



Board of Commissioners Business Meeting Agenda
September 28, 2021 ~ 8:30am ~ Room 219

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Public Comment

1. To Give Public Comment, You May Attend The Meeting In Person Or Join The Meeting Remotely. To Join Remotely, Click The Link Or Call The Number Below:

Join Zoom Meeting

[HTTPS://ZOOM.US/J/93654380858?](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

[PWD=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

Meeting ID: 936 5438 0858

Passcode: 299921

Join by phone: 833 548 0282 US Toll-free

Meeting ID: 936 5438 0858

Passcode: 299921

4. Approve Minutes From Last Meeting

1. In The Matter Of Approving The Minutes From The September 21, 2021 Business Meeting. - BOCC

Background: Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

Fiscal Impact: None

Recommended Motion: Approve the Minutes as presented.

Documents:

[09-28-21-BOCC-WEEKLY PROCEEDINGS.PDF](#)

5. Prior Approved Items

1. In The Matter Of Approving The Lot Line Adjustment At Wilsonart. Rick Vaughn Tax/Property Sales

Background: A lot line adjustment was done to allow for a rail siding to be added in the future on the North portion of Wilsonart's lot 3909-01600-00900.

Fiscal Impact: No Fiscal impact.

Recommended Motion: Approve the lot line adjustment with Wilsonart and Klamath County, a subdivision of the State of Oregon on Map taxlot 3909-01600-00900 and 3909-01600-00500. No Fiscal Impact. Prior approved in Work Session on 9/15/21.

Documents:

[15946.PDF](#)

6. Bids/Awards/Proposals

1. In The Matter Of The Accepting The Proposal From Rhine-Cross Group LLC (Rhine-Cross) For The GIS Survey Index Services. Sheryl Hatcher, County Surveyor.

Background: The County Surveyor's Office issued a Request for Quote (RFQ) to request qualified companies to provide GIS Survey Index services to Klamath County. The RFQ was sent to Aspen GIS, Rhine-Cross Group LLC, and Mc Bride Surveying &

Mapping. Rhine-Cross was the only company to submit a proposal. An evaluation committee reviewed the quote which resulted in a decision to move forward with the Rhine-Cross quote by presenting it to the Board for acceptance.

Fiscal Impact: None at this time.

Recommended Motion: Motion to accept the proposal from Rhine Cross to provide Klamath County with GIS Survey Index services. No fiscal impact at this time.

Documents:

[AGENDA ITEM SUMMARY - QUOTE - GIS SURVEY INDEX REV.1.PDF](#)

7. Orders

1. In The Matter Of Appointing Jazmin Bozarth To The Jack Pine Village Special Road District Board. - BOCC

Background: The Jack Pine Village Special Road District Board has a vacancy and has recommended the appointment of the above named individual who is willing, able and eligible to serve a term on the Board commencing this day and expiring December 31, 2021.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Jazmin Bozarth to the Jack Pine Village Special Road District Board.

Documents:

[09-28-21-BOCC-OR2022- APPOINT JAZMIN BOZARTH JACK PINE ROAD DIST.PDF](#)

2. In The Matter Of Appointing Paul Grabke To The Museum Advisory Board. - BOCC

Background: The Museum Advisory Board has a vacancy and has recommended the above named individual who is willing, able and eligible to serve a term on the Board.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Paul Grabke to the Museum Advisory Board.

Documents:

[09-28-21-BOCC-OR2022- APPOINT PAUL GRABKE MUSEUM ADV BOARD.PDF](#)

8. Agreements

1. In The Matter Of Approving The Contract With Rhine-Cross Group LLC (Rhine-Cross) For The GIS Survey Index Services. Sheryl Hatcher, County Surveyor

Background: The County Surveyor's Office issued a Request for Proposal (RFP) to request proposals from three qualified companies to provide GIS Survey Index services to Klamath County. The Rhine-Cross Group LLC (Rhine-Cross) proposal was accepted by the Board on September 28, 2021. The contract is effective for a two-year term with two additional one-year term options.

Fiscal Impact: \$108,800.00 lump sum fee plus optional hourly fees as requested by Klamath County to be charged at \$75.00/hour. The total fee for this contract together with all other project expenses shall not exceed \$148,000 to the County Surveyor ARP grant budget

Recommended Motion: Motion to approve and sign the contract from Rhine Cross to provide Klamath County with GIS Survey Index services. Fiscal impact of \$108,800.00 lump sum fee plus optional hourly fees as requested by Klamath County to be charged at \$75.00/hour. The total fee for this contract together with all other project expenses shall not exceed \$148,000 to the

County Surveyor ARP grant budget

Documents:

[AGENDA ITEM SUMMARY - CONTRACT - GIS SURVEY INDEX.PDF](#)

2. In The Matter Of Approving A Contract With The State Of Oregon, Oregon Infrastructure Finance Authority Of The Oregon Business Development Department (OBDD) For The Bly Water And Sanitary District's System Improvement Project. - BOCC

Background: Klamath County has been awarded a Community Development Block Grant (CDBG) through Business Oregon. The grant will be used by Klamath County for construction of replacing the Bly Water and Sanitary District's water supply distribution system. This contract details the requirements set forth in the Community Development Block Grant Program.

Fiscal Impact: Grant Revenue of \$2,242,568.00 to the Commissioner Misc. Grant Fund.

Recommended Motion: Approve the attached contract with the State of Oregon, Oregon Infrastructure Finance Authority of the Oregon Business Development Department (OBDD) for the Bly Water and Sanitary District's System Improvement Project and authorize Chair to sign. Fiscal Impact: Grant Revenue of \$2,242,568.00 to the Commissioner Misc. Grant Fund.

Documents:

[15948.PDF](#)

3. In The Matter Of Approving Amendment #2 To Intergovernmental Agreement (IGA) #169517 For The Financing Of Public Health Services Between The State Of Oregon, Oregon Health Authority (OHA), And Klamath County, Acting By And Through Klamath County Public Health (KCPH). – Jennifer Little, Public Health

Background: Agreement #169517, which became effective

July 1, 2021, delegates authority to Klamath County Public Health to operate public health programs in Klamath County. This amendment updates the Financial Assistance Award to add an additional month of funding for Program Elements 62 “Overdose Prevention - Counties” for the period of September 1, 2021 through September 30, 2021. This funding provides “bridge” funding until the new year of funding for PE 62 starts on October 1, 2021. The agreement remains effective through June 30, 2023.

Fiscal Impact: Fiscal impact is grant revenue of \$7,222 to sub department 4049, Health Promotion Disease Prevention.

Recommended Motion: Move to approve Amendment #2 to Intergovernmental Agreement (IGA) #169517 for the Financing of Public Health Services between the State of Oregon, Oregon Health Authority (OHA), and Klamath County, acting by and through Klamath County Public Health (KCPH). Fiscal impact is grant revenue of \$7,222 to sub department 4049, Health Promotion Disease Prevention. Authorize the Department Head to sign.

Documents:

[169517-2.PDF](#)

4. In The Matter Of Approving Memorandum Of Agreement (MOA) Between Klamath Health Partnership (KHP) And Klamath County Public Health (KCPH). – Jennifer Little, Public Health

Background: This MOA is to formalize a partnership between KHP and KCPH to provide funding to support the Klamath Basin Oral Health Coalition (KBOHC). Using these funds, KCPH will maintain a .25 FTE program coordinator position for the purpose of coordinating coalition activities and local oral health and

dental service intervention activities. KBOHC is working to improve awareness of and access to oral health services offering specific focus to vulnerable groups such as patients with diabetes, pregnant mothers, and youth.

Fiscal Impact: Funding of \$26,730 to sub department 4049, Health Promotion Disease Prevention.

Recommended Motion: Move to approve the Memorandum of Agreement (MOA) between Klamath Health Partnership (KHP) and Klamath County Public Health (KCPH). Fiscal impact is funding of \$26,730 to sub department 4049, Health Promotion Disease Prevention. Authorize Department Head to sign.

Documents:

[KHP AGREEMENT.PDF](#)

5. In The Matter Of Requesting Board Approval For The Sheriff's Office - Emergency Management To Enter Into A Copier Maintenance Agreement With Canon Solutions. – Brandon Fowler, Emergency Management.

Background: The printer/scanner in Emergency Management has begun failing to properly print documents. In addition, with increased outreach effort of this sub department we are increasingly utilizing 3rd party print services to make needed copies of forms and flyers which is not always cost effective. Emergency Management has worked with the I.T. department to obtain quotes for a new machine and has determined the Canon Imagerunner Advance DX-C257if Color Copy/Print/Scan system is the best option. It is being purchased for \$2,573.00. The agreement will provide preventative and emergency maintenance and toner cartridges. The term is 60 months from the date the machine is installed. Estimated monthly expense of \$14.00 based on \$0.007 per black and white printed page and \$0.07 per color printed page @ 500 B&W and 150 color printed pages per month.

Fiscal Impact: Estimated expense to the General Fund - Sheriff's Office-Emergency Management is \$2,573.00 for the copier purchase and \$168.00 per year for the maintenance agreement.

Recommended Motion: To approve the Klamath County Sheriff to enter into and sign an agreement with Canon Solutions for maintenance and toner for an Imagerunner Advance DX-C257if. Estimated expense to the General Fund-Sheriff's Office-Emergency Management is \$2,573.000 for the copier purchase and \$168.00 per year for the maintenance agreement.

Documents:

[15883.PDF](#)

9. Grants

1. In The Matter Of Requesting Board Approval For The Sheriff's Office - Emergency Management To Accept A Grant From Oregon Community Foundation. – Brandon Fowler, Emergency Management.

Background: This grant provides \$90,000.00 for Klamath County Emergency Management in support of hiring additional staff to coordinate and assist current mitigation programs as well as perform outreach and program development of mitigation programs with local communities in coordination with other local agencies. This is private grant funding and the intent is to use this as match for additional FEMA mitigation grants that will span several years.

Fiscal Impact: Estimated This grant provides revenue in the amount of \$90,000.00 into the Sheriff's Office Special Revenue fund for Emergency Management Mitigation.



Recommended Motion: To approve the Klamath County Emergency Manager to accept a \$90,000.00 grant from the Oregon Community Foundation. Fiscal impact is \$90,000.00 in grant revenue into the Sheriff's Office Special Revenue fund for Emergency Management Mitigation.

Documents:

[BOCC_PACKET1.PDF](#)

10. Commissioner Reports

11. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
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