



Board of Commissioners Business Meeting Agenda
January 19, 2021 ~ 8:30am ~ Room 219

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/klamath-county-government-television---l)

2. Call To Order & Those Present

3. Public Comment

1. To Give Public Comment, You May Attend The Meeting In Person Or Join The Meeting Remotely. To Join Remotely, Click The Link Or Call The Number Below:

Join from the meeting link:

[HTTPS://KLAMATHCOUNTY.MY.WEBEX.COM/KLAMATHCOUNTY.MY/J.PHP?MTID=M312075266FC3055BA8112478828F5CF8](https://klamathcounty.my.webex.com/klamathcounty.my/j.php?MTID=M312075266FC3055BA8112478828F5CF8)

Join by phone:

1-408-418-9388 United States Toll

Access code: 126 450 0042

Password: 76978569

4. Agenda Deletions/Additions

5. Approve Minutes From Last Meeting

1. In The Matter Of Approving The Minutes From The January 12, 2021 Business Meeting. - BOCC

Background: Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

Fiscal Impact: None

Recommended Motion: Approve the Minutes as presented.

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

6. Prior Approved Items

1. In The Matter Of Appointing Sean Blodgett, Jeanne Pickens, Brian Bryson And Margaret McCadden To The Fair Board. - BOCC

Background: The Fair Board has vacancies and has recommended the appointment of the above-named individuals who are willing able and eligible to serve a term on the Board commencing January 5, 2021 and expiring December 31, 2023.

Fiscal Impact: None.

Recommended Motion: A motion to appoint Sean Blodgett and Jeanne Pickens to the Fair Board and appoint Brian Bryson and Margaret McCadden as Ex-Officio members to the Fair Board was made and approved in the January 5, 2021 Administrative Meeting.

Documents:

[01-19-21-BOCC-OR2021-036 APPOINT BLODGETT, PICKENS, BRYSON AND MCCADDEN FAIR BOARD.PDF](#)

2. In The Matter Of Approving A Resolution Designating Liaison Responsibilities For The Commissioners For The Period January 12, 2021 Through January 1, 2022. - BOCC

Background: The Board of Commissioners have determined that assigning liaison responsibilities is an effective way in which to achieve maximum communication and information sharing between county departments and the Board of County Commissioners.

Fiscal Impact: None

Recommended Motion: The attached Resolution for Liaison Responsibilities for the Commissioners was approved and signed in a public meeting on January 12, 2021. (Read the attached resolution for the record)

Documents:

[20210112143256.PDF](#)

7. Public Hearings

1. TIME CERTAIN 8:55am: In The Matter Of Holding A Public

Hearing On Proposed Supplemental Budget Resolutions For Klamath County Budget For Fiscal Year 2020-2021. Vickie Noel, Finance

Background: The purpose of the hearing is to discuss the proposed supplemental budget resolutions for Klamath County's budget for the fiscal year 2020-2021 as advertised. Time certain 8:55 am.

Fiscal Impact: \$171.77 Expenditure to the Finance budget for advertising costs.

Recommended Motion: Hold the hearing on the proposed supplemental budget of Klamath County for fiscal year 2020-2021. Fiscal Impact is \$171.77 expenditure to the Finance budget.

Documents:

[1-19-2021 PUBLIC HEARING.PDF](#)

1.1. In The Matter Of The Adoption Of A Supplemental Budget Within The Veterans Service Fund. Vickie Noel - Finance

Background: The Veterans fund beginning fund balance was budgeted in April of 2020 and was significantly lower than the amount reported to the State in September 2020. This resolution increases the beginning fund balance to match the State's records, increases personnel related expenditures due to a reclassification and unbudgeted union cost of living adjustment and increases operating contingency.

Fiscal Impact: \$53,589.00 increase in revenues and expenditures in the Veterans Service Fund.

Recommended Motion: The Board of Commissioners of Klamath County, Oregon hereby approve the Supplemental budget for fiscal year 2020-21 as outlined in the attached documents for changes to the Veterans Service Fund.

Documents:

[1-19-2021 BOCC SUPP BUDGET VETERANS.PDF](#)

8. Bids/Awards/Proposals

1. In The Matter Of Accepting The Quote From Canon For The Purchase Of One (1) New PlotWave 3500 Plotter. Jeremy

Morris, Public Works

Background: Klamath County Public Works, with the help of the Information Technology Department requested quotes for the above referenced Plotter. The following quotes were received:

Canon PlotWave 3500 \$14,575.00 \$32,695.00 ten year total

POA PlotWave 3500 \$15,435.00 \$40,635.00 ten year total

POA PlotWave 5000 \$19,920.00 \$40,080.00 ten year total

Canon PlotWave 5000 \$18,150.00 \$49,110.00 ten year total

Public Works and IT evaluated the respective machines and quotes, and would like to recommend the purchase of the Canon PlotWave 3500 based on history and usage. This Plotter replaces the current Public Works plotter that has stopped working and is unrepairable.

Fiscal Impact: \$14,575.00 expenditure to the Road Department Operating Budget. In addition to the purchase, there will be a \$151.00 per month maintenance service charge.

Recommended Motion: Board to accept the quote from Canon for the purchase of One (1) new PlotWave 3500 Plotter and authorize Public Works to sign the purchase order. Fiscal Impact is \$14,575.00 expenditure from the Road Department Operating Budget. In addition to the purchase, there will be a \$151.00 per month maintenance service charge.

Documents:

[13258.PDF](#)

2. In The Matter Of Accepting The Quote From Frontier Precision, Inc. For The Purchase Of One (1) New S7 Robotic Total Station And Miscellaneous Associated Survey Equipment. Jeremy Morris, Public Works

Background: Klamath County Public Works requested quotes for the above referenced survey equipment. The following quotes were received:

Frontier Precision, Inc \$53,600.76

California Surveying & Drafting Supply \$56,947.50

Monsen Engineering LLC \$58,984.73

Public Works requests the quote be awarded to Frontier Precision, Inc. This purchase allows two survey operations to occur at the same time. This also provides redundancy where the 2006 equipment will be a backup to the new equipment when performing construction staking on projects. The current backup is 1992 with battery issues, connectivity issues, etc.

Fiscal Impact: \$53,600.76 expenditure to the Road Department Operating Budget.

Recommended Motion: Board to accept the quote from Frontier Precision, Inc. for the purchase of One (1) new S7 Robotic Total Station and miscellaneous associated survey equipment and authorize Public Works to issue a purchase order. Fiscal Impact is \$53,600.76 expenditure from the Road Department Operating Budget.

Documents:

[2021 S7 ROBOTIC TOTAL STATION SURVEY EQUIP BLUE](#)

3. In The Matter Of The Accepting The Proposal From Great Basin Insurance For The Insurance Agent Of Record Services. - Risk Manager/County Counsel

Background: Risk Management/County Counsel issued a Request for Proposal (RFP) to request proposals from qualified agents to provide Insurance Agent of Record Services to Klamath County. Great Basin Insurance and Klamath Insurance Center each submitted a proposal. An evaluation committee reviewed each proposal and resulted in Great Basin Insurance receiving the highest ranked proposal.

Fiscal Impact: None at this time.

Recommended Motion: Motion to accept the proposal from Great Basin Insurance to provide Klamath County with Insurance Agent of Record Services. Fiscal impact none at this time.

Documents:

[ACCEPT GREAT BASIN.PDF](#)

9. Orders

1. In The Matter Of Appointing Candace Gracik, Jennifer Fairfield, Matthew Fairfield, Jazzalyn Smith, Kelsey Mueller, Jennifer Newton And Victoria FLOWERS To The Food Policy Council Board. - BOCC

Background: The Food Policy Council Board has several vacancies, Candace Gracik, Jennifer Fairfield, Matthew Fairfield, Jazzalyn Smith, Kelsey Mueller, Jennifer Newton and Victoria Flowers have applied and are willing, able and eligible to serve a term on the Board commencing this day and expiring as follows:

Candace Gracik 12/31/2024
Jennifer Fairfield 12/31/2024
Matthew Fairfield 12/31/2024
Jazzalyn Smith 12/31/2023
Kelsey Mueller 12/31/2023
Jennifer Newton 12/31/2023
Victoria Flowers 12/31/2023

Fiscal Impact: None

Recommended Motion: Approve and sign the attached Order appointing Candace Gracik, Jennifer Fairfield, Matthew Fairfield, Jazzalyn Smith, Kelsey Mueller, Jennifer Newton and Victoria Flowers to the Food Policy Council Board.

Documents:

2. In The Matter Of Appointing Cody Quayle To The Developmental Disabilities Advisory Board. - BOCC

Background: The Developmental Disabilities Advisory Board has a vacancy and has recommended the appointment of the above-named individual who is willing able and eligible to serve a term on the Board commencing this day and expiring August 31, 2021.

Fiscal Impact: None.

Recommended Motion: Motion to appoint Cody Quayle to the Developmental Disabilities Advisory Board commencing this day and expiring August 31, 2021.

Documents:

[01-19-21-BOCC-OR2021- APPOINT CODY QUAYLE DEVELOPMENTAL DISABILITIES ADVISORY BOARD.PDF](#)

3. In The Matter Of Appointing Marsha Bergren To The Yonna Woods Special Road District Board. - BOCC

Background: The Yonna Woods Special Road District Board has a vacancy and has recommended the reappointment of the above named applicant who is willing, able and eligible to serve a term on the Board commencing January 1, 2021 and expiring December 31, 2023.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Marsha Bergren to the Yonna Woods Special Road District Board.

Documents:

[01-19-21-BOCC-OR2021- APPOINT MARSHA BERGREN YONNA WOODS SRD.PDF](#)

4. In The Matter Of Appointing Richard Rose To The Woodland Park Special Road District Board. - BOCC

Background: The Woodland Park Special Road District Board has a vacancy, Richard Rose has applied and is willing, able and eligible to serve a term on the Board commencing January 1, 2021 and expiring December 31, 2021.

Fiscal Impact: None

Recommended Motion: Approve and sign the attached Order

appointing Richard Rose to the Woodland Park Special Road District Board.

Documents:

[APPOINTMENT SUMMARY PAGE.PDF](#)

10. Agreements

1. In The Matter Of Approving A Hotel Rate Agreement Between Microtel Hotel And Klamath County, Acting By And Through Klamath County Public Health (KCPH). – Jennifer Little, Director

Background: On October 26, 2020 KCPH received board approval to issue Request for Quotes for hotels for isolation and quarantine accommodations. Under this agreement KCPH will have available a minimum of one room for the purpose of isolation or quarantine for individuals diagnosed or at risk of communicable diseases that pose a significant public health risk. The agreed upon rate is \$72 per night. This agreement will be in effect on the date fully executed for a term of one year, with the option to extend the agreement for four additional one-year terms.

Fiscal Impact: Unknown, costs will depend on the need.

Recommended Motion: Move to approve a Hotel Rate Agreement between Microtel Hotel and Klamath County, acting by and through Klamath County Public Health (KCPH). Fiscal impact is unknown at this time and is dependent on the need. Costs to be paid from Public Health COVID response grant funding, sub department 4044.

Documents:

[BLUE SHEET SUBMISSION_MICROTEL.PDF](#)

2. In The Matter Of Approving A Hotel Rate Agreement Between Oregon 8 Motel And RV Park And Klamath County. – Jennifer Little, Public Health

Background: On June 24th 2020 the County Commissioners signed a Hotel Rate Agreement with Oregon 8 Motel and RV Park, which established accommodations for the purpose of quarantine or isolation of clients of Klamath County Public Health (KCPH). The agreement was effective for a period of 180 days. Both parties would like to continue this partnership for an additional year.

Fiscal Impact: Unknown. Cost will be dependent on need.

Recommended Motion: Move to approve the amendment to the Hotel Rate Agreement between Oregon 8 Motel and RV Park and Klamath County. Fiscal impact unknown at this time. Costs will be billed to Clinic Nursing (sub department 4044).

Documents:

[OR 8 AMENDMENT PACKET.PDF](#)

3. In The Matter Of PO No 4500373437 Between Gas Transmission Northwest And Klamath County For Noxious Weed Control. Todd Pfeiffer, Weed Control

Background: Klamath County enters into agreements with outside agencies to treat noxious weed infestations on their property. The purpose of this PO is to control the growth and spread of noxious and non-native weeds at Gas Transmission Northwest locations in Klamath County.

Fiscal Impact: Income of 3,500.00 to the Weed Control Budget

Recommended Motion: Board approve and authorize chair to sign PO No 4500373437 between Gas Transmission Northwest and Klamath County for noxious weed control. Fiscal Impact is \$3,500.00 income to the Weed Control Budget.

Documents:

[2021 GAS TRANSMISSION PO 4500373437 BLUE SHEET.PDF](#)

11. Licenses

1. In The Matter Of Approving A Recommendation For A Renewal Liquor License For The Keno Store. - BOCC

Background: The Oregon Liquor Control Commission (OLCC) verifies that each tavern/store has met the necessary conditions to sell liquor. The County's position is a recommendation only and the OLCC may take the recommendation into consideration before granting or refusing the license.

Fiscal Impact: Revenue of \$ 10.00 for the renewal license, to the General Fund Commissioners.

Recommended Motion: Note for the Record.



Documents:

[01-19-21-BOCC-LIQUOR LICENSE.PDF](#)

12. Other County Business

13. Commissioner Reports

14. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
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