

AFFIDAVIT OF PUBLICATION  
STATE OF OREGON,  
COUNTY OF KLAMATH

I, Linda Culp, Human Resources, being duly sworn, depose and say that I am the principle clerk of the publisher of the Herald and News, a newspaper in general circulation, as defined by Chapter 193 ORS, printed and published at 2701 Foothills Blvd, Klamath Falls, OR 97603 in the aforesaid county and state; that I know from my personal knowledge that the Legal#14786 BUDGET MEETING LIBRARY SERVICE DIST. a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for: 1

Insertion(s) in the following issues:  
03/12/2013

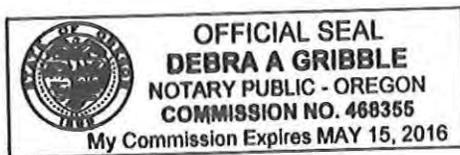
Total Cost: \$86.74

*Linda Culp*

Subscribed and sworn by Linda Culp before me on:  
12th day of March in the year of 2013

*Debra A Gribble*

Notary Public of Oregon  
My commission expires on May 15, 2016



**NOTICE OF BUDGET COMMITTEE HEARING**

A public meeting of the Budget Committee of Klamath County Library Service District, State of Oregon, to discuss the budget for the fiscal year July 1, 2013 to June 30, 2014, will be held at Klamath County Government Center, 305 Main Street, Hearing Room 219, Klamath Falls, Oregon. The meeting will take place on April 11, 2013 at 1:00 pm. The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. A copy of the budget document may be inspected or obtained on or after April 5, 2013 at the Klamath County Clerk's office at 305 Main Street, Klamath Falls, Oregon, between the hours of 9:00 a.m. and 4:00 p.m. A copy of this notice and the budget document will also be posted on the Klamath County Library Service District website at: [www.klamathlibrary.plinkit.org](http://www.klamathlibrary.plinkit.org) #14786 March 12, 2013.

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# Welcome!

## NOTICE OF BUDGET COMMITTEE HEARING

A public meeting of the **Budget Committee of Klamath County Library Service District**, State of Oregon, to discuss the budget for the fiscal year July 1, 2013 to June 30, 2014, will be held at Klamath County Government Center, 305 Main Street, Hearing Room 219, Klamath Falls, Oregon. **The meeting will take place on April 11, 2013 at 1:00 pm.** The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

A copy of the budget document may be inspected or obtained on or after April 5, 2013 at the Klamath County Clerk's office at 305 Main Street, Klamath Falls, Oregon, between the hours of 9:00 a.m. and 4:00 p.m. A copy of this notice and the budget document will also be posted on the Klamath County Library Service District website at: [www.klamathlibrary.plinkit.org](http://www.klamathlibrary.plinkit.org) #14786 March 12, 2013.

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AFFIDAVIT OF PUBLICATION  
STATE OF OREGON,  
COUNTY OF KLAMATH

I, Linda Culp, Human Resources, being duly sworn, depose and say that I am the principle clerk of the publisher of the Herald and News, a newspaper in general circulation, as defined by Chapter 193 ORS, printed and published at 2701 Foothills Blvd, Klamath Falls, OR 97603 in the aforesaid county and state; that I know from my personal knowledge that the Legal#14979 BUDGET HEARING LIBRARY SERVICE DIST. a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for: 1

Insertion(s) in the following issues:  
06/08/2013

Total Cost: \$440.56

*Linda Culp*

Subscribed and sworn by Linda Culp before me on:  
10th day of June in the year of 2013

*Debra A Gribble*

Notary Public of Oregon  
My commission expires on May 15, 2016



**FORM LB-1**

**NOTICE OF BUDGET HEARING**

A public hearing of the KLAMATH COUNTY LIBRARY SERVICE DISTRICT BOARD OF DIRECTORS will be held on JUNE 18, 2013 at 9:40 am at KLAMATH COUNTY GOVERNMENT CENTER, 305 MAIN STREET, HEARING ROOM 219, KLAMATH FALLS, OREGON. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2013 as approved by the Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Klamath County Clerk's office at 305 Main Street, Klamath Falls, Oregon, between the hours of 9:00 am and 4:00 pm. This budget is for an annual period. This budget was prepared on a basis of accounting that is the same as used in the preceding year.

Contact: Jason Link, Chief Financial Officer

Telephone: (541) 883-4202

Email: jlink@co.klamath.or.us

TOTAL OF ALL FUNDS	Actual Amount 2011-12	Adopted Budget This Year 2012-13	Approved Budget Next Year 2013-14
<b>FINANCIAL SUMMARY - RESOURCES</b>			
Beginning Fund Balance/Net Working Capital	\$1,700,191	\$1,553,869	\$1,977,162
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	31,304	41,100	41,725
Federal, State and All Other Grants, Gifts, Allocations and Donations	75,297	39,000	46,075
Interfund Transfers / Internal Service Reimbursements	367,111	211,000	300,000
All Other Resources Except Property Taxes	27,008	68,000	22,000
Property Taxes Estimated to be Received	2,442,365	2,281,477	2,358,141
<b>Total Resources</b>	<b>\$4,643,276</b>	<b>\$4,194,446</b>	<b>\$4,745,103</b>
<b>FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION</b>			
Personnel Services	\$1,261,181	\$-	\$-
Materials and Services	1,052,829	2,460,400	2,553,642
Capital Outlay	191,166	250,000	400,000
Interfund Transfers	346,999	95,000	300,000
Contingencies	-	370,523	161,299
Unappropriated Ending Balance and Reserved for Future Expenditure	1,791,101	1,018,523	1,330,162
<b>Total Requirements</b>	<b>\$4,643,276</b>	<b>\$4,194,446</b>	<b>\$4,745,103</b>

<b>FINANCIAL SUMMARY- REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM</b>			
Name of Organizational Unit or Program FTE for that unit or program			
Library Service District	\$4,643,276	\$4,194,446	\$4,745,103
FTE	38.28	-	-
<b>Total Requirements</b>	<b>\$4,643,276</b>	<b>\$4,194,446</b>	<b>\$4,745,103</b>
<b>Total FTE</b>	<b>38.28</b>	<b>-</b>	<b>-</b>

**STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING**

The significant changes in sources of financing relate to increases in beginning fund balance and transfers to the capital projects fund for future improvements. During the 2011-12 fiscal year the District purchased property located at 4243 Winters Lane, Klamath Falls, Oregon to be used as the Klamath Falls South Suburban Branch Library. The District intends to renovate the building with the goal of relocating the existing branch library during the 2013-14 fiscal year.

<b>PROPERTY TAX LEVIES</b>			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Imposed
Permanent Rate Levy (rate limit \$0.49 per \$1,000)	\$0.49	\$0.49	\$0.49
Local Option Levy			
Levy For General Obligation Bonds			

<b>STATEMENT OF INDEBTEDNESS</b>		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized But Not Incurred on July 1.
General Obligation Bonds		
Other Bonds		
Other Borrowings		
<b>Total</b>		

#14979 June 08, 2013.

# AGENDA REPORT LIBRARY BOARD OF DIRECTORS

AGENDA CATEGORY: BUDGET RESOLUTION	ITEM NO: Q.2
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**ORIGINATING DEPARTMENT:** BUDGET OFFICE

**DATE ACTION REQUESTED:** JUNE 18, 2013      **DATE ACTION TAKEN:**

**ISSUE:** In the Matter of Adoption of the Klamath County Library Service District Budget for Fiscal Year 2013-2014 and Making Appropriations

**BACKGROUND & CONCLUSIONS:** The Budget Committee approved the budget on April 11, 2013. A public hearing was advertised and held on June 18, 2013 and final adjustments to the budget were made according to Oregon Statute 294.435(1). The Board of Directors approves and appropriates the District budget for fiscal year 2013-2014 effective July 1, 2013.

**FISCAL IMPACT:** \$3,314,941 for Fiscal year 2013-2014

**RECOMMENDED MOTION:** The Board of Directors hereby adopts the budget for fiscal year 2013-2014 now on file with Klamath County Board of Commissioners in the sum of \$4,745,103. The Board of Directors resolves that the amounts for the fiscal year beginning July 1, 2013, and for the purposes specified in the resolution are hereby appropriated.

**DEPARTMENT HEAD APPROVAL:** \_\_\_\_\_  
**BUDGET OFFICER APPROVAL:** JH 6/4/2013  
**CONTRACT SPECIALIST APPROVAL:** \_\_\_\_\_  
**COUNTY COUNSEL REVIEW:** \_\_\_\_\_  
**COMMISSIONER LIAISON APPROVAL:** [Signature]

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

by the Board of Directors

CERTIFIED by \_\_\_\_\_  
Recording Secretary

**DISTRIBUTION:**  
1 - ORIGINAL - CLERK  
- ORIGINAL - \_\_\_\_\_  
1 - PROCEEDINGS  
1 - FILE  
1 - FINANCE  
1 - LIBRARY  
1 -  
1 -  
Total: \_\_\_\_\_

BOARD OF DIRECTORS KLAMATH COUNTY LIBRARY SERVICE DISTRICT  
KLAMATH COUNTY, OREGON

IN THE MATTER OF THE ADOPTION )  
OF THE KLAMATH COUNTY LIBRARY )  
SERVICE DISTRICT BUDGET FOR )  
FISCAL YEAR 2013-2014 AND )  
MAKING APPROPRIATIONS )

BUDGET RESOLUTION NO. 2013-076

WHEREAS, the Klamath County Library Service District budget for fiscal year 2013-2014 has been prepared and published as prescribed by law; and

WHEREAS, the Budget Committee approved the budget on April 11, 2013; and

WHEREAS, a public hearing was advertised and held on June 18, 2013; and

WHEREAS, final adjustments to the budget were made according to ORS 294.435(1);

THEREFORE, BE IT RESOLVED that the Board of Directors (County Commissioners) of the Klamath County Library Service District of Klamath County, Oregon hereby adopts the budget approved by the Klamath County Library Service District Budget Committee on April 11, 2013 as amended in the total sum of \$4,745,103 as contained in the budget document on file in the office of County Commissioners;

BE IT FURTHER RESOLVED, that the amounts for the fiscal year beginning July 1, 2013 and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Materials & Services	\$ 2,553,642
Transfers	300,000
Operating Contingency	161,299
TOTAL APPROPRIATION	\$ 3,014,941

CAPITAL PROJECTS FUND

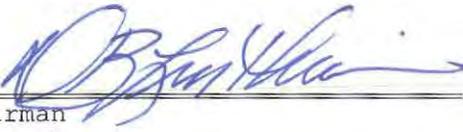
Capital Outlay	\$ 400,000
TOTAL APPROPRIATION	\$ 400,000

NONAPPROPRIATED BUDGET REQUIREMENTS

General Fund	\$ 300,000
Library Reserve	1,030,162
Total Unappropriated Balance	\$ 1,330,162

TOTAL	\$ 4,745,103
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DONE AND DATED THE 18th DAY OF JUNE, 2013.

  
Chairman

  
District Director

**Out of Office Today**  
District Director

BUDGET COMMITTEE  
KLAMATH COUNTY LIBRARY SERVICE DISTRICT

IN THE MATTER OF THE APPROVAL )  
OF THE KLAMATH COUNTY LIBRARY )  
SERVICE DISTRICT BUDGET FOR )  
FISCAL YEAR 2013-2014 )

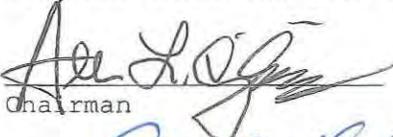
BUDGET RESOLUTION NO. 2014-1

WHEREAS, the Klamath County Library Service District budget for fiscal year 2013-2014 has been prepared as prescribed by law; and

WHEREAS, public hearings were advertised and held on the 11<sup>th</sup> of April 2013; and

THEREFORE, BE IT RESOLVED that the Budget Committee of the Klamath County Library Service District hereby approves the budget proposed by the Budget Officer as amended in the total sum of \$4,745,103, as contained in the budget document on file in the office of County Commissioners;

DONE AND DATED THE 11th DAY OF APRIL, 2013.

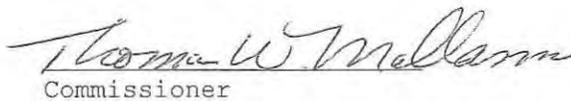
  
Chairman

  
Member

  
Commissioner

  
Member

  
Commissioner

  
Commissioner

# AGENDA REPORT LIBRARY BOARD OF DIRECTORS

**AGENDA CATEGORY:** BUDGET RESOLUTION    **ITEM NO:** Q.3

**ORIGINATING DEPARTMENT:** BUDGET OFFICE

**DATE ACTION REQUESTED:** JUNE 18, 2013    **DATE ACTION TAKEN:**

**ISSUE:** In the Matter of Imposing and Categorizing Taxes of the Klamath County Library Service District for Fiscal Year 2013-2014

**BACKGROUND & CONCLUSIONS:** The Klamath County Library Service District budget for fiscal year 2013-2014 was adopted on June 18, 2013 for the fiscal year beginning July 1, 2013 that contains ad valorem tax at the rate of \$0.4900 per \$1,000 of assessed value for the General Fund. The Board of Directors is required to adopt resolutions imposing and categorizing the tax for the tax year 2013-2014 upon the assessed value of all taxable property within the district boundaries.

**FISCAL IMPACT:** \$2,358,141 Estimated Ad Valorem Property Taxes for Fiscal year 2013-2014

**RECOMMENDED MOTION:** The Board of Directors hereby imposes the taxes provided for in the adopted budget at the rate of \$0.4900 per \$1,000 of assessed value for the tax year 2013-2014 upon the assessed value of all taxable property with the district effective July 1, 2013. The Board of Directors hereby categorizes the taxes as General Fund at the rate of \$0.4900 per \$1,000 of assessed value.

**DEPARTMENT HEAD APPROVAL:** \_\_\_\_\_

**BUDGET OFFICER APPROVAL:** J.H. 6/4/2013

**CONTRACT SPECIALIST APPROVAL:** \_\_\_\_\_

**COUNTY COUNSEL REVIEW:** \_\_\_\_\_

**COMMISSIONER LIAISON APPROVAL:** [Signature]

**APPROVED THIS** \_\_\_\_\_ **DAY OF** \_\_\_\_\_

by the Board of Directors

**CERTIFIED by** \_\_\_\_\_  
Recording Secretary

**DISTRIBUTION:**

1 - ORIGINAL - CLERK

- ORIGINAL - \_\_\_\_\_

1 - PROCEEDINGS

1 - FILE

1 - FINANCE

1 - LIBRARY

1 -

1 -

Total: \_\_\_\_\_

BOARD OF DIRECTORS - LIBRARY DISTRICT  
KLAMATH COUNTY, OREGON

IN THE MATTER OF IMPOSING )  
TAXES FOR THE 2013-2014 FISCAL )  
YEAR )

BUDGET RESOLUTION NO. 2013-077

WHEREAS, the Klamath County Library Service District budget for fiscal year 2013-2014 has been duly prepared and published as prescribed by law; and

WHEREAS, the Budget Committee on April 11, 2013 approved the imposition of taxes at the rate of \$0.4900 per \$1,000 of assessed value for operations and categorized the taxes to the General Fund; and

WHEREAS, the Board of Directors, on June 18, 2013 adopted the budget for the fiscal year beginning on July 1, 2013; and

WHEREAS, the adopted fiscal year 2013-2014 budget contains ad valorem tax revenue requirements;

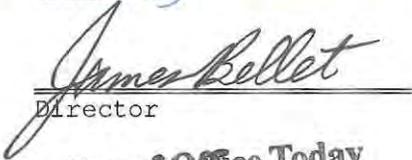
THEREFORE, BE IT RESOLVED that the Board of Directors hereby imposes the taxes provided for in the adopted budget at the rate of \$0.4900 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed for tax year 2013-2014 upon the assessed value of all taxable property within the district.

BE IT FURTHER RESOLVED that the Board of Directors hereby categorizes the taxes as follows:

	General Government Limitation	Excluded from the Limitation
General Fund	\$0.4900 per thousand	\$0.000 per thousand

DONE AND DATED THIS 18th DAY OF JUNE, 2013.

  
Chairman

  
Director

**Out of Office Today**

Director

BUDGET COMMITTEE  
KLAMATH COUNTY LIBRARY SERVICE DISTRICT

IN THE MATTER OF APPROVING )  
TAXES FOR THE 2013-2014 FISCAL )  
YEAR )

BUDGET RESOLUTION NO. 2014-2

WHEREAS, the Klamath County Library Service District budget for fiscal year 2013-2014 has been duly prepared as prescribed by law; and

WHEREAS, the Budget Committee, on April 11, 2013 approved the budget for the fiscal year beginning on July 1, 2013; and

WHEREAS, the approved fiscal year 2013-2014 budget contains ad valorem tax revenue requirements;

THEREFORE, BE IT RESOLVED that the Budget Committee of Klamath County hereby approves the taxes provided for in the approved budget at the rate of \$0.4900 per \$1,000 of assessed value for operations.

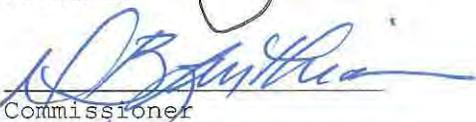
BE IT FURTHER RESOLVED that the Budget Committee of Klamath County Library Service District hereby approves the categorization of taxes as follows:

	General Government Limitation	Excluded from the Limitation
General Fund	\$0.4900 per thousand	\$0.000 per thousand

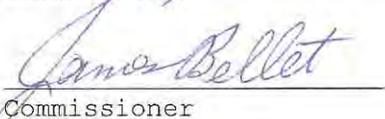
DONE AND DATED THIS 11th DAY OF APRIL, 2013.

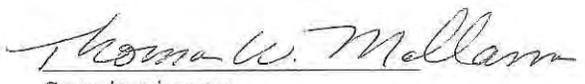
  
Chairman

  
Member

  
Commissioner

  
Member

  
Commissioner

  
Commissioner

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BOARD OF DIRECTORS LIBRARY DISTRICT  
KLAMATH COUNTY, OREGON

IN THE MATTER OF DESIGNATING )  
KLAMATH COUNTY LIBRARY SERVICE )  
DISTRICT POSITIONS AUTHORIZED TO )  
EXPEND AND ENCUMBER DISTRICT )  
FUNDS FOR THE )  
FISCAL YEAR 2013-2014 )  
\_\_\_\_\_ )

BUDGET RESOLUTION NO. 2013-078

WHEREAS, the Fiscal Year 2013-2014 District Budget has been adopted by the Board of Directors; and

WHEREAS, budgeted expenditures are identified by fund; and

WHEREAS, the Board of Directors are responsible for all District expenditures; and

WHEREAS, the Board has chosen to delegate the authority to make expenditures of District funds or to encumber funds; and

THEREFORE, BE IT RESOLVED, that the following positions are authorized to make expenditures and make encumbrances of the budgeted funds effective July 1, 2013:

Authorized Position  
Treasurer  
Chief Financial Officer  
Library Director  
Management Assistant  
Supervising Librarian

BE IT FURTHER RESOLVED, that the Board of Directors, when acting as a Board, when authorized by the Board, may expend or encumber any budgeted District funds for any purpose permitted by law.

DONE and DATED this 18<sup>th</sup> day of June, 2013.

  
\_\_\_\_\_  
Chairman

  
\_\_\_\_\_  
District Director

**Out of Office Today**

\_\_\_\_\_  
District Director