



Board of Commissioners' Administrative Meeting
March 16, 2021 ~ 1:00pm ~ Room 214

3/16/2021 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

2. Call To Order & Those Present

Commissioner Boyd, Commissioner Morris, Commissioner DeGroot; Tom Crist / Solid Waste; Amanda Van Riper / Human Resources; Vickie Noel / Finance; Ryan Kaber / Sheriff's Office; Jeremy Morris / Public Works; Erik Nobel / Planning.

3. Approve Minutes From Last Meeting

Approved.

4. Amanda Van Riper - Human Resources

1. Remote Work

Amanda Van Riper addresses the Board and presents a draft teleworking policy. Commissioner Morris said, I would like this spelled out and even quantified if we can, as a benefit. Commissioner DeGroot said, I like the policy but I would want to think more about making it a benefit because then it becomes an expectation. Ms. Van Riper said we could just make it to where if you can, you can use it. Commissioner DeGroot said, I like that, where applicable. Commissioner Boyd said, I'd like to read through this more. The Board agreed to bring this item back to the Administrative Meeting on the 30th.

5. Sergeant Kaber - Sergeant's Compensation Package

Sergeant Kaber reads a letter to the Board from the Sergeants regarding the removal of the Sergeants from their bargaining unit which was dissolved on December 30, 2020. Sgt. Kaber reads a list of requests. Commissioner Boyd said, some of these things are what I brought up last week. Commissioner DeGroot said, I'd like to have some time to review this. Commissioner Morris said, how about this meeting on the 30th? Commissioner DeGroot said, I should be able to review it by then. Commissioner Morris asks, what is the thought behind the four step payscale? Sgt. Kaber said the top reason is that using that negotiation baseline if we were to retire today is that each one of the sergeants were shorted a minimum of \$56,000 and so in trying to recoup what the sergeants have lost in a dollars over time solution, this allows the sergeants to reach the payscale earlier and be able to squirrel away that money to recoup their loss. Commissioner Morris said, overall this looks good, thank you for outlining it.

6. Vickie Noel - Finance

1. Requested To Proposed Budget 2022

Vickie Noel addresses the Board to present the proposed budget. The Budget Committee will meet on the 30th.

7. BOCC

1. Contract With Klamath Works Relating To Mattress Removal

Commissioner Morris motions to sign the contract as presented.

Commissioner DeGroot seconds. Unanimous vote. Approved.

2. Approval Of Addressing And Planning Fee Increase

Erik Nobel addresses the Board regarding a proposed fee increase. He reviewed call numbers to the Planning Department which have doubled from December to January. He also discussed an addressing fee increase should the department take over addressing. Commissioner DeGroot said, I think the increases are fair to the citizens. I've advocated before that the departments be efficient and user based. My wish is to start moving forward with the fee increases and with transitioning addressing to Planning. We need to hire another person in Planning, we are not delivering the services the citizens deserve, we are too far behind, not that we don't have great personnel, it's just the volume has increased so much. Commissioner Morris said, I also think we need another person in Planning. She said, I reached out to Nathan to see if GIS might have capacity to help Planning. Commissioner Boyd said, like Commissioner DeGroot said, the people that use the business need to pay for it. Commissioner DeGroot said, I'd like to ask our two department heads to work together on the transition. Since you guys are on board, I don't know how soon or late you'd like to post that position. I'd post it today if we had the budget piece figured out. Commissioner Morris said, I'd like to check internally first. I think we need to budget and post for a half time person in Planning but see if we could fill that internally first. Mr. Nobel said, I know we don't have the capacity to start the transitioning of addressing without another person.

Jeremy Morris discusses the addressing fee of \$100 versus \$150. The Board was in agreement to proceed with the \$100.00 addressing fee.

3. Well-Being Survey

Commissioner Morris addresses the Board regarding sending the survey out to employees. The survey takes less than five minutes to complete. The Board was in agreement to send it out to employees.

4. Letter To Governor - Specific Requests Regarding COVID-19

The Board was in agreement to sign the letter.

8. Other County Business

American Rescue Plan Dollars - Commissioner DeGroot said, all counties will be putting

in ideas, on how we can spend it, for a joint Work Session with AOC and NACO so all the ideas will be vetted at that time. We should have it within the next 6 weeks.

9. Adjournment

2:05pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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