



Board of Commissioners Finance Meeting Agenda
June 29, 2021 ~ 10:00am ~ Room 214

1. Call To Order & Those Present

2. Approve Minutes From Last Meeting

3. In The Matter Of The Klamath County Treasurer To Distribute Proceeds From The Sale Of Tax Foreclosed Properties.

Approve and execute the Order for the County Treasurer to distribute \$539,710.00 as required by ORS 311.390 and in accordance with ORS 275.275 on or before June 30, 2021

Documents:

[PROPERTY SALES DIST TO DISTRICTS RESOLUTION.PDF](#)

4. In The Matter Of Adopting A Budget Resolution Within Weed Control And Museum Equipment Reserve Funds. Vickie Noel - Finance

Background: This budget resolution increases the transfer from Museum Equipment Reserve to Weed Control Equipment Reserve for the payment of a used ATV. Beginning Fund balance is being adjusted closer to actual in the Museum budget and the additional \$3,000 is increasing Vehicles – Other in the Weed Control budget.

Fiscal Impact: \$3,000 increase in revenue and expenditures within Weed Control and Museum Equipment Reserve Funds.

Recommended Motion: Approve the budget resolution for fiscal year 2020-21 as outlined in the attached document. Fiscal impact is a \$3,000 increase in revenue and expenditures within Weed Control and Museum Equipment Reserve Funds.

Documents:

[6-22-2021 WEED MUSEUM BUDGET RESOLUTION.PDF](#)
[TRANSFER 38787.PDF](#)

5. American Rescue Plan Expenses

- Review County department COVID expenses for reimbursement 3/3/2021 - 6/18/2021
- Departmental Requests
 - Assessor
 - CDD
 - Comm Corrections
 - DDS
 - HR
 - Museum
 - Public Works
 - Surveyor

Documents:

[ARP, CRF AND SCOEDD GRANT ACTIVITY.PDF](#)
[ARP REQUEST - ASSESSOR.PDF](#)
[ARP REQUEST - CDD.PDF](#)
[ARP REQUEST - COMM CORRECTIONS.PDF](#)
[ARP REQUEST - HR.PDF](#)
[ARP REQUEST - MUSEUM.PDF](#)
[ARP REQUEST - PUBLIC WORKS.PDF](#)
[ARP REQUEST - SURVEYOR.PDF](#)
[ARP REQUEST - DDS.PDF](#)

6. Preliminary Report From SCOEDD - CRF (Business Grant)

- 106 businesses funded
- 352 jobs saved
- reduced admin fee from not to exceed \$35,000 to \$10,708.
- SCOEDD contributed \$12,934.67

Documents:

[SCOEDD APPROVED COVID FUNDING - JUNE 2021.PDF](#)

7. Vaccine Incentive Grant

Update on subrecipient for grant

8. Grant Administrator

Draft Job Description

Documents:

[GRANT ADMINISTRATOR JOB DESCRIPTION DRAFT KMM.PDF](#)

9. Senior Center Funding Request

- Review funding request email - \$25,000. Operating Expense donation in 2019, 2020 and 2021 = \$7,500.00 (\$15,000 toward roof in 2021)

Documents:

[SENIOR CENTER FUNDING REQUEST.PDF](#)

10. Klamath Grown

- Letter of support
- Request for funds

Documents:



[KLAMATH GROWN PITCH_BUSINESS ORGS.PDF](#)
[LFPP GRANT_COLLABORATOR TEMPLATE - COUNTY.DOCX](#)

11. Current/Ongoing Finance Work And Projects

- Completed budget resolutions
- Developing Internal Controls for ARP subrecipient monitoring
- Creating checklist for ARP applications prior to releasing to the Committee
- Year-end Journal Entries, transfers and general preparation for fiscal year end.
- Updating changes in Cap and COLA for 2021-22 in Springbrook.

12. Other County Business

13. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org