



Board of Commissioners' Administrative Meeting
February 9, 2021 ~ 1:00 pm ~ Room 214

2/9/2021 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

2. Call To Order & Those Present

Commissioner Morris, Commissioner DeGroot, Commissioner Boyd, Amanda VanRiper/H.R., Myles Maxey/D.D., Vickie Noel/Finance,

3. Approve Minutes From Last Meeting

Commissioner Morris approves minutes from February 2, 2021 Admin Meeting.

4. Amanda Van Riper - Human Resources

1. Department Request - DD FTE Increase Request

Amanda VanRiper/Myles Maxey address the Board with request to add a new FTE Case Manager position. Commissioner Morris motions to approve request as presented, Commissioner DeGroot seconds. Commissioner DeGroot questions if revenues have increased to cover this? Maxey responds that their budget can handle this outside of spending reserves and their budget next FY will increase. Unanimous vote. Approved.

2. Department Request - DD Reclass

Amanda VanRiper/Myles Maxey address the Board with request to reclassify an employee (Howard). Commissioner Morris motions to approve request as presented, Commissioner DeGroot seconds. Unanimous vote. Approved.

5. Vickie Noel - Finance

1. Tourism Grant 2021 Spring Cycle Discussion

Vickie Noel addresses the Board regarding allowing grants for "For-Profit" businesses, would like to know the Board wants to proceed this cycle? Commissioner Morris is supportive. Commissioner DeGroot is not as concerned with the actual business but more so of the project. Commissioner Boyd is supportive.

6. BOCC

1. **Chamber Of Commerce Dues Invoice**

Commissioner Morris motions to pay the invoice from the Chamber of Commerce, Commissioner DeGroots seconds and indicates to pay from General Fund Non-Departmental. Commissioner Boyd suggests paying the extra \$25.00 for the Governemental Affairs Committee. Commissioner Morris amaends her motions to pay \$1200.00 to the Chamber, Commissioner DeGroot seconds. Unanimous vote. Approved

2. **Select A Representative For The Spring Street Urban Renewal Advisory Board**

Commissioner Morris reviews email from City Manager asking if the County would like a representative on the Spring Street Urban Renewal Advisory Board. Commissioner DeGroot and Boyd both recuse themselves as they both own property within the boundaries. Discussion about which staff member best fits to appoint. Board agrees that Rick Vaughn would be the best fit, Commissioner DeGroot will speak to him.

3. **Equitable Transportation Funding Letter - DB**

Commissioner Boyd reviews email and draft letter from Jeremy Morris regarding decrease in funding. Commissioner DeGroot motions to sign letter as presented, Commissioner Morris seconds. Unanimous vote. Approved



7. **Other County Business**

Developmental Disabilities office: Maxey speaks to extra office space downstairs in the Veteran's Office that they do not utilize, is requesting authorization to use that space? Will pay to have the office remodeled to fit the need. Commissioner Boyd asks if he has reviewed this idea with Maintenance Director? Maxey responds yes broadly, but will follow up with him with more details. Commissioner Boyd likes the idea, but wants to make sure there aren't any safety issues. Commissioner DeGroot believes that Veterans is using that office for their remote Hearings. Maxey has spoken to Pierce and they were not using that space for hearings. Commissioner Boyd suggests also speaking to Public Health about utilizing the Annex building. Commissioner Morris indicates Public Health does use the Annex building quite a bit but could likely be used jointly. Board Liaisons will talk to their respective departments about shifting things around.

Equipment at the Road Shop: Construction equipment is being stored at the Road Shop for the Wilsonart project, would like to see an MOU holding the County harmless, would like to enlist County Counsel to draft said MOU. Board is agreeable.

8. **Adjournment**

1:27pm

accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org