Veterans, Rick Vaughn/Tax Collector, Tom Crist/Solid Waste, Jeremy Morris/Public Works, Amanda VanRiper/HR, Myles Maxey/DD Services, Erik Nobel/Planning, Ryan Kaber/Sheriff's Office, Vickie Noel/Finance, Nicole Sanchez/OSU Extension, Nathan Bigby/Assessor

3. Approve Minutes From Last Meeting

Commissioner DeGroot approves minutes from March 30, 2021 Admin Meeting.

4. Kathy Pierce - Veterans

1. Approval To Go Out For Bid For Van (Not Budgeted)

Kathy Pierce addresses the Board would like to go out for bid for a van, understands that a Budget Resolution will need to be done as it was not budgeted for. Commissioner DeGroot further elaborates that they intend to use the "outreach" dollars to pay for this. Commissioner Boyd suggests a motorhome might serve a better purpose rather than just a van? Discussion about the price difference between the two, motorhome would be significantly more. Board agrees to go out for bid and see what we get.

5. Amanda Van Riper - Human Resources

1. 1950 Hour Step Increase Discussion

Amanda VanRiper addresses the Board, Department Heads are supposed to be tracking their P/T employees hours for step increases, by the hours not being tracked properly it causes issues by having to do retro pay, would like to have the BOCC send a memo reminding Dept. Heads it is their responsibility to track the hours and report information as needed. Board instructs Amanda to draft memo and Commissioner DeGroot will sign.

2. Department Request - DDS- Temporary Employee Request

Amanda VanRiper/Myles Maxey address the Board. Commissioner DeGroot

motions to approve memo as presented, Commissioner Boyd seconds. Commissioner Boyd wants to use COVID dollars for this and thinks we need to wait until we get the funds. Commissioner DeGroot agrees and suggests finding out if we can "pre" spend the dollars. Vickie Noel indicates that generally we can not expend the dollars until we sign the agreement for the money. Myles asks if he can go ahead and get the job posted? Commissioner DeGroot doesn't have an issue with that. Commissioner DeGroot amends motion to approve memo contingent upon receiving ARP dollars, Commissioner Boyd seconds. Unanimous vote. Approved

~~3. Reclassification Of Museum Manager~~

4. Sgt's – Step Increase Discussion/Request

Amanda VanRiper addresses the Board. Commissioner Boyd has an issue with taking 4 of the Sergeants to step 7. Commissioner Boyd would like to know how the Sheriff feels about this fiscal impact? Commissioner DeGroot suggests meeting 1/2 way, Commissioner Boyd would be ok with that. Commissioner DeGroot motions to move the Sergeants 1 step with no change in seniority date, Commissioner Boyd seconds. Unanimous vote. Approved

5. Department Request - Public Health Stipend Extension Request

Amanda VanRiper addresses the Board. Commissioner DeGroot motions to approve the memo as presented, Commissioner Boyd seconds. Commissioner Boyd questions the actual days (3) this is dollars, and thinks it's pretty petty to ask for an additional (3) days of 5% stipend. VanRiper indicated that the employee was willing but the Dept. Head wanted to extend it for 3 days. Unanimous vote. Approved

6. Nicole Sanchez - OSU Extension: Teaching / Demo Garden Plans And The Grants Program (Zoom)

Nicole Sanchez addresses the Board presents proposed drawings for garden plans. Commissioner Boyd brings up an issue that part of the area they are looking at developing may be turned into a road a later date, Sanchez understands and is aware.

7. Jeremy Morris - Public Works

1. Private Lift Station Capacity (Wesgo) - Fee/Scope Services Request

Jeremy Morris addresses the Board, would like to to see the Wesgo Lift station analyzed by an engineer for future capacity issues, understands the Wilsonart facility wants to connect to the station. Commissioner Boyd doesn't see the need to pay an engineer 14k to do a study. Commissioner DeGroot would like to see this done for future development in that area. Commissioner Boyd believes we are putting the cart before the horse, it is not the County's responsibility to take this on without knowing what the other three participants of the pump station agreement want to do. Board consensus is for Director Morris to proceed with setting a meeting with the other three participants and see where we need to go if they are willing.

2. Title II - RAC Meeting Reimbursement

Jeremy Morris addresses the Board, trying to figure out how to reimburse a public works employee for participating in the Title II RAC since it doesn't fall under gas tax dollars, would prefer to phase the County out of this project. Board would like to stay involved with this project. Commissioners ask if Title III can reimburse, Morris responds that Counsel has advised no. Board agrees that Public Works should be reimbursed, but will need to figure out which "pot" to pay from at a future Finance meeting.

8. Tom Crist - Solid Waste, Parks

1. Henzel Park Waterline

Tom Crist addresses the Board, we are planning to do a temporary repair of the waterline that the fiberoptics team broke last Friday at Henzel Park. Marine Board would like to see the County go out for grant and drill a well so we don't have this problem in the future, wouldn't be able to do anything till next year. Would like permission to proceed with getting estimates on drilling a well so we have an idea how much of a grant we will need to apply for. Board agrees.

9. Rick Vaughn - Tax Collector/Property Manager

1. Sliver Property

Rick Vaughn/Nathan Bigby address the Board regarding a property in Crescent area, it's a 15x87 ft piece of property that was excluded from the deed, which has been sold 6 different times and was never caught, trying to fix the issue and help facilitate a sale going through Amerititle today. Suggests getting this cleaned up, proposes charging \$174.00 admin/recording fee to buyer and add it to the current property deed. Commissioner DeGroot motions to sell parcel as presented, Commissioner Boyd seconds. Unanimous vote. Approved.

10. BOCC

1. Planning - Additional Staff Request

Erik Nobel/Commissioner DeGroot address the Board, believe we need to get a position posted asap as Planning is continually falling further behind, Commissioner Boyd agrees.

~~**2. Surveyor - Additional Staff Request**~~

~~**3. Approval To Accept Bid From Premier Flooring For Roof Replacement On Oregon 8 Motel/Project Homefront**~~

11. Other County Business

Tom Crist addresses the Board, removed the blocks today and opened the bathrooms at Hagelstein Park, would like to post the park open for "day use" only. We received letter from adjacent property owner regarding Hagelstein Park being closed for over a year and wants that property deeded (Per reversionary clause) to him, Counsel believes if that we deed the property pursuant to the reversionary clause it would need to go back to Hagelsteins, not the adjacent property owner. Commissioner DeGroot asks if we should look at installing gates? Commissioner Boyd has issue with who would open and close the gates. Commissioner DeGroot recalls an entity (Tribes) in the past that was willing to do that and he will get in touch with them to see if they are still interested. Board agrees with Crist's plan.

12. Adjournment

1:53 pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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