

KLAMATH COUNTY COMMUNITY DEVELOPMENT

RESIDENTIAL PERMIT PROCESS

Is your property within an incorporated City?

No

Yes

County Planning Division

Verify Zoning, Overlays, Setbacks, and lawfully created parcel

Obtain a Land Use Compatibility Statement (LUCS)
Site Plan Required – Fees Apply

City Planning Authority

City's of, Merrill, Malin, Bonanza, Chiloquin, and the City of Klamath Falls
Contact the City Planning Department regarding approval process and utilities

Does a septic system need to be installed on the property?

Yes

No

On-Site Septic Division

Site Evaluation – Fees Apply (Test Holes Required)
Up to a 3 week time frame

On-Site Septic Division

System Permit – Fees Apply (Land Use Compatibility & Site Plan Required)
Up to a 20 day time frame

Public Works Department

Located Upstairs (305 Main) 541-883-4696
Address / Driveway Permits

(Land Use Compatibility & Site Plan Required)
Must get sign-off - Up to a 2 week time frame

Building Division

Building Permits

(Structural, Mechanical, Electrical, Plumbing and Manufactured Homes)
(Land Use Compatibility or City approval required) Fees Apply
Residential = Up to a 2 week time frame
Commercial = Time varies

Sanitary Authority

Land Use Compatibility & Site Plan Required
Must get sign off if applicable

South Suburban Sanitary
2201 Laverne (541) 882-5744

City of Klamath Falls Engineering (sewer/water)
226 S 5th Street (541) 883-5365

Bly Water and Sanitary District
61138 Hwy 140 (541) 353-2562

Gilchrist Sewer
150 Mountain View Dr (541) 433-2610

Round Lake Sanitary District
4000 Round Lake Rd (541) 884-2520



ThinkPermit
Protect your home. Protect your family.

KLAMATH COUNTY COMMUNITY DEVELOPMENT
305 MAIN ST
KLAMATH FALLS, OR 97601

541-883-5121

HOURS

M, T, TH, F: 8:00 AM TO 5:00 PM
WEDNESDAY: 8:00 AM TO NOON

WWW.CO.KLAMATH.ORG

SEPTIC SET BACK REQUIREMENTS

TABLE 1 / OAR 340-71-0220

MINIMUM SEPARATION DISTANCES

ITEMS REQUIRING SETBACK	FROM SUBSURFACE ABSORPTION AREA / INCLUDING REPLACEMENT AREA	FROM SEPTIC TANK AND OTHER TREATMENT UNITS, EFFLUENT SEWER AND DISTRIBUTION UNITS
1. GROUND WATER SUPPLIES AND WELLS	* 100'	50'
2. SPRINGS		
• UPGRADIENT	50'	50'
• DOWNGRADIENT	100'	50'
3. ***SURFACE PUBLIC WATERS		
• YEAR ROUND	100'	50'
• SEASONAL	50'	50'
4. INTERMITTENT STREAMS		
• PIPED (watertight not less than 25' From any part of the On-Site System)	20'	20'
• UNPIPED	50'	50'
5. GROUND WATER INTERCEPTORS		
• On a Slope of 3% or less	20'	10'
• On a Slope greater than 3%		
• UPGRADIENT	10'	5'
• DOWNGRADIENT	50'	10'
6. IRRIGATION CANALS		
• LINED (watertight canal)	25'	25'
• UNLINED		
• UPGRADIENT	25'	25'
• DOWNGRADIENT	50'	50'
7. CUTS MANMADE in Excess of 30 in. (top of downslope cut):		
• Which Intersect Layers that limit Effective Soil Depth within 48 in Of Surface	50'	25'
• Which DO NOT Intersect Layers that limit Effective Soil Depth	25'	10'
8. ESCARPMENTS:		
• Which intersect Layers that Limit Effective Soil Depth	50'	10'
• Which DO NOT Intersect Layers that limit Effective Soil Depth	25'	10'
9. PROPERTY LINES	10'	5'
10. WATER LINES	10'	10'
11. FOUNDATION LINES Of any Building or Structures, Including Garages and Out Buildings	10'	5'
12. UNDERGROUND UTILITIES	10'	N/A

* **50-FOOT SETBACK FOR WELLS CONSTRUCTED WITH SPECIAL STANDARDS GRANTED BY WRD.**

*** **THIS DOES NOT PREVENT STREAM CROSSINGS OF PRESSURE EFFLUENT SEWERS.**

Klamath County Residential Site Plan Application Packet
Reviewed per KCLDC Article 41

THE FOLLOWING INFORMATION MUST BE SHOWN ON EVERY SITE PLAN
******* MAXIMUM PAGE SIZE ACCEPTED IS 11"X 17" *******

1. Map and tax lot number and street address if known (see note below on obtaining address);
2. Dimensions of property and north arrow;
3. Location, name, width and surface type of adjacent streets;
4. Location, dimensions and surface of existing or proposed driveways or parking areas;
5. Locations, dimensions (including height), and use or occupancy of all existing and proposed structures on the property, including accessory structures, decks, balconies, and other structural elements;
6. Distance from property lines to all existing and proposed structures, septic tanks, drain lines and wells;
7. 100 year flood plain, location of water and drainage features and the flow direction of any ponds, channels, creeks, swales or other drainage facilities affecting the proposed use or adjacent properties;
8. Location, type, and dimensions of proposed on-site sewage disposal and water supply, if any;
9. Locations and descriptions of any topographic or developed feature on the site, such as rock outcrops, excavations, etc.;
10. Location and dimensions of all easements;
11. Other appropriate information that otherwise may be required by the Code;
12. Signature of applicant and date site plan prepared.

If development is for commercial, industrial and/or multi-family (triplex and above), also include the following:

- Landscaping as required by Article 65;
- Signs as required by Article 66;
- Parking as required by Article 68'
- Vehicular access and circulation as required by Article 71;

NOTE: Public Works requires the following prior to address issuance:
Copy of approved site plan and LUCS from Planning initialed in the Klamath County Plot Plan Approval Stamp box by Planning and On-Site (if Onsite system) Submit the above to Public Works to apply for address and driveway permit.

ATTENTION: Applicants Submitting SITE PLANS

All Site Plans must comply with the following:

1. All applicable criteria as described on the Residential Site Plan Application Packet.
2. The setback of a structure must reflect the distance from the property line to the outermost architectural feature (such as eaves) of the building or structure.
3. Site Plans must be drawn as neatly as possible
 - Use a straight edge (such as a ruler) whenever possible
 - All text must be legible
4. Site Plan must be “Self Explanatory”, Someone should be able to understand the site plan without having to ask the applicant questions.
5. If on a septic system please include the following information:
 - Location of test holes (if applicable)
 - Length of line from the dwelling to the tank
 - Length of line from tank to drainfield
 - Length of the drain lines
 - Length of the drain lines for replacement area
 - Distance from tank to well (if applicable)
 - Distance from drain lines to well (if applicable)
 - Distance to neighboring wells

Note: All easements may not be shown on the Assessor maps.

**SITE PLANS NOT CONFORMING TO THE ABOVE STANDARDS
MAY BE REJECTED!**

SITE PLAN

N



1 inch equals _____ feet

Map Tax Lot #:

Proposed Use:

Zone:

Signature of Applicant