Proposed Budget

2011-2012

Budget Committee Members

Board of Commissioners	Citizen Committee Members
Al Switzer	Kirk Glick
Dennis Linthicum	Allan Craigmiles
Cheryl Hukill	Terrie Mumford

Budget Officer: Jason Link

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Klamath County, Oregon
2011-2012 Budget Presentation
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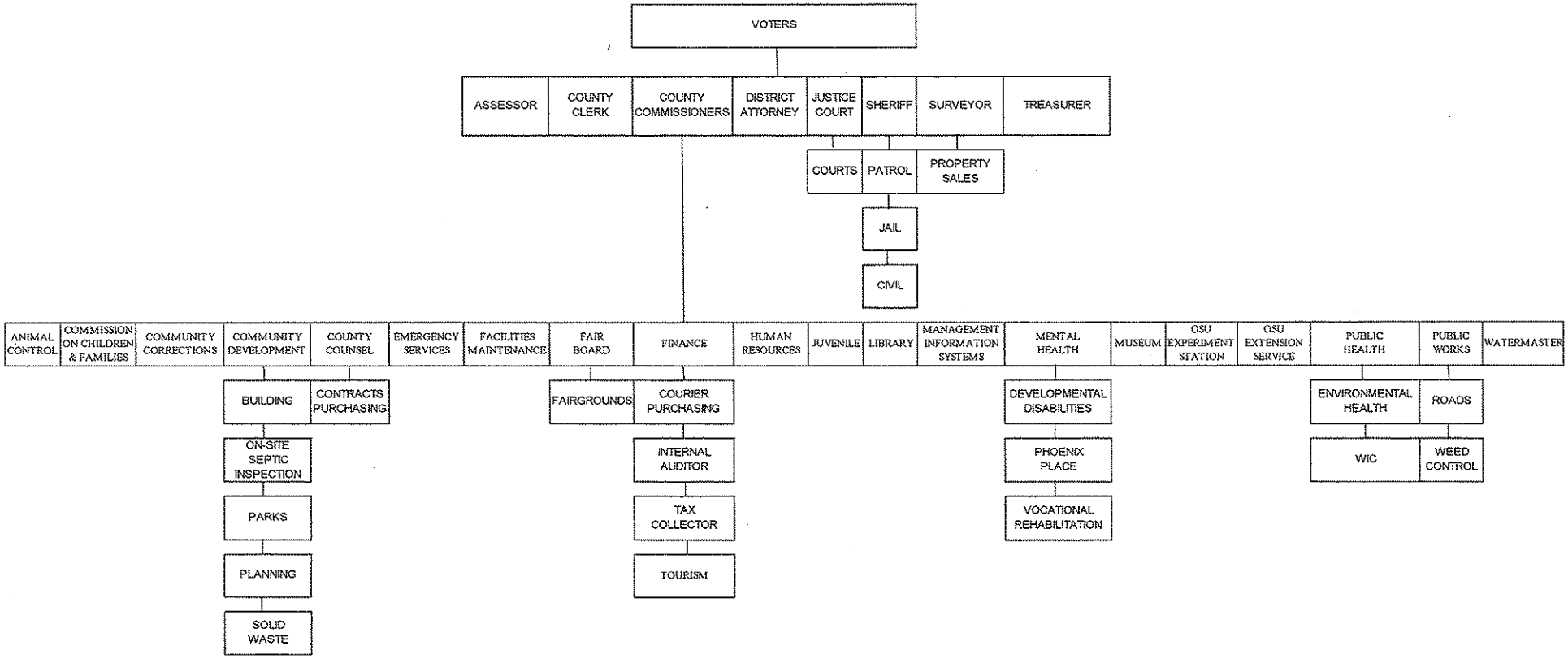
Klamath County, Oregon
2011-2012 Budget Presentation
Organizational Chart



Klamath County, Oregon
2011-2012 Budget Presentation
List of Elected Officials

Position	Name	Term Expires
Assessor	Rafael Hernandez	January 3, 2013
Clerk	Linda Smith	January 3, 2015
Commissioners	Al Switzer	January 3, 2013
	Dennis Linthicum	January 3, 2015
	Cheryl Hukill	January 3, 2013
District Attorney	Ed Caleb	January 3, 2015
Justice of the Peace	Karen Oakes	January 3, 2015
Sheriff	Timothy Evinger	January 3, 2013
Surveyor	Michael Markus	January 3, 2013
Treasurer	Michael Long	January 3, 2015

Klamath County, Oregon
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List of Appointed Officials

Position	Name
Agricultural Experiment Station (State Appointed)	William Riggs
Animal Control	Mike Horton
Budget & Finance	Jason Link
Cooperative Extension (State Appointed)	William Riggs
Community Corrections	Kiki Parker-Rose
Commission on Children & Families	Kim Estes
Community Development Department	Sidney Mitchell
County Counsel	Dave Groff
Emergency Management	George Buckingham
Fair Manager	Jerry Golden
Human Resources	Daneen Dail
Juvenile	Glen Vest
Maintenance	Thomas Banks
Management Information Systems	Randall Paul
Mental Health	Amanda Bunger
Museum	Todd Kepple
Public Health	Marilynn Sutherland
Public Works	Stan Strickland
Tax Collector	Jason Link
Watermaster (State Appointed)	Kyle Gorman
Veteran's Services	Kathy Pierce

Klamath County, Oregon
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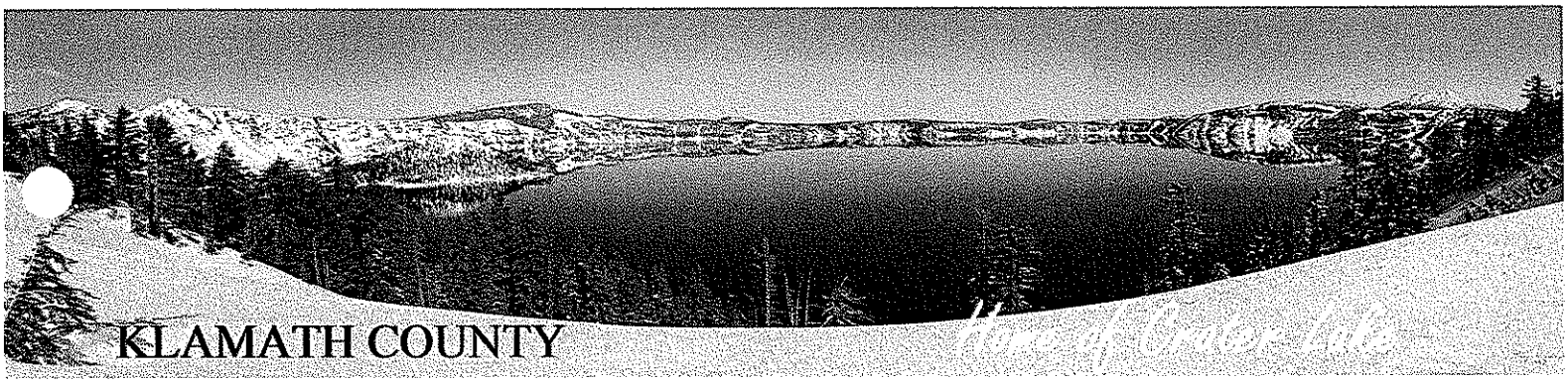
List of Boards, Committees and Commissions

Local Alcohol and Drug Planning Committee
Ambulance Advisory Board
Bicycle Trails Advisory Board
Budget Committee
Budget Task Force Committee
Citizens Safety and Building Advisory Committee
Commission on Children and Families
Community College Services Advisory Committee
Community Corrections Committee
County Charter Committee
County Compensation Board
Courthouse Task Force Committee
Dock Commission (City of Klamath Falls, Oregon)
Dog Commission
DUII Task Force Committee
Board of Equalization
Fair Board
Farm Use Board of Review
Grazing Advisory Committee
Health Board (Not a County Appointed Board)
Historical Landmark Commission
Klamath Housing Authority
Long-Term Financial Planning Committee
Mental Health Advisory Board
Museum Advisory Board
Natural Resource Advisory Committee
Overall Economic Development Program Committee
Park Board
Planning Commission
Board of Ratio Review
Roads Advisory Committee
Solid Waste Management Advisory Committee
Tourism Advisory Committee
Water Resources Advisory Committee
Weed Control Advisory Committee

Klamath County, Oregon
2011-2012 Budget Presentation
Budget Calendar

Prepare Budget Documents	January through April 8, 2011
Publish First Notice of Budget Committee Meeting (5 to 30 days before meeting)	March 29, 2011
Publish Second Notice of Budget Committee Meeting (at least 5 days after first notice)	April 5, 2011
Budget Committee Meetings	April 12, 2011 through April 29, 2011
Submit CAFFA Grant to State of Oregon	May 2, 2011
Prepare Budget Summary	May 2, 2011 through June 20, 2011
Publish Budget Summary and Notice of Budget Hearing (5 to 30 days before hearing)	June 14, 2011
Public Hearing by Board of Commissioners	June 21, 2011
Board of Commissioners Adopts Budget, Makes Appropriations, Imposes Taxes, and Categorizes Taxes	June 21, 2011
Certify Taxes to County Assessor	July 15, 2011



KLAMATH COUNTY
OREGON

FINANCE & BUDGET OFFICE

April 12, 2011

Members of the Budget Committee, Board of Commissioners, and Citizens of Klamath County:

We find ourselves in a precarious position, along with others, waiting to see what will happen with the economy. In the General Fund, we continue to operate at a deficit as operating revenues are not projected to be sufficient to cover expenses. In addition, revenues in the following year are projected to be significantly less than for 2011-2012. It is imperative that we build a reserve until, at the least, stable sources of revenue are located.

The recommended budget for fiscal year 2011-2012 continues on the principles adopted in fiscal year 2010-2011. There are no significant changes. The Consumer Price Index (CPI) has risen 2.10% over the prior year, the budget includes cost of living increases for all Elected Officials and employees, in addition there are increases budgeted to accommodate merit step increases for those who have not hit the top of their pay range and increases in the number of steps as negotiated with the unions. The County is currently in negotiations with several of its unions, but given the current economy we expect a fairly small financial impact and little effect on levels of service. Fiscal year 2011-2012 is the first half of the State's biennium budget so those portions of the County budget most affected by the State budget will could see significant changes.

Klamath County has two pension plans covering substantially all employees. Sheriff's department employees and certain employees of the Community Corrections department are participants in the State of Oregon Public Employees Retirement System (PERS). All other Elected Officials and county employees are participants in the Pension Plan for Employees of Klamath County (Pension Plan).

PERS is experiencing high unfunded actuarial liabilities that have increased mandatory contribution rates from 6.39% to 10.98% in the coming fiscal year. Projected mandatory contribution rates for the fiscal year starting July 1, 2013 range from 9.03% to 21.07%. Our own Pension Plan is also experiencing high unfunded actuarial liabilities. The recommended contribution rate from the actuary for the 2011-2012 fiscal year is 12.04% relatively unchanged from the prior report. The contribution rate being made by the County is 10.00%. Unless underlying investments significantly outperform actuarial rates or changes are made to the plan, the County's unfunded actuarial liability will continue to grow.

Current forecasts of the State budget for the next biennium are dismal. The State is already projecting a multibillion dollar short fall in revenues. Property values continue to drop to levels that are approaching the

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maximum assessed value trend line imposed by Measure 50, which could have an effect on the amount of property taxes available.

The Federal Government passed H.R. 1424, the Emergency Economic Stabilization Act of 2008, which reauthorized the Secure Rural Schools program through federal fiscal year 2011 and full funding for the Payment in Lieu of Taxes (PILT) program through federal fiscal year 2012.

The County has recognized, since 1990, that these Federal funds may have a limited life span. Therefore, the County has accumulated a "Road Fund Reserve", which is designed to sustain reduced services on roads for several years in the future and take care of deteriorating county bridges, or until alternatives can be devised for funds impacted by Public Law 106-393. However, in order to trim the budget to a more balanced and sustainable level, the next few years, services will need to be reduced, eliminated, or an alternate funding source to replace the declining funds from the federal funds. The O&C receipts and Federal Forest receipts decline on a schedule of 2008 – 90%, 2009- 81%, 2010 – 73%, and 2011 – 42%. We are preparing projections of revenue sources for the next few years, so that you and the department directors can make decisions on what level of services the county will be able to provide.

The county, cities, and tax districts are facing a serious financial crisis not seen in many years as a result of shrinking revenues, record-high gas and energy prices, and more recently a municipal credit crunch which is making it extremely difficult and more expensive for counties to borrow money. The State is considering legislation that is affecting the resources that come to counties to provide the services that the State and Federal Government mandates. The slowdown in the economy is having a major effect on individuals and families including taxing districts. The Federal Government passed significant changes in health care, which will affect the County's budget in this fiscal year and in years to come.

This budget does have services that are reduced due to the State cutting funds to programs in Community Corrections; Commission on Children and Families, video poker funds, Mental Health, Public Health to name a few areas, also services in Community Development are down due to a slowdown in housing. The budget was based on the target budget approved by the Budget Committee on February 9, 2011. We realize many programs that are state funded have been reduced and are still being reduced so some departments may be asking for money from the general fund. Remember that any changes to the budget will affect other programs as directed by the Board.

This recommended budget was prepared with the possibility of an ongoing stagnant economy in mind. If the economy picks up, service levels provided by most departments may not be impacted. The Budget Committee's decision on February 9, 2011 to reduce expenditures for the remainder of the 2010-2011 fiscal year ($669 thousand estimated) along with more fund balance coming into 2010-2011 than was budgeted ($300 thousand estimated) was intended to generate a reserve of $969 thousand to go into the 2011-2012 fiscal year. The General Fund, along with most other funds, now has sufficient reserves to weather the ominous impending storm in the short-term. I feel compelled to bring this to your attention because there are those who have looked at the reserves and feel they should be used to expand services at this time, by providing funding for non-mandated services and other governmental or non-profit organizations, and for a multitude of other possibilities. This is not the time to increase operating expenditures.

The recommended budget is a "reduced" budget that takes into consideration increases for contract agreements, county retirement, medical insurance, and other costs that the departments do not have control over. This budget reflects our best effort to address the issues we face given the priorities set by the Budget Committee and the Board of Commissioners – to preserve safety and health related services. It also maintains minimum State-mandated services. Sufficient funds are not budgeted to provide appropriate cash flow for the following year. This concept was discussed and approved at the February 9, 2011 Budget Committee meeting. You are expected to deliberate and make decisions to ensure that appropriate resources are available to begin the following fiscal year.

You have the opportunity to make any revisions on how the county will utilize resources to provide programs to the residents of Klamath County as demographics vary and change. All funds are required to be balanced per ORS 294.331. A balanced budget means that revenues and expenditures match. All funds including those with debt service are balanced in accordance with Oregon municipal debt law.

This budget message is organized into five major categories designed to give the reader an overview of County issues, priorities, and finances. They are:

- Revenue and Expense Overview
- Short Term Financial and Other Initiatives that Impact the Recommended Budget
- Long Term Financial and Other Matters that Impact the Recommended Budget
- Significant Departmental and Fund Highlights and Issues for 2011-2012
- Processes Used to Develop the Budget and Organization

The preparation of a budget this complex would not be possible without the hard work and contributions of many. I would like to acknowledge the efforts of each of the department heads and program managers that participated to complete this recommendation.

Revenue and Expense Overview

The county general fund revenues and expenditures are proposed at $25,282,246, including transfer payments (counted twice). Proposed countywide revenues and expenditures are proposed at $207,432,944, including transfer payments (counted twice), compared to 2010-11 countywide budget of $196,902,757 and general fund budget of $15,030,337. The majority of the revenue is cash carryover from the 2010-11 fiscal year dedicated dollars earmarked for roads generated from federal forest receipts and gas taxes. The actual revenue and expenditures received in:

Year	Revenues	Expenditures
2009-10	$215,907,467	$88,967,503
2008-09	$214,294,774	$75,045,385
2007-08	$205,788.776	$75,483,184
2006-07	$208,871,992	$80,408,776
2005-06	$194,716,854	$70,480,204
2004-05	$182,634,357	$63,921,174
2003-04	$172,904,000	$66,478,386
2002-03	$167,536,840	$61,219,640

This year's staffing includes steps, insurance, and cost of living adjustment per contract agreements. The insurance cap for most employees is remaining at $675 per month. The County Compensation Board is required by state law to conduct an annual review of Elected Official's compensation each year. The Compensation Board will make a report to the Budget Committee on Tuesday, April 12th regarding the Elected Officials. A copy of their recommendations is included elsewhere in this document.

Klamath County's permanent tax rate is $1.7326 per $1,000 of assessed value. Measure 50 allows a three percent increase in assessed value on existing property, plus an increase for new improvements each year. Our estimated revenue will be $8,043,951 or $1.68885 per $1,000 of assessed value for the general fund and $208,380 or $0.04375 per $1,000 of assessed value for veterans' services. Tax estimates will be affected by the exemptions that the state legislators approve during session, plus any appeals approved by the State Tax Court. As the housing economy slows, this will affect the potential growth of property taxes.

The Sheriff also has a five-year serial levy on the May election at a rate of $0.25 per $1,000. This is estimated to raise $1.20 million to support the operation of the B and C pods at the Klamath County Jail. In addition there is a five year serial levy on the May election at a rate of $0.05 per $1,000. This is estimated to raise $215 thousand to support the operations of the Klamath County Museums.

The state legislature began their session in January 2011. There will be many measures before the legislature and on ballots that could affect this budget if approved. There are also many measures that the Federal legislature is considering, that will have a major impact on the budget and the community. If legislation passes any of the proposed measures, the county will have financial changes to address. The involvement of our County officials during state and federal legislation is vital. We need to support the Commissioners and community leaders' roles in working for our community with the state and federal legislatures this coming year.

Short-Term Financial and Other Initiatives that Impact the Recommended Budget

There are a number of factors affecting the recommended budget for 2011-2012. Some may continue beyond 2011-2012. However, they are presented here as factors with a direct impact on this recommended budget.

State Mandated Services

The County is mandated by Oregon Statute to provide certain services to the public. The current economic environment has impressed upon us an acknowledgement that we can no longer perform all the services we have in the past to the same level. This necessitates a policy level decision as to what services the county will provide and to what service level it will be provided. Each department was asked to prepare a budget request to the Budget Committee. In those budget requests these state mandated services were given a high level of visibility. As you review the recommended budget keep in mind what the state mandated services are and the funding level you approve to those mandates.

Contingency & Unappropriated Fund Balance

At the direction of the Budget Committee, the 2011-2012 General Fund recommended budget includes a minimal amount of contingency and no unappropriated fund balance. This means the County could spend all available resources in the 2011-2012 fiscal year with no carry forward to 2012-2013. Revenues in 2012-2013 are projected to decrease a further $800 thousand.

The purpose of an unappropriated ending fund balance is to provide the County with a cash or working capital balance with which to begin the fiscal year following the one for which this budget is being prepared (ORS 294.371 and OAR 150-294.371). The amount of an unappropriated ending fund balance, should be based on our cash requirements between July 1 of the fiscal year following the one for which we are budgeting, and the time sufficient revenues will become available from other sources to meet cash flow needs (generally November).

General Cost Increases

At the Budget Committee meeting on February 9, 2011, the committee agreed to use an assumption of 2.00% increase in the consumer price index. The actual change in the consumer price index was 2.10%. The recommended budget therefore projects a slightly further cut in most departments than was previously anticipated.

Long-Term Financial and Other Matters that Impact the Recommended Budget

County Facilities

During the current fiscal year, Mental Health's building on Vandenburg Drive experienced a devastating fire that has required the department to relocate to other county facilities. Also there are many other county owned buildings that are requiring significant remediation costs that are not being planned for.

Property Taxes and Debt Limitations

The County is subject to a number of property tax and debt limitations imposed by Oregon Law. A complete schedule of these limitations is found in Appendix A.

Debt Service

Information specific to debt and planned projects is included in Appendix B.

Fiscal Policies & Definitions

A complete list of adopted fiscal policies that have been applied to this budget are found in Appendix C. Every effort is being made to find less expensive ways to provide quality services.

Budget Format

The budget format and program descriptions are discussed in Appendix D.

Fund Descriptions

A description of the individual funds and their purposes can be found in Appendix E.

Wage Tables

The wage table used in the preparation of the 2011-2012 can be found in Appendix F.

Significant Departmental and Fund Highlights and Issues for 2011-2012

We are in a time of low interest rates, which translates into a lower growth rate on our reserve funds. And those investment earnings that we have relied on in the past to supplement programs are not available this year. This has cause a further reduction in some programs that relied upon those earnings to supplement operating revenues.

Some departments reduced operating hours to 32 hours weeks due to funding cuts. Other departments have been reduced to the point that further cuts would require the County to turn this service back to the State of Oregon. Requiring services to be provided by individuals from out of the area, reducing the timeliness of services provided to county residents.

Processes Used to Develop the Budget and Organization

The Budget Committee was convened in a special public meeting on February 9, 2011, to communicate and define priorities for budget development. Pursuant to Oregon law, the budget is reviewed and approved by a Budget Committee consisting of the three members of the Board of Commissioners and three lay members.

A series of public meetings were held where Department Directors and Elected Officials had a chance to talk about the financial aspects of their proposed budget. These meetings took place on February 16, March 2, and 23. No public testimony was heard at these meetings.

The Budget Committee hearings on the recommended budget will be held April 12 through 29, 2011. During each day of presentation and review, there will be scheduled opportunities for public input. Budget deliberations are scheduled to begin at the conclusion of the reviews on April 29, 2010. All Budget Committee meetings are open to the public and public testimony is always welcome.

The County's Elected Official Salary Committee has met previously and developed a recommendation for Elected Officials' salaries and will present it to the full Budget Committee for action.

Following approval and publication of the Budget Committee's recommended budget, the Board of Commissioners is tentatively scheduled to adopt the budget on June 21, 2011. The Board of Commissioners also meets in public session and encourages public input. The Board of Commissioners is authorized to amend expenditures in the Budget Committee's approved budget up to 10 percent of any fund without reconvening the Budget Committee.

The organizational chart found on page i includes a view of the County with its departments. For each County department there is a discussion at the beginning of their section. An overview of each department, significant accomplishments in the prior year, as well as information on all programs within the department are found behind their tab. For each program, the budget reflects a statement of purpose, mandated services, self-imposed services, measures of effectiveness, and significant issues facing the department. Additionally, financial information is included.

The budget is organized around the County's functional areas. Although the County has adopted a program budget format, the State of Oregon requires retention of a line-item budget format.

Throughout the budget, the specific goals that each program strives to meet are identified in a description of the particular program. The narrative for each program includes a statement of the revenues generated by specific programs.

Conclusion

As you review the budgets with the departments, ask the Directors what kind of service will be provided to the community with the funds provided, understanding there are limited resources (funds) available. Ask questions about programs and spend less time looking at individual line items. The budget is appropriated by category, not line items. After you review and make the desired changes to the budget, you will approve the budget on Tuesday, April 29, 2011. The approved budget will be published for final public hearing on Tuesday, June 21, 2011, where the Board of Commissioners will meet in a public session to adopt the budget. The Board of Commissioners are authorized to amend expenditures in the Budget Committee's approved budget, up to 10 percent of any fund, without reconvening the Budget Committee. The Board of Commissioners always encourages public input.

This budget has been prepared in a time of extraordinary financial stress. County governments must provide state, federal, and self-imposed mandated services at the local level, many of them without adequate funding from the State and Federal Government, face extremely difficult choices, particularly those that rely entirely on local funding. There are many people whose lives will be directly impacted by the budget choices we

must make. Ever mindful of that, we have worked hard to prepare a budget that preserves direct services to the greatest extent possible and keep in mind long-term strategies that will allow us to do so in the future. I would like to extend my personal thanks to the citizen members of the Budget Committee for their time, concern, and constructive insights. I wish also to acknowledge the Board of Commissioners' support and leadership in these most challenging times.

Respectfully submitted,

Jason Link, CPA
Klamath County Budget Officer

Klamath County, Oregon
2011-2012 Budget Presentation
Appendix A – Property Taxes and Debt Limitations

Property Taxes

The County will certify its State-provided permanent tax rate in the amount of $1.7326 per thousand dollars of assessed valuation for 2011-2012. The total amount of property tax the County expects to levy on behalf of the General Fund is $8,557,395. Of this amount, the County expects to collect 94 percent for a net of $8,043,951.

Property Tax Limitations

In 1997, voters approved a constitutional amendment known as Ballot Measure 50. Ballot Measure 50 established a permanent tax rate limit for all local governments. Klamath County's rate is $1.7326 per thousand of calculated assessed value. The assessed value is approximately 54.6 percent of real market value. This permanent rate is set by the Oregon constitution.

Other limits were imposed by Ballot Measure 5, another constitutional amendment approved by Oregon voters. This measure limits all local governments to a combined total of $10 per thousand of real market value. Schools were limited to $5 per thousand.

Debt Limitations

The County has a general obligation bonded debt limit set by Oregon Revised Statute (ORS) 287.054, which is 2 percent of the real market value of all taxable property in the County. The County has no bonded debt outstanding at July 1, 2011.

Mental Health Loans

On August 26, 1988, the County obtained a mortgage loan for $80,394 from Siuslaw Valley Bank, with an interest rate of 8.97%, and due in monthly installments of $640 for 350 months (maturity date October 2017). In addition, on February 2, 1989, the County obtained a mortgage loan for $55,690 from Siuslaw Valley Bank, with n interest rate of 8.97%, and due in monthly installments of $450 for 352 months (maturity date June 2018). The debt service on these loans is made in the Mental Health Fund.

Klamath County, Oregon
2011-2012 Budget Presentation
Appendix C – Fiscal Policies and Definitions

Fund Accounting

A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Klamath County has the following types of funds:

Governmental Funds – These funds are typically used to account for tax supported activities. They have a short-term emphasis and generally measure and account for cash and "other assets that can easily convert to cash." The funds use the modified accrual basis of accounting. Revenues, including funds received from other governmental units and the issuance of debt, are recorded when they are susceptible to accrual. For revenue to be considered susceptible to accrual it must be both measureable and available to the current financial expenditures of the fund. Revenue is considered available when it is collectible during the current period, and the actual collection will occur either (1) during the current period or (2) after the end of the period but in time to pay current year-end liabilities. Expenditures are recorded on an accrual basis because they are measureable when they are incurred. Expenditures include salaries, wages, and other operating expenditures; payments for supplies; transfers to other funds; capital outlays for fixed assets; and payments for the service of debt. Although most expenditures are recorded on an accrual basis (timing emphasis), the measurement focus of a governmental fund significantly affects what items are to be considered expenditures in the governmental fund. Thus, expenditures for a governmental fund cannot be equated to expenses of a business enterprise. Governmental funds applicable to the County consist of:

> General Fund – The purpose of a general fund is to record financial transactions relating to all activities for which other specific types of funds are not required.
>
> Special Revenue Funds – Special revenue funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.
>
> Capital Project Funds – A capital project fund is a type of special revenue fund that is used to account for financial resources to be used for the acquisition or construction of major capital facilities that are nonrecurring major expenditure items.
>
> Debt Service Funds – A debt service fund is used for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Proprietary Funds – These funds are used to account for a government's business-type activities. The funds use the accrual basis of accounting. Accrual accounting attempts to record the financial effects on an enterprise of transactions and other events and circumstances that have cash consequences for an enterprise in the periods in which those transactions, events, and circumstances occur rather than only in the periods in which cash is received or paid by an enterprise. The essential elements of the accrual accounting method include the (1) deferral of expenditures and the subsequent amortization of the deferred costs, (2) deferral of revenues until they are earned, (3) capitalization of certain expenditures and the subsequent depreciation of the capitalized costs, (4) accrual of revenues that have been earned and expenses that have been incurred. Proprietary funds applicable to the County consist of:

> Enterprise Funds – An enterprise fund is established to finance and account for acquiring, operating, and maintaining facilities and services which are primarily self-supporting from external user charges and fees. It is required when one of the following criteria is satisfied: (1) the activity is financed with debt that is secured solely by the pledge of net revenues from fees and charges of the activity; (2) laws or regulations require that the activity's costs of providing services, including capital costs, be recovered with fees and charges, rather than with taxes or similar revenues; (3) the pricing policies of the activity establish fees and charges designed to recover its costs, including capital costs.

Internal Service Funds – An internal service fund is established to finance and account for services furnished to one department or agency to another department or agency of the same local government or its component units, or other governments on a cost-reimbursement basis.

Fiduciary Funds – These funds are used "to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs." Fiduciary funds utilize the accrual basis of accounting. Fiduciary funds applicable to the County consist of:

Investment Trust Funds – An investment trust fund is used by a governmental entity to report the external portion of an investment pool. The County sponsor's an investment pool, in which legally separate government's commingle or pool their resources in an investment portfolio for the benefit of all participants. The external portion of the investment pool is exempt from Oregon Budget Law by OAR 150-294.361(1)-(A).

Agency Funds – An agency fund is used to account for all assets that are held in a custodial relationship, such as the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments. Agency funds are most commonly used to account for taxes collected by the County on behalf of other governments. These funds are exempt from Oregon Budget Law by OAR 150-294.361(1)-(A) and 150-294.361(2).

The County budgets all funds using the modified accrual basis of accounting, except interfund loans and repayments are budgeted as debt proceeds (repayments) and debt service (repayments).

Definitions

Beginning Fund Balance - This is a revenue classification indicating those financial resources which, because they were not expended in one fiscal year, are available in the following year. Included in this total are projects known as carry-forwards. Also included are the unappropriated ending fund balances, contingencies, reserves, and any excess revenue or under expenditures from fiscal year 2010-2011.

Capital Outlay - This is an expenditure category. This includes all material and equipment purchases costing more than $5,000, as well as lands and buildings.

Change in Fund Balance - This is the difference between the anticipated beginning fund balance and the anticipated ending fund balance.

Debt Service - This is the payment of interest and principal on an obligation resulting from the issuance of bonds, loans or capital leases.

Ending Fund Balance - This amount represents the funds' total unappropriated ending fund balance, reserves, and contingencies.

Expenditures - A fund liability incurred for operation, capital outlay, or their requirements, during a budgetary period.

Materials and Services - This includes transportation, operating expenses, minor equipment purchases, data processing, maintenance and repairs, contracted services, and direct funding to non-County agencies.

Personal Services - This includes total compensation paid to employees including salaries, benefits, and payroll taxes.

Revenues - This is income for the fiscal year and includes transfers and proceeds from the sale of bonds and notes.

Transfers From - This line item represents the amount of money transferred to the fund indicated from another fund inside the County organization.

Transfers To - This line represents the total amount of money transferred to other funds inside the County.

Unappropriated Ending Fund Balance - This is the amount set aside in the budget to be used as a cash carryover to the next year's budget. It provides the local government with cash until tax money is received from the County Treasurer in November. This amount cannot generally be transferred by resolution or used through a Supplement Budget unless there is a qualifying emergency (ORS 294.371).

Klamath County, Oregon
2011-2012 Budget Presentation
Appendix D – Budget Format

The Klamath County budget is composed of three basic units: major program categories, departments/ funds, and in some cases subprogram. The individual departments budgets are grouped into eight major program categories: General Government, Agriculture Services, Community & Economic Development, Community Services, Human Services, Internal Support, Public Safety, and Public Works.

General Government Program - This includes the general government offices such as the Commissioners, Treasurer, Assessor, Tax Collector and the County Clerk.

Agricultural Services Program – These departments/programs provide support and assistance to the community through Cooperative Extension, Agricultural Experiment Station, Watermaster, Taylor Grazing, and Weed Control.

Community & Economic Development Program - This program facilitates and stimulates the economic health of the community through development and redevelopment efforts. Included in this program are departments such as Building, Planning, Surveyor, Tourism, and Economic Development.

Community Services Program - These are public services such as Parks, Library, Museum, and Fairgrounds. This program also includes the miscellaneous public service grants to outside agencies although they are located in the Community Services budget which is in the community and Economic Development section.

Human Services Program - This includes all departments of a human caring and welfare capacity. These include departments such as Mental Health, Public Health, Veterans, and Youth Services.

Internal Support Program -These departments/programs provide needed support to all the actual public service programs. These include departments such as Personnel, Finance, Budget, Data Processing, Risk Management, and Maintenance.

Public Safety Program - This program is to encourage and facilitate the public safety of the county. Departments include Sheriff, Juvenile, District Attorney, Justice Court, and Animal Control.

Public Works Program - This program provides the community with care and construction of roads within the County. It also includes care and construction of bicycle trails and operations of the county landfills.

Klamath County, Oregon
2011-2012 Budget Presentation
Appendix E – Fund Descriptions

General Fund - 100
This fund is the general operating fund of the county. Its two largest sources of revenue are property taxes and the Oregon and California land grant distribution. It also receives various intergovernmental revenues, fees, fines, and interest on investments. Its purpose is carrying out the legislative and executive functions of the county. The General Fund provides such services as Sheriff's patrol, county jail, juvenile services, county library, emergency services, county museum, veteran's services, agriculture experiment station and extension, planning, parks, community development and the Justice court.

Domestic Violence - 120
The Domestic Violence Fund was created to account for the federal grant from the Department of Justice to assist the county in dealing with domestic violence throughout the communities of Klamath County.

Administrative Services - 150
The Administrative Services Fund was created to identify and locate the costs of internal support among the County's operating funds. The fund contains General Administration, Personnel, Data processing, County Counsel, Finance, Contracting, Purchasing, and other costs that have benefits accruing to all county operations.

Veterans Services - 212
This fund was established to use a percentage of the county's permanent tax base to stabilize funding to support services to veterans.

Commission on Children & Families - 220
This fund receives grants from the state Commission on Children and Families. A portion is used to fund administration of the program with the remainder of grant funds being used to fund youth programs and services in the community.

District Attorney Enforcement - 222
This fund has two major functions: liquor law enforcement and drug enforcement. The liquor law enforcement program is for liquor law enforcement under ORS 471.670. Revenues from fines imposed in the enforcement of the liquor control act and administered by the District Attorney. The enforcement is funded from drug arrests and is for the specific purpose of increasing drug enforcement efforts in Klamath County. Once the fund reaches $100,000 the surplus will accrue to the general fund.

Tourism - 226
This fund was established in the 1991-92 year, to account for revenue received from the transient room tax, which the Klamath County Code directs to be used for the promotion of tourism within Klamath County.

Community Grants – 228
This fund was established for grant funds for woodstove replacement. The fund was closed in 2009-2010.

Sheriff Special Revenue - 229
This fund was established in the 1990-91 year, to account for private contribution received for the D.A.R.E. program to provide drug prevention awareness and education. The fund renamed as it now also includes forfeiture revenues used for drugs operation expenses and homeland security grant funds.

Road Department - 230
The Road Department Fund receives federal forest reserve apportionments as per ORS 294.060 and State Highway Fund apportionments as per ORS 366.525 as its major sources of revenue. Other revenue comes from interest on investments, reimbursement for work done, intergovernmental revenues, and miscellaneous sources. Expenditures are limited by article IX Section 3 of the Constitution of the State of Oregon, and are for the construction and maintenance of roads in the county.

Klamath County, Oregon
2011-2012 Budget Presentation
Appendix E – Fund Descriptions

Bicycle Trails - 240
The county receives 1% of the state motor vehicle registration on all vehicles registered in Klamath County for the purpose of constructing and maintaining bike paths in the community. A joint city/county board administers the fund in the Klamath Falls area.

Marine Board (Sheriff) - 245
This fund is provide accounting of the State and County partnership of the parole and safety on the waterways of the County

Taylor Grazing - 280
This fund is for range improvements under ORS 294.070. Monies are federal monies passed through the State Execution Department to counties and expended through written offer of the Grazing Advisory Board. There are three such boards in Klamath County.

Federal Forest Title III - 285
This fund was established 2005-06 budget year to account for the special revenues from the federal rural school funds law for use on federal forest lands.

Court Facilities Security - 290
This fund is to account for funds received under ORS 137.308(2) and maintained by the county treasurer per ORS 1.182 to provide court security for the courts.

O&C Title III - 295
This fund was established 2005-06 budget year to account for the special revenues from the federal rural school funds law for use on bureau of land management lands.

Klamath Falls Streets - 315
This fund was established to account for the federal forest receipts assigned to the City of Klamath Falls per the contract regarding city street projects.

Courthouse Bond - 340
This fund was established during the 1996-97 fiscal year to receive the proceeds from property tax serial levy and expenditures for the retirement of the County's general obligation bond issue for construction of the new courthouse and administrative buildings. The annual levy of about $1.7 million will continue until the 2010-11 fiscal year.

Fairground Bond - 350
This fund was established to receive the proceeds from property tax serial levy and expenditures for the retirement of the County's general obligation bond issue for construction of an event center at the fairgrounds. The annual levy of about $500 thousand will continue until the 2009-2010 fiscal year.

Road Reserves - 421
This fund was created in fiscal year 1988-89 as a reserve fund to account and track various road construction projects.

Landfill Site Reserve - 435
This fund was established to ensure that funds are available to acquire a new landfill site when the present site is filled. The reserve fund will be funded by the solid waste fund and assumes a twenty-year life of the present site. Also, cover closure/post-closure costs of the Landfill.

Surveyor/Land Corner Restoration - 437
This fund was established to receive monies from all land transactions recorded in Klamath County for the purpose of re-establishing the major section corners in the county and for accounting for the cost of the surveyor program. The county surveyor is coordinating the efforts through a cross section of private and public survey teams.

Klamath County, Oregon
2011-2012 Budget Presentation
Appendix E – Fund Descriptions

Equipment Rent & Revolving - 438
This fund is intended as a reserve fund to account for vehicle and major equipment operations, maintenance and replacement. Also included are two other programs; telephone equipment reserve and technology reserve funded by all departments.

Space Rent and Revolving - 439
This fund was established to ensure adequate maintenance, operations, and major maintenance reserve for all county owned facilities and real property. A rent policy has been enacted for most county occupied facilities. A reserve was established for county buildings specifically transferred from the emergency repair reserve fund. Other revenues will accrue from all departments for space rent under the policy.

Park Reserves - 460
This fund was established to reserve funds from sales of timber on park lands to improve future county parks.

Park - 465
This fund was established to account for the dedicated resources that come from RV licenses and revenues derived from the RV parks.

Solid Waste - 520
The Solid Waste Fund exists as an enterprise fund for the operation of the county sanitary landfills. Revenues are derived from landfill user fees and the sale of scrape metals.

Recycling - 521
The recycling program operates as an enterprise fund. This fund also includes the recycling education program.

Weed Control - 530
Weed and Rodent Control operates on an enterprise basis. The fund is responsible for noxious weed eradication in the county. Revenues are derived primarily from charges for services.

Juvenile Special Projects - 601
This fund was established to receive and expend the proceeds from juvenile projects.

Experiment Station Field Research Project - 602
This fund was established to receive and expend the proceeds of the sales of agriculture products produced by the Klamath County/OSU Agriculture Research Station.

Community Development Department - 603
This fund was established to receive and expend planning, building and electrical permit fees, in providing inspection and compliance to building and electrical codes, including code and violation enforcement. This is a dedicated fund.

Property Sales - 604
This fund receives the proceeds from the sale of tax delinquent properties. A portion of the revenues are used for administration of the foreclosure and sales activities. The remainder is transferred to all taxing districts.

Museum Complex / Sales and Donations - 605
This fund was established for the museum complex and for purchases and sales at the museum store. Additionally, it receives funds from grants and donations for items such as displays, etc.

Klamath County, Oregon
2011-2012 Budget Presentation
Appendix E – Fund Descriptions

Economic Development - 610
This fund was established to receive Economic Development monies, such as state lottery funding for regional strategies and video poker revenues, for the purpose of retention and development of Klamath County business and industry.

Community Corrections - 613
This fund was reestablished in the 1989-90 fiscal year. The county has chosen to go with the Option II level of administration for Community Corrections Services. This entails having the state provide adult parole and probation services, while the county provides for utilization of enhancement grant funds.

Risk Management - 640
This fund was initiated to collect a set amount from each department for liability and property damage insurance, workers compensation insurance and unemployment insurance. Klamath County uses this fund for its self-insurance program.

County School Fund - 650
This fund was established under ORS 328.005 and is the recipient of federal forest reserve apportionments under ORS 294.060, other intergovernmental revenues, and interest of investments. Expenditures are apportionments to the three school districts within the county and to the state agencies for special education costs.

Search and Rescue Operation Fund - 700
This fund was established to provide operation funds for search and rescue.

Animal Control Fund - 710
This fund operates under the provisions of ORS chapter 609 for control of dogs in the county. Revenues are from license fees and fines.

Health Services Fund - 720
This fund was established in the 1993-94 fiscal year to better track State funding and the General Fund subsidy. The fund receives intergovernmental (primarily state) revenues, client fees, and a General Fund Subsidy. Expenditures are to provide the community with public health services and are recorded on a departmental basis to facilitate reporting to the various state and federal agencies.

Mental Health Fund - 730
The Mental Health Fund administers mental health programs and is the recipient of intergovernmental (primarily state) revenues, and client fees. The Mental Health expenditures are recorded on a departmental basis to facilitate reporting to the various state and federal agencies.

Fairgrounds Fund - 740
This fund operates as a function of Klamath County, Oregon under ORS 565.210 to 565.990 inclusive. The affairs of the fairgrounds are managed by a five member Board of Directors who serve without salary. These directors are appointed for three year terms by the Klamath County Board of Commissioners. Primary revenues for the year are the county's transient room tax and user fees. Expenditures are for the maintenance, operation, and improvement of the fairgrounds.

Law Library - 760
This fund is a special revenue fund for the operation of the county Law Library. Revenues are primarily from an allocation of court fees. An amount is also transferred from the General fund for the cost of the Law Library Jail Branch.

Emergency Telephone Excise Tax - 800
This fund is created under ORS 403.240(9), which requires the County to recognize the amounts distributed by the Oregon Emergency Management to the Klamath Emergency Communications District on its behalf.

Klamath County, Oregon
2011-2012 Budget Presentation
Appendix E – Fund Descriptions

Clerk Storage Fund - 9305
This fund is created to account for fees eligible to be collected and retained by the County Clerk under ORS 294.320 to 294.400.

Ambulance Advisory Training Fund - 9321
This fund is created to account for monies raised by the Ambulance Advisory Training Committee to support training of committee members.

Public Works ODOT Reserve Fund - 9323
This fund is created to account for monies transferred to a restricted account from which the Oregon Department of Transportation is performing work on behalf of the County.

Clerk Overpayment Fund - 9334
The fund accounts for overpayments of recording fees which the clerk is eligible to retain.

Mental Health Building Reserve - 9332
This fund is created to account for monies reserved for the maintenance of county buildings previously occupied by the Mental Health Department. The building are currently vacant and require a substantial amount of remediation.

Clerk Overpayment Fund – 9334
This fund is created to account for overpayment of clerk fees that by County policy maybe retained and used to support the operation of the County Clerk's office.

Mental Health Rent Reserve - 9338
This fund is created to account for rental income and expenses associated with properties, Mental Health maintains for the benefit of its Developmentally Disabilities department.

Interoperable Radio Communications System Fund - 9345
This fund operates as an enterprise fund. It was created to construct, operate and maintain a county wide interoperable radio communications system.

PERS Reserve Fund - 9347
This fund accounts for contributions from the departments with employees who participate in the State of Oregon Public Employee Retirement System. It is intended to build a reserve to smooth contribution rates to the State plan in future years.

Transient Room Tax Fund - 9700
This fund accounts for the collection and distribution of County's transient room tax as established by Klamath County Code Section 603.

Klamath County, Oregon
2011-2012 Budget Presentation
Appendix F – Wage Tables

LOCAL 121

Full-Time and Half-Time

Hourly, FLSA Non-Exempt

Effective July 1, 2011 (2.1%)

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5 Merit	STEP 6 Merit	STEP 7 Merit
LH03	$ 8.65	$ 9.00	$ 9.36	$ 9.73	$ 10.12	$ 10.52	$ 10.94
LH04	$ 9.08	$ 9.44	$ 9.82	$ 10.21	$ 10.62	$ 11.04	$ 11.48
LH05	$ 9.53	$ 9.91	$ 10.31	$ 10.72	$ 11.15	$ 11.60	$ 12.06
LH06	$ 10.01	$ 10.41	$ 10.83	$ 11.26	$ 11.71	$ 12.18	$ 12.67
LH07	$ 10.51	$ 10.93	$ 11.37	$ 11.82	$ 12.29	$ 12.78	$ 13.29
LH08	$ 11.04	$ 11.48	$ 11.94	$ 12.42	$ 12.92	$ 13.44	$ 13.98
LH09	$ 11.59	$ 12.05	$ 12.53	$ 13.03	$ 13.55	$ 14.09	$ 14.65
LH10	$ 12.17	$ 12.66	$ 13.17	$ 13.70	$ 14.25	$ 14.82	$ 15.41
LH11	$ 12.78	$ 13.29	$ 13.82	$ 14.37	$ 14.94	$ 15.54	$ 16.16
LH12	$ 13.42	$ 13.96	$ 14.52	$ 15.10	$ 15.70	$ 16.33	$ 16.98
LH13	$ 14.09	$ 14.65	$ 15.24	$ 15.85	$ 16.48	$ 17.14	$ 17.83
LH14	$ 14.79	$ 15.38	$ 16.00	$ 16.64	$ 17.31	$ 18.00	$ 18.72
LH15	$ 15.53	$ 16.15	$ 16.80	$ 17.47	$ 18.17	$ 18.90	$ 19.66
LH16	$ 16.31	$ 16.96	$ 17.64	$ 18.35	$ 19.08	$ 19.84	$ 20.63
LH17	$ 17.13	$ 17.82	$ 18.53	$ 19.27	$ 20.04	$ 20.84	$ 21.67
LH18	$ 17.99	$ 18.71	$ 19.46	$ 20.24	$ 21.05	$ 21.89	$ 22.77
LH19	$ 18.89	$ 19.65	$ 20.44	$ 21.26	$ 22.11	$ 22.99	$ 23.91
LH20	$ 19.83	$ 20.62	$ 21.44	$ 22.30	$ 23.19	$ 24.12	$ 25.08
LH21	$ 20.82	$ 21.65	$ 22.52	$ 23.42	$ 24.36	$ 25.33	$ 26.34
LH22	$ 21.86	$ 22.73	$ 23.64	$ 24.59	$ 25.57	$ 26.59	$ 27.65
LH23	$ 22.95	$ 23.87	$ 24.82	$ 25.81	$ 26.84	$ 27.91	$ 29.03
LH24	$ 24.10	$ 25.06	$ 26.06	$ 27.10	$ 28.18	$ 29.31	$ 30.48
LH25	$ 25.31	$ 26.32	$ 27.37	$ 28.46	$ 29.60	$ 30.78	$ 32.01
LH26	$ 26.58	$ 27.64	$ 28.75	$ 29.90	$ 31.10	$ 32.34	$ 33.63
LH27	$ 27.91	$ 29.03	$ 30.19	$ 31.40	$ 32.66	$ 33.97	$ 35.33

LOCAL 121
Salaried, FLSA Exempt
Effective July 1, 2011 (2.1%)

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5 Merit	STEP 6 Merit	STEP 7 Merit
LF03	$ 1,499	$ 1,559	$ 1,621	$ 1,686	$ 1,754	$ 1,824	$ 1,897
LF04	$ 1,574	$ 1,637	$ 1,702	$ 1,770	$ 1,841	$ 1,915	$ 1,992
LF05	$ 1,653	$ 1,719	$ 1,788	$ 1,859	$ 1,933	$ 2,011	$ 2,091
LF06	$ 1,735	$ 1,805	$ 1,877	$ 1,952	$ 2,030	$ 2,111	$ 2,196
LF07	$ 1,822	$ 1,895	$ 1,971	$ 2,050	$ 2,132	$ 2,217	$ 2,305
LF08	$ 1,913	$ 1,990	$ 2,069	$ 2,152	$ 2,238	$ 2,328	$ 2,421
LF09	$ 2,009	$ 2,089	$ 2,173	$ 2,260	$ 2,350	$ 2,444	$ 2,542
LF10	$ 2,109	$ 2,194	$ 2,281	$ 2,373	$ 2,468	$ 2,566	$ 2,669
LF11	$ 2,215	$ 2,303	$ 2,395	$ 2,491	$ 2,591	$ 2,695	$ 2,802
LF12	$ 2,325	$ 2,418	$ 2,515	$ 2,616	$ 2,720	$ 2,829	$ 2,942
LF13	$ 2,442	$ 2,539	$ 2,641	$ 2,747	$ 2,856	$ 2,971	$ 3,090
LF14	$ 2,564	$ 2,666	$ 2,773	$ 2,884	$ 2,999	$ 3,119	$ 3,244
LF15	$ 2,692	$ 2,800	$ 2,912	$ 3,028	$ 3,149	$ 3,275	$ 3,406
LF16	$ 2,827	$ 2,940	$ 3,057	$ 3,180	$ 3,307	$ 3,439	$ 3,577
LF17	$ 2,968	$ 3,087	$ 3,210	$ 3,339	$ 3,472	$ 3,611	$ 3,755
LF18	$ 3,116	$ 3,241	$ 3,371	$ 3,505	$ 3,646	$ 3,791	$ 3,943
LF19	$ 3,272	$ 3,403	$ 3,539	$ 3,681	$ 3,828	$ 3,981	$ 4,140
LF20	$ 3,436	$ 3,573	$ 3,716	$ 3,865	$ 4,019	$ 4,180	$ 4,347
LF21	$ 3,608	$ 3,752	$ 3,902	$ 4,058	$ 4,220	$ 4,389	$ 4,565
LF22	$ 3,788	$ 3,939	$ 4,097	$ 4,261	$ 4,431	$ 4,609	$ 4,793
LF23	$ 3,977	$ 4,136	$ 4,302	$ 4,474	$ 4,653	$ 4,839	$ 5,033
LF24	$ 4,176	$ 4,343	$ 4,517	$ 4,698	$ 4,886	$ 5,081	$ 5,284
LF25	$ 4,385	$ 4,560	$ 4,743	$ 4,932	$ 5,130	$ 5,335	$ 5,548
LF26	$ 4,604	$ 4,788	$ 4,980	$ 5,179	$ 5,386	$ 5,602	$ 5,826
LF27	$ 4,834	$ 5,028	$ 5,229	$ 5,438	$ 5,656	$ 5,882	$ 6,117

NON-UNION

Full-Time, Half-Time & Part-Time

Hourly, FLSA Non- Exempt

Effective July 1, 2011 (2.1%)

GRADE	STEP 1	STEP 2 Merit	STEP 3 Merit	STEP 4 Merit	STEP 5 Merit	STEP 6 Merit	STEP 7 Merit
UH03	$ 8.23	$ 8.48	$ 8.78	$ 9.13	$ 9.52	$ 9.88	$ 10.25
UH04	$ 8.47	$ 8.75	$ 9.04	$ 9.41	$ 9.80	$ 10.16	$ 10.60
UH05	$ 8.91	$ 9.19	$ 9.50	$ 9.87	$ 10.31	$ 10.69	$ 11.14
UH06	$ 9.37	$ 9.65	$ 9.96	$ 10.38	$ 10.75	$ 11.22	$ 11.68
UH07	$ 9.59	$ 9.99	$ 10.44	$ 10.92	$ 11.39	$ 11.90	$ 12.47
UH08	$ 10.03	$ 10.49	$ 11.00	$ 11.49	$ 11.97	$ 12.42	$ 13.09
UH09	$ 10.56	$ 11.03	$ 11.54	$ 12.05	$ 12.57	$ 13.13	$ 13.75
UH10	$ 11.09	$ 11.59	$ 12.10	$ 12.63	$ 13.21	$ 13.80	$ 14.42
UH11	$ 11.38	$ 11.75	$ 12.12	$ 12.63	$ 13.13	$ 13.67	$ 14.21
UH12	$ 11.63	$ 12.16	$ 12.70	$ 13.26	$ 13.85	$ 14.51	$ 15.15
UH13	$ 12.22	$ 12.76	$ 13.32	$ 13.94	$ 14.56	$ 15.21	$ 15.92
UH14	$ 12.81	$ 13.40	$ 14.00	$ 14.61	$ 15.26	$ 16.00	$ 16.68
UH15	$ 13.47	$ 14.04	$ 14.68	$ 15.36	$ 16.07	$ 16.80	$ 17.51
UH16	$ 14.17	$ 14.79	$ 15.45	$ 16.13	$ 16.86	$ 17.61	$ 18.42
UH17	$ 14.87	$ 15.55	$ 16.21	$ 16.94	$ 17.74	$ 18.49	$ 19.34
UH18	$ 15.61	$ 16.30	$ 17.02	$ 17.80	$ 18.56	$ 19.43	$ 20.30
UH19	$ 16.37	$ 17.09	$ 17.88	$ 18.69	$ 19.54	$ 20.40	$ 21.32
UH20	$ 17.17	$ 17.94	$ 18.76	$ 19.63	$ 20.48	$ 21.45	$ 22.39
UH21	$ 18.04	$ 18.86	$ 19.72	$ 20.57	$ 21.52	$ 22.47	$ 23.50
UH22	$ 18.96	$ 19.79	$ 20.72	$ 21.62	$ 22.63	$ 23.59	$ 24.66
UH23	$ 19.88	$ 20.79	$ 21.70	$ 22.73	$ 23.72	$ 24.78	$ 25.92
UH24	$ 20.89	$ 21.82	$ 22.81	$ 23.86	$ 24.93	$ 26.04	$ 27.21
UH25	$ 21.95	$ 22.93	$ 23.98	$ 25.02	$ 26.16	$ 27.33	$ 28.58
UH26	$ 23.01	$ 24.08	$ 25.15	$ 26.31	$ 27.46	$ 28.69	$ 30.00
UH27	$ 24.18	$ 25.27	$ 26.40	$ 27.58	$ 28.84	$ 30.14	$ 31.50
UH28	$ 25.38	$ 26.51	$ 27.75	$ 28.98	$ 30.27	$ 31.65	$ 33.06
UH29	$ 26.68	$ 27.85	$ 29.12	$ 30.41	$ 31.79	$ 33.22	$ 34.74
UH30	$ 28.03	$ 29.25	$ 30.59	$ 31.95	$ 33.39	$ 34.88	$ 36.46
UH31	$ 29.40	$ 30.72	$ 32.08	$ 33.54	$ 35.05	$ 36.63	$ 38.30
UH32	$ 30.88	$ 32.27	$ 33.69	$ 35.23	$ 36.81	$ 38.46	$ 40.20
UH33	$ 32.42	$ 33.89	$ 35.39	$ 36.98	$ 38.66	$ 40.38	$ 42.18
UH34	$ 34.02	$ 35.57	$ 37.15	$ 38.83	$ 40.59	$ 42.43	$ 44.31
UH35	$ 35.75	$ 37.34	$ 39.02	$ 40.80	$ 42.63	$ 44.55	$ 46.54
UH36	$ 37.53	$ 39.22	$ 40.96	$ 42.82	$ 44.75	$ 46.76	$ 48.85

NON-UNION

Full-Time and Half-Time

Salaried, FLSA Exempt

Effective July 1, 2011 (2.1%)

GRADE	STEP 1 Merit	STEP 2 Merit	STEP 3 Merit	STEP 4 Merit	STEP 5 Merit	STEP 6 Merit	STEP 7 Merit
UF08	$1,659	$1,734	$1,811	$1,892	$1,977	$2,069	$2,161
UF09	$1,742	$1,822	$1,902	$1,985	$2,078	$2,169	$2,269
UF10	$1,828	$1,912	$1,996	$2,087	$2,181	$2,279	$2,382
UF11	$1,920	$2,009	$2,097	$2,193	$2,292	$2,392	$2,501
UF12	$2,016	$2,108	$2,202	$2,301	$2,404	$2,513	$2,630
UF13	$2,117	$2,212	$2,311	$2,416	$2,526	$2,639	$2,759
UF14	$2,225	$2,324	$2,427	$2,537	$2,650	$2,771	$2,896
UF15	$2,335	$2,443	$2,547	$2,663	$2,784	$2,908	$3,040
UF16	$2,452	$2,561	$2,678	$2,796	$2,925	$3,056	$3,194
UF17	$2,573	$2,689	$2,812	$2,937	$3,068	$3,207	$3,351
UF18	$2,701	$2,823	$2,951	$3,083	$3,223	$3,367	$3,521
UF19	$2,837	$2,964	$3,098	$3,236	$3,385	$3,536	$3,693
UF20	$2,978	$3,112	$3,254	$3,401	$3,551	$3,714	$3,880
UF21	$3,130	$3,269	$3,414	$3,572	$3,728	$3,899	$4,072
UF22	$3,283	$3,432	$3,586	$3,750	$3,915	$4,092	$4,276
UF23	$3,449	$3,603	$3,765	$3,936	$4,115	$4,300	$4,492
UF24	$3,620	$3,784	$3,955	$4,132	$4,317	$4,512	$4,717
UF25	$3,801	$3,972	$4,151	$4,339	$4,535	$4,738	$4,953
UF26	$3,994	$4,174	$4,361	$4,558	$4,759	$4,975	$5,200
UF27	$4,194	$4,381	$4,578	$4,786	$4,997	$5,223	$5,461
UF28	$4,400	$4,601	$4,805	$5,023	$5,247	$5,483	$5,734
UF29	$4,621	$4,832	$5,049	$5,274	$5,509	$5,758	$6,020
UF30	$4,853	$5,070	$5,297	$5,539	$5,786	$6,045	$6,318
UF31	$5,096	$5,325	$5,566	$5,817	$6,076	$6,350	$6,637
UF32	$5,351	$5,592	$5,842	$6,106	$6,376	$6,668	$6,967
UF33	$5,617	$5,872	$6,135	$6,412	$6,697	$6,999	$7,317
UF34	$5,900	$6,165	$6,440	$6,732	$7,032	$7,352	$7,681

KCPOA SALARY SCHEDULE

EFFECTIVE 7/1/2011

2.1% COLA

PLAN "B" - KLAMATH COUNTY EMPLOYEES' PENSION PLAN

PLAN "A" - PERS RETIREMENT

PAY PLAN "B"	GRADE	STEP 1 6 MO.	STEP 2 6 MO.	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
CLERK I	PH01	$13.61	$14.15	$14.72	$15.31	$15.92	$16.56	$17.22
CLERK II	PH02	$15.96	$16.60	$17.26	$17.95	$18.67	$19.42	$20.19
CIVIL DEPUTY & COURT SECURITY OFFICER	PH04	$17.03	$17.71	$18.42	$19.16	$19.92	$20.72	$21.55
SENIOR CIVIL DEPUTY	PH05	$19.34	$20.11	$20.92	$21.76	$22.63	$23.53	$24.47

PAY PLAN "A"	GRADE	STEP 1 6 MO.	STEP 2 6 MO.	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
JAIL	PH07	$19.23	$20.19	$21.20	$22.26	$23.38	$24.54	$25.77
CORPORAL	PH08	$20.20	$21.21	$22.27	$23.39	$24.55	$25.78	$27.07
PATROL	PH10	$19.81	$20.80	$21.84	$22.93	$24.08	$25.28	$26.55
CORPORAL	PH11	$20.78	$21.82	$22.91	$24.06	$25.26	$26.52	$27.85

Section 19.4 Certification/Education Pay. Eligible employees shall receive monthly certification and education pay calculated as a percentage of base hourly salary and added thereto to the following:

1 Intermediate BPSST Certification - 3.0%
2 Associate Degree in Law Enforcement or related subject matter - 2.5%
3 Advanced BPSST Certification - 6%
4 Bachelors of Arts or Science - 5%
5 Bilingual in Spanish or Sign Language 2.5%

Spanish fluency in street-Spanish as spoken in Klamath County. Bilingual proficiency to be determined by a court interpreter who shall verify fluency to an extent which is reliable and admissible in judicial proceedings. The maximum allowable premium pay for any combination premiums listed above shall be ten percent (10%). An employee may claim only ***one certification premium and in addition one education premium***.

Revised 3/14/11

SERGEANT'S Teamsters Salary Schedule Full-Time, FLSA Exempt Effective July 1, 2011 (2.1% COLA)							
GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
SF01	$5,062	$ 5,264	$ 5,475	$ 5,694	$ 5,922	$ 6,159	$ 6,405

LIEUTENANT'S Salary Schedule Full-Time, FLSA Exempt Effective July 1, 2011 (2.1% COLA)							
GRADE							
	$6,725.00						

FOPPO
Hourly Non-Exempt
Effective July 1, 2011 (2.1% COLA)

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5 Merit	STEP 6 Merit	STEP 7 Merit
PO II	$ 19.35	$ 20.12	$ 20.92	$ 21.76	$ 22.63	$ 23.54	$ 24.48
POIII/C	$ 21.31	$ 22.16	$ 23.05	$ 23.97	$ 24.93	$ 25.93	$ 26.97
POIII/S	$ 22.39	$ 23.28	$ 24.21	$ 25.18	$ 26.19	$ 27.24	$ 28.33
Lead PO	***See Below***						

POII = Probation Officer II
POIII/C = Probation Officer III - County
POIII/S = Probation Officer III - State

***Lead Probation Officer will be compensated with a 5% pay stipend

DEPARTMENT HEAD Salary Schedule Full-Time, FLSA Exempt Effective July 1, 2011 (2.1%)							
GRADE	STEP 1 Merit	STEP 2 Merit	STEP 3 Merit	STEP 4 Merit	STEP 5 Merit	STEP 6 Merit	STEP 7 Merit
DF1	$2,854	$2,968	$3,087	$3,210	$3,339	$3,472	$3,611
DF2	$2,997	$3,117	$3,241	$3,371	$3,506	$3,646	$3,792
DF3	$3,147	$3,272	$3,403	$3,539	$3,681	$3,828	$3,981
DF4	$3,304	$3,436	$3,573	$3,716	$3,865	$4,020	$4,180
DF5	$3,469	$3,608	$3,752	$3,902	$4,058	$4,221	$4,389
DF6	$3,643	$3,788	$3,940	$4,097	$4,261	$4,432	$4,609
DF7	$3,825	$3,978	$4,137	$4,302	$4,474	$4,653	$4,839
DF8	$4,016	$4,176	$4,344	$4,517	$4,698	$4,886	$5,081
DF9	$4,217	$4,385	$4,561	$4,743	$4,933	$5,130	$5,335
DF10	$4,427	$4,605	$4,789	$4,980	$5,180	$5,387	$5,602
DF11	$4,649	$4,835	$5,028	$5,229	$5,439	$5,656	$5,882
DF12	$4,881	$5,077	$5,280	$5,491	$5,710	$5,939	$6,176
DF13	$5,125	$5,330	$5,544	$5,765	$5,996	$6,236	$6,485
DF14	$5,382	$5,597	$5,821	$6,054	$6,296	$6,548	$6,809
DF15	$5,651	$5,877	$6,112	$6,356	$6,611	$6,875	$7,150
DF16	$5,933	$6,171	$6,417	$6,674	$6,941	$7,219	$7,507
DF17	$6,230	$6,479	$6,738	$7,008	$7,288	$7,580	$7,883
DF18	$6,541	$6,803	$7,075	$7,358	$7,653	$7,959	$8,277
DF19	$6,868	$7,143	$7,429	$7,726	$8,035	$8,357	$8,691

Department: **Elected Officials Compensation Study** FY 2012 Proposed Budget

Mandated Services:

ORS 204.112 County compensation board; members; compensation review and recommendations.

(1) Each county governing body shall appoint a county compensation board. A county compensation board shall consist of from three to five members, who are knowledgeable in personnel and compensation management.

(2) The county compensation board shall annually recommend a compensation schedule for the county elective officers mentioned in ORS 204.005.

(3) The county compensation board shall annually review the compensation paid to persons comparably employed by the State of Oregon, local public bodies and private businesses within a labor market deemed appropriate by the board for each elective officer. The county compensation board shall take into account such factors as the number of employees supervised and the size of the budget administered by each elective officer, the duties and responsibilities of each elective officer, and the compensation paid to subordinates and other appointed employees who serve in positions of comparable management responsibility. The county compensation board shall prepare and approve by majority vote a recommended compensation schedule for the elective officers and shall submit the recommended compensation schedule to the county governing body.

(4) Notwithstanding subsections (1) to (3) of this section, the sheriff's salary shall be fixed in an amount which is not less than that for any member of the sheriff's department. [1989 c.941 §1]

Committee Overview:

- ORS Chapter 204 provides guidance in regard to compensation of County Officers, Deputies and Other Employees

- ORS 204.112 states that the county governing body shall appoint a county compensation board with three to five members, who are knowledgeable in personnel and compensation management.

  - By Resolution No. 2011-051, three members were appointed
    - Sue Kirby (City of Klamath Falls)
    - Wade Reddell (Jeld-Wen)
    - Estella Alvarado (Express Employment Professionals)

Department: **Elected Officials Compensation Study** FY 2012 Proposed Budget

Process Overview:

- New comparators established by evaluating all counties
  - Comparators based on
    - Population
    - General Law Counties and Comparable Home Rule Counties
  - County Demographics

COUNTY	POPULATION	BUDGET	FTE
Tillamook	25,250	$62,000,000	233.01
Union	25,748	$37,471,126	132.5
Lincoln	46,034	$81,248,507	351.05
Columbia	49,351	$61,000,000	185
Klamath	66,380	$211,704,459	533.25
Polk	75,403	$47,084,744	270
Umatilla	75,889	$59,791,928	321
Josephine	82,713	$107,253,250	416.05
Yamhill	99,193	$84,781,223	449.65

- Evaluated Klamath County Officials to the comparators averages of
  - Salary
  - Staff
- Committee considered
  - Contract negotiated increases of subordinates of 2.1%
  - County's Resolution No. 2006-025

Department: **Elected Officials Compensation Study** FY 2012 Proposed Budget

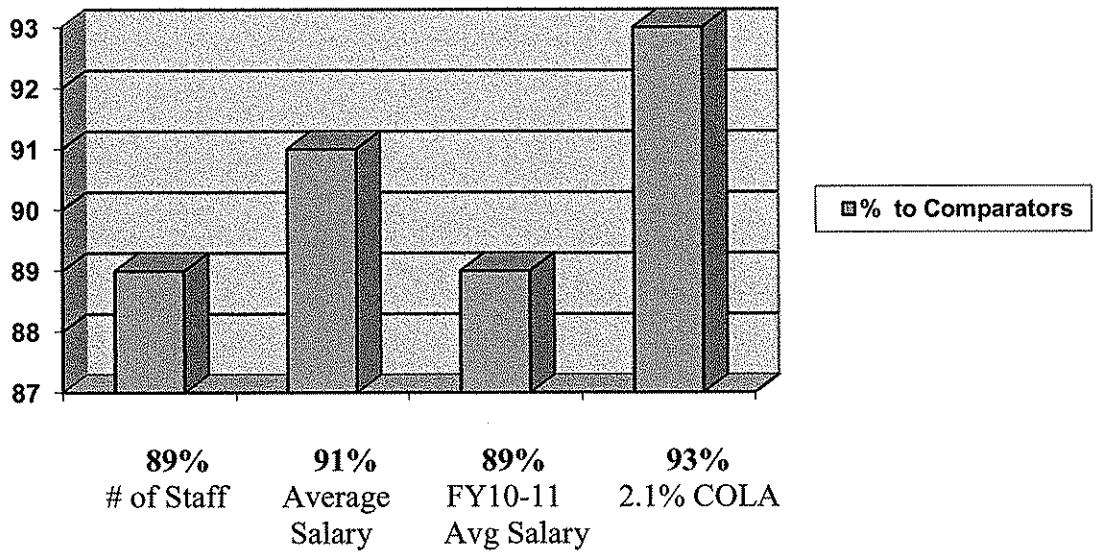
- Compensation evaluation
  - Comparator averages on the graphs are considered 100%
  - Standard Compensation practices consider +/- 5% to be a comparable match for increases when adjusting salary
    - +5% = 105%
    - -5% = 95%
  - Comp Committee expanded that due to the variation in comparables to include +/-10%
    - +10% = 110%
    - -10% = 90%
  - Compared Klamath County actual as a ratio to comparator averages
    - Staffing
    - Salary
  - Increase in salary for all Elected Officials (except the Sheriff)
    - Over last year was 0.5%
    - Sheriff's increase was 2.5%
      - Due to subordinates and ORS 204.112(4)
        "(4) Notwithstanding subsections (1) to (3) of this section, the sheriff's salary shall be fixed in an amount which is not less than that for any member of the sheriff's department."

Department: **Elected Officials Compensation Study** FY 2012 Proposed Budget

Individual Elected Official Overview:

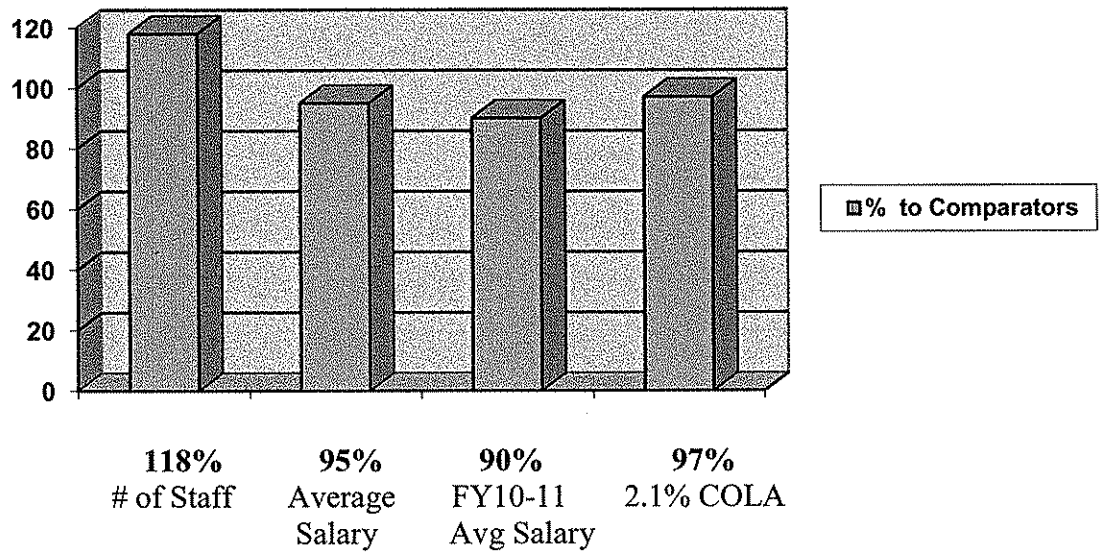
Assessor

Headcount: 14
Current Annual Salary: $66,823



Clerk

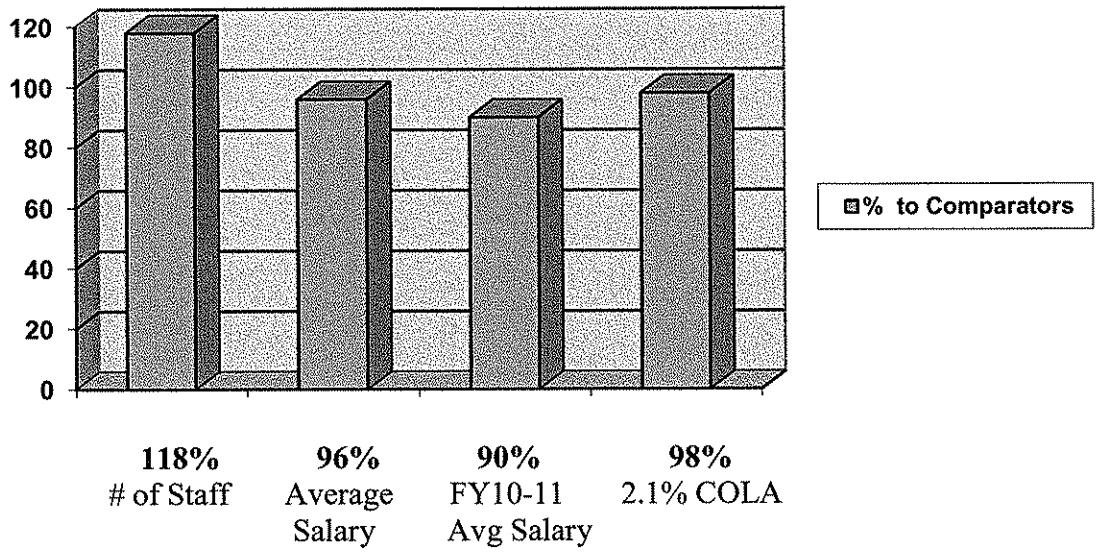
Headcount: 5
Current Annual Salary: $64,258



Department: **Elected Officials Compensation Study** FY 2012 Proposed Budget

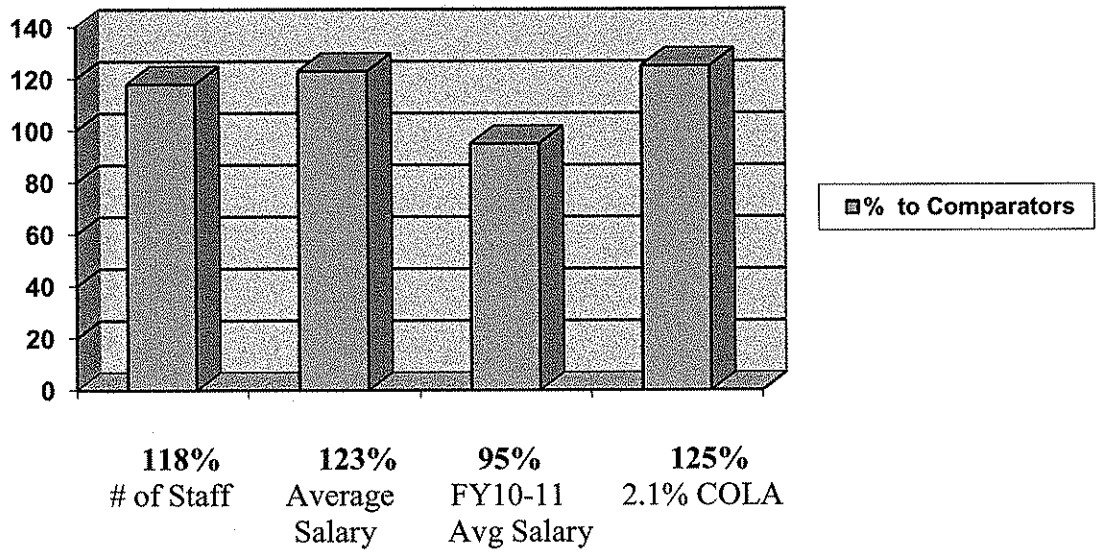
Commissioners

Headcount: 5
Current Annual Salary: $68,068



District Attorney

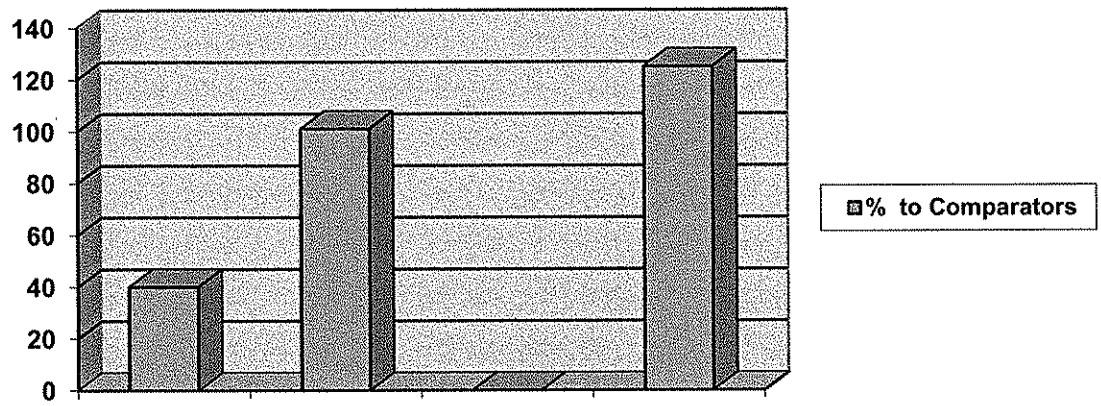
Headcount: 22
Current Annual Salary: $17,640



Department: **Elected Officials Compensation Study** FY 2012 Proposed Budget

Justice of the Peace

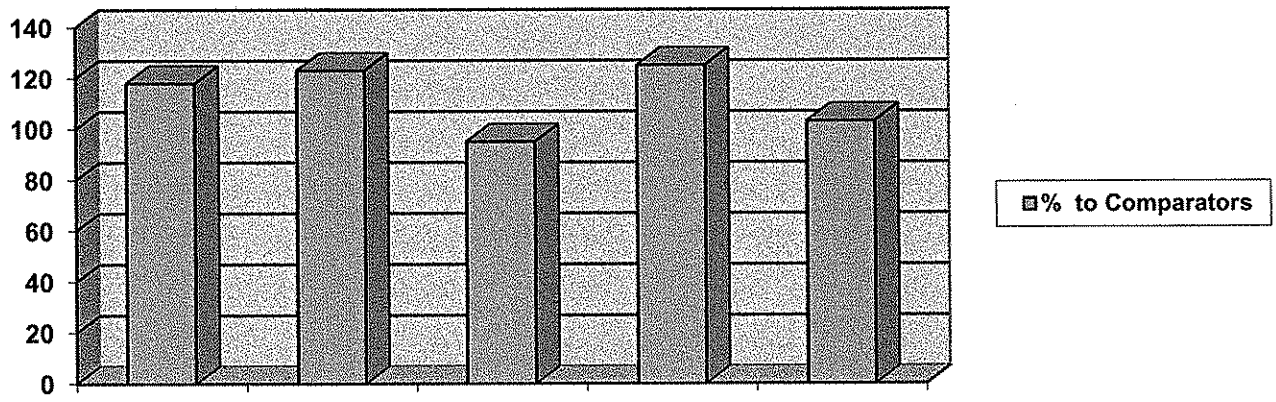
Headcount: 3
Current Annual Salary: $39,976



40%	101%	N/A	103%
# of Staff	Average Salary	FY10-11 Avg Salary	2.1% COLA

Sheriff

Headcount: 77
Current Annual Salary: $81,240

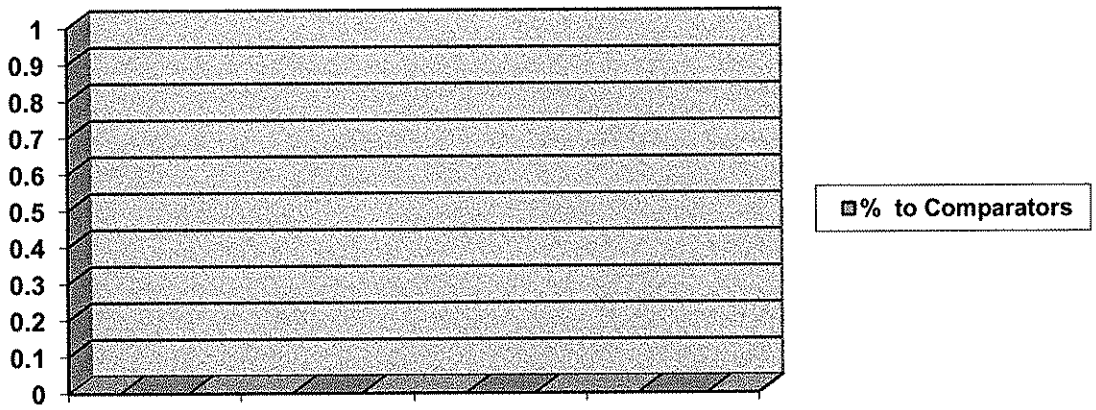


123%	99%	91%	101%	103%
# of Staff	Average Salary	FY10-11 Avg Salary	2.1% COLA	Lt. Pay Avg.

Department: **Elected Officials Compensation Study** FY 2012 Proposed Budget

Surveyor

Headcount: 1.0 (FTE 0.3)
Current Annual Salary: $17,985

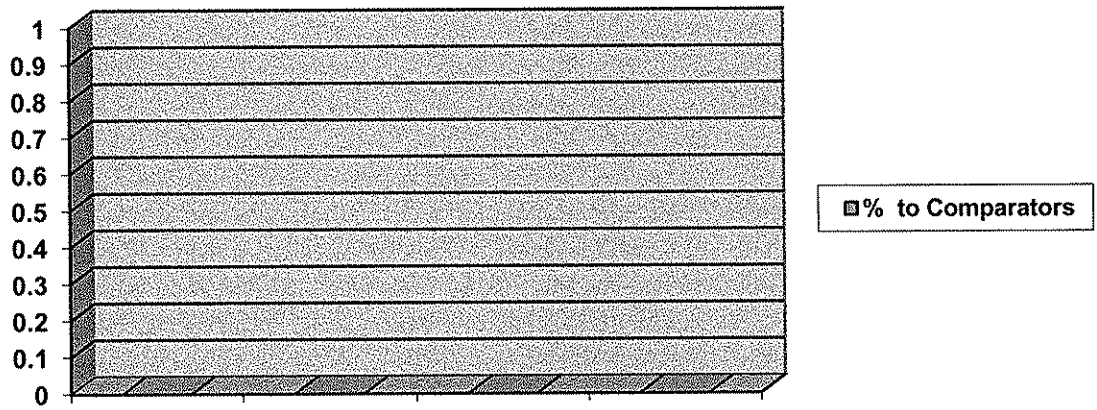


NO COMPARABLES

# of Staff	Average Salary	FY10-11 Avg Salary	2.1% COLA

Treasurer

Headcount: 1.0
Current Annual Salary: $17,818



NO COMPARABLES

# of Staff	Average Salary	FY10-11 Avg Salary	2.1% COLA

Department: **Elected Officials Compensation Study** FY 2012 Proposed Budget

Compensation Board Recommendation:

- Zero increase in salary for all Elected Officials (except the Sheriff)
  - Sheriff's increase by 3.3%
    - Due to subordinates and ORS 204.112(4)
    - New Annual Wage of $83,928

Summary of Recommended Pay Actions for 2011-2012 Budget Cycle:

Position	Recommended Increase	Approved Increase
Assessor	0%	
Clerk	0%	
Commissioners	0%	
District Attorney	0%	
Justice of the Peace	0%	
Sheriff	3.3% - based on ORS 204.112(4)	
Surveyor	0%	
Treasurer	0% - accept recent Budget Committee recommendation	

Department Mission:

Mission not defined by department.

Mandated Services:

- ORS 208.010 Receipt and disbursement of funds. The county treasurer must receive all moneys paid to the county, and disburse payments made by the county.
- ORS 208.070 Manner of keeping books. The county treasurer must keep a record of these payments and disbursements and must separate the record into distinct accounts.
- ORS 208.090,208.140 Monthly financial statement. The treasurer must file a monthly financial statement at the county court and must annually settle any debt owed by the county to the county court.
- ORS 368.705(1) The treasurer must deposit any funds obtained to finance road maintenance and construction into a fund.
- ORS294.004(2), 294.035, 294.053 The "custodial officer' of the county is the officer having custody of the funds of the county. The custodial officer may invest surplus funds of the county, the funds, authorized by state law. The "county treasurer" may invest any sinking fund, bond fund, or surplus funds in his or her custody in master warrants of the county.
- ORS 294.048 The custodial officer may, with the consent of the board of commissioners, borrow funds on short-term promissory notes of six months or less, secured by invested funds to meet current cash demands and to avoid a loss on investments by their liquidation.
- ORS 287.070 Proceeds from sale of county bonds "shall be paid to the county treasurer and shall be placed in a special fund."
- ORS 288.010 through 288.120 If the state appoints a fiscal agency the county treasurer must remit funds to the fiscal agency for repayment of bonds. Once paid off, the canceled bonds and coupon must be returned to the county treasurer. The county treasurer is not liable for funds once remitted. The county treasurer is liable to the bond holders if he or she does not comply with these requirements.
- This is just a few of the laws on mandated services required by the county treasurer. There are many more.

Department Overview:

As the custodian of public money, the Treasurer receives, receipts, and safeguards all moneys of the County. Other functions of the County Treasurer include: disbursement of the public money under warrants drawn upon the Treasury by the Division of Finance. Establishes and operates investment programs in accordance with Oregon laws, for all available county funds which include special districts as authorized by the districts. Issues all debt obligations authorized on behalf and in the name of the county, and serves as the primary representative of the county in matters related thereto.

Successes and Challenges:

Success and Challenges not defined by department.

Budget Overview:

Major revenue source is an investment fee of 5% of the total net interest earned on all investment funds and credited to the county general fund each month.

Major expenditures relate to payroll and material costs of operating the treasurer department.

Significant Changes:

Significant changes not defined by department.

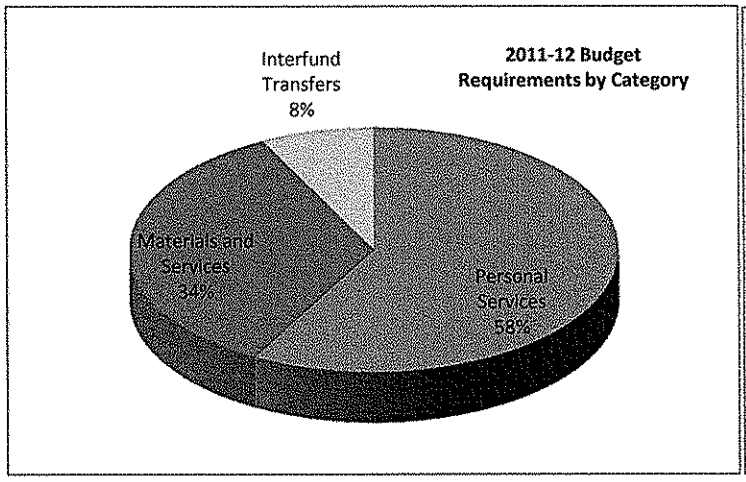
Key issues:

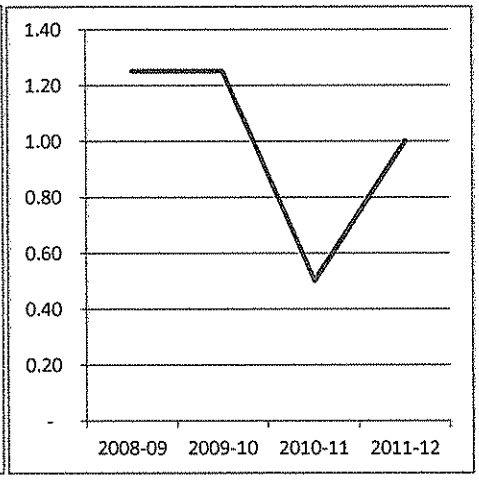
The investment portfolio has objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with Klamath County's risk constraints and cash flow characteristics of the portfolio. The portfolio size ranges from $60,000,000 to $150,000,000 which is earning from $1,260,000 to $4,200,000 in interest.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
111 Treasurer

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	83,301	41,166	31,221
Materials and Services	-	19,291	20,272	18,505
Interfund Transfers	-	78,221	118,562	4,024
Total Requirements by Budgetary Category	**-**	**180,812**	**180,000**	**53,750**
Requirements by Fund				
General Fund (101)	-	180,812	180,000	53,750
Total Requirements by Fund	**-**	**180,812**	**180,000**	**53,750**
Resources by Budgetary Category				
Intergovernmental	-	5,907	5,000	5,000
Charges for Services	-	145,351	145,500	48,750
Contributions and Donations	-	55	-	-
Interfund Transfers	-	29,500	29,500	-
Total Resources by Budgetary Category	**-**	**180,812**	**180,000**	**53,750**
Full-Time Employee Equivalents	1.25	1.25	0.50	1.00

Mandate	**Total Cost**	**Personal Services**	**FTE**
Treasurer	53,750	31,221	1.00
Total Mandates	**53,750**	**31,221**	**1.00**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 111 . Treasurer Dept					
Account Classification: IG . Intergovernmental					
33200	A&T Grant	$0.00	$5,906.79	$5,000.00	$5,000.00
Account Classification Total: Intergovernmental		$0.00	$5,906.79	$5,000.00	$5,000.00
Account Classification: CS . Charges for Service					
34035	Fees - For Services	$0.00	$132,850.67	$132,000.00	$48,750.00
34416	Revenues - Drainage District	$0.00	$12,000.00	$13,000.00	$0.00
36030	Fees - Bancroft Bond Admin	$0.00	$500.00	$500.00	$0.00
Account Classification Total: Charges for Service		$0.00	$145,350.67	$145,500.00	$48,750.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$54.95	$0.00	$0.00
Account Classification Total: Other		$0.00	$54.95	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$0.00
36760	Trans - Admin Non Dept	$0.00	$29,500.00	$29,500.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$29,500.00	$29,500.00	$0.00
Department Total: Treasurer Dept		$0.00	$180,812.41	$180,000.00	$53,750.00
Revenue Totals		$0.00	$180,812.41	$180,000.00	$53,750.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 111 . Treasurer Dept					
Account Classification: PS . Personal Services					
60050	Treasurer	$0.00	$17,909.52	$17,730.00	$18,102.00
60210	Chief Office Deputy	$0.00	$48,804.10	$13,452.00	$0.00
63930	FICA	$0.00	$5,108.21	$2,385.00	$1,495.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$30.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$43.38	$0.00	$0.00
63950	Medical Insurance	$0.00	$2,979.67	$3,810.00	$8,100.00
63951	Life Insurance	$0.00	$49.68	$31.00	$100.00
63952	Short Term Disability	$0.00	$20.40	$11.00	$0.00
63960	Retirement - General	$0.00	$6,689.54	$3,118.00	$1,954.00
63980	Unemployment Compensation	$0.00	$1,516.00	$269.00	$0.00
63990	Cell Phone Allowance	$0.00	$180.00	$360.00	$1,440.00
Account Classification Total: Personal Services		$0.00	$83,300.50	$41,166.00	$31,221.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$3,755.13	$4,000.00	$3,000.00
44040	Staff Travel & Training	$0.00	$0.00	$200.00	$0.00
44100	Supplies - Office	$0.00	$3,272.31	$3,500.00	$3,000.00
44200	Dues / Fees	$0.00	$140.00	$255.00	$255.00
44340	Contract Maintenance	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$552.54	$500.00	$600.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44700	Postage	$0.00	$754.09	$1,000.00	$800.00
49000	Bad Debt Expense	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$359.00	$359.00	$359.00
99765	Insurance/Workmans Compensation	$0.00	$172.00	$172.00	$172.00
99770	Administrative Services	$0.00	$7,184.00	$7,184.00	$7,184.00
99780	Space Rent	$0.00	$3,102.00	$3,102.00	$3,135.00
Account Classification Total: Material and Services		$0.00	$19,291.07	$20,272.00	$18,505.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$591.00	$591.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$450.00
99782	Trans - EMail Accounts	$0.00	$248.00	$99.00	$210.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$77.00
99840	Trans - General Admin	$0.00	$0.00	$0.00	$3,287.00
Account Classification Total: Interfund Transfers		$0.00	$839.00	$690.00	$4,024.00
Department Total: Treasurer Dept		$0.00	$103,430.57	$62,128.00	$53,750.00
Revenue Totals:		$0.00	$180,812.41	$180,000.00	$53,750.00
Expense Totals		$0.00	$103,430.57	$62,128.00	$53,750.00
Fund Total: General Fund		$0.00	$77,381.84	$117,872.00	$0.00
Revenue Grand Totals:		$0.00	$180,812.41	$180,000.00	$53,750.00
Expense Grand Totals:		$0.00	$103,430.57	$62,128.00	$53,750.00
Net Grand Totals:		$0.00	$77,381.84	$117,872.00	$0.00

Department Mission:

The Klamath County Assessor's Office provides efficient, courteous and professional service and information to the public while effectively executing the mandated duties of analyzing and valuing property for the tax assessment rolls, retrieving information of property ownership and value. We also implement specific assistance programs, ownership transfers, assessment of personal property, updating and recording of legal documents including all map revisions, in accordance with the State of Oregon guidelines.

Mandated Services:

Per ORS chapters 307, 308, 308A & 309 the Assessor's office is required to

- Maintain real market value at 100% for all types of properties.
- Receive applications and manage veterans and senior exemption programs.
- Receive applications and determine eligibility of requests for tax exemption from various public and/or non-profit agencies.
- Determine eligibility and maintain records on all farm & forest special assessment properties.
- All mapping, including partitions, subdivision creations, lot-line adjustments etc., within the county.
- Do all ownership changes and keep track of all manufactured home moves.
- Oversee the sending and receiving of business personal property returns.
- Make all ownership changes on real property, from all recorded deeds.
- Prepare and submit to Department of Revenue, annual Certified Ratio Report.
- Defend county values during the appeal process, with Board of Property Tax Appeals and with Department of Revenue and Oregon Tax Court.
- Maintain records for all taxing districts within the county, determining districts compliance with local budget law.

Department Overview:

The Assessor's office has two main components, that of front office, (tech/support staff) and secondly the appraisal/sales data staff.

The front office handles front office customer service, data entry, business personal property, manufactured home ownership changes, real property ownership changes and cartography.

The appraisal/sales data staff does all valuation of real property both residential and commercial, reappraisal, exemption requests, agriculture and forest special use requests, collects and verifies sales within the county to produce the annual Certified Ratio Report.

Most of the front office staff is cross trained to different duties, and most of the appraisal/data sales staff has been promoted from front office positions and are very capable of handling front office duties.

The long range goal for the Assessor's office has been and continues to be, to provide efficient, courteous, professional help to the public, while striving to always make that service as cost effective as possible. With that goal in mind, continued education to meet state continued education mandates, and cross training will continue to be in our long range plan.

Successes and Challenges:

Our office had the following successes for the Fiscal Year: 7/1/09-6/30/10

4,500****Number of properties reappraised
3,500****Number of deeds worked
350****Number of Mobile title transfers, trip permits, re-titles and de-titles
135****Number of new accounts for the Veteran's and Widow's Exemptions
56****Number of new accounts for the Senior Citizen Program
49****Number of property tax appeals
36****Number of withdrawn appeals
6****Number of appeals heard, many were settled prior to the hearing
****The adoption and implementation of various new fees for services

Budget Overview:

In developing the Assessor's budget we looked to balance services needed by property taxpayers, taxing districts, the general public and the County. At the same time meeting requirements set by, the County Assessment Function Funding Assistance program (CAFFA grant).

Major revenue:
The main source of revenue for the Assessor's office comes directly from the general fund, with support from the CAFFA grant, and other revenue sources listed below. With that said, the work of the Assessor's office is major in developing values for the collection of property taxes.

Other revenue sources:

- mobile home title transfers, re-titling, de-titling and trip permits
- subdivisions, plats, lot-line adjustments and consolidations
- recall lists and sales lists
- everyday business of copies, faxes and maps
- calculation of farm disqualifications

Major expenditure:
The primary expenditure for the Assessor's office is personnel costs.

Economic factors:

- Manufactured housing market
  - ✓ More sales equal more revenue
- Economy in general
  - ✓ Developers not platting new subdivisions
  - ✓ Property owners not splitting their parcels

- ✓ New homes not being built
- ✓ Decrease of remodels and additions of residential properties
- ✓ Major reductions of industrial properties & utilities, which are valued by Department of Revenue

Significant Changes:

We are projecting the same level of revenue for the 2011-2012 fiscal year. We implemented new fees, beginning June 1, 2010, which will help us reach our revenue projections.

The biggest change we face is the loss of one Full Time Employee (FTE) due to layoffs. The remaining months of the 2010-11 fiscal year, will help us to determine what this impact will be. This employee shared Data Entry, Veterans/Widows & Senior Citizen's exemption & deferral programs and front counter/public assistance duties. The remaining Office Technician will now be responsible for the entire workload.

Another change is that the Office Manager position will not be filled for the 2011-2012 fiscal year.

In addition, the Budget Committee has directed the Assessor's Office to take a 5% cut in budgeted expenditures. To accomplish this we propose the following:

	Cost:
➢ Employee layoff	$ 45,968
➢ Office Manager-(vacant)	$ 65,416
Total Savings:	$111,384

The impact to the Assessor's revenue will be minimal, if any. The area that may see a slight impact will be on the customer service side. With one FTE handling all the data entry, Veterans/Widows exemption and deferral programs, this will cut back on time available to help with the phones and counter. Other employees will have to step up and fill that void.

The Assessor's office has hovered around 14 FTE's for 6 of the last 10 years. The remaining four years we have carried up to 16 FTE's. We have a strong belief in cross-training and feel that the current staff of 13 FTE's (Office Manager position will be vacant, actual employees = 12 FTE's) will be adequate. We expect to maintain the same level or even generate more revenue from previous years, while still providing excellent customer service and fulfilling the CAFFA grant requirements.

Key Issues:

Software Program:
One of our most pressing issues is our computer software program. The software provider, Tyler Technologies would like to have counties still using this software to either upgrade or move to their more advanced/modern program. We would like to thank the IT Department for helping us

with a program that soon will be, if it isn't already extinct! Suggestions for the future of the department are:

- Start setting funds aside to upgrade the current system or purchase a new one
- To wait and see if the State will develop and/or adopt a state-wide program
- If feasible, have an in-house program written and maintained by IT

Online Services:

Because of current software issues, we are unable to provide assessment information online via the website. If this were possible, we believe it would tremendously, cut down on incoming calls. Many of the calls received, are customers asking for basic information, as an example:

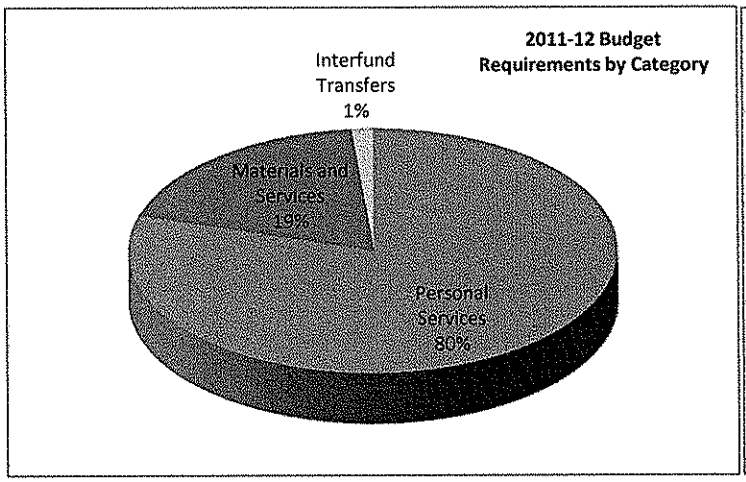
- Ownership of the property
- Year built and square footage of structures
- Real market and Assessed values
- Levied taxes

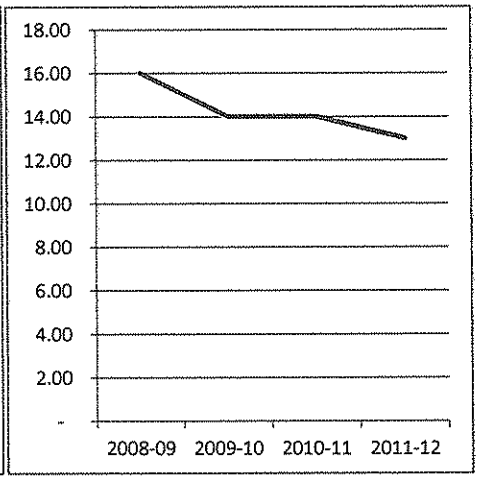
We would like to provide this service to our customers, especially in this technological age. To do this we would need to work closely with the IT Department. As with most wants, we know we need to start setting aside funds. We plan on working with the Finance Department to help us set aside funds.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
112 Assessor

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	760,171	778,621	755,409
Materials and Services	-	174,287	178,712	178,034
Interfund Transfers	-	22,274	12,274	13,666
Total Requirements by Budgetary Category	**-**	**956,731**	**969,607**	**947,109**
Requirements by Fund				
General Fund (101)	-	956,731	969,607	947,109
Total Requirements by Fund	**-**	**956,731**	**969,607**	**947,109**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	12,957	14,000	35,800
Intergovernmental	-	235,322	226,415	226,415
Charges for Services	-	8,997	38,900	17,100
Interfund Transfers	-	699,455	690,292	667,794
Total Resources by Budgetary Category	**-**	**956,731**	**969,607**	**947,109**
Full-Time Employee Equivalents	16.00	14.00	14.00	13.00

Mandate	**Total Cost**	**Personal Services**	**FTE**
Assessor	947,109	755,409	13.00
Total Mandates	**947,109**	**755,409**	**13.00**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 112 . Assessor Dept					
Account Classification: LP . Licenses, Fees and Permits					
32114	Fees - Manufactured Homes	$0.00	$12,957.00	$14,000.00	$14,000.00
32115	Taxing Districts Apps & Changes	$0.00	$0.00	$0.00	$12,700.00
32117	Exempt/Spec Assmt Apps	$0.00	$0.00	$0.00	$3,100.00
32118	Fees-Personal Property	$0.00	$0.00	$0.00	$1,000.00
34062	Fees - Disqualification	$0.00	$0.00	$0.00	$5,000.00
34231	Fees - NSF Check	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$12,957.00	$14,000.00	$35,800.00
Account Classification: IG . Intergovernmental					
33200	A&T Grant	$0.00	$235,321.75	$226,415.00	$226,415.00
Account Classification Total: Intergovernmental		$0.00	$235,321.75	$226,415.00	$226,415.00
Account Classification: CS . Charges for Service					
32110	Permits - Mobile Home	$0.00	$0.00	$30,700.00	$0.00
34061	Combinations/Segregation	$0.00	$85.00	$200.00	$2,000.00
34280	Copies/Maps	$0.00	$8,912.37	$8,000.00	$15,100.00
Account Classification Total: Charges for Service		$0.00	$8,997.37	$38,900.00	$17,100.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$667,794.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$667,794.00
Department Total: Assessor Dept		$0.00	$257,276.12	$279,315.00	$947,109.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Revenue Totals		$0.00	$257,276.12	$279,315.00	$947,109.00
Expenses					
Department: 112 . Assessor Dept					
Account Classification: PS . Personal Services					
60040	Assessor	$0.00	$66,491.04	$66,492.00	$68,226.00
60071	Sr Chief Office Deputy	$0.00	$0.00	$0.00	$0.00
60500	Chief Appraiser	$0.00	$0.00	$0.00	$0.00
60508	Personal Property Auditor	$0.00	$33,915.56	$34,494.00	$35,474.00
60510	PROPERTY APPRAISER 1	$0.00	$5,603.52	$0.00	$37,101.00
60519	Property Appriaser Trainee	$0.00	$27,694.72	$33,826.00	$0.00
60520	Property Appriaser II	$0.00	$40,882.40	$41,948.00	$43,085.00
60530	Property Appraiser III	$0.00	$94,281.78	$94,336.00	$96,852.00
60546	Chief Cartographer	$0.00	$38,800.49	$38,796.00	$40,662.00
60560	Sales Analyst	$0.00	$33,632.71	$0.00	$0.00
60561	Senior Sales Analyst	$0.00	$11,535.54	$49,005.00	$52,358.00
60602	Deed Clerk I	$0.00	$0.00	$0.00	$0.00
60603	Deed Clerk II	$0.00	$34,493.76	$34,494.00	$35,474.00
60620	Sr Date Entry Clerk	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$54,854.91	$57,330.00	$28,266.00
61500	Office Manager	$0.00	$45,177.91	$46,507.00	$40,911.00
61600	Office Assistant II	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$25,084.33	$26,083.00	$27,842.00
61675	Office Specialist	$0.00	$35,182.80	$35,183.00	$36,183.00
63441	Certification & Education	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63930	FICA	$0.00	$38,438.34	$42,725.00	$41,498.00
63940	Workmans Compensation Tax	$0.00	$0.00	$935.00	$380.00
63941	Workmans Compensation	$0.00	$0.00	$35.00	$0.00
63949	Oregon Premium Tax	$0.00	$851.70	$351.00	$0.00
63950	Medical Insurance	$0.00	$106,680.00	$106,680.00	$105,300.00
63951	Life Insurance	$0.00	$420.24	$421.00	$396.00
63952	Short Term Disability	$0.00	$265.20	$286.00	$245.00
63960	Retirement - General	$0.00	$54,759.73	$55,849.00	$54,245.00
63980	Unemployment Compensation	$0.00	$11,124.00	$12,845.00	$10,911.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$760,170.68	$778,621.00	$755,409.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$3,370.22	$3,500.00	$1,400.00
44040	Staff Travel & Training	$0.00	$3,365.77	$2,400.00	$3,500.00
44080	Office Machine Repairs	$0.00	$0.00	$200.00	$200.00
44100	Supplies - Office	$0.00	$7,475.57	$7,500.00	$7,500.00
44104	Miscellaneous	$0.00	$178.00	$200.00	$200.00
44200	Dues / Fees	$0.00	$400.00	$200.00	$200.00
44250	Vehicle Fuel	$0.00	$3,877.63	$4,500.00	$5,500.00
44260	Vehicle Maintenance & Repair	$0.00	$294.73	$1,500.00	$1,500.00
44640	Telephone	$0.00	$3,704.03	$3,800.00	$4,800.00
44700	Postage	$0.00	$2,708.62	$5,000.00	$3,000.00
44996	Hardware / Software Maintenance	$0.00	$0.00	$1,000.00	$1,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99760	Insurance/Liability	$0.00	$4,912.00	$4,912.00	$4,912.00
99765	Insurance/Workmans Compensation	$0.00	$5,670.00	$5,670.00	$5,670.00
99770	Administrative Services	$0.00	$108,607.00	$108,607.00	$108,607.00
99780	Space Rent	$0.00	$29,723.00	$29,723.00	$30,045.00
Account Classification Total: Material and Services		$0.00	$174,286.57	$178,712.00	$178,034.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$9,502.00	$9,502.00	$400.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$9,150.00
99782	Trans - EMail Accounts	$0.00	$2,772.00	$2,772.00	$2,730.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,386.00
99830	Trans - Vehicle Reserve	$0.00	$10,000.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$22,274.00	$12,274.00	$13,666.00
Account Classification: CR . Contigencies and Reserves					
99991	Target Deviation	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Department Total: Assessor Dept		$0.00	$956,731.25	$969,607.00	$947,109.00
Revenue Totals:		$0.00	$257,276.12	$279,315.00	$947,109.00
Expense Totals		$0.00	$956,731.25	$969,607.00	$947,109.00
Fund Total: General Fund		$0.00	($699,455.13)	($690,292.00)	$0.00
Revenue Grand Totals:		$0.00	$257,276.12	$279,315.00	$947,109.00
Expense Grand Totals:		$0.00	$956,731.25	$969,607.00	$947,109.00
Net Grand Totals:		$0.00	($699,455.13)	($690,292.00)	$0.00

Department Mission:

Our mission is to uphold Oregon law by collecting and distributing taxes accurately and providing public service with quality and creditable standards.

Mandated Services:

- The governing body must follow specific procedures when it collects property taxes, imposes property tax liens and foreclosures on those liens. (ORS Chapter 311 - Collection of Property Taxes and ORS Chapter 312 - Foreclosure of Property Tax Liens)

Self Imposed Services:

- Administering the transient room tax as adopted by the Klamath County Board of Commissioners.

Department Overview:

Property Tax:
The Tax Collector receives the assessment and tax roll from the County Assessor and is responsible for mailing the tax statements and the subsequent processing of payments. Tax payments are distributed to the taxing districts located in Klamath County. In the event of non-payment of taxes by the statutory due date, the Tax Collector is responsible for computing interest, mailing notices, filing tax warrants, initiating collection activity, and foreclosure proceedings. The Tax Collector files claims for taxes in bankruptcy cases and works closely with the County Legal Department. The Tax Collector is also responsible for the collection of prepayments on plats, potential tax, certified personal property and manufactured structures. Adjustments to the tax roll through the updating of records and communications with the taxpayers are the responsibility of the Tax Collector. Such adjustments are the result of action of the Oregon Tax Court, County Board of Property Tax Appeals, Oregon Department of Revenue or corrections by the County Assessor.

Transient Room Tax:
All hotels, motels, bed and breakfasts or any other entity doing business with nightly room rentals in Klamath County must be registered with the Tax Collector and obtain a Certificate of Authority to collect transient room tax. Operators must remit room tax on a monthly basis to the Tax Collector. Tax payments are distributed to various entities according to the Transient Room Tax Code.

Successes and Challenges:

Actual 2009-2010	Actual 2010-2011	Activity
270	475	Number of accounts requiring roll corrections
660	750	Number of accounts requiring a refund
9,850	9,000	Number of delinquent tax notices sent
180	170	Number of forclosure accounts processed
30	39	Number of accounts issued redemption notices
700	352	Number of warrants issued
120	50	Number of bankruptcies
9,500	8,000	Number of accounts with address change processed
63	63	Number of active certificates of authority to collect transient room tax managed
$1,371,203	$1,342,628	Transient room tax collected in calendar year 2009 and 2010

Budget Overview:

The Tax Collector department is in the midst of reorganization. This budget presents a partial implementation of this reorganization.

Major revenue sources include a subsidy from non-departmental revenues (property taxes, etc.), revenue from the County Assessment Function Funding Assistance Program (CAFFA) received from the Oregon Department of Revenue, fees charged for services rendered and administration of the transient room tax system.

Major expenditures include personal service costs, materials and services (postage, recording fees, publication costs) and transfers to other departments for cost sharing charges (insurance, technology, and maintenance).

Significant Changes:

The current budget contemplates the employment of a treasurer/tax collector to administer the treasury and tax collector departments. In prior years this position was split between treasury, tax collection and finance. The county has made a decision to split up those duties into two positions (treasurer/tax collector and finance/budget). In addition, a senior chief office deputy who was previously split between finance and tax collector is budgeted at zero cost. We need to address the staffing changes in light of the budget and determine if additional funding can be secured to retain this position. These changes in staffing levels have reduced the personal services budget from $163,144 in 2010-2011 to $141,183 in 2011-2012.

In addition to the change in staffing, the budget contemplates a reallocation of certain costs that were previously presented as part of the finance budget. Specifically the fees associated with recording liens for delinquent taxes are now budgeted within the tax collector department. This

change has increased the materials and services budget from $144,894 in 2010-2011 to $160,334 in 2011-2012.

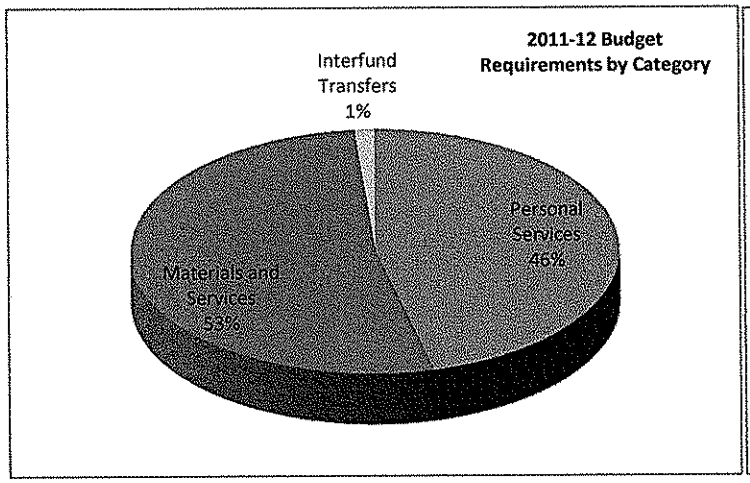
Key issues:

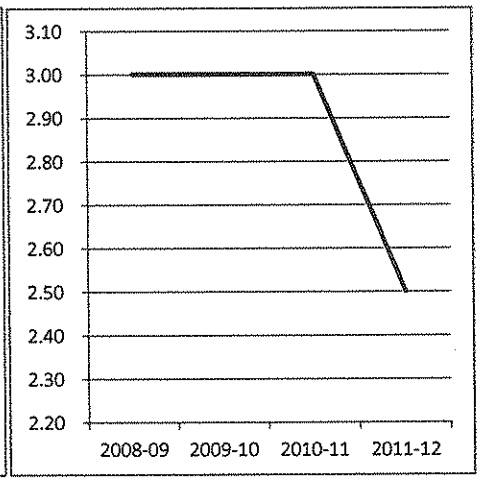
The County is in need of upgrading the assessment and taxation software. This process needs to be coordinated with many other departments that rely on this system.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
113 Tax Collector

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	164,973	163,144	141,183
Materials and Services	-	149,243	144,894	160,334
Interfund Transfers	-	3,971	3,971	4,167
Total Requirements by Budgetary Category	**-**	**318,187**	**312,009**	**305,684**
Requirements by Fund				
General Fund (101)	-	318,187	312,009	305,684
Total Requirements by Fund	**-**	**318,187**	**312,009**	**305,684**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	1,360	800	-
Intergovernmental	-	95,458	39,755	39,755
Charges for Services	-	21,286	15,105	10,020
Fines and Forfeitures	-	7,394	10,000	9,824
Interfund Transfers	-	34,000	34,000	246,085
Total Resources by Budgetary Category	**-**	**159,498**	**99,660**	**305,684**
Full-Time Employee Equivalents	3.00	3.00	3.00	2.50

Mandate	**Total Cost**	**Personal Services**	**FTE**
Tax Collector	305,684	141,183	2.50
Total Mandates	**305,684**	**141,183**	**2.50**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 113 . Tax Collector Dept					
Account Classification: LP . Licenses, Fees and Permits					
34231	Fees - NSF Check	$0.00	$1,360.00	$800.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$1,360.00	$800.00	$0.00
Account Classification: IG . Intergovernmental					
33200	A&T Grant	$0.00	$95,457.71	$39,755.00	$39,755.00
Account Classification Total: Intergovernmental		$0.00	$95,457.71	$39,755.00	$39,755.00
Account Classification: CS . Charges for Service					
34035	Fees - For Services	$0.00	$0.00	$0.00	$0.00
34070	Fees - Tax Office	$0.00	$11,002.90	$6,000.00	$0.00
34080	Fees - Admin Room Tax	$0.00	$9,589.07	$9,085.00	$10,000.00
34281	Copies	$0.00	$693.80	$20.00	$20.00
Account Classification Total: Charges for Service		$0.00	$21,285.77	$15,105.00	$10,020.00
Account Classification: FF . Fines and Forfeitures					
35020	Foreclosure - Publication	$0.00	$7,394.18	$10,000.00	$9,824.00
Account Classification Total: Fines and Forfeitures		$0.00	$7,394.18	$10,000.00	$9,824.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$212,085.00
36760	Trans - Admin Non Dept	$0.00	$34,000.00	$34,000.00	$34,000.00
Account Classification Total: Interfund Transfers		$0.00	$34,000.00	$34,000.00	$246,085.00
Department Total: Tax Collector Dept		$0.00	$159,497.66	$99,660.00	$305,684.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Revenue Totals		$0.00	$159,497.66	$99,660.00	$305,684.00
Expenses					
Department: 113 . Tax Collector Dept					
Account Classification: PS . Personal Services					
60055	Tax Collector	$0.00	$17,909.52	$17,730.00	$32,948.00
60071	Sr Chief Office Deputy	$0.00	$39,393.12	$31,482.00	$0.00
60800	Accounting Tech	$0.00	$32,996.40	$36,410.00	$32,210.00
61555	Accounting Specialist	$0.00	$0.00	$0.00	$38,913.00
61560	Accounting Assistant II	$0.00	$27,092.90	$30,114.00	$0.00
63920	Temporary Help	$0.00	$1,200.00	$1,500.00	$0.00
63930	FICA	$0.00	$8,588.76	$8,969.00	$7,961.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$59.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$139.20	$0.00	$0.00
63950	Medical Insurance	$0.00	$22,860.11	$22,860.00	$16,200.00
63951	Life Insurance	$0.00	$98.88	$93.00	$50.00
63952	Short Term Disability	$0.00	$61.20	$62.00	$42.00
63960	Retirement - General	$0.00	$11,757.01	$11,574.00	$10,407.00
63980	Unemployment Compensation	$0.00	$2,696.00	$1,990.00	$2,393.00
63990	Cell Phone Allowance	$0.00	$180.00	$360.00	$0.00
Account Classification Total: Personal Services		$0.00	$164,973.10	$163,144.00	$141,183.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$3,178.80	$2,500.00	$900.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44100	Supplies - Office	$0.00	$4,506.52	$7,490.00	$7,500.00
44104	Miscellaneous	$0.00	$0.00	$0.00	$1,500.00
44200	Dues / Fees	$0.00	$16,569.00	$200.00	$180.00
44640	Telephone	$0.00	$972.98	$900.00	$900.00
44700	Postage	$0.00	$46,305.84	$55,000.00	$54,000.00
44805	Lien Payments	$0.00	$0.00	$0.00	$15,000.00
45020	Contract Services	$0.00	$0.00	$0.00	$1,500.00
46880	Foreclosure Publication	$0.00	$6,905.40	$8,000.00	$8,000.00
99760	Insurance/Liability	$0.00	$534.00	$534.00	$534.00
99765	Insurance/Workmans Compensation	$0.00	$250.00	$250.00	$250.00
99770	Administrative Services	$0.00	$65,367.00	$65,367.00	$65,367.00
99780	Space Rent	$0.00	$4,653.00	$4,653.00	$4,703.00
Account Classification Total: Material and Services		$0.00	$149,242.54	$144,894.00	$160,334.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$3,327.00	$3,327.00	$846.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$2,250.00
99782	Trans - EMail Accounts	$0.00	$644.00	$644.00	$840.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$231.00
Account Classification Total: Interfund Transfers		$0.00	$3,971.00	$3,971.00	$4,167.00
Department Total: Tax Collector Dept		$0.00	$318,186.64	$312,009.00	$305,684.00
Revenue Totals:		$0.00	$159,497.66	$99,660.00	$305,684.00
Expense Totals		$0.00	$318,186.64	$312,009.00	$305,684.00
Fund Total: General Fund		$0.00	($158,688.98)	($212,349.00)	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$159,497.66	$99,660.00	$305,684.00
Expense Grand Totals:	$0.00	$318,186.64	$312,009.00	$305,684.00
Net Grand Totals:	$0.00	($158,688.98)	($212,349.00)	$0.00

Department Mission:

To manage all property that has been deeded into county ownership on behalf of the BOCC. Property that is not needed for county purposes is offered for sale in a timely manner; and once sold is placed on the tax roll subject to assessment and taxation.

Mandated Services:

In accordance with Oregon Revised Statutes 271, 275 and 312 whenever property is subject to tax foreclosure and deeded into county ownership the property shall **first be offered for sale to the public**. When it is in the best interest of the county to sell any real property acquired an order is entered directing the sheriff to make sale thereof.

Property Sales Department manages/oversees property that has been conveyed to the county by foreclosure proceedings, property acquired by the county for permanent ownership and leased to agencies or organizations.

Initiates and oversees publications of Notices of a sale in the newspaper of general circulation.

Administer the procedure when property is subjected to waste or abandonment.

Administer the procedure when property is not needed for public use to any governmental body, qualifying nonprofit corporation or a municipal corporation for the purpose of providing any of the following: low income housing, social services or child care services.

The distribution of proceeds is required in accordance with ORS 275.275 and 311.390.

Department Overview:

Properties that are foreclosed upon by the tax collector for nonpayment of taxes and deeded into county ownership are sold if not in use for county purposes.

Before each property is offered for sale it is researched to ensure notification has been given properly to individuals, heirs and devisees, municipal corporations, lien holders, contract holders and all other parties of record.

Successes and Challenges:

Improved the waiting time a purchaser had at a sale that required documentation by automating the documentation process.

An average of 90 parcels returned to the tax roll each year being subject to assessment and taxation.

We average distributing $600,000 each year back to the taxing districts of which approximately 14% goes into the county general fund.

Some challenges are when foreclosure proceedings include properties whose name appears on the tax roll as "Unknown Owner". This requires a chain of title to determine who the present owner was prior to appearing on the tax roll as "Unknown Owner" which in some cases requires locating heirs and devisees, or locating an heir or devisee's interest from an undivided interest holder. Also, local title companies provide title reports to the county during every foreclosure proceedings; and since 2007 the title companies have made in-house decisions of possibly not insuring foreclosed property for ten years which can have an impact on the sale of our foreclosed properties.

Budget Overview:

The re-occurring revenue received annually from land sale agreements and public sales helps counterbalance all expenditures to operate the department. Once operation costs for fiscal year have been paid the remaining funds are distributed in accordance with Oregon Revised Statutes 275.275 and 311.390.

Significant Changes:

The distribution in accordance with ORS 275 and 311 could be significantly less without knowing the outcome of the 2010/2011 public sale that will take place on May 26th.

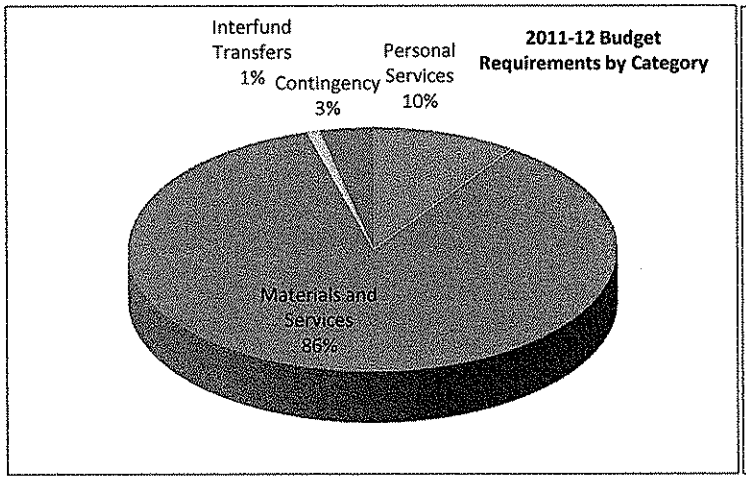
Key issues:

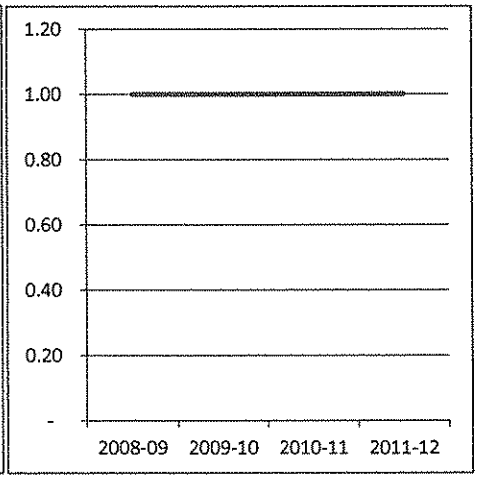
Trying to determine revenue for the 2011-2012 budget in April of 2011 from a future sale which will occur in May or June of 2012 without knowing what properties will be offered for sale at that time.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
780 Property Sales

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	77,467	78,534	82,318
Materials and Services	-	635,849	778,397	736,095
Interfund Transfers	-	12,697	7,219	7,237
Subtotal Current Expenditures	**-**	**726,013**	**864,150**	**825,650**
Contingency	-	-	30,000	30,000
Unappropriated Fund Balance	-	344,572	-	-
Subtotal Noncurrent Expenditures	**-**	**344,572**	**30,000**	**30,000**
Total Requirements by Budgetary Category	**-**	**1,070,585**	**894,150**	**855,650**
Requirements by Fund				
Property Sales (604)	-	1,070,585	894,150	858,650
Total Requirements by Fund	**-**	**1,070,585**	**894,150**	**858,650**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	4,454	5,000	5,000
Charges for Services	-	496,152	260,500	300,500
Fines and Forfeitures	-	17,760	22,500	45,000
Investment Earnings	-	8,326	6,000	5,000
Contributions and Donations	-	-	150	150
Proceeds from Sales	-	175,637	300,000	250,000
Beginning Fund Balance	-	368,256	300,000	250,000
Total Resources by Budgetary Category	**-**	**1,070,585**	**894,150**	**855,650**
Full-Time Employee Equivalents	1.00	1.00	1.00	1.00

Mandate	**Total Cost**	**Personal Services**	**FTE**
Property Sales	855,650	82,318	1.00
Total Mandates	**855,650**	**82,318**	**1.00**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Fund: 604 . Property Sales					
Revenue					
Department: 780 . Property					
Account Classification: LP . Licenses, Fees and Permits					
32191	Fees - Recording	$0.00	$4,454.00	$5,000.00	$5,000.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$4,454.00	$5,000.00	$5,000.00
Account Classification: CS . Charges for Service					
36442	Payments - PS Contract	$0.00	$496,092.99	$260,000.00	$300,000.00
36730	Reim - Postage	$0.00	$59.09	$500.00	$500.00
Account Classification Total: Charges for Service		$0.00	$496,152.08	$260,500.00	$300,500.00
Account Classification: FF . Fines and Forfeitures					
32185	Liens - Municipal	$0.00	$7,926.39	$15,000.00	$15,000.00
35030	Foreclosure - Lot Book Search	$0.00	$9,833.36	$7,500.00	$30,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$17,759.75	$22,500.00	$45,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$8,325.61	$6,000.00	$5,000.00
Account Classification Total: Interest		$0.00	$8,325.61	$6,000.00	$5,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$150.00	$150.00
Account Classification Total: Other		$0.00	$0.00	$150.00	$150.00
Account Classification: CA . Sale of Capital Assets					
36420	Sales - Property	$0.00	$175,636.92	$300,000.00	$250,000.00
Account Classification Total: Sale of Capital Assets		$0.00	$175,636.92	$300,000.00	$250,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$368,256.89	$300,000.00	$250,000.00
Account Classification Total: Fund Balances		$0.00	$368,256.89	$300,000.00	$250,000.00
Department Total: Property		$0.00	$1,070,585.25	$894,150.00	$855,650.00
Revenue Totals		$0.00	$1,070,585.25	$894,150.00	$855,650.00
Expenses					
Department: 780 . Property					
Account Classification: PS . Personal Services					
60580	Property Control Manager	$0.00	$58,439.87	$59,082.00	$61,812.00
63930	FICA	$0.00	$4,154.87	$4,520.00	$4,729.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$29.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$19.28	$0.00	$0.00
63950	Medical Insurance	$0.00	$7,620.00	$7,620.00	$8,100.00
63951	Life Insurance	$0.00	$24.60	$25.00	$25.00
63952	Short Term Disability	$0.00	$20.40	$20.00	$20.00
63960	Retirement - General	$0.00	$5,844.06	$5,908.00	$6,181.00
63980	Unemployment Compensation	$0.00	$1,344.00	$1,359.00	$1,422.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$77,467.08	$78,534.00	$82,318.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$0.00	$1,000.00	$1,000.00
44080	Office Machine Repairs	$0.00	$0.00	$200.00	$200.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
44100	Supplies - Office	$0.00	$188.30	$1,000.00	$1,000.00
44200	Dues / Fees	$0.00	$0.00	$2,000.00	$2,000.00
44320	Grounds Maintenance & Repair	$0.00	$5,142.50	$20,000.00	$20,000.00
44640	Telephone	$0.00	$606.06	$700.00	$700.00
44700	Postage	$0.00	$648.06	$500.00	$500.00
44710	Publications / Periodicals	$0.00	$610.00	$750.00	$750.00
44720	Legal Notice Publish	$0.00	$9,909.68	$7,500.00	$7,500.00
44800	Recording Services	$0.00	$1,013.00	$5,000.00	$5,000.00
44805	Lien Payments	$0.00	$7,926.39	$15,000.00	$15,000.00
44910	Forest Patrol Assessment	$0.00	$4,677.19	$5,000.00	$6,000.00
44915	Special Assessments	$0.00	$106.47	$500.00	$500.00
45650	Contract Appraisal Services	$0.00	$2,770.00	$10,000.00	$10,000.00
45801	Miscellaneous	$0.00	$0.00	$150.00	$150.00
46870	Foreclosure Lot Book Search	$0.00	$15,850.00	$20,000.00	$30,000.00
99176	Trans - Property Sales	$0.00	$550,000.00	$652,696.00	$599,615.00
99760	Insurance/Liability	$0.00	$205.00	$205.00	$205.00
99765	Insurance/Workmans Compensation	$0.00	$117.00	$117.00	$117.00
99770	Administrative Services	$0.00	$34,702.00	$34,702.00	$34,702.00
99780	Space Rent	$0.00	$1,377.00	$1,377.00	$1,156.00
Account Classification Total: Material and Services		$0.00	$635,848.65	$778,397.00	$736,095.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$9,478.00	$6,000.00	$0.00
99177	Trans - Surveyor	$0.00	$0.00	$0.00	$6,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
99460	Trans - Equip Rent & Revolving	$0.00	$521.00	$521.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$450.00
99782	Trans - EMail Accounts	$0.00	$198.00	$198.00	$210.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$77.00
99830	Trans - Vehicle Reserve	$0.00	$2,500.00	$500.00	$500.00
Account Classification Total: Interfund Transfers		$0.00	$12,697.00	$7,219.00	$7,237.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$30,000.00	$30,000.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$30,000.00	$30,000.00
Department Total: Property		$0.00	$726,012.73	$894,150.00	$855,650.00
Revenue Totals:		$0.00	$1,070,585.25	$894,150.00	$855,650.00
Expense Totals		$0.00	$726,012.73	$894,150.00	$855,650.00
Fund Total: Property Sales		$0.00	$344,572.52	$0.00	$0.00
Revenue Grand Totals:		$0.00	$1,070,585.25	$894,150.00	$855,650.00
Expense Grand Totals:		$0.00	$726,012.73	$894,150.00	$855,650.00
Net Grand Totals:		$0.00	$344,572.52	$0.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
9700 Transient Room Tax

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Materials and Services	-	-	-	655,320
Interfund Transfers	-	-	-	685,680
Subtotal Current Expenditures	-	-	-	**1,341,000**
Unappropriated Fund Balance	-	-	-	150,000
Subtotal Noncurrent Expenditures	-	-	-	**150,000**
Total Requirements by Budgetary Category	-	-	-	**1,491,000**
Requirements by Fund				
Transient Room Tax (9700)	-	-	-	1,491,000
Total Requirements by Fund	-	-	-	**1,491,000**
Resources by Budgetary Category				
Taxes	-	-	-	1,340,000
Licenses, Fees and Permits	-	-	-	500
Investment Earnings	-	-	-	500
Beginning Fund Balance	-	-	-	150,000
Total Resources by Budgetary Category	-	-	-	**1,491,000**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
Transient Room Tax	1,491,000	-	-
Total Mandates	**1,491,000**	-	-

This fund is created to account for resources that have collected under Klamath County Code Section 603 - Transient Room Tax. Klamath County imposes an 8% tax on the rental rate for the privilege of occupancy in any hotel. A "Hotel" means any structure or any portion of any structure which is occupied or intended or designed for transient occupancy for thirty (30) days or less for dwelling, lodging, or sleeping purposes, and includes any hotel, inn, tourist home, condominium, motel, studio hotel, bachelor hotel, lodging house, rooming house, apartment house, public or private dormitory, fraternity, sorority, public or private club, space in mobile home or trailer parks, or similar structure or portions thereof so occupied. Taxes collected are distributed according to a formula set in the code. The tax is distributed to Discover Klamath, Klamath County Museums, Klamath County Fairgrounds, various cities within the county and funds a competitive grants program for the promotion of tourism and conventions in Klamath County.

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 9700 . Transient Room Tax					
Revenue					
Department: 160 . Tourism					
Account Classification: TX . Taxes					
31500	Taxes - Transient Room	$0.00	$0.00	$0.00	$1,340,000.00
Account Classification Total: Taxes		$0.00	$0.00	$0.00	$1,340,000.00
Account Classification: LP . Licenses, Fees and Permits					
35070	Fees - Late	$0.00	$0.00	$0.00	$500.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$0.00	$500.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$500.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$500.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$0.00	$0.00	$150,000.00
Account Classification Total: Fund Balances		$0.00	$0.00	$0.00	$150,000.00
Department Total: Tourism		$0.00	$0.00	$0.00	$1,491,000.00
Revenue Totals		$0.00	$0.00	$0.00	$1,491,000.00
Expenses					
Department: 160 . Tourism					
Account Classification: MS . Material and Services					
44104	Miscellaneous	$0.00	$0.00	$0.00	$0.00
45015	Administration Fees	$0.00	$0.00	$0.00	$10,000.00
46930	Special Projects Expense	$0.00	$0.00	$0.00	$645,320.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$655,320.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99038	Trans - Museum	$0.00	$0.00	$0.00	$100,575.00
99039	Trans - Tourism	$0.00	$0.00	$0.00	$117,340.00
99050	Trans - Fairgrounds	$0.00	$0.00	$0.00	$467,765.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$685,680.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
99981	Unappropriated Fund Balance	$0.00	$0.00	$0.00	$150,000.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$150,000.00
Department Total: Tourism		$0.00	$0.00	$0.00	$1,491,000.00
Revenue Totals:		$0.00	$0.00	$0.00	$1,491,000.00
Expense Totals		$0.00	$0.00	$0.00	$1,491,000.00
Fund Total: Transient Room Tax		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$0.00	$0.00	$1,491,000.00
Expense Grand Totals:	$0.00	$0.00	$0.00	$1,491,000.00
Net Grand Totals:	$0.00	$0.00	$0.00	$0.00

Department: Board of Commissioners FY 2012 Proposed Budget

Department Mission:

To ensure fiscal accountability and enhance the health, safety and community of Klamath County while providing leadership to our municipalities and outlying communities.

Mandated Services:

- Determine appropriate compensation for county employees and elected officials (ORS 8.760, 204.112; 204.116, 204.126, 204.601, 209.080)
- Appoint ME – ORS 146.065
- Burial of unclaimed bodies – ORS 146.075(5), 146.100, 146.121(4)
- Declare and prosecute nuisances by ordinance – ORS 203.065
- Provide office to Sheriff – ORS 206.180
- Surveyor expenses – ORS 209.230
- Elections expenses – ORS 246.250(2)
- Sale of County lands – ORS Ch. 271, 275
- Economic Development – ORS 280.500
- Examine books and papers of County Clerk, Clerk of the County Court, Treasurer and Sheriff of the County – ORS 294.085
- Adopt budget subject to local budget law – ORS 294.305-.565
- Appoint Budget Officer & Budget Committee – ORS 294.331; 294.336
- Annual audit of County's fiscal affairs – ORS 297.405-.555
- Appoint BOPTA pool – ORS 309.067
- Levy of taxes- ORS 310.022
- Appoint Tax Collector – ORS 311.055
- Creation of County School Fund – ORS 328.015
- Hearings on road vacations, LIDs, road legalizations, ways of necessity – ORS Ch. 368
- Appoint Emergency Program Manager – ORS 401.305(2)
- Designate partnership [State, County, private] on juvenile crime prevention & lead agency to develop juvenile crime prevention plan – ORS 417.855
- Establish Local Public Safety Coordinating Council [LPSCC] – ORS 423.560-.565
- Costs associated with involuntary commitments [custody, medical care, hospital, etc.] – ORS 426.250, 426.255
- Local Public Health Authority – ORS 431.375 [automatic unless relinquished to State or contract with private entity]
- Local Board of Health *ex officio* – ORS 431.410
  (1) Must provide sufficient funds for operation of Health Department – ORS 431.510
- Regulation of County service districts – ORS Ch. 451
- Responsible for disposal of solid waste – ORS 459.017; choice of operating own facility subject to DEQ permits [ORS 459.205], issuing licenses to private industry providers, or allocating franchises – ORS 459.085; recycling program – ORS 459A.065.

Department Overview:

The Board of Commissioners serves Klamath County as the public's elected advocates and is the policymaking body of Klamath County government. It is comprised of three, at-large elected officials each serving a four-year term. The Board's duties include executive, judicial (quasi-judicial) and legislative authority over policy matters of countywide concern. Establishment of the budget is a primary duty of the Board. The Boards responsibility as the county's legislative branch is to match the county's revenue with expenditures in adopting an annual balanced budget for the entire county. Each of the separately elected officials is responsible for adhering to the adopted budgets affecting his/her office. The Board of Commissioners is responsible for the operation of budgets under the control of various appointed department heads and elected officials.

Also within the legislative capacity, the Commissioners are responsible for adopting, amending, and repealing all county ordinances. These include zoning, planning and public safety ordinances, as well as any other ordinances concerning the general welfare of the county.

As administrators, the Board of County Commissioners is responsible for all administrative duties of running the county which are not expressly given to any other separately elected offices. These include: Public Works programs (Road and Weeds Division); Human Resources/Risk Management; Health Department (Public and Environmental); Mental Health; Community Development Department (Building, Planning, Parks, Solid Waste & Recycling); and OSU's local Cooperative Extension.

Individual members of the Board also represent the County through appointments or affiliations with community boards and agencies. Here is a list of those appointments and affiliations:

Al Switzer, Commissioner Position #1- Chair

- Bly Community Action Team
- Central Community Action Team- Chiloquin
- Natural Resources – Forest Service – Bureau of Land Management
- O & C Board (Oregon & California Lands) – Executive Committee & Treasurer
- Oregon Department of Transportation- Directors Committee
- Association of Oregon Counties – Legislative Committee
- Association of Oregon Counties – Transportation Steering Committee
- National Association of Counties – Transportation Committee
- Roads Advisory
- Chamber of Commerce
- SCOEDD – South Central Oregon Economic Development District
- ACT / SubACT- Area Commission on Transportation
- TEAM Klamath
- LPSCC- Local Public Safety Coordinating Council

Dennis Linthicum, Commissioner Position #2- Vice Chair

- Chemult Community Action Team

- Rocky Point Community Action Team
- Natural Resources – Water & Storage
- Ore/Cal RC&D - Oregon-California Resource Conservation and Development Council
- Soil & Water
- ACT- Area Commission on Transportation
- Education
- Housing
- SCOEDD – South Central Oregon Economic Development District

Cheryl Hukill, Commissioner Position #3- Commissioner

- Crescent/Gilchrist Community Action Team
- Crescent Lake Junction Community Action Team
- Natural Resources - Agriculture
- Mental Health Advisory Board
- Association of Oregon Counties – Public Safety
- National Association of Counties – Public Safety
- Community Access Television
- Natural Resources Advisory Committee
- The Oregon Consortium
- RWIB – Regional Workforce Investment Board
- SCOEDD – South Central Oregon Economic Development District
- TEAM Klamath – medical Committee
- Tourism
- Veteran's Advisory Board
- ACT- Area Commission on Transportation

Successes and Challenges:

The Board of Commissioners have implemented of a countywide communications strategy that will increase public awareness of county services and enhance the public perception of the county through proactive efforts to keep citizens informed. This is met by instituting monthly Town Hall meetings which are scheduled once a month in outlying communities within Klamath County. These are set as open-forum venues which allows the Board to hear the concerns and suggestions of local community members in that area. One of the foreseen challenges will be the continuation of these Town Halls, since the Board is reducing their travel expenditure by 55%.

Budget Overview:

A major source of revenue is generated from licenses, fees and permits from the general fund account.

Major expenditures include personal service cost, materials and service, and interfund transfers. Please note: materials and services have been reduced or eliminated (see exhibit below); exception being Postage $500 and Telephone $1,700.

Description	2009/10	2010/11	2011/12
Travel & Training #1	$10,000	$10,000	$4,486
Travel & Training #2	$10,000	$8,500	$4,486
Travel & Training #3	$10,000	$10,000	$4,486
Supplies – Office	$1,000	$1,000	$0
Recording Services	$100	$100	$0
Special Projects	$500	$500	$0
Telephone	$1,422	$1,422	$1,700
Postage	$500	$500	$500

Significant Changes:

The Board of Commissioners have agreed to cut 55% from their travel & training expenses, reducing this expenditure from $10,000 to $4,486. This will have a drastic impact their legislative responsibility and interacting with other commissioners on vital issues that affect Klamath County.

Key issues:

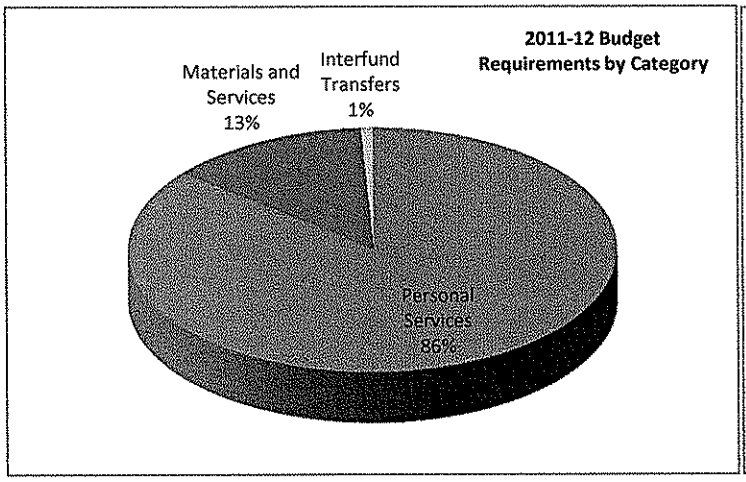
It is imperative that the Board of Commissioners maintain effective communication with local municipalities, State and Federal governments for the health and welfare of Klamath County. The Commissioners will work on the following issues in 2011-12:

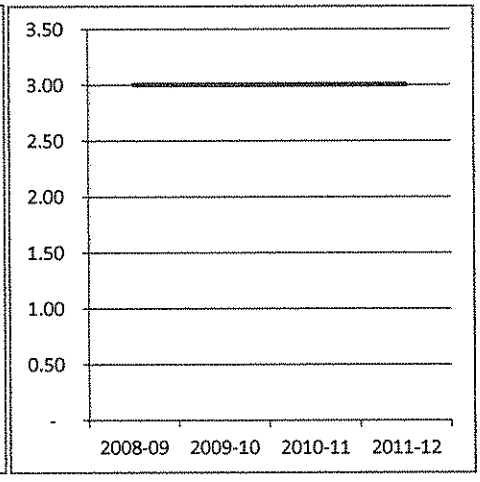
- Continuation of annual meetings with Klamath County Auditors
- Improve and maintain the County budget and work toward stabilizing county funding.
- Receive quarterly reports from their liaison departments.
- Reauthorization
- Unfunded mandates
- Secured Rural Schools

Klamath County, Oregon
2011-2012 Budget Financial Presentation
161 Commissioners

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	266,630	266,594	275,062
Materials and Services	-	62,428	56,244	42,600
Interfund Transfers	-	2,535	2,535	2,661
Total Requirements by Budgetary Category	**-**	**331,593**	**325,373**	**320,323**
Requirements by Fund				
General Fund (101)	-	331,593	325,373	317,823
Ambulance Advisory Training (9321)	-	-	-	2,500
Total Requirements by Fund	**-**	**331,593**	**325,373**	**320,323**
Resources by Budgetary Category				
Contributions and Donations	-	-	-	500
Interfund Transfers	-	331,593	325,373	317,823
Beginning Fund Balance	-	-	-	2,000
Total Resources by Budgetary Category	**-**	**331,593**	**325,373**	**320,323**
Full-Time Employee Equivalents	3.00	3.00	3.00	3.00

Mandate	**Total Cost**	**Personal Services**	**FTE**
Commissioners	320,323	275,062	3.00
Total Mandates	**320,323**	**275,062**	**3.00**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 161 . Commissioners					
Account Classification: LP . Licenses, Fees and Permits					
32168	Fees - Vacation	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$160,789.00
36760	Trans - Admin Non Dept	$0.00	$157,105.34	$157,034.00	$157,034.00
Account Classification Total: Interfund Transfers		$0.00	$157,105.34	$157,034.00	$317,823.00
Department Total: Commissioners		$0.00	$157,105.34	$157,034.00	$317,823.00
Revenue Totals		$0.00	$157,105.34	$157,034.00	$317,823.00
Expenses					
Department: 161 . Commissioners					
Account Classification: PS . Personal Services					
60010	Commissioner	$0.00	$205,347.21	$203,187.00	$208,492.00
63930	FICA	$0.00	$15,070.23	$15,544.00	$16,280.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$88.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$130.14	$0.00	$0.00
63950	Medical Insurance	$0.00	$22,860.00	$22,860.00	$24,300.00
63951	Life Insurance	$0.00	$301.32	$302.00	$301.00
63952	Short Term Disability	$0.00	$10.20	$62.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63960	Retirement - General	$0.00	$20,750.40	$20,319.00	$21,281.00
63990	Cell Phone Allowance	$0.00	$2,160.00	$4,320.00	$4,320.00
Account Classification Total: Personal Services		$0.00	$266,629.50	$266,594.00	$275,062.00
Account Classification: MS . Material and Services					
44011	Mgmt Travel & Training Comm # 1	$0.00	$7,194.57	$10,000.00	$4,486.00
44012	Mgmt Travel & Training # 2	$0.00	$8,845.46	$8,500.00	$4,486.00
44013	Mgmt Travel & Training # 3	$0.00	$7,334.84	$10,000.00	$4,486.00
44100	Supplies - Office	$0.00	$3,115.13	$1,000.00	$0.00
44595	Videotaping Expense	$0.00	$7,112.73	$0.00	$0.00
44640	Telephone	$0.00	$2,735.48	$1,422.00	$1,700.00
44700	Postage	$0.00	$537.68	$500.00	$500.00
44710	Publications / Periodicals	$0.00	$0.00	$0.00	$0.00
44800	Recording Services	$0.00	$0.00	$100.00	$0.00
45930	Official Expense	$0.00	$0.00	$0.00	$0.00
46930	Special Projects Expense	$0.00	$1,329.93	$500.00	$0.00
99760	Insurance/Liability	$0.00	$1,254.00	$1,254.00	$1,254.00
99765	Insurance/Workmans Compensation	$0.00	$883.00	$883.00	$883.00
99770	Administrative Services	$0.00	$1,776.00	$1,776.00	$1,776.00
99780	Space Rent	$0.00	$20,309.00	$20,309.00	$20,529.00
Account Classification Total: Material and Services		$0.00	$62,427.82	$56,244.00	$40,100.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$1,941.00	$1,941.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,800.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99782	Trans - EMail Accounts	$0.00	$594.00	$594.00	$630.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$231.00
Account Classification Total: Interfund Transfers		$0.00	$2,535.00	$2,535.00	$2,661.00
Department Total: Commissioners		$0.00	$331,592.32	$325,373.00	$317,823.00
Revenue Totals:		$0.00	$157,105.34	$157,034.00	$317,823.00
Expense Totals		$0.00	$331,592.32	$325,373.00	$317,823.00
Fund Total: General Fund		$0.00	($174,486.98)	($168,339.00)	$0.00
Revenue Grand Totals:		$0.00	$157,105.34	$157,034.00	$317,823.00
Expense Grand Totals:		$0.00	$331,592.32	$325,373.00	$317,823.00
Net Grand Totals:		$0.00	($174,486.98)	($168,339.00)	$0.00

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Fund: 9321 . Ambulance Advisory Training					
Revenue					
Department: 161 . Commissioners					
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$0.00
Account Classification: OT . Other					
36340	Donations	$0.00	$0.00	$0.00	$500.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$500.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$0.00	$0.00	$2,000.00
Account Classification Total: Fund Balances		$0.00	$0.00	$0.00	$2,000.00
Department Total: Commissioners		$0.00	$0.00	$0.00	$2,500.00
Revenue Totals		$0.00	$0.00	$0.00	$2,500.00
Expenses					
Department: 161 . Commissioners					
Account Classification: MS . Material and Services					
44050	Training	$0.00	$0.00	$0.00	$2,500.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$2,500.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
99981	Unappropriated Fund Balance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Department Total: Commissioners	$0.00	$0.00	$0.00	$2,500.00
Revenue Totals:	$0.00	$0.00	$0.00	$2,500.00
Expense Totals	$0.00	$0.00	$0.00	$2,500.00
Fund Total: Ambulance Advisory Training	$0.00	$0.00	$0.00	$0.00
Revenue Grand Totals:	$0.00	$0.00	$0.00	$2,500.00
Expense Grand Totals:	$0.00	$0.00	$0.00	$2,500.00
Net Grand Totals:	$0.00	$0.00	$0.00	$0.00

Department Mission:

The Klamath County Clerk's Office is dedicated to providing accurate information and services in a timely, efficient, professional, and courteous manner regarding all aspects of elections, real property records, military discharge papers, passport applications, marriage license applications, domestic partnership filings, and property tax appeals.

Mandated Services:

- **Conducting elections in the county**--including federal, state, county, incorporated cities, and special district elections (ORS 246.200)

  The conduct of elections includes:

  - ✓ Registering all individuals who properly submit a voter registration card
  - ✓ Maintaining the voter register & address library
  - ✓ Establishing precincts
  - ✓ Preparing ballots
  - ✓ Mailing ballots to all qualified electors
  - ✓ Receiving and processing votes

- Accepting and verifying, for statutory and constitutional requirements, candidate nomination and measure petition filings

- **Maintaining the records of the county governing body**, commonly referred to as Commissioners' Journal (ORS 205.110)

- **Recording land records**, including deeds, mortgages, liens and all other documents that affect the title to a piece of property (ORS 205.130). We also record and provide certified copies of Military Discharge Papers (DD 214s) at no charge.

  When a document is received for recording it is verified for compliance with Oregon statutes. The information (parties' names, type of document and legal description) are entered into the electronic index for future retrieval of the document. All recorded documents are scanned into our electronic system and microfilm is produced for required archival storage.

- **Processing Board of Property Tax Appeals** (ORS 309.020)

- **Issuing Marriage Licenses & Filing Domestic Partnerships** (ORS 106.041 & 106.325)

Self Imposed Services:

- **Acting as a United States Passport Agent**

  This service generated revenue of $9,900 last fiscal year. Recording and election staffs were able to process passport applications around their other duties, so no additional FTEs were required.

  A report following a September 2010 audit by the U.S. Department of State, Office of Passport Integrity and Internal Controls, included the following comments:

  "Agents were knowledgeable, friendly and helpful and provide an excellent service to the community. The facility is performing at an excellent manner." I feel that it is a worthwhile service to continue to provide, as at this time the revenue exceeds the postage and processing costs involved.

- **Notarizing**

  In the past we have not charged a fee and restricted notary services to those documents presented for recording. On March 1 we implemented a fee of $10 per notarization (maximum allowed by statute) and will notarize for the general public. This is another service that is helpful to the public and has not required any additional FTEs.

- **Performing Wedding Ceremonies**

  In March I began performing wedding ceremonies. This is a service for which we charge $25—the amount set in statute. There is some paperwork involved, but my staff and I have been able to work it around our other duties.

Department Overview:

All staff members are cross trained to cover election and recording duties. The long-range goal of the recording section of the Clerk's Office is to continue to update technologies to increase efficiency and cost-effectiveness. We will continue to watch the development and challenges to e-recording and, when appropriate, implement e-recording in Klamath County. Although it has been implemented in some other states, it has been challenged in court in Jackson County and is currently on appeal. There is also at least one current Oregon legislative bill allowing e-recording in Oregon that we will continue to monitor.

The long-range goal of the elections section of the Clerk's Office is to continue to stay up-to-date on statutes and directives to administer elections efficiently, fairly and accurately, and provide reports in a timely manner. This includes continued training of staff on current laws and directives, and maintaining election equipment. The current legislative session has over 100 election-related proposed bills. Continuing to monitor and testify at the Legislature, when appropriate, are important facets of the County Clerk's responsibilities.

Successes and Challenges:

Fiscal Year 7/1/09-6/30/10

17,859	Real Property Recordings (every document is numbered, scanned and indexed by type of document, parties involved, and legal description)
53,951	Pages in Recorded Documents
416	Marriage Licenses & Domestic Partnerships (much time is also spent answering questions from customers at the counter and on the phone about license requirements)
5,258	Voter Registration Cards Received Updating Information (after updating the information, postcards are mailed to every voter showing the updates)
1,424	New Voter Registrations (after entering and verifying each new voter, postcards are mailed to the elector)
2603	Number of Voters Moved to Inactive Status (processing of undeliverable ballots and individual voter notices)
2591	Number of Voters Moved to Cancelled Status (processing of death notices and notices received from other states)
12	Property Tax Appeals Hearings (many more were handled and settled prior to the hearing)
41	Special Districts (we conduct the elections for these districts, for both tax levies and director positions)
5	Incorporated Cities for which we administer elections
206	Notarizations Performed [in the past we have not charged a fee and restricted notary services to those documents presented for recording—effective March 1 we implemented a fee of $10 per notarization (maximum allowed by statute) and will notarize for the general public]
399	Passports Processed (with no additional FTEs required as noted above)
7	Number of Entities Provided Daily Digital Images of Recorded Documents (generates revenue of $21,000 annually)

Budget Overview:

To develop the Clerk's budget each year, the number of known elections is first determined. Although there are four set election dates every year (March, May, September and November), the elections in May and November of even-numbered years (Primary & General Elections) and May of odd-numbered years (Special District Elections) are the only "certain" elections. The other election dates are used only if something is filed by a governing body (county, city or special district) or by initiative or referendum petition.

Recall elections are held on special election dates of their own, and because of deadlines, are outside the election dates listed above.

Major revenue source for the Clerk's office is from real property recordings which are directly related to the economic climate. While the number of recorded deeds and mortgages has decreased in the last two years, recording of documents associated with foreclosures and refinances has kept recording revenue from falling too severely.

We provide digital images of the recorded documents daily to seven entities, so we are required to index the documents the same day as recording them. Up-to-date information is important to title companies and other interests, so that is the service we provide for the fees collected. The revenue we derive from providing the digital images is $250 per entity/$1,750 per month/$21,000 annually.

Major expenditures for the Clerk's office are in the administration of elections. The major costs are printing ballots, programming the tally machines, election envelopes (three required for each of our 33,000+ voters—secrecy, outgoing and return), postage costs, and temporary election personnel for processing voted ballots. Election costs are not directly affected by the economy, and must be conducted on timelines set in statute.

Clerk Storage Fund, 9305-162-32191

ORS 205.320 directs that a fund for "acquiring storage and retrieval systems, payment of expenses incurred in collecting the fee or tax and maintaining and restoring records as authorized by the county clerk" be established in every county. A percentage of the fee on most recorded documents is deposited into this account and can only be spent using the listed criteria.

Clerk Overpayment Fund, 9334-162-32191

In 2000 after conferring with county counsel, other counties, and the county finance director, a fund was established for depositing overpayments received with documents to record. A county policy was established that overpayments of $10 and more are automatically refunded. Overpayments of less than $10 are refunded upon written request of the payee. This allows us to record the documents in a timely manner, and not reject a document for overpayment.

Significant Changes:

MANDATES	PERSONNEL		MATERIALS & SERVICES
Election	**2 FTEs** (including County Clerk) **10-16 Temp Election Workers**	$153,342	$87,000
Recording	**3 FTEs** 3 stations are required ▪ the recorder who receipts and scans the documents (average of 75 documents daily) ▪ the indexer who enters the parties and legal description ▪ the verification clerk who proofs all input information	$160,000	$23,020

The Clerk's Office has had up to 7.6 FTEs since 2000. In 2004-05 we cut the number to 5.5. Unfortunately, because of a variety of factors (volume of real property recordings and type/number of elections) the cost of temporary election help that was required to administer the elections that year, off-set any savings realized from reducing FTEs. From 2005-2010, we operated with 6.0 FTEs, and we have reduced that to 5.0 FTEs (including the County Clerk) for 2011-2012, the minimum number to complete mandated services. I believe that with the current staff and our procedures, we will be able to keep the cost of temporary election workers down this year even with the reduction in FTEs.

The long-time Chief Deputy Clerk is retiring at the end of May. I plan to leave that position vacant from June-August to help with our budget deficit. However, it is an important position that will need to be filled and trained prior to the 2012 election cycle.

In order to meet budget cuts for the current year, we have reduced our office hours to 9:00am-4:00pm, the minimum hours required by statute for recording offices. We will be reviewing this toward the end of June to determine if the reduced hours will be required in the next fiscal year.

There will be a drop in projected revenue in 2011-2012. The County does not get reimbursed for election costs during Primary and General elections for the federal's, state's or any city's portion, so the election reimbursement line item will be reduced from the current $30,000 to $2,500. Another factor for reduced revenue is that passport applications have leveled off following an influx in 2006-2008 when new requirements for travel were implemented. That line item is being reduced from $12,000 to $6,000.

As noted above, the elections that will be in a fiscal year are a main factor in the requested amounts in the Clerk's budget. In the 2011-2012 fiscal year, there will be a May Presidential Primary Election. Primary elections are one of the most expensive to administer, especially Presidential primaries. Factors that contribute are the influx of registrations during Presidential election years and the detailed administration and associated costs of preparing and issuing three types of ballots (Nonaffiliated, Republican and Democratic) during a Primary election.

Key issues:

Microfilm to Digital Conversion In 2006 the Clerk's Office partnered with the three local title companies to contract with a vendor to convert our microfilm to digital images. The resulting product was not satisfactory and payments to the original vendor were stopped. We have been working with a new vendor for the last two years to correct and complete the project. The vendor has notified us that they expect to complete the project in 2011. We have made one payment to the new vendor and payment of approximately $10,000 will be due upon successful completion of the conversion/corrections.

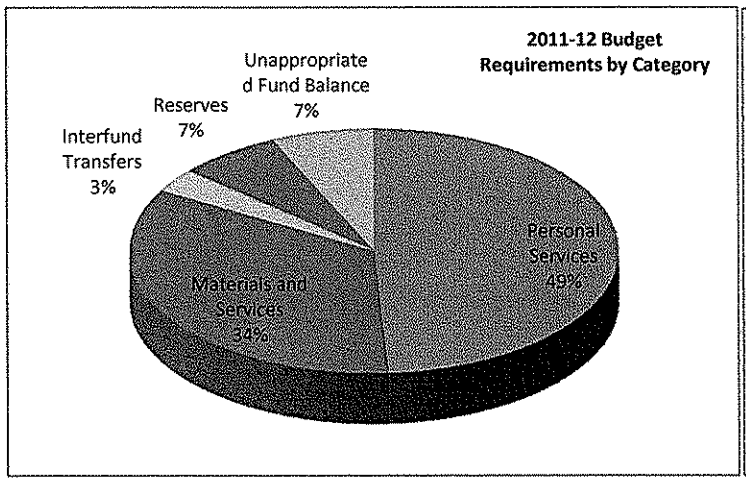
Historic Book Preservation In 1997 an audit was done of our permanent historic books to begin a restoration maintenance program. The audit revealed 16 books "requiring immediate attention" and seven books "requiring attention soon." The restoration project was started in 2001 and in 2003 another assessment was completed. At that time, 13 additional books were identified that needed immediate attention to ensure that data was not lost. These books are Klamath County's permanent records that date back to 1875.

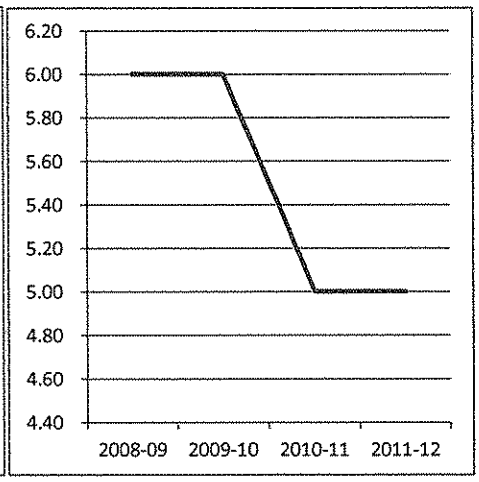
Since 2001 we have been able to restore, through the deacidification and conservation process, four to ten books a year, 72 books total. As the remaining books continue to age (several hundred books), this will be an ongoing project that I am reluctant to defer. There has been $7,500 budgeted in this line item for several years, and I have reduced that amount to $5,000 for this budget.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
162 Clerk

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	311,309	322,646	313,211
Materials and Services	-	234,148	223,762	218,125
Interfund Transfers	-	15,370	15,370	19,602
Subtotal Current Expenditures	**-**	**560,827**	**561,778**	**550,938**
Reserves	-	-	-	43,723
Unappropriated Fund Balance	-	-	-	43,391
Subtotal Noncurrent Expenditures	**-**	**-**	**-**	**87,114**
Total Requirements by Budgetary Category	**-**	**560,827**	**561,778**	**638,052**
Requirements by Fund				
General Fund (101)	-	560,827	561,778	548,438
Clerk 5% Storage Fund (9305)	-	-	-	80,554
Clerk Overpayment Fund (9334)	-	-	-	9,060
Total Requirements by Fund	**-**	**560,827**	**561,778**	**638,052**
Resources by Budgetary Category				
Taxes	-	-	-	-
Licenses, Fees and Permits	-	334,593	321,040	339,911
Intergovernmental	-	4,725	4,000	4,000
Charges for Services	-	23,815	57,000	16,500
Interfund Transfers	-	197,694	176,738	202,398
Beginning Fund Balance	-	-	-	75,243
Total Resources by Budgetary Category	**-**	**560,827**	**558,778**	**638,052**
Full-Time Employee Equivalents	6.00	6.00	5.00	5.00

Mandate	**Total Cost**	**Personal Services**	**FTE**
Clerk	638,052	313,211	5.00
Total Mandates	**638,052**	**313,211**	**5.00**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 162 . Clerk					
Account Classification: LP . Licenses, Fees and Permits					
32140	Licenses - Marriage	$0.00	$10,400.00	$11,000.00	$10,500.00
34040	Fees - Clerk General	$0.00	$324,421.15	$310,000.00	$315,000.00
34041	Recording Debit Holding	$0.00	($268.25)	$0.00	$0.00
34231	Fees - NSF Check	$0.00	$40.00	$40.00	$40.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$334,592.90	$321,040.00	$325,540.00
Account Classification: IG . Intergovernmental					
33200	A&T Grant	$0.00	$4,725.42	$4,000.00	$4,000.00
Account Classification Total: Intergovernmental		$0.00	$4,725.42	$4,000.00	$4,000.00
Account Classification: CS . Charges for Service					
32015	Passports	$0.00	$9,900.00	$12,000.00	$6,000.00
34070	Fees - Tax Office	$0.00	$4,530.00	$5,000.00	$0.00
34500	Fees - Lien Docket	$0.00	$7,883.00	$10,000.00	$8,000.00
34510	Reimb - Election	$0.00	$1,501.84	$30,000.00	$2,500.00
Account Classification Total: Charges for Service		$0.00	$23,814.84	$57,000.00	$16,500.00
Account Classification: TI . Interfund Transfers					
36262	Trans - Surveyor	$0.00	$3,175.35	$3,000.00	$3,000.00
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$199,398.00
Account Classification Total: Interfund Transfers		$0.00	$3,175.35	$3,000.00	$202,398.00
Department Total: Clerk		$0.00	$366,308.51	$385,040.00	$548,438.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Revenue Totals		$0.00	$366,308.51	$385,040.00	$548,438.00
Expenses					
Department: 162 . Clerk					
Account Classification: PS . Personal Services					
60030	Clerk	$0.00	$63,938.16	$63,939.00	$65,607.00
60071	Sr Chief Office Deputy	$0.00	$53,651.75	$53,575.00	$0.00
60210	Chief Office Deputy	$0.00	$0.00	$0.00	$39,980.00
60605	Recording Specialist	$0.00	$34,377.18	$36,325.00	$38,820.00
60606	Election Specialist	$0.00	$36,094.02	$37,534.00	$39,098.00
60607	Senior Indexing Specialist	$0.00	$30,590.36	$31,804.00	$34,029.00
60608	Support Specialist	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$0.00
63900	Overtime	$0.00	$1,394.91	$3,000.00	$0.00
63923	Temp Help Election	$0.00	$8,420.02	$13,063.00	$11,168.00
63930	FICA	$0.00	$17,029.35	$17,073.00	$17,532.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$164.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$243.36	$0.00	$0.00
63950	Medical Insurance	$0.00	$38,100.00	$38,100.00	$40,500.00
63951	Life Insurance	$0.00	$198.84	$199.00	$199.00
63952	Short Term Disability	$0.00	$81.60	$102.00	$82.00
63960	Retirement - General	$0.00	$21,974.33	$22,318.00	$21,801.00
63980	Unemployment Compensation	$0.00	$5,095.00	$5,134.00	$3,751.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63990	Cell Phone Allowance	$0.00	$120.00	$480.00	$480.00
Account Classification Total: Personal Services		$0.00	$311,308.88	$322,646.00	$313,211.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$4,557.28	$5,000.00	$4,000.00
44040	Staff Travel & Training	$0.00	$1,824.71	$1,500.00	$1,093.00
44091	Oper Exp - Board of Equalization	$0.00	$0.00	$50.00	$50.00
44094	Book Restoration	$0.00	$10,149.85	$7,500.00	$5,000.00
44100	Supplies - Office	$0.00	$2,016.13	$3,000.00	$3,000.00
44101	Office Sup-Board of Equalization	$0.00	$0.00	$20.00	$20.00
44110	Supplies - Other	$0.00	$48,013.38	$45,000.00	$42,000.00
44200	Dues / Fees	$0.00	$660.00	$510.00	$450.00
44570	Fees for Service	$0.00	$15,793.06	$10,000.00	$10,000.00
44640	Telephone	$0.00	$2,115.33	$2,000.00	$2,000.00
44650	Rent	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$12,295.29	$13,000.00	$11,000.00
44720	Legal Notice Publish	$0.00	$551.00	$1,000.00	$1,500.00
44830	Maintenance Contracts	$0.00	$30,989.70	$30,000.00	$30,000.00
99760	Insurance/Liability	$0.00	$1,787.00	$1,787.00	$1,787.00
99765	Insurance/Workmans Compensation	$0.00	$572.00	$572.00	$572.00
99770	Administrative Services	$0.00	$72,394.00	$72,394.00	$72,394.00
99780	Space Rent	$0.00	$30,429.00	$30,429.00	$30,759.00
Account Classification Total: Material and Services		$0.00	$234,147.73	$223,762.00	$215,625.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$14,182.00	$14,182.00	$14,182.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$3,600.00
99782	Trans - EMail Accounts	$0.00	$1,188.00	$1,188.00	$1,050.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$770.00
Account Classification Total: Interfund Transfers		$0.00	$15,370.00	$15,370.00	$19,602.00
Department Total: Clerk		$0.00	$560,826.61	$561,778.00	$548,438.00
Revenue Totals:		$0.00	$366,308.51	$385,040.00	$548,438.00
Expense Totals		$0.00	$560,826.61	$561,778.00	$548,438.00
Fund Total: General Fund		$0.00	($194,518.10)	($176,738.00)	$0.00
Revenue Grand Totals:		$0.00	$366,308.51	$385,040.00	$548,438.00
Expense Grand Totals:		$0.00	$560,826.61	$561,778.00	$548,438.00
Net Grand Totals:		$0.00	($194,518.10)	($176,738.00)	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 9305 . A&T - Clerk 5% Storage					
Revenue					
Department: 162 . Clerk					
Account Classification: LP . Licenses, Fees and Permits					
32191	Fees - Recording	$0.00	$0.00	$0.00	$14,011.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$0.00	$14,011.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$0.00	$0.00	$66,543.00
Account Classification Total: Fund Balances		$0.00	$0.00	$0.00	$66,543.00
Department Total: Clerk		$0.00	$0.00	$0.00	$80,554.00
Revenue Totals		$0.00	$0.00	$0.00	$80,554.00
Expenses					
Department: 162 . Clerk					
Account Classification: MS . Material and Services					
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$0.00
Account Classification: CO . Capital Outlay					
88360	Equipment	$0.00	$0.00	$0.00	$0.00
88760	Computer Equipment	$0.00	$0.00	$0.00	$0.00
88765	Computer Software	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99012	Trans - Clerk	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Account Classification: CR . Contigencies and Reserves					
99980	Reserve Future Expenditures	$0.00	$0.00	$0.00	$43,723.00
99981	Unappropriated Fund Balance	$0.00	$0.00	$0.00	$36,831.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$80,554.00
Department Total: Clerk		$0.00	$0.00	$0.00	$80,554.00
Revenue Totals:		$0.00	$0.00	$0.00	$80,554.00
Expense Totals		$0.00	$0.00	$0.00	$80,554.00
Fund Total: A&T - Clerk 5% Storage		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 9334 . Clerk Overpay (Refunds)					
Revenue					
Department: 162 . Clerk					
Account Classification: LP . Licenses, Fees and Permits					
32191	Fees - Recording	$0.00	$0.00	$0.00	$360.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$0.00	$360.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$0.00	$0.00	$8,700.00
Account Classification Total: Fund Balances		$0.00	$0.00	$0.00	$8,700.00
Department Total: Clerk		$0.00	$0.00	$0.00	$9,060.00
Revenue Totals		$0.00	$0.00	$0.00	$9,060.00
Expenses					
Department: 162 . Clerk					
Account Classification: MS . Material and Services					
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
44104	Miscellaneous	$0.00	$0.00	$0.00	$2,500.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$2,500.00
Account Classification: CO . Capital Outlay					
88360	Equipment	$0.00	$0.00	$0.00	$0.00
88760	Computer Equipment	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
88765	Computer Software	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99012	Trans - Clerk	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Account Classification: CR . Contigencies and Reserves					
99811	Reserve Capital Outlay	$0.00	$0.00	$0.00	$0.00
99980	Reserve Future Expenditures	$0.00	$0.00	$0.00	$0.00
99981	Unappropriated Fund Balance	$0.00	$0.00	$0.00	$6,560.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$6,560.00
Department Total: Clerk		$0.00	$0.00	$0.00	$9,060.00
Revenue Totals:		$0.00	$0.00	$0.00	$9,060.00
Expense Totals		$0.00	$0.00	$0.00	$9,060.00
Fund Total: Clerk Overpay (Refunds)		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$366,308.51	$385,040.00	$638,052.00
Expense Grand Totals:	$0.00	$560,826.61	$561,778.00	$637,959.00
Net Grand Totals:	$0.00	($194,518.10)	($176,738.00)	$93.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
100 General Fund

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	10,924,006	9,930,066	9,621,765
Materials and Services	-	4,329,666	4,061,395	4,012,735
Capital Outlay	-	31,046	-	2,000
Interfund Transfers	-	1,633,686	1,050,071	1,036,354
Subtotal Current Expenditures	-	**16,918,404**	**15,041,532**	**14,672,854**
Contingency	-	-	35	39,848
Unappropriated Fund Balance	-	1,075,973	-	-
Subtotal Noncurrent Expenditures	-	**1,075,973**	**35**	**39,848**
Total Requirements by Budgetary Category	-	**17,994,377**	**15,041,567**	**14,712,702**
Requirements by Fund				
General Fund (100)	-	17,994,377	15,041,567	14,712,702
Total Requirements by Fund	-	**17,994,377**	**15,041,567**	**14,712,702**
Resources by Budgetary Category				
Taxes	-	8,093,654	8,346,734	8,308,950
Licenses and Permits	-	739,786	709,040	706,440
Intergovernmental	-	4,544,090	3,800,531	3,163,602
Charges for Services	-	1,125,396	941,707	776,147
Fines and Forfeitures	-	377,347	459,000	348,824
Investment Earnings	-	25,334	-	6,000
Interfund Transfers	-	238,059	223,534	301,034
Sale of Captial Assets	-	102,984	103,000	100,000
Miscellaneous	-	175,940	52,500	37,534
Beginning Fund Balance	-	2,571,787	405,521	964,171
Total Resources by Budgetary Category	-	**17,994,377**	**15,041,567**	**14,712,702**
Full-Time Employee Equivalents	174.71	172.71	145.99	133.46

Mandate	**Total Cost**	**Personal Services**	**FTE**
Treasurer	50,463	31,221	1.00
Assessor	947,109	755,409	13.00
Tax Collector	305,684	141,183	2.50
Commissioners	317,823	275,062	3.00
Clerk	548,438	313,211	5.00
Justice Court	224,976	136,126	1.80
District Attorney	1,470,246	1,172,649	18.00
Sheriff	7,142,022	5,367,434	63.14
Juvenile	1,537,463	1,151,671	19.94
Emergency Management	115,916	58,777	0.60
OSU Extension	243,023	96,716	2.49
OSU Experiment Station	99,048	72,330	1.99
Watermaster	71,854	49,976	1.00
Community Development	351,256	-	-
Public Health	348,254	-	-
Space Rent	414,743	-	-
Internal Services	206,484	-	-
Risk Management	10,412	-	-
Equipment Reserve	25,862	-	-
Contingency	39,848		
Non-County Department Payments	241,778	-	-
Total Mandates	**14,712,702**	**9,621,765**	**133.46**

Note: presentation excludes intrafund transfers.

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 000 . Non-Departmental					
Account Classification: TX . Taxes					
31100	Property Taxes - Current	$0.00	$7,586,600.00	$8,074,862.00	$8,043,951.00
31200	Property Taxes - Prior	$0.00	$431,674.80	$201,872.00	$201,099.00
31400	Tax Offsets	$0.00	$83.89	$0.00	$0.00
33360	Taxes - Electric Coop	$0.00	$75,295.63	$70,000.00	$63,900.00
Account Classification Total: Taxes		$0.00	$8,093,654.32	$8,346,734.00	$8,308,950.00
Account Classification: LP . Licenses, Fees and Permits					
33320	Licenses - Amusement	$0.00	$5,909.36	$15,000.00	$6,000.00
36460	Franchise Fees - SO Cable TV	$0.00	$260,341.53	$250,000.00	$225,900.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$266,250.89	$265,000.00	$231,900.00
Account Classification: IG . Intergovernmental					
33110	PILT	$0.00	$740,086.67	$685,502.00	$685,502.00
33120	O&C Land Grant	$0.00	$1,870,356.78	$1,685,630.00	$1,178,191.00
33130	Fish & Wildlife	$0.00	$50,344.00	$50,000.00	$40,000.00
33330	Revenues - Liquor	$0.00	$242,746.83	$255,000.00	$237,150.00
33350	State Board of Forestry	$0.00	$556,035.20	$177,570.00	$178,045.00
33380	Taxes - Cigarette	$0.00	$96,729.76	$75,000.00	$73,000.00
33735	Small Rail Car	$0.00	$9,258.40	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$3,565,557.64	$2,928,702.00	$2,391,888.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: CS . Charges for Service					
34220	Room Rental	$0.00	$0.00	$0.00	$0.00
36070	Rent	$0.00	$2,141.57	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$2,141.57	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$25,333.75	$0.00	$6,000.00
Account Classification Total: Interest		$0.00	$25,333.75	$0.00	$6,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$111,564.72	$5,000.00	$5,000.00
Account Classification Total: Other		$0.00	$111,564.72	$5,000.00	$5,000.00
Account Classification: TI . Interfund Transfers					
36191	Trans - Treasurer	$0.00	$0.00	$0.00	$3,287.00
36192	Trans - Justice Court	$0.00	$0.00	$0.00	$66,499.00
36331	Trans - Support Enforcement	$0.00	$0.00	$0.00	$0.00
37460	Trans - Risk Management	$0.00	$0.00	$0.00	$0.00
39010	Trans - Fund Closures	$0.00	$0.00	$0.00	$60,700.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$130,486.00
Account Classification: DP . Debt Proceeds					
39301	Loans - Revolving	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Debt Proceeds		$0.00	$0.00	$0.00	$0.00
Account Classification: CA . Sale of Capital Assets					
36441	Sales - Property Distribution	$0.00	$102,983.95	$103,000.00	$100,000.00
Account Classification Total: Sale of Capital Assets		$0.00	$102,983.95	$103,000.00	$100,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$2,571,787.31	$405,521.00	$964,171.00
Account Classification Total: Fund Balances		$0.00	$2,571,787.31	$405,521.00	$964,171.00
Department Total: Non-Departmental		$0.00	$14,739,274.15	$12,053,957.00	$12,138,395.00
Department: 111 . Treasurer Dept					
Account Classification: IG . Intergovernmental					
33200	A&T Grant	$0.00	$5,906.79	$5,000.00	$5,000.00
Account Classification Total: Intergovernmental		$0.00	$5,906.79	$5,000.00	$5,000.00
Account Classification: CS . Charges for Service					
34035	Fees - For Services	$0.00	$132,850.67	$132,000.00	$48,750.00
34416	Revenues - Drainage District	$0.00	$12,000.00	$13,000.00	$0.00
36030	Fees - Bancroft Bond Admin	$0.00	$500.00	$500.00	$0.00
Account Classification Total: Charges for Service		$0.00	$145,350.67	$145,500.00	$48,750.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$54.95	$0.00	$0.00
Account Classification Total: Other		$0.00	$54.95	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$0.00
36760	Trans - Admin Non Dept	$0.00	$29,500.00	$29,500.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$29,500.00	$29,500.00	$0.00
Department Total: Treasurer Dept		$0.00	$180,812.41	$180,000.00	$53,750.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Department: 112 . Assessor Dept					
Account Classification: LP . Licenses, Fees and Permits					
32114	Fees - Manufactured Homes	$0.00	$12,957.00	$14,000.00	$14,000.00
32115	Taxing Districts Apps & Changes	$0.00	$0.00	$0.00	$12,700.00
32117	Exempt/Spec Assmt Apps	$0.00	$0.00	$0.00	$3,100.00
32118	Fees-Personal Property	$0.00	$0.00	$0.00	$1,000.00
34062	Fees - Disqualification	$0.00	$0.00	$0.00	$5,000.00
34231	Fees - NSF Check	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$12,957.00	$14,000.00	$35,800.00
Account Classification: IG . Intergovernmental					
33200	A&T Grant	$0.00	$235,321.75	$226,415.00	$226,415.00
Account Classification Total: Intergovernmental		$0.00	$235,321.75	$226,415.00	$226,415.00
Account Classification: CS . Charges for Service					
32110	Permits - Mobile Home	$0.00	$0.00	$30,700.00	$0.00
34061	Combinations/Segregation	$0.00	$85.00	$200.00	$2,000.00
34280	Copies/Maps	$0.00	$8,912.37	$8,000.00	$15,100.00
Account Classification Total: Charges for Service		$0.00	$8,997.37	$38,900.00	$17,100.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$667,794.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$667,794.00
Department Total: Assessor Dept		$0.00	$257,276.12	$279,315.00	$947,109.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Department: 113 . Tax Collector Dept					
Account Classification: LP . Licenses, Fees and Permits					
34231	Fees - NSF Check	$0.00	$1,360.00	$800.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$1,360.00	$800.00	$0.00
Account Classification: IG . Intergovernmental					
33200	A&T Grant	$0.00	$95,457.71	$39,755.00	$39,755.00
Account Classification Total: Intergovernmental		$0.00	$95,457.71	$39,755.00	$39,755.00
Account Classification: CS . Charges for Service					
34035	Fees - For Services	$0.00	$0.00	$0.00	$0.00
34070	Fees - Tax Office	$0.00	$11,002.90	$6,000.00	$0.00
34080	Fees - Admin Room Tax	$0.00	$9,589.07	$9,085.00	$10,000.00
34281	Copies	$0.00	$693.80	$20.00	$20.00
Account Classification Total: Charges for Service		$0.00	$21,285.77	$15,105.00	$10,020.00
Account Classification: FF . Fines and Forfeitures					
35020	Foreclosure - Publication	$0.00	$7,394.18	$10,000.00	$9,824.00
Account Classification Total: Fines and Forfeitures		$0.00	$7,394.18	$10,000.00	$9,824.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$212,085.00
36760	Trans - Admin Non Dept	$0.00	$34,000.00	$34,000.00	$34,000.00
Account Classification Total: Interfund Transfers		$0.00	$34,000.00	$34,000.00	$246,085.00
Department Total: Tax Collector Dept		$0.00	$159,497.66	$99,660.00	$305,684.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Department: 161 . Commissioners					
Account Classification: LP . Licenses, Fees and Permits					
32168	Fees - Vacation	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$160,789.00
36760	Trans - Admin Non Dept	$0.00	$157,105.34	$157,034.00	$157,034.00
Account Classification Total: Interfund Transfers		$0.00	$157,105.34	$157,034.00	$317,823.00
Department Total: Commissioners		$0.00	$157,105.34	$157,034.00	$317,823.00
Department: 162 . Clerk					
Account Classification: LP . Licenses, Fees and Permits					
32140	Licenses - Marriage	$0.00	$10,400.00	$11,000.00	$10,500.00
34040	Fees - Clerk General	$0.00	$324,421.15	$310,000.00	$315,000.00
34041	Recording Debit Holding	$0.00	($268.25)	$0.00	$0.00
34231	Fees - NSF Check	$0.00	$40.00	$40.00	$40.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$334,592.90	$321,040.00	$325,540.00
Account Classification: IG . Intergovernmental					
33200	A&T Grant	$0.00	$4,725.42	$4,000.00	$4,000.00
Account Classification Total: Intergovernmental		$0.00	$4,725.42	$4,000.00	$4,000.00
Account Classification: CS . Charges for Service					
32015	Passports	$0.00	$9,900.00	$12,000.00	$6,000.00
34070	Fees - Tax Office	$0.00	$4,530.00	$5,000.00	$0.00
34500	Fees - Lien Docket	$0.00	$7,883.00	$10,000.00	$8,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
34510	Reimb - Election	$0.00	$1,501.84	$30,000.00	$2,500.00
Account Classification Total: Charges for Service		$0.00	$23,814.84	$57,000.00	$16,500.00
Account Classification: TI . Interfund Transfers					
36262	Trans - Surveyor	$0.00	$3,175.35	$3,000.00	$3,000.00
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$199,398.00
Account Classification Total: Interfund Transfers		$0.00	$3,175.35	$3,000.00	$202,398.00
Department Total: Clerk		$0.00	$366,308.51	$385,040.00	$548,438.00
Department: 169 . Justice Court					
Account Classification: CS . Charges for Service					
32200	Rental Income	$0.00	$0.00	$0.00	$3,475.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$3,475.00
Account Classification: FF . Fines and Forfeitures					
35120	Fines - Traffic	$0.00	$293,507.82	$384,000.00	$288,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$293,507.82	$384,000.00	$288,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Department Total: Justice Court		$0.00	$293,507.82	$384,000.00	$291,475.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Department: 170 . DA					
Sub Department: 171 . District Attorney					
Account Classification: IG . Intergovernmental					
33310	Child Support IV-D	$0.00	$0.00	$0.00	$0.00
33410	Grants - Deputy DA	$0.00	$974.78	$0.00	$0.00
33680	Revenues - Victim Asst HB 2482	$0.00	$46,326.44	$46,000.00	$46,000.00
33830	Reim - State Autopsy	$0.00	$0.00	$12,000.00	$0.00
37700	Grants - Justice Dept	$0.00	$28,436.16	$30,850.00	$28,000.00
37701	Dept Justice Juvenile	$0.00	$7,647.00	$4,500.00	$4,500.00
Account Classification Total: Intergovernmental		$0.00	$83,384.38	$93,350.00	$78,500.00
Account Classification: CS . Charges for Service					
34201	Support Enforcement Specialist	$0.00	$0.00	$0.00	$0.00
34205	Discovery	$0.00	$48,029.00	$41,000.00	$41,000.00
Account Classification Total: Charges for Service		$0.00	$48,029.00	$41,000.00	$41,000.00
Account Classification: FF . Fines and Forfeitures					
35105	Programs - DUII	$0.00	$14,060.00	$13,000.00	$13,000.00
35126	DA Diversion	$0.00	$24,388.00	$24,000.00	$15,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$38,448.00	$37,000.00	$28,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$2,777.88	$2,400.00	$2,434.00
Account Classification Total: Other		$0.00	$2,777.88	$2,400.00	$2,434.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$1,124,312.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
36331	Trans - Support Enforcement	$0.00	$4,471.00	$0.00	$41,000.00
Account Classification Total: Interfund Transfers		$0.00	$4,471.00	$0.00	$1,165,312.00
Sub Department Total: District Attorney		$0.00	$177,110.26	$173,750.00	$1,315,246.00
Sub Department: 172 . Support Enforcement					
Account Classification: IG . Intergovernmental					
33310	Child Support IV-D	$0.00	$130,070.93	$150,431.00	$135,000.00
Account Classification Total: Intergovernmental		$0.00	$130,070.93	$150,431.00	$135,000.00
Account Classification: CS . Charges for Service					
34201	Support Enforcement Specialist	$0.00	$26,315.00	$18,000.00	$20,000.00
Account Classification Total: Charges for Service		$0.00	$26,315.00	$18,000.00	$20,000.00
Sub Department Total: Support Enforcement		$0.00	$156,385.93	$168,431.00	$155,000.00
Department Total: DA		$0.00	$333,496.19	$342,181.00	$1,470,246.00
Department: 211 . Sheriff					
Sub Department: 101 . Administration					
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$310,529.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$310,529.00
Sub Department Total: Administration		$0.00	$0.00	$0.00	$310,529.00
Sub Department: 212 . Patrol					
Account Classification: IG . Intergovernmental					
33785	Projects - Marijuan Erad	$0.00	$0.00	$3,000.00	$0.00
37700	Grants - Justice Dept	$0.00	$1,718.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$1,718.00	$3,000.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: CS . Charges for Service					
34020	Contracts - Police Service	$0.00	$352,596.80	$376,419.00	$375,019.00
Account Classification Total: Charges for Service		$0.00	$352,596.80	$376,419.00	$375,019.00
Account Classification: FF . Fines and Forfeitures					
35120	Fines - Traffic	$0.00	$24,642.92	$12,000.00	$12,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$24,642.92	$12,000.00	$12,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$10,327.64	$14,000.00	$14,000.00
Account Classification Total: Other		$0.00	$10,327.64	$14,000.00	$14,000.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$2,494,640.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$2,494,640.00
Sub Department Total: Patrol		$0.00	$389,285.36	$405,419.00	$2,895,659.00
Sub Department: 213 . Corrections					
Account Classification: IG . Intergovernmental					
33460	SB 1065 Correct & Drug	$0.00	$30,241.42	$32,000.00	$32,000.00
33660	Grants	$0.00	$18,370.00	$11,230.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$48,611.42	$43,230.00	$32,000.00
Account Classification: CS . Charges for Service					
33770	Revenues - Prisoner Transport	$0.00	$6,326.50	$10,000.00	$9,500.00
33911	Reimb - Inmate Housing	$0.00	$28,341.27	$10,526.00	$10,526.00
34125	Fees - Sanction	$0.00	$437,182.39	$198,907.00	$198,907.00
34405	Medical Costs Recovered	$0.00	$10,000.00	$10,000.00	$10,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
34475	Telephone Commission	$0.00	$14,708.49	$20,000.00	$15,000.00
Account Classification Total: Charges for Service		$0.00	$496,558.65	$249,433.00	$243,933.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$32,691.88	$15,000.00	$0.00
Account Classification Total: Other		$0.00	$32,691.88	$15,000.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$3,042,784.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$3,042,784.00
Sub Department Total: Corrections		$0.00	$577,861.95	$307,663.00	$3,318,717.00
Sub Department: 214 . Civil					
Account Classification: LP . Licenses, Fees and Permits					
32120	Permits - Gun	$0.00	$55,597.00	$40,000.00	$45,000.00
34030	Fees - Sheriff	$0.00	$67,625.00	$68,000.00	$68,000.00
34231	Fees - NSF Check	$0.00	$1,403.00	$100.00	$100.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$124,625.00	$108,100.00	$113,100.00
Account Classification: CS . Charges for Service					
36730	Reim - Postage	$0.00	$30.00	$100.00	$100.00
Account Classification Total: Charges for Service		$0.00	$30.00	$100.00	$100.00
Account Classification: FF . Fines and Forfeitures					
35151	Fees - Towing Admin	$0.00	$12,600.00	$15,000.00	$10,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$12,600.00	$15,000.00	$10,000.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$493,917.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$493,917.00
Sub Department Total: Civil		$0.00	$137,255.00	$123,200.00	$617,117.00
Department Total: Sheriff		$0.00	$1,104,402.31	$836,282.00	$7,142,022.00
Department: 231 . Juvenile Dept					
Account Classification: LP . Licenses, Fees and Permits					
32181	Fees - Probation	$0.00	$0.00	$100.00	$100.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$100.00	$100.00
Account Classification: IG . Intergovernmental					
33290	OYA Diversion	$0.00	$70,432.00	$68,000.00	$91,574.00
33405	Grants	$0.00	$0.00	$0.00	$0.00
33409	Safe Schools Healthy Start	$0.00	$61,314.12	$62,314.00	$61,325.00
33425	Delinquent Prevention Plan	$0.00	$82,992.37	$80,000.00	$0.00
33433	Out of County - Juvenile/ HR	$0.00	$24,795.00	$17,516.00	$18,000.00
33434	Out of County - YCC Juvenile/ HR	$0.00	$0.00	$0.00	$0.00
33438	Reimb - USDA Food	$0.00	$19,712.82	$17,500.00	$18,500.00
Account Classification Total: Intergovernmental		$0.00	$259,246.31	$245,330.00	$189,399.00
Account Classification: FF . Fines and Forfeitures					
35680	Revenues - Client Assistance	$0.00	$754.00	$1,000.00	$1,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$754.00	$1,000.00	$1,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$17,824.30	$16,000.00	$16,000.00
36340	Donations	$0.00	$0.00	$100.00	$100.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Other		$0.00	$17,824.30	$16,100.00	$16,100.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$1,330,864.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$1,330,864.00
Department Total: Juvenile Dept		$0.00	$277,824.61	$262,530.00	$1,537,463.00
Department: 271 . KCEMA					
Account Classification: IG . Intergovernmental					
33445	Oregon Emergency Management	$0.00	$99,307.57	$57,862.00	$57,833.00
33660	Grants	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$99,307.57	$57,862.00	$57,833.00
Account Classification: CS . Charges for Service					
32190	Revenues - Radio Maintenance	$0.00	$276.69	$250.00	$250.00
Account Classification Total: Charges for Service		$0.00	$276.69	$250.00	$250.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$698.89	$0.00	$0.00
Account Classification Total: Other		$0.00	$698.89	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$57,833.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$57,833.00
Department Total: KCEMA		$0.00	$100,283.15	$58,112.00	$115,916.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Department: 591 . OSU Extension					
Account Classification: IG . Intergovernmental					
33405	Grants	$0.00	$14,781.81	$3,456.00	$3,812.00
Account Classification Total: Intergovernmental		$0.00	$14,781.81	$3,456.00	$3,812.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$239,211.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$239,211.00
Department Total: OSU Extension		$0.00	$14,781.81	$3,456.00	$243,023.00
Department: 592 . Experiment Station					
Account Classification: TI . Interfund Transfers					
36020	Trans - Field Research	$0.00	$9,807.00	$0.00	$5,300.00
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$93,748.00
Account Classification Total: Interfund Transfers		$0.00	$9,807.00	$0.00	$99,048.00
Department Total: Experiment Station		$0.00	$9,807.00	$0.00	$99,048.00
Department: 597 . Watermaster					
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$71,854.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$71,854.00
Department Total: Watermaster		$0.00	$0.00	$0.00	$71,854.00
Revenue Totals		$0.00	$17,994,377.08	$15,041,567.00	$25,282,246.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 000 . Non-Departmental					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44104	Miscellaneous	$0.00	$99,744.28	$0.00	$0.00
44160	Dues / Fees - AOC	$0.00	$0.00	$23,398.00	$23,398.00
44170	Dues / Fees - O&C	$0.00	$5,784.00	$5,784.00	$5,784.00
44180	Dues / Fees - CFTL	$0.00	$0.00	$1,750.00	$1,750.00
44190	Dues / Fees - NACo	$0.00	$1,306.00	$1,306.00	$1,306.00
44595	Videotaping Expense	$0.00	$114,521.33	$119,040.00	$119,040.00
44860	Predatory Animal Control	$0.00	$56,755.00	$10,000.00	$0.00
45021	Interest Expense	$0.00	$7,784.65	$40,000.00	$40,000.00
45291	Sr Citizen Council	$0.00	$60,000.00	$50,000.00	$50,000.00
47010	Special Projects	$0.00	$2,944.24	$0.00	$0.00
99174	Humane Society - Large Animals	$0.00	$3,963.86	$20,000.00	$500.00
99610	Soil Cons Sec Grant	$0.00	$75,000.00	$37,500.00	$0.00
99615	Community Lounge	$0.00	$4,000.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$10,412.00	$10,412.00	$10,412.00
99770	Administrative Services	$0.00	$206,484.00	$206,484.00	$206,484.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99780	Space Rent	$0.00	$428,979.00	$428,979.00	$414,743.00
Account Classification Total: Material and Services		$0.00	$1,077,678.36	$954,653.00	$873,417.00
Account Classification: IF . Interfund Transfers					
99010	Trans - Commissioners	$0.00	$0.00	$0.00	$160,789.00
99011	Trans - Assessor	$0.00	$0.00	$0.00	$667,794.00
99012	Trans - Clerk	$0.00	$0.00	$0.00	$199,398.00
99013	Trans - District Attorney	$0.00	$0.00	$0.00	$1,124,312.00
99014	Trans - Juvenile	$0.00	$0.00	$0.00	$1,330,864.00
99015	Trans - Emergency Services	$0.00	$0.00	$0.00	$57,833.00
99016	Trans - OSU Extension	$0.00	$0.00	$0.00	$239,211.00
99017	Trans - Experiment Station	$0.00	$0.00	$0.00	$93,748.00
99018	Trans - Water Master	$0.00	$0.00	$0.00	$71,854.00
99019	Trans - Tax Collector	$0.00	$0.00	$0.00	$212,085.00
99027	Trans - CDD	$0.00	$635,873.04	$351,256.00	$351,256.00
99030	Trans - Sheriff Admin	$0.00	$0.00	$0.00	$310,529.00
99031	Trans - Sheriff Patrol	$0.00	$0.00	$0.00	$2,494,640.00
99032	Trans - Sheriff Jail	$0.00	$0.00	$0.00	$3,042,784.00
99033	Trans - Sheriff Civil	$0.00	$0.00	$0.00	$493,917.00
99038	Trans - Museum	$0.00	$30,213.00	$0.00	$0.00
99041	Trans - Agency Funds	$0.00	$123,349.19	$0.00	$0.00
99130	Trans - Health Service	$0.00	$456,408.00	$348,254.00	$348,254.00
99131	Trans - Juv Special Projects	$0.00	$0.00	$0.00	$0.00
99140	Trans - Dog Control	$0.00	$0.00	$10,000.00	$0.00
99173	Trans - S&R Operations	$0.00	$9,250.00	$8,148.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99460	Trans - Equip Rent & Revolving	$0.00	$25,862.00	$25,862.00	$25,412.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$450.00
Account Classification Total: Interfund Transfers		$0.00	$1,280,955.23	$743,520.00	$11,225,130.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$35.00	$39,848.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$35.00	$39,848.00
Department Total: Non-Departmental		$0.00	$2,358,633.59	$1,698,208.00	$12,138,395.00
Department: 111 . Treasurer Dept					
Account Classification: PS . Personal Services					
60050	Treasurer	$0.00	$17,909.52	$17,730.00	$18,102.00
60210	Chief Office Deputy	$0.00	$48,804.10	$13,452.00	$0.00
63930	FICA	$0.00	$5,108.21	$2,385.00	$1,495.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$30.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$43.38	$0.00	$0.00
63950	Medical Insurance	$0.00	$2,979.67	$3,810.00	$8,100.00
63951	Life Insurance	$0.00	$49.68	$31.00	$100.00
63952	Short Term Disability	$0.00	$20.40	$11.00	$0.00
63960	Retirement - General	$0.00	$6,689.54	$3,118.00	$1,954.00
63980	Unemployment Compensation	$0.00	$1,516.00	$269.00	$0.00
63990	Cell Phone Allowance	$0.00	$180.00	$360.00	$1,440.00
Account Classification Total: Personal Services		$0.00	$83,300.50	$41,166.00	$31,221.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$3,755.13	$4,000.00	$3,000.00
44040	Staff Travel & Training	$0.00	$0.00	$200.00	$0.00
44100	Supplies - Office	$0.00	$3,272.31	$3,500.00	$3,000.00
44200	Dues / Fees	$0.00	$140.00	$255.00	$255.00
44340	Contract Maintenance	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$552.54	$500.00	$600.00
44700	Postage	$0.00	$754.09	$1,000.00	$800.00
49000	Bad Debt Expense	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$359.00	$359.00	$359.00
99765	Insurance/Workmans Compensation	$0.00	$172.00	$172.00	$172.00
99770	Administrative Services	$0.00	$7,184.00	$7,184.00	$7,184.00
99780	Space Rent	$0.00	$3,102.00	$3,102.00	$3,135.00
Account Classification Total: Material and Services		$0.00	$19,291.07	$20,272.00	$18,505.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$591.00	$591.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$450.00
99782	Trans - EMail Accounts	$0.00	$248.00	$99.00	$210.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$77.00
99840	Trans - General Admin	$0.00	$0.00	$0.00	$3,287.00
Account Classification Total: Interfund Transfers		$0.00	$839.00	$690.00	$4,024.00
Department Total: Treasurer Dept		$0.00	$103,430.57	$62,128.00	$53,750.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Department: 112 . Assessor Dept					
Account Classification: PS . Personal Services					
60040	Assessor	$0.00	$66,491.04	$66,492.00	$68,226.00
60071	Sr Chief Office Deputy	$0.00	$0.00	$0.00	$0.00
60500	Chief Appraiser	$0.00	$0.00	$0.00	$0.00
60508	Personal Property Auditor	$0.00	$33,915.56	$34,494.00	$35,474.00
60510	PROPERTY APPRAISER 1	$0.00	$5,603.52	$0.00	$37,101.00
60519	Property Appriaser Trainee	$0.00	$27,694.72	$33,826.00	$0.00
60520	Property Appriaser II	$0.00	$40,882.40	$41,948.00	$43,085.00
60530	Property Appraiser III	$0.00	$94,281.78	$94,336.00	$96,852.00
60546	Chief Cartographer	$0.00	$38,800.49	$38,796.00	$40,662.00
60560	Sales Analyst	$0.00	$33,632.71	$0.00	$0.00
60561	Senior Sales Analyst	$0.00	$11,535.54	$49,005.00	$52,358.00
60602	Deed Clerk I	$0.00	$0.00	$0.00	$0.00
60603	Deed Clerk II	$0.00	$34,493.76	$34,494.00	$35,474.00
60620	Sr Date Entry Clerk	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$54,854.91	$57,330.00	$28,266.00
61500	Office Manager	$0.00	$45,177.91	$46,507.00	$40,911.00
61600	Office Assistant II	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$25,084.33	$26,083.00	$27,842.00
61675	Office Specialist	$0.00	$35,182.80	$35,183.00	$36,183.00
63441	Certification & Education	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$38,438.34	$42,725.00	$41,498.00
63940	Workmans Compensation Tax	$0.00	$0.00	$935.00	$380.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63941	Workmans Compensation	$0.00	$0.00	$35.00	$0.00
63949	Oregon Premium Tax	$0.00	$851.70	$351.00	$0.00
63950	Medical Insurance	$0.00	$106,680.00	$106,680.00	$105,300.00
63951	Life Insurance	$0.00	$420.24	$421.00	$396.00
63952	Short Term Disability	$0.00	$265.20	$286.00	$245.00
63960	Retirement - General	$0.00	$54,759.73	$55,849.00	$54,245.00
63980	Unemployment Compensation	$0.00	$11,124.00	$12,845.00	$10,911.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$760,170.68	$778,621.00	$755,409.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$3,370.22	$3,500.00	$1,400.00
44040	Staff Travel & Training	$0.00	$3,365.77	$2,400.00	$3,500.00
44080	Office Machine Repairs	$0.00	$0.00	$200.00	$200.00
44100	Supplies - Office	$0.00	$7,475.57	$7,500.00	$7,500.00
44104	Miscellaneous	$0.00	$178.00	$200.00	$200.00
44200	Dues / Fees	$0.00	$400.00	$200.00	$200.00
44250	Vehicle Fuel	$0.00	$3,877.63	$4,500.00	$5,500.00
44260	Vehicle Maintenance & Repair	$0.00	$294.73	$1,500.00	$1,500.00
44640	Telephone	$0.00	$3,704.03	$3,800.00	$4,800.00
44700	Postage	$0.00	$2,708.62	$5,000.00	$3,000.00
44996	Hardware / Software Maintenance	$0.00	$0.00	$1,000.00	$1,000.00
99760	Insurance/Liability	$0.00	$4,912.00	$4,912.00	$4,912.00
99765	Insurance/Workmans Compensation	$0.00	$5,670.00	$5,670.00	$5,670.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99770	Administrative Services	$0.00	$108,607.00	$108,607.00	$108,607.00
99780	Space Rent	$0.00	$29,723.00	$29,723.00	$30,045.00
Account Classification Total: Material and Services		$0.00	$174,286.57	$178,712.00	$178,034.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$9,502.00	$9,502.00	$400.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$9,150.00
99782	Trans - EMail Accounts	$0.00	$2,772.00	$2,772.00	$2,730.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,386.00
99830	Trans - Vehicle Reserve	$0.00	$10,000.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$22,274.00	$12,274.00	$13,666.00
Account Classification: CR . Contigencies and Reserves					
99991	Target Deviation	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Department Total: Assessor Dept		$0.00	$956,731.25	$969,607.00	$947,109.00
Department: 113 . Tax Collector Dept					
Account Classification: PS . Personal Services					
60055	Tax Collector	$0.00	$17,909.52	$17,730.00	$32,948.00
60071	Sr Chief Office Deputy	$0.00	$39,393.12	$31,482.00	$0.00
60800	Accounting Tech	$0.00	$32,996.40	$36,410.00	$32,210.00
61555	Accounting Specialist	$0.00	$0.00	$0.00	$38,913.00
61560	Accounting Assistant II	$0.00	$27,092.90	$30,114.00	$0.00
63920	Temporary Help	$0.00	$1,200.00	$1,500.00	$0.00
63930	FICA	$0.00	$8,588.76	$8,969.00	$7,961.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$59.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$139.20	$0.00	$0.00
63950	Medical Insurance	$0.00	$22,860.11	$22,860.00	$16,200.00
63951	Life Insurance	$0.00	$98.88	$93.00	$50.00
63952	Short Term Disability	$0.00	$61.20	$62.00	$42.00
63960	Retirement - General	$0.00	$11,757.01	$11,574.00	$10,407.00
63980	Unemployment Compensation	$0.00	$2,696.00	$1,990.00	$2,393.00
63990	Cell Phone Allowance	$0.00	$180.00	$360.00	$0.00
Account Classification Total: Personal Services		$0.00	$164,973.10	$163,144.00	$141,183.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$3,178.80	$2,500.00	$900.00
44100	Supplies - Office	$0.00	$4,506.52	$7,490.00	$7,500.00
44104	Miscellaneous	$0.00	$0.00	$0.00	$1,500.00
44200	Dues / Fees	$0.00	$16,569.00	$200.00	$180.00
44640	Telephone	$0.00	$972.98	$900.00	$900.00
44700	Postage	$0.00	$46,305.84	$55,000.00	$54,000.00
44805	Lien Payments	$0.00	$0.00	$0.00	$15,000.00
45020	Contract Services	$0.00	$0.00	$0.00	$1,500.00
46880	Foreclosure Publication	$0.00	$6,905.40	$8,000.00	$8,000.00
99760	Insurance/Liability	$0.00	$534.00	$534.00	$534.00
99765	Insurance/Workmans Compensation	$0.00	$250.00	$250.00	$250.00
99770	Administrative Services	$0.00	$65,367.00	$65,367.00	$65,367.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99780	Space Rent	$0.00	$4,653.00	$4,653.00	$4,703.00
Account Classification Total: Material and Services		$0.00	$149,242.54	$144,894.00	$160,334.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$3,327.00	$3,327.00	$846.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$2,250.00
99782	Trans - EMail Accounts	$0.00	$644.00	$644.00	$840.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$231.00
Account Classification Total: Interfund Transfers		$0.00	$3,971.00	$3,971.00	$4,167.00
Department Total: Tax Collector Dept		$0.00	$318,186.64	$312,009.00	$305,684.00
Department: 161 . Commissioners					
Account Classification: PS . Personal Services					
60010	Commissioner	$0.00	$205,347.21	$203,187.00	$208,492.00
63930	FICA	$0.00	$15,070.23	$15,544.00	$16,280.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$88.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$130.14	$0.00	$0.00
63950	Medical Insurance	$0.00	$22,860.00	$22,860.00	$24,300.00
63951	Life Insurance	$0.00	$301.32	$302.00	$301.00
63952	Short Term Disability	$0.00	$10.20	$62.00	$0.00
63960	Retirement - General	$0.00	$20,750.40	$20,319.00	$21,281.00
63990	Cell Phone Allowance	$0.00	$2,160.00	$4,320.00	$4,320.00
Account Classification Total: Personal Services		$0.00	$266,629.50	$266,594.00	$275,062.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
44011	Mgmt Travel & Training Comm # 1	$0.00	$7,194.57	$10,000.00	$4,486.00
44012	Mgmt Travel & Training # 2	$0.00	$8,845.46	$8,500.00	$4,486.00
44013	Mgmt Travel & Training # 3	$0.00	$7,334.84	$10,000.00	$4,486.00
44100	Supplies - Office	$0.00	$3,115.13	$1,000.00	$0.00
44595	Videotaping Expense	$0.00	$7,112.73	$0.00	$0.00
44640	Telephone	$0.00	$2,735.48	$1,422.00	$1,700.00
44700	Postage	$0.00	$537.68	$500.00	$500.00
44710	Publications / Periodicals	$0.00	$0.00	$0.00	$0.00
44800	Recording Services	$0.00	$0.00	$100.00	$0.00
45930	Official Expense	$0.00	$0.00	$0.00	$0.00
46930	Special Projects Expense	$0.00	$1,329.93	$500.00	$0.00
99760	Insurance/Liability	$0.00	$1,254.00	$1,254.00	$1,254.00
99765	Insurance/Workmans Compensation	$0.00	$883.00	$883.00	$883.00
99770	Administrative Services	$0.00	$1,776.00	$1,776.00	$1,776.00
99780	Space Rent	$0.00	$20,309.00	$20,309.00	$20,529.00
Account Classification Total: Material and Services		$0.00	$62,427.82	$56,244.00	$40,100.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$1,941.00	$1,941.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,800.00
99782	Trans - EMail Accounts	$0.00	$594.00	$594.00	$630.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$231.00
Account Classification Total: Interfund Transfers		$0.00	$2,535.00	$2,535.00	$2,661.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Department Total: Commissioners		$0.00	$331,592.32	$325,373.00	$317,823.00
Department: 162 . Clerk					
Account Classification: PS . Personal Services					
60030	Clerk	$0.00	$63,938.16	$63,939.00	$65,607.00
60071	Sr Chief Office Deputy	$0.00	$53,651.75	$53,575.00	$0.00
60210	Chief Office Deputy	$0.00	$0.00	$0.00	$39,980.00
60605	Recording Specialist	$0.00	$34,377.18	$36,325.00	$38,820.00
60606	Election Specialist	$0.00	$36,094.02	$37,534.00	$39,098.00
60607	Senior Indexing Specialist	$0.00	$30,590.36	$31,804.00	$34,029.00
60608	Support Specialist	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$0.00
63900	Overtime	$0.00	$1,394.91	$3,000.00	$0.00
63923	Temp Help Election	$0.00	$8,420.02	$13,063.00	$11,168.00
63930	FICA	$0.00	$17,029.35	$17,073.00	$17,532.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$164.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$243.36	$0.00	$0.00
63950	Medical Insurance	$0.00	$38,100.00	$38,100.00	$40,500.00
63951	Life Insurance	$0.00	$198.84	$199.00	$199.00
63952	Short Term Disability	$0.00	$81.60	$102.00	$82.00
63960	Retirement - General	$0.00	$21,974.33	$22,318.00	$21,801.00
63980	Unemployment Compensation	$0.00	$5,095.00	$5,134.00	$3,751.00
63990	Cell Phone Allowance	$0.00	$120.00	$480.00	$480.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Personal Services		$0.00	$311,308.88	$322,646.00	$313,211.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$4,557.28	$5,000.00	$4,000.00
44040	Staff Travel & Training	$0.00	$1,824.71	$1,500.00	$1,093.00
44091	Oper Exp - Board of Equalization	$0.00	$0.00	$50.00	$50.00
44094	Book Restoration	$0.00	$10,149.85	$7,500.00	$5,000.00
44100	Supplies - Office	$0.00	$2,016.13	$3,000.00	$3,000.00
44101	Office Sup-Board of Equalization	$0.00	$0.00	$20.00	$20.00
44110	Supplies - Other	$0.00	$48,013.38	$45,000.00	$42,000.00
44200	Dues / Fees	$0.00	$660.00	$510.00	$450.00
44570	Fees for Service	$0.00	$15,793.06	$10,000.00	$10,000.00
44640	Telephone	$0.00	$2,115.33	$2,000.00	$2,000.00
44650	Rent	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$12,295.29	$13,000.00	$11,000.00
44720	Legal Notice Publish	$0.00	$551.00	$1,000.00	$1,500.00
44830	Maintenance Contracts	$0.00	$30,989.70	$30,000.00	$30,000.00
99760	Insurance/Liability	$0.00	$1,787.00	$1,787.00	$1,787.00
99765	Insurance/Workmans Compensation	$0.00	$572.00	$572.00	$572.00
99770	Administrative Services	$0.00	$72,394.00	$72,394.00	$72,394.00
99780	Space Rent	$0.00	$30,429.00	$30,429.00	$30,759.00
Account Classification Total: Material and Services		$0.00	$234,147.73	$223,762.00	$215,625.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$14,182.00	$14,182.00	$14,182.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$3,600.00
99782	Trans - EMail Accounts	$0.00	$1,188.00	$1,188.00	$1,050.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$770.00
Account Classification Total: Interfund Transfers		$0.00	$15,370.00	$15,370.00	$19,602.00
Department Total: Clerk		$0.00	$560,826.61	$561,778.00	$548,438.00
Department: 169 . Justice Court					
Account Classification: PS . Personal Services					
60060	Justice of the Peace	$0.00	$39,777.12	$39,778.00	$40,815.00
60740	Justice Court Clerk	$0.00	$56,857.96	$63,077.00	$52,972.00
63930	FICA	$0.00	$6,635.18	$7,869.00	$7,175.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$76.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$224.82	$0.00	$0.00
63950	Medical Insurance	$0.00	$22,575.35	$22,860.00	$24,300.00
63951	Life Insurance	$0.00	$149.64	$150.00	$150.00
63952	Short Term Disability	$0.00	$40.80	$62.00	$41.00
63960	Retirement - General	$0.00	$9,663.22	$10,286.00	$9,379.00
63980	Unemployment Compensation	$0.00	$2,373.00	$2,366.00	$1,218.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$138,297.09	$146,448.00	$136,126.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$0.00	$1,800.00
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$1,800.00
44080	Office Machine Repairs	$0.00	$0.00	$300.00	$0.00
44100	Supplies - Office	$0.00	$1,843.41	$3,000.00	$2,000.00
44200	Dues / Fees	$0.00	$50.00	$500.00	$500.00
44203	Credit Card Fees	$0.00	$1,836.61	$1,200.00	$1,237.00
44270	Bldg Maintenance & Repair	$0.00	$75.00	$900.00	$900.00
44380	Juror Fees	$0.00	$0.00	$200.00	$200.00
44450	Witness Fees	$0.00	$65.00	$100.00	$100.00
44530	Janitorial Services	$0.00	$2,820.35	$1,800.00	$300.00
44610	Utilities - Water / Sewer	$0.00	$283.20	$300.00	$300.00
44620	Utilities - Electricity	$0.00	$1,961.40	$1,500.00	$2,500.00
44640	Telephone	$0.00	$2,437.06	$1,750.00	$2,250.00
44650	Rent	$0.00	$34,817.30	$28,207.00	$34,705.00
44700	Postage	$0.00	$1,645.03	$1,500.00	$1,500.00
44996	Hardware / Software Maintenance	$0.00	$6,056.00	$4,500.00	$4,500.00
45800	Refunds	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$411.00	$411.00	$411.00
99765	Insurance/Workmans Compensation	$0.00	$253.00	$253.00	$253.00
99770	Administrative Services	$0.00	$31,344.00	$31,344.00	$31,344.00
Account Classification Total: Material and Services		$0.00	$85,898.36	$77,765.00	$86,600.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$2,550.00	$2,550.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$2,250.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
99840	Trans - General Admin	$0.00	$0.00	$0.00	$66,499.00
Account Classification Total: Interfund Transfers		$0.00	$2,550.00	$2,550.00	$68,749.00
Account Classification: CR . Contigencies and Reserves					
99991	Target Deviation	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Department Total: Justice Court		$0.00	$226,745.45	$226,763.00	$291,475.00
Department: 170 . DA					
Sub Department: 171 . District Attorney					
Account Classification: PS . Personal Services					
60070	Chief Deputy	$0.00	$41,523.99	$0.00	$0.00
60110	District Attorney	$0.00	$18,272.16	$19,000.00	$18,010.00
60120	Deputy DA	$0.00	$77,150.57	$104,200.00	$53,552.00
60121	Deputy DA 11	$0.00	$130,300.84	$57,900.00	$69,983.00
60122	Lead Trial Deputy	$0.00	$75,589.00	$80,896.00	$83,608.00
60123	Deputy Dist Atty III	$0.00	$29,021.72	$74,315.00	$76,930.00
60125	Law Clerk	$0.00	$0.00	$0.00	$0.00
60126	Legal Assistant III	$0.00	$94,616.35	$96,869.00	$102,755.00
60129	Administrative Deputy DA	$0.00	$75,829.00	$80,896.00	$83,608.00
60210	Chief Office Deputy	$0.00	$56,717.27	$56,268.00	$58,868.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
60235	Support Enforcement Specialist	$0.00	$0.00	$0.00	$0.00
60300	Investigator	$0.00	$85,062.21	$87,090.00	$85,109.00
60475	Restitutions/Evidence Clerk	$0.00	$0.00	$0.00	$0.00
60480	Victims Assistant	$0.00	$44,051.78	$44,052.00	$46,088.00
60486	Victims Service Specialist	$0.00	$30,217.68	$30,846.00	$33,314.00
61500	Office Manager	$0.00	$47,799.12	$47,616.00	$49,838.00
61546	Legal Assistant I	$0.00	$0.00	$0.00	$0.00
61547	Legal Assistant II	$0.00	$26,022.16	$26,879.00	$28,695.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$62,485.86	$61,638.00	$60,953.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$468.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$774.78	$0.00	$0.00
63950	Medical Insurance	$0.00	$107,630.17	$114,300.00	$113,400.00
63951	Life Insurance	$0.00	$498.14	$494.00	$469.00
63952	Short Term Disability	$0.00	$328.10	$324.00	$306.00
63960	Retirement - General	$0.00	$80,568.41	$80,041.00	$77,733.00
63980	Unemployment Compensation	$0.00	$20,000.00	$15,914.00	$17,879.00
63990	Cell Phone Allowance	$0.00	$2,910.00	$4,620.00	$6,420.00
Account Classification Total: Personal Services		$0.00	$1,107,369.31	$1,084,158.00	$1,067,986.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$3,550.08	$5,000.00	$5,000.00
44040	Staff Travel & Training	$0.00	$8,830.16	$9,000.00	$7,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44043	Staff Travel - Grant	$0.00	$934.89	$0.00	$0.00
44080	Office Machine Repairs	$0.00	$1,781.42	$3,000.00	$3,000.00
44100	Supplies - Office	$0.00	$12,151.13	$12,000.00	$11,794.00
44107	Supplies - Grant	$0.00	$0.00	$0.00	$0.00
44200	Dues / Fees	$0.00	$5,156.00	$4,500.00	$4,500.00
44450	Witness Fees	$0.00	$4,735.70	$9,000.00	$8,700.00
44460	Trial Prep & Spec Investigation	$0.00	$7,396.34	$8,000.00	$8,000.00
44462	DUII Drug Prevention	$0.00	$4,180.45	$5,000.00	$3,000.00
44640	Telephone	$0.00	$5,404.33	$6,000.00	$6,000.00
44700	Postage	$0.00	$2,773.41	$3,000.00	$3,000.00
45870	Special Prosecutor Costs	$0.00	$86.11	$500.00	$500.00
45940	Investigation - General	$0.00	$0.00	$0.00	$0.00
45990	Major Crime Team	$0.00	$2,162.56	$2,000.00	$2,000.00
46140	Books	$0.00	$2,470.64	$2,500.00	$2,000.00
46570	Autopsies	$0.00	$0.00	$30,000.00	$0.00
99760	Insurance/Liability	$0.00	$5,522.00	$5,522.00	$5,522.00
99765	Insurance/Workmans Compensation	$0.00	$15,410.00	$15,410.00	$15,410.00
99770	Administrative Services	$0.00	$108,982.00	$108,982.00	$108,982.00
99780	Space Rent	$0.00	$32,572.00	$32,572.00	$34,834.00
Account Classification Total: Material and Services		$0.00	$224,099.22	$261,986.00	$229,242.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$14,869.00	$14,869.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$12,600.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99782	Trans - EMail Accounts	$0.00	$3,564.00	$2,970.00	$3,570.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,848.00
Account Classification Total: Interfund Transfers		$0.00	$18,433.00	$17,839.00	$18,018.00
Sub Department Total: District Attorney		$0.00	$1,349,901.53	$1,363,983.00	$1,315,246.00
Sub Department: 172 . Support Enforcement					
Account Classification: PS : Personal Services					
60235	Support Enforcement Specialist	$0.00	$38,043.36	$43,256.00	$39,880.00
61546	Legal Assistant I	$0.00	$25,937.40	$0.00	$0.00
61547	Legal Assistant II	$0.00	$32,886.02	$37,392.00	$33,747.00
63930	FICA	$0.00	$6,361.57	$6,170.00	$5,632.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$58.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$213.66	$0.00	$0.00
63950	Medical Insurance	$0.00	$22,542.50	$15,240.00	$16,200.00
63951	Life Insurance	$0.00	$73.80	$50.00	$49.00
63952	Short Term Disability	$0.00	$61.20	$41.00	$41.00
63960	Retirement - General	$0.00	$9,679.56	$8,065.00	$7,363.00
63980	Unemployment Compensation	$0.00	$2,285.00	$1,613.00	$1,693.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$138,084.07	$111,827.00	$104,663.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$1,020.82	$1,000.00	$500.00
44080	Office Machine Repairs	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44100	Supplies - Office	$0.00	$2,248.91	$2,000.00	$1,476.00
44460	Trial Prep & Spec Investigation	$0.00	$828.48	$1,000.00	$1,000.00
44640	Telephone	$0.00	$478.81	$600.00	$1,141.00
44700	Postage	$0.00	$5,473.87	$5,000.00	$4,000.00
45940	Investigation - General	$0.00	$413.00	$800.00	$800.00
Account Classification Total: Material and Services		$0.00	$10,463.89	$10,400.00	$8,917.00
Account Classification: IF . Interfund Transfers					
99013	Trans - District Attorney	$0.00	$0.00	$0.00	$41,000.00
99782	Trans - EMail Accounts	$0.00	$594.00	$396.00	$420.00
99840	Trans - General Admin	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$594.00	$396.00	$41,420.00
Sub Department Total: Support Enforcement		$0.00	$149,141.96	$122,623.00	$155,000.00
Department Total: DA		$0.00	$1,499,043.49	$1,486,606.00	$1,470,246.00
Department: 211 . Sheriff					
Sub Department: 101 . Administration					
Account Classification: PS . Personal Services					
60020	Sheriff	$0.00	$81,326.75	$80,836.00	$88,148.00
60170	Administrative Assistant	$0.00	$46,557.26	$46,279.00	$48,420.00
60171	SHERIFF OFFICE MANAGER	$0.00	$44,163.68	$55,251.00	$58,792.00
60493	Finance/Budget Manager	$0.00	$8,538.00	$0.00	$0.00
63930	FICA	$0.00	$12,805.50	$13,919.00	$15,129.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$88.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63949	Oregon Premium Tax	$0.00	$170.28	$0.00	$0.00
63950	Medical Insurance	$0.00	$19,129.92	$22,860.00	$24,300.00
63951	Life Insurance	$0.00	$149.64	$150.00	$150.00
63952	Short Term Disability	$0.00	$40.80	$61.00	$61.00
63960	Retirement - General	$0.00	$7,839.10	$10,111.00	$10,817.00
63970	Retirement - PERS	$0.00	$5,242.78	$9,725.00	$9,679.00
63980	Unemployment Compensation	$0.00	$2,281.00	$2,326.00	$2,488.00
63990	Cell Phone Allowance	$0.00	$1,200.00	$2,820.00	$2,400.00
Account Classification Total: Personal Services		$0.00	$229,444.71	$244,338.00	$260,472.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$3,061.27	$4,500.00	$4,500.00
44200	Dues / Fees	$0.00	$1,033.00	$800.00	$800.00
44290	Uniform Maintenance & Repair	$0.00	$90.93	$300.00	$300.00
44700	Postage	$0.00	$1,368.21	$0.00	$0.00
99760	Insurance/Liability	$0.00	$6,686.00	$6,686.00	$6,686.00
99765	Insurance/Workmans Compensation	$0.00	$7,911.00	$7,911.00	$7,911.00
99770	Administrative Services	$0.00	$11,966.00	$11,966.00	$11,966.00
99780	Space Rent	$0.00	$61,690.00	$61,690.00	$15,233.00
Account Classification Total: Material and Services		$0.00	$93,806.41	$93,853.00	$47,396.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$1,800.00	$1,800.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,800.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99782	Trans - EMail Accounts	$0.00	$714.00	$1,074.00	$630.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$231.00
99830	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$2,514.00	$2,874.00	$2,661.00
Sub Department Total: Administration		$0.00	$325,765.12	$341,065.00	$310,529.00
Sub Department: 212 . Patrol					
Account Classification: PS . Personal Services					
60130	Lieutenant	$0.00	$74,467.42	$77,704.00	$84,735.00
60181	Chief Deputy	$0.00	$0.00	$0.00	$0.00
60220	Patrol Sergeant	$0.00	$303,545.61	$290,436.00	$206,400.00
60240	Corporal	$0.00	$29,024.80	$26,674.00	$58,136.00
60260	Patrol Deputy II	$0.00	$1,151,337.49	$1,091,645.00	$815,697.00
60291	Civilian Evidence Tech	$0.00	$16,673.25	$15,545.00	$15,953.00
60300	Investigator	$0.00	$151,387.38	$166,417.00	$166,284.00
63440	Detective Differential	$0.00	$25,372.37	$35,041.00	$27,538.00
63441	Certification & Education	$0.00	$49,044.89	$49,994.00	$43,854.00
63880	Resident Differential	$0.00	$16,742.87	$17,331.00	$31,749.00
63881	Sick Leave Incentive	$0.00	$14,400.00	$14,400.00	$15,200.00
63900	Overtime	$0.00	$116,724.54	$78,500.00	$78,500.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$145,342.23	$127,284.00	$115,349.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$657.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63949	Oregon Premium Tax	$0.00	$2,531.08	$0.00	$0.00
63950	Medical Insurance	$0.00	$366,849.88	$345,468.00	$275,880.00
63951	Life Insurance	$0.00	$3,169.50	$3,513.00	$2,210.00
63952	Short Term Disability	$0.00	$795.60	$641.00	$449.00
63953	VEBA	$0.00	$41,268.94	$33,030.00	$25,725.00
63970	Retirement - PERS	$0.00	$118,816.82	$196,613.00	$152,555.00
63980	Unemployment Compensation	$0.00	$42,532.00	$38,269.00	$34,300.00
63990	Cell Phone Allowance	$0.00	$2,175.00	$3,150.00	$4,500.00
Account Classification Total: Personal Services		$0.00	$2,672,201.67	$2,611,655.00	$2,155,671.00
Account Classification: MS . Material and Services					
44030	Supv Travel & Training	$0.00	$6,315.42	$5,143.00	$3,740.00
44040	Staff Travel & Training	$0.00	$14,698.14	$17,672.00	$12,724.00
44100	Supplies - Office	$0.00	$8,781.60	$9,955.00	$9,955.00
44110	Supplies - Other	$0.00	$11,149.35	$9,750.00	$9,750.00
44120	Supplies - Indent	$0.00	$3,266.85	$1,350.00	$1,350.00
44122	Supplies - Conservation	$0.00	$0.00	$3,000.00	$0.00
44130	Supplies - Ammunition	$0.00	$7,715.67	$6,465.00	$6,465.00
44200	Dues / Fees	$0.00	$891.56	$1,200.00	$1,200.00
44230	Vehicle Outfitting	$0.00	$4,390.59	$12,020.00	$8,020.00
44250	Vehicle Fuel	$0.00	$138,523.88	$127,000.00	$120,490.00
44260	Vehicle Maintenance & Repair	$0.00	$58,233.38	$48,000.00	$48,000.00
44280	Radio / TV Maint / Repair	$0.00	$2,830.47	$5,530.00	$5,530.00
44283	Computer Maintenance	$0.00	$2,693.58	$3,000.00	$3,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44290	Uniform Maintenance & Repair	$0.00	$4,023.94	$5,500.00	$5,500.00
44510	Teletype Services	$0.00	$0.00	$2,000.00	$2,000.00
44568	LLEBG Grant	$0.00	$3,060.00	$0.00	$0.00
44640	Telephone	$0.00	$52,353.59	$35,300.00	$35,300.00
44650	Rent	$0.00	$966.00	$1,000.00	$1,000.00
44700	Postage	$0.00	$0.00	$350.00	$350.00
45770	Uniform Replacement	$0.00	$16,023.91	$16,500.00	$12,117.00
46000	Tires	$0.00	$9,005.45	$12,200.00	$12,200.00
46420	Photocopy Costs	$0.00	$66.00	$1,000.00	$1,000.00
46530	Claims Reserve	$0.00	$4,366.89	$10,000.00	$10,000.00
46960	9-1-1 Communications	$0.00	$18,100.00	$18,100.00	$18,100.00
99760	Insurance/Liability	$0.00	$70,204.00	$70,204.00	$70,204.00
99765	Insurance/Workmans Compensation	$0.00	$83,066.00	$83,066.00	$83,066.00
99770	Administrative Services	$0.00	$107,690.00	$98,320.00	$98,320.00
99780	Space Rent	$0.00	$0.00	$0.00	$28,319.00
Account Classification Total: Material and Services		$0.00	$628,416.27	$603,625.00	$607,700.00
Account Classification: IF . Interfund Transfers					
99173	Trans - S&R Operations	$0.00	$22,581.00	$24,075.00	$21,175.00
99256	Trans - Marine Fund	$0.00	$28,136.00	$28,136.00	$24,027.00
99460	Trans - Equip Rent & Revolving	$0.00	$15,793.00	$15,793.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$15,300.00
99782	Trans - EMail Accounts	$0.00	$9,792.00	$9,954.00	$8,400.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,386.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99830	Trans - Vehicle Reserve	$0.00	$62,000.00	$62,000.00	$62,000.00
Account Classification Total: Interfund Transfers		$0.00	$138,302.00	$139,958.00	$132,288.00
Sub Department Total: Patrol		$0.00	$3,438,919.94	$3,355,238.00	$2,895,659.00
Sub Department: 213 . Corrections					
Account Classification: PS . Personal Services					
60130	Lieutenant	$0.00	$84,235.25	$79,258.00	$88,124.00
60181	Chief Deputy	$0.00	$0.00	$0.00	$0.00
60240	Corporal	$0.00	$0.00	$0.00	$55,352.00
60260	Patrol Deputy II	$0.00	$0.00	$0.00	$0.00
60360	Corrections Officer	$0.00	$1,381,489.11	$844,341.00	$914,733.00
60380	Corrections Clerk	$0.00	$83,123.12	$113,307.00	$71,929.00
60470	Corrections Sergeant	$0.00	$196,884.46	$198,329.00	$228,857.00
61050	Cook	$0.00	$75,304.41	$51,126.00	$52,870.00
61051	Food Services Coord	$0.00	$36,594.88	$37,779.00	$40,358.00
62248	Jail Medical Administrator	$0.00	$0.00	$0.00	$0.00
62380	Medical Assistant(Non Certified)	$0.00	$0.00	$66,696.00	$71,435.00
62390	Nurse Practitioner	$0.00	$63,951.61	$56,639.00	$51,164.00
63100	Facilities System Manager	$0.00	$55,330.80	$41,610.00	$44,451.00
63433	Emergency Med Tech I	$0.00	$67,893.46	$0.00	$0.00
63435	Energency Med Tech B	$0.00	$0.00	$0.00	$0.00
63441	Certification & Education	$0.00	$22,409.34	$25,893.00	$23,321.00
63880	Resident Differential	$0.00	$692.35	$0.00	$5,381.00
63881	Sick Leave Incentive	$0.00	$13,462.59	$14,400.00	$14,400.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63900	Overtime	$0.00	$94,865.30	$66,350.00	$66,350.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$160,784.60	$111,969.00	$132,746.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$891.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$3,362.34	$0.00	$0.00
63950	Medical Insurance	$0.00	$451,426.94	$322,909.00	$354,906.00
63951	Life Insurance	$0.00	$3,569.58	$2,423.00	$2,406.00
63952	Short Term Disability	$0.00	$950.30	$625.00	$612.00
63953	VEBA	$0.00	$46,802.90	$24,736.00	$27,180.00
63960	Retirement - General	$0.00	$38,567.08	$31,879.00	$28,104.00
63970	Retirement - PERS	$0.00	$110,658.56	$140,872.00	$144,471.00
63980	Unemployment Compensation	$0.00	$48,159.00	$34,266.00	$39,583.00
63990	Cell Phone Allowance	$0.00	$875.00	$1,380.00	$2,820.00
Account Classification Total: Personal Services		$0.00	$3,041,392.98	$2,266,787.00	$2,462,444.00
Account Classification: MS . Material and Services					
44030	Supv Travel & Training	$0.00	$4,012.11	$6,000.00	$6,000.00
44040	Staff Travel & Training	$0.00	$7,467.64	$5,333.00	$5,335.00
44100	Supplies - Office	$0.00	$14,542.68	$10,000.00	$10,000.00
44110	Supplies - Other	$0.00	$4,818.75	$7,850.00	$7,850.00
44120	Supplies - Indent	$0.00	$0.00	$550.00	$550.00
44130	Supplies - Ammunition	$0.00	$527.83	$3,500.00	$3,500.00
44200	Dues / Fees	$0.00	$282.95	$1,000.00	$1,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44230	Vehicle Outfitting	$0.00	$0.00	$1,500.00	$1,500.00
44250	Vehicle Fuel	$0.00	$1,894.68	$7,500.00	$7,500.00
44260	Vehicle Maintenance & Repair	$0.00	$3,190.80	$3,000.00	$3,000.00
44280	Radio / TV Maint / Repair	$0.00	$1,039.50	$4,030.00	$4,030.00
44283	Computer Maintenance	$0.00	$1,455.50	$3,000.00	$3,000.00
44290	Uniform Maintenance & Repair	$0.00	$5,160.96	$5,150.00	$5,150.00
44300	Equip Maintenance & Repair	$0.00	$22,124.45	$13,216.00	$13,216.00
44510	Teletype Services	$0.00	$0.00	$2,000.00	$2,000.00
44640	Telephone	$0.00	$15,918.37	$12,000.00	$12,000.00
45080	Medical Services / Supplies	$0.00	$46,288.69	$80,773.00	$69,543.00
45770	Uniform Replacement	$0.00	$2,313.76	$6,120.00	$6,636.00
45800	Refunds	$0.00	$0.00	$0.00	$0.00
46000	Tires	$0.00	$1,678.84	$2,000.00	$2,000.00
46420	Photocopy Costs	$0.00	$1,083.82	$3,500.00	$3,500.00
46470	Prisoner Transport	$0.00	$2,668.08	$3,000.00	$3,000.00
46500	Kitchen Utensils	$0.00	$1,541.59	$1,500.00	$1,500.00
46600	Food	$0.00	$120,097.14	$54,789.00	$54,789.00
46610	Prisoner Bedding & Clothing	$0.00	$5,796.98	$14,000.00	$14,000.00
99760	Insurance/Liability	$0.00	$70,204.00	$70,204.00	$70,204.00
99765	Insurance/Workmans Compensation	$0.00	$83,066.00	$58,234.00	$49,038.00
99770	Administrative Services	$0.00	$95,724.00	$56,510.00	$56,510.00
99780	Space Rent	$0.00	$428,578.00	$338,787.00	$384,444.00
Account Classification Total: Material and Services		$0.00	$941,477.12	$775,046.00	$800,795.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99173	Trans - S&R Operations	$0.00	$0.00	$0.00	$0.00
99256	Trans - Marine Fund	$0.00	$0.00	$0.00	$0.00
99460	Trans - Equip Rent & Revolving	$0.00	$74,845.00	$51,278.00	$38,659.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$9,000.00
99782	Trans - EMail Accounts	$0.00	$8,712.00	$6,618.00	$6,510.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,309.00
99830	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$83,557.00	$57,896.00	$55,478.00
Sub Department Total: Corrections		$0.00	$4,066,427.10	$3,099,729.00	$3,318,717.00
Sub Department: 214 . Civil					
Account Classification: PS . Personal Services					
60220	Patrol Sergeant	$0.00	$0.00	$0.00	$80,700.00
60260	Patrol Deputy II	$0.00	$0.00	$0.00	$52,245.00
60290	Civil Deputy	$0.00	$66,503.68	$81,126.00	$0.00
60310	Sr Civil Deputy	$0.00	$20,506.50	$41,970.00	$44,921.00
60320	Records Clerk/Dispatch	$0.00	$132,237.76	$135,632.00	$141,884.00
60604	Clerk II	$0.00	$33,421.22	$0.00	$0.00
63881	Sick Leave Incentive	$0.00	$3,200.00	$4,800.00	$4,800.00
63900	Overtime	$0.00	$3,563.65	$3,500.00	$3,500.00
63920	Temporary Help	$0.00	$3,075.75	$0.00	$0.00
63930	FICA	$0.00	$19,549.93	$19,793.00	$25,125.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$205.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$575.50	$0.00	$0.00
63950	Medical Insurance	$0.00	$72,119.97	$79,380.00	$87,780.00
63951	Life Insurance	$0.00	$239.20	$258.00	$352.00
63952	Short Term Disability	$0.00	$142.80	$143.00	$143.00
63953	VEBA	$0.00	$11,625.40	$5,175.00	$6,395.00
63960	Retirement - General	$0.00	$25,503.71	$25,873.00	$18,680.00
63970	Retirement - PERS	$0.00	$0.00	$0.00	$14,597.00
63980	Unemployment Compensation	$0.00	$6,042.00	$5,951.00	$7,520.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$398,307.07	$403,601.00	$488,847.00
Account Classification: MS . Material and Services					
44030	Supv Travel & Training	$0.00	$947.53	$2,500.00	$3,435.00
44040	Staff Travel & Training	$0.00	$1,992.32	$2,000.00	$1,907.00
44100	Supplies - Office	$0.00	$9,146.04	$6,100.00	$6,100.00
44110	Supplies - Other	$0.00	$513.94	$1,530.00	$1,530.00
44200	Dues / Fees	$0.00	$1,180.00	$100.00	$100.00
44230	Vehicle Outfitting	$0.00	$0.00	$250.00	$250.00
44250	Vehicle Fuel	$0.00	$1,136.20	$3,000.00	$3,000.00
44260	Vehicle Maintenance & Repair	$0.00	$1,015.15	$1,500.00	$1,500.00
44280	Radio / TV Maint / Repair	$0.00	$0.00	$500.00	$500.00
44283	Computer Maintenance	$0.00	$1,933.23	$1,000.00	$1,000.00
44290	Uniform Maintenance & Repair	$0.00	$909.69	$1,000.00	$1,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44640	Telephone	$0.00	$1,741.40	$2,267.00	$2,267.00
44700	Postage	$0.00	$4,349.63	$4,120.00	$4,120.00
45770	Uniform Replacement	$0.00	$306.71	$1,000.00	$1,746.00
46000	Tires	$0.00	$634.76	$824.00	$824.00
46420	Photocopy Costs	$0.00	$2,524.14	$2,060.00	$2,060.00
99760	Insurance/Liability	$0.00	$15,044.00	$15,044.00	$15,044.00
99765	Insurance/Workmans Compensation	$0.00	$17,800.00	$17,800.00	$17,800.00
99770	Administrative Services	$0.00	$23,931.00	$23,931.00	$23,931.00
99780	Space Rent	$0.00	$0.00	$0.00	$15,400.00
Account Classification Total: Material and Services		$0.00	$85,105.74	$86,526.00	$103,514.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$22,593.00	$22,593.00	$17,193.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$5,400.00
99782	Trans - EMail Accounts	$0.00	$1,386.00	$1,386.00	$1,470.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$693.00
99830	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$23,979.00	$23,979.00	$24,756.00
Sub Department Total: Civil		$0.00	$507,391.81	$514,106.00	$617,117.00
Department Total: Sheriff		$0.00	$8,338,503.97	$7,310,138.00	$7,142,022.00
Department: 231 . Juvenile Dept					
Account Classification: PS . Personal Services					
60949	Juvenile Justice Specialist	$0.00	$45,239.85	$45,561.00	$43,829.00
60950	Juvenile Director	$0.00	$78,703.41	$80,378.00	$77,326.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
60955	Asst Driector Juvenile	$0.00	$63,864.01	$63,864.00	$61,428.00
60970	Juvenile Counselor	$0.00	$231,972.82	$183,160.00	$151,004.00
60973	Youth Treatment Coord	$0.00	$0.00	$0.00	$0.00
60975	Counselor - Grant	$0.00	$45,560.21	$45,561.00	$43,829.00
60990	Supv Juvenile Counselor	$0.00	$55,163.99	$55,164.00	$53,066.00
61010	Juvenile Groupworker	$0.00	$305,819.62	$289,096.00	$295,342.00
61050	Cook	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$36,042.19	$37,692.00	$37,875.00
61547	Legal Assistant II	$0.00	$14,790.30	$15,201.00	$15,742.00
61600	Office Assistant II	$0.00	$23,338.47	$24,277.00	$24,283.00
61857	Medical Services Director	$0.00	$0.00	$14,400.00	$14,400.00
63900	Overtime	$0.00	$10,472.88	$14,000.00	$17,000.00
63925	On Call Group Worker	$0.00	$30,358.81	$30,000.00	$33,000.00
63930	FICA	$0.00	$70,056.20	$67,622.00	$66,412.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$597.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$838.86	$0.00	$0.00
63950	Medical Insurance	$0.00	$115,519.94	$110,490.00	$117,450.00
63951	Life Insurance	$0.00	$645.74	$645.00	$568.00
63952	Short Term Disability	$0.00	$464.10	$408.00	$408.00
63960	Retirement - General	$0.00	$86,903.56	$80,216.00	$78,145.00
63980	Unemployment Compensation	$0.00	$21,368.00	$20,331.00	$19,967.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Personal Services		$0.00	$1,237,122.96	$1,178,066.00	$1,151,671.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$346.70	$1,000.00	$1,000.00
44040	Staff Travel & Training	$0.00	$1,475.61	$2,500.00	$3,000.00
44050	Training	$0.00	$0.00	$0.00	$0.00
44080	Office Machine Repairs	$0.00	$701.53	$1,500.00	$1,000.00
44100	Supplies - Office	$0.00	$3,833.62	$4,700.00	$4,700.00
44104	Miscellaneous	$0.00	$0.00	$0.00	$0.00
44110	Supplies - Other	$0.00	$11,835.97	$14,000.00	$14,068.00
44200	Dues / Fees	$0.00	$1,779.00	$1,800.00	$1,800.00
44250	Vehicle Fuel	$0.00	$3,533.18	$5,000.00	$6,000.00
44260	Vehicle Maintenance & Repair	$0.00	$2,470.35	$3,000.00	$3,000.00
44280	Radio / TV Maint / Repair	$0.00	$316.80	$500.00	$500.00
44450	Witness Fees	$0.00	$0.00	$400.00	$400.00
44640	Telephone	$0.00	$3,758.12	$4,500.00	$4,500.00
44700	Postage	$0.00	$1,005.20	$1,800.00	$1,800.00
45020	Contract Services	$0.00	$6,729.98	$36,500.00	$37,500.00
45080	Medical Services / Supplies	$0.00	$0.00	$1,000.00	$1,000.00
45680	Client Assistance	$0.00	$727.32	$1,000.00	$1,000.00
46440	Testing/Evaluation	$0.00	$511.14	$1,000.00	$1,000.00
46600	Food	$0.00	$28,183.45	$30,000.00	$31,200.00
49000	Bad Debt Expense	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$11,516.00	$11,516.00	$11,516.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99765	Insurance/Workmans Compensation	$0.00	$62,218.00	$62,218.00	$62,218.00
99770	Administrative Services	$0.00	$76,804.00	$76,804.00	$76,804.00
99780	Space Rent	$0.00	$103,446.00	$103,446.00	$107,689.00
Account Classification Total: Material and Services		$0.00	$321,191.97	$364,184.00	$371,695.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$14,178.00	$14,178.00	$3,000.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$6,750.00
99782	Trans - EMail Accounts	$0.00	$2,970.00	$2,376.00	$2,730.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,617.00
99830	Trans - Vehicle Reserve	$0.00	$11,000.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$28,148.00	$16,554.00	$14,097.00
Department Total: Juvenile Dept		$0.00	$1,586,462.93	$1,558,804.00	$1,537,463.00
Department: 271 . KCEMA					
Account Classification: PS . Personal Services					
61700	Emergency Manager	$0.00	$53,446.00	$39,393.00	$35,661.00
61701	Deputy Emergency Manager	$0.00	$10,556.56	$6,949.00	$0.00
61705	EMERGENCY MANAGEMENT ASST	$0.00	$8,450.00	$6,500.00	$9,020.00
63930	FICA	$0.00	$5,591.21	$4,042.00	$3,487.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$25.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$43.38	$0.00	$0.00
63950	Medical Insurance	$0.00	$6,985.00	$0.00	$4,860.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63951	Life Insurance	$0.00	$104.96	$25.00	$100.00
63952	Short Term Disability	$0.00	$25.84	$20.00	$20.00
63960	Retirement - General	$0.00	$6,507.96	$4,634.00	$3,656.00
63980	Unemployment Compensation	$0.00	$1,549.00	$1,215.00	$1,048.00
63990	Cell Phone Allowance	$0.00	$720.00	$1,440.00	$900.00
Account Classification Total: Personal Services		$0.00	$93,979.91	$64,218.00	$58,777.00
Account Classification: MS . Material and Services					
44050	Training	$0.00	$1,763.50	$2,000.00	$2,000.00
44100	Supplies - Office	$0.00	$926.74	$900.00	$1,006.00
44110	Supplies - Other	$0.00	$165.38	$865.00	$1,500.00
44200	Dues / Fees	$0.00	$250.00	$200.00	$50.00
44250	Vehicle Fuel	$0.00	$2,068.29	$1,500.00	$2,000.00
44260	Vehicle Maintenance & Repair	$0.00	$2,541.51	$2,125.00	$1,500.00
44280	Radio / TV Maint / Repair	$0.00	$265.25	$500.00	$2,000.00
44600	Utilities - Gas	$0.00	$0.00	$0.00	$0.00
44620	Utilities - Electricity	$0.00	$1,077.67	$1,200.00	$2,000.00
44640	Telephone	$0.00	$1,562.47	$1,500.00	$1,600.00
44700	Postage	$0.00	$11.42	$100.00	$100.00
99760	Insurance/Liability	$0.00	$2,435.00	$2,435.00	$2,435.00
99765	Insurance/Workmans Compensation	$0.00	$363.00	$92.00	$92.00
99770	Administrative Services	$0.00	$31,134.00	$31,134.00	$31,134.00
99780	Space Rent	$0.00	$1,385.00	$1,385.00	$1,360.00
Account Classification Total: Material and Services		$0.00	$45,949.23	$45,936.00	$48,777.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: CO . Capital Outlay					
88190	Communications Equipment	$0.00	$31,046.00	$0.00	$2,000.00
Account Classification Total: Capital Outlay		$0.00	$31,046.00	$0.00	$2,000.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$1,456.00	$1,456.00	$1,456.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$900.00
99782	Trans - EMail Accounts	$0.00	$396.00	$396.00	$210.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$77.00
99830	Trans - Vehicle Reserve	$0.00	$3,718.00	$3,718.00	$3,719.00
Account Classification Total: Interfund Transfers		$0.00	$5,570.00	$5,570.00	$6,362.00
Department Total: KCEMA		$0.00	$176,545.14	$115,724.00	$115,916.00
Department: 591 . OSU Extension					
Account Classification: PS . Personal Services					
60575	Management Assistant	$0.00	$44,268.00	$43,488.00	$0.00
60938	Program Specialist	$0.00	$0.00	$0.00	$0.00
61590	Office Assistant I	$0.00	$8,884.00	$8,884.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$11,344.00
61675	Office Specialist	$0.00	$56,970.88	$55,680.00	$63,343.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$7,068.97	$7,586.00	$5,714.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$73.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63949	Oregon Premium Tax	$0.00	$62.08	$0.00	$0.00
63950	Medical Insurance	$0.00	$7,620.00	$7,620.00	$8,100.00
63951	Life Insurance	$0.00	$73.80	$74.00	$49.00
63952	Short Term Disability	$0.00	$61.20	$62.00	$41.00
63960	Retirement - General	$0.00	$10,124.08	$9,917.00	$6,334.00
63980	Unemployment Compensation	$0.00	$2,558.00	$2,281.00	$1,718.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$137,691.01	$135,592.00	$96,716.00
Account Classification: MS . Material and Services					
44000	Travel	$0.00	$16,200.00	$16,200.00	$16,200.00
44100	Supplies - Office	$0.00	$11,470.00	$11,470.00	$11,470.00
44260	Vehicle Maintenance & Repair	$0.00	$800.00	$800.00	$800.00
44640	Telephone	$0.00	$10,869.51	$5,725.00	$5,725.00
44645	Teleprocessing	$0.00	$6,920.00	$6,920.00	$6,920.00
44700	Postage	$0.00	$6,000.00	$5,400.00	$5,400.00
45020	Contract Services	$0.00	$16,069.81	$0.00	$35,645.00
99760	Insurance/Liability	$0.00	$2,536.00	$2,536.00	$2,536.00
99765	Insurance/Workmans Compensation	$0.00	$644.00	$129.00	$129.00
99770	Administrative Services	$0.00	$9,885.00	$9,885.00	$9,885.00
99780	Space Rent	$0.00	$47,070.00	$47,070.00	$49,334.00
Account Classification Total: Material and Services		$0.00	$128,464.32	$106,135.00	$144,044.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$2,176.00	$2,176.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,463.00
99830	Trans - Vehicle Reserve	$0.00	$990.00	$990.00	$800.00
Account Classification Total: Interfund Transfers		$0.00	$3,166.00	$3,166.00	$2,263.00
Department Total: OSU Extension		$0.00	$269,321.33	$244,893.00	$243,023.00
Department: 592 . Experiment Station					
Account Classification: PS . Personal Services					
60190	Farm Manager	$0.00	$0.00	$0.00	$30,890.00
63080	Fac Maint Lead Worker	$0.00	$46,306.28	$22,550.00	$0.00
63560	Laborer	$0.00	$23,140.32	$18,044.00	$18,067.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$5,022.36	$3,105.00	$3,745.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$51.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$78.80	$0.00	$0.00
63950	Medical Insurance	$0.00	$10,826.98	$11,430.00	$13,465.00
63951	Life Insurance	$0.00	$45.10	$37.00	$49.00
63952	Short Term Disability	$0.00	$37.40	$37.00	$41.00
63960	Retirement - General	$0.00	$5,836.23	$4,059.00	$4,896.00
63980	Unemployment Compensation	$0.00	$1,497.00	$934.00	$1,126.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$92,790.47	$60,196.00	$72,330.00
Account Classification: MS . Material and Services					
44640	Telephone	$0.00	$5,729.50	$6,000.00	$5,565.00
44700	Postage	$0.00	$256.61	$300.00	$200.00
44900	Irrigation Taxes	$0.00	$0.00	$3,800.00	$3,800.00
45020	Contract Services	$0.00	$3,059.06	$8,280.00	$0.00
99760	Insurance/Liability	$0.00	$4,687.00	$4,687.00	$4,687.00
99765	Insurance/Workmans Compensation	$0.00	$2,599.00	$2,599.00	$2,599.00
99770	Administrative Services	$0.00	$9,867.00	$9,867.00	$9,867.00
Account Classification Total: Material and Services		$0.00	$26,198.17	$35,533.00	$26,718.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$246.00	$246.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$246.00	$246.00	$0.00
Department Total: Experiment Station		$0.00	$119,234.64	$95,975.00	$99,048.00
Department: 597 . Watermaster					
Account Classification: PS . Personal Services					
61525	Natural Resources Specialist	$0.00	$36,131.99	$36,132.00	$34,850.00
63930	FICA	$0.00	$2,672.23	$2,765.00	$2,666.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$28.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63949	Oregon Premium Tax	$0.00	$38.56	$0.00	$0.00
63950	Medical Insurance	$0.00	$7,620.00	$7,620.00	$8,100.00
63951	Life Insurance	$0.00	$24.60	$25.00	$25.00
63952	Short Term Disability	$0.00	$10.20	$21.00	$20.00
63960	Retirement - General	$0.00	$3,613.40	$3,614.00	$3,485.00
63980	Unemployment Compensation	$0.00	$831.00	$832.00	$802.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$50,941.98	$51,009.00	$49,976.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$250.00	$455.00	$200.00
44100	Supplies - Office	$0.00	$122.95	$210.00	$225.00
44110	Supplies - Other	$0.00	$0.00	$155.00	$0.00
44400	County Share District II	$0.00	$1,697.87	$1,708.00	$1,000.00
44640	Telephone	$0.00	$2,535.35	$2,350.00	$2,000.00
44700	Postage	$0.00	$103.64	$180.00	$100.00
99760	Insurance/Liability	$0.00	$323.00	$323.00	$323.00
99765	Insurance/Workmans Compensation	$0.00	$82.00	$82.00	$82.00
99770	Administrative Services	$0.00	$6,321.00	$6,321.00	$6,321.00
99780	Space Rent	$0.00	$10,085.00	$10,085.00	$11,071.00
Account Classification Total: Material and Services		$0.00	$21,520.81	$21,869.00	$21,322.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$485.00	$485.00	$325.00
99782	Trans - EMail Accounts	$0.00	$198.00	$198.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99783	Trans - Phones	$0.00	$0.00	$0.00	$231.00
Account Classification Total: Interfund Transfers		$0.00	$683.00	$683.00	$556.00
Department Total: Watermaster		$0.00	$73,145.79	$73,561.00	$71,854.00
Revenue Totals:		$0.00	$17,994,377.08	$15,041,567.00	$25,282,246.00
Expense Totals		$0.00	$16,918,403.72	$15,041,567.00	$25,282,246.00
Fund Total: General Fund		$0.00	$1,075,973.36	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$17,994,377.08	$15,041,567.00	$25,282,246.00
Expense Grand Totals:	$0.00	$16,918,403.72	$15,041,567.00	$25,282,246.00
Net Grand Totals:	$0.00	$1,075,973.36	$0.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
000 General Fund Non-Dept

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Materials and Services	-	1,077,678	954,653	873,417
Interfund Transfers	-	13,805,741	11,374,378	11,225,130
Subtotal Current Expenditures	-	**14,883,419**	**12,329,031**	**12,098,547**
Contingency	-	-	35	39,848
Subtotal Noncurrent Expenditures	-	-	**35**	**39,848**
Total Requirements by Budgetary Category	-	**14,883,419**	**12,329,066**	**12,138,395**
Requirements by Fund				
General Fund (100)	-	-	-	12,138,395
Total Requirements by Fund	-	-	-	**12,138,395**
Resources by Budgetary Category				
Taxes	-	8,093,654	8,346,734	8,308,950
Licenses and Permits	-	266,251	265,000	231,900
Intergovernmental	-	3,565,558	2,928,702	2,391,888
Charges for Services	-	2,142	-	-
Investment Earnings	-	25,334	-	6,000
Interfund Transfers	-	144,144	275,109	130,486
Sale of Captial Assets	-	102,984	103,000	100,000
Miscellaneous	-	111,565	5,000	5,000
Beginning Fund Balance	-	2,571,787	405,521	964,171
Total Resources by Budgetary Category	-	**14,883,419**	**12,329,066**	**12,138,395**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
Assessor	667,794	-	-
Tax Collector	212,085	-	-
Commissioners	160,789	-	-
Clerk	199,398	-	-
District Attorney	1,124,312	-	-
Sheriff	6,341,870	-	-
Juvenile	1,330,864	-	-
Emergency Management	57,833	-	-
OSU Extension	239,211	-	-
OSU Experiment Station	93,748	-	-
Watermaster	71,854	-	-
Community Development	351,256	-	-
Public Health	348,254	-	-
Space Rent	414,743	-	-
Internal Services	206,484	-	-
Risk Management	10,412	-	-
Equipment Reserve	25,862	-	-
Contingency	39,848		
Non-County Department Payments	241,778	-	-
Total Mandates	**12,138,395**	-	-

Mandated Services listed that are county departments consist of transfers to support those departments that do not generate sufficient revenues on their own to operate as a stand alone operation.

Mandated Services listed that are transfers to other funds are used to support the maintenance of the Klamath County Courthouse, common areas in buildings or community meeting rooms that can not be assigned to single departments (e.g., space rent) or are transfers to support reserves that departments are not able to fully fund (e.g., risk management).

Non-County Department Payments consist of payments to community organizations to support their operations (e.g., Klamath Basin Seniors' Council, Klamath Soil & Water Conservation District, US Department of Agriculture) and it supports the cost of airing local public meetings on television.

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 000 . Non-Departmental					
Account Classification: TX . Taxes					
31100	Property Taxes - Current	$0.00	$7,586,600.00	$8,074,862.00	$8,043,951.00
31200	Property Taxes - Prior	$0.00	$431,674.80	$201,872.00	$201,099.00
31400	Tax Offsets	$0.00	$83.89	$0.00	$0.00
33360	Taxes - Electric Coop	$0.00	$75,295.63	$70,000.00	$63,900.00
Account Classification Total: Taxes		$0.00	$8,093,654.32	$8,346,734.00	$8,308,950.00
Account Classification: LP . Licenses, Fees and Permits					
33320	Licenses - Amusement	$0.00	$5,909.36	$15,000.00	$6,000.00
36460	Franchise Fees - SO Cable TV	$0.00	$260,341.53	$250,000.00	$225,900.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$266,250.89	$265,000.00	$231,900.00
Account Classification: IG . Intergovernmental					
33110	PILT	$0.00	$740,086.67	$685,502.00	$685,502.00
33120	O&C Land Grant	$0.00	$1,870,356.78	$1,685,630.00	$1,178,191.00
33130	Fish & Wildlife	$0.00	$50,344.00	$50,000.00	$40,000.00
33330	Revenues - Liquor	$0.00	$242,746.83	$255,000.00	$237,150.00
33350	State Board of Forestry	$0.00	$556,035.20	$177,570.00	$178,045.00
33380	Taxes - Cigarette	$0.00	$96,729.76	$75,000.00	$73,000.00
33735	Small Rail Car	$0.00	$9,258.40	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$3,565,557.64	$2,928,702.00	$2,391,888.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: CS . Charges for Service					
34220	Room Rental	$0.00	$0.00	$0.00	$0.00
36070	Rent	$0.00	$2,141.57	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$2,141.57	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$25,333.75	$0.00	$6,000.00
Account Classification Total: Interest		$0.00	$25,333.75	$0.00	$6,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$111,564.72	$5,000.00	$5,000.00
Account Classification Total: Other		$0.00	$111,564.72	$5,000.00	$5,000.00
Account Classification: TI . Interfund Transfers					
36191	Trans - Treasurer	$0.00	$0.00	$0.00	$3,287.00
36192	Trans - Justice Court	$0.00	$0.00	$0.00	$66,499.00
36331	Trans - Support Enforcement	$0.00	$0.00	$0.00	$0.00
37460	Trans - Risk Management	$0.00	$0.00	$0.00	$0.00
39010	Trans - Fund Closures	$0.00	$0.00	$0.00	$60,700.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$130,486.00
Account Classification: DP . Debt Proceeds					
39301	Loans - Revolving	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Debt Proceeds		$0.00	$0.00	$0.00	$0.00
Account Classification: CA . Sale of Capital Assets					
36441	Sales - Property Distribution	$0.00	$102,983.95	$103,000.00	$100,000.00
Account Classification Total: Sale of Capital Assets		$0.00	$102,983.95	$103,000.00	$100,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$2,571,787.31	$405,521.00	$964,171.00
Account Classification Total: Fund Balances		$0.00	$2,571,787.31	$405,521.00	$964,171.00
Department Total: Non-Departmental		$0.00	$14,739,274.15	$12,053,957.00	$12,138,395.00
Revenue Totals		$0.00	$14,739,274.15	$12,053,957.00	$12,138,395.00
Expenses					
Department: 000 . Non-Departmental					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44104	Miscellaneous	$0.00	$99,744.28	$0.00	$0.00
44160	Dues / Fees - AOC	$0.00	$0.00	$23,398.00	$23,398.00
44170	Dues / Fees - O&C	$0.00	$5,784.00	$5,784.00	$5,784.00
44180	Dues / Fees - CFTL	$0.00	$0.00	$1,750.00	$1,750.00
44190	Dues / Fees - NACo	$0.00	$1,306.00	$1,306.00	$1,306.00
44595	Videotaping Expense	$0.00	$114,521.33	$119,040.00	$119,040.00
44860	Predatory Animal Control	$0.00	$56,755.00	$10,000.00	$0.00
45021	Interest Expense	$0.00	$7,784.65	$40,000.00	$40,000.00
45291	Sr Citizen Council	$0.00	$60,000.00	$50,000.00	$50,000.00
47010	Special Projects	$0.00	$2,944.24	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99174	Humane Society - Large Animals	$0.00	$3,963.86	$20,000.00	$500.00
99610	Soil Cons Sec Grant	$0.00	$75,000.00	$37,500.00	$0.00
99615	Community Lounge	$0.00	$4,000.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$10,412.00	$10,412.00	$10,412.00
99770	Administrative Services	$0.00	$206,484.00	$206,484.00	$206,484.00
99780	Space Rent	$0.00	$428,979.00	$428,979.00	$414,743.00
Account Classification Total: Material and Services		$0.00	$1,077,678.36	$954,653.00	$873,417.00
Account Classification: IF . Interfund Transfers					
99010	Trans - Commissioners	$0.00	$0.00	$0.00	$160,789.00
99011	Trans - Assessor	$0.00	$0.00	$0.00	$667,794.00
99012	Trans - Clerk	$0.00	$0.00	$0.00	$199,398.00
99013	Trans - District Attorney	$0.00	$0.00	$0.00	$1,124,312.00
99014	Trans - Juvenile	$0.00	$0.00	$0.00	$1,330,864.00
99015	Trans - Emergency Services	$0.00	$0.00	$0.00	$57,833.00
99016	Trans - OSU Extension	$0.00	$0.00	$0.00	$239,211.00
99017	Trans - Experiment Station	$0.00	$0.00	$0.00	$93,748.00
99018	Trans - Water Master	$0.00	$0.00	$0.00	$71,854.00
99019	Trans - Tax Collector	$0.00	$0.00	$0.00	$212,085.00
99027	Trans - CDD	$0.00	$635,873.04	$351,256.00	$351,256.00
99030	Trans - Sheriff Admin	$0.00	$0.00	$0.00	$310,529.00
99031	Trans - Sheriff Patrol	$0.00	$0.00	$0.00	$2,494,640.00
99032	Trans - Sheriff Jail	$0.00	$0.00	$0.00	$3,042,784.00
99033	Trans - Sheriff Civil	$0.00	$0.00	$0.00	$493,917.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99038	Trans - Museum	$0.00	$30,213.00	$0.00	$0.00
99041	Trans - Agency Funds	$0.00	$123,349.19	$0.00	$0.00
99130	Trans - Health Service	$0.00	$456,408.00	$348,254.00	$348,254.00
99131	Trans - Juv Special Projects	$0.00	$0.00	$0.00	$0.00
99140	Trans - Dog Control	$0.00	$0.00	$10,000.00	$0.00
99173	Trans - S&R Operations	$0.00	$9,250.00	$8,148.00	$0.00
99460	Trans - Equip Rent & Revolving	$0.00	$25,862.00	$25,862.00	$25,412.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$450.00
Account Classification Total: Interfund Transfers		$0.00	$1,280,955.23	$743,520.00	$11,225,130.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$35.00	$39,848.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$35.00	$39,848.00
Department Total: Non-Departmental		$0.00	$2,358,633.59	$1,698,208.00	$12,138,395.00
Revenue Totals:		$0.00	$14,739,274.15	$12,053,957.00	$12,138,395.00
Expense Totals		$0.00	$2,358,633.59	$1,698,208.00	$12,138,395.00
Fund Total: General Fund		$0.00	$12,380,640.56	$10,355,749.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$14,739,274.15	$12,053,957.00	$12,138,395.00
Expense Grand Totals:	$0.00	$2,358,633.59	$1,698,208.00	$12,138,395.00
Net Grand Totals:	$0.00	$12,380,640.56	$10,355,749.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
340 Couthouse Bond

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Materials and Services	-	495	3,000	-
Debt Service	-	1,595,895	1,595,295	-
Interfund Transfers	-	-	-	40,200
Subtotal Current Expenditures	-	**1,596,390**	**1,598,295**	**40,200**
Unappropriated Fund Balance	-	206,931	-	-
Subtotal Noncurrent Expenditures	-	**206,931**	-	-
Total Requirements by Budgetary Category	-	**1,803,321**	**1,598,295**	**40,200**
Requirements by Fund				
Courthouse B&I (340)	-	1,803,321	1,598,295	40,200
Total Requirements by Fund	-	**1,803,321**	**1,598,295**	**40,200**
Resources by Budgetary Category				
Taxes	-	1,670,892	1,562,651	5,000
Investment Earnings	-	12,188	500	200
Beginning Fund Balance	-	120,241	35,144	35,000
Total Resources by Budgetary Category	-	**1,803,321**	**1,598,295**	**40,200**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
Debt Service	40,200	-	-
Total Mandates	**40,200**	-	-

The purpose of this fund was to provide for a fund to aggregate resources provided by a special tax levy to repay the 1996 General Obligation Bonds used to construct the Klamath County Courthouse. The bonds were completely repaid in the 2010-11 fiscal year. Any remaining equity in the fund will be transfered to the General Fund.

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 340 . Couthouse B&I					
Revenue					
Department: 325 . Debt Service					
Account Classification: TX . Taxes					
31100	Property Taxes - Current	$0.00	$1,590,641.00	$1,560,000.00	$0.00
31200	Property Taxes - Prior	$0.00	$80,251.26	$2,651.00	$5,000.00
Account Classification Total: Taxes		$0.00	$1,670,892.26	$1,562,651.00	$5,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$12,187.72	$500.00	$200.00
Account Classification Total: Interest		$0.00	$12,187.72	$500.00	$200.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$120,241.49	$35,144.00	$35,000.00
Account Classification Total: Fund Balances		$0.00	$120,241.49	$35,144.00	$35,000.00
Department Total: Debt Service		$0.00	$1,803,321.47	$1,598,295.00	$40,200.00
Revenue Totals		$0.00	$1,803,321.47	$1,598,295.00	$40,200.00
Expenses					
Department: 325 . Debt Service					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
45020	Contract Services	$0.00	$495.00	$3,000.00	$0.00
Account Classification Total: Material and Services		$0.00	$495.00	$3,000.00	$0.00
Account Classification: DS . Debt Service					
99930	Bond Interest	$0.00	$155,895.00	$80,295.00	$0.00
99940	Bond Principal	$0.00	$1,440,000.00	$1,515,000.00	$0.00
Account Classification Total: Debt Service		$0.00	$1,595,895.00	$1,595,295.00	$0.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$0.00	$0.00	$40,200.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$40,200.00
Department Total: Debt Service		$0.00	$1,596,390.00	$1,598,295.00	$40,200.00
Revenue Totals:		$0.00	$1,803,321.47	$1,598,295.00	$40,200.00
Expense Totals		$0.00	$1,596,390.00	$1,598,295.00	$40,200.00
Fund Total: Couthouse B&I		$0.00	$206,931.47	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$1,803,321.47	$1,598,295.00	$40,200.00
Expense Grand Totals:	$0.00	$1,596,390.00	$1,598,295.00	$40,200.00
Net Grand Totals:	$0.00	$206,931.47	$0.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
350 Fairgrounds Bond

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Materials and Services	-	485	-	-
Debt Service	-	625,200	-	-
Interfund Transfers	-	-	-	20,500
Subtotal Current Expenditures	-	**625,685**	-	**20,500**
Unappropriated Fund Balance	-	29,550	-	-
Subtotal Noncurrent Expenditures	-	**29,550**	-	-
Total Requirements by Budgetary Category	-	**655,235**	-	**20,500**
Requirements by Fund				
Fairgrounds B&I (350)	-	655,235	-	20,500
Total Requirements by Fund	-	**655,235**	-	**20,500**
Resources by Budgetary Category				
Taxes	-	649,166	-	20,000
Investment Earnings	-	4,116	-	500
Beginning Fund Balance	-	1,953	-	-
Total Resources by Budgetary Category	-	**655,235**	-	**20,500**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
Debt Service	20,500	-	-
Total Mandates	**20,500**	-	-

The purpose of this fund was to provide for a fund to aggregate resources provided by a special tax levy to repay the 1999 General Obligation Bonds used to construct the Fairgrounds Event Center. The bonds were completely repaid in the 2009-10 fiscal year. Any remaining equity in the fund will be transfered to the General Fund.

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 350 . Fairgrounds B&I					
Revenue					
Department: 325 . Debt Service					
Account Classification: TX . Taxes					
31100	Property Taxes - Current	$0.00	$622,733.00	$0.00	$0.00
31200	Property Taxes - Prior	$0.00	$26,432.87	$0.00	$20,000.00
Account Classification Total: Taxes		$0.00	$649,165.87	$0.00	$20,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$4,116.29	$0.00	$500.00
Account Classification Total: Interest		$0.00	$4,116.29	$0.00	$500.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$1,952.74	$0.00	$0.00
Account Classification Total: Fund Balances		$0.00	$1,952.74	$0.00	$0.00
Department Total: Debt Service		$0.00	$655,234.90	$0.00	$20,500.00
Revenue Totals		$0.00	$655,234.90	$0.00	$20,500.00
Expenses					
Department: 325 . Debt Service					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
45020	Contract Services	$0.00	$485.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$485.00	$0.00	$0.00
Account Classification: DS . Debt Service					
99930	Bond Interest	$0.00	$25,200.00	$0.00	$0.00
99940	Bond Principal	$0.00	$600,000.00	$0.00	$0.00
Account Classification Total: Debt Service		$0.00	$625,200.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$0.00	$0.00	$20,500.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$20,500.00
Department Total: Debt Service		$0.00	$625,685.00	$0.00	$20,500.00
Revenue Totals:		$0.00	$655,234.90	$0.00	$20,500.00
Expense Totals		$0.00	$625,685.00	$0.00	$20,500.00
Fund Total: Fairgrounds B&I		$0.00	$29,549.90	$0.00	$0.00

LIVE Klamath County LIVE

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$655,234.90	$0.00	$20,500.00
Expense Grand Totals:	$0.00	$625,685.00	$0.00	$20,500.00
Net Grand Totals:	$0.00	$29,549.90	$0.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
438 Equipment Reserve

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	-	-	-
Materials and Services	-	119,968	97,000	97,000
Capital Outlay	-	955,490	2,600,000	2,250,000
Debt Service	-	-	247,000	284,874
Interfund Transfers	-	820,048	78,681	76,523
Subtotal Current Expenditures	-	**1,895,506**	**3,022,681**	**2,708,397**
Reserves	-	-	1,379,206	700,000
Contingency	-	-	74,319	-
Unappropriated Fund Balance	-	2,769,360	-	-
Subtotal Noncurrent Expenditures	-	**2,769,360**	**1,453,525**	**700,000**
Total Requirements by Budgetary Category	-	**4,664,866**	**4,476,206**	**3,408,397**
Requirements by Fund				
Equipment Reserve (438)	-	4,664,866	4,476,206	3,408,397
Total Requirements by Fund	-	**4,664,866**	**4,476,206**	**3,408,397**
Resources by Budgetary Category				
Investment Earnings	-	52,236	30,000	25,000
Interfund Transfers	-	1,567,710	1,244,187	1,243,397
Debt Proceeds	-	-	-	140,000
Miscellaneous	-	2,461	2,261	-
Beginning Fund Balance	-	3,039,138	3,199,758	2,000,000
Total Resources by Budgetary Category	-	**4,661,545**	**4,476,206**	**3,408,397**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
Equipment Reserve	3,408,397	-	-
Total Mandates	**3,408,397**	-	-

The purpose of this fund was to provide reserve funds for departments to set aside resources for captial items. It is funded by transfers from other funds. This fund has also loaned money to other funds and is being repaid.

Department: Computer Steering Committee FY 2012 Proposed Budget

Department Mission:

Klamath County Computer Steering Committee ensures Klamath County's capital investment in technology is used in a way that provides the maximum benefit and lowest total cost of ownership.

Department Overview:

Klamath County Computer Steering Committee is made up of members from several departments and forms a group representative of the diverse technology needs of the county. We currently have members from the DA's Office, Information Technology, Community Corrections, Community Development, Finance, Public Health, Mental Health, and the Sheriff's Office.

For the past several years, the Computer Steering Committee has focused primarily on standardization, both on the desktop and in the datacenter. Through standardization and consolidation, the county is able to get more from our investment in technology.

In addition to investing the Computer Steering Committee reserve, the committee also provides guidance to departments with technology investments. By ensuring that capital expenses are wisely invested and adherence to standards, the committee is able to stretch our investment in technology for maximum benefit to all departments and the citizens they serve.

Successes and Challenges:

During the past year, steering committee purchases has focused on completing year 3 and beginning year 4 of our desktop standardization project. In the datacenter, we have focused on server consolidation and virtualization to maximize the use of our aging datacenter hardware.

It has been somewhat challenging this year as we are in year three of a three year license purchase agreement that was a direct result of our efforts to remain in compliance. Rather than increase costs to departments for this three year span, the committee elected to defer all noncritical purchases and absorb the higher costs. This has limited our flexibility and ability to fund some initiatives.

Budget Overview:

The Computer Steering Committee is funded through a "poll tax" on computers throughout the county. Each managed computer is charged at $300 per year, and managed software (Microsoft Office, etc.) is charged at $150 per year. Therefore, a typical PC on a users' desk will cost the department $450 per year. Replacement and upgrades are all included in that cost.

Costs are generally divided between our annual desktop purchase and software maintenance. Steering committee occasionally can assist a department with capital purchases that help reduce overall costs for the county but upfront costs are such that the department cannot afford to make the change. For example, many departments had purchased personal ink jet printers due to the low up-front costs but were having difficulty supporting the operating costs. Steering committee

was able to help replace these printers with workgroup laser printers that have significantly lower operating costs.

Prior to 2008, each department maintained its own reserve and determined how these "silo-ed" reserves were spent. That year, the Board of County Commissioners approved a consolidation of these funds into one large fund that allowed a much more holistic view of the needs of the county. This change allowed the committee to allocate resources based on actual need and maintain consistent service levels county-wide.

Significant Changes:

The most significant change this fiscal year will be the reduction in costs due to the conclusion of the amortized payments for our Microsoft licensing. This will allow us to focus on much needed datacenter maintenance.

Key issues:

- Microsoft Licensing
  - In July 2008, Klamath County entered into an Enterprise Agreement with Microsoft.
  - This Agreement included a three year amortized purchase to bring us into compliance as well as maintenance for those licenses.
- Desktop Standardization
  - Rather than treat desktop computers as "rewards" or "toys", the steering committee views them as tools and assigns the appropriate tool to the appropriate user.
  - Beginning in 2008, a county-wide standardization and re-allocation system was initiated. Under this system new computers are allocated where they are needed for three years, then the machines are refurbished by IT and reassigned for another three years.
- Server Standardization
  - Since 2007 Klamath County has reduced the number of database servers by 75% which has reduced licensing costs and increased availability.
  - This standardization and consolidation pays dividends with new projects. Klamath County Solid Waste was able to save 75% ($20,000) on a new scale by using existing servers and licenses.

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 438 . Equipment Reserve					
Revenue					
Department: 580 . Equipment					
Account Classification: CS . Charges for Service					
36120	Settlements - Insurance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$52,236.10	$30,000.00	$25,000.00
39510	Interfund Loan Interest	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interest		$0.00	$52,236.10	$30,000.00	$25,000.00
Account Classification: OT . Other					
36370	Donations - Museum Sales	$0.00	$2,461.00	$2,261.00	$0.00
Account Classification Total: Other		$0.00	$2,461.00	$2,261.00	$0.00
Account Classification: TI . Interfund Transfers					
32170	Trans - Steering Committee	$0.00	$0.00	$0.00	$187,200.00
32171	Trans - Email Accounts	$0.00	$0.00	$0.00	$84,265.00
32180	Trans - Phones	$0.00	$0.00	$0.00	$29,036.00
36080	Trans - Space Rent	$0.00	$54,494.00	$17,321.00	$17,321.00
36190	Trans - General Fund	$0.00	$381,806.13	$212,759.00	$25,412.00
36200	Trans - Road Dept	$0.00	$412,387.00	$412,387.00	$400,000.00
36220	Trans - Corner Restoratio	$0.00	$985.00	$1,985.00	$0.00
36225	Trans - Library	$0.00	$458.00	$458.00	$458.00
36230	Trans - CCF	$0.00	$3,606.00	$3,606.00	$3,606.00
36235	Trans - Park	$0.00	$3,500.00	$3,500.00	$3,500.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
36240	Trans - Health Dept	$0.00	$20,385.00	$21,000.00	$0.00
36241	Trans - Code Enforcement	$0.00	$0.00	$0.00	$2,000.00
36250	Trans - MH Dept	$0.00	$160,010.00	$62,701.00	$0.00
36261	Trans - Veterans	$0.00	$2,606.00	$2,606.00	$2,144.00
36262	Trans - Surveyor	$0.00	$0.00	$0.00	$0.00
36270	Trans - Dog Control	$0.00	$3,521.00	$3,521.00	$0.00
36280	Trans - Law Library	$0.00	$1,870.00	$1,870.00	$1,870.00
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$0.00
36440	Trans - Property WCF	$0.00	$729.33	$1,021.00	$500.00
36455	Trans - Comm Corrections	$0.00	$0.00	$0.00	$0.00
36570	Trans - Solid Waste	$0.00	$210,300.00	$210,300.00	$0.00
36581	Trans - Recycling	$0.00	$80,000.00	$68,000.00	$0.00
36650	Trans - Weed Control	$0.00	$9,000.00	$13,000.00	$13,000.00
36660	Trans - Central Services	$0.00	$65,680.43	$95,080.00	$0.00
36670	Trans - Comm Corr	$0.00	$117,200.00	$79,200.00	$5,000.00
36770	Trans - Administration	$0.00	$3,300.00	$0.00	$53,795.00
37460	Trans - Risk Management	$0.00	$7,371.00	$7,371.00	$0.00
39005	Trans - Planning	$0.00	$0.00	$0.00	$0.00
39026	Trans - Surveyor	$0.00	$2,000.00	$0.00	$500.00
39029	Trans - Electrical	$0.00	$26,501.00	$26,501.00	$0.00
39030	Trans - Solid Waste	$0.00	$0.00	$0.00	$210,300.00
39040	Trans - Assessor	$0.00	$0.00	$0.00	$400.00
39041	Trans - Tax Collector	$0.00	$0.00	$0.00	$846.00
39042	Trans - Clerk	$0.00	$0.00	$0.00	$14,182.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
39043	Trans - Sheriff Corrections	$0.00	$0.00	$0.00	$38,659.00
39044	Trans - Sheriff Civil	$0.00	$0.00	$0.00	$17,193.00
39045	Trans - Juvenile	$0.00	$0.00	$0.00	$3,000.00
39046	Trans - KCEMA	$0.00	$0.00	$0.00	$5,175.00
39047	Trans - Water Master	$0.00	$0.00	$0.00	$325.00
39048	Trans - Commissioners	$0.00	$0.00	$0.00	$1,968.00
39049	Trans - Human Resources	$0.00	$0.00	$0.00	$2,672.00
39050	Trans - County Counsel	$0.00	$0.00	$0.00	$1,350.00
39051	Trans - Finance	$0.00	$0.00	$0.00	$2,450.00
39052	Trans - Patrol	$0.00	$0.00	$0.00	$62,000.00
39053	Trans - OSU Extension	$0.00	$0.00	$0.00	$800.00
39054	Trans - Onsite	$0.00	$0.00	$0.00	$500.00
39201	Trans - MH Admin	$0.00	$0.00	$0.00	$28,691.00
39202	Trans - MH MRDD Case Management	$0.00	$0.00	$0.00	$10,200.00
39203	Trans - MH MED-COM Support	$0.00	$0.00	$0.00	$2,079.00
39220	Trans - Recycling	$0.00	$0.00	$0.00	$11,000.00
Account Classification Total: Interfund Transfers		$0.00	$1,567,709.89	$1,244,187.00	$1,243,397.00
Account Classification: DP . Debt Proceeds					
39500	Interfund Loan Proceeds	$0.00	$0.00	$0.00	$140,000.00
Account Classification Total: Debt Proceeds		$0.00	$0.00	$0.00	$140,000.00
Account Classification: CA . Sale of Capital Assets					
36420	Sales - Property	$0.00	$3,321.67	$0.00	$0.00
36850	Sales - Surplus Property	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Sale of Capital Assets		$0.00	$3,321.67	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$3,039,138.15	$3,199,758.00	$2,000,000.00
Account Classification Total: Fund Balances		$0.00	$3,039,138.15	$3,199,758.00	$2,000,000.00
Department Total: Equipment		$0.00	$4,664,866.81	$4,476,206.00	$3,408,397.00
Revenue Totals		$0.00	$4,664,866.81	$4,476,206.00	$3,408,397.00
Expenses					
Department: 580 . Equipment					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$0.00
44300	Equip Maintenance & Repair	$0.00	$2,051.35	$15,000.00	$15,000.00
44996	Hardware / Software Maintenance	$0.00	$43,720.00	$2,000.00	$2,000.00
45020	Contract Services	$0.00	$74,196.70	$80,000.00	$80,000.00
Account Classification Total: Material and Services		$0.00	$119,968.05	$97,000.00	$97,000.00
Account Classification: CO . Capital Outlay					
88000	Vehicles Other	$0.00	$213,960.50	$800,000.00	$500,000.00
88070	Office Equipment	$0.00	$28,755.39	$150,000.00	$150,000.00
88170	Facilities Improvement	$0.00	$9,930.60	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
88360	Equipment	$0.00	$124,119.14	$100,000.00	$100,000.00
88371	Construction Costs	$0.00	$184,034.90	$0.00	$0.00
88760	Computer Equipment	$0.00	$183,952.18	$350,000.00	$300,000.00
88765	Computer Software	$0.00	$210,737.58	$400,000.00	$400,000.00
88900	Heavy Equipment	$0.00	$0.00	$800,000.00	$800,000.00
Account Classification Total: Capital Outlay		$0.00	$955,490.29	$2,600,000.00	$2,250,000.00
Account Classification: DS . Debt Service					
88372	Loans	$0.00	$0.00	$0.00	$0.00
99950	Interfund Loan Principal	$0.00	$0.00	$247,000.00	$284,874.00
Account Classification Total: Debt Service		$0.00	$0.00	$247,000.00	$284,874.00
Account Classification: IF . Interfund Transfers					
99027	Trans - CDD	$0.00	$0.00	$78,681.00	$76,523.00
99131	Trans - Juv Special Projects	$0.00	$0.00	$0.00	$0.00
99210	Trans - Landfill Site Reserve	$0.00	$820,048.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$820,048.00	$78,681.00	$76,523.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$74,319.00	$0.00
99980	Reserve Future Expenditures	$0.00	$0.00	$1,379,206.00	$700,000.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$1,453,525.00	$700,000.00
Department Total: Equipment		$0.00	$1,895,506.34	$4,476,206.00	$3,408,397.00
Revenue Totals:		$0.00	$4,664,866.81	$4,476,206.00	$3,408,397.00
Expense Totals		$0.00	$1,895,506.34	$4,476,206.00	$3,408,397.00
Fund Total: Equipment Reserve		$0.00	$2,769,360.47	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$4,664,866.81	$4,476,206.00	$3,408,397.00
Expense Grand Totals:	$0.00	$1,895,506.34	$4,476,206.00	$3,408,397.00
Net Grand Totals:	$0.00	$2,769,360.47	$0.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
650 County Schools

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Materials and Services	-	2,961,348	2,807,607	1,834,000
Subtotal Current Expenditures	-	**2,961,348**	**2,807,607**	**1,834,000**
Unappropriated Fund Balance	-	508,459	-	-
Subtotal Noncurrent Expenditures	-	**508,459**	-	-
Total Requirements by Budgetary Category	-	**3,469,807**	**2,807,607**	**1,834,000**
Requirements by Fund				
County Schools (650)	-	2,961,348	2,807,607	1,834,000
Total Requirements by Fund	-	**2,961,348**	**2,807,607**	**1,834,000**
Resources by Budgetary Category				
Taxes	-	37,591	37,600	40,000
Intergovernmental	-	3,387,858	2,586,933	1,613,500
Investment Earnings	-	1,932	600	500
Beginning Fund Balance	-	41,552	182,474	180,000
Total Resources by Budgetary Category	-	**3,468,933**	**2,807,607**	**1,834,000**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
County Schools	1,834,000	-	-
Total Mandates	**1,834,000**	-	-

The purpose of this fund was to provide for a fund to aggregate resources provided by Federal Forest receipts to be passed through to the public school districts in Klamath County. Pursuant to ORS 294.060 this fund was established to provide for this process.

294.060 Apportionment of moneys received by counties from federal forest reserves to road and school funds. (1) The moneys received by each county under ORS 293.560 shall be divided 75 percent to the road fund and 25 percent to the school fund of the county and, subject to subsection (2) of this section, the moneys shall be expended as other moneys in those funds are expended.

Sec. 1. Distribution of moneys from, or based on, federal Secure Rural Schools and Community Self-Determination Act. (1) The purpose of this section is to ensure that school districts receive a percentage of amounts received by the state under the Secure Rural Schools and Community Self-Determination Act of 2000 (P.L. 106-393).

(2) The Oregon Department of Administrative Services shall distribute all sums received by the state pursuant to section 102(a)(2), (c)(1) and (d)(1)(A), P.L. 106-393, or based on P.L. 106-393, to counties in the same manner as are sums derived from forest reserve rentals, sales of timber and other sources from forest reserves under ORS 293.560. The department shall ensure that, of the total amount distributed to all counties in any fiscal year, the percentage distributed to each county in any fiscal year is the same as the county's percentage share of all payments received by the state during the eligibility period described in section 3(2), P.L. 106-393.

(3) A county that receives funds from the department pursuant to subsection (2) of this section as the county's share of federal funds distributed under P.L. 106-393 shall deposit 25 percent of those funds in the county school fund or shall deposit an amount as specified in ORS 294.060 (3) to (6).

(4) Pursuant to ORS 328.015, amounts in the county school fund shall be distributed to the school districts in the county based on the resident average daily membership of the school districts. [2001 c.958 §1; 2003 c.226 §19; 2007 c.891 §1]

Sec. 2. Section 1, chapter 958, Oregon Laws 2001, is repealed on July 1, 2013. [2001 c.958 §2; 2007 c.891 §2]

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 650 . County Schools					
Revenue					
Department: 769 . County Schools					
Account Classification: TX . Taxes					
33360	Taxes - Electric Coop	$0.00	$37,591.37	$37,600.00	$40,000.00
Account Classification Total: Taxes		$0.00	$37,591.37	$37,600.00	$40,000.00
Account Classification: IG . Intergovernmental					
33150	Receipts - Federal Forest	$0.00	$3,133,879.01	$2,511,433.00	$1,600,000.00
33350	State Board of Forestry	$0.00	$240,177.49	$62,000.00	$0.00
33735	Small Rail Car	$0.00	$13,801.50	$13,500.00	$13,500.00
Account Classification Total: Intergovernmental		$0.00	$3,387,858.00	$2,586,933.00	$1,613,500.00
Account Classification: FF . Fines and Forfeitures					
34300	Fees - Court	$0.00	$874.00	$0.00	$0.00
Account Classification Total: Fines and Forfeitures		$0.00	$874.00	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$1,931.91	$600.00	$500.00
Account Classification Total: Interest		$0.00	$1,931.91	$600.00	$500.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$41,551.91	$182,474.00	$180,000.00
Account Classification Total: Fund Balances		$0.00	$41,551.91	$182,474.00	$180,000.00
Department Total: County Schools		$0.00	$3,469,807.19	$2,807,607.00	$1,834,000.00
Revenue Totals		$0.00	$3,469,807.19	$2,807,607.00	$1,834,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 769 . County Schools					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44104	Miscellaneous	$0.00	$0.00	$0.00	$1,834,000.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$1,834,000.00
Account Classification: IF . Interfund Transfers					
99100	Trans - County School	$0.00	$2,961,347.96	$2,807,607.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$2,961,347.96	$2,807,607.00	$0.00
Department Total: County Schools		$0.00	$2,961,347.96	$2,807,607.00	$1,834,000.00
Revenue Totals:		$0.00	$3,469,807.19	$2,807,607.00	$1,834,000.00
Expense Totals		$0.00	$2,961,347.96	$2,807,607.00	$1,834,000.00
Fund Total: County Schools		$0.00	$508,459.23	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$3,469,807.19	$2,807,607.00	$1,834,000.00
Expense Grand Totals:	$0.00	$2,961,347.96	$2,807,607.00	$1,834,000.00
Net Grand Totals:	$0.00	$508,459.23	$0.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
800 Emergency Tele Excise Tax

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Materials and Services	-	369,949	-	370,000
Total Requirements by Budgetary Category	-	**369,949**	-	**370,000**
Requirements by Fund				
Emergency Telephone Excise Tax (800)	-	369,949	-	370,000
Total Requirements by Fund	-	**369,949**	-	**370,000**
Resources by Budgetary Category				
Taxes	-	369,949	-	370,000
Total Resources by Budgetary Category	-	**369,949**	-	**370,000**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
Emergency Tele Excise Tax	370,000	-	-
Total Mandates	**370,000**	-	-

This fund is created to account for resources that pass through Klamath County to the Klamath Emergency Communications District (9-1-1). Telephone excise taxes are collected at the state level and passed through the counties to the local emergency communication agencies. Below is the ORS that pertains to the pass through requirement.

TAX FOR EMERGENCY COMMUNICATIONS
ORS 403.240 Distribution of account proceeds; uses; reimbursement request review; reports.
(9) After all amounts under subsections (1) and (2) of this section and ORS 403.235 (2) have been paid, the office shall distribute the balance of the Emergency Communications Account to cities on a per capita basis and to counties on a per capita basis of each county's unincorporated area for distribution to 9-1-1 jurisdictions within the city or county. However, each county must receive a minimum of one percent of the balance of the account after the amounts under subsections (1) and (2) of this section and ORS 403.235 (2) have been paid. A city or county shall pay each 9-1-1 jurisdiction whose 9-1-1 service area includes all or part of the city

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 800 . Emergency Telephone Excise Tax					
Revenue					
Department: 000 . Non-Departmental					
Account Classification: TX . Taxes					
31600	Excise Tax	$0.00	$369,949.41	$0.00	$370,000.00
Account Classification Total: Taxes		$0.00	$369,949.41	$0.00	$370,000.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Fund Balances		$0.00	$0.00	$0.00	$0.00
Department Total: Non-Departmental		$0.00	$369,949.41	$0.00	$370,000.00
Revenue Totals		$0.00	$369,949.41	$0.00	$370,000.00
Expenses					
Department: 000 . Non-Departmental					
Account Classification: MS . Material and Services					
44104	Miscellaneous	$0.00	$369,949.41	$0.00	$370,000.00
Account Classification Total: Material and Services		$0.00	$369,949.41	$0.00	$370,000.00
Account Classification: CR . Contigencies and Reserves					
99981	Unappropriated Fund Balance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Department Total: Non-Departmental		$0.00	$369,949.41	$0.00	$370,000.00
Revenue Totals:		$0.00	$369,949.41	$0.00	$370,000.00
Expense Totals		$0.00	$369,949.41	$0.00	$370,000.00
Fund Total: Emergency Telephone Excise Tax		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$369,949.41	$0.00	$370,000.00
Expense Grand Totals:	$0.00	$369,949.41	$0.00	$370,000.00
Net Grand Totals:	$0.00	$0.00	$0.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
9347 PERS Reserve

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Unappropriated Fund Balance	-	-	-	180,500
Total Requirements by Budgetary Category	-	-	-	**180,500**
Requirements by Fund				
PERS Reserve (9347)	-	-	-	180,500
Total Requirements by Fund	-	-	-	**180,500**
Resources by Budgetary Category				
Investment Earnings	-	-	-	500
Beginning Fund Balance	-	-	-	180,000
Total Resources by Budgetary Category	-	-	-	**180,500**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
PERS Reserve	180,500	-	-
Total Mandates	**180,500**	-	-

This fund is created to account for resources that have been set aside to offset increase in the State of Oregon Public Employees Retirement (PERS) required contribution rates. Money have been transferred into this fund in 2010-11 by increasing the required contribution rate from 6.39 percent in 2010-2011 to 10.95 percent and placing the extra contribution into this fund.

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 9347 . PERS Holding					
Revenue					
Department: 000 . Non-Departmental					
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$500.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$500.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$0.00	$0.00	$180,000.00
Account Classification Total: Fund Balances		$0.00	$0.00	$0.00	$180,000.00
Department Total: Non-Departmental		$0.00	$0.00	$0.00	$180,500.00
Revenue Totals		$0.00	$0.00	$0.00	$180,500.00
Expenses					
Department: 000 . Non-Departmental					
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Account Classification: CR . Contigencies and Reserves					
99981	Unappropriated Fund Balance	$0.00	$0.00	$0.00	$180,500.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$180,500.00
Department Total: Non-Departmental		$0.00	$0.00	$0.00	$180,500.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Revenue Totals:		$0.00	$0.00	$0.00	$180,500.00
Expense Totals		$0.00	$0.00	$0.00	$180,500.00
Fund Total: PERS Holding		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$0.00	$0.00	$180,500.00
Expense Grand Totals:	$0.00	$0.00	$0.00	$180,500.00
Net Grand Totals:	$0.00	$0.00	$0.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
226 Tourism Fund

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Materials and Services	-	748,907	801,338	186,340
Subtotal Current Expenditures	-	**748,907**	**801,338**	**186,340**
Unappropriated Fund Balance	-	140,314	-	-
Subtotal Noncurrent Expenditures	-	**140,314**	-	-
Total Requirements by Budgetary Category	-	**889,221**	**801,338**	**186,340**
Requirements by Fund				
Tourism (226)	-	889,221	801,338	186,340
Total Requirements by Fund	-	**889,221**	**801,338**	**186,340**
Resources by Budgetary Category				
Intergovernmental	-	526,030	530,000	-
Charges for Services	-	59,646	30,000	30,000
Investment Earnings	-	2,462	500	500
Interfund Transfers	-	111,873	83,986	117,340
Beginning Fund Balance	-	189,210	156,852	38,500
Total Resources by Budgetary Category	-	**889,221**	**801,338**	**186,340**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
Tourism	186,340	-	-
Total Mandates	**186,340**	-	-

The primarly revenue source for this fund is a transfer from the transient room tax fund. The purpose of this fund as described in Klamath County Code Section 603.610 (2)(c) is to be used for the Tourism Promotion Grants Program, which will establish a competitive grants program for the promotion of tourism and conventions in Klamath County. The grants will be solicited competitively and the Board of County Commissioners will decide by application the disbursement of the grant funds.

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 226 . Tourism					
Revenue					
Department: 160 . Tourism					
Account Classification: TX . Taxes					
31500	Taxes - Transient Room	$0.00	$111,872.67	$83,986.00	$0.00
Account Classification Total: Taxes		$0.00	$111,872.67	$83,986.00	$0.00
Account Classification: IG . Intergovernmental					
33405	Grants	$0.00	$1,120.00	$0.00	$0.00
33521	CDBC Grant	$0.00	$524,910.00	$500,000.00	$0.00
33690	Grants - Miscellaneous	$0.00	$0.00	$30,000.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$526,030.00	$530,000.00	$0.00
Account Classification: CS . Charges for Service					
36911	Projects - Special Bulletins	$0.00	$59,646.31	$30,000.00	$30,000.00
Account Classification Total: Charges for Service		$0.00	$59,646.31	$30,000.00	$30,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$2,461.57	$500.00	$500.00
Account Classification Total: Interest		$0.00	$2,461.57	$500.00	$500.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
39055	Trans - Transient Room	$0.00	$0.00	$0.00	$117,340.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$117,340.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$189,210.21	$156,852.00	$38,500.00
Account Classification Total: Fund Balances		$0.00	$189,210.21	$156,852.00	$38,500.00
Department Total: Tourism		$0.00	$889,220.76	$801,338.00	$186,340.00
Revenue Totals		$0.00	$889,220.76	$801,338.00	$186,340.00
Expenses					
Department: 160 . Tourism					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44700	Postage	$0.00	$0.00	$1,000.00	$1,000.00
44730	Printing	$0.00	$0.00	$2,000.00	$2,000.00
45020	Contract Services	$0.00	$526,030.00	$743,338.00	$15,000.00
46930	Special Projects Expense	$0.00	$217,876.84	$50,000.00	$163,340.00
99770	Administrative Services	$0.00	$5,000.00	$5,000.00	$5,000.00
Account Classification Total: Material and Services		$0.00	$748,906.84	$801,338.00	$186,340.00
Department Total: Tourism		$0.00	$748,906.84	$801,338.00	$186,340.00
Revenue Totals:		$0.00	$889,220.76	$801,338.00	$186,340.00
Expense Totals		$0.00	$748,906.84	$801,338.00	$186,340.00
Fund Total: Tourism		$0.00	$140,313.92	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$889,220.76	$801,338.00	$186,340.00
Expense Grand Totals:	$0.00	$748,906.84	$801,338.00	$186,340.00
Net Grand Totals:	$0.00	$140,313.92	$0.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
301 Title III

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Materials and Services	-	884,049	2,429,061	2,393,000
Subtotal Current Expenditures	-	**884,049**	**2,429,061**	**2,393,000**
Unappropriated Fund Balance	-	2,685,013	-	-
Subtotal Noncurrent Expenditures	-	**2,685,013**	-	-
Total Requirements by Budgetary Category	-	**3,569,062**	**2,429,061**	**2,393,000**
Requirements by Fund				
Federal Forest Title III (285)	-	2,779,617	2,101,695	2,015,000
O & C Title III (295)	-	789,445	327,366	378,000
Total Requirements by Fund	-	**3,569,062**	**2,429,061**	**2,393,000**
Resources by Budgetary Category				
Intergovernmental	-	1,129,532	-	-
Investment Earnings	-	41,008	15,000	18,000
Beginning Fund Balance	-	2,398,522	2,414,061	2,375,000
Total Resources by Budgetary Category	-	**3,569,062**	**2,429,061**	**2,393,000**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
Emergency Management	2,393,000	-	-
Total Mandates	**2,393,000**	-	-

Title III-County Funds
Title III funds may be used to carry out activities under the Firewise Communities program, to reimburse the county for search and rescue and other emergency services, and to develop community wildfire protection plans.

Counties allocating funds for Title III projects must annually submit a certification that the funds were used in accordance with Title III.

The authority to initiate Title III projects terminates on September 30, 2011. Funds not obligated by September 30, 2012 must be returned to the Treasury.

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 285 . Federal Forest Title III					
Revenue					
Department: 301 . Federal Forest Title III					
Sub Department: 501 . Title III Original					
Account Classification: IG . Intergovernmental					
33994	Title III	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$31,884.27	$10,000.00	$7,000.00
Account Classification Total: Interest		$0.00	$31,884.27	$10,000.00	$7,000.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$1,656,037.88	$1,000,000.00	$900,000.00
Account Classification Total: Fund Balances		$0.00	$1,656,037.88	$1,000,000.00	$900,000.00
Sub Department Total: Title III Original		$0.00	$1,687,922.15	$1,010,000.00	$907,000.00
Sub Department: 502 . Title III New					
Account Classification: IG . Intergovernmental					
33994	Title III	$0.00	$975,502.88	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$975,502.88	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$8,000.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$8,000.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$116,192.11	$1,091,695.00	$1,100,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Fund Balances		$0.00	$116,192.11	$1,091,695.00	$1,100,000.00
Sub Department Total: Title III New		$0.00	$1,091,694.99	$1,091,695.00	$1,108,000.00
Department Total: Federal Forest Title III		$0.00	$2,779,617.14	$2,101,695.00	$2,015,000.00
Revenue Totals		$0.00	$2,779,617.14	$2,101,695.00	$2,015,000.00
Expenses					
Department: 301 . Federal Forest Title III					
Sub Department: 501 . Title III Original					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
45020	Contract Services	$0.00	$502,430.55	$1,010,000.00	$907,000.00
Account Classification Total: Material and Services		$0.00	$502,430.55	$1,010,000.00	$907,000.00
Sub Department Total: Title III Original		$0.00	$502,430.55	$1,010,000.00	$907,000.00
Sub Department: 502 . Title III New					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
45020	Contract Services	$0.00	$215.16	$1,091,695.00	$1,108,000.00
Account Classification Total: Material and Services		$0.00	$215.16	$1,091,695.00	$1,108,000.00
Sub Department Total: Title III New		$0.00	$215.16	$1,091,695.00	$1,108,000.00
Department Total: Federal Forest Title III		$0.00	$502,645.71	$2,101,695.00	$2,015,000.00
Revenue Totals:		$0.00	$2,779,617.14	$2,101,695.00	$2,015,000.00
Expense Totals		$0.00	$502,645.71	$2,101,695.00	$2,015,000.00
Fund Total: Federal Forest Title III		$0.00	$2,276,971.43	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 295 . O&C Title III					
Revenue					
Department: 302 . O&C Title III					
Sub Department: 501 . Title III Original					
Account Classification: IG . Intergovernmental					
33994	Title III	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$9,124.28	$5,000.00	$1,600.00
Account Classification Total: Interest		$0.00	$9,124.28	$5,000.00	$1,600.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$607,954.79	$150,000.00	$200,000.00
Account Classification Total: Fund Balances		$0.00	$607,954.79	$150,000.00	$200,000.00
Sub Department Total: Title III Original		$0.00	$617,079.07	$155,000.00	$201,600.00
Sub Department: 502 . Title III New					
Account Classification: IG . Intergovernmental					
33994	Title III	$0.00	$154,029.38	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$154,029.38	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$1,400.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$1,400.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$18,336.83	$172,366.00	$175,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Fund Balances		$0.00	$18,336.83	$172,366.00	$175,000.00
Sub Department Total: Title III New		$0.00	$172,366.21	$172,366.00	$176,400.00
Department Total: O&C Title III		$0.00	$789,445.28	$327,366.00	$378,000.00
Revenue Totals		$0.00	$789,445.28	$327,366.00	$378,000.00
Expenses					
Department: 302 . O&C Title III					
Sub Department: 501 . Title III Original					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
45020	Contract Services	$0.00	$381,402.80	$155,000.00	$201,600.00
Account Classification Total: Material and Services		$0.00	$381,402.80	$155,000.00	$201,600.00
Sub Department Total: Title III Original		$0.00	$381,402.80	$155,000.00	$201,600.00
Sub Department: 502 . Title III New					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
45020	Contract Services	$0.00	$0.00	$172,366.00	$176,400.00
Account Classification Total: Material and Services		$0.00	$0.00	$172,366.00	$176,400.00
Sub Department Total: Title III New		$0.00	$0.00	$172,366.00	$176,400.00
Department Total: O&C Title III		$0.00	$381,402.80	$327,366.00	$378,000.00
Revenue Totals:		$0.00	$789,445.28	$327,366.00	$378,000.00
Expense Totals		$0.00	$381,402.80	$327,366.00	$378,000.00
Fund Total: O&C Title III		$0.00	$408,042.48	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$3,569,062.42	$2,429,061.00	$2,393,000.00
Expense Grand Totals:	$0.00	$884,048.51	$2,429,061.00	$2,393,000.00
Net Grand Totals:	$0.00	$2,685,013.91	$0.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
610 Economic Development

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Materials and Services	-	265,863	206,564	180,100
Interfund Transfers	-	-	20,000	-
Subtotal Current Expenditures	-	**265,863**	**226,564**	**180,100**
Unappropriated Fund Balance	-	20,593	-	-
Subtotal Noncurrent Expenditures	-	**20,593**	-	-
Total Requirements by Budgetary Category	-	**286,456**	**226,564**	**180,100**
Requirements by Fund				
Economic Development (610)	-	286,456	226,564	180,100
Total Requirements by Fund	-	**286,456**	**226,564**	**180,100**
Resources by Budgetary Category				
Intergovernmental	-	217,160	195,784	180,000
Investment Earnings	-	74	10	100
Miscellaneous	-	10,000	-	-
Beginning Fund Balance	-	59,222	30,770	-
Total Resources by Budgetary Category	-	**286,456**	**226,564**	**180,100**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
Economic Development	180,100	-	-
Total Mandates	**180,100**	-	-

The purpose of this fund was to provide for a fund to aggregate resources provided by the State of Oregon video lottery revenues. Pursuant to ORS 461.547 this fund was established to provide for local economic development activites.

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 610 . Economic Development					
Revenue					
Department: 785 . Economic Development Dept					
Account Classification: IG . Intergovernmental					
33021	Video Poker	$0.00	$217,160.00	$195,784.00	$180,000.00
Account Classification Total: Intergovernmental		$0.00	$217,160.00	$195,784.00	$180,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$73.91	$10.00	$100.00
Account Classification Total: Interest		$0.00	$73.91	$10.00	$100.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$10,000.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$10,000.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$59,222.30	$30,770.00	$0.00
Account Classification Total: Fund Balances		$0.00	$59,222.30	$30,770.00	$0.00
Department Total: Economic Development Dept		$0.00	$286,456.21	$226,564.00	$180,100.00
Revenue Totals		$0.00	$286,456.21	$226,564.00	$180,100.00
Expenses					
Department: 785 . Economic Development Dept					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44000	Travel	$0.00	$26,901.74	$30,000.00	$30,000.00
44200	Dues / Fees	$0.00	$0.00	$10,000.00	$10,000.00
45021	Interest Expense	$0.00	$151.56	$150.00	$500.00
46930	Special Projects Expense	$0.00	$102,809.99	$30,414.00	$3,600.00
99630	Economic Development Grant	$0.00	$136,000.00	$136,000.00	$136,000.00
Account Classification Total: Material and Services		$0.00	$265,863.29	$206,564.00	$180,100.00
Account Classification: IF . Interfund Transfers					
99027	Trans - CDD	$0.00	$0.00	$20,000.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$20,000.00	$0.00
Department Total: Economic Development Dept		$0.00	$265,863.29	$226,564.00	$180,100.00
Revenue Totals:		$0.00	$286,456.21	$226,564.00	$180,100.00
Expense Totals		$0.00	$265,863.29	$226,564.00	$180,100.00
Fund Total: Economic Development		$0.00	$20,592.92	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$286,456.21	$226,564.00	$180,100.00
Expense Grand Totals:	$0.00	$265,863.29	$226,564.00	$180,100.00
Net Grand Totals:	$0.00	$20,592.92	$0.00	$0.00

Organization: Discover Klamath Visitor and Convention Bureau — FY 2012 Proposed Budget

Organization Mission:

Mission Statement

Discover Klamath strengthens Klamath County's economy
by attracting and encouraging visitors and residents
to experience the Klamath region
by promoting our unique natural environment,
vibrant cultural communities and rich heritage resources.

Organization Overview:

Discover Klamath is the official tourism agency for Klamath County, Oregon. Put simply, our role is to be the County's chief cheerleader – *outside the county*. We promote our County extensively and comprehensively to encourage tourism, leading to more heads-in-beds, shopping, and other spending with our county's merchants.

Request Proposal:

Discover Klamath receives funding from Klamath County, receiving a portion (approximately 20%) of the $1.25MM hotel/lodging taxes collected. An increasing amount of these funds go directly to marketing Klamath County in neighboring areas. In 2010, 49% of the Operating Budget was spent directly on out-of-county marketing. In 2011, that percent increased +6 pts. to 55%.

Here is an overview of how Discover Klamath will spend its funds in 2011 –

DISCOVER KLAMATH
USAGE OF FUNDS (2011)

REVENUE			
	TRT	$	292,500
	Other	$	32,142
	Total	$	324,642
EXPENSES			
	Advertising	$	95,500
	Insurance	$	2,280
	Internet	$	540
	Occupancy	$	16,352
	Operating	$	7,095
	Partner/Community	$	4,825
	Payroll	$	98,750
	Professional Fees	$	19,450
	Promotion & Marketing	$	71,450
	Travel	$	8,400
	Total	$	324,642

Organization: Discover Klamath Visitor and Convention Bureau FY 2012 Proposed Budget

Successes and Challenges with Prior Year Funding:

Discover Klamath promoted Klamath County virtually all year in 2010. It used a variety of tools to do so, including TV, Radio, Web Advertising, Print Advertising, Public Relations, Tradeshows, Cooperative Advertising, and more (Detailed breakdown available). Forty-nine percent of our group's operating budget went directly to marketing.

Among key achievements the group realized in 2010 included:

- Establishing a stable, an increasingly respected tourism organization with a growing reputation for being a strong marketing partner, a good collaborator with other groups, and an entity with a clear sense of mission to promote the county,
- An increase in visitors to our Welcome Center, from 1800 in 2009 to 8400 in 2010,
- An increase in visitors of +47% Q1 2011 over Q1 2010,
- Developed Klamath County brand persona and voice, along with the tagline of "Oregon Unexpected",
- Developed and executed an 8+ month marketing campaign to raise both awareness for and interest in visiting Klamath County, Oregon,
- Achieved over 15MM Gross Media Impressions in 2010, an increase of nearly 14MM versus Travel Klamath – the predecessor to Discover Klamath (an "Impression" is a person that saw an ad or article about Klamath County, initiated by Discover Klamath),
- Supported/Sponsored several events in 2010; including: Klamath County Museums, Snowflake Festival, Winter Wings, Wing watchers, Kla-Mo-Ya, Running Y, Lonesome Duck Resort and others.
- Initiated and developed relationships with both the state travel organization (Travel Oregon) and the Southern Oregon Regional travel organization (SOVA).

Significant Changes:

No significant changes in our approach are expected. The group will continue to:

- Marketing the county using a spectrum of available mediums,
- Promote in Partnership with the county's top and emerging events and destinations to create interest in visiting,
- Focus the majority of its efforts within a regional area from the Bay Area up into the Willamette Valley,
- And finally, our group wishes to strengthen and broaden its Board of Directors, by adding several more individuals to fill vacant seats as a result of natural attrition.

CONTRACT FOR TOURISM SERVICES

PARTIES: **KLAMATH COUNTY ("County"), and**

DISCOVER KLAMATH, ("Contractor")

DATE: January 20, 2009

1. Services to be Provided: Contractor shall provide, or cause to be provided, as an independent contractor and not as an agent of the County, Services to Promote Tourism for Klamath County as described in Exhibit A (proposal).

2. Term of the Contract: This Contract shall be in effect upon final signature through December 31, 2013, unless terminated prior to that date pursuant to Section 18, "Termination" of this Contract. Upon mutual consent the contract may be renewed for an additional three-year term.

   2.1. At expiration or termination of this contract all unencumbered funds must be returned to the County.

3. Compensation:

   3.1. For services provided under this Contract, the Contractor shall be compensated in an amount not to exceed the County's portion of the transient room tax. The Klamath County Tax Collector shall disburse these tax funds quarterly to the Contractor within 45 to 60 days from the end of each quarter. No Klamath County funds may be used for employee bonuses. Compensation is subject to availability of funds.

4. Status: Contractor is hereby engaged as an independent contractor as defined in ORS 670.600 and will be so deemed for purposes of the following:

   4.1. Contractor shall be solely responsible for payment of any Federal or State taxes required as a result of this Contract.

   4.2. Contractor hereby specifically waives any right that it may have or claim for indemnification from the County for the Contractor, its heirs, successors or assigns pursuant to the Oregon Tort Claims Act, ORS 30.260, et seq.

   4.3. This Contract is not intended to entitle Contractor to any benefits generally granted to County employees. Without limitation, but by way of illustration, the benefits which are not intended to be extended by this Contract to Contractor are overtime pay; vacation, holiday, and sick leave and other leaves with pay; tenure, medical and dental coverage; life and disability insurance; or Social Security, Worker's Compensation, unemployment compensation, or retirement benefits.

   4.4. Contractor must complete the Independent Contractor Certification unless Contractor is a Corporation.

   4.5. Contractor, subcontractors, if any, and all employers working under this Contract are subject employers under the Oregon Workers Compensation Law and shall comply with ORS 656.017, which requires them to provide worker's compensation coverage for all their subject workers. Contractor hereby covenants that it will bind its subcontractors to comply with this statutory provision. Contractor shall provide the County proof of worker's compensation coverage prior to commencement of any work under this Contract.

5. Quality of Service: Contractor has represented, and by entering into this Contract now represents, that all personnel assigned to the work under this Contract are fully qualified to perform the work to which they will be assigned in a competent and professional manner, and if required to be licensed or registered by the State of

6. Oregon, are so licensed or registered. Contractor shall perform the services herein described in accordance with its own methods, the terms of this Contract, and applicable laws and regulations and shall be responsible for the professional quality, technical accuracy and the coordination of all services furnished by the Contractor under this Contract. Contractor shall, without additional compensation, correct or revise any error or deficiencies in the work products or services. Neither the County's review, approval or acceptance of, nor payment for, any of the services required under this Contract shall be construed to operate as a waiver of any rights under this Contract or of any cause of action arising out of the performance of this Contract, and the Contractor shall be and remain liable to County in accordance with applicable laws for all damages to County caused by Contractor's negligent performance of any services furnished under the Contract.

7. Contract Administrator: The Klamath County Board of Commissioners shall administer this Contract.

8. Constraints:

8.1. This Contract is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10 of the Oregon Constitution, and is contingent upon funds being appropriated therefore.

8.2. Contractor agrees to defend, indemnify and save County, and their agents, officers and employees harmless from any and all losses, claims, actions, costs, expenses, judgments, subrogation or other damages resulting from injury to any person (including injury resulting in death), or damage (including loss or destruction) to property, arising or resulting from the fault, negligence, wrongful act or wrongful omission of Contractor or its agents or employees.

8.3. The County shall be entitled to audit the books and records of Contractor or any subcontractor under this Contract or applicable subcontract to the extent that such books or records relate to the performance of this Contract. Such books or records shall be maintained by the Contractor for a period of not less than three years from the date of final payment under this Contract and by any subcontractor for a period of not less than three years from the date of final payment under subcontract.

8.4. Neither party shall be held responsible for delay or failure in performance of this Contract when such delay or failure is due to causes beyond the control and without the fault or negligence of the party. Such causes may include, but are not restricted to, fire, flood, epidemic, acts of God, unusually severe weather, labor strikes, or legal acts of public authorities, which cannot be reasonably forecast or provided against. Either party may terminate this Contract after reasonably determining that such delay or failure will prevent continued performance of the Contract and upon giving written notice to the other party of cause, its effect upon Contract performance, and effective date of Contract termination.

9. Compliance with Law:

9.1. Contractor and Contractor through its agents, officers and employees shall observe and comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to the work under this Contract, including without limitation, the provisions of ORS 279B.220, 279B.235, 279B.230, and 279B.270, which hereby are incorporated by reference. Without limiting the generality of the foregoing, the parties expressly agree to comply with (i) Title VI of the Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Acts of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659.425; (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

9.2. The Contractor shall comply with all pertinent provisions of ORS Chapters 200, 279A, 279B, 279C, and 659 pertaining to nondiscrimination in hiring and subcontracting practices.

10. Insurance: Contractor shall obtain and at all times during the duration of this Contract keep in effect comprehensive liability insurance covering the contracted activities.

11. Report Standards: Reports or written material prepared by the Contractor in response to the requirements of this Contract shall be thoroughly researched for accuracy of content, shall be grammatically correct and not contain spelling errors, shall be submitted in a format approved in advance by the Contract Administrator, and shall be

submitted in draft form for advance review and comment by the Contract Administrator. The cost of correcting grammatical errors, correcting reports data, or other revisions required to bring the report or written material into compliance with the contractual requirements shall be borne by the Contractor.

12. REPORTING REQUIREMENTS:

12.1. Present a quarterly summary and budget report to the Klamath County Budget Committee describing your marketing contacts and/or major recruitments. Also update the Board on your activities, Board members and partnerships, if any. Progress reports should be based on measurable goals and objectives as outlined in the 5-year plan and include financial updates, status of marketing projects implemented or planned, updates on collaborative partnership-building efforts, and a discussion of any problems or challenges encountered and planned measures to address them.

12.2. Present an annual report to the Klamath County Budget Committee.

12.3. Reports will be provided in a format approved by Klamath County. Pro-forma is attached as Exhibit B.

12.4. Provide a copy of your annual audit to Klamath County Budget Committee.

13. Ownership of Documents: The County shall own any intellectual property created under this contract including (but not limited to) internet domain names, website content, social media accounts and content, telephone numbers, lead lists and other databases, photographs, video recordings, printed and digital libraries and collections, and any maps, brochures or other promotional materials.

14. Assignment, Subcontracts: Contractor shall not assign or subcontract this Contract, or any part thereof, without the written consent of the County, and any attempted assignment or subcontract in violation hereof shall be void.

15. Default, Remedies: Time is of the essence of this Contract. Either party shall be deemed to be in default if such party fails to perform any of its obligations under this Contract. In the event of default, the party that is not in default shall have the right to and pursue whatever legal, or equitable, remedies are available. All remedies shall be cumulative.

16. No Waiver: No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by either party to, or waiver of, a breach by the other, whether expressed or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.

17. Amendment:

17.1. This Contract and amendments to this Contract shall be in writing and will not be effective until approved by the Klamath County Board of Commissioners and the Contractor.

17.2. This Contract supersedes and cancels any prior contract between parties hereto for similar services.

18. Termination:

18.1. Either party may terminate this Contract by giving written notice to the other party at least ninety (90) days prior to the termination date.

18.2. The County reserves the right to terminate this Contract upon ten (10) days notice should the Contractor fail to comply with the provisions of Section 10 "Insurance", of this Contract.

19. Severability: The parties agree that if any term or provision of this Contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular term or provision held to be invalid.

20. Notices: Any notice required to be given pursuant to this Contract shall be in writing and may be given by personal delivery or by registered or certified mail, addressed to County or Contractor at the address set forth below, or to either party in any other manner prescribed by law.

KLAMATH COUNTY BOARD OF COMMISSIONERS:

Klamath County Board
of Commissioners
305 Main Street
Klamath Falls, OR 97601

(541) 883-5100

Chair

Commissioner

Commissioner

Approved as to form and
Legal Sufficiency:

W. Daniel Bunch
Klamath County Counsel

CONTRACTOR:

Discover Klamath
104 N 11th St
Klamath Falls, OR 97601

(541) 884-5859

Signature

Title

Federal Identification Number o

Date

will get
us a TAX
I.D # when
available

Klamath Community Economic Development Association

FY 2012 Proposed Budget

The Klamath County Economic Development Association

Klamath—America's Most Sustainable County

The New Fiscal Year (11-12)

Organization Mission:

Mission Statement: "To provide, through tailored recruitment and retention/expansion programs, new opportunities for jobs, a diversified, value-added industrial base and expanded economic development."

Organizational Overview:

KCEDA is a 40 year old 501 (c) 4 private not for profit membership organization. It traditionally relies on private funds as well as those from Klamath Falls, and the State & Federal Government; however Klamath County is historically the largest funding source.

Request Proposal:

KCEDA is currently finishing its third year of a five year contractual grant from Klamath County-- $136,000 annually —which are the terms of the contract. (Budget Included) There may be nothing more important than a job for both the private individual and the county he/she resides in. Jobs mean less crime & vagrancy, and more pride in the community and an expanding tax base. KCEDA's "prime directive" is job creation.

Successes and Challenges with Prior Year Funding:

KCEDA is most pleased with the ending Fiscal Year. With its public/private partners which certainly include Klamath County, the $140 Million dollar Klamath Bio-Mass Power Generating

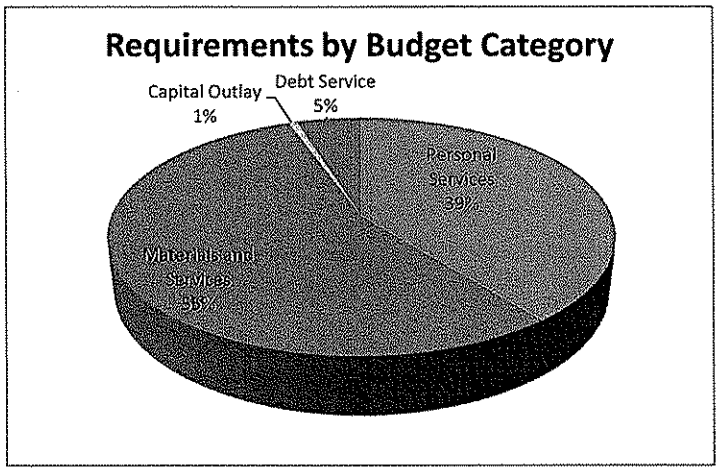
Facility was announced as was the Sanford Pediatric Clinic—both major accomplishments in our state and for our citizens; and neither possible without the leadership and perseverance of KCEDA, Klamath County & its TEAM Klamath partners. Other successes including the "Klamath 2020 Vision", coordination with the Oregon Business Council to Oregon do business better, and with working with our new governor with our mutual plans for a true US 97 Corridor Strategy. The primary challenge is the rising cost of transportation/travel/mileage which has risen dramatically, shows no sign of abating and has dramatically challenged our budget and our ability to perform our various duties.

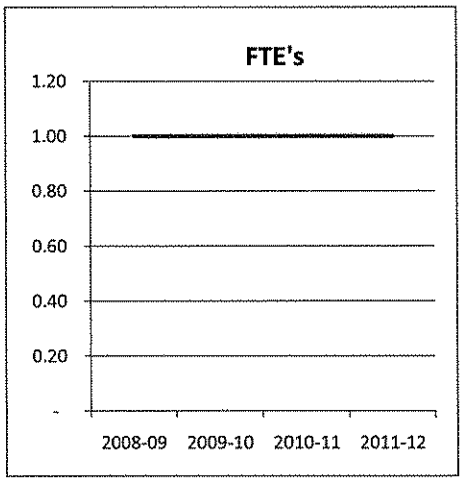
Significant Changes:

There are no changes monetarily from the current request and the prior year.

KLAMATH COUNTY ECONOMIC DEVELOPMENT ASSOCIATION
COUNTY BUDGET DEPARTMENT PRESENTATION 2011
for Fiscal Year 2010 as of March 30, 2011

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	116,257	120,641	120,275	120,275
Materials and Services	88,530	60,740	76,900	168,600
Capital Outlay	-	2,596	1,607	1,750
Debt Service	6,238	7,801	4,500	14,900
Subtotal Current Expenditures	**211,025**	**191,778**	**203,282**	**305,525**
Reserves	6,238	-	-	-
Contingency	-	-	-	11,122
Subtotal Noncurrent Expenditures	**6,238**	**-**	**-**	**11,122**
Total Requirements by Budgetary Category	**217,263**	**191,778**	**203,282**	**316,647**
Resources by Budgetary Category				
Grant - Klamath County	136,000	136,000	136,000	136,000
Grant - City of Klamath Falls	-	20,000	25,000	30,000
Membership Fees	5,800	6,350	8,000	8,000
Mangement Fees			5,000	5,000
Grants - Other	16,602	13,898	-	24,000
Grant - OCF				69,000
Sterling Bank - Grant	26,645	-	9,162	-
Miscellaneous/Interest Income	493	403	-	-
Grants - RIF KCEDA Marketing Plan	7,965	-	-	-
Grants - R-RBEG			9,000	30,000
Beginning Fund Balance	-	23,752	11,120	14,647
Total Resources by Budgetary Category	**193,505**	**200,403**	**203,282**	**316,647**
Full-Time Employee Equivalents	1.00	1.00	1.00	1.00





Bonnie

CONTRACT FOR PERSONAL SERVICES

PARTIES: KLAMATH COUNTY ("County"), and

KLAMATH COUNTY ECONOMIC DEVELOPMENT ASSOCIATION (KCEDA), ("Contractor")

DATE: September 4, 2007

1. Services to be Provided: Contractor shall provide, or cause to be provided, as an independent contractor and not as an agent of the County, economic development services for Klamath County as described in Exhibit A (Request for Proposals and proposal submitted by KCEDA), attached to and hereby made a part of this contract.

2. Term of the Contract: This Contract shall be in effect from date of final signature through June 30, 2012, unless terminated prior to that date pursuant to Section 17, "Termination" of this Contract. Upon mutual consent the contract may be renewed for an additional five-year term.

3. Compensation:

   3.1. For services provided under this Contract, the Contractor shall be compensated in an amount not to exceed $136,000.00 annually for the term of the Contract. No Klamath County funds may be used for employee bonuses. Compensation is subject to availability of funds.

   3.2. The Klamath County Treasurer shall disburse funds the first of each quarter.

4. Status: Contractor is hereby engaged as an independent contractor as defined in ORS 670.600 and will be so deemed for purposes of the following:

   4.1. Contractor shall be solely responsible for payment of any Federal or State taxes required as a result of this Contract.

   4.2. Contractor hereby specifically waives any right that it may have or claim for indemnification from the County for the Contractor, its heirs, successors or assigns pursuant to the Oregon Tort Claims Act, ORS 30.260, et seq.

   4.3. This Contract is not intended to entitle Contractor to any benefits generally granted to County employees. Without limitation, but by way of illustration, the benefits which are not intended to be extended by this Contract to Contractor are overtime pay; vacation, holiday, and sick leave and other leaves with pay; tenure, medical and dental coverage; life and disability insurance; or Social Security, Worker's Compensation, unemployment compensation, or retirement benefits.

   4.4. Contractor must complete the Independent Contractor Certification unless Contractor is a Corporation.

   4.5. Contractor, subcontractors, if any, and all employers working under this Contract are subject employers under the Oregon Workers Compensation Law and shall comply with ORS 656.017, which requires them to provide worker's compensation coverage for all their subject workers. Contractor hereby requires them to provide worker's compensation coverage for all their subject workers. Contractor hereby covenants that it will bind its subcontractors to comply with this statutory provision. Contractor shall provide the County proof of worker's compensation coverage prior to commencement of any work under this Contract.

5. Quality of Service: Contractor has represented, and by entering into this Contract now represents, that all personnel assigned to the work under this Contract are fully qualified to perform the work to which they will be assigned in a competent and professional manner, and if required to be licensed or registered by the State of Oregon, are so licensed or registered. Contractor shall perform the services herein described in accordance with its own methods, the terms of this Contract, and applicable laws and regulations and shall be responsible for the professional quality, technical accuracy and the coordination of all services furnished by the Contractor under this Contract. Contractor shall, without additional compensation, correct or revise any error or deficiencies in the work products or services. Neither the County's review, approval or acceptance of, nor payment for, any of the services required under this Contract shall be construed to operate as a waiver of any rights under this Contract or of any cause of action arising out of the performance of this Contract, and the Contractor shall be and remain liable to County in accordance with applicable laws for all damages to County caused by Contractor's negligent performance of any services furnished under the Contract.

6. Contract Administrator: The Klamath County Board of Commissioners shall administer this Contract.

7. Constraints:

   7.1. This Contract is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10 of the Oregon Constitution, and is contingent upon funds being appropriated therefore.

   7.2. Contractor agrees to defend, indemnify and save County, and their agents, officers and employees harmless from any and all losses, claims, actions, costs, expenses, judgments, subrogation or other damages resulting from injury to any person (including injury resulting in death), or damage (including loss or destruction) to property, arising or resulting from the fault, negligence, wrongful act or wrongful omission of Contractor or its agents or employees.

   7.3. The County shall be entitled to audit the books and records of Contractor or any subcontractor under this Contract or applicable subcontract to the extent that such books or records relate to the performance of this Contract. Such books or records shall be maintained by the Contractor for a period of not less than three years from the date of final payment under this Contract and by any subcontractor for a period of not less than three years from the date of final payment under subcontract.

   7.4. Neither party shall be held responsible for delay or failure in performance of this Contract when such delay or failure is due to causes beyond the control and without the fault or negligence of the party. Such causes may include, but are not restricted to, fire, flood, epidemic, acts of God, unusually severe weather, labor strikes, or legal acts of public authorities, which cannot be reasonably forecast or provided against. Either party may terminate this Contract after reasonably determining that such delay or failure will prevent continued performance of the Contract and upon giving written notice to the other party of cause, its effect upon Contract performance, and effective date of Contract termination.

8. Compliance with Law:

   8.1. Contractor and Contractor through its agents, officers and employees shall observe and comply with all federal, state and local laws, regulations, executive orders and ordinances applicable to the work under this Contract, including without limitation, the provisions of ORS 279B.220, 279B.235, 279B.230, and 279B.270, which hereby are incorporated by reference. Without limiting the generality of the foregoing, the parties expressly agree to comply with (i) Title VI of the Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Acts of 1973; (iii) the Americans with Disabilities Act of 1990 and ORS 659.425; (iv) all regulations and administrative rules established pursuant to the foregoing laws; and (v) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

8.2. The Contractor shall comply with all pertinent provisions of ORS Chapters 200, 279A, 279B, 279C, and 659 pertaining to nondiscrimination in hiring and subcontracting practices.

9. Insurance:

9.1. Contractor shall obtain and at all times during the duration of this Contract keep in effect comprehensive liability insurance and property damage insurance covering the contracted activities. Said insurance shall, at a minimum, provide for:

9.1.1. $100,000 to any claimant for any number of claims for damage to or destruction of property, including consequential damages, arising out of a single accident or occurrence.

9.1.2. $500,000 to any claimant as general and special damages for all other claims arising out of a single accident or occurrence, unless those damages exceed $500,000, in which case the claimant may recover additional special damages, but in no event shall the total award of special damages exceed $500,000.

9.1.3. $1,000,000 for any number of claims arising out of a single accident or occurrence.

9.2. Contractor shall provide compliant Certificates of Insurance to the County prior to the commencement of any services by Contractor under this Contract. These Certificates shall contain provision that coverages afforded under the polices cannot be canceled and restrictive modifications cannot be made until at least thirty (30) days prior written notice has been given to the County. A certificate which states merely that the carrier "will endeavor to mail written notice" is unacceptable.

9.3. Contractor shall include Klamath County, and its officers, agents and employees as named additional insured on policies issued for this Contract, or shall furnish an additional insured endorsement naming the same as additional insured to Contractor's existing public liability and property damage insurance, for Contractor's activities pursuant to the performance of this Contract.

9.4. Contractor shall ensure that the County is provided with a renewal certificate at least fifteen (15) days prior to the expiration date of the coverage in the event that the original certificate expires prior to the scheduled termination of the Contract.

10. Report Standards: Reports or written material prepared by the Contractor in response to the requirements of this Contract shall be thoroughly researched for accuracy of content, shall be grammatically correct and not contain spelling errors, shall be submitted in a format approved in advance by the Contract Administrator, and shall be submitted in draft form for advance review and comment by the Contract Administrator. The cost of correcting grammatical errors, correcting reports data, or other revisions required to bring the report or written material into compliance with the contractual requirements shall be borne by the Contractor.

11. REPORTING REQUIREMENTS:

11.1. Provide a quarterly summary and budget report to the Klamath County Budget Committee describing your marketing contacts and/or major recruitments. Also update the Board on your activities, Board members and partnerships, if any.

11.2. Provide an annual report to the Klamath County Budget Committee, which includes the Board of County Commissioners.

11.3. Reports will be provided in a format approved by Klamath County. Pro-forma is attached as Exhibit B.

11.4. Provide a copy of your annual audit to Klamath County.

12. Ownership of Documents: All work the Contractor performs under this Contract shall be the property of the County. The County shall own any and all data, documents, plans, copyrights, specifications, working papers and any other materials the Contractor produces in connection with this Contract.

13. Assignment, Subcontracts: Contractor shall not assign or subcontract this Contract, or any part thereof, without the written consent of the County, and any attempted assignment or subcontract in violation hereof shall be void.

14. Default, Remedies: Time is of the essence of this Contract. Either party shall be deemed to be in default if such party fails to perform any of its obligations under this Contract. In the event of default, the party that is not in default shall have the right to and pursue whatever legal, or equitable, remedies are available. All remedies shall be cumulative.

15. No Waiver: No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by either party to, or waiver of, a breach by the other, whether expressed or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.

16. Amendment:

    16.1. This Contract and amendments to this Contract shall be in writing and will not be effective until approved by the Klamath County Board of Commissioners and the Contractor.

    16.2. This Contract supersedes and cancels any prior contract between parties hereto for similar services.

17. Termination:

    17.1. This Contract may be terminated by either party by giving written notice to the other party at least ninety (90) days prior to the termination date.

    17.2. The County reserves the right to terminate this Contract upon ten (10) days notice should the Contractor fail to comply with the provisions of Section 9 "Insurance", of this Contract.

18. Severability: The parties agree that if any term or provision of this Contract is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular term or provision held to be invalid.

19. Notices: Any notice required to be given pursuant to this Contract shall be in writing and may be given by personal delivery or by registered or certified mail, addressed to County or Contractor at the address set forth below, or to either party in any other manner prescribed by law.

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KLAMATH COUNTY BOARD
BOARD OF COMMISSIONERS:

Klamath County Board
of Commissioners
305 Main Street
Klamath Falls, OR 97601

(541) 883-5100

Chair 09-04-07

Commissioner 09-04-07

"NAY" William T. Brown
Commissioner 09-04-07

CONTRACTOR:

Klamath County Economic
Development Association
706 Main Street
Klamath Falls, OR 97601

(541) 882-9600

Signature

Director
Title

Fed 93-0654603
Federal Identification Number or
Social Security Number

Aug 29, 07
Date

Approved as to form and
Legal Sufficiency:

Klamath County Counsel

Klamath & Lake Counties Area Agency On Aging

2045 ARTHUR STREET
PO BOX JE
KLAMATH FALLS, OR 97602
541 883-7171 FAX 541 883-7175

Klamath Basin Senior Citizens' Council

Program/Services

Support Services
- Outreach
- Needs Assessment
- Transportation
- Legal Services
- Information/Referral
- Advocacy

Congregate Meal Sites
- Klamath Falls
- Chiloquin
- Gilchrist
- Malin
- Bly
- Beatty
- Dairy

Home Delivered Meal Sites
- Klamath Falls
- North County

Volunteer Services
- Home Repair
- Friendly Visitation
- Telephone Reassurance
- Chore

Preventive Health
- Health/Nutrition
- Screening
  - Blood Pressure
  - Hearing Aid Tests
  - Exercise
- Ballroom Dancing
- Wellness Education
- Line Dancing

Elder Abuse Prevention
- Elder Rights Protection
- Multi-disciplinary Team

Oregon Project Independence
- Case Management
- Home Care
- Personal Care

Low Income Energy Assistance
- Oregon Energy Assistance
- Project Share

Members Of:

United Way Member Agency
04AD
N4A
FEMA
Oregon Transit Assoc.
National Assoc. of MOW
Oregon Nutrition Project

Funded By:

Klamath County
State of Oregon
Federal
The United Way
Private Contributions
Fundraisers

TODAY'S DATE: March 24, 2011

AGENCY NAME: Klamath Basin Senior Citizen's Council

CONTACT PERSON: Richard M. Palmer, Executive Director

DATE AGENCY WAS ESTABLISHED: September 26, 1969

DATES OF AGENCY'S FISCAL YEAR: July 01 to June 30

AGENCY MISSION STATEMENT:

The mission of the Council shall be to insure that the older population, low-income, minority groups and those with disabilities within Klamath and Lake Counties have the opportunity for pursuing choices, independence, dignity and quality of life.

ORGANIZATION OVERVIEW:

The Klamath Basin Senior Citizens' Council (KBSCC) is a private non-profit community based organization as defined by Section 501 (c)-(3) of The Internal Revenue Code. KBSCC was established in 1969 and is governed by a twelve (12) member volunteer Board of Directors and receives program/service recommendations from a nine (9) member volunteer Advisory Council. Recommendations include service priorities, effectiveness of the service delivery systems and assistance in identifying any unmet needs.

REQUEST PROPOSAL:

Two of the many programs and services provided by The Klamath Basin Senior Citizens' Council to the seniors of Klamath County are the Congregate and Home Delivered Meal Program. The two programs provide a hot meal to frail at-risk seniors sixty (60) plus years of age. These meals are served and delivered from six locations throughout the county serving over 87,000 meals annually. The largest percentages of these seniors live alone. Those who are able to travel to the various congregate meal sites have an opportunity to interact with their peers and share information concerning programs pertinent to senior life. Sadly, for many, the hot meal they receive at home or at these meal sites will be the only hot nourishing meal they will have for the day.

The Klamath County money allows us to continue these services to shut-ins and our five meal sites. Approximately 50% of the funding for these programs come from the

Federal Government (The Older Americans Act) monitored by and distributed through The Area Agency on Aging. The Klamath Basin Senior Citizens' Council is responsible for making up the difference. Without the County money, we will be forced to close some, if not all the outlying congregate sites. This is the only meal source these clients have because we do not have home delivery to all areas. We monitor and continually assess our programs and services to insure that we are using the most effective methods in delivering services. We coordinate and partnership with other agencies and service providers to maximize use of available resources.

SUCCESSES AND CHALLENGES WITH PRIOR YEAR FUNDING:

We have been successful keeping the five remote congregate meal sites operating on a continuing basis for the last year. We could not have accomplished this without the $50,000 in County funding. This helps address our client's most basic needs, nutrition. Donations for meal services and in general are down from past years and we don't see any improvement on the horizon. Our goal, as always, is to expand our funding as the need for our services continues to increase at an accelerated rate as our older citizens are living longer.

SIGNIFICANT CHANGES:

Our funding request has not changed despite the increasing costs and demands for our meal services from last year. This is not to say we couldn't put extra money to a good use. Our food costs for the fiscal year end 6/30/2010 were $127,380 and based on current figures we estimate our year end 6/30/2011 costs will be $137,800 or a $10,420 increase. Our food is purchased from various industrial vendors on a competitive basis which we review quarterly. We are very aware of economic conditions and of the Counties budget short falls and are very appreciative of any funding that we receive.

MEA FUNDING

JULY 1 TO JUNE 30

CONGREGATE MEALS

	Year to Date Actual 08/09	Year to Date 09/10 Actual	Year to Date 10/11 Budget	Year to Date 11/12 Budget
Revenues				
COMMUNITY DONATIONS	258	-	-	
EMPLOYEE MEALS	-	-	-	
CLIENT PAYMENTS	54,819	51,801	50,400	55,000
III C1 CONG MEALS	69,741	74,429	99,461	99,461
III C1 CONG MEALS ADMIN.	7,749	6,787	11,051	11,051
ARRA FUNDS 2009/2010	-	21,375	-	-
FEMA	5,434	2,000	4,000	4,000
USDA	39,411	26,487	26,501	26,501
MEDICAID REIMB	9,506	16,213	19,319	23,000
COUNTY FUNDS	59,625	55,000	50,000	50,000
BINGO FUNDS	1,188	-	-	-
PROGRAM RESERVES	-	-	-	
Total Revenues	247,731	254,092	260,732	269,013
Expenses				
PERSONAL SERVICES	81,367	81,741	84,136	86,821
MATERIALS AND SERVICES	166,364	170,488	176,596	182,192
Total Expenses	247,731	252,229	260,732	269,013
Number of Meals	40,630	41,470	41,997	42,662

HOME DELIVERED MEALS (HDM)

	Year to Date Actual 08/09	Year to Date 09/10 Actual	Year to Date 10/11 Budget	Year to Date 11/12 Budget
Revenues				
COMMUNITY DONATIONS	4,910	2,491	2,922	3,000
OPI DELIVERED MEALS	9,974	6,068	-	-
CLIENT PAYMENTS	18,982	14,166	16,500	19,000
III C2 MOW (HDM)	28,643	16,345	66,560	66,560
III C2 MOW ADMIN.	2,967	2,290	7,396	7,396
UNITED WAY	28,824	27,435	30,000	30,000
MEDICAID REIMB.	66,260	99,192	65,186	66,200
USDA	20,648	13,910	26,501	26,501
COUNTY FUNDS	-	-	-	-
BINGO FUNDS	-	-	-	7,000
ARRA FUNDS 2009/2010		12,408	-	-
PROGRAM RESERVES	-	-	-	-
Total Revenues	181,208	194,305	215,065	225,657
Expenses				
PERSONAL SERVICES	78,727	74,041	80,448	84,370
MATERIALS AND SERVICES	102,481	120,378	134,617	141,287
Total Expenses	181,208	194,419	215,065	225,657
	41,708	38,637	40,000	40,000

Full Time Equivalent Employees 5

FOOTNOTE: COUNTY FUNDS ARE TREATED AS DEFERRED INCOME UNTILL ALLOCATED TO THE PROGRAMS

Entered in Journal CJ 04
at Page 3266

Klamath County
Community Support Grant Agreement

with

Klamath County
Senior Citizens Council

This Agreement is made and entered into by and between Klamath County, Oregon ("County") and the Senior Citizens Council ("Council") in Klamath Falls, Oregon.

Whereas, the Council provides various services and opportunities for social activities for the seniors in our Community; and

Whereas, the Board of County Commissioners support and promote the Council and commend them for their services and support of our seniors; and

Whereas, the Commissioners wish to provide financial support to the Council for their continuing services for seniors;

Now, Therefore the parties agree as follows:

Klamath County will contribute $50,000 for fiscal year 2004-2005 toward the operational costs of the Senior Citizens Council to provide ongoing support and services, including "hot meals" for our senior residents.

The Council will continue to serve the Klamath County Community and will provide Klamath County with an annual financial report during the County's budget process.

Term: This Agreement shall be in effect from date of signature and continue until terminated. This Agreement may be terminated by either party by giving written notice to the other party at least thirty (30) days prior to the termination date.

Indemnification: The Council agrees to defend, indemnify and save County, its agents, officers and employees harmless from any and all losses, claims, actions, costs, expenses, judgments, subrogation or other damages resulting from injury to any person (including injury resulting in death), or damage (including loss or destruction) to property, arising or resulting from the fault, negligence, wrongful act or wrongful omission of the Council or its agents or employees.

Publicity and Acknowledgement of Support: The Council agrees to give appropriate credit to Klamath County for their financial support in any and all press releases, publications, annual reports, video credits, dedications, and other public communications regarding services supported under this agreement.

Amendments: Should there be any material change in the purpose, character, method of operation, budget, personnel, sub-contractors, governance, or Grant period for this agreement the Council will provide timely written notice of these changes to the Klamath County Commissioners. This agreement may be amended upon consent of both parties.

DONE and DATED this 27th day or July, 2004.

COUNTY
Klamath County Board
of Commissioners
305 Main Street
Klamath Falls, OR 97601

(541) 883-5100

GRANTEE
Senior Citizens Council
204 Arthur Street
Klamath Falls, OR 97601

(541) 883-7171

KLAMATH COUNTY
BOARD OF COMMISSIONERS:

Chairman

Commissioner

Commissioner

GRANTEE:

Signature

Executive Director
Title

93-0577208
Federal Identification No.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Reginald R. Davis
Klamath County Counsel

Organization: Klamath Soil and Water Conservation District

FY 2012 Proposed Budget

Organization Mission:

The mission of the Klamath Soil and Water Conservation District is to advocate and promote for the productive management of natural resources for the benefit of the landowners and residents of Klamath County.

The vision of the Klamath Soil and Water Conservation District is to preserve and enhance the social and economic health of Klamath County, for current and future generations, through the conservation and beneficial use of natural resources.
Guiding Principles:

- The KSWCD is here to serve the residents of Klamath County.
- We believe private property owners in Klamath County have a right to maximize the economic profitability and beneficial use of their land.
- We advocate the responsible use of natural resources in a wise and responsible manner.
- We believe that the use of our natural resources is imperative to the economic vitality of our community.
- We respect the property rights of private landowners.
- We believe that locally directed resource management is key to conserving natural resources on public and private land.

Organization Overview:

The Klamath Soil and Water Conservation District is a local unit of government -- a "special district" under Oregon law. It is administered by a board of locally elected Directors who voluntarily serve staggered 4-year terms. Conservation Districts are authorized to provide technical assistance to farmers, ranchers, and citizens, as well as county, state and federal government agencies. Conservation Districts are not regulatory or enforcement agencies; nor are they activist or environmental groups.

The Klamath Soil and Water Conservation District takes the lead in soil and water conservation throughout Klamath County by working with urban and rural property owners, operators, public officials, private organizations, and various state and federal agencies.

This District believes in the protection, conservation, and improvement of soil and water through our employees' and directors' abilities to plan, assist, and educate. It is our belief that concerns about water quality, water quantity, wetlands, soil erosion, and weed management be addressed while simultaneously respecting the rights of the private property owner and operator.

The Klamath SWCD provides direct assistance, in an office or field setting, to property owners and operators on natural resource issues and concerns within the scope of our Mission. This service is provided free from connections to programs or regulations, although information may be provided on programs or regulations when applicable. Specific examples include but are not limited to:

- Providing information on water quantity and quality.
- Conservation planning assistance to address natural resource concerns.
- Field visits upon request to view livestock holding facilities, stream bank erosion, and field erosion.
- Workshops and presentations on natural resource issues or programs.
- Technical assistance on soil testing, plant tissue testing, water quality monitoring, nutrient testing training for individuals to conduct their own tests.
- Technical help with approved engineering plans for conservation practices.
- Assistance including planning, design, layout and construction observation on conservation projects.
- Assistance in obtaining permits such as Department of State Lands Removal-Fill permits, Flood Plain permits, Confined Animal Feeding Operations permits, and non-agricultural erosion control permits.
- Geographic Information System (GIS) computer information including prints of land area from Farm Services Agency aerial photos, tax lot maps, soil maps, United States Geological Survey quadrangle maps of Klamath County.
- Facilitation of the locally-led process, the stakeholder work session, to address and identify critical natural resource issues, critical geographic areas of concern and recommend other state, local or private programs that are available.
- Assistance in obtaining funding from programs or grants to address natural resource issues.

Request Proposal:

The Klamath Soil and Water Conservation District is entirely funded through grants from our county, state, and federal partners. The funds that the District receives from the County are the most important funds to the District. These funds are used as operational funds and therefore allow us to leverage funds through the development of partnerships with state and federal agencies, the development of grants, and the development of programs like the District's Conservation Tillage Program (No-till program), and the Ag Energy Program. Due to restrictions from our other funding sources, these are the only funds that can support the management, development, and capacity of the District. Without this funding the support and development of projects for the District would be impossible.

Klamath County funds are used to support a myriad of excellent programs and projects through the District. The funding for the 2011-2012 budget year will be used as follows:

Water Quality Issues (TMDL's)

- Support Lost River and Klamath Headwater Local Advisory Committees.
- These committees are responsible for making recommendation to agricultural water quality plans for the Oregon Department of Agriculture's Ag Water Quality Management Program.
- Support the District in role as the Local Management Agency for Ag Water Quality.
- These programs help ensure that agricultural producers do not receive undue regulatory pressure, while at the same time ensuring that Ag has a minimal impact to water quality in the Klamath Basin.
- District used approximately $7,500.00 dollars per year of Klamath County funding to support this program which benefits every landowner in Klamath County.

Farm Bill Conservation Programs

- Supports both the implementation of projects, and local advisory committee for Farm Bill Conservation Programs.
- These programs fund a wide variety of projects throughout the Klamath Basin including irrigation system improvements, range improvements, and water quality projects.
- Have resulted in improvements on 101,225.80 acres of private land in Klamath County in the last three years.
- District implemented the Klamath Drought Initiative for Cover Crops.
- The District used approximately $24,000.00 dollars per year of Klamath County funding.

Education and Outreach

- Provide education and outreach to both landowners and children throughout Klamath County.
- Klamath Forestry Tour. Education to all 6th grade students in Klamath County.
- Klamath Farm Expo. Education to all 4th grade students in Klamath County.
- Resources and People Camp. Education to high school students.
- Water, soil, and other producer workshops.
- The District used approximately $3,500.00 in Klamath County funds to support these programs which reach in excess of 4000 individuals per year.

Water Issues

- Support the Districts advisory roles on the Suckerfish Recover Plan Committee, the Klamath Project Operations Committee, Working Groups, Legislative actions, High Desert Working Group, Small Grant Committee, on and off project water committees, Bureau of Reclamation grants, etc.
- Only local government body represented on most of these policy making boards.
- Only local government body represented on most of these advisory boards.
- The District uses approximately $18,000.00 per year developing policy, advising federal agencies, and working to ensure an adequate supply of irrigation water.

Energy Programs

- Support District involvement in both renewable energy, and Ag energy programs.
- Supports the Districts Ag Energy Program, and allowed the District to leverage approximately $300,000.00 for irrigation energy efficiency projects in 2010-2011.
- Development of the Klamath Water and Energy Evaluation Program.
- Klamath Renewable Energy Conference.
- Development of the Oregon Energy Trust Agriculture Incentives Program
- Implementation of energy efficiency improvement projects throughout the Basin.
- The District used approximately $9,000.00 per year of Klamath County funds on these programs.

Klamath Small Grants Committee, Development of OWEB grants, Ore-Cal RC&D

- Support the Klamath Small Grants Committee, and Small Grant development and implementation.
- These grants have been used for water quality, water quantity, and fish and wildlife habitat improvement projects.
- The District is the lead administrative and technical agency for this partnership between the Klamath Tribes, the Klamath Soil and Water Conservation District, and the Klamath Watershed Partnership.

- Ore-Cal RC&D is a resource and community development organization which finds funding for community development projects for Klamath County.
- The District used approximately $11,000 in Klamath County funds to support this program which resulted in over 50 conservation projects.

Board and Staff Training

- Support ongoing staff and board training.
- Annual technical training for technical staff.
- Annual mandated training for District Board members.
- District used approximately $2,000.00 in Klamath County Funds to support this program.

Klamath County Funds use and Leveraging

Through the use of Klamath County funds to support our programs, the District has been able to leverage an amazing amount of funding for projects and programs for the last three years. These ratios reflect the total economic impact of the Klamath County funding that allows for a fully operational Klamath Soil and Water Conservation District.

Fiscal Year 2010-2011 County Funds Received: $37,500.00 Funds Leveraged: $4,877,114.42 Leverage Ratio: $130.06 : $1	**Fiscal Year 2009-2010** County Funds Received: $75,000.00 Funds Leveraged: $7,634,976.84 Leverage Ratio: $101.80 : $1
Fiscal Year 2008-2009 County Funds Received: $75,000.00 Funds Leveraged: $8,328,604.23 Leverage Ratio: $111.05 : $1	**Fiscal Year 2007-2008** County Funds Received: $75,000 Funds Leveraged: $7,438,807.68 Leverage Ratio: $99.18 : $1

Successes and Challenges with Prior Year Funding:

The 2010-2011 budget year brought some significant financial challenges to the District, as it did to all local government bodies. We received a 50% reduction in funding from Klamath County from $75,000.00 to $37,500.00. This resulted to significant cuts to key programs, projects, and functions of the District. With this reduced capacity cuts were made as follows in reference to the preceding funding proposal:

Program/Project	**Amount of Cut**
Water Quality Issues (TMDL's)	**$-4000.00**
Farm Bill Conservation Programs	**$-18,000.00**
Education and Outreach	**$-500.00**
Water Issues	**$-8,000.00**
Energy Programs	**$-3,000.00**
Klamath Small Grants Committee, Development of OWEB grants, Ore-Cal RC&D	**$-4,000.00**

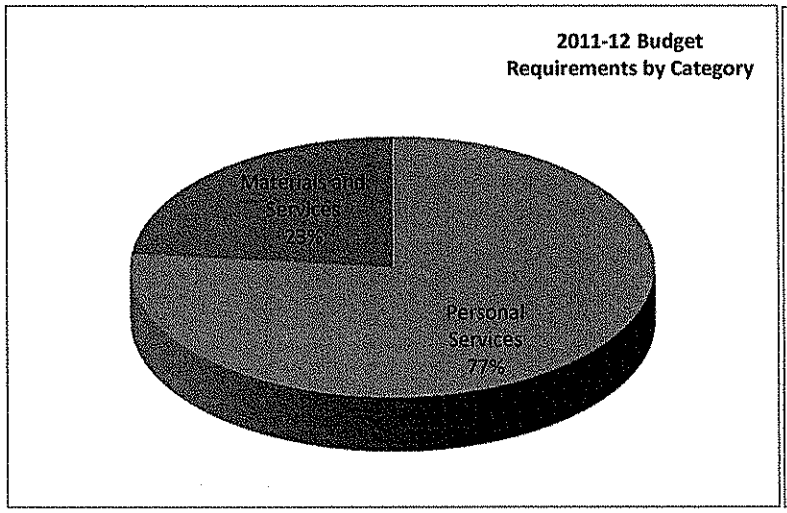
The reduction in County support was felt in many ways. The District had to greatly reduce our articipation in our advisory capacity. These efforts had to be rechanneled into finding funding to keep our

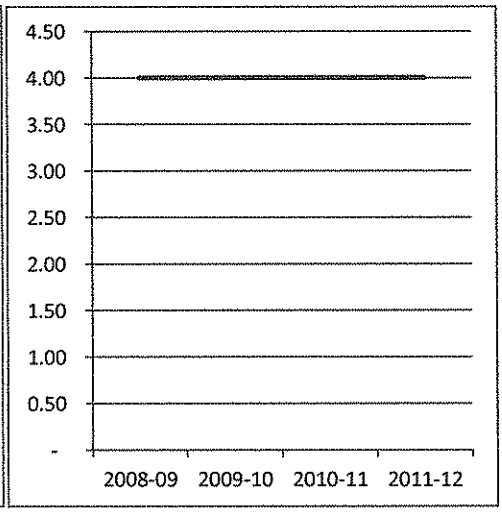
staff, and essential programs whole. Our participation in the TMDL (Klamath River and Lost River water quality process) suffered greatly, as did our participation in Farm Bill Programs, and our advisory role to federal funding agencies. Though the District was able to maintain our very high leveraging ability with County funds, at ratio of $130.06:$1, the overall leveraging was reduced by $2,757,832.42.

District demand was at a premium last year, with great increases in the number of citizens in need due to water shortages. The District prioritized these persons and projects. We were able to help implement the Cover Crop Program last year which resulted in the planting of 9,000 acres of fallow land into a cover crop. This program was utilized by 86 local farmers and ranchers and brought $750,000.00 of direct assistance into the county at a very pivotal time. The District was also able to launch our Ag Energy Program. Through a successful partnership with the Oregon Department of Ag, and the Oregon Department of Energy the District was awarded $200,000.00 in Recovery Act funding to implement irrigation energy efficiency improvement projects on private lands in Klamath County. Through our leveraging ability these $200,000.00 will bring between $400,000.00 and $800,000.00 dollars into Klamath County in 2010-2011.

Klamath Soil Water Conservation District
2011-2012 Budget Presentation

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	167,359	193,117	177,300	191,900
Materials and Services	40,857	58,568	60,000	55,600
Subtotal Current Expenditures	**208,215**	**251,685**	**237,300**	**247,500**
Unappropriated Fund Balance	19,030	-	-	-
Subtotal Noncurrent Expenditures	**19,030**	**-**	**-**	**-**
Total Requirements by Budgetary Category	**227,245**	**251,685**	**237,300**	**247,500**
Resources by Budgetary Category				
Klamath County	75,000	75,000	37,500	75,000
State Grants	106,467	108,887	129,800	127,500
Federal Grants	7,037	-	7,500	17,500
Charges for Services	34,700	31,092	25,000	25,000
Investment Earnings	1,538	2,536	3,000	1,000
Miscellaneous	2,504	14,783	1,500	1,500
Beginning Fund Balance	-	19,387	-	-
From Reserves	-	-	33,000	-
Total Resources by Budgetary Category	**227,245**	**251,685**	**237,300**	**247,500**
Full-Time Employee Equivalents	4.00	4.00	4.00	4.00





Klamath County
Community Support Grant Agreement

with

Klamath Soil and Water Conservation District

This Agreement is made and entered into by and between Klamath County ("County") and the Klamath Soil and Water Conservation District ("District") in Klamath Falls, Oregon.

Whereas, the District provides soil and water conservation activities such as, but not limited to, the development of conservation plans for private land owners, implementation of best practices and educational outreach in the Klamath Basin; and

Whereas, the Board of County Commissioners support the District and commend them for their valuable services that promote better utilization of our land and water resources; and

Whereas, the Commissioners wish to provide financial support and encouragement to the District for their continuing soil and water conservation services;

Now, Therefore the parties agree as follows:

Klamath County will contribute $67,000 for fiscal year 2004-2005 to the District to provide ongoing support and services for our community.

The District will continue to serve the Klamath County Community and will provide Klamath County with a monthly activity report and annual budget presentation during the County's budget process.

Term: This Agreement shall be in effect from date of signature and continue until terminated. This Agreement may be terminated by either party by giving written notice to the other party at least thirty (30) days prior to the termination date.

Indemnification: The District agrees to defend, indemnify and save County, its agents, officers and employees harmless from any and all losses, claims, actions, costs, expenses, judgments, subrogation or other damages resulting from injury to any person (including injury resulting in death), or damage (including loss or destruction) to property, arising or resulting from the fault, negligence, wrongful act or wrongful omission of the District or its agents or employees.

Publicity and Acknowledgement of Support: The District agrees to give appropriate credit to Klamath County for their financial support in any and all press releases, publications, annual reports, video credits, dedications, and other public communications regarding services supported under this agreement.

Amendments: Should there be any material change in the purpose, character, method of operation, budget, personnel, sub-contractors, governance, or Grant period for this agreement the District will provide timely written notice of these changes to the Klamath County Commissioners. This agreement may be amended upon consent of both parties.

DONE and DATED this 27th day or July, 2004.

COUNTY
Klamath County Board
of Commissioners
305 Main Street
Klamath Falls, OR 97601

(541) 883-5100

GRANTEE
Klamath Soil & Water
Conservation District
2316 South 6th Street, Suite C
Klamath Falls, OR 97601

(541) 883-6932x117

KLAMATH COUNTY
BOARD OF COMMISSIONERS:

Chairman

Commissioner

Commissioner

GRANTEE:

Signature

DISTRICT MANAGER
Title

93-6011806
Federal Identification No.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Reginald R. Davis
Klamath County Counsel

Organization: USDA-APHIS-WILDLIFE SERVICES

FY 2012 Adopted Budget

Organization Mission:

Wildlife Services (WS) Mission is to provide both direct and technical assistance to individuals experiencing conflicts with wildlife. In Klamath County, WS primarily assists livestock producers with predation from large carnivores and also addresses human health and safety threats.

Organization Overview:

WS has authority to enter into cooperative agreements with other entities to deliver professional assistance to manage wildlife conflicts. WS uses federal funds to support the administrative functions of the program statewide and also covers the expenses of the 3 field supervisors which provide direct assistance to the field programs. WS also uses federal funds to help support the aerial program which benefits livestock producers. The county cooperative programs are funded by county, state, local, and federal funds, which collectively go to fund the Wildlife Specialist in the county where the funds are received.

Request Proposal:

WS is requesting $67,000 from the County, combined with $4,000 in State funds and $11,896 from our Federal appropriation to maintain one FTE Wildlife Specialist in Klamath County (see attached budget request letter and budget plan for more information). These combined funds will be used to cover our Wildlife Specialist's salary and benefits, vehicle expenses, and supplies and services for the wildlife damage management program in Klamath County. The program is county wide, servicing a diverse base of individuals and groups which range from livestock producers, property owners, pet owners, and citizens experiencing conflicts from wildlife, primarily large carnivores. Thus far this year WS has provided direct assistance to over 80 individuals or producers that have suffered loss or threats of loss to their resources, with secondary benefits and assistance to many others.

Successes and Challenges with Prior Year Funding:

WS recognizes the strenuous and difficult budgeting challenges the Counties have been and are facing this budget cycle. We express our appreciation for the County's continued support to the Wildlife Services Program in Klamath County and combined effort to delivery an important wildlife conflict management service to the residents of the county. WS continues to work with producers and stakeholders in trying to find a sustainable funding mechanism to be able to deliver a statewide program in an efficient and effective way, and your support is much appreciated.

Organization: USDA-APHIS-
WILDLIFE SERVICES

FY 2012 Adopted Budget

Significant Changes:

The enclosed draft budget sheet outlines the cost of delivering the current level of service in the county, as well as the proposed sources of funding to cover those costs. WS did not request an increase in funds for the 2011-12 year. Although we did have some increased costs in benefits and vehicle expenses, WS is managing all of our requests as prudently as we can.

United States
Department of
Agriculture

Animal and
Plant Health
Inspection
Service

Wildlife
Services

Oregon State Office

6135 NE 80th Ave.
Suite A-8
Portland, OR 97218
(503) 326-2346

March 15, 2011

Klamath County Board of Commissioners
Klamath County Courthouse
305 Main Street, Room 230
Klamath Falls, OR 97601

Subject: FY 2011-2012 Wildlife Services Budget Request

This letter is to serve the purpose of informing you of our budget request to maintain the Wildlife Services program in Klamath County (the County). The program is cooperatively funded by the U.S. Department of Agriculture, Animal and Plant Health Inspection Service, Wildlife Services (WS), the County, the State of Oregon [Department of Agriculture (ODA) & the Department of Fish & Wildlife (ODFW)], private cooperators and/or groups to provide assistance with wildlife damage management to the citizens of Klamath County.

In Klamath County WS assists primarily with predation on livestock and human health and safety threats posed by large carnivores, but we are available to assist with a diversity of wildlife conflicts throughout the county including protecting public and private property and resources.

At this time I am presenting a budget request to Klamath County of $67,000 (for July 1, 2011 – June 30, 2012) to maintain the same level of service WS is currently providing. I am enclosing a draft budget sheet that outlines the cost of delivering the current level of services and proposed sources of funding that cover the costs. Increased program expenses I don't have any control of include a 1% increase in employee benefits and a 2.9% increase in vehicle expenses. WS is managing all of our program expenses as closely as possible in order to hold down our budget requests at or as close to this year's county funding level as possible. I will work with Counties throughout Oregon to deliver the maximum level of wildlife damage management service with the funding that is available. In many of our cooperating counties we historically have had to incorporate soft funded projects and detail assignments for our employees to coble together enough funding to support full time employment for our employees. I recognize the funding challenges County Officials are faced with and would appreciate the opportunity to continue our working relationship.

I also wanted to take this opportunity to let county officials know that with Gil Riddell's assistance I organized a meeting of WS Stakeholders hosted by AOC (3/9/11) to discuss current funding challenges for WS and begin exploring alternative funding mechanisms to maintain a viable WS program in the future. During this meeting the stakeholders represented by AOC, ODFW, ODA, Oregon Forest Industries Council (OFIC), Oregon Sheep Growers (OSGS), Oregon Farm Bureau

(OFB), Oregon Cattlemen's Association (OCA), sportsmen's groups, and WS agreed to collectively support the partial restoration of state general funds for WS in the Governor's proposed budget for the 11-13 biennium. The Proposed budget by the Governor restores $200,000 of the $422,616 that was cut from the ODA and ODFW allocations to WS in the current biennium. There was also support to establish an advocacy group for WS comprised of representatives from the stakeholder groups which could meet regularly to explore alternative funding mechanisms for WS that would maintain long term viability of the WS program. I will make sure each county commission receives a written summary of the meeting and updates on efforts to form the WS advocacy group. I believe it is very important for county officials to be engaged in this process.

In closing, I want to thank the County for its support of the USDA-APHIS-Wildlife Services program. County support is critical to our ability to maintain our 26 field people assigned to 26 counties and associations. Wildlife Services looks forward to continuing to serve the County to the best of our abilities. I welcome your questions or concerns regarding this budget request. If you want me to attend a county commission meeting in person or via a conference call to discuss the WS program and this budget request I will do my best to make this happen.

Sincerely,

David E. Williams
State Director

CC: Gil Riddell, AOC Policy Manager

Encl:

Klamath County
July 1, 2011 – June 30, 2012 Proposed Budget Plan

Listed below are the estimated costs and sources of funding for the wildlife services program outlined above:

Estimated Costs	One FTE for FY11-12:
Salary & Benefits	64,218
GSA Vehicle Expense	13,025
Hires & Reimbursements	3,573
Project supplies, misc. expenses	2,080
Total Estimated Costs	$82,896

Funding Sources	One FTE for FY11-12:
USDA Funds	11,896
ODA Funds	2,000
ODFW Funds	2,000
Klamath County Funds	67,000
Total Estimated Funds	$82,896

USDA

United States
Department of
Agriculture

Animal and
Plant Health
Inspection
Service

Wildlife
Services

Western Regional
Office

2150 Centre Ave.
Bldg. B
Mail Stop 3W9
Fort Collins, CO
80526-8117

970-494-7443

Subject: 2010 Bill Spalsbury Award Winner

Date: March 1, 2011

To: All WR WS Employees

I am pleased to announce that Chuck Cleland, Wildlife Specialist in Klamath County, Oregon, has been chosen to receive the 2010 Bill Spalsbury Award. Chuck has worked for our program for more than 16 years and during that time has distinguished himself as a professional with a shining positive attitude, a strong commitment to customer service and a zeal for improving his skills and sharing generously with his peers. Chuck and his brother-in-law created a calling device dubbed the "Chuck box" which is used by Wildlife Specialists throughout the region. He is always in pursuit of better baits and lures and finding ways to improve the efficiency and effectiveness of capture equipment.

Chuck's unassuming and humble demeanor has earned the respect of all who work with him. Despite personal hardships and continual struggles to keep cooperative funding for his position, Chuck displays unflagging dedication and is an ardent proponent of living the "golden rule."

As the fourteenth recipient of the Bill Spalsbury Award, Chuck joins a distinguished group of Western Region employees whom I am certain, Bill Spalsbury himself, would be honored to work with. Chuck will be recognized at a special event that will take place in Oregon sometime this spring. Information on that will be forthcoming.

Please join me in congratulating Chuck on this significant recognition.

Jeffrey S. Green
Director, WS Western Region

Cc: WS Management Team

Agreement: 10-73-41-5119
Accounting Code: 083-7341-542

WORK AND FINANCIAL PLAN
between
KLAMATH COUNTY (COOPERATOR)
and
UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
WILDLIFE SERVICES (APHIS-WS)
for
July 1, 2010 through June 30, 2011

In accordance with the Cooperative Service Agreement No. 09-73-41-5119 (TF) between Klamath County and the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS), this Work Plan sets forth the objectives, activities and budget for the cooperative wildlife services program in Klamath County for the period of July 1, 2010 through June 30, 2011.

I. OBJECTIVES/GOALS

The objective of the Wildlife Services program in the County is to resolve wildlife/human conflicts related to damage caused by predatory animals to livestock and human health and safety. Cooperative efforts between APHIS-WS and Klamath County will maximize existing resources to accomplish the goals of this Plan.

Anticipated project results and benefits:

1. To provide assistance to county residents experiencing wildlife conflicts caused by predatory animals.

2. To provide assistance in the form of educational information or when appropriate to utilize the most effective and safe control tools and techniques available.

3 To provide a mechanism that enables other entities to participate in the program with shared responsibilities for funding, planning and evaluation.

II. PLAN OF ACTION

The objectives of the wildlife damage control program will be accomplished in the following manner:

1. APHIS-WS will provide a Wildlife Specialist to respond to damage situations in Klamath County involving predatory animals that threaten human health and safety, livestock, and other property.

2. The District Office in Roseburg, Oregon will be responsible for training, day-to-day supervision and monitoring of the cooperative program

3. The County will provide APHIS-WS $62,000 within 30 days of final signature to support the Wildlife Services activities in Klamath County. The County Road Department will provide up to $5,000 of additional funding for WS to remove wildlife carcasses from county roads.

III. PROCUREMENT

APHIS-WS will provide a vehicle, initial supplies and equipment. Cooperator understands that additional supplies and equipment may need to be purchased under this agreement to replace consumed, damaged or lost supplies/equipment. Any items remaining at the end of the work year will remain in the possession of APHIS-WS.

IV. STIPULATIONS AND RESTRICTIONS

APHIS-WS will cooperate with the Oregon Department of Agriculture, Oregon Fire Marshal's Office, Oregon Department of Fish and Wildlife (ODFW), and the U.S. Fish and Wildlife Service (FWS) to ensure compliance with Federal, State and local laws and regulations.

V. PROPOSED BUDGET PLAN FOR SERVICES

Salary/Benefits	$64,218.00
Vehicle	13,025.00
Hires	3,573.00
Supplies	2,080.00
Total	$82,896.00

Note: Salary, benefits, and vehicle costs charged at actual cost. The distribution of the Budget for this Work Plan may vary as necessary to accomplish the purpose of this Agreement.

United States Department of Agriculture

Animal and Plant Health Inspection Service

Wildlife Services

Oregon State Office
6135 NE 80th Avenue
Suite A8
Portland, OR 97218
TEL 503.326.2346
FAX 503.326.2367

NOTICE OF PAYMENT DUE FOR THE COOPERATIVE WILDLIFE SERVICES PROGRAM

To: Klamath County Board of Commissioners
Klamath County Courthouse
305 Main Street, Room 230
Klamath Falls, OR 97601

Date: October 4, 2010

Invoice: 7341-10-150

Description of Services	Amount
For wildlife damage control activities by USDA APHIS Wildlife Services for the period July 1, 2010 through June 30, 2011. 083-7341-542	$67,000.00
TOTAL	**$67,000.00**

Please make checks payable to: **U.S. DEPARTMENT OF AGRICULTURE**

Send payment to: USDA, APHIS, WILDLIFE SERVICES
6135 NE 80th AVENUE, SUITE A8
PORTLAND, OR 97218

For questions, please call Debbie Stalman at (503) 326-2346
Tax ID #41-0696271

Funding Sources

USDA	$11,896.00
ODA Funds	2,000.00
ODF&W Funds	2,000.00
Klamath County Funds	67,000.00
Total	$82,896.00

Wildlife Services projects delivering a full time program in Klamath County if actual expenses and funding occur as outlined in this work and financial plan.

Wildlife Services will coordinate the use of additional federal funds if any become available, short-term projects or implement a furlough to offset funding shortages should they occur. If ODA or ODF&W make further cuts to Wildlife Services, additional funds will be required to maintain the program. If no additional funds can be obtained, the service levels will be reduced by diverting the Wildlife Specialist's time to other paying cooperators or a furlough will be implemented.

David E Williams — 9/7/10
State Director — Date
USDA, APHIS, Wildlife Services
Portland, Oregon

Cheryl Harlan — 8-31-10
Representative — Date
Klamath County, Oregon

Jeffrey J Green — 9/21/10
Regional Director — Date
USDA, APHIS, Wildlife Services
Fort Collins, Colorado

Approve the Cooperative Service Agreement No. 09-73-41-5119-(TF) and the 2010-11 Work Plan/Budget with the U.S. Dept. of Agriculture (USDA), Animal and Plant Health Inspection Service, Wildlife Services (WS).and authorize the Chair to sign.

DONE AND DATED this 31st day of August, 2010.

☒ Approved
☐ Denied

Chair

☒ Approved
☐ Denied

Commissioner

☒ Approved
☐ Denied

Commissioner

COPY

TAX-ID NO. 41-0696271

RECEIVED AUG 7 2008

COOPERATIVE SERVICE FIELD AGREEMENT
between
Klamath County Public Works (Cooperator)
and the
UNITED STATES DEPARTMENT OF AGRICULTURE (USDA)
ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS)
WILDLIFE SERVICES (WS)

ARTICLE 1

Purpose: To cooperate in a wildlife damage control project or for a resale of wildlife damage control materials, as described below:

Assist Public Works removing road-killed animals from roadways

ARTICLE 2

Authority exists under the Animal Damage Control Act of 1931 (7USC 426-426b and 426C, as amended) and the Rural Development Agriculture and Related Agencies Appropriation Act, 1988 (P.L. 100-202), to cooperate with states, individuals, public and private agencies, organization and institutions to control wildlife damage.

ARTICLE 3

APHIS-WS and the Cooperator agree:

1. APHIS-WS will provide the requested wildlife damage control services.
2. The Cooperator will reimburse, ~~in advance,~~ the U.S. Department of Agriculture the sum of $ UP TO $2,000.00 per year (As discussed with Vicky) to cover the costs listed below: @ $40/hr.

EPA Registration No. (If applicable) _____

3. Payment will be made by check payable to U.S. Department of Agriculture by mutually agreed upon date.
4. The monies received by APHIS-WS will be used for wildlife damage control activities ~~and upon termination of the agreement any unexpended funds will be retained by APHIS-WS and used on similar program activities.~~ S
5. Control activities will be conducted in accordance with applicable Federal, State, and local laws and regulations.
6. Nothing in this agreement shall prevent any other organization from entering into separate agreements with APHIS-WS for the purpose of controlling wildlife damage.
7. APHIS-WS will bill the cooperator twice every 12 months. The bill will summarize the reimburseable activities for the previous 6 months. S

ARTICLE 4

Pursuant to Section 22, Title 41, United States Code, no member of or delegate to Congress shall be admitted to any share or part of this agreement or to any benefit to arise therefrom.

ARTICLE 5

APHIS-WS will hold the Cooperator harmless from any liability arising from the negligent act or omission of a Government officer or employee acting within the scope of his or her employment to the extent compensation is available pursuant to the Federal Tort Claims Act (FTCA), 28 USC 2761 et.seq., except to the extent that aforesaid liability arises from the negligent acts or omission of the Cooperator, its employees, agents or subcontractor(s). Such relief shall be provided pursuant to the procedures set forth in the FTCA and applicable regulations.

ARTICLE 6

This agreement shall become effective July 1, 20 08, and shall continue in effect until completion or termination of the project. This agreement may be amended or terminated at any time by mutual agreement of the parties in writing. Further, in the event the Cooperator does not for any reason deposit the necessary funds, APHIS-WS is relieved of the obligation to provide services under this agreement.

COOPERATOR NAME AND ADDRESS

	Cooperator's Signature	Date AUG 04 2008
	WS Representative	Date 7-28-08
	State Director	Date 8/7/08

Certified Pesticide License No.
(Required for all restricted use pesticide sales)

Cooperator's Tax ID No. or Social Security No.
(As required by Debt Collection Improvement Act of 1996)

Approve the Cooperative Service Agreement No. 09-73-41-5119-(TF) and the 2010-11 Work Plan/Budget with the U.S. Dept. of Agriculture (USDA), Animal and Plant Health Inspection Service, Wildlife Services (WS).and authorize the Chair to sign.

DONE AND DATED this 31st day of August, 2010.

☒ Approved
☐ Denied

Cheryl Harkins
Chair

☒ Approved
☐ Denied

Commissioner

☒ Approved
☐ Denied

Commissioner

AGENDA REPORT
BOARD OF COUNTY COMMISSIONERS

Agenda Category: Agreements	**Item No.** K.1

Originating Department: Board of County Commissioners

Date Action Requested: 08/31/2010 **Action Taken:**

ISSUE: Approval of Cooperative Service Agreement No. 09-73-41-5119-TF and the 2010-11 Work Plan/Budget with the U.S. Dept. of Agriculture (USDA), Animal and Plant Health Inspection Service, Wildlife Services (WS).

BACKGROUND & CONCLUSIONS: This agreement sets forth the objectives, activities and budget for the cooperative wildlife services program in Klamath County for the period of July 1, 2010 through June 30, 2011. Both parties acknowledge and agree that the effective date is prior to signature date. The objective of the wildlife services program in the County is to resolve wildlife/human conflicts related to damage caused by predatory animals to livestock and human health and safety.

FISCAL IMPACT: Up to $67,000.00 from the Klamath County Budget.

RECOMMENDED MOTION: Approve the Cooperative Service Agreement No. 09-73-41-5119-(TF) and the 2010-11 Work Plan/Budget with the U.S. Dept. of Agriculture (USDA), Animal and Plant Health Inspection Service, Wildlife Services (WS).and authorize ~~for~~ Chair to sign.

9/2/10
Mailed (3) originals for signatures.

Department Head Signature: _____

Contract Specialist/Fiscal Manager: _____

County Counsel: _____

Commissioner Liaison Approval: _____

APPROVED THIS ____ DAY OF

_____

by the Klamath County Board of Commissioners.

(SEAL)

CERTIFIED By _____
Laura Turner
Deputy County Clerk

| DISTRIBUTION:
| ORIGINAL - CLERK
| ORIGINAL - CONTRACTOR
| 1 - Proceedings
| 1 - Contract Specialist
| 1 - Department
| 1 - File
| 1 -
| TOTAL ____

Klamath County, Oregon
2011-2012 Budget Financial Presentation
000 Internal Services Non-Dept

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Materials and Services	-	381,564	126,000	126,000
Interfund Transfers	-	2,423,444	2,452,917	2,517,917
Subtotal Current Expenditures	-	**2,805,008**	**2,578,917**	**2,643,917**
Contingency	-	-	64,664	107,041
Unappropriated Fund Balance	-	623,523	-	-
Subtotal Noncurrent Expenditures	-	**623,523**	**64,664**	**107,041**
Total Requirements by Budgetary Category	-	**3,428,531**	**2,643,581**	**2,750,958**
Requirements by Fund				
Internal Service (150)	-	3,428,531	2,643,581	2,750,958
Total Requirements by Fund	-	**3,428,531**	**2,643,581**	**2,750,958**
Resources by Budgetary Category				
Charges for Services	-	2,689,813	2,643,481	2,609,075
Investment Earnings	-	4,132	100	100
Beginning Fund Balance	-	734,586	-	141,783
Total Resources by Budgetary Category	-	**3,428,531**	**2,643,581**	**2,750,958**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
Materials and Services	126,000	-	-
Tax Collector	34,000	-	-
Commissioners	157,034	-	-
General Administration	202,369	-	-
Human Resources	469,384	-	-
County Counsel	300,196	-	-
Finance	362,999	-	-
Information Technology	938,140	-	-
Equipment Reserve	53,795	-	-
Contingency	107,041	-	-
Total Mandates	**2,750,958**	-	-

Materials and Services Costs cover the cost of the annual audit for the County and email services.

Mandated Services listed that are transfers to other departments that are used to support the County in general.

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 150 . Internal Services					
Revenue					
Department: 151 . Internal Service Dept					
Sub Department: 000 . Non-Departmental					
Account Classification: CS . Charges for Service					
33022	Reimb - KLCAS	$0.00	$0.00	$0.00	$0.00
36700	Administrative Service Charges	$0.00	$0.00	$0.00	$2,609,075.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$2,609,075.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$4,131.53	$100.00	$100.00
Account Classification Total: Interest		$0.00	$4,131.53	$100.00	$100.00
Account Classification: OT . Other					
36370	Donations - Museum Sales	$0.00	$28,473.00	$28,473.00	$0.00
Account Classification Total: Other		$0.00	$28,473.00	$28,473.00	$0.00
Account Classification: TI . Interfund Transfers					
36080	Trans - Space Rent	$0.00	$48,795.00	$48,993.00	$0.00
36190	Trans - General Fund	$0.00	$1,009,232.00	$963,632.00	$0.00
36200	Trans - Road Dept	$0.00	$264,462.00	$264,858.00	$0.00
36209	Trans - Tourism	$0.00	$5,000.00	$5,250.00	$0.00
36220	Trans - Corner Restoratio	$0.00	$0.00	$0.00	$0.00
36225	Trans - Library	$0.00	$190,903.00	$190,903.00	$0.00
36230	Trans - CCF	$0.00	$14,994.00	$14,994.00	$0.00
36235	Trans - Park	$0.00	$9,829.04	$9,829.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
36240	Trans - Health Dept	$0.00	$167,937.00	$182,538.00	$0.00
36250	Trans - MH Dept	$0.00	$255,208.00	$240,607.00	$0.00
36260	Trans - Fair Grounds	$0.00	$36,417.00	$36,417.00	$0.00
36261	Trans - Veterans	$0.00	$23,105.00	$23,105.00	$0.00
36262	Trans - Surveyor	$0.00	$3,609.00	$4,599.00	$0.00
36270	Trans - Dog Control	$0.00	$30,252.00	$30,252.00	$0.00
36280	Trans - Law Library	$0.00	$12,721.96	$12,722.00	$0.00
36440	Trans - Property WCF	$0.00	$34,900.00	$34,900.00	$0.00
36570	Trans - Solid Waste	$0.00	$41,928.00	$41,928.00	$0.00
36650	Trans - Weed Control	$0.00	$17,193.00	$17,193.00	$0.00
36670	Trans - Comm Corr	$0.00	$142,084.00	$142,084.00	$0.00
36770	Trans - Administration	$0.00	$67,194.90	$64,695.00	$0.00
37460	Trans - Risk Management	$0.00	$71,586.00	$71,520.00	$0.00
39029	Trans - Electrical	$0.00	$213,989.00	$213,989.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$2,661,339.90	$2,615,008.00	$0.00
Account Classification: CA . Sale of Capital Assets					
36420	Sales - Property	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Sale of Capital Assets		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$734,585.95	$0.00	$141,783.00
Account Classification Total: Fund Balances		$0.00	$734,585.95	$0.00	$141,783.00
Sub Department Total: Non-Departmental		$0.00	$3,428,530.38	$2,643,581.00	$2,750,958.00
Department Total: Internal Service Dept		$0.00	$3,428,530.38	$2,643,581.00	$2,750,958.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Revenue Totals		$0.00	$3,428,530.38	$2,643,581.00	$2,750,958.00
Expenses					
Department: 151 . Internal Service Dept					
Sub Department: 000 . Non-Departmental					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44090	Operating Expenses	$0.00	$0.00	$2,000.00	$2,000.00
44104	Miscellaneous	$0.00	$257,111.24	$0.00	$0.00
44440	Audit Fees	$0.00	$40,395.00	$30,000.00	$30,000.00
44640	Telephone	$0.00	$6,038.07	$7,000.00	$7,000.00
44646	E Mail Services	$0.00	$78,019.45	$86,000.00	$86,000.00
45021	Interest Expense	$0.00	$0.00	$1,000.00	$1,000.00
Account Classification Total: Material and Services		$0.00	$381,563.76	$126,000.00	$126,000.00
Account Classification: IF . Interfund Transfers					
99010	Trans - Commissioners	$0.00	$157,034.00	$157,034.00	$157,034.00
99019	Trans - Tax Collector	$0.00	$0.00	$0.00	$34,000.00
99020	Trans - Data Processing	$0.00	$938,140.00	$938,140.00	$938,140.00
99190	Trans - County Counsel	$0.00	$270,306.00	$268,010.00	$300,196.00
99301	Trans - Finance	$0.00	$428,846.00	$300,685.00	$362,999.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99310	Trans - Treasurer	$0.00	$63,500.00	$63,500.00	$0.00
99460	Trans - Equip Rent & Revolving	$0.00	$20,000.00	$53,795.00	$53,795.00
99480	Trans - Personnel	$0.00	$344,743.00	$469,384.00	$469,384.00
99840	Trans - General Admin	$0.00	$200,875.00	$202,369.00	$202,369.00
Account Classification Total: Interfund Transfers		$0.00	$2,423,444.00	$2,452,917.00	$2,517,917.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$64,664.00	$107,041.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$64,664.00	$107,041.00
Sub Department Total: Non-Departmental		$0.00	$2,805,007.76	$2,643,581.00	$2,750,958.00
Department Total: Internal Service Dept		$0.00	$2,805,007.76	$2,643,581.00	$2,750,958.00
Revenue Totals:		$0.00	$3,428,530.38	$2,643,581.00	$2,750,958.00
Expense Totals		$0.00	$2,805,007.76	$2,643,581.00	$2,750,958.00
Fund Total: Internal Services		$0.00	$623,522.62	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$3,428,530.38	$2,643,581.00	$2,750,958.00
Expense Grand Totals:	$0.00	$2,805,007.76	$2,643,581.00	$2,750,958.00
Net Grand Totals:	$0.00	$623,522.62	$0.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
150 Internal Services Fund

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	1,620,889	1,571,269	1,710,074
Materials and Services	-	1,202,846	1,135,648	1,086,571
Capital Outlay	-	20,137	23,000	12,500
Interfund Transfers	-	281,373	314,204	289,251
Subtotal Current Expenditures	**-**	**3,125,245**	**3,044,121**	**3,098,396**
Contingency	-	-	64,664	107,041
Unappropriated Fund Balance	-	677,070	-	-
Subtotal Noncurrent Expenditures	**-**	**677,070**	**64,664**	**107,041**
Total Requirements by Budgetary Category	**-**	**3,802,315**	**3,108,785**	**3,205,437**
Requirements by Fund				
Internal Services (150)	-	3,802,315	3,108,785	3,205,437
Total Requirements by Fund	**-**	**3,802,315**	**3,108,785**	**3,205,437**
Resources by Budgetary Category				
Intergovernmental	-	89,308	154,359	134,359
Charges for Services	-	2,967,414	2,954,126	2,928,995
Investment Earnings	-	4,132	100	100
Miscellaneous	-	6,875	200	200
Beginning Fund Balance	-	734,586	-	141,783
Total Resources by Budgetary Category	**-**	**3,802,315**	**3,108,785**	**3,205,437**
Full-Time Employee Equivalents	21.30	23.80	22.45	23.45

Mandate	**Total Cost**	**Personal Services**	**FTE**
General Administration	203,969	119,526	2.00
Human Resources	470,584	288,142	4.25
County Counsel	300,196	223,755	2.50
Finance	660,199	317,793	4.80
Information Technology	1,092,619	760,858	9.90
Tax Collector	34,000	-	-
Commissioners	157,034	-	-
Equipment Reserve	53,795	-	-
Contingency	107,041	-	-
Non-County Department Payments	126,000	-	-
Total Mandates	**3,205,437**	**1,710,074**	**23.45**

Note: presentation excludes intrafund transfers.

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 150 . Internal Services					
Revenue					
Department: 151 . Internal Service Dept					
Sub Department: 000 . Non-Departmental					
Account Classification: CS . Charges for Service					
33022	Reimb - KLCAS	$0.00	$0.00	$0.00	$0.00
36700	Administrative Service Charges	$0.00	$0.00	$0.00	$2,609,075.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$2,609,075.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$4,131.53	$100.00	$100.00
Account Classification Total: Interest		$0.00	$4,131.53	$100.00	$100.00
Account Classification: OT . Other					
36370	Donations - Museum Sales	$0.00	$28,473.00	$28,473.00	$0.00
Account Classification Total: Other		$0.00	$28,473.00	$28,473.00	$0.00
Account Classification: TI . Interfund Transfers					
36080	Trans - Space Rent	$0.00	$48,795.00	$48,993.00	$0.00
36190	Trans - General Fund	$0.00	$1,009,232.00	$963,632.00	$0.00
36200	Trans - Road Dept	$0.00	$264,462.00	$264,858.00	$0.00
36209	Trans - Tourism	$0.00	$5,000.00	$5,250.00	$0.00
36220	Trans - Corner Restoratio	$0.00	$0.00	$0.00	$0.00
36225	Trans - Library	$0.00	$190,903.00	$190,903.00	$0.00
36230	Trans - CCF	$0.00	$14,994.00	$14,994.00	$0.00
36235	Trans - Park	$0.00	$9,829.04	$9,829.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
36240	Trans - Health Dept	$0.00	$167,937.00	$182,538.00	$0.00
36250	Trans - MH Dept	$0.00	$255,208.00	$240,607.00	$0.00
36260	Trans - Fair Grounds	$0.00	$36,417.00	$36,417.00	$0.00
36261	Trans - Veterans	$0.00	$23,105.00	$23,105.00	$0.00
36262	Trans - Surveyor	$0.00	$3,609.00	$4,599.00	$0.00
36270	Trans - Dog Control	$0.00	$30,252.00	$30,252.00	$0.00
36280	Trans - Law Library	$0.00	$12,721.96	$12,722.00	$0.00
36440	Trans - Property WCF	$0.00	$34,900.00	$34,900.00	$0.00
36570	Trans - Solid Waste	$0.00	$41,928.00	$41,928.00	$0.00
36650	Trans - Weed Control	$0.00	$17,193.00	$17,193.00	$0.00
36670	Trans - Comm Corr	$0.00	$142,084.00	$142,084.00	$0.00
36770	Trans - Administration	$0.00	$67,194.90	$64,695.00	$0.00
37460	Trans - Risk Management	$0.00	$71,586.00	$71,520.00	$0.00
39029	Trans - Electrical	$0.00	$213,989.00	$213,989.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$2,661,339.90	$2,615,008.00	$0.00
Account Classification: CA . Sale of Capital Assets					
36420	Sales - Property	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Sale of Capital Assets		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$734,585.95	$0.00	$141,783.00
Account Classification Total: Fund Balances		$0.00	$734,585.95	$0.00	$141,783.00
Sub Department Total: Non-Departmental		$0.00	$3,428,530.38	$2,643,581.00	$2,750,958.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 101 . Administration					
Account Classification: IG . Intergovernmental					
33330	Revenues - Liquor	$0.00	$1,655.00	$1,600.00	$1,600.00
Account Classification Total: Intergovernmental		$0.00	$1,655.00	$1,600.00	$1,600.00
Account Classification: CS . Charges for Service					
34281	Copies	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36760	Trans - Admin Non Dept	$0.00	$200,875.00	$202,369.00	$202,369.00
Account Classification Total: Interfund Transfers		$0.00	$200,875.00	$202,369.00	$202,369.00
Sub Department Total: Administration		$0.00	$202,530.00	$203,969.00	$203,969.00
Sub Department: 102 . Human Resources					
Account Classification: CS . Charges for Service					
34250	Revenues - Copy	$0.00	$2,411.08	$1,200.00	$1,200.00
36820	Funds - Misc Retirement	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$2,411.08	$1,200.00	$1,200.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$6,754.75	$0.00	$0.00
Account Classification Total: Other		$0.00	$6,754.75	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36760	Trans - Admin Non Dept	$0.00	$344,743.00	$469,384.00	$469,384.00
Account Classification Total: Interfund Transfers		$0.00	$344,743.00	$469,384.00	$469,384.00
Sub Department Total: Human Resources		$0.00	$353,908.83	$470,584.00	$470,584.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 103 . County Counsel					
Account Classification: IG . Intergovernmental					
33930	Reimbursements - Witness Fee	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$0.00	$0.00
Account Classification: CS . Charges for Service					
34015	Fees - Special District	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$0.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36760	Trans - Admin Non Dept	$0.00	$270,306.00	$268,010.00	$300,196.00
Account Classification Total: Interfund Transfers		$0.00	$270,306.00	$268,010.00	$300,196.00
Sub Department Total: County Counsel		$0.00	$270,306.00	$268,010.00	$300,196.00
Sub Department: 104 . Finance					
Account Classification: CS . Charges for Service					
34416	Revenues - Drainage District	$0.00	$0.00	$0.00	$12,000.00
36030	Fees - Bancroft Bond Admin	$0.00	$4,500.00	$4,500.00	$5,000.00
36390	Revenues - Inventory	$0.00	$147,916.09	$150,000.00	$150,000.00
36520	Reim - Postage Other	$0.00	$91,627.33	$130,000.00	$130,000.00
Account Classification Total: Charges for Service		$0.00	$244,043.42	$284,500.00	$297,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$120.00	$200.00	$200.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Other		$0.00	$120.00	$200.00	$200.00
Account Classification: TI . Interfund Transfers					
36760	Trans - Admin Non Dept	$0.00	$428,846.00	$300,685.00	$362,999.00
Account Classification Total: Interfund Transfers		$0.00	$428,846.00	$300,685.00	$362,999.00
Sub Department Total: Finance		$0.00	$673,009.42	$585,385.00	$660,199.00
Sub Department: 105 . Information Technology					
Account Classification: LP . Licenses, Fees and Permits					
34231	Fees - NSF Check	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$0.00	$0.00
Account Classification: IG . Intergovernmental					
33200	A&T Grant	$0.00	$62,327.10	$52,759.00	$52,759.00
33405	Grants	$0.00	$25,326.00	$100,000.00	$80,000.00
Account Classification Total: Intergovernmental		$0.00	$87,653.10	$152,759.00	$132,759.00
Account Classification: CS . Charges for Service					
34190	Services - Data Processing Other	$0.00	$31,147.49	$24,945.00	$21,720.00
Account Classification Total: Charges for Service		$0.00	$31,147.49	$24,945.00	$21,720.00
Account Classification: TI . Interfund Transfers					
36760	Trans - Admin Non Dept	$0.00	$938,140.00	$938,140.00	$938,140.00
Account Classification Total: Interfund Transfers		$0.00	$938,140.00	$938,140.00	$938,140.00
Sub Department Total: Information Technology		$0.00	$1,056,940.59	$1,115,844.00	$1,092,619.00
Department Total: Internal Service Dept		$0.00	$5,985,225.22	$5,287,373.00	$5,478,525.00
Revenue Totals		$0.00	$5,985,225.22	$5,287,373.00	$5,478,525.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 151 . Internal Service Dept					
Sub Department: 000 . Non-Departmental					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44090	Operating Expenses	$0.00	$0.00	$2,000.00	$2,000.00
44104	Miscellaneous	$0.00	$257,111.24	$0.00	$0.00
44440	Audit Fees	$0.00	$40,395.00	$30,000.00	$30,000.00
44640	Telephone	$0.00	$6,038.07	$7,000.00	$7,000.00
44646	E Mail Services	$0.00	$78,019.45	$86,000.00	$86,000.00
45021	Interest Expense	$0.00	$0.00	$1,000.00	$1,000.00
Account Classification Total: Material and Services		$0.00	$381,563.76	$126,000.00	$126,000.00
Account Classification: IF . Interfund Transfers					
99010	Trans - Commissioners	$0.00	$157,034.00	$157,034.00	$157,034.00
99019	Trans - Tax Collector	$0.00	$0.00	$0.00	$34,000.00
99020	Trans - Data Processing	$0.00	$938,140.00	$938,140.00	$938,140.00
99190	Trans - County Counsel	$0.00	$270,306.00	$268,010.00	$300,196.00
99301	Trans - Finance	$0.00	$428,846.00	$300,685.00	$362,999.00
99310	Trans - Treasurer	$0.00	$63,500.00	$63,500.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99460	Trans - Equip Rent & Revolving	$0.00	$20,000.00	$53,795.00	$53,795.00
99480	Trans - Personnel	$0.00	$344,743.00	$469,384.00	$469,384.00
99840	Trans - General Admin	$0.00	$200,875.00	$202,369.00	$202,369.00
Account Classification Total: Interfund Transfers		$0.00	$2,423,444.00	$2,452,917.00	$2,517,917.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$64,664.00	$107,041.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$64,664.00	$107,041.00
Sub Department Total: Non-Departmental		$0.00	$2,805,007.76	$2,643,581.00	$2,750,958.00
Sub Department: 101 . Administration					
Account Classification: PS . Personal Services					
60150	BOCC Admin Manager	$0.00	$47,584.00	$55,283.00	$53,343.00
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
61520	BOCC Secretary	$0.00	$29,000.12	$30,445.00	$32,675.00
61590	Office Assistant I	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$5,435.22	$6,559.00	$6,580.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$58.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$113.22	$0.00	$0.00
63950	Medical Insurance	$0.00	$15,240.00	$15,240.00	$16,200.00
63951	Life Insurance	$0.00	$49.20	$50.00	$49.00
63952	Short Term Disability	$0.00	$40.80	$41.00	$41.00
63960	Retirement - General	$0.00	$7,658.48	$8,573.00	$8,602.00
63980	Unemployment Compensation	$0.00	$1,959.00	$1,972.00	$1,978.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$107,080.04	$118,163.00	$119,526.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$857.64	$1,500.00	$1,500.00
44080	Office Machine Repairs	$0.00	$434.68	$1,000.00	$1,489.00
44100	Supplies - Office	$0.00	$3,111.58	$3,000.00	$3,000.00
44110	Supplies - Other	$0.00	$387.91	$499.00	$1,000.00
44200	Dues / Fees	$0.00	$0.00	$100.00	$172.00
44640	Telephone	$0.00	$544.15	$1,000.00	$1,000.00
44710	Publications / Periodicals	$0.00	$115.00	$402.00	$402.00
44720	Legal Notice Publish	$0.00	$15,222.19	$15,000.00	$10,000.00
46930	Special Projects Expense	$0.00	$2,120.37	$3,000.00	$3,000.00
99760	Insurance/Liability	$0.00	$779.00	$779.00	$779.00
99765	Insurance/Workmans Compensation	$0.00	$314.00	$314.00	$314.00
99770	Administrative Services	$0.00	$45,715.00	$45,715.00	$45,715.00
99780	Space Rent	$0.00	$10,935.00	$10,935.00	$11,054.00
Account Classification Total: Material and Services		$0.00	$80,536.52	$83,244.00	$79,425.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$1,968.00	$1,968.00	$1,968.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,350.00
99782	Trans - EMail Accounts	$0.00	$594.00	$594.00	$1,000.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$700.00
Account Classification Total: Interfund Transfers		$0.00	$2,562.00	$2,562.00	$5,018.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department Total: Administration		$0.00	$190,178.56	$203,969.00	$203,969.00
Sub Department: 102 . Human Resources					
Account Classification: PS . Personal Services					
60165	HR Risk Management Director	$0.00	$65,981.33	$68,091.00	$72,716.00
60166	H.R. MANAGER	$0.00	$0.00	$0.00	$52,026.00
60192	Human Resources Rep	$0.00	$0.00	$0.00	$0.00
60193	H.R. SPECIALIST	$0.00	$0.00	$0.00	$22,402.00
60197	Assistant Director HR	$0.00	$0.00	$0.00	$0.00
60198	Human Resources Assistant	$0.00	$21,686.80	$21,423.00	$12,967.00
60575	Management Assistant	$0.00	$46,620.27	$48,504.00	$0.00
61557	Payroll Manager	$0.00	$21,993.61	$48,910.00	$50,172.00
61590	Office Assistant I	$0.00	$0.00	$0.00	$0.00
61600	Office Assistant II	$0.00	$17,675.16	$25,276.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$12,667.33	$16,234.00	$16,155.00
63940	Workmans Compensation Tax	$0.00	$0.00	$113.00	$124.00
63941	Workmans Compensation	$0.00	$0.00	$114.00	$0.00
63949	Oregon Premium Tax	$0.00	$156.60	$0.00	$0.00
63950	Medical Insurance	$0.00	$20,002.50	$36,195.00	$34,425.00
63951	Life Insurance	$0.00	$190.64	$199.00	$187.00
63952	Short Term Disability	$0.00	$91.80	$102.00	$92.00
63960	Retirement - General	$0.00	$17,440.73	$21,221.00	$21,118.00
63980	Unemployment Compensation	$0.00	$3,611.00	$4,881.00	$4,858.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63990	Cell Phone Allowance	$0.00	$450.00	$900.00	$900.00
Account Classification Total: Personal Services		$0.00	$228,567.77	$292,163.00	$288,142.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$1,606.36	$3,000.00	$2,639.00
44100	Supplies - Office	$0.00	$3,489.00	$4,000.00	$4,000.00
44110	Supplies - Other	$0.00	$895.37	$2,300.00	$2,300.00
44200	Dues / Fees	$0.00	$320.00	$600.00	$700.00
44300	Equip Maintenance & Repair	$0.00	$802.52	$1,000.00	$1,000.00
44350	Recruitment	$0.00	$7,181.41	$12,000.00	$13,000.00
44500	Consultant Services	$0.00	$10,049.20	$40,000.00	$40,000.00
44520	Legal Fees	$0.00	$28,746.91	$46,000.00	$50,000.00
44640	Telephone	$0.00	$1,165.91	$2,000.00	$1,400.00
44700	Postage	$0.00	$501.03	$1,200.00	$1,200.00
44710	Publications / Periodicals	$0.00	$1,407.69	$1,500.00	$2,685.00
44730	Printing	$0.00	$2,025.07	$4,500.00	$4,500.00
44996	Hardware / Software Maintenance	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$29,487.85	$15,500.00	$15,500.00
45160	Employee Incentive Program	$0.00	$530.65	$1,000.00	$1,000.00
46440	Testing/Evaluation	$0.00	$14,187.50	$20,000.00	$20,000.00
99760	Insurance/Liability	$0.00	$774.00	$774.00	$774.00
99765	Insurance/Workmans Compensation	$0.00	$1,065.00	$1,065.00	$1,065.00
99770	Administrative Services	$0.00	$5,499.00	$5,499.00	$5,499.00
99780	Space Rent	$0.00	$12,282.00	$12,282.00	$8,669.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Material and Services		$0.00	$122,016.47	$174,220.00	$175,931.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$3,211.00	$3,211.00	$2,672.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$2,250.00
99782	Trans - EMail Accounts	$0.00	$990.00	$990.00	$1,050.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$539.00
Account Classification Total: Interfund Transfers		$0.00	$4,201.00	$4,201.00	$6,511.00
Sub Department Total: Human Resources		$0.00	$354,785.24	$470,584.00	$470,584.00
Sub Department: 103 . County Counsel					
Account Classification: PS . Personal Services					
60682	Contract/Grant Specialist	$0.00	$0.00	$10,494.00	$18,665.00
61080	County Counsel	$0.00	$100,272.89	$91,726.00	$94,349.00
61548	Paralegal	$0.00	$49,092.02	$51,295.00	$54,973.00
61555	Accounting Specialist	$0.00	$0.00	$152.08	$0.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$10,982.41	$11,865.43	$12,961.00
63940	Workmans Compensation Tax	$0.00	$0.00	$110.57	$88.00
63941	Workmans Compensation	$0.00	$0.00	$116.57	$0.00
63949	Oregon Premium Tax	$0.00	$108.40	$0.00	$0.00
63950	Medical Insurance	$0.00	$15,176.91	$15,240.00	$20,250.00
63951	Life Insurance	$0.00	$135.29	$125.00	$138.00
63952	Short Term Disability	$0.00	$40.80	$41.00	$51.00
63960	Retirement - General	$0.00	$14,792.59	$14,446.00	$16,943.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63980	Unemployment Compensation	$0.00	$3,499.00	$3,567.86	$3,897.00
63990	Cell Phone Allowance	$0.00	$720.00	$1,440.00	$1,440.00
Account Classification Total: Personal Services		$0.00	$194,820.31	$200,619.51	$223,755.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$9,885.58	$10,000.00	$10,000.00
44100	Supplies - Office	$0.00	$1,312.51	$1,590.00	$1,400.00
44110	Supplies - Other	$0.00	$192.00	$370.00	$370.00
44200	Dues / Fees	$0.00	$572.00	$950.00	$950.00
44450	Witness Fees	$0.00	$0.00	$500.00	$0.00
44520	Legal Fees	$0.00	$41,082.50	$45,000.00	$41,483.00
44640	Telephone	$0.00	$646.58	$2,215.00	$2,200.00
44645	Teleprocessing	$0.00	$4,968.13	$5,520.00	$438.00
44646	E Mail Services	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$240.30	$460.00	$455.00
44710	Publications / Periodicals	$0.00	$2,251.79	$2,200.00	$2,200.00
44730	Printing	$0.00	$197.24	$1,200.00	$1,200.00
45940	Investigation - General	$0.00	$0.00	$700.00	$0.00
99760	Insurance/Liability	$0.00	$542.00	$542.00	$542.00
99765	Insurance/Workmans Compensation	$0.00	$461.00	$461.00	$461.00
99770	Administrative Services	$0.00	$3,162.00	$3,162.00	$3,162.00
99780	Space Rent	$0.00	$3,028.00	$3,028.00	$8,019.00
Account Classification Total: Material and Services		$0.00	$68,541.63	$77,898.00	$72,880.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$1,421.00	$1,421.00	$1,350.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,350.00
99782	Trans - EMail Accounts	$0.00	$396.00	$511.50	$630.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$231.00
Account Classification Total: Interfund Transfers		$0.00	$1,817.00	$1,932.50	$3,561.00
Sub Department Total: County Counsel		$0.00	$265,178.94	$280,450.01	$300,196.00
Sub Department: 104 . Finance					
Account Classification: PS . Personal Services					
60071	Sr Chief Office Deputy	$0.00	$0.00	$0.00	$0.00
60210	Chief Office Deputy	$0.00	$0.00	$0.00	$0.00
60490	Fiscal Services Manager	$0.00	$35,819.04	$35,459.00	$0.00
60491	Assistant Finance Director	$0.00	$82,716.09	$40,356.00	$59,670.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$82,701.00
60682	Contract/Grant Specialist	$0.00	$31,534.14	$0.00	$0.00
61555	Accounting Specialist	$0.00	$34,577.65	$36,860.92	$0.00
61556	Accounting Payroll Specialist	$0.00	$0.00	$0.00	$0.00
61557	Payroll Manager	$0.00	$25,842.52	$0.00	$0.00
61561	Accounting Assistant III	$0.00	$0.00	$0.00	$27,735.00
61661	Procurement Specialist	$0.00	$37,188.48	$38,688.00	$41,017.00
61662	Courier/Mail Clerk	$0.00	$19,243.77	$17,180.00	$19,593.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$19,959.70	$12,893.57	$17,760.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63940	Workmans Compensation Tax	$0.00	$0.00	($59.57)	$141.00
63941	Workmans Compensation	$0.00	$0.00	($59.57)	$0.00
63949	Oregon Premium Tax	$0.00	$163.88	$0.00	$0.00
63950	Medical Insurance	$0.00	$38,541.62	$31,147.00	$38,880.00
63951	Life Insurance	$0.00	$179.43	$96.00	$198.00
63952	Short Term Disability	$0.00	$107.10	$80.00	$103.00
63960	Retirement - General	$0.00	$24,364.56	$17,919.00	$23,215.00
63980	Unemployment Compensation	$0.00	$6,329.00	$2,630.14	$5,340.00
63990	Cell Phone Allowance	$0.00	$360.00	$720.00	$1,440.00
Account Classification Total: Personal Services		$0.00	$356,926.98	$233,910.49	$317,793.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$2,751.16	$3,000.00	$3,000.00
44040	Staff Travel & Training	$0.00	$0.00	$1,000.00	$1,000.00
44080	Office Machine Repairs	$0.00	$122.50	$200.00	$200.00
44100	Supplies - Office	$0.00	$10,513.21	$9,500.00	$9,500.00
44110	Supplies - Other	$0.00	$145,067.02	$150,000.00	$150,000.00
44200	Dues / Fees	$0.00	$995.00	$1,200.00	$1,200.00
44253	Vehicle Fuel - Internal	$0.00	$2,522.41	$1,200.00	$1,500.00
44260	Vehicle Maintenance & Repair	$0.00	$0.00	$2,500.00	$2,500.00
44340	Contract Maintenance	$0.00	$41.28	$1,500.00	$1,500.00
44579	Copies / Contract Expense	$0.00	$402.16	$1,000.00	$1,000.00
44640	Telephone	$0.00	$3,355.99	$3,350.00	$3,334.00
44641	Telephone / Contract Expense	$0.00	$347.69	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44646	E Mail Services	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$66,879.63	$300.00	$1,000.00
44701	Postage - Internal	$0.00	$31,444.73	$130,000.00	$130,000.00
44710	Publications / Periodicals	$0.00	$0.00	$0.00	$0.00
44720	Legal Notice Publish	$0.00	$379.55	$1,000.00	$1,000.00
44734	Printing - Internal	$0.00	$0.00	$100.00	$100.00
45910	Budget Expense	$0.00	$7,950.14	$5,000.00	$5,000.00
99760	Insurance/Liability	$0.00	$1,531.00	$1,531.00	$1,531.00
99765	Insurance/Workmans Compensation	$0.00	$1,119.00	$1,119.00	$1,119.00
99770	Administrative Services	$0.00	$3,478.00	$3,478.00	$3,478.00
99780	Space Rent	$0.00	$15,118.00	$15,118.00	$15,282.00
Account Classification Total: Material and Services		$0.00	$294,018.47	$332,096.00	$333,244.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$0.00	$0.00	$2,500.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$2,500.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$2,912.00	$2,912.00	$2,450.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$2,700.00
99782	Trans - EMail Accounts	$0.00	$1,286.00	$726.50	$1,050.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$462.00
99830	Trans - Vehicle Reserve	$0.00	$3,300.00	$3,300.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$7,498.00	$6,938.50	$6,662.00
Sub Department Total: Finance		$0.00	$658,443.45	$572,944.99	$660,199.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 105 . Information Technology					
Account Classification: PS . Personal Services					
60592	GIS Technician	$0.00	$2,140.00	$0.00	$0.00
60594	Senior GIS Analyst	$0.00	$58,851.76	$61,219.00	$65,384.00
60596	GIS Technician	$0.00	$0.00	$0.00	$0.00
60597	GIS Planner	$0.00	$5,327.36	$10,691.00	$11,411.00
60621	Senior System Administrator	$0.00	$67,466.84	$70,086.00	$73,677.00
60622	Data Base Developer	$0.00	$65,223.85	$67,846.00	$70,180.00
60623	Network Telecom Administrator	$0.00	$59,811.22	$61,891.00	$66,118.00
61115	Computer System Tech	$0.00	$0.00	$0.00	$0.00
61130	Programmer/Analyst	$0.00	$62,013.60	$62,014.00	$63,614.00
61131	Network Analyst	$0.00	$0.00	$0.00	$0.00
61133	Info Tech Project Manager	$0.00	$48,856.13	$49,000.00	$52,527.00
61191	I.T. Director	$0.00	$76,026.58	$78,504.00	$83,798.00
61323	Librarian - Specialist	$0.00	$0.00	$0.00	$0.00
61324	Library Computer Support Tech	$0.00	$44,276.02	$17,614.00	$18,098.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
61675	Office Specialist	$0.00	$53,731.38	$56,853.00	$60,774.00
63900	Overtime	$0.00	$3,204.57	$5,000.00	$0.00
63930	FICA	$0.00	$40,354.27	$41,282.00	$43,579.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$282.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$528.48	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63950	Medical Insurance	$0.00	$76,200.00	$73,533.00	$76,140.00
63951	Life Insurance	$0.00	$338.27	$320.00	$319.00
63952	Short Term Disability	$0.00	$209.10	$202.00	$202.00
63960	Retirement - General	$0.00	$54,389.68	$53,963.00	$57,020.00
63980	Unemployment Compensation	$0.00	$12,445.00	$12,411.00	$13,115.00
63990	Cell Phone Allowance	$0.00	$2,100.00	$3,984.00	$4,620.00
Account Classification Total: Personal Services		$0.00	$733,494.11	$726,413.00	$760,858.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$3,809.95	$2,500.00	$2,000.00
44040	Staff Travel & Training	$0.00	$5,611.92	$15,000.00	$5,000.00
44100	Supplies - Office	$0.00	$3,703.42	$3,000.00	$2,500.00
44110	Supplies - Other	$0.00	$8,395.13	$14,800.00	$10,000.00
44500	Consultant Services	$0.00	$125.00	$2,000.00	$0.00
44640	Telephone	$0.00	$50,822.48	$6,178.00	$7,280.00
44641	Telephone / Contract Expense	$0.00	$0.00	$42,527.00	$51,516.00
44700	Postage	$0.00	$182.18	$300.00	$250.00
44996	Hardware / Software Maintenance	$0.00	$122,240.72	$120,000.00	$130,000.00
45020	Contract Services	$0.00	$25,326.00	$100,000.00	$55,000.00
45910	Budget Expense	$0.00	$67.37	$0.00	$0.00
49000	Bad Debt Expense	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$2,334.00	$2,334.00	$2,334.00
99765	Insurance/Workmans Compensation	$0.00	$6,991.00	$6,991.00	$6,991.00
99770	Administrative Services	$0.00	$3,575.00	$3,575.00	$3,575.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99780	Space Rent	$0.00	$22,985.00	$22,985.00	$22,645.00
Account Classification Total: Material and Services		$0.00	$256,169.17	$342,190.00	$299,091.00
Account Classification: CO . Capital Outlay					
88760	Computer Equipment	$0.00	$20,137.02	$23,000.00	$10,000.00
Account Classification Total: Capital Outlay		$0.00	$20,137.02	$23,000.00	$10,000.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$22,261.00	$22,261.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$19,800.00
99782	Trans - EMail Accounts	$0.00	$2,500.00	$1,980.00	$2,100.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$770.00
Account Classification Total: Interfund Transfers		$0.00	$24,761.00	$24,241.00	$22,670.00
Sub Department Total: Information Technology		$0.00	$1,034,561.30	$1,115,844.00	$1,092,619.00
Department Total: Internal Service Dept		$0.00	$5,308,155.25	$5,287,373.00	$5,478,525.00
Revenue Totals:		$0.00	$5,985,225.22	$5,287,373.00	$5,478,525.00
Expense Totals		$0.00	$5,308,155.25	$5,287,373.00	$5,478,525.00
Fund Total: Internal Services		$0.00	$677,069.97	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$5,985,225.22	$5,287,373.00	$5,478,525.00
Expense Grand Totals:	$0.00	$5,308,155.25	$5,287,373.00	$5,478,525.00
Net Grand Totals:	$0.00	$677,069.97	$0.00	$0.00

Department: OSU KBREC (Extension) FY 2012 Proposed Budget

Department Mission:

The Oregon State University Extension Service engages the people of Oregon with research-based knowledge and education that focus on strengthening communities and economies, sustaining natural resources, and promoting healthy families and individuals.

Mandated Services:
Non Mandated Partnership with Federal, State, and Local Funds.

- Morrill Act 1862, 1890, Land Grant University System
- Smith-Lever Act 1914 Cooperative Extension
- Klamath County Extension 1914
- KBREC 2006, Vandenberg, Washburn Sites Combined
- Partnership Federal, State, County, Grants

OSU Extension Policy outlining that in order to House a State employee in a County, the County provides $50,000 per program for service and supplies.

Department Overview:

Provide Research Based Education to the Citizens of Klamath County in relationship to Healthy People, Healthy Environment, and Healthy Communities. Research and Education is driven by community needs.

Program Areas
- Family and Community Health
  - Health and Nutrition
  - Diabetes
  - Master Food Preserver
  - SNAP-ED (Supplemental Nutrition Assistance Program- Education)
- 4-H and Youth Development
  - Youth Clubs including traditional youth livestock
  - Exchange Programs, urban/rural exchange program
  - Shooting Sports
  - Science Engineering and Technology
  - Citizenship/Leadership
  - Healthy Living
- Agriculture
  - Livestock
  - Economics
  - Forages
  - Potatoes
  - Grains
  - Alternative Crops
  - Master Gardeners
  - Junior Master Gardeners

- Production Garden
  - Rotary First Harvest

Impacts

- Every $1 in Nutrition Education returns $3.60 in future health care costs
- 4-H/Youth Development, +-600 Youth Enrolled, +-150 Leaders
- Economic impacts of fair (SR1076 Oregon County Fairs: An Economic Impact Analysis)
- Input/Output Analysis and Multiplier Effects on Communities
- Community Capacity, Economic and Social
- Total Volunteer Hours 26,302/2080= 12.6 FTE
- Plant Clinic 215 calls 139 walk ins
- Independentsector.org (2009) Oregon $18.37 = $483,167
- Total Face-to-Face contacts 45,700 (does not include media contacts)

How We Function

- Research and Resources
- Classes
- Publications
- Field Days
- Fairs
- On-Line
- Media
- One on One

Successes and Challenges:

This is described above in impacts.

Budget Overview:

The budget can be viewed in three sections, Personnel, Service and Supplies, and Administrative Overhead.

Service and supplies has held constant over the last four budget cycles. In order to meet this level the department has addressed efficiencies and modified all expenses. In 2009 the newsletter was cancelled. User groups are notified by technology, media, and single mailings. Travel has been moved to grants or reduced. Telecommunications has been constant with slight increases.

Total budget appropriation is $243,023
Personnel allocation is $96,716
Materials and Services is $82,160
Administrative Overhead is $64,147

Major change is the request to modify organization (Appendix A) to meet work load and customer demands. This will entail creating an Memorandum of Understanding (MOU) with OSU to move funds from the county to expand a .75 FTE position into a 1.0 FTE position. We

have one state person that is currently being paid .75 from the state and .25 from the county. This has been on a trial basis since fall of 2010. This would allow a formal allocation to make this position whole. The goal is to keep full bodies in positions and this is going to require mixing of state and county dollars.

Appendix B outlines the relationship of Federal, State, County and Grants funds to the department.

Significant Changes:

Personnel
Management Assistant Position will not be filled. Proposal is to meet target budget by moving our two Office Specialists back to a 40 hour work week, modify our MOU with OSU and transfer $19,000 to OSU to make a .75 FTE State/.25 FTE County Position a 1.0 FTE State Position. Duties that were provided by Management Assistant will be done by Office Specialists and State Administrative Assistant, duties needing filled by changing these three positions will be covered by allocating funds to either a .49 Office Assistant III or by hiring temporary help through a temp agency.

Renew existing MOU with OSU to continue to transfer $8,884 to OSU to fund Office Assistant 1 (Master Gardener Program Assistant). The person in this position will also receive .10 FTE from OSU to serve as a state wide "Question Wrangler" for OSU's "Ask an Expert" Horticulture Program.

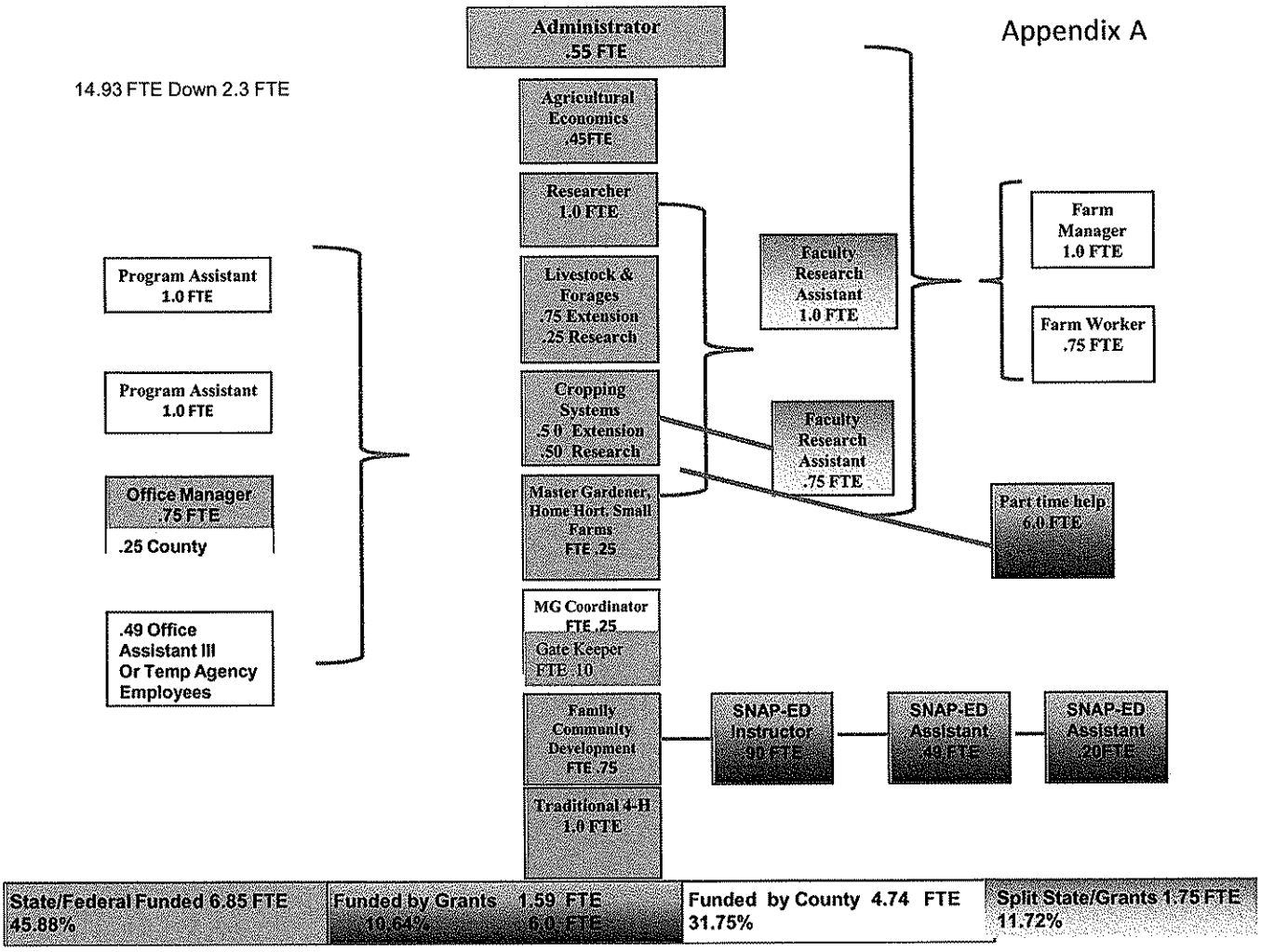
Materials and Services
This section of the budget will remain flat, however the MOU created in Personnel will change subtotal within the section.

Administrative
Trans-Equip Rent and Revolving will decrease by $2,176. Rent will increase $2,264. Telephone System will increase by $1,463. Vehicle reserve will decrease by $190.

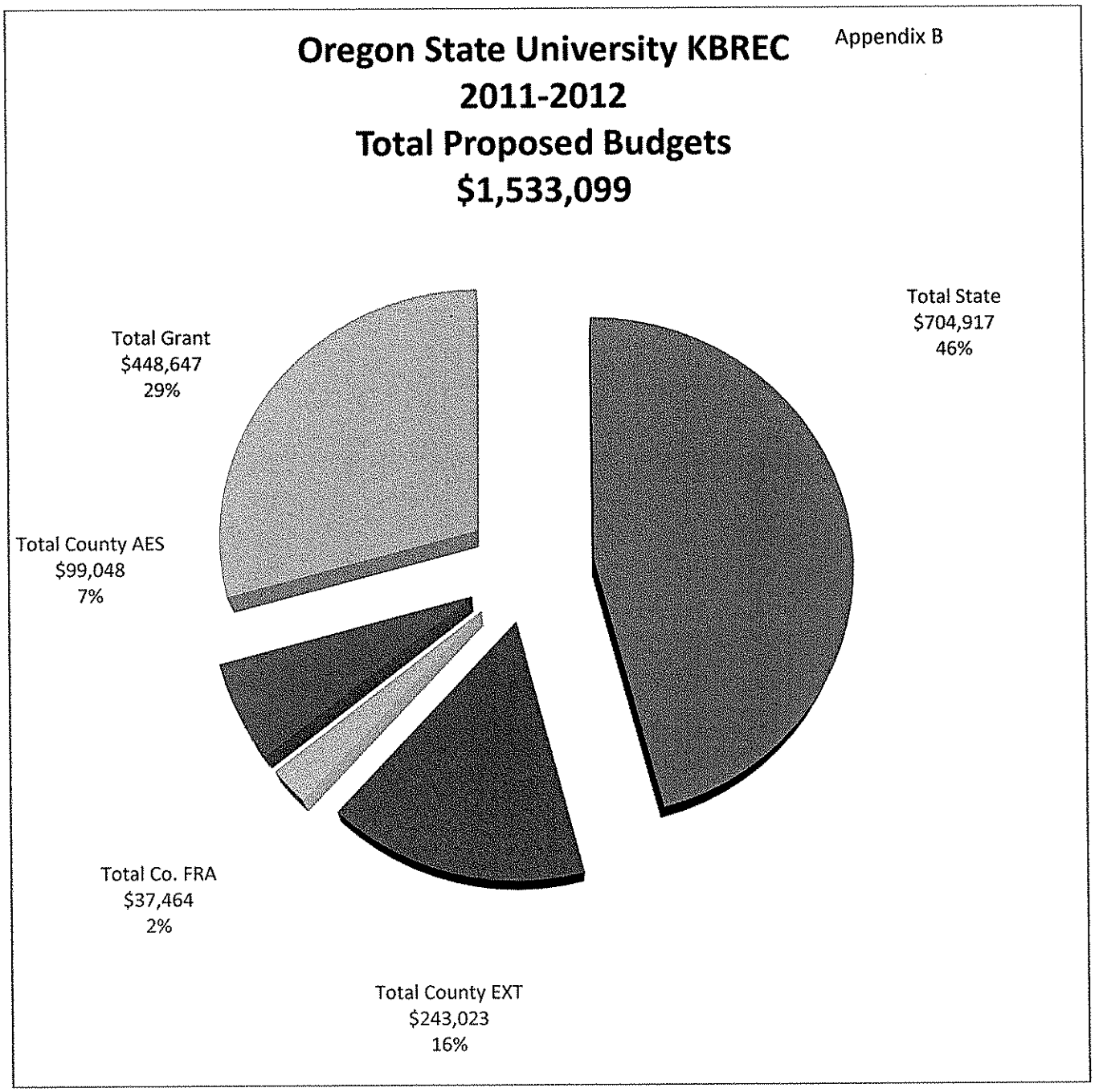
Key issues:
Federal, State, and County funding sources are being stretched within this department. Over the last 12 years this department has gone through reorganization and is at a base level. Further cuts will mean that program areas, as defined above, will have to be prioritized and lower priority programs cut and services end. As programs are cut the grant funding for those programs will also disappear.

Department: OSU KBREC (Extension) FY 2012 Proposed Budget

Appendix A



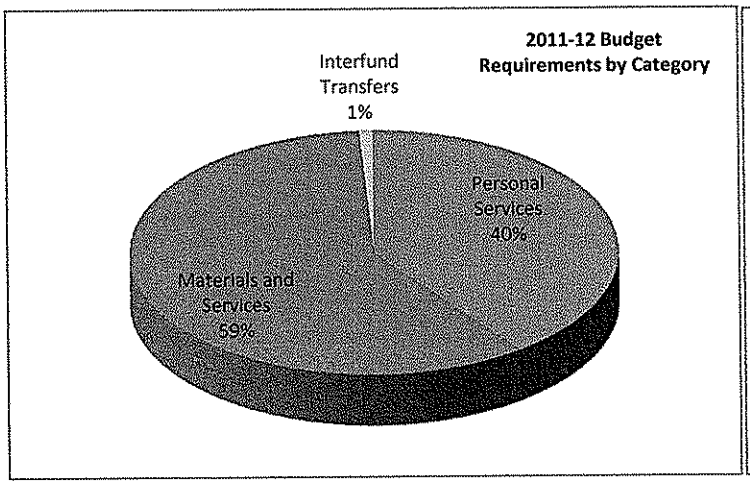
Department: OSU KBREC (Extension) FY 2012 Proposed Budget

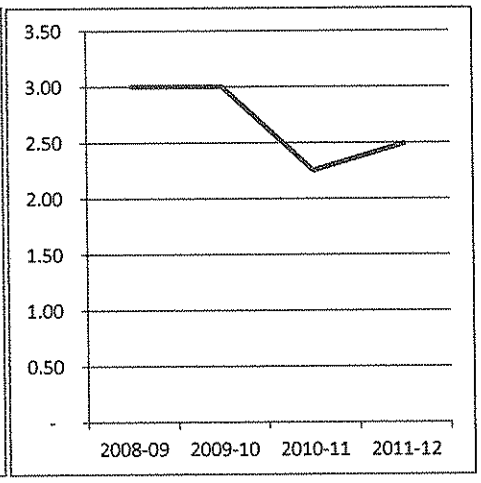


Klamath County, Oregon
2011-2012 Budget Financial Presentation
591 OSU Extension

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	137,691	135,592	96,716
Materials and Services	-	128,464	106,135	144,044
Interfund Transfers	-	3,166	3,166	2,263
Total Requirements by Budgetary Category	**-**	**269,321**	**244,893**	**243,023**
Requirements by Fund				
General Fund (101)	-	269,321	244,893	243,023
Total Requirements by Fund	**-**	**269,321**	**244,893**	**243,023**
Resources by Budgetary Category				
Intergovernmental	-	14,782	3,456	3,812
Interfund Transfers	-	254,539	241,437	239,211
Total Resources by Budgetary Category	**-**	**269,321**	**244,893**	**243,023**
Full-Time Employee Equivalents	3.00	3.00	2.25	2.49

Mandate	**Total Cost**	**Personal Services**	**FTE**
OSU Extension	243,023	96,716	2.49
Total Mandates	**243,023**	**96,716**	**2.49**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 591 . OSU Extension					
Account Classification: IG . Intergovernmental					
33405	Grants	$0.00	$14,781.81	$3,456.00	$3,812.00
Account Classification Total: Intergovernmental		$0.00	$14,781.81	$3,456.00	$3,812.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$239,211.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$239,211.00
Department Total: OSU Extension		$0.00	$14,781.81	$3,456.00	$243,023.00
Revenue Totals		$0.00	$14,781.81	$3,456.00	$243,023.00
Expenses					
Department: 591 . OSU Extension					
Account Classification: PS . Personal Services					
60575	Management Assistant	$0.00	$44,268.00	$43,488.00	$0.00
60938	Program Specialist	$0.00	$0.00	$0.00	$0.00
61590	Office Assistant I	$0.00	$8,884.00	$8,884.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$11,344.00
61675	Office Specialist	$0.00	$56,970.88	$55,680.00	$63,343.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$7,068.97	$7,586.00	$5,714.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$73.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$62.08	$0.00	$0.00
63950	Medical Insurance	$0.00	$7,620.00	$7,620.00	$8,100.00
63951	Life Insurance	$0.00	$73.80	$74.00	$49.00
63952	Short Term Disability	$0.00	$61.20	$62.00	$41.00
63960	Retirement - General	$0.00	$10,124.08	$9,917.00	$6,334.00
63980	Unemployment Compensation	$0.00	$2,558.00	$2,281.00	$1,718.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$137,691.01	$135,592.00	$96,716.00
Account Classification: MS . Material and Services					
44000	Travel	$0.00	$16,200.00	$16,200.00	$16,200.00
44100	Supplies - Office	$0.00	$11,470.00	$11,470.00	$11,470.00
44260	Vehicle Maintenance & Repair	$0.00	$800.00	$800.00	$800.00
44640	Telephone	$0.00	$10,869.51	$5,725.00	$5,725.00
44645	Teleprocessing	$0.00	$6,920.00	$6,920.00	$6,920.00
44700	Postage	$0.00	$6,000.00	$5,400.00	$5,400.00
45020	Contract Services	$0.00	$16,069.81	$0.00	$35,645.00
99760	Insurance/Liability	$0.00	$2,536.00	$2,536.00	$2,536.00
99765	Insurance/Workmans Compensation	$0.00	$644.00	$129.00	$129.00
99770	Administrative Services	$0.00	$9,885.00	$9,885.00	$9,885.00
99780	Space Rent	$0.00	$47,070.00	$47,070.00	$49,334.00
Account Classification Total: Material and Services		$0.00	$128,464.32	$106,135.00	$144,044.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$2,176.00	$2,176.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,463.00
99830	Trans - Vehicle Reserve	$0.00	$990.00	$990.00	$800.00
Account Classification Total: Interfund Transfers		$0.00	$3,166.00	$3,166.00	$2,263.00
Department Total: OSU Extension		$0.00	$269,321.33	$244,893.00	$243,023.00
Revenue Totals:		$0.00	$14,781.81	$3,456.00	$243,023.00
Expense Totals		$0.00	$269,321.33	$244,893.00	$243,023.00
Fund Total: General Fund		$0.00	($254,539.52)	($241,437.00)	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$14,781.81	$3,456.00	$243,023.00
Expense Grand Totals:	$0.00	$269,321.33	$244,893.00	$243,023.00
Net Grand Totals:	$0.00	($254,539.52)	($241,437.00)	$0.00

Department: OSU KBREC (Experiment Station) FY 2012 Proposed Budget

Department Mission:

The Mission of the Agricultural Experiment Station is to conduct research in the agricultural, biological, social, and environmental sciences for the economic, social and environmental benefit of Oregon.

Mandated Services:

Non Mandated Partnership with Federal, State, and Local Funds.

- Morrill Act 1862, 1890, Land Grant University System
- Hatch Act 1887 Agricultural Experiment Stations
- Klamath Research Station 1937
- KBREC 2006, Vandenberg, Washburn Sites Combined
- Partnership Federal, State, County, Grants

OSU Agricultural Experiment Station Goal is to have 25% of Station Cost coming from Local Sources.

This budget supports activities at the OSU Klamath Experiment Station Located on Washburn Way. Klamath County owns this 86 acre site and leases the site to OSU for agricultural research purposes. This budget is also tied to the Field Research Account (FRA) budget which is a pass through account that does not receive general fund dollars.

Department Overview:

Provide Research Based Education to the Citizens of Klamath County in relationship to Healthy People, Healthy Environment, Healthy Communities. Research and Education is driven by community needs and meets national directives as established by USDA NIFA (National Institute of Food and Agriculture). Appendix A.

County funding is utilized to provide supplies and service to eight (8) State employees in:

- Agriculture
  - Livestock
  - Economics
  - Forages
  - Potatoes
  - Grains
  - Alternative Crops
  - Master Gardeners
  - Production Garden
    - Rotary First Harvest

Current Research Trials

Expanding Grazing Season, Brassicas, Legume Interseeding
TSum Fertilizer Trials
Tri State Potato Development Trials, 2010 24,000 single hill varieties, 2011 +- 50,000 Varieties
Potato Seed Increase moved from Powell Butte Station
Alternative Crops, Camelina, Euphorbia, Russian Dandelion, Teff, Canola, Reduced Irrigation
Cost of Production
Community Economic Impacts
Deficit Irrigation
Management Alternatives
Pesticides (new products alternative rates)
Fertilizer (alternative rates)
Irrigation
Rotation
Cover Crops
Malt Barley Trials
Western Wheat Variety Trials

Successes and Challenges:

This research station has provided research addressing local concerns since 1937. The activities at the research station are supported by Federal, State, County, Grant, and Fee based experiments and production trials. The data gathered from these research activities are shared with local, regional, national, and international entities through site visits, field days, class room presentations, seminars, and one on one teaching events. Research conducted at this site supports the $227 million dollar agricultural business sector in Klamath County, (OAIN data 2010p).

Challenges facing the station relate to increasing negative budget pressures at the Federal, State, and County level. Over the past four years faculty positions have been combined between research and extension in order to maintain a footprint within the county. This endeavor has allowed local demands to be met, albeit at a smaller level.

Over the last four years there has been a reduction of 1.5 county funded FTE's relating to this department. In order to get the work completed, the department is utilizing part-time employees and in 2011 will utilize college student labor. In addition the county funded positions are also receiving some support funding tied to grants. All costs associated with the department have been cut to the bare minimum. We are utilizing the Federal Surplus Property program as a source for equipment and vehicles.

In FY2011 the FRA account was not fully utilized due to lack of water. Funds in this account are used for research and farming purposes at the Washburn Site. This allowed for this account to have a carry over which will be utilized this budget period. The revenue that is generated in

this budget is derived from the sale of agricultural commodities from the land per OSU/Klamath County Lease Agreement revenues are held at the County Level for use at this site to offset costs.

Impacts

- Research $1 spent yields $10 to society (USDA Economic Brief #10, September 2007)
- An recent economic analysis of the public investment in the PNW breeding and variety development program estimated that for every dollar invested in research, the PNW potato industry will benefit by $38.97.

In FY 2011 the station did not receive a full allocation of water. As such research projects were moved off site or not conducted. Qualifying land was enrolled in the Land Idling Program. As a result of less research and the lack of water, one FTE approved for farm manager was not filled. This savings allowed the department to meet budget cuts and FY 2012 target budgets.

Note Appendix C developed by OSU College of Agricultural Sciences.

Budget Overview:

This proposed budget is in the amount of $99,048, with $93,748 coming from the county (in some years this was funded via general funds and in others via economic development funds) and $5,300 from the Field Research Account. The majority of this budget is allocated to two employees at a 1.75 FTE level, in the amount of $72,330. This will allow for a Farm Manager and a farm labor position to attend to the duties at the site and assist with research projects. Major duties will be conducting farming operations related to equipment maintenance and repair, irrigation and water distribution and application, care and maintenance of the facility, assist with implementation of research projects from plot establishment to harvest to data collection.

Material and Services account for $9,565 and are allocated for telephone, postage, and irrigation taxes. The remaining $17,153 is allocated back to the county for Administrative services. Note budget and line items. Appendix B.

For the FRA revenue is derived from the sale of agricultural commodities, research grants, rental fees, sales and donations and interest investments. Revenue is $37,464. This account is required to maintain a carryover from year to year in order to maintain enough funds to offset any expenses incurred prior to the budget year's crop sales. Carry over is $10,387. Other expenses include some part time summer employment, travel, supplies, equipment maintenance and repair, and contract services totaling $12,000. A transfer of $5,300 is sent to the County Experiment Budget. All other expenses incurred at the Experiment Station are paid by grants and fees charged to users.

Department: OSU KBREC (Experiment Station) FY 2012 Proposed Budget

Significant Changes:

In FY 2011 we did not produce bulk crops or fully utilize the station. Limited research was conducted due to the availability of water.

In FY 2012 a new major research project will be moved to the Washburn Site. Research historically conducted at Powell Butte Experiment Station in relation to Seed Potato increase will be moved to Washburn. This endeavor is strongly supported and funded in part by the Oregon Potato Commission. This project will have positive production and fiscal impacts to the growers within the county. Given this opportunity the Department will need to allocate resources to achieve successful results.

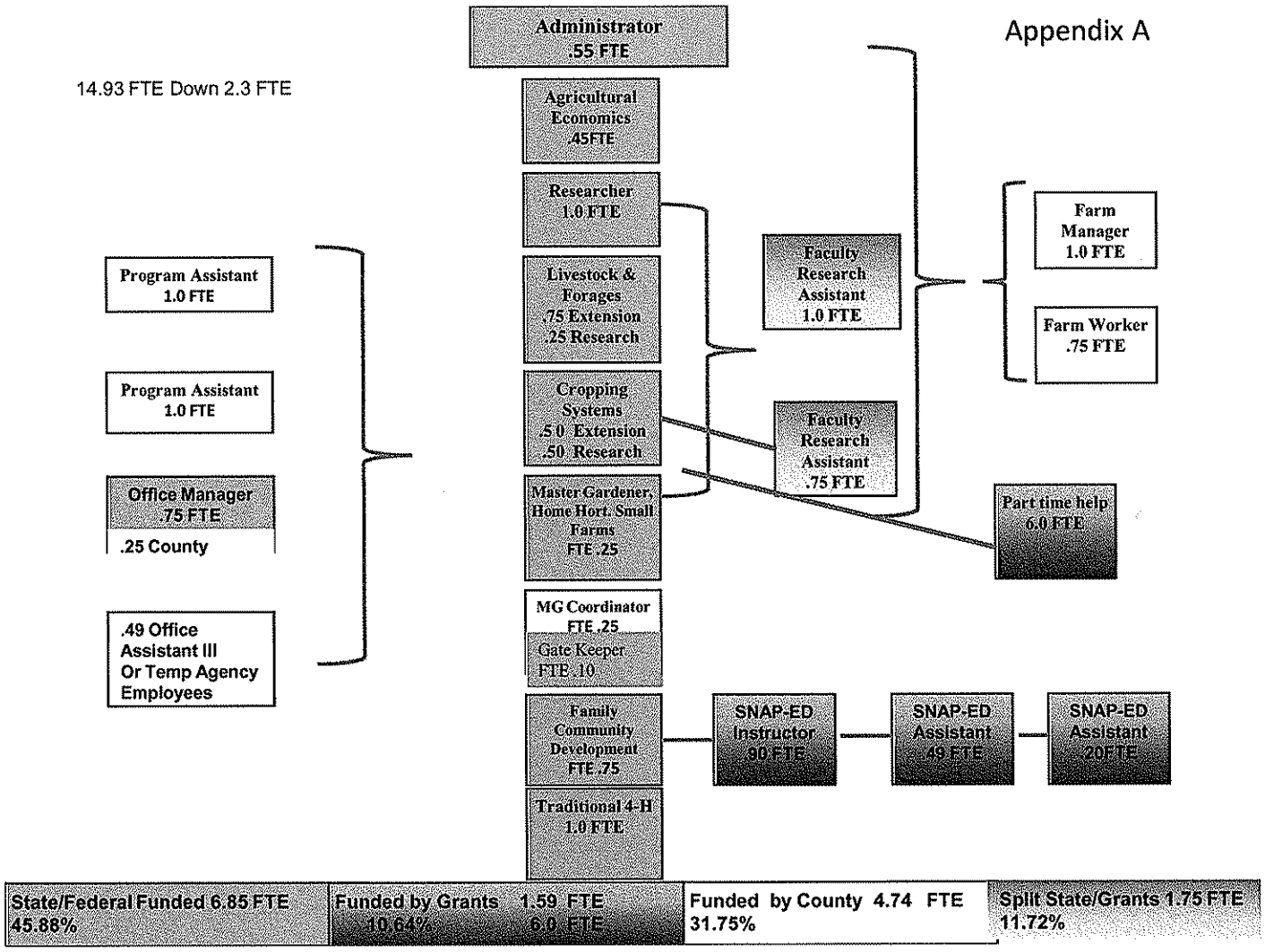
Key issues:

This department relies on funding from Federal, State, County, and Granting sources. Each entity has been restructuring budgets which impacts the unit as a whole. The department is continually searching for short term funding sources on an annual basis in order to maintain productivity and relevance. In January of 2011 this department moved offices to the Vandenberg site to evaluate if fiscal saving could be achieved. At current FTE levels there are not enough support FTE's to maintain a public presence at both locations. All public contacts will be made via the Vandenberg Site with the Washburn Site serving as a research and lab facility without public access.

Department: OSU KBREC (Experiment Station)

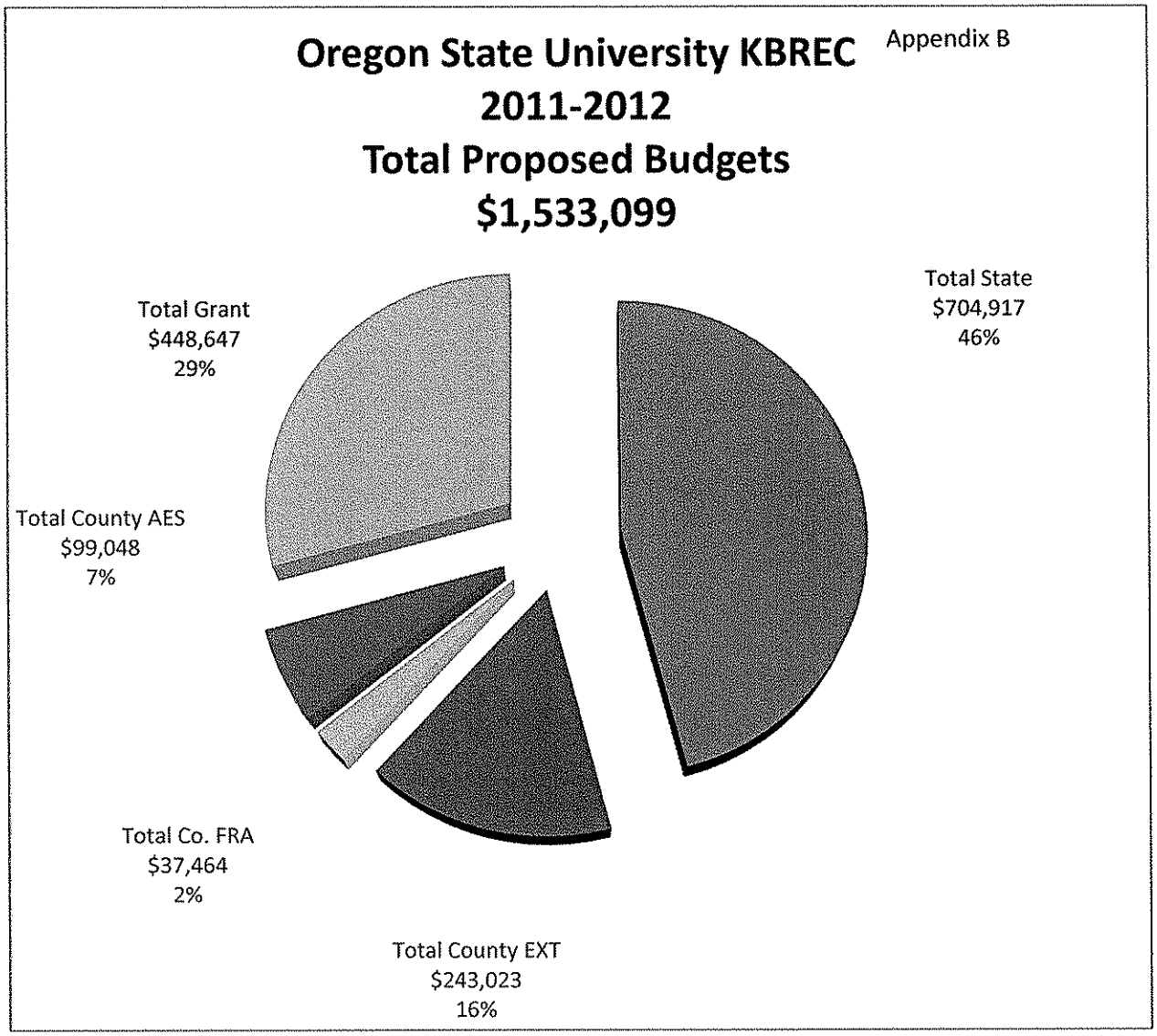
FY 2012 Proposed Budget

Appendix A



Department: OSU KBREC
(Experiment Station)

FY 2012 Proposed Budget



Department: OSU KBREC (Experiment Station)

FY 2012 Proposed Budget

Appendix C

Branch Station Dynamics

Klamath Basin Research and Extension Center

Base Agricultural Experiment Station Budget

$375,961

Number of jobs: 8

Sponsored Research Expenditures: $37,497

Key Commodities and Oregon Value (2009 in Millions)

Beef cattle	$ 420.628
Potatoes	$ 162.023

Estimated Annual Economic Effects of the Klamath Basin Research and Extension Center Expenditures

$959,223

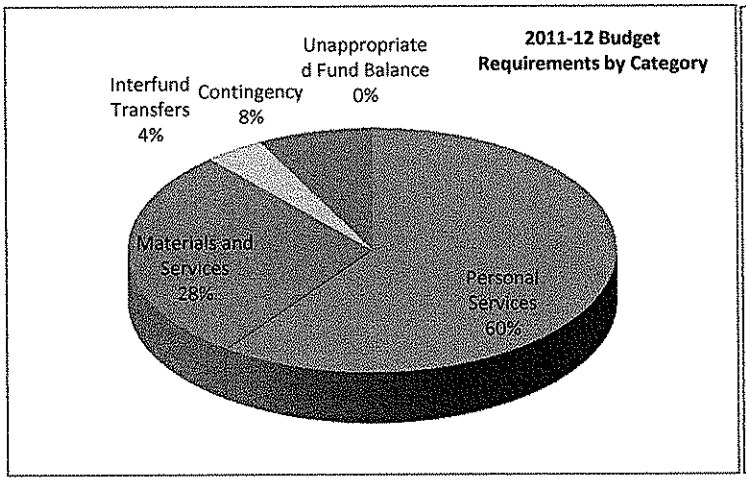
Estimated Present Value of Economic Benefits arising from Klamath Basin Research and Extension Center's FY10 R&D Expenditures

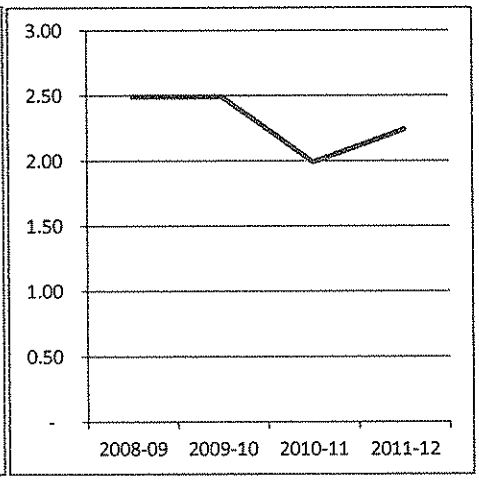
$4,134,580

Klamath County, Oregon
2011-2012 Budget Financial Presentation
592 Experiment Station

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	93,021	71,631	82,106
Materials and Services	-	32,596	55,333	38,718
Interfund Transfers	-	10,053	246	5,300
Subtotal Current Expenditures	**-**	**135,670**	**127,210**	**126,124**
Contingency	-	-	13,040	10,388
Unappropriated Fund Balance	-	20,474	-	-
Subtotal Noncurrent Expenditures	**-**	**20,474**	**13,040**	**10,388**
Total Requirements by Budgetary Category	**-**	**156,144**	**140,250**	**136,512**
Requirements by Fund				
General Fund (101)	-	119,234	95,975	99,048
Experiment Station (602)	-	36,910	44,275	37,464
Total Requirements by Fund	**-**	**156,144**	**140,250**	**136,512**
Resources by Budgetary Category				
Intergovernmental	-	-	3,600	5,000
Charges for Services	-	13,631	21,725	2,700
Investment Earnings	-	318	700	350
Interfund Transfers	-	119,234	95,975	99,048
Beginning Fund Balance	-	22,961	18,250	29,414
Total Resources by Budgetary Category	**-**	**156,144**	**140,250**	**136,512**
Full-Time Employee Equivalents	2.49	2.49	1.99	2.24

Mandate	**Total Cost**	**Personal Services**	**FTE**
Experiment Station	136,512	82,106	2.24
Total Mandates	**136,512**	**82,106**	**2.24**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 592 . Experiment Station					
Account Classification: TI . Interfund Transfers					
36020	Trans - Field Research	$0.00	$9,807.00	$0.00	$5,300.00
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$93,748.00
Account Classification Total: Interfund Transfers		$0.00	$9,807.00	$0.00	$99,048.00
Department Total: Experiment Station		$0.00	$9,807.00	$0.00	$99,048.00
Revenue Totals		$0.00	$9,807.00	$0.00	$99,048.00
Expenses					
Department: 592 . Experiment Station					
Account Classification: PS . Personal Services					
60190	Farm Manager	$0.00	$0.00	$0.00	$30,890.00
63080	Fac Maint Lead Worker	$0.00	$46,306.28	$22,550.00	$0.00
63560	Laborer	$0.00	$23,140.32	$18,044.00	$18,067.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$5,022.36	$3,105.00	$3,745.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$51.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$78.80	$0.00	$0.00
63950	Medical Insurance	$0.00	$10,826.98	$11,430.00	$13,465.00
63951	Life Insurance	$0.00	$45.10	$37.00	$49.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63952	Short Term Disability	$0.00	$37.40	$37.00	$41.00
63960	Retirement - General	$0.00	$5,836.23	$4,059.00	$4,896.00
63980	Unemployment Compensation	$0.00	$1,497.00	$934.00	$1,126.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$92,790.47	$60,196.00	$72,330.00
Account Classification: MS . Material and Services					
44640	Telephone	$0.00	$5,729.50	$6,000.00	$5,565.00
44700	Postage	$0.00	$256.61	$300.00	$200.00
44900	Irrigation Taxes	$0.00	$0.00	$3,800.00	$3,800.00
45020	Contract Services	$0.00	$3,059.06	$8,280.00	$0.00
99760	Insurance/Liability	$0.00	$4,687.00	$4,687.00	$4,687.00
99765	Insurance/Workmans Compensation	$0.00	$2,599.00	$2,599.00	$2,599.00
99770	Administrative Services	$0.00	$9,867.00	$9,867.00	$9,867.00
Account Classification Total: Material and Services		$0.00	$26,198.17	$35,533.00	$26,718.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$246.00	$246.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$246.00	$246.00	$0.00
Department Total: Experiment Station		$0.00	$119,234.64	$95,975.00	$99,048.00
Revenue Totals:		$0.00	$9,807.00	$0.00	$99,048.00
Expense Totals		$0.00	$119,234.64	$95,975.00	$99,048.00
Fund Total: General Fund		$0.00	($109,427.64)	($95,975.00)	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 602 . Experiment Station					
Revenue					
Department: 592 . Experiment Station					
Sub Department: 391 . Research					
Account Classification: IG . Intergovernmental					
33620	Grants - State Research	$0.00	$0.00	$3,600.00	$5,000.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$3,600.00	$5,000.00
Account Classification: CS . Charges for Service					
36602	Reim - Services	$0.00	$0.00	$2,425.00	$0.00
36750	Sales & Donations	$0.00	$13,630.77	$19,300.00	$2,700.00
Account Classification Total: Charges for Service		$0.00	$13,630.77	$21,725.00	$2,700.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$318.08	$700.00	$350.00
Account Classification Total: Interest		$0.00	$318.08	$700.00	$350.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$22,961.07	$18,250.00	$29,414.00
Account Classification Total: Fund Balances		$0.00	$22,961.07	$18,250.00	$29,414.00
Sub Department Total: Research		$0.00	$36,909.92	$44,275.00	$37,464.00
Department Total: Experiment Station		$0.00	$36,909.92	$44,275.00	$37,464.00
Revenue Totals		$0.00	$36,909.92	$44,275.00	$37,464.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 592 . Experiment Station					
Sub Department: 391 . Research					
Account Classification: PS . Personal Services					
61670	Research Technician	$0.00	$0.00	$0.00	$0.00
63560	Laborer	$0.00	$0.00	$0.00	$0.00
63920	Temporary Help	$0.00	$0.00	$10,400.00	$8,879.00
63930	FICA	$0.00	$0.00	$796.00	$679.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$14.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63951	Life Insurance	$0.00	$0.00	$0.00	$0.00
63952	Short Term Disability	$0.00	$0.00	$0.00	$0.00
63960	Retirement - General	$0.00	$0.00	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$231.00	$239.00	$204.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$231.00	$11,435.00	$9,776.00
Account Classification: MS . Material and Services					
44000	Travel	$0.00	$0.00	$1,000.00	$1,000.00
44110	Supplies - Other	$0.00	$0.00	$2,000.00	$4,500.00
44300	Equip Maintenance & Repair	$0.00	$244.56	$6,800.00	$4,500.00
44320	Grounds Maintenance & Repair	$0.00	$0.00	$0.00	$2,000.00
44640	Telephone	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44900	Irrigation Taxes	$0.00	$3,758.84	$0.00	$0.00
45020	Contract Services	$0.00	$2,395.07	$10,000.00	$0.00
99765	Insurance/Workmans Compensation	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$6,398.47	$19,800.00	$12,000.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$9,807.00	$0.00	$5,300.00
Account Classification Total: Interfund Transfers		$0.00	$9,807.00	$0.00	$5,300.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$13,040.00	$10,388.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$13,040.00	$10,388.00
Sub Department Total: Research		$0.00	$16,436.47	$44,275.00	$37,464.00
Department Total: Experiment Station		$0.00	$16,436.47	$44,275.00	$37,464.00
Revenue Totals:		$0.00	$36,909.92	$44,275.00	$37,464.00
Expense Totals		$0.00	$16,436.47	$44,275.00	$37,464.00
Fund Total: Experiment Station		$0.00	$20,473.45	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$46,716.92	$44,275.00	$136,512.00
Expense Grand Totals:	$0.00	$135,671.11	$140,250.00	$136,512.00
Net Grand Totals:	$0.00	($88,954.19)	($95,975.00)	$0.00

Department: Weed Control FY 2012 Proposed Budget

Department Mission:

Klamath County Weed Control is dedicated to protecting public and private lands, agriculture, forestry, human health and wildlife from the negative impacts of Noxious Weeds.

Mandated Services:

The Weed Control is not subject to any mandated services.

Self Mandated Services:

Chapter 569 of the Oregon Revised Statutes outlines the actions a County may take to control or otherwise prevent Noxious Weeds.

The County Commissioners have declared all lands within Klamath County a Weed Control District and have declared a list of Noxious Weeds within the County (Order No. 2011-044). They have also appointed a County Weed Supervisor to conduct the duties outlined in ORS 569.370 & County Code 401.510.

Klamath County Weed Control through the duties of the Vegetation Manager and his employees provides the following services to Klamath County:

1) Find Noxious Weeds growing on land within the County

2) Serves notices to control Noxious Weeds

3) Issues citations for violations of County Code

4) Controls or otherwise destroys Noxious Weeds on land within the Weed Control District

Department Overview:

Weed Control employs one half-time Vegetation Manager, three full-time seasonal Applicators and three full-time seasonal Driver/Helpers. All employees are licensed by Oregon Department of Agriculture to apply pesticides and all Applicators attend annual training courses to maintain their license certification. Weed Control maintains a variety of specialized equipment including four 4-wheel drive pickups equipped with pack tanks, three ATV's equipped with spray tanks, one small boat and numerous backpack sprayers and hand tools.

Successes and Challenges:

Weed Control remains entirely independent of the County General Fund. Weed Control has worked hard to provide a quality service to outside agencies and private land owners throughout the County and this hard work by our dedicated employees has provided a substantial reduction of Noxious Weeds. In the past three years we have discovered and worked to control five new weeds that were not previously known to exist in the County and one of these was not previously

known to exist in the State. Still we are faced with an ever present threat of new invaders that have the potential to cause severe negative economic and biological impacts on our County. In the recent past our funding has been pretty stable but with the current status of the economy Federal and State budgets are being decreased. Noxious weed control may not remain a priority for all of the agencies we contract with and that will likely lead to a reduction or possible elimination of some of our contracts. Keeping our applicators employed with us is another challenge we face. We only offer seasonal work and few people are able to remain for several years in a seasonal employment situation.

Budget Overview:

Weed Control is self supported through acquisition of contracts with outside Local, State, and Federal Agencies, a few private companies and land owners and through grants for weed control work. We operate at our cost of providing service. Our start and end dates of every season are dictated by the weather but we generally are able to perform about $200,000 in contract and grant work each season. The Board of County Commissioners annually sets our fee schedule (Budget Resolution No. 2011-009) which allows us to charge an overhead on labor. This overhead is used to cover our department expenses. At the start of every year it is critical that we have sufficient Net Working Capital to cover start-up expenses for supplies, equipment and chemicals. We are also faced with having to make payroll for 1 to 2 months before we receive payment for work we have performed. We have successfully been able to maintain a sufficient Net Working Capital to cover these expenses.

Significant Changes:

The only significant change to this year's budget is the deletion of the Senior Chemical Applicator position. For about the past 8 years Weed Control has been supplying an applicator every spring to the Road Dept. to assist them with spraying road shoulders. This has been primarily because the Road Dept. only had one licensed applicator working for them and it takes two to run the shoulder spraying. The Road Dept. now employs two licensed applicators so they no longer need Weed Control to supply them with one. Therefore we no longer need an Applicator with a CDL & flagging certificate. This employee will be moved into an Applicator position at a slightly lower pay rate. This loss of work will also push back the startup date for that employee and may cause a loss of about $15,000 income to Weed Control.

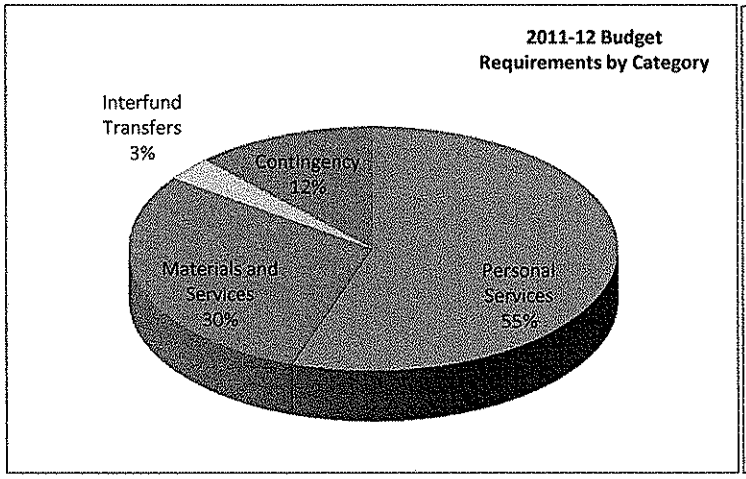
Key issues:

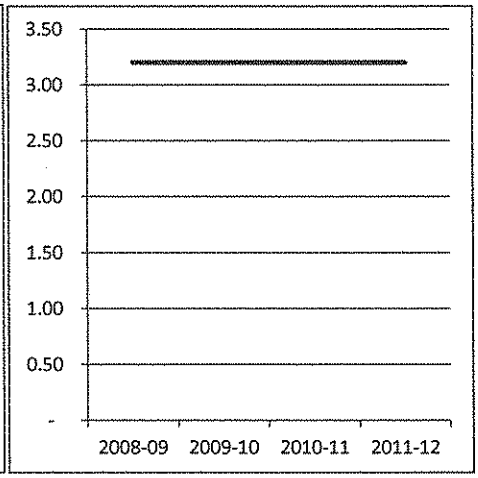
Every year Weed Control is faced with having to run a financially tight program. In the current national economic situation future Federal funding is uncertain. All agencies which we contract with are facing budget cuts that almost certainly will have an impact on us in the coming years. There is current State Legislation in the works that would provide funding to County Weed Control Programs across the State but it is still a long way from becoming a reality. Our contracts and therefore our budget look good for the upcoming year but we realize it is more important than ever to conserve what we have in preparation for what may not be good in the upcoming years.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
594 Weed Control

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	141,509	175,247	178,150
Materials and Services	-	56,279	89,552	94,864
Interfund Transfers	-	11,099	15,099	10,000
Subtotal Current Expenditures	**-**	**208,887**	**279,898**	**283,014**
Contingency	-	-	35,102	38,881
Unappropriated Fund Balance	-	195,219	-	-
Subtotal Noncurrent Expenditures	**-**	**195,219**	**35,102**	**38,881**
Total Requirements by Budgetary Category	**-**	**404,106**	**315,000**	**321,895**
Requirements by Fund				
Weed Control (530)	-	404,106	315,000	321,895
Total Requirements by Fund	**-**	**404,106**	**315,000**	**321,895**
Resources by Budgetary Category				
Charges for Services	-	169,572	200,000	200,000
Fines and Forfeitures	-	720	-	-
Investment Earnings	-	2,210	5,000	2,000
Beginning Fund Balance	-	231,605	110,000	125,000
Total Resources by Budgetary Category	**-**	**404,107**	**315,000**	**327,000**
Full-Time Employee Equivalents	3.20	3.20	3.20	3.20

Mandate	**Total Cost**	**Personal Services**	**FTE**
Experiment Station	321,895	178,150	3.20
Total Mandates	**321,895**	**178,150**	**3.20**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 530 . Weed					
Revenue					
Department: 594 . Weed Control Div					
Account Classification: IG . Intergovernmental					
33660	Grants	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$0.00	$0.00
Account Classification: CS . Charges for Service					
34170	Contract Weed Spray	$0.00	$169,571.90	$200,000.00	$200,000.00
Account Classification Total: Charges for Service		$0.00	$169,571.90	$200,000.00	$200,000.00
Account Classification: FF . Fines and Forfeitures					
35100	Fines	$0.00	$720.00	$0.00	$0.00
Account Classification Total: Fines and Forfeitures		$0.00	$720.00	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$2,209.65	$5,000.00	$2,000.00
Account Classification Total: Interest		$0.00	$2,209.65	$5,000.00	$2,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
37460	Trans - Risk Management	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$231,604.57	$110,000.00	$125,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Fund Balances		$0.00	$231,604.57	$110,000.00	$125,000.00
Department Total: Weed Control Div		$0.00	$404,106.12	$315,000.00	$327,000.00
Revenue Totals		$0.00	$404,106.12	$315,000.00	$327,000.00
Expenses					
Department: 594 . Weed Control Div					
Account Classification: PS . Personal Services					
61384	Vegitation/Weed Control	$0.00	$0.00	$0.00	$0.00
63205	Weed Control Supervisor	$0.00	$24,194.70	$26,000.00	$25,661.00
63210	Chemical Applicator	$0.00	$32,058.82	$35,000.00	$62,872.00
63215	Sr Chemical Applicator	$0.00	$22,793.01	$25,000.00	$0.00
63900	Overtime	$0.00	$526.73	$5,000.00	$6,000.00
63920	Temporary Help	$0.00	$27,836.19	$45,000.00	$42,967.00
63930	FICA	$0.00	$7,951.00	$10,400.00	$10,078.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$117.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$135.68	$0.00	$0.00
63950	Medical Insurance	$0.00	$15,798.55	$17,145.00	$18,225.00
63951	Life Insurance	$0.00	$51.25	$56.00	$55.00
63952	Short Term Disability	$0.00	$42.50	$46.00	$46.00
63960	Retirement - General	$0.00	$7,802.11	$8,600.00	$8,864.00
63980	Unemployment Compensation	$0.00	$2,198.00	$3,000.00	$3,025.00
63990	Cell Phone Allowance	$0.00	$120.00	$0.00	$240.00
Account Classification Total: Personal Services		$0.00	$141,508.54	$175,247.00	$178,150.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$32.66	$600.00	$600.00
44040	Staff Travel & Training	$0.00	$535.17	$1,500.00	$1,500.00
44100	Supplies - Office	$0.00	$161.55	$400.00	$400.00
44110	Supplies - Other	$0.00	$560.76	$2,800.00	$2,800.00
44200	Dues / Fees	$0.00	$345.00	$500.00	$600.00
44250	Vehicle Fuel	$0.00	$6,649.07	$14,000.00	$14,000.00
44260	Vehicle Maintenance & Repair	$0.00	$2,258.77	$7,000.00	$7,000.00
44300	Equip Maintenance & Repair	$0.00	$4,274.70	$2,500.00	$5,000.00
44315	Disposal Expense	$0.00	$12.00	$200.00	$200.00
44620	Utilities - Electricity	$0.00	$275.81	$500.00	$0.00
44635	Biological Control	$0.00	$0.00	$600.00	$600.00
44640	Telephone	$0.00	$817.00	$1,200.00	$600.00
44670	Equipment	$0.00	$560.00	$2,400.00	$2,400.00
44700	Postage	$0.00	$18.57	$200.00	$200.00
44710	Publications / Periodicals	$0.00	$586.05	$1,000.00	$5,000.00
44720	Legal Notice Publish	$0.00	$78.50	$1,500.00	$1,500.00
44850	Weed Control Chemicals	$0.00	$11,461.59	$25,000.00	$25,000.00
99760	Insurance/Liability	$0.00	$1,949.00	$1,949.00	$1,949.00
99765	Insurance/Workmans Compensation	$0.00	$7,431.00	$7,431.00	$7,431.00
99770	Administrative Services	$0.00	$17,094.00	$17,094.00	$17,094.00
99780	Space Rent	$0.00	$1,178.00	$1,178.00	$990.00
Account Classification Total: Material and Services		$0.00	$56,279.20	$89,552.00	$94,864.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99170	Trans - Road Fund	$0.00	$2,000.00	$2,000.00	$2,000.00
99460	Trans - Equip Rent & Revolving	$0.00	$3,000.00	$3,000.00	$3,000.00
99782	Trans - EMail Accounts	$0.00	$99.00	$99.00	$105.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
99830	Trans - Vehicle Reserve	$0.00	$6,000.00	$10,000.00	$10,000.00
Account Classification Total: Interfund Transfers		$0.00	$11,099.00	$15,099.00	$15,105.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$35,102.00	$38,881.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$35,102.00	$38,881.00
Department Total: Weed Control Div		$0.00	$208,886.74	$315,000.00	$327,000.00
Revenue Totals:		$0.00	$404,106.12	$315,000.00	$327,000.00
Expense Totals		$0.00	$208,886.74	$315,000.00	$327,000.00
Fund Total: Weed		$0.00	$195,219.38	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$404,106.12	$315,000.00	$327,000.00
Expense Grand Totals:	$0.00	$208,886.74	$315,000.00	$327,000.00
Net Grand Totals:	$0.00	$195,219.38	$0.00	$0.00

Department Mission:

The Department's mission is to serve the public by practicing and promoting responsible water management through two key goals:

- to directly address Oregon's water supply needs, and
- to restore and protect stream flows and watersheds in order to ensure the long-term sustainability of Oregon's ecosystems, economy, and quality of life.

Mandated Services:

ORS chapters 536 through 543 give the Watermaster authorization to regulate and distribute the public waters of the state. Under Oregon law, all water is publicly owned. With some exceptions, cities, farmers, factory owners, and other water users must obtain a permit or water right from the Water Resources Department to use water from any source - whether it is underground, or from lakes or streams. Generally speaking, landowners with water flowing past, through, or under their property do not automatically have the right to use that water without a permit from the Department.

Department Overview:

Watermaster respond to complaints from water users and determine in times of water shortage, which generally occur every year, who has the right to use water. Each summer as stream flows drop, they regulate junior users to provide water to more senior users. On some streams, by the end of summer, there is only enough water to supply users with rights established in the 1800s. All of the more recently established rights will have been regulated off by the Watermaster. Watermaster work with all of the water users on a given water system to ensure that the users voluntarily comply with the needs of more senior users. Occasionally, Watermaster take more formal actions to obtain the compliance of unlawful water users or those who are engaged in practices that "waste" water. The waste of water means the continued diversion of more water than is needed to satisfy the specific beneficial use for which the right was granted.

Watermaster and field staff also provides general information to the public, oversee enforcement of instream water rights, inspect wells and dams for safety violations, and measure and monitor stream flows for management and planning needs

Successes and Challenges:

The office has maintained the ability to provide the irrigators responsive customer service during an extremely dry year that posed challenges all around the basin with the important funding provided by Klamath County. Irrigators received prompt service in assistance in filling out drought emergency permits, information assets related to existing water rights, and current streamflow and well level information. Even though the ability of the Watermaster's office was hampered due to the vacancy, the county supported position assisted the Department immensely and together were able to act promptly with other regional staff. Funding on the statewide basis has also been a challenge and played a role in leaving the position vacant.

Budget Overview:

The Watermaster's office has no major revenue sources it is completely dependent upon the general fund. Out of the total budget of $73,561, only 4.5% would be considered services and supplies. The majority of the budget is made up of personnel costs and inter-department transfers which include, rent and Administrative Services for a total percentage of 22.3%. The remaining 73.2% is made up of all personnel costs.

Significant Changes:

Without the support from the county, the office would likely have been closed and all inquiries, data needs, responses would have had to been routed either to the Bend region office or Lakeview. A reduction from full-time to part time will have the same effect but on a graduated scale depending on the amount cut from the budget. Cutting the small percentage of services and supplies completely off will have to be made up from state resources but will not reach the percentage cut requested by the budget committee. The staff is currently seeking alternatives to the rent situation to reduce costs.

Major reductions included a reduction in the county share of district costs and reducing employee hours.

Key Issues:

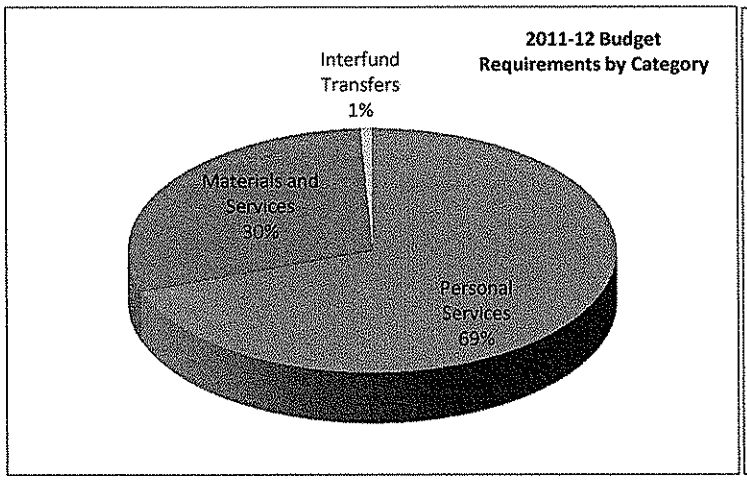
The Klamath Falls Watermaster office has been without a Watermaster since October 2009 with the passing of Vernon Church. The Department currently employs an assistant Watermaster funded through the Klamath Water and Power Agency. This term ends September 2011. Currently, OWRD is recruiting for the permanent, full-time Watermaster position and hopes to have that filled by March 2011. The support of the county by funding a natural resource specialist in the office through the absence of the Watermaster has allowed the citizens to continue to receive services so vitally necessary for daily activities of realtors, scientists, government officials, drillers, farmers and ranchers. On a daily basis numerous calls will be fielded by the office personnel where information is retrieved via hard copy records or electronic and provided to the public at very low cost and virtually immediately. Other Department staff have filled and provided services to the county in the absence of the Watermaster. In order to protect the rights of water users, and to ensure that water laws are obeyed, personnel from the Water Resources Department, in cooperation with land owners, inspect wells and water diversion systems. Inspections are usually conducted by Watermaster and well inspectors who are employees of the Department.

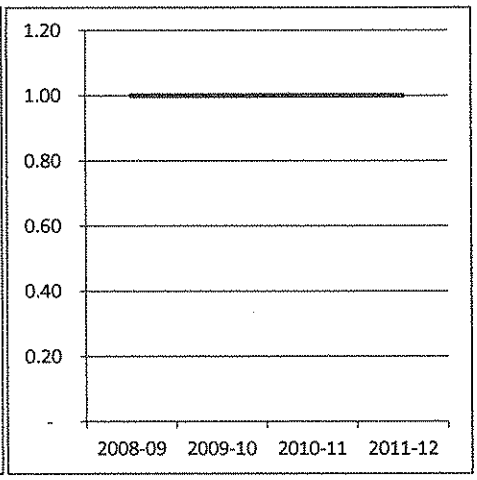
- Without county funding of the one position, the office will be closed or be without assistance to the public while the Watermaster is performing field work.
- Without county funding, response to public inquiries will be delayed and consequently the response to requests for regulation will be delayed.
- Efficient, cost effective office space is key to a long-term sustainable operation of the Watermaster's office. Possible co-location allows more services for the public and reduces trips to individual county offices.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
597 Watermaster

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	50,942	51,009	49,976
Materials and Services	-	21,521	21,869	21,322
Interfund Transfers	-	683	683	556
Total Requirements by Budgetary Category	**-**	**73,146**	**73,561**	**71,854**
Requirements by Fund				
General Fund (101)	-	73,146	73,561	71,854
Total Requirements by Fund	**-**	**73,146**	**73,561**	**71,854**
Resources by Budgetary Category				
Interfund Transfers	-	73,146	73,561	71,854
Total Resources by Budgetary Category	**-**	**73,146**	**73,561**	**71,854**
Full-Time Employee Equivalents	1.00	1.00	1.00	1.00

Mandate	**Total Cost**	**Personal Services**	**FTE**
Watermaster	71,854	49,976	1.00
Total Mandates	**71,854**	**49,976**	**1.00**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 597 . Watermaster					
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$71,854.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$71,854.00
Department Total: Watermaster		$0.00	$0.00	$0.00	$71,854.00
Revenue Totals		$0.00	$0.00	$0.00	$71,854.00
Expenses					
Department: 597 . Watermaster					
Account Classification: PS . Personal Services					
61525	Natural Resources Specialist	$0.00	$36,131.99	$36,132.00	$34,850.00
63930	FICA	$0.00	$2,672.23	$2,765.00	$2,666.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$28.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$38.56	$0.00	$0.00
63950	Medical Insurance	$0.00	$7,620.00	$7,620.00	$8,100.00
63951	Life Insurance	$0.00	$24.60	$25.00	$25.00
63952	Short Term Disability	$0.00	$10.20	$21.00	$20.00
63960	Retirement - General	$0.00	$3,613.40	$3,614.00	$3,485.00
63980	Unemployment Compensation	$0.00	$831.00	$832.00	$802.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$50,941.98	$51,009.00	$49,976.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$250.00	$455.00	$200.00
44100	Supplies - Office	$0.00	$122.95	$210.00	$225.00
44110	Supplies - Other	$0.00	$0.00	$155.00	$0.00
44400	County Share District II	$0.00	$1,697.87	$1,708.00	$1,000.00
44640	Telephone	$0.00	$2,535.35	$2,350.00	$2,000.00
44700	Postage	$0.00	$103.64	$180.00	$100.00
99760	Insurance/Liability	$0.00	$323.00	$323.00	$323.00
99765	Insurance/Workmans Compensation	$0.00	$82.00	$82.00	$82.00
99770	Administrative Services	$0.00	$6,321.00	$6,321.00	$6,321.00
99780	Space Rent	$0.00	$10,085.00	$10,085.00	$11,071.00
Account Classification Total: Material and Services		$0.00	$21,520.81	$21,869.00	$21,322.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$485.00	$485.00	$325.00
99782	Trans - EMail Accounts	$0.00	$198.00	$198.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$231.00
Account Classification Total: Interfund Transfers		$0.00	$683.00	$683.00	$556.00
Department Total: Watermaster		$0.00	$73,145.79	$73,561.00	$71,854.00
Revenue Totals:		$0.00	$0.00	$0.00	$71,854.00
Expense Totals		$0.00	$73,145.79	$73,561.00	$71,854.00
Fund Total: General Fund		$0.00	($73,145.79)	($73,561.00)	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$0.00	$0.00	$71,854.00
Expense Grand Totals:	$0.00	$73,145.79	$73,561.00	$71,854.00
Net Grand Totals:	$0.00	($73,145.79)	($73,561.00)	$0.00

Department: Community Development Department Overview

FY 2012 Proposed Budget

Department Mission:

Work with the community to achieve and maintain quality of life by providing citizens with professional guidance and coordination, of their development activities, and fairly and consistently implement County development regulations and policies.

Mandated Services:

Within the Community Development Department, the mandated services that are provided to the community are resident in the Planning, Building, On-Site, Solid Waste and Recycling Divisions.

Self Imposed Services:

The self imposed or non-mandated services that the Community Development Department provides the community and its citizens are Code Enforcement and the County's 14 Parks.

Department Overview:

Community Development Department is comprised of the CDD Admin, Planning, Building, On-Site, Solid Waste, Recycling, Parks and the Code Enforcement Divisions with a total of 48.65 employees. The CDD admin division is comprised of the Director, Manger, Accounting Specialist and two permit technicians. The CDD Manager provides direct oversight and management of the department's/division budgets, and all payroll matters. The primary stakeholders for the CDD are the building/development contractors, realtors, development consultants, State regulatory agencies and the citizens of the County. Over the past two years, great effort has been expended department wide to cross-train all personnel. This initiative instituted by the Building Official, has enabled CDD to meet the needs of our stakeholders and the citizens of the community at a time when department staffing and operating hours have been drastically reduced.

Successes:

As a result of declining revenue and a sluggish economy over the past three years, CDD has had to significantly reduce its operating staff. Despite cutbacks, the impact has been transparent to our stakeholders because we have maintained a high level of customer service and have continued to meet the daily workload requirement. Also a result of declining revenue, we have had to reduce the operating hours of the department as a whole. To offset the financial impact to the individual CDD employees, the department successfully implemented the State of Oregon's Workshare Program. The aforementioned successes would not have been possible if it were not for the dedication and leadership of the CDD Division Managers.

Challenges:

If revenue continues to decline and additional personnel cuts are necessary, it will be extremely difficult to not only maintain good customer service, but it will also be difficult meet the daily inspection load as well. Additionally, if we have to let go of our talented/experienced staff, it will be difficult to recruit or replace experienced inspectors when the economy does improve. It will also continue to be a challenge to obtain general fund dollars for the Planning and Code Enforcement Division as the overall general fund dwindles.

Budget Overview:

Major revenue. The primary funding source for the CDD Department comes from fees for services rendered or permits sold currently budgeted at $1,523,550. The general fund provides partial support to the Planning, Code Enforcement, and On-Site Divisions in the amount of $351,256. The Solid Waste Division operates as an enterprise fund; the Parks Division operates entirely from grant monies received from the State, and the Recycling Division operates based off of franchise fees received from commercial haulers.

Major expenditures. For the most part, the majority of costs for CDD are in the administration and management of the Department (e.g., salaries, vehicles/fuel costs, space rent).

Significant Changes:

As a result of declining revenue, the reduced operating hours of CDD will continue indefinitely; along with these reduced hours will be a reduced number of weekly trips to North County and it is unlikely that in the near future the North County building office will be re-opened.

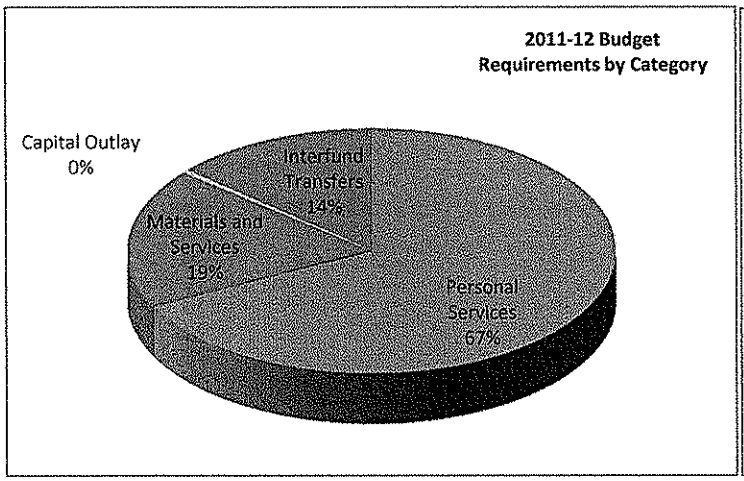
Key issues:

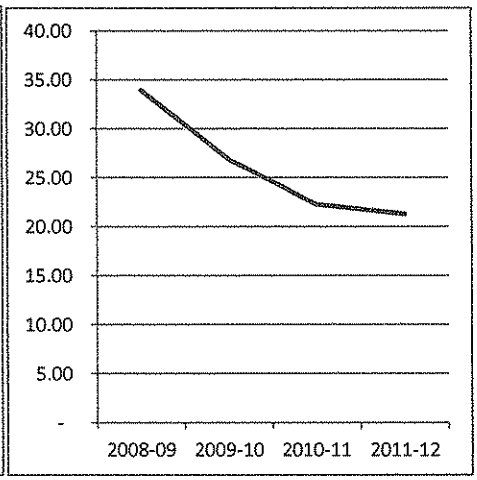
The key issue and major decision for the County and Board of County Commissioners regarding Planning, On-Site and Code Enforcement in the next few years will be whether or not the County is able to continue to provide/supplement general fund dollars to these divisions. Without general fund dollars, these divisions will simply not be able to sustain themselves, and will either be entirely eliminated or drastically reduced in scope.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
260 Community Development Over

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	1,573,118	1,663,483	1,685,930
Materials and Services	-	519,571	480,927	463,583
Capital Outlay	-	680	8,745	9,745
Interfund Transfers	-	380,941	344,048	338,329
Subtotal Current Expenditures	**-**	**2,474,310**	**2,497,203**	**2,497,587**
Unappropriated Fund Balance	-	445,814	-	-
Subtotal Noncurrent Expenditures	**-**	**445,814**	**-**	**-**
Total Requirements by Budgetary Category	**-**	**2,920,124**	**2,497,203**	**2,497,587**
Requirements by Fund				
Community Development (603)		2,920,124	2,497,203	2,497,587
Total Requirements by Fund	**-**	**2,920,124**	**2,497,203**	**2,497,587**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	818	930	1,105
Charges for Services	-	1,186,865	1,471,532	1,523,550
Fines and Forfeitures	-	6,403	2,200	5,650
Investment Earnings	-	5,043	6,550	1,602
Interfund Transfers	-	1,110,506	981,078	897,920
Miscellaneous	-	16,037	5,000	15,500
Beginning Fund Balance	-	594,452	29,913	52,260
Total Resources by Budgetary Category	**-**	**2,920,125**	**2,497,203**	**2,497,587**
Full-Time Employee Equivalents	33.90	26.85	22.25	21.25

Mandate	**Total Cost**	**Personal Services**	**FTE**
Planning Division	467,527	305,737	4.25
Building Division	1,235,890	872,830	9.70
On-Site Division	186,068	116,149	1.50
Self imposed Code Enforcement	111,220	44,068	0.80
Community Development Admin	496,882	347,146	5.00
Total Mandates	**2,497,587**	**1,685,930**	**21.25**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 603 . Community Development					
Revenue					
Department: 260 . Community Development					
Sub Department: 261 . Planning					
Account Classification: LP . Licenses, Fees and Permits					
32020	Fees - Code/Policies/Copies	$0.00	$104.50	$50.00	$50.00
34037	Fees - Measure 37	$0.00	$0.00	$0.00	$0.00
34231	Fees - NSF Check	$0.00	$417.00	$80.00	$80.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$521.50	$130.00	$130.00
Account Classification: CS . Charges for Service					
34280	Copies/Maps	$0.00	$410.20	$500.00	$400.00
34900	Land Use Apps	$0.00	$144,033.15	$164,813.00	$170,000.00
34910	Site Plan Review	$0.00	$39,833.00	$44,110.00	$46,000.00
Account Classification Total: Charges for Service		$0.00	$184,276.35	$209,423.00	$216,400.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$1,119.29	$100.00	$100.00
Account Classification Total: Interest		$0.00	$1,119.29	$100.00	$100.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$250,130.60	$240,223.00	$240,223.00
37460	Trans - Risk Management	$0.00	$0.00	$61,000.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
37462	Trans - Economic Develop	$0.00	$0.00	$20,000.00	$0.00
39039	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$250,130.60	$321,223.00	$240,223.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$113,709.79	$1,908.00	$10,674.00
Account Classification Total: Fund Balances		$0.00	$113,709.79	$1,908.00	$10,674.00
Sub Department Total: Planning		$0.00	$549,757.53	$532,784.00	$467,527.00
Sub Department: 262 . Building					
Account Classification: LP . Licenses, Fees and Permits					
32116	Gas - Medical	$0.00	$411.60	$355.00	$500.00
32169	ORS 455.447 Surcharge	$0.00	$43.76	$200.00	$200.00
34231	Fees - NSF Check	$0.00	($204.00)	$200.00	$250.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$251.36	$755.00	$950.00
Account Classification: CS . Charges for Service					
32100	Permits - Building	$0.00	$272,817.74	$288,875.00	$300,000.00
32110	Permits - Mobile Home	$0.00	$18,925.00	$28,731.00	$30,000.00
32111	Permits - Electrical	$0.00	$170,886.60	$266,185.00	$279,000.00
32112	Permits - Plumbing	$0.00	$74,778.50	$110,222.00	$110,000.00
32113	Permits - Mechanical	$0.00	$66,581.69	$85,075.00	$88,000.00
33651	Inspections - Minor Label	$0.00	$1,125.00	$800.00	$1,125.00
33652	Inspections - Contract	$0.00	$15,996.00	$10,000.00	$15,000.00
34091	Plan Check	$0.00	$218,376.77	$318,502.00	$349,000.00
34092	Insepections - In Plant	$0.00	$587.25	$500.00	$1,200.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
34281	Copies	$0.00	$332.56	$150.00	$150.00
Account Classification Total: Charges for Service		$0.00	$840,407.11	$1,109,040.00	$1,173,475.00
Account Classification: FF . Fines and Forfeitures					
35150	Fines - Violation	$0.00	$0.00	$150.00	$150.00
Account Classification Total: Fines and Forfeitures		$0.00	$0.00	$150.00	$150.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$2,742.97	$6,000.00	$1,052.00
Account Classification Total: Interest		$0.00	$2,742.97	$6,000.00	$1,052.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$15,947.44	$5,000.00	$15,500.00
Account Classification Total: Other		$0.00	$15,947.44	$5,000.00	$15,500.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$196,503.97	$0.00	$0.00
39039	Trans - Vehicle Reserve	$0.00	$0.00	$57,393.00	$39,763.00
Account Classification Total: Interfund Transfers		$0.00	$196,503.97	$57,393.00	$39,763.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$154,404.40	$9,150.00	$5,000.00
Account Classification Total: Fund Balances		$0.00	$154,404.40	$9,150.00	$5,000.00
Sub Department Total: Building		$0.00	$1,210,257.25	$1,187,488.00	$1,235,890.00
Sub Department: 263 . Onsite					
Account Classification: LP . Licenses, Fees and Permits					
33242	Fees - Sign Off	$0.00	$25.00	$25.00	$0.00
34231	Fees - NSF Check	$0.00	$20.00	$20.00	$25.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Licenses, Fees and Permits		$0.00	$45.00	$45.00	$25.00
Account Classification: CS . Charges for Service					
33240	Fees - Subsurface Insepction	$0.00	$161,337.08	$152,869.00	$133,465.00
33243	Fees - Pumper Truck	$0.00	$746.00	$100.00	$100.00
33652	Inspections - Contract	$0.00	$0.00	$0.00	$0.00
34281	Copies	$0.00	$98.75	$100.00	$60.00
Account Classification Total: Charges for Service		$0.00	$162,181.83	$153,069.00	$133,625.00
Account Classification: FF . Fines and Forfeitures					
33241	Revenues - Enforcement	$0.00	$328.72	$50.00	$1,500.00
Account Classification Total: Fines and Forfeitures		$0.00	$328.72	$50.00	$1,500.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$4.53	$0.00	$0.00
Account Classification Total: Interest		$0.00	$4.53	$0.00	$0.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$41,293.78	$14,158.00	$14,158.00
39039	Trans - Vehicle Reserve	$0.00	$0.00	$21,288.00	$36,760.00
Account Classification Total: Interfund Transfers		$0.00	$41,293.78	$35,446.00	$50,918.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	($17,111.22)	$0.00	$0.00
Account Classification Total: Fund Balances		$0.00	($17,111.22)	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department Total: Onsite		$0.00	$186,742.64	$188,610.00	$186,068.00
Sub Department: 264 . Violations					
Account Classification: FF . Fines and Forfeitures					
35150	Fines - Violation	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Fines and Forfeitures		$0.00	$0.00	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$144.61	$300.00	$300.00
Account Classification Total: Interest		$0.00	$144.61	$300.00	$300.00
Account Classification: TI . Interfund Transfers					
39036	Trans - from General Operations	$0.00	$1,000.00	$1,000.00	$1,000.00
Account Classification Total: Interfund Transfers		$0.00	$1,000.00	$1,000.00	$1,000.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$7,098.93	$7,445.00	$8,445.00
Account Classification Total: Fund Balances		$0.00	$7,098.93	$7,445.00	$8,445.00
Sub Department Total: Violations		$0.00	$8,243.54	$8,745.00	$9,745.00
Sub Department: 265 . Enforcement					
Account Classification: CS . Charges for Service					
34281	Copies	$0.00	$0.00	$0.00	$50.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$50.00
Account Classification: FF . Fines and Forfeitures					
35150	Fines - Violation	$0.00	$6,073.68	$2,000.00	$4,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$6,073.68	$2,000.00	$4,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$172.17	$50.00	$50.00
Account Classification Total: Interest		$0.00	$172.17	$50.00	$50.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$90.18	$0.00	$0.00
Account Classification Total: Other		$0.00	$90.18	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$142,286.72	$96,875.00	$96,875.00
Account Classification Total: Interfund Transfers		$0.00	$142,286.72	$96,875.00	$96,875.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$66.24	$0.00	$500.00
Account Classification Total: Fund Balances		$0.00	$66.24	$0.00	$500.00
Sub Department Total: Enforcement		$0.00	$148,688.99	$98,925.00	$101,475.00
Sub Department: 266 . CDD Center					
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$859.36	$100.00	$100.00
Account Classification Total: Interest		$0.00	$859.36	$100.00	$100.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36235	Trans - Park	$0.00	$10,773.00	$10,556.00	$10,556.00
36241	Trans - Code Enforcement	$0.00	$27,729.00	$28,148.00	$28,148.00
36330	Trans - General Non Dept	$0.00	$5,657.97	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
36570	Trans - Solid Waste	$0.00	$104,983.00	$137,224.00	$137,224.00
39005	Trans - Planning	$0.00	$70,321.00	$69,198.00	$69,198.00
39029	Trans - Electrical	$0.00	$249,054.00	$213,459.00	$213,459.00
39220	Trans - Recycling	$0.00	$10,773.00	$10,556.00	$10,556.00
Account Classification Total: Interfund Transfers		$0.00	$479,290.97	$469,141.00	$469,141.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$336,284.05	$11,410.00	$27,641.00
Account Classification Total: Fund Balances		$0.00	$336,284.05	$11,410.00	$27,641.00
Sub Department Total: CDD Center		$0.00	$816,434.38	$480,651.00	$496,882.00
Department Total: Community Development		$0.00	$2,920,124.33	$2,497,203.00	$2,497,587.00
Revenue Totals		$0.00	$2,920,124.33	$2,497,203.00	$2,497,587.00
Expenses					
Department: 260 . Community Development					
Sub Department: 261 . Planning					
Account Classification: PS . Personal Services					
60597	GIS Planner	$0.00	$16,678.40	$10,691.00	$11,411.00
60630	Associate Planner	$0.00	$62,624.18	$43,802.00	$46,778.00
60650	Planning Director	$0.00	$65,938.35	$71,064.00	$77,350.00
60655	Planning Assistant	$0.00	$11,275.89	$0.00	$0.00
60660	Senior Planner	$0.00	$92,704.82	$112,116.00	$54,835.00
60670	Planner	$0.00	$0.00	$0.00	$0.00
61475	Permits Clerk	$0.00	$22,302.16	$0.00	$0.00
61476	Permit Technician	$0.00	$4,673.28	$31,583.00	$35,150.00
63900	Overtime	$0.00	$851.61	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63930	FICA	$0.00	$20,063.11	$20,598.00	$17,248.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$125.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$328.50	$0.00	$0.00
63950	Medical Insurance	$0.00	$41,957.12	$40,005.00	$34,425.00
63951	Life Insurance	$0.00	$154.02	$135.00	$111.00
63952	Short Term Disability	$0.00	$131.15	$112.00	$92.00
63960	Retirement - General	$0.00	$27,198.07	$26,926.00	$22,546.00
63980	Unemployment Compensation	$0.00	$6,372.00	$5,980.00	$5,186.00
63990	Cell Phone Allowance	$0.00	$530.00	$900.00	$480.00
64580	Deputy Medical Examiner	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$373,782.66	$363,912.00	$305,737.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$1,667.95	$2,500.00	$2,500.00
44040	Staff Travel & Training	$0.00	$503.24	$3,500.00	$3,000.00
44080	Office Machine Repairs	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$4,558.96	$4,627.00	$3,500.00
44110	Supplies - Other	$0.00	$662.10	$500.00	$500.00
44137	Public Outreach	$0.00	$350.00	$350.00	$100.00
44200	Dues / Fees	$0.00	$1,319.00	$1,000.00	$1,000.00
44203	Credit Card Fees	$0.00	$6,252.80	$5,000.00	$4,500.00
44250	Vehicle Fuel	$0.00	$0.00	$0.00	$0.00
44260	Vehicle Maintenance & Repair	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44350	Recruitment	$0.00	$0.00	$0.00	$0.00
44565	Relocation Expense	$0.00	$798.35	$0.00	$0.00
44640	Telephone	$0.00	$1,424.49	$1,600.00	$1,200.00
44700	Postage	$0.00	$3,439.28	$5,000.00	$3,000.00
44710	Publications / Periodicals	$0.00	$0.00	$300.00	$0.00
44711	Hearings	$0.00	$0.00	$0.00	$0.00
44720	Legal Notice Publish	$0.00	$8,170.69	$5,000.00	$3,000.00
44730	Printing	$0.00	$205.00	$446.00	$100.00
44750	Film Purchase Dev & Record Tape	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$0.00	$0.00	$0.00
45021	Interest Expense	$0.00	$360.48	$0.00	$0.00
45111	Software Support	$0.00	$6,048.00	$6,048.00	$6,048.00
45670	Planning Commission Fees	$0.00	$424.71	$500.00	$100.00
99760	Insurance/Liability	$0.00	$1,440.00	$1,440.00	$1,440.00
99765	Insurance/Workmans Compensation	$0.00	$2,605.00	$2,605.00	$2,605.00
99770	Administrative Services	$0.00	$43,140.00	$43,140.00	$43,140.00
99780	Space Rent	$0.00	$15,907.00	$15,907.00	$16,089.00
Account Classification Total: Material and Services		$0.00	$99,277.05	$99,463.00	$91,822.00
Account Classification: IF . Interfund Transfers					
99027	Trans - CDD	$0.00	$70,321.00	$69,198.00	$69,198.00
99460	Trans - Equip Rent & Revolving	$0.00	$211.00	$211.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$770.00
99830	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Interfund Transfers		$0.00	$70,532.00	$69,409.00	$69,968.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Planning		$0.00	$543,591.71	$532,784.00	$467,527.00
Sub Department: 262 . Building					
Account Classification: PS . Personal Services					
60820	Building Inspector A	$0.00	$0.00	$0.00	$0.00
60822	Building Inspector II	$0.00	$0.00	$0.00	$0.00
60823	Building Inspector III	$0.00	$319,541.38	$365,745.00	$377,671.00
60860	Building Official	$0.00	$72,597.66	$77,616.00	$79,639.00
60900	Commercial Plans Examiner	$0.00	$0.00	$0.00	$0.00
60902	Plans Examiner	$0.00	$0.00	$0.00	$0.00
60904	Com Plans Examiner/Fire Life	$0.00	$0.00	$0.00	$0.00
60906	Resident/Multi Family Plans	$0.00	$53,449.20	$59,049.00	$60,587.00
60910	Code Enforcement	$0.00	$5,235.22	$7,913.00	$7,722.00
60911	Senior Combination Inspector	$0.00	$37,666.00	$30,880.00	$34,327.00
60954	Sr Plans Examiner	$0.00	$60,474.18	$69,894.00	$72,238.00
61475	Permits Clerk	$0.00	$0.00	$0.00	$0.00
61476	Permit Technician	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$13,425.75	$16,000.00	$17,755.00
61555	Accounting Specialist	$0.00	$0.00	$0.00	$0.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63920	Temporary Help	$0.00	$0.00	$0.00	$20,000.00
63930	FICA	$0.00	$39,413.08	$46,746.00	$49,658.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$283.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$628.27	$0.00	$0.00
63950	Medical Insurance	$0.00	$69,151.50	$70,104.00	$74,520.00
63951	Life Insurance	$0.00	$232.47	$226.00	$226.00
63952	Short Term Disability	$0.00	$199.49	$188.00	$188.00
63960	Retirement - General	$0.00	$54,969.16	$58,018.00	$59,786.00
63980	Unemployment Compensation	$0.00	$17,821.00	$14,054.00	$14,930.00
63990	Cell Phone Allowance	$0.00	$1,720.00	$3,960.00	$3,300.00
Account Classification Total: Personal Services		$0.00	$746,524.36	$820,393.00	$872,830.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$1,806.88	$2,000.00	$2,000.00
44040	Staff Travel & Training	$0.00	$2,980.56	$12,000.00	$8,000.00
44080	Office Machine Repairs	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$2,579.40	$4,000.00	$3,000.00
44110	Supplies - Other	$0.00	$404.96	$500.00	$500.00
44114	Office Furniture	$0.00	$0.00	$0.00	$0.00
44135	Tools	$0.00	$0.00	$150.00	$300.00
44137	Public Outreach	$0.00	$0.00	$650.00	$500.00
44200	Dues / Fees	$0.00	$1,795.40	$4,200.00	$3,000.00
44203	Credit Card Fees	$0.00	$6,735.72	$10,000.00	$10,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44250	Vehicle Fuel	$0.00	$19,208.88	$25,000.00	$30,000.00
44260	Vehicle Maintenance & Repair	$0.00	$12,069.92	$15,000.00	$15,000.00
44350	Recruitment	$0.00	$0.00	$0.00	$0.00
44500	Consultant Services	$0.00	$0.00	$0.00	$0.00
44565	Relocation Expense	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$6,424.71	$6,800.00	$6,800.00
44700	Postage	$0.00	$482.58	$1,500.00	$1,000.00
44730	Printing	$0.00	$0.00	$600.00	$600.00
44973	Sevrance Package	$0.00	$0.16	$0.00	$0.00
45000	Equipment Rental / Lease	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$3,600.00	$3,000.00	$3,000.00
45111	Software Support	$0.00	$8,360.00	$8,360.00	$8,360.00
46140	Books	$0.00	$3,247.03	$5,000.00	$2,000.00
49000	Bad Debt Expense	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$9,920.00	$9,920.00	$9,920.00
99765	Insurance/Workmans Compensation	$0.00	$12,570.00	$12,570.00	$12,570.00
99770	Administrative Services	$0.00	$41,262.00	$41,262.00	$41,262.00
99780	Space Rent	$0.00	$15,804.00	$15,804.00	$15,975.00
Account Classification Total: Material and Services		$0.00	$149,252.20	$178,316.00	$173,787.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$222,570.00	$187,656.00	$187,656.00
99460	Trans - Equip Rent & Revolving	$0.00	$1,123.00	$1,123.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,617.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99830	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$223,693.00	$188,779.00	$189,273.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Building		$0.00	$1,119,469.56	$1,187,488.00	$1,235,890.00
Sub Department: 263 . Onsite					
Account Classification: PS . Personal Services					
61475	Permits Clerk	$0.00	$8,115.57	$0.00	$0.00
61476	Permit Technician	$0.00	$8,670.84	$17,241.00	$17,755.00
62280	Env Health Specialist Trainee	$0.00	$0.00	$0.00	$0.00
62285	Sr Environmental Hlth Specialist	$0.00	$3,414.24	$0.00	$0.00
62287	On Site Manager	$0.00	$57,407.02	$60,816.00	$62,094.00
62290	Reg Environmental Hlth Spec	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$6,365.17	$7,197.00	$7,467.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$58.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$43.38	$0.00	$0.00
63950	Medical Insurance	$0.00	$11,509.92	$15,240.00	$16,200.00
63951	Life Insurance	$0.00	$53.30	$49.00	$49.00
63952	Short Term Disability	$0.00	$38.04	$41.00	$41.00
63960	Retirement - General	$0.00	$8,562.93	$9,408.00	$9,760.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63980	Unemployment Compensation	$0.00	$2,714.00	$2,164.00	$2,245.00
63990	Cell Phone Allowance	$0.00	$240.00	$480.00	$480.00
Account Classification Total: Personal Services		$0.00	$107,134.41	$112,636.00	$116,149.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$104.21	$500.00	$1,000.00
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$582.75	$1,000.00	$900.00
44110	Supplies - Other	$0.00	$261.76	$250.00	$50.00
44113	Office Equipment	$0.00	$0.00	$0.00	$0.00
44114	Office Furniture	$0.00	$0.00	$0.00	$0.00
44135	Tools	$0.00	$0.00	$200.00	$200.00
44200	Dues / Fees	$0.00	$95.00	$300.00	$0.00
44201	Fees / Rebate	$0.00	$18,620.00	$20,000.00	$15,000.00
44203	Credit Card Fees	$0.00	$696.94	$1,000.00	$750.00
44250	Vehicle Fuel	$0.00	$1,884.93	$2,500.00	$2,000.00
44260	Vehicle Maintenance & Repair	$0.00	$333.37	$2,000.00	$2,000.00
44300	Equip Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44350	Recruitment	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$178.68	$200.00	$150.00
44700	Postage	$0.00	$594.22	$800.00	$400.00
44730	Printing	$0.00	$0.00	$100.00	$50.00
45111	Software Support	$0.00	$1,555.00	$1,555.00	$1,555.00
49000	Bad Debt Expense	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99760	Insurance/Liability	$0.00	$2,240.00	$2,240.00	$2,240.00
99765	Insurance/Workmans Compensation	$0.00	$2,196.00	$2,196.00	$2,196.00
99770	Administrative Services	$0.00	$7,282.00	$7,282.00	$7,282.00
99780	Space Rent	$0.00	$7,378.00	$7,378.00	$7,458.00
Account Classification Total: Material and Services		$0.00	$44,002.86	$49,501.00	$43,231.00
Account Classification: CO . Capital Outlay					
88889	On Site Enforcement	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$26,484.00	$25,803.00	$25,803.00
99460	Trans - Equip Rent & Revolving	$0.00	$170.00	$170.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$385.00
99830	Trans - Vehicle Reserve	$0.00	$500.00	$500.00	$500.00
Account Classification Total: Interfund Transfers		$0.00	$27,154.00	$26,473.00	$26,688.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Onsite		$0.00	$178,291.27	$188,610.00	$186,068.00
Sub Department: 264 . Violations					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$0.00
Account Classification: CO . Capital Outlay					
88141	Abatement	$0.00	$680.00	$8,745.00	$9,745.00
Account Classification Total: Capital Outlay		$0.00	$680.00	$8,745.00	$9,745.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Violations		$0.00	$680.00	$8,745.00	$9,745.00
Sub Department: 265 . Enforcement					
Account Classification: PS . Personal Services					
60910	Code Enforcement	$0.00	$30,850.02	$30,418.00	$30,887.00
63930	FICA	$0.00	$2,246.67	$1,862.00	$2,363.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$23.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$38.80	$0.00	$0.00
63950	Medical Insurance	$0.00	$3,810.00	$6,096.00	$6,480.00
63951	Life Insurance	$0.00	$15.58	$20.00	$20.00
63952	Short Term Disability	$0.00	$10.88	$16.00	$16.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63960	Retirement - General	$0.00	$2,023.85	$2,433.00	$3,089.00
63980	Unemployment Compensation	$0.00	$1,525.00	$487.00	$710.00
63990	Cell Phone Allowance	$0.00	$120.00	$720.00	$480.00
Account Classification Total: Personal Services		$0.00	$40,640.80	$42,052.00	$44,068.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$712.75	$800.00	$800.00
44100	Supplies - Office	$0.00	$584.20	$2,000.00	$2,000.00
44110	Supplies - Other	$0.00	$16.24	$100.00	$100.00
44200	Dues / Fees	$0.00	$50.00	$100.00	$100.00
44250	Vehicle Fuel	$0.00	$732.60	$3,000.00	$3,000.00
44260	Vehicle Maintenance & Repair	$0.00	$106.63	$2,000.00	$2,000.00
44450	Witness Fees	$0.00	$0.00	$200.00	$200.00
44640	Telephone	$0.00	$90.00	$250.00	$250.00
44700	Postage	$0.00	$398.31	$500.00	$500.00
44730	Printing	$0.00	$0.00	$100.00	$100.00
45880	Computer Software	$0.00	$1,037.00	$1,037.00	$1,037.00
46780	Nuisance Abatement	$0.00	$4,091.90	$6,937.00	$7,388.00
99760	Insurance/Liability	$0.00	$960.00	$960.00	$960.00
99765	Insurance/Workmans Compensation	$0.00	$279.00	$279.00	$279.00
99770	Administrative Services	$0.00	$6,446.00	$6,446.00	$6,446.00
99780	Space Rent	$0.00	$945.00	$945.00	$945.00
Account Classification Total: Material and Services		$0.00	$16,449.63	$25,654.00	$26,105.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99027	Trans - CDD	$0.00	$27,729.00	$28,148.00	$28,148.00
99028	Trans - Violations	$0.00	$1,000.00	$1,000.00	$1,000.00
99460	Trans - Equip Rent & Revolving	$0.00	$71.00	$71.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$154.00
99830	Trans - Vehicle Reserve	$0.00	$2,000.00	$2,000.00	$2,000.00
Account Classification Total: Interfund Transfers		$0.00	$30,800.00	$31,219.00	$31,302.00
Sub Department Total: Enforcement		$0.00	$87,890.43	$98,925.00	$101,475.00
Sub Department: 266 . CDD Center					
Account Classification: PS . Personal Services					
60334	Community Develoment Director	$0.00	$75,186.07	$77,679.00	$82,935.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
61475	Permits Clerk	$0.00	$0.00	$0.00	$0.00
61476	Permit Technician	$0.00	$66,835.78	$69,148.00	$74,256.00
61477	Senior Permit Technician	$0.00	$0.00	$0.00	$0.00
61555	Accounting Specialist	$0.00	$30,130.32	$34,960.00	$37,357.00
63571	C D D Manager	$0.00	$53,532.00	$55,968.00	$59,974.00
63930	FICA	$0.00	$16,329.12	$18,189.00	$19,471.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$146.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$241.74	$0.00	$0.00
63950	Medical Insurance	$0.00	$33,301.00	$38,100.00	$40,500.00
63951	Life Insurance	$0.00	$207.04	$199.00	$199.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63952	Short Term Disability	$0.00	$100.30	$102.00	$102.00
63960	Retirement - General	$0.00	$22,613.64	$23,776.00	$25,452.00
63980	Unemployment Compensation	$0.00	$6,109.00	$5,469.00	$5,854.00
63990	Cell Phone Allowance	$0.00	$450.00	$900.00	$900.00
Account Classification Total: Personal Services		$0.00	$305,036.01	$324,490.00	$347,146.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$132.16	$500.00	$500.00
44040	Staff Travel & Training	$0.00	$180.00	$500.00	$500.00
44080	Office Machine Repairs	$0.00	$674.33	$1,000.00	$1,000.00
44100	Supplies - Office	$0.00	$1,194.93	$800.00	$800.00
44104	Miscellaneous	$0.00	$83,476.66	$0.00	$0.00
44110	Supplies - Other	$0.00	$306.60	$300.00	$900.00
44114	Office Furniture	$0.00	$0.00	$0.00	$0.00
44200	Dues / Fees	$0.00	$410.00	$500.00	$200.00
44565	Relocation Expense	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$1,162.61	$1,200.00	$1,440.00
44700	Postage	$0.00	$8.34	$50.00	$50.00
44710	Publications / Periodicals	$0.00	$0.00	$50.00	$50.00
46140	Books	$0.00	$0.00	$50.00	$50.00
99760	Insurance/Liability	$0.00	$1,440.00	$1,440.00	$1,440.00
99765	Insurance/Workmans Compensation	$0.00	$2,373.00	$2,373.00	$2,373.00
99770	Administrative Services	$0.00	$109,523.00	$109,523.00	$109,523.00
99780	Space Rent	$0.00	$9,707.00	$9,707.00	$9,812.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Material and Services		$0.00	$210,588.63	$127,993.00	$128,638.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$22,426.00	$22,426.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$14,700.00
99782	Trans - EMail Accounts	$0.00	$6,336.00	$5,742.00	$6,090.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$308.00
Account Classification Total: Interfund Transfers		$0.00	$28,762.00	$28,168.00	$21,098.00
Sub Department Total: CDD Center		$0.00	$544,386.64	$480,651.00	$496,882.00
Department Total: Community Development		$0.00	$2,474,309.61	$2,497,203.00	$2,497,587.00
Revenue Totals:		$0.00	$2,920,124.33	$2,497,203.00	$2,497,587.00
Expense Totals		$0.00	$2,474,309.61	$2,497,203.00	$2,497,587.00
Fund Total: Community Development		$0.00	$445,814.72	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$2,920,124.33	$2,497,203.00	$2,497,587.00
Expense Grand Totals:	$0.00	$2,474,309.61	$2,497,203.00	$2,497,587.00
Net Grand Totals:	$0.00	$445,814.72	$0.00	$0.00

Department: Community Development FY2012 Proposed Budget
Department: Planning Division

Planning Division Mission:

To professionally serve the people of Klamath County to support economic vitality, balance conservation with development, and achieve community land use goals.
We do this with timely and courteous service.

Mandated Services:

- Provide a Planning Director and maintain a Planning Department and Planning Commission to regulate the use of land within a County (ORS 215).

  Meet all requirements in state law regarding Farm and Forest zones, public notice, permits, fees, hearing procedures, and deadlines (e.g., 120/150 day rule) for permit decisions (ORS 215).

- Maintain a Comprehensive Plan and implementing ordinances (zoning and land division) in coordination with local and state agencies and in compliance with Statewide Planning Goals (ORS 197).

  Meet requirements of legislative Post Acknowledgement procedures and other standards (ORS 197).

- Meet requirements of state law in processing subdivisions, partitions, and lot line adjustments (ORS 92).

  Coordinate with surveyor's office and clerk's office in processing subdivision and partition plats.

- Meet the requirements of numerous state Administrative Rules related to the above statutes (OAR 660-001 through 045).

Self Imposed Services:

- Administer the federal (FEMA's) flood insurance program as the local agency. Benefits include insurance cost savings for thousands of property owners in the County.

- Maintain a geographic information system (GIS) in order to effectively conduct the above mandated and self imposed services. Benefits include some cost recovery through fees for creation of maps.

Department: Community Development FY2012 Proposed Budget
Department: Planning Division

Department Overview:

Five (5) staff members, including:

Director	1 FTE
Planner III	1 FTE
Planner II	1 FTE
GIS Planner	½ FTE (cost split with IT Department)
Permit Tech	1 FTE

All staff members are cross trained to cover the counter for answering questions or processing permits. Primary functions of the Planning Division include:

- Permit Reviews/Decisions/Recommendations
- Development Code interpretation and consultation
- Coordinate with Code Enforcement Officer
- Plan and Code updates
- Planning Commission support and training
- Administer the flood insurance program
- Public outreach & education

The Division uses tools such as the GIS and TrackIt permit system to efficiently conduct its work. The Planning Division routinely coordinates with State and local agencies in the course of their work. Planning staff members belong to the American Planning Association and two are AICP certified. The Director is a member of the Oregon County Planning Director's Association. The value of being members of these organizations is that Klamath County planners can benefit by seeing what other professionals have done so that local implementation becomes more efficient.

State law requires a final decision on permits within 150 days of a completed application – the Planning Division routinely issues final decisions in less than 60 days.

The long-range goal of the Planning Division is to provide the most efficient service to the public that best meets community land use goals and objectives. We are committed to enhancing our customer service, public outreach, professionalism, administration, and streamlining processes.

Much of the Planning Division's work is answering questions from the public that have no permit, and hence no revenue attached to it. That work is done by staff at the counter, through e-mails, and by telephone. The benefit to the general public of this work is supported by a contribution of general fund dollars to the budget.

For instance, in 2010, we reduced the amount of newspaper legal notices – because of management experience on such matters – by about $4,000.

Successes and Challenges:

Calendar Year 2010

52,800	Number of e-mail and telephone calls to customers responding to questions
1,580	Number of customers assisted at the Counter
516	Number of LUCS permits (including site plans) issued
264	Number of Land Use Permits (e.g., Conditional Use Permits) issued, including administrative, public hearing, and appeal processes.
43	Number of Code Violation cases we assisted the Code Enforcement Officer on – including research, coordination, meetings, and Court appearances
15	Number of Planning Commission meetings – hearings and work sessions – where we prepared a staff report, made a presentation, and created and mailed a packet
5	Number of appeal hearings to the Board of Commissioners
4	Number of legislative amendments to the Comprehensive Plan and Development Code processed and adopted (update of Destination Resort Map, County TSP, Economic Opportunities Analysis, and PC Rules of Procedure)

Budget Overview:

To develop the Planning Division's budget, we forecasted revenues and expenses based on previous year actual and multi-year past trends. The reduced number of permits (caused by the recession) is somewhat mitigated by the fee increase that went into effect in January 2011.

Major revenue sources for the Planning Division are from the general fund (for services and benefit to the general public) and from planning fees paid for permits/service. Those fees are collected for LUCS (site plan reviews) and for land use permits (e.g., conditional use permits). While the number of LUCS and land use permits has decreased, an increase in fee charges helps to balance out the expected revenue from that source.

Major expenditures for the Planning Division are in the administration and management of the Division, customer service (e.g., answering questions), code consultations, permit reviews and issuance, coordination with other agencies and departments, and Planning Commission support. Because of state law, appeal fees don't allow us to recover the large costs of land use appeals (including legal costs, staff time, notices, etc.).

Significant Changes:

There will be a drop in expenditures – and revenue from funds transfer - because of the elimination of the Planner III (Senior Planner) dedicated to the Plan and Code update project. That project is still a priority to the Division, however, we will not be able to keep up with the

demands of the day to day operations and work on the updates. We also reduced the materials and services expenditures for the upcoming fiscal year budget (e.g., we found about $4,000 savings in the legal notices line item). We obtained some reimbursement from the Oregon Department of Energy for planning review work related to the Biomass proposal – those funds will not be available next fiscal year. Although it doesn't show up as a significant change, the Division has increased fees which somewhat offsets the lower number of permits that our office processes.

Key issues:

Customer Service / Permit Issuance

The Planning Division is down from prior years where we had one or two additional staff. With only 3.5 staff, other than the Director, if someone is sick or on vacation it puts pressure on the remaining staff to conduct normal operations. If the future, we may have to reduce public hours of operation or do something else in order for work to get done.

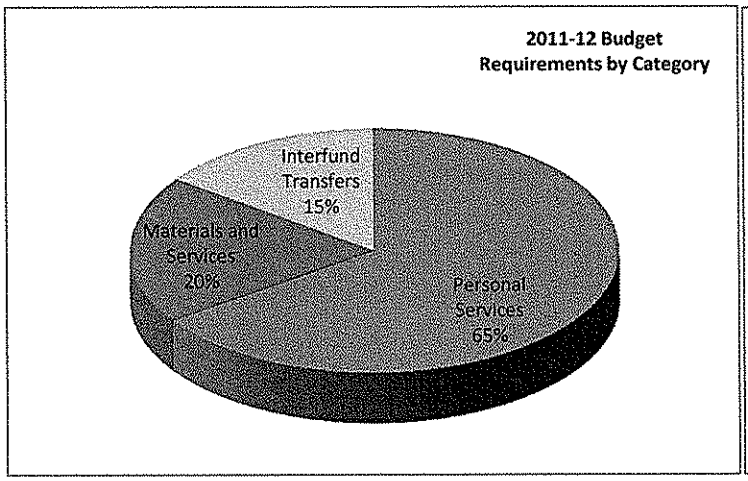
Long Range Planning: Update of Plan and Development Code

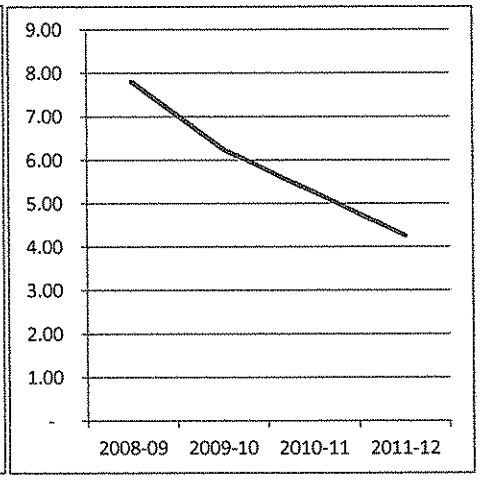
Although the Development Code has been amended numerous times over the years, there has not been a comprehensive update since the mid nineties. The Code is internally inconsistent, does not conform to the Comprehensive Plan, and is inconsistent with numerous state statutes and rules adopted over the years. The County needs to address this issue soon or it will only get more difficult to administer the Code in its existing state. We are currently working on Article 69 update (Fire Hazard development standards), but because of daily operations and special projects (e.g., Bio-mass plant) have not made enough progress. A consultant or temporary employee will be needed to address this.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
261 Planning

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	373,783	363,912	305,737
Materials and Services	-	99,277	99,463	91,822
Interfund Transfers	-	76,698	69,409	69,968
Total Requirements by Budgetary Category	**-**	**549,758**	**532,784**	**467,527**
Requirements by Fund				
Community Development (603)	-	543,592	532,784	467,527
Total Requirements by Fund	**-**	**543,592**	**532,784**	**467,527**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	522	130	130
Charges for Services	-	184,276	209,423	216,400
Investment Earnings	-	1,119	100	100
Interfund Transfers	-	250,131	321,223	240,223
Beginning Fund Balance	-	113,710	1,908	10,674
Total Resources by Budgetary Category	**-**	**549,758**	**532,784**	**467,527**
Full-Time Employee Equivalents	7.80	6.25	5.25	4.25

Mandate	**Total Cost**	**Personal Services**	**FTE**
Planning	467,527	305,737	4.25
Total Mandates	**467,527**	**305,737**	**4.25**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 603 . Community Development					
Revenue					
Department: 260 . Community Development					
Sub Department: 261 . Planning					
Account Classification: LP . Licenses, Fees and Permits					
32020	Fees - Code/Policies/Copies	$0.00	$104.50	$50.00	$50.00
34037	Fees - Measure 37	$0.00	$0.00	$0.00	$0.00
34231	Fees - NSF Check	$0.00	$417.00	$80.00	$80.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$521.50	$130.00	$130.00
Account Classification: CS . Charges for Service					
34280	Copies/Maps	$0.00	$410.20	$500.00	$400.00
34900	Land Use Apps	$0.00	$144,033.15	$164,813.00	$170,000.00
34910	Site Plan Review	$0.00	$39,833.00	$44,110.00	$46,000.00
Account Classification Total: Charges for Service		$0.00	$184,276.35	$209,423.00	$216,400.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$1,119.29	$100.00	$100.00
Account Classification Total: Interest		$0.00	$1,119.29	$100.00	$100.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$250,130.60	$240,223.00	$240,223.00
37460	Trans - Risk Management	$0.00	$0.00	$61,000.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
37462	Trans - Economic Develop	$0.00	$0.00	$20,000.00	$0.00
39039	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$250,130.60	$321,223.00	$240,223.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$113,709.79	$1,908.00	$10,674.00
Account Classification Total: Fund Balances		$0.00	$113,709.79	$1,908.00	$10,674.00
Sub Department Total: Planning		$0.00	$549,757.53	$532,784.00	$467,527.00
Department Total: Community Development		$0.00	$549,757.53	$532,784.00	$467,527.00
Revenue Totals		$0.00	$549,757.53	$532,784.00	$467,527.00
Expenses					
Department: 260 . Community Development					
Sub Department: 261 . Planning					
Account Classification: PS . Personal Services					
60597	GIS Planner	$0.00	$16,678.40	$10,691.00	$11,411.00
60630	Associate Planner	$0.00	$62,624.18	$43,802.00	$46,778.00
60650	Planning Director	$0.00	$65,938.35	$71,064.00	$77,350.00
60655	Planning Assistant	$0.00	$11,275.89	$0.00	$0.00
60660	Senior Planner	$0.00	$92,704.82	$112,116.00	$54,835.00
60670	Planner	$0.00	$0.00	$0.00	$0.00
61475	Permits Clerk	$0.00	$22,302.16	$0.00	$0.00
61476	Permit Technician	$0.00	$4,673.28	$31,583.00	$35,150.00
63900	Overtime	$0.00	$851.61	$0.00	$0.00
63930	FICA	$0.00	$20,063.11	$20,598.00	$17,248.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$125.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$328.50	$0.00	$0.00
63950	Medical Insurance	$0.00	$41,957.12	$40,005.00	$34,425.00
63951	Life Insurance	$0.00	$154.02	$135.00	$111.00
63952	Short Term Disability	$0.00	$131.15	$112.00	$92.00
63960	Retirement - General	$0.00	$27,198.07	$26,926.00	$22,546.00
63980	Unemployment Compensation	$0.00	$6,372.00	$5,980.00	$5,186.00
63990	Cell Phone Allowance	$0.00	$530.00	$900.00	$480.00
64580	Deputy Medical Examiner	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$373,782.66	$363,912.00	$305,737.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$1,667.95	$2,500.00	$2,500.00
44040	Staff Travel & Training	$0.00	$503.24	$3,500.00	$3,000.00
44080	Office Machine Repairs	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$4,558.96	$4,627.00	$3,500.00
44110	Supplies - Other	$0.00	$662.10	$500.00	$500.00
44137	Public Outreach	$0.00	$350.00	$350.00	$100.00
44200	Dues / Fees	$0.00	$1,319.00	$1,000.00	$1,000.00
44203	Credit Card Fees	$0.00	$6,252.80	$5,000.00	$4,500.00
44250	Vehicle Fuel	$0.00	$0.00	$0.00	$0.00
44260	Vehicle Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44350	Recruitment	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44565	Relocation Expense	$0.00	$798.35	$0.00	$0.00
44640	Telephone	$0.00	$1,424.49	$1,600.00	$1,200.00
44700	Postage	$0.00	$3,439.28	$5,000.00	$3,000.00
44710	Publications / Periodicals	$0.00	$0.00	$300.00	$0.00
44711	Hearings	$0.00	$0.00	$0.00	$0.00
44720	Legal Notice Publish	$0.00	$8,170.69	$5,000.00	$3,000.00
44730	Printing	$0.00	$205.00	$446.00	$100.00
44750	Film Purchase Dev & Record Tape	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$0.00	$0.00	$0.00
45021	Interest Expense	$0.00	$360.48	$0.00	$0.00
45111	Software Support	$0.00	$6,048.00	$6,048.00	$6,048.00
45670	Planning Commission Fees	$0.00	$424.71	$500.00	$100.00
99760	Insurance/Liability	$0.00	$1,440.00	$1,440.00	$1,440.00
99765	Insurance/Workmans Compensation	$0.00	$2,605.00	$2,605.00	$2,605.00
99770	Administrative Services	$0.00	$43,140.00	$43,140.00	$43,140.00
99780	Space Rent	$0.00	$15,907.00	$15,907.00	$16,089.00
Account Classification Total: Material and Services		$0.00	$99,277.05	$99,463.00	$91,822.00
Account Classification: IF . Interfund Transfers					
99027	Trans - CDD	$0.00	$70,321.00	$69,198.00	$69,198.00
99460	Trans - Equip Rent & Revolving	$0.00	$211.00	$211.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$770.00
99830	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$70,532.00	$69,409.00	$69,968.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Planning		$0.00	$543,591.71	$532,784.00	$467,527.00
Department Total: Community Development		$0.00	$543,591.71	$532,784.00	$467,527.00
Revenue Totals:		$0.00	$549,757.53	$532,784.00	$467,527.00
Expense Totals		$0.00	$543,591.71	$532,784.00	$467,527.00
Fund Total: Community Development		$0.00	$6,165.82	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$549,757.53	$532,784.00	$467,527.00
Expense Grand Totals:	$0.00	$543,591.71	$532,784.00	$467,527.00
Net Grand Totals:	$0.00	$6,165.82	$0.00	$0.00

Division Mission:

Protect the health and well-being of the citizens of Klamath County by ensuring safe, accessible and sustainable buildings and communities. Uniformly interpret and apply Oregon State statutes, rules, and codes regulating building construction safety, energy efficiency, accessibility and durability by means of the following core principles:

QUALITY:	Our processes strive for zero duplication and re-work.
VALUE:	Our services are provided at an equitable cost.
DELIVERY:	Our response times are reasonable and predictable.
SAFETY:	Our culture emphasizes safety and zero accidents.
MORALE:	We provide an atmosphere that fosters trust, integrity, respect, and celebrates accomplishment.
TEAMWORK:	We embrace an environment of fairness, collaboration and honor of commitments to others.

Mandated Services:

Oregon Revised Statue (ORS) 455 is the most significant chapter of law regulating the Building Division. Sections affecting operations of the local program include those relating to adoption and administration of the state building code comprised of the various specialty area including Structural, Mechanical, Electrical, Plumbing, pre-fabricated structures and parks-and-camps.

As well as ORS 455, Building Division services are conduct in accordance with various other State statutes including: Manufactured Dwellings and Structures (ORS 446); Plumbing Regulation, Access by Disabled Persons (ORS 447); Elevators and Amusement Rides (ORS 460); State Fire Marshal Authority, Electrical Safety Law (ORS 479); Explosives and Fireworks, Gasoline Dispensing, Liquid Petroleum Gas, Boilers and Pressure Vessels (ORS 480), Occupations and Professions Generally (Contractor and Design Professionals) (ORS 670); Plumbing Licensing (ORS 693).

In addition to the statures cited above, Building Division rules are found in Chapter 918 of the Oregon Administrative Rules.

Self Imposed Services:

None

Department: Community Development FY 2012 Proposed Budget
Department: Building Division

Department Overview:

The Building Division is made up of a multi-discipline staff of Permit Techs, Plans Examiners, and Inspectors. Plans Examiners and Inspectors are cross-trained to perform services in a variety of disciplines. The Division has jurisdiction over the entire unincorporated County as well as serving as the building department for the five incorporated municipalities within the County. Consequently, it is the 4th largest building department in the State by land area, and the 14th largest in the State by number of service recipients. Primary functions include:

- Construction Plan Review (Structural, Fire-and-Life-Safety, Mechanical, Electrical, Plumbing, Manufactured Dwellings, Parks and Camps, etc.)
- Building Permit Processing
- Construction Inspection
- Building Code Consultation
- Public Outreach and Education
- Emergency Response (Weather/Earthquake/Other)

At peak construction levels, overflow plan review and inspection services are out-sourced to avoid unnecessary fluctuations in the number of full-time staff.

The Divisions short and long range goals relate to accomplishing the Building Division Mission started earlier. To continually enhance performance, the Division has developed specific tasks for improvement in the areas of customer service, public outreach, professionalism, administration and streamlining processes.

Successes and Challenges:

Successes. During several years of drastically declining revenues, the Building Division has maintained key services at mandated levels by eliminating non-essential expenses such as discretionary travel, training, and office expenditures. Major reductions have been accomplished in personnel services by decreasing work hours from 40 per week to 32 per week, and most significantly, reduction of FTE's by over 40%.

Several years of investment in the development of employees from single-discipline inspectors to multi-discipline inspectors has paid dividends during these recessionary times. Consequently, the reduction in FTE's has been largely transparent to service recipients.

A new and significant revenue source has been created by providing inspections services to Lake County. This service is provided through an Intergovernmental Agreement with the State of Oregon. This resulted in nearly $16,000 of revenue during the past year.

Challenges. Significant challenges include:

- No Division Reserves – Pre-recessions reserves have been depleted

- Maintaining Multi-Discipline Staff – Upcoming significant projects include Sanford Pediatric Clinic and Klamath Falls Bioenergy Facility
- Training and Certification Expenses – Mandated continuing educations expenses continue for key staff
- Dwindling Vehicle Replacement Reserves – Vehicle reserves have been tapped to use for Division operating expenses
- Increase Fuel Cost and Maintenance of Aging Fleet – Vehicles are aging, increasing maintenance costs and reducing reliability
- Closure of North County Field Office – Lay-off of North County inspector and closure of field office necessitates more travel from Klamath by other inspectors
- Funding of Code Enforcement – Revenues collected from "investigation fees" do not offset contribution to Code Enforcement officer function

Budget Overview:

The Building Division is dedicated fund, receiving revenue only from fees for plan review and permits for construction activity. Specifically work from building construction, mobile home installation, and electrical, plumbing, mechanical, and medical gas work. Therefore, revenues are 100% dependant on the construction industry. Revenues and expenses forecasted on both previous year actual and multi-year past trends.

Revenue Sources. Nearly all revenue into the Division is from construction permits and plan reviews. These make up approximately 70% and 25% of revenue respectively. Contracted inspections in Lake County and administrative fees for collection of school construction excise tax each made up about 2% of past year revenue. The remainder is from interest and minor miscellaneous fees.

Expenditures. Personnel services costs (direct and indirect) make up about 87% of the Divisions expenditures. Administrative services transfer and space rent make up about 5%, vehicle cost 3%, required continuing education (travel, registration, books, licensing, etc.) 1%, software support 1%. The remaining 3% is spread among general office expenditures such as supplies, credit card fees, phones, postage, and office machines.

Significant Changes:

As indicated, there has been a drastic reduction in revenue in the past several years, and well below our tracking of the 13-year baseline average. There are several large upcoming commercial projects that may result in a significant revenue surge in the next year. In an effort to balance both maintaining the required skills for forecasted work, and responding to current revenue shortfall, the division is maintaining a 32-hour work week and has transferred funds from vehicle reserves to the operating budget.

The Division implemented an increase in the recovery fee for the administrative cost associated with collection of the school construction excise tax. The fee was raised from 1% to 4% of tax

collected and is paid to the Division by both City and County school districts. Credit card costs are recovered at 100%.

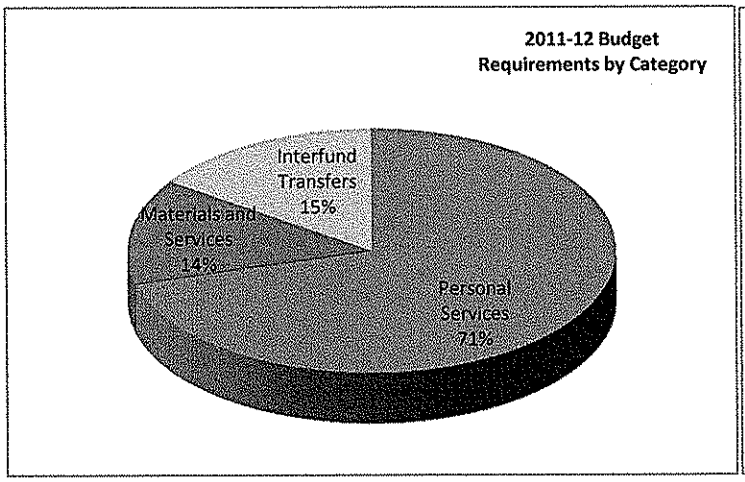
Key issues:

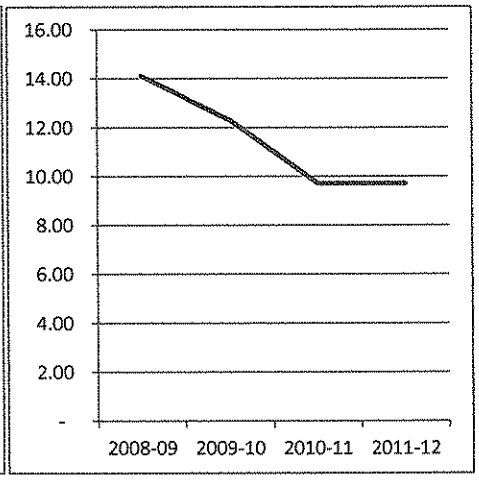
- Maintaining Adequate Resources to Accomplish Mandated Services
- Cost of Servicing North County
- Rebuilding Division Reserves
- Cost of Mandated Training / Re-certification
- Depth of Certain Resources (commercial plumbing) / Additional Cross-training
- Onerous Certification Processes (commercial plumbing and electrical)

Klamath County, Oregon
2011-2012 Budget Financial Presentation
262 Building

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	746,524	820,393	872,830
Materials and Services	-	149,252	178,316	173,787
Interfund Transfers	-	314,480	188,779	189,273
Total Requirements by Budgetary Category	**-**	**1,210,257**	**1,187,488**	**1,235,890**
Requirements by Fund				
Community Development (603)	-	1,210,257	1,187,448	1,235,890
Total Requirements by Fund	**-**	**1,210,257**	**1,187,448**	**1,235,890**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	251	755	950
Charges for Services	-	840,407	1,109,040	1,173,475
Fines and Forfeitures	-	-	150	150
Investment Earnings	-	2,743	6,000	1,052
Interfund Transfers	-	196,504	57,393	39,763
Miscellaneous	-	15,947	5,000	15,500
Beginning Fund Balance	-	154,404	9,150	5,000
Total Resources by Budgetary Category	**-**	**1,210,257**	**1,187,488**	**1,235,890**
Full-Time Employee Equivalents	14.10	12.30	9.70	9.70

Mandate	**Total Cost**	**Personal Services**	**FTE**
Building	1,235,890	872,830	9.70
Total Mandates	**1,235,890**	**872,830**	**9.70**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 603 . Community Development					
Revenue					
Department: 260 . Community Development					
Sub Department: 262 . Building					
Account Classification: LP . Licenses, Fees and Permits					
32116	Gas - Medical	$0.00	$411.60	$355.00	$500.00
32169	ORS 455.447 Surcharge	$0.00	$43.76	$200.00	$200.00
34231	Fees - NSF Check	$0.00	($204.00)	$200.00	$250.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$251.36	$755.00	$950.00
Account Classification: CS . Charges for Service					
32100	Permits - Building	$0.00	$272,817.74	$288,875.00	$300,000.00
32110	Permits - Mobile Home	$0.00	$18,925.00	$28,731.00	$30,000.00
32111	Permits - Electrical	$0.00	$170,886.60	$266,185.00	$279,000.00
32112	Permits - Plumbing	$0.00	$74,778.50	$110,222.00	$110,000.00
32113	Permits - Mechanical	$0.00	$66,581.69	$85,075.00	$88,000.00
33651	Inspections - Minor Label	$0.00	$1,125.00	$800.00	$1,125.00
33652	Inspections - Contract	$0.00	$15,996.00	$10,000.00	$15,000.00
34091	Plan Check	$0.00	$218,376.77	$318,502.00	$349,000.00
34092	Insepections - In Plant	$0.00	$587.25	$500.00	$1,200.00
34281	Copies	$0.00	$332.56	$150.00	$150.00
Account Classification Total: Charges for Service		$0.00	$840,407.11	$1,109,040.00	$1,173,475.00
Account Classification: FF . Fines and Forfeitures					
35150	Fines - Violation	$0.00	$0.00	$150.00	$150.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Fines and Forfeitures		$0.00	$0.00	$150.00	$150.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$2,742.97	$6,000.00	$1,052.00
Account Classification Total: Interest		$0.00	$2,742.97	$6,000.00	$1,052.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$15,947.44	$5,000.00	$15,500.00
Account Classification Total: Other		$0.00	$15,947.44	$5,000.00	$15,500.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$196,503.97	$0.00	$0.00
39039	Trans - Vehicle Reserve	$0.00	$0.00	$57,393.00	$39,763.00
Account Classification Total: Interfund Transfers		$0.00	$196,503.97	$57,393.00	$39,763.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$154,404.40	$9,150.00	$5,000.00
Account Classification Total: Fund Balances		$0.00	$154,404.40	$9,150.00	$5,000.00
Sub Department Total: Building		$0.00	$1,210,257.25	$1,187,488.00	$1,235,890.00
Department Total: Community Development		$0.00	$1,210,257.25	$1,187,488.00	$1,235,890.00
Revenue Totals		$0.00	$1,210,257.25	$1,187,488.00	$1,235,890.00
Expenses					
Department: 260 . Community Development					
Sub Department: 262 . Building					
Account Classification: PS . Personal Services					
60820	Building Inspector A	$0.00	$0.00	$0.00	$0.00
60822	Building Inspector II	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
60823	Building Inspector III	$0.00	$319,541.38	$365,745.00	$377,671.00
60860	Building Official	$0.00	$72,597.66	$77,616.00	$79,639.00
60900	Commercial Plans Examiner	$0.00	$0.00	$0.00	$0.00
60902	Plans Examiner	$0.00	$0.00	$0.00	$0.00
60904	Com Plans Examiner/Fire Life	$0.00	$0.00	$0.00	$0.00
60906	Resident/Multi Family Plans	$0.00	$53,449.20	$59,049.00	$60,587.00
60910	Code Enforcement	$0.00	$5,235.22	$7,913.00	$7,722.00
60911	Senior Combination Inspector	$0.00	$37,666.00	$30,880.00	$34,327.00
60954	Sr Plans Examiner	$0.00	$60,474.18	$69,894.00	$72,238.00
61475	Permits Clerk	$0.00	$0.00	$0.00	$0.00
61476	Permit Technician	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$13,425.75	$16,000.00	$17,755.00
61555	Accounting Specialist	$0.00	$0.00	$0.00	$0.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$20,000.00
63930	FICA	$0.00	$39,413.08	$46,746.00	$49,658.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$283.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$628.27	$0.00	$0.00
63950	Medical Insurance	$0.00	$69,151.50	$70,104.00	$74,520.00
63951	Life Insurance	$0.00	$232.47	$226.00	$226.00
63952	Short Term Disability	$0.00	$199.49	$188.00	$188.00
63960	Retirement - General	$0.00	$54,969.16	$58,018.00	$59,786.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63980	Unemployment Compensation	$0.00	$17,821.00	$14,054.00	$14,930.00
63990	Cell Phone Allowance	$0.00	$1,720.00	$3,960.00	$3,300.00
Account Classification Total: Personal Services		$0.00	$746,524.36	$820,393.00	$872,830.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$1,806.88	$2,000.00	$2,000.00
44040	Staff Travel & Training	$0.00	$2,980.56	$12,000.00	$8,000.00
44080	Office Machine Repairs	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$2,579.40	$4,000.00	$3,000.00
44110	Supplies - Other	$0.00	$404.96	$500.00	$500.00
44114	Office Furniture	$0.00	$0.00	$0.00	$0.00
44135	Tools	$0.00	$0.00	$150.00	$300.00
44137	Public Outreach	$0.00	$0.00	$650.00	$500.00
44200	Dues / Fees	$0.00	$1,795.40	$4,200.00	$3,000.00
44203	Credit Card Fees	$0.00	$6,735.72	$10,000.00	$10,000.00
44250	Vehicle Fuel	$0.00	$19,208.88	$25,000.00	$30,000.00
44260	Vehicle Maintenance & Repair	$0.00	$12,069.92	$15,000.00	$15,000.00
44350	Recruitment	$0.00	$0.00	$0.00	$0.00
44500	Consultant Services	$0.00	$0.00	$0.00	$0.00
44565	Relocation Expense	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$6,424.71	$6,800.00	$6,800.00
44700	Postage	$0.00	$482.58	$1,500.00	$1,000.00
44730	Printing	$0.00	$0.00	$600.00	$600.00
44973	Sevrance Package	$0.00	$0.16	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
45000	Equipment Rental / Lease	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$3,600.00	$3,000.00	$3,000.00
45111	Software Support	$0.00	$8,360.00	$8,360.00	$8,360.00
46140	Books	$0.00	$3,247.03	$5,000.00	$2,000.00
49000	Bad Debt Expense	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$9,920.00	$9,920.00	$9,920.00
99765	Insurance/Workmans Compensation	$0.00	$12,570.00	$12,570.00	$12,570.00
99770	Administrative Services	$0.00	$41,262.00	$41,262.00	$41,262.00
99780	Space Rent	$0.00	$15,804.00	$15,804.00	$15,975.00
Account Classification Total: Material and Services		$0.00	$149,252.20	$178,316.00	$173,787.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$222,570.00	$187,656.00	$187,656.00
99460	Trans - Equip Rent & Revolving	$0.00	$1,123.00	$1,123.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,617.00
99830	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$223,693.00	$188,779.00	$189,273.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Building		$0.00	$1,119,469.56	$1,187,488.00	$1,235,890.00
Department Total: Community Development		$0.00	$1,119,469.56	$1,187,488.00	$1,235,890.00
Revenue Totals:		$0.00	$1,210,257.25	$1,187,488.00	$1,235,890.00
Expense Totals		$0.00	$1,119,469.56	$1,187,488.00	$1,235,890.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund Total: Community Development		$0.00	$90,787.69	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$1,210,257.25	$1,187,488.00	$1,235,890.00
Expense Grand Totals:	$0.00	$1,119,469.56	$1,187,488.00	$1,235,890.00
Net Grand Totals:	$0.00	$90,787.69	$0.00	$0.00

Division Mission:

The On-Site Program's mission is to protect water quality and public health, by enforcement of the OAR & ORS in regard to commercial and residential on-site sewage treatment systems.

Mandated Services:

On-Site manages the state DEQ program for Klamath County, performing the following essential property development, and public health related services pertaining to OAR Chapter 340, Divisions 071 & 073, and ORS 454.605-454.755: The key service provided to the community under these mandates are:

- **SITE EVALUATIONS**- Soil evaluations are conducted on sites to determine whether septic systems will function on the property. The evaluation will determine whether a system can be approved, and if so, the type and size of the system. (OAR 340-071-0150) (ORS 454.755)

- **SEPTIC SYSTEM INSTALLATION PERMITS & INSPECTIONS-** A system must be permitted before the installation, in order to make sure it is installed according to regulations. The permitting process includes a review of the Site Plan and the Planning Department's Land Use Compatibility Statement (LUCS). Once the system has been installed, and is ready for inspection, the installer notifies us by submitting a Final Inspection Request form. By regulation, we must complete the inspection within 7 days. (OAR 340-071-0160) (OAR 340-071-0170) (ORS 454.655) (ORS 454.665)

- **AUTHORIZATION INSPECTIONS-** We inspect existing systems for proper function and condition when there is a change of use of the system, or when a residence is disconnected and another is to be reconnected. This helps manage the repairs of malfunctioning systems. (OAR 340-071-0205)

- **COMPLAINT INSPECTIONS-** All signed complaints involving On-Site Septic Systems are investigated. Upon investigation, these are often found to be Imminent Health Hazards involving open sewage. These type situations often require court citations and court hearings, in order to insure the problem is remedied. (ORS 454.635) (ORS 454.640)

Self Imposed Services:

Customer Inquiry Review- File research and review is conducted at the request of a customer, in order to determine the location or existence of a septic system. We charge for any copies needed, but otherwise no revenues are generated from this unless it requires a substantial amount of time to complete.

Division Overview:

All field employees conducting Site Evaluations are required to be registered by the state as Environmental Health Specialists (EHS), with an emphasis in the area of Soil Science and On-

Site waste disposal. Any EHS working in the On-Site program is required to have a degree in the life sciences, as well as a certain number of credit hours in the soil courses, creating a rather specialized hiring prerequisite, which makes employees hard to come by at times. Continuing Education is also a requirement for the state registration, which requires budgeting in time, and revenues.

On-Site's main focus is to emphasize customer service while enforcing regulations to protect the health and water quality of Klamath County citizens. Our long range goals are to continue to efficiently conduct services in Klamath County, in order to provide convenient and responsive turn-around time for customers desiring to pursue land development projects. To continue to logically and fairly apply state regulations in such a way to protect all citizens of Klamath County, while still providing customers freedom and options in their property development goals.

Successes and Challenges:

Challenges continue in the area of revenue reductions during this difficult economy. We are challenged with meeting customer service needs with a staff that has been reduced down to 1.3 FTE. With personnel costs being the main expense for the program, we have reduced our Permit Technician to 0.5 FTE, with the Building Dept. sharing the other 0.5 FTE. The On-Site manager has also picked up the duties of all field inspections, while still maintaining the managerial duties, after taking a reduction in hours from a 40 hour work week to a 32 hour week.

Vehicle reserve funds were utilized last year to supplement expenses, and a greater amount is projected to be transferred for the upcoming fiscal year, to make up for the continued reduction in application volume. This will drastically reduce the vehicle reserve funds to bare limits, and not allow for this option in the future without exhausting the funds.

In spite of the scheduling challenges brought on by the staff and hour reductions, On-Site has continued to meet the inspection deadlines for system installation inspections. Customer service expectations are also still being met in a reasonable time frame. We are continuing to benefit Klamath County with the convenience of the county offered services, as opposed to having services conducted from the nearest DEQ office in Bend. This option would hamper any inspections, and development time frames that would require On-Site septic systems.

Department: Community Development FY 2012 Proposed Budget
Department: On-Site Division

Fiscal Year 2009-2010, July – February

SITE EVALUATIONS	46
AUTHORIZATIONS	25
NEW PERMITS	104
REPAIRS	66
RENEWALS	10
TOTAL PERMITS	**180**

Fiscal Year 2010-2011, July-February

SITE EVALUATIONS	38
AUTHORIZATIONS	29
NEW PERMITS	66
REPAIRS	35
RENEWALS	8
TOTAL PERMITS	**133**

Budget Overview:

Major revenue is generated by application fees, which are dedicated funds. With application volume drastically decreasing in each successive year for the past few years, On-Site has reduced personnel costs to the lowest limit possible, by cutting employees and employee hours.

Major Expenditures are state DEQ surcharge fees, personnel costs, and vehicle maintenance and fuel. We have reduced some of the basic costs by limiting travel for training and ceu's, and limiting supply purchases to bare essentials. In spite of these cuts, On-Site has still had to rely on General Fund support the past 2 years, in order to continue operating in Klamath County. The only other alternative would be to give up county operations by transferring the program to the state DEQ.

Significant Changes:

- On-Site will have a 5% fee adjustment starting on July 1, 2011.
- Reduction in staff to 1.3FTE, as well as hourly cuts made reducing Permit Tech to .5 FTE, & reducing EHS/Manager to 32 hour work.
- We are projecting a 30% decrease in revenues for the upcoming fiscal year based off of the current trend.
- We are asking for a transfer of 54% more from the vehicle reserve fund over what was transferred last fiscal year. This will still allow enough funds for 1 vehicle purchase in the future, while allowing us to meet projected expenses for the upcoming fiscal year.

Key Issues:

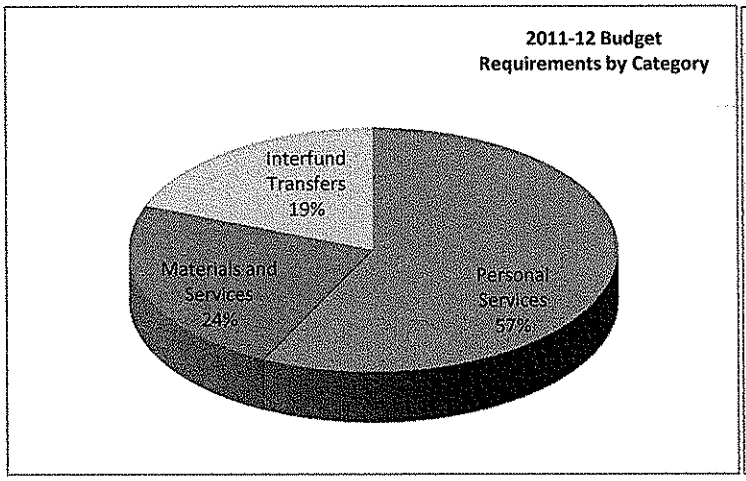
With revenue down and most likely to remain low during the next couple of years, the On-Site Division will most likely remain dependent on receiving funds from the general fund. In fact, the amount needed form the general fund may increase because the vehicle reserves utilized to present a balanced budget the past two years have now dried up. The key decision facing the BOCC and the budget committee over the next few years, is whether they wish to continue to supplement the On-Site Division with general fund money, or do we turn this program back to the state. Other issues/concerns are:

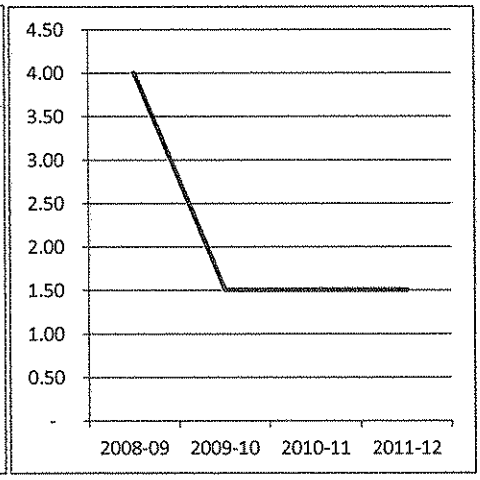
- Customer service issues due to limited staff, and reduced work hours
- Permit Technician splitting time and budget with Building Dept.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
263 On-Site

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	107,134	112,636	116,149
Materials and Services	-	44,003	49,501	43,231
Interfund Transfers	-	35,606	26,473	26,688
Total Requirements by Budgetary Category	**-**	**186,743**	**188,610**	**186,068**
Requirements by Fund				
Community Development (603)	-	186,743	188,610	186,068
Total Requirements by Fund	**-**	**186,743**	**188,610**	**186,068**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	45	45	25
Charges for Services	-	162,182	153,069	133,625
Fines and Forfeitures	-	329	50	1,500
Investment Earnings	-	5	-	
Interfund Transfers	-	41,294	35,446	50,918
Beginning Fund Balance	-	(17,111)	-	-
Total Resources by Budgetary Category	**-**	**186,743**	**188,610**	**186,068**
Full-Time Employee Equivalents	4.00	1.50	1.50	1.50

Mandate	**Total Cost**	**Personal Services**	**FTE**
On-Site program	186,068	116,149	1.50
	-	-	-
Total Mandates	**186,068**	**116,149**	**1.50**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 603 . Community Development					
Revenue					
Department: 260 . Community Development					
Sub Department: 263 . Onsite					
Account Classification: LP . Licenses, Fees and Permits					
33242	Fees - Sign Off	$0.00	$25.00	$25.00	$0.00
34231	Fees - NSF Check	$0.00	$20.00	$20.00	$25.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$45.00	$45.00	$25.00
Account Classification: CS . Charges for Service					
33240	Fees - Subsurface Insepction	$0.00	$161,337.08	$152,869.00	$133,465.00
33243	Fees - Pumper Truck	$0.00	$746.00	$100.00	$100.00
33652	Inspections - Contract	$0.00	$0.00	$0.00	$0.00
34281	Copies	$0.00	$98.75	$100.00	$60.00
Account Classification Total: Charges for Service		$0.00	$162,181.83	$153,069.00	$133,625.00
Account Classification: FF . Fines and Forfeitures					
33241	Revenues - Enforcement	$0.00	$328.72	$50.00	$1,500.00
Account Classification Total: Fines and Forfeitures		$0.00	$328.72	$50.00	$1,500.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$4.53	$0.00	$0.00
Account Classification Total: Interest		$0.00	$4.53	$0.00	$0.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$41,293.78	$14,158.00	$14,158.00
39039	Trans - Vehicle Reserve	$0.00	$0.00	$21,288.00	$36,760.00
Account Classification Total: Interfund Transfers		$0.00	$41,293.78	$35,446.00	$50,918.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	($17,111.22)	$0.00	$0.00
Account Classification Total: Fund Balances		$0.00	($17,111.22)	$0.00	$0.00
Sub Department Total: Onsite		$0.00	$186,742.64	$188,610.00	$186,068.00
Department Total: Community Development		$0.00	$186,742.64	$188,610.00	$186,068.00
Revenue Totals		$0.00	$186,742.64	$188,610.00	$186,068.00
Expenses					
Department: 260 . Community Development					
Sub Department: 263 . Onsite					
Account Classification: PS . Personal Services					
61475	Permits Clerk	$0.00	$8,115.57	$0.00	$0.00
61476	Permit Technician	$0.00	$8,670.84	$17,241.00	$17,755.00
62280	Env Health Specialist Trainee	$0.00	$0.00	$0.00	$0.00
62285	Sr Environmental Hlth Specialist	$0.00	$3,414.24	$0.00	$0.00
62287	On Site Manager	$0.00	$57,407.02	$60,816.00	$62,094.00
62290	Reg Environmental Hlth Spec	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$6,365.17	$7,197.00	$7,467.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$58.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63949	Oregon Premium Tax	$0.00	$43.38	$0.00	$0.00
63950	Medical Insurance	$0.00	$11,509.92	$15,240.00	$16,200.00
63951	Life Insurance	$0.00	$53.30	$49.00	$49.00
63952	Short Term Disability	$0.00	$38.04	$41.00	$41.00
63960	Retirement - General	$0.00	$8,562.93	$9,408.00	$9,760.00
63980	Unemployment Compensation	$0.00	$2,714.00	$2,164.00	$2,245.00
63990	Cell Phone Allowance	$0.00	$240.00	$480.00	$480.00
Account Classification Total: Personal Services		$0.00	$107,134.41	$112,636.00	$116,149.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$104.21	$500.00	$1,000.00
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$582.75	$1,000.00	$900.00
44110	Supplies - Other	$0.00	$261.76	$250.00	$50.00
44113	Office Equipment	$0.00	$0.00	$0.00	$0.00
44114	Office Furniture	$0.00	$0.00	$0.00	$0.00
44135	Tools	$0.00	$0.00	$200.00	$200.00
44200	Dues / Fees	$0.00	$95.00	$300.00	$0.00
44201	Fees / Rebate	$0.00	$18,620.00	$20,000.00	$15,000.00
44203	Credit Card Fees	$0.00	$696.94	$1,000.00	$750.00
44250	Vehicle Fuel	$0.00	$1,884.93	$2,500.00	$2,000.00
44260	Vehicle Maintenance & Repair	$0.00	$333.37	$2,000.00	$2,000.00
44300	Equip Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44350	Recruitment	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44640	Telephone	$0.00	$178.68	$200.00	$150.00
44700	Postage	$0.00	$594.22	$800.00	$400.00
44730	Printing	$0.00	$0.00	$100.00	$50.00
45111	Software Support	$0.00	$1,555.00	$1,555.00	$1,555.00
49000	Bad Debt Expense	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$2,240.00	$2,240.00	$2,240.00
99765	Insurance/Workmans Compensation	$0.00	$2,196.00	$2,196.00	$2,196.00
99770	Administrative Services	$0.00	$7,282.00	$7,282.00	$7,282.00
99780	Space Rent	$0.00	$7,378.00	$7,378.00	$7,458.00
Account Classification Total: Material and Services		$0.00	$44,002.86	$49,501.00	$43,231.00
Account Classification: CO . Capital Outlay					
88889	On Site Enforcement	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$26,484.00	$25,803.00	$25,803.00
99460	Trans - Equip Rent & Revolving	$0.00	$170.00	$170.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$385.00
99830	Trans - Vehicle Reserve	$0.00	$500.00	$500.00	$500.00
Account Classification Total: Interfund Transfers		$0.00	$27,154.00	$26,473.00	$26,688.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Onsite		$0.00	$178,291.27	$188,610.00	$186,068.00

Budget Worksheet Report

Account Number Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Department Total: Community Development	$0.00	$178,291.27	$188,610.00	$186,068.00
Revenue Totals:	$0.00	$186,742.64	$188,610.00	$186,068.00
Expense Totals	$0.00	$178,291.27	$188,610.00	$186,068.00
Fund Total: Community Development	$0.00	$8,451.37	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$186,742.64	$188,610.00	$186,068.00
Expense Grand Totals:	$0.00	$178,291.27	$188,610.00	$186,068.00
Net Grand Totals:	$0.00	$8,451.37	$0.00	$0.00

Department: Community Development FY 2012 Proposed Budget
Department: Code Enforcement Division

Division Mission:

To preserve and protect the health, safety and livability of the community by ensuring compliance with the County's land use, environmental and building codes.

Mandated Services:

None

Self Imposed Services:

Klamath County is not required to have a Code Enforcement Division (CE); the decision to staff, fund and operate the CE division was made by the Klamath County Commissioners. Though not a mandated service itself, CE enforces the ORSs, regulations and policies of the other divisions within the Community Development Department that are mandated services. The key policy documents that govern how the Code Enforcement Division operates are:

- Klamath County Land Development Code
- Klamath County Code Enforcement Policy and Procedures Manual

Division Overview:

The CE Division is staffed by one FTE (Code Enforcement Officer). The Code Enforcement Officer reports directly to the Community Development Director. The Code Enforcement Officer is cross trained to understand the basic functioning and policies of the Building, On-Site and Planning Divisions. The Division uses the TrackIt system to efficiently monitor and track all code enforcement cases. On a case by case basis and as necessary, the code enforcement division utilizes building inspectors to augment the code enforcement staff.

The Key Services provided by CE are:

- Services a total area over 6,000 square miles
- Uphold the Klamath County Ordinances, Land Development, Building, and Environmental Codes
- Development Code interpretation and consultation
- Public outreach & education
- We strive to work with citizens and get them to come into compliance on noted code violations; however, occasionally we do have to issue citations to citizens and go to court to resolve the issue.
- We work closely with other government agencies such as DEQ and DMV, as well as local business in the County for abatement projects.

Department: Community Development FY 2012 Proposed Budget
Department: Code Enforcement Division

Successes:

Calendar Year 2010

191	The number of new code enforcement cases opened this year.
112	The number of code enforcement cases resolved and closed out this year.
113	The number of building code violation cases.
18	The number of planning land use violation cases
60	The Number of Code Violation cases that fall under the nuisance category. Includes case involving abandoned vehicles, excessive trash and rubbish on a property, and over grown lawn/weeds/trees.
$3439.00	Amount of revenue year to date from citations issued.

Challenges:

Prosecuting code enforcement cases in the Klamath County Circuit Court continues to be a challenge. If we are successful in obtaining a judgment in the County's favor, quite often the judgment awarded does not come close to recovering the resources expended on the case even though this information is presented during the trial. The code enforcement division is almost always more successful in prosecuting a case when complainants/citizens are willing to testify on behalf of the County. Hence, we do not act on anonymous "nuisance related complaints" called in to the Code Enforcement Officer. Collecting on assessed fines also continues to be a challenge; for delinquent accounts, the CE Division has a contract with Carter Jones.

Budget Overview:

Major revenue. The primary funding source for the CE Division comes from the general fund; additional funding comes from fines paid and the building division. Specifically, the building division funds the CE Division about $7000 annually.

Major expenditures. For the most part, the only costs/expenditures for the CE Division are in the administration and management of the Division (e.g., salaries, vehicle and fuel costs. The County no longer funds the abatement of properties.

Significant Changes:

Since 2008, Klamath County has gone from having three Code Enforcement Officers to the current one Code Enforcement Officer we now have. Needless to say, with the expansive geographical size of Klamath County responding to complaints county-wide will continue to be real challenge, and requires a process be implemented to prioritize case load. The prioritization of cases is as follows:

1) Immediate threat to life safety, public health or poses an environmental danger or hazard.

2) Unpermitted work (Septic/Building) and other building code violations.
3) Land use or planning violations.
4) Nuisance complaints e.g. abandoned vehicles, trash/rubbish, overgrown weeds and lawns/trees. As previously mentioned, we will not respond to anonymous nuisance complaints; for action to be taken on any general nuisance complaint, a written complaint form must be filed by the citizen.

Senate Bill 915 took effect in January 2010. The legislation affects any municipality that administers a building inspection program. The bill restricts a municipality's monetary penalties for violation of the state building code to civil penalties assessed through an administrative process. The County may no longer issue citations to municipal court for building code violations. Under the bill, if a municipality assesses a civil penalty, the municipality must have an administrative method for the party to challenge the penalty. The process would involve a hearings officer or equivalent administrative process. The challenge cannot be heard by the building official.

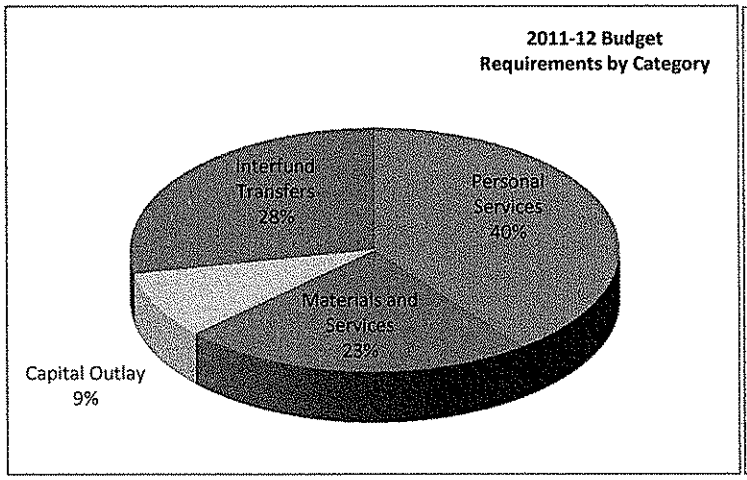
Key issues:

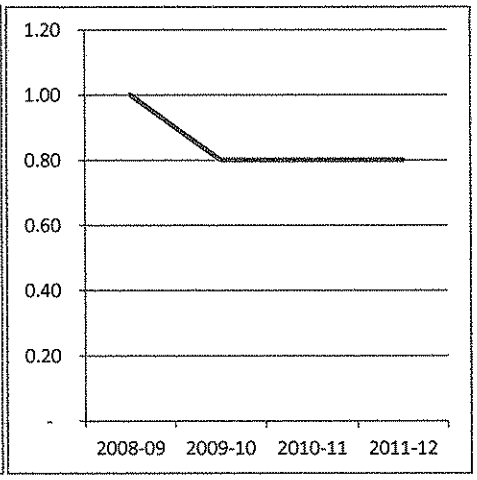
The key issue and major decision for the County and BOCC regarding code enforcement in the next few years will be whether or not to we continue to fund this non-mandated service. The code enforcement division provides a valuable service to the community, but it will never be able to sustain itself, and it will continue to remain dependent on the dwindling resources of the general fund.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
265 Code Enforcement

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	40,641	42,052	44,068
Materials and Services	-	16,450	25,654	26,105
Capital Outlay	-	680	8,745	9,745
Interfund Transfers	-	30,800	31,219	31,302
Total Requirements by Budgetary Category	**-**	**88,570**	**107,670**	**111,220**
Requirements by Fund				
Community Development (603)	-	156,933	107,670	111,220
Total Requirements by Fund	**-**	**156,933**	**107,670**	**111,220**
Resources by Budgetary Category				
Charges for Services	-	-	-	50
Fines and Forfeitures	-	6,074	2,000	4,000
Investment Earnings	-	317	350	350
Interfund Transfers	-	143,287	97,875	97,875
Miscellaneous	-	90	-	-
Beginning Fund Balance	-	7,165	7,445	8,945
Total Resources by Budgetary Category	**-**	**156,933**	**107,670**	**111,220**
Full-Time Employee Equivalents	1.00	0.80	0.80	0.80

Mandate	**Total Cost**	**Personal Services**	**FTE**
Self imposed Code Enforcment	111,220	44,068	0.80
Total Mandates	**111,220**	**44,068**	**0.80**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 603 . Community Development					
Revenue					
Department: 260 . Community Development					
Sub Department: 264 . Violations					
Account Classification: FF . Fines and Forfeitures					
35150	Fines - Violation	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Fines and Forfeitures		$0.00	$0.00	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$144.61	$300.00	$300.00
Account Classification Total: Interest		$0.00	$144.61	$300.00	$300.00
Account Classification: TI . Interfund Transfers					
39036	Trans - from General Operations	$0.00	$1,000.00	$1,000.00	$1,000.00
Account Classification Total: Interfund Transfers		$0.00	$1,000.00	$1,000.00	$1,000.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$7,098.93	$7,445.00	$8,445.00
Account Classification Total: Fund Balances		$0.00	$7,098.93	$7,445.00	$8,445.00
Sub Department Total: Violations		$0.00	$8,243.54	$8,745.00	$9,745.00
Sub Department: 265 . Enforcement					
Account Classification: CS . Charges for Service					
34281	Copies	$0.00	$0.00	$0.00	$50.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$50.00
Account Classification: FF . Fines and Forfeitures					
35150	Fines - Violation	$0.00	$6,073.68	$2,000.00	$4,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Fines and Forfeitures		$0.00	$6,073.68	$2,000.00	$4,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$172.17	$50.00	$50.00
Account Classification Total: Interest		$0.00	$172.17	$50.00	$50.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$90.18	$0.00	$0.00
Account Classification Total: Other		$0.00	$90.18	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$142,286.72	$96,875.00	$96,875.00
Account Classification Total: Interfund Transfers		$0.00	$142,286.72	$96,875.00	$96,875.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$66.24	$0.00	$500.00
Account Classification Total: Fund Balances		$0.00	$66.24	$0.00	$500.00
Sub Department Total: Enforcement		$0.00	$148,688.99	$98,925.00	$101,475.00
Department Total: Community Development		$0.00	$156,932.53	$107,670.00	$111,220.00
Revenue Totals		$0.00	$156,932.53	$107,670.00	$111,220.00
Expenses					
Department: 260 . Community Development					
Sub Department: 264 . Violations					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$0.00
Account Classification: CO . Capital Outlay					
88141	Abatement	$0.00	$680.00	$8,745.00	$9,745.00
Account Classification Total: Capital Outlay		$0.00	$680.00	$8,745.00	$9,745.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Violations		$0.00	$680.00	$8,745.00	$9,745.00
Sub Department: 265 . Enforcement					
Account Classification: PS . Personal Services					
60910	Code Enforcement	$0.00	$30,850.02	$30,418.00	$30,887.00
63930	FICA	$0.00	$2,246.67	$1,862.00	$2,363.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$23.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$38.80	$0.00	$0.00
63950	Medical Insurance	$0.00	$3,810.00	$6,096.00	$6,480.00
63951	Life Insurance	$0.00	$15.58	$20.00	$20.00
63952	Short Term Disability	$0.00	$10.88	$16.00	$16.00
63960	Retirement - General	$0.00	$2,023.85	$2,433.00	$3,089.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63980	Unemployment Compensation	$0.00	$1,525.00	$487.00	$710.00
63990	Cell Phone Allowance	$0.00	$120.00	$720.00	$480.00
Account Classification Total: Personal Services		$0.00	$40,640.80	$42,052.00	$44,068.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$712.75	$800.00	$800.00
44100	Supplies - Office	$0.00	$584.20	$2,000.00	$2,000.00
44110	Supplies - Other	$0.00	$16.24	$100.00	$100.00
44200	Dues / Fees	$0.00	$50.00	$100.00	$100.00
44250	Vehicle Fuel	$0.00	$732.60	$3,000.00	$3,000.00
44260	Vehicle Maintenance & Repair	$0.00	$106.63	$2,000.00	$2,000.00
44450	Witness Fees	$0.00	$0.00	$200.00	$200.00
44640	Telephone	$0.00	$90.00	$250.00	$250.00
44700	Postage	$0.00	$398.31	$500.00	$500.00
44730	Printing	$0.00	$0.00	$100.00	$100.00
45880	Computer Software	$0.00	$1,037.00	$1,037.00	$1,037.00
46780	Nuisance Abatement	$0.00	$4,091.90	$6,937.00	$7,388.00
99760	Insurance/Liability	$0.00	$960.00	$960.00	$960.00
99765	Insurance/Workmans Compensation	$0.00	$279.00	$279.00	$279.00
99770	Administrative Services	$0.00	$6,446.00	$6,446.00	$6,446.00
99780	Space Rent	$0.00	$945.00	$945.00	$945.00
Account Classification Total: Material and Services		$0.00	$16,449.63	$25,654.00	$26,105.00
Account Classification: IF . Interfund Transfers					
99027	Trans - CDD	$0.00	$27,729.00	$28,148.00	$28,148.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99028	Trans - Violations	$0.00	$1,000.00	$1,000.00	$1,000.00
99460	Trans - Equip Rent & Revolving	$0.00	$71.00	$71.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$154.00
99830	Trans - Vehicle Reserve	$0.00	$2,000.00	$2,000.00	$2,000.00
Account Classification Total: Interfund Transfers		$0.00	$30,800.00	$31,219.00	$31,302.00
Sub Department Total: Enforcement		$0.00	$87,890.43	$98,925.00	$101,475.00
Department Total: Community Development		$0.00	$88,570.43	$107,670.00	$111,220.00
Revenue Totals:		$0.00	$156,932.53	$107,670.00	$111,220.00
Expense Totals		$0.00	$88,570.43	$107,670.00	$111,220.00
Fund Total: Community Development		$0.00	$68,362.10	$0.00	$0.00

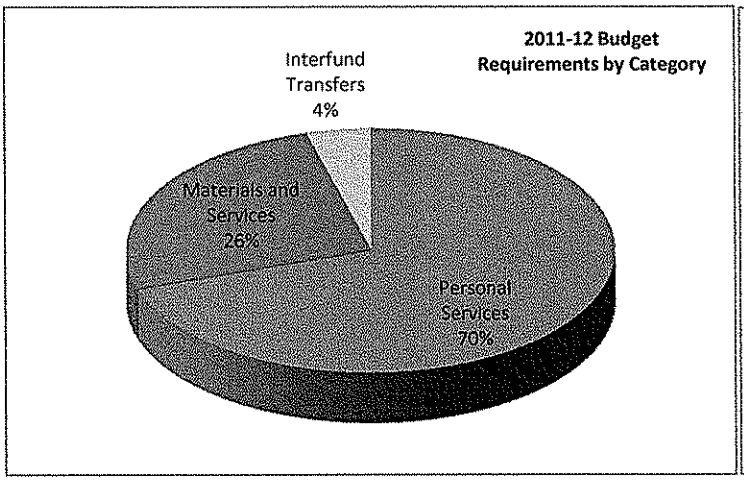
Budget Worksheet Report

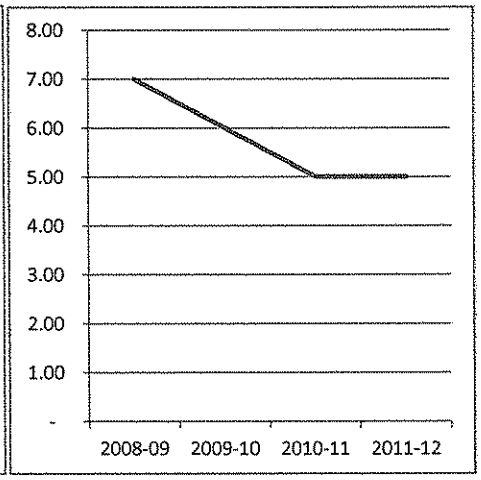
Revenue Grand Totals:	$0.00	$156,932.53	$107,670.00	$111,220.00
Expense Grand Totals:	$0.00	$88,570.43	$107,670.00	$111,220.00
Net Grand Totals:	$0.00	$68,362.10	$0.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
266 Community Development Admin

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	305,036	324,490	347,146
Materials and Services	-	210,589	127,993	128,638
Interfund Transfers	-	28,762	28,168	21,098
Subtotal Current Expenditures	**-**	**544,387**	**480,651**	**496,882**
Unappropriated Fund Balance	-	445,814	-	-
Subtotal Noncurrent Expenditures	**-**	**445,814**	**-**	**-**
Total Requirements by Budgetary Category	**-**	**990,201**	**480,651**	**496,882**
Requirements by Fund				
Community Development (603)	-	990,201	480,651	496,882
Total Requirements by Fund	**-**	**990,201**	**480,651**	**496,882**
Resources by Budgetary Category				
Investment Earnings	-	859	100	100
Interfund Transfers	-	653,058	469,141	469,141
Beginning Fund Balance	-	336,284	11,410	27,641
Total Resources by Budgetary Category	**-**	**990,201**	**480,651**	**496,882**
Full-Time Employee Equivalents	7.00	6.00	5.00	5.00

Mandate	**Total Cost**	**Personal Services**	**FTE**
Community Development Admin	496,882	347,146	5.00
Total Mandates	**496,882**	**347,146**	**5.00**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 603 . Community Development					
Revenue					
Department: 260 . Community Development					
Sub Department: 266 . CDD Center					
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$859.36	$100.00	$100.00
Account Classification Total: Interest		$0.00	$859.36	$100.00	$100.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36235	Trans - Park	$0.00	$10,773.00	$10,556.00	$10,556.00
36241	Trans - Code Enforcement	$0.00	$27,729.00	$28,148.00	$28,148.00
36330	Trans - General Non Dept	$0.00	$5,657.97	$0.00	$0.00
36570	Trans - Solid Waste	$0.00	$104,983.00	$137,224.00	$137,224.00
39005	Trans - Planning	$0.00	$70,321.00	$69,198.00	$69,198.00
39029	Trans - Electrical	$0.00	$249,054.00	$213,459.00	$213,459.00
39220	Trans - Recycling	$0.00	$10,773.00	$10,556.00	$10,556.00
Account Classification Total: Interfund Transfers		$0.00	$479,290.97	$469,141.00	$469,141.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$336,284.05	$11,410.00	$27,641.00
Account Classification Total: Fund Balances		$0.00	$336,284.05	$11,410.00	$27,641.00
Sub Department Total: CDD Center		$0.00	$816,434.38	$480,651.00	$496,882.00
Department Total: Community Development		$0.00	$816,434.38	$480,651.00	$496,882.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Revenue Totals		$0.00	$816,434.38	$480,651.00	$496,882.00
Expenses					
Department: 260 . Community Development					
Sub Department: 266 . CDD Center					
Account Classification: PS . Personal Services					
60334	Community Develoment Director	$0.00	$75,186.07	$77,679.00	$82,935.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
61475	Permits Clerk	$0.00	$0.00	$0.00	$0.00
61476	Permit Technician	$0.00	$66,835.78	$69,148.00	$74,256.00
61477	Senior Permit Technician	$0.00	$0.00	$0.00	$0.00
61555	Accounting Specialist	$0.00	$30,130.32	$34,960.00	$37,357.00
63571	C D D Manager	$0.00	$53,532.00	$55,968.00	$59,974.00
63930	FICA	$0.00	$16,329.12	$18,189.00	$19,471.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$146.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$241.74	$0.00	$0.00
63950	Medical Insurance	$0.00	$33,301.00	$38,100.00	$40,500.00
63951	Life Insurance	$0.00	$207.04	$199.00	$199.00
63952	Short Term Disability	$0.00	$100.30	$102.00	$102.00
63960	Retirement - General	$0.00	$22,613.64	$23,776.00	$25,452.00
63980	Unemployment Compensation	$0.00	$6,109.00	$5,469.00	$5,854.00
63990	Cell Phone Allowance	$0.00	$450.00	$900.00	$900.00
Account Classification Total: Personal Services		$0.00	$305,036.01	$324,490.00	$347,146.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$132.16	$500.00	$500.00
44040	Staff Travel & Training	$0.00	$180.00	$500.00	$500.00
44080	Office Machine Repairs	$0.00	$674.33	$1,000.00	$1,000.00
44100	Supplies - Office	$0.00	$1,194.93	$800.00	$800.00
44104	Miscellaneous	$0.00	$83,476.66	$0.00	$0.00
44110	Supplies - Other	$0.00	$306.60	$300.00	$900.00
44114	Office Furniture	$0.00	$0.00	$0.00	$0.00
44200	Dues / Fees	$0.00	$410.00	$500.00	$200.00
44565	Relocation Expense	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$1,162.61	$1,200.00	$1,440.00
44700	Postage	$0.00	$8.34	$50.00	$50.00
44710	Publications / Periodicals	$0.00	$0.00	$50.00	$50.00
46140	Books	$0.00	$0.00	$50.00	$50.00
99760	Insurance/Liability	$0.00	$1,440.00	$1,440.00	$1,440.00
99765	Insurance/Workmans Compensation	$0.00	$2,373.00	$2,373.00	$2,373.00
99770	Administrative Services	$0.00	$109,523.00	$109,523.00	$109,523.00
99780	Space Rent	$0.00	$9,707.00	$9,707.00	$9,812.00
Account Classification Total: Material and Services		$0.00	$210,588.63	$127,993.00	$128,638.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$22,426.00	$22,426.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$14,700.00
99782	Trans - EMail Accounts	$0.00	$6,336.00	$5,742.00	$6,090.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99783	Trans - Phones	$0.00	$0.00	$0.00	$308.00
Account Classification Total: Interfund Transfers		$0.00	$28,762.00	$28,168.00	$21,098.00
Sub Department Total: CDD Center		$0.00	$544,386.64	$480,651.00	$496,882.00
Department Total: Community Development		$0.00	$544,386.64	$480,651.00	$496,882.00
Revenue Totals:		$0.00	$816,434.38	$480,651.00	$496,882.00
Expense Totals		$0.00	$544,386.64	$480,651.00	$496,882.00
Fund Total: Community Development		$0.00	$272,047.74	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$816,434.38	$480,651.00	$496,882.00
Expense Grand Totals:	$0.00	$544,386.64	$480,651.00	$496,882.00
Net Grand Totals:	$0.00	$272,047.74	$0.00	$0.00

Department: Community Development FY 2012 Proposed Budget
Department: Solid Waste Division

Division Mission:

The Klamath County Solid Waste Division has the responsibility to provide for the Orderly, Efficient, and Safe Collection, Recycling and Disposal of Solid Waste.

Mandated Services:

Solid Waste is regulated by Oregon Revised Statue (ORS) 459.017, Oregon Administrative Rules (OAR) 340-093 and Federal Register 40 CFR Parts 257 and 258. In addition to these mandates each Solid Waste facility operates within the scope of the 21 page permit from the Department of Environmental Quality (DEQ). Annually each site is inspected by DEQ regulators and must comply with all the specific guidelines in the permits; the Solid Waste Division has had no violations and routinely receives accolades for the high level of performance demonstrated.

Self Imposed Services:

Solid Waste offers (10) free events each year to benefit the community for cleanup of yard debris and to promote air quality in the basin.

Solid Waste also provides public outreach programs to (23) community interest groups such as the United Christian Fellowship which provides free yard and home maintenance to the elderly, the Boy Scouts, the Klamath Aquatics team and the City of Klamath Falls garden program to mention a few.

The cost to the Solid Waste budget last year for these services was **$185,175**.

Department Overview:

The Solid Waste Division is made up of a multi-discipline staff including management, equipment operators, scale operators, transfer station operators, mechanic/welder and site attendants.

Solid Waste operates two Landfills, one located in Klamath Falls which is a seven day operation and one located in Chemult which is a five day operation. All operations in the Chemult Landfill are conducted by one FTE.

Twelve Outlying Transfer Stations are operated by Solid Waste; with creative scheduling we are utilizing eight FTE to operate these sites.

The Klamath Regional Disposal Transfer Station (KRD) is operated by Regional Disposal Company (RDC) and the scales are operated by a Solid Waste employee. All waste streams from this facility are transported to the Roosevelt Landfill in Roosevelt Washington. This facility is owned by Klamath County, the contract for services with RDC will expire July of 2014.

Two Landfills and Klamath Regional Disposal combined, process 70,000 tons of waste per year.

One Litter control program is funded by Solid Waste and operated by the Community Corrections Department; additional litter control is funded and operated by Solid Waste.

Successes:

Solid Waste implemented county hauling and containers and discontinued contracted services to reduce cost of Transfer Stations operations. The box rental through contracted services was $144,000 per year. The Solid Waste Division realized cost savings in excess of $60,000 per year. In addition to cost savings this program improved and streamlined hauling services to the outlying transfer stations.

Solid Waste successfully submitted for approval, the renewals of DEQ permits for the Landfills and Transfer Stations this year. The permits have a term of five years. The renewal process mandates updated written operations plans, monitoring plans, storm water plans, Landfill design plans etc. in all facets of operations, the most recent of which involved environmental issues with methane gas and storm water.

Installation of the Green House Gas monitoring system at the Klamath Landfill was completed by Solid Waste staff and final tuning was done by Mark Yinger Associates.

Numerous professional rebuilds/upgrades to heavy equipment have been done by the Landfill mechanic, the latest of which saved the County over $25,000!

The Solid Waste Division strives to extend the life of equipment through intensive service and maintenance practices with a large degree of success; one piece of equipment still in use is the 1956 Cat Scraper used at the Chemult Landfill.

Due to Landfill practices the Solid Waste division has achieved extended life for the Klamath landfill which included an eight (8) year expansion plan. At this time the Klamath Landfill has approximately twenty eight (28) years of life expectancy at the current rate of disposal.

Challenges:

The 816F compactor's life expectancy is approximately 12,000 hours; it now has over 24,000 hours and is in need of replacement. The cost of a new compactor is approximately $800,000. An upgrade to a heavier compactor has been considered to achieve improved compaction that will result in further extending the life of the landfill.

The continued operation of the Outlying Transfer Stations at a loss of $483,274, this cost is Personnel/Operating and cubic yard vs. ton loss combined. This deficit is subsidized by the fees collected at the Klamath Landfill.

Department: Community Development FY 2012 Proposed Budget
Department: Solid Waste Division

Budget Overview:

Major Expenditures Solid Waste
Franchise and Contract agreements equaling $2,175,000 is a major expense, as well as Personal Services, vehicle fuel, equipment maintenance, grounds maintenance and the administration fees. The annual transfer to the Landfill Site Reserve for closure/post closure is approximately $200,000 and continues to fluctuate with the annual Financial Assurance Report.

Major Revenue Solid Waste
The Solid Waste is an enterprise fund and fees are the major source of revenue. Klamath County has a franchise agreement with the commercial haulers to collect 3% of the revenue they collect. The 3% franchise fee collected each month is shared between the Solid Waste Division and the Recycle Division. The Solid Waste Division receives 38.5% of the 3% fee.

Major Expenditures Landfill Site Reserve
Closure/Post closure budgets that are mandated by the Department of Environmental Quality, these are to retain an amount determined by the annual Financial Assurance Report as a condition of the permit. $400,000 is budgeted for closure/post closure care, to maintain Landfill closure.

Major Revenue Landfill Site Reserve
The major source of revenue for the reserve fund is an annual transfer from the Solid Waste Operations budget. The other revenue is from interest earned from investments.

Significant Changes:

The Solid Waste Division has (3) FTE positions budgeted that were not filled to save $132,166 in operational costs. The positions will remain vacant until needed.

Fuel costs have increased substantially. Solid Waste streamlined hauling schedules to minimize fuel consumption.

Solid Waste had a 20% decrease in volume in large part due to a reduction in local construction and demolition projects.

New scales, software and a 70' ramp at the Klamath Landfill. The new incoming 40' scale was replaced by a 70' to accommodate the heavy trucks and trailers. The new scale technology with computers, fiber optics and software eliminated power failures, increased accuracy and speed of transactions, increased records and substantially reduced waiting time. The new ramp, scale house remodel and dirt work was completed by Solid Waste staff.

Key Issues:

Solid Waste

Approval of the fifth year of the five year plan increasing fees was not implemented due to the economic situation. The continued operation of the Outlying Transfer Stations at the present rate of disparity is of major concern. A consolidation proposal is in the planning stages as a possible remediation of this situation.

The Landfill Compactor replacement is a significant cost issue but this piece of equipment is critical to waste compaction and the future of the landfill.

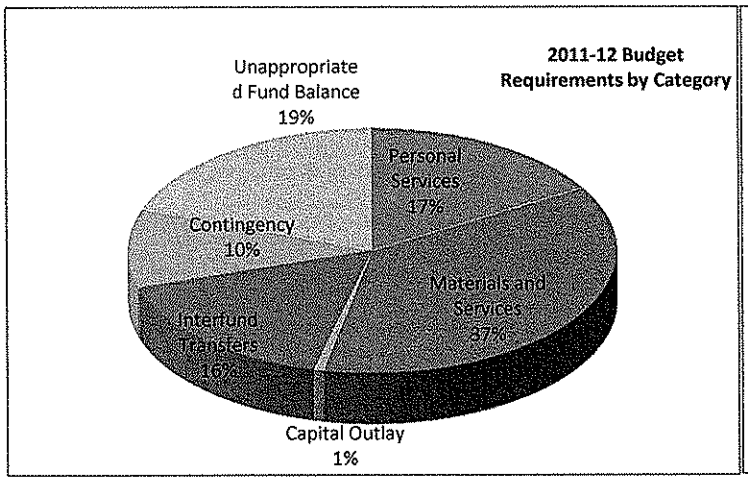
Landfill Site Reserve

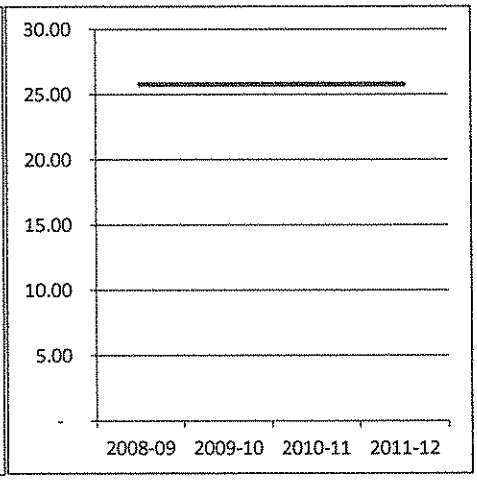
The continued transfer of funds from the Solid Waste Operations budget as outlined in the annual financial assurance report.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
510 Solid Waste

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	1,179,418	1,340,524	1,407,588
Materials and Services	-	3,010,180	3,035,406	3,139,244
Capital Outlay	-	22,453	205,000	55,000
Interfund Transfers	-	515,283	578,644	1,390,084
Subtotal Current Expenditures	**-**	**4,727,333**	**5,159,574**	**5,991,916**
Reserve Future Expenditure	-	-	6,379,424	-
Contingency	-	-	126,376	882,584
Unappropriated Fund Balance	-	1,961,697	-	1,663,560
Subtotal Noncurrent Expenditures	**-**	**1,961,697**	**6,505,800**	**2,546,144**
Total Requirements by Budgetary Category	**-**	**6,689,030**	**11,665,374**	**8,538,060**
Requirements by Fund				
Landfill Site Reserves (435)	-	1,102,203	6,479,424	3,090,560
Solid Waste (520)	-	5,586,827	5,185,950	5,447,500
Total Requirements by Fund	**-**	**6,689,030**	**11,665,374**	**8,538,060**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	45,727	45,400	45,400
Charges for Services	-	3,892,804	4,622,450	4,070,000
Investment Earnings	-	93,983	146,000	53,000
Interfund Transfers	-	1,020,048	231,120	1,042,560
Miscellaneous	-	-	100	100
Beginning Fund Balance	-	1,636,468	6,620,304	3,327,000
Total Resources by Budgetary Category	**-**	**6,689,030**	**11,665,374**	**8,538,060**
Full-Time Employee Equivalents	25.75	25.75	25.75	25.75

Mandate	**Total Cost**	**Personal Services**	**FTE**
Solid Waste	8,538,060	1,407,588	25.75
Total Mandates	**8,538,060**	**1,407,588**	**25.75**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 435 . Landfill Site Reserves					
Revenue					
Department: 510 . Solid Waste					
Sub Department: 513 . Landfill Site					
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$6,000.00	$0.00
Account Classification Total: Interest		$0.00	$0.00	$6,000.00	$0.00
Account Classification: TI . Interfund Transfers					
39030	Trans - Solid Waste	$0.00	$820,048.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$820,048.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	($5,051,020.51)	$756,804.00	$827,000.00
Account Classification Total: Fund Balances		$0.00	($5,051,020.51)	$756,804.00	$827,000.00
Sub Department Total: Landfill Site		$0.00	($4,230,972.51)	$762,804.00	$827,000.00
Sub Department: 514 . Landfill Clousure					
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$82,154.95	$122,000.00	$48,000.00
Account Classification Total: Interest		$0.00	$82,154.95	$122,000.00	$48,000.00
Account Classification: TI . Interfund Transfers					
39030	Trans - Solid Waste	$0.00	$200,000.00	$231,120.00	$215,560.00
Account Classification Total: Interfund Transfers		$0.00	$200,000.00	$231,120.00	$215,560.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$5,051,020.51	$5,363,500.00	$2,000,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Fund Balances		$0.00	$5,051,020.51	$5,363,500.00	$2,000,000.00
Sub Department Total: Landfill Clousure		$0.00	$5,333,175.46	$5,716,620.00	$2,263,560.00
Department Total: Solid Waste		$0.00	$1,102,202.95	$6,479,424.00	$3,090,560.00
Revenue Totals		$0.00	$1,102,202.95	$6,479,424.00	$3,090,560.00
Expenses					
Department: 510 . Solid Waste					
Sub Department: 513 . Landfill Site					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: CO . Capital Outlay					
88140	Grounds Improvement	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99211	Trans - Solid Waste Operating	$0.00	$0.00	$0.00	$827,000.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$827,000.00
Account Classification: CR . Contigencies and Reserves					
99980	Reserve Future Expenditures	$0.00	$0.00	$762,804.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$762,804.00	$0.00
Sub Department Total: Landfill Site		$0.00	$0.00	$762,804.00	$827,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 514 . Landfill Clousure					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44330	Closure and Post-Closure Care	$0.00	$0.00	$0.00	$400,000.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$400,000.00
Account Classification: CO . Capital Outlay					
88140	Grounds Improvement	$0.00	$0.00	$100,000.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$100,000.00	$0.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$200,000.00
99980	Reserve Future Expenditures	$0.00	$0.00	$5,616,620.00	$0.00
99981	Unappropriated Fund Balance	$0.00	$0.00	$0.00	$1,663,560.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$5,616,620.00	$1,863,560.00
Sub Department Total: Landfill Clousure		$0.00	$0.00	$5,716,620.00	$2,263,560.00
Department Total: Solid Waste		$0.00	$0.00	$6,479,424.00	$3,090,560.00
Revenue Totals:		$0.00	$1,102,202.95	$6,479,424.00	$3,090,560.00
Expense Totals		$0.00	$0.00	$6,479,424.00	$3,090,560.00
Fund Total: Landfill Site Reserves		$0.00	$1,102,202.95	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 520 . Solid Waste					
Revenue					
Department: 510 . Solid Waste					
Sub Department: 511 . Solid Waste					
Account Classification: LP . Licenses, Fees and Permits					
34160	Franchise Fee - Solid Waste	$0.00	$45,467.17	$45,000.00	$45,000.00
34231	Fees - NSF Check	$0.00	$260.00	$400.00	$400.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$45,727.17	$45,400.00	$45,400.00
Account Classification: IG . Intergovernmental					
33660	Grants	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$0.00	$0.00
Account Classification: CS . Charges for Service					
34470	Fees - Solid Waste	$0.00	$3,829,995.58	$4,532,450.00	$4,000,000.00
34471	Free Dump	$0.00	$62,808.15	$90,000.00	$70,000.00
Account Classification Total: Charges for Service		$0.00	$3,892,803.73	$4,622,450.00	$4,070,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$11,828.32	$18,000.00	$5,000.00
Account Classification Total: Interest		$0.00	$11,828.32	$18,000.00	$5,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$100.00	$100.00
Account Classification Total: Other		$0.00	$0.00	$100.00	$100.00
Account Classification: TI . Interfund Transfers					
37461	Trans - Reserve	$0.00	$0.00	$0.00	$827,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$827,000.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$1,636,467.96	$500,000.00	$500,000.00
Account Classification Total: Fund Balances		$0.00	$1,636,467.96	$500,000.00	$500,000.00
Sub Department Total: Solid Waste		$0.00	$5,586,827.18	$5,185,950.00	$5,447,500.00
Department Total: Solid Waste		$0.00	$5,586,827.18	$5,185,950.00	$5,447,500.00
Revenue Totals		$0.00	$5,586,827.18	$5,185,950.00	$5,447,500.00
Expenses					
Department: 510 . Solid Waste					
Sub Department: 511 . Solid Waste					
Account Classification: PS . Personal Services					
62690	Foreman	$0.00	$45,300.01	$47,245.00	$50,785.00
63020	Facility Mtc Worker II	$0.00	$1,219.30	$3,220.00	$3,085.00
63151	SW Lead Maintenance Worker	$0.00	$44,230.58	$45,986.00	$49,075.00
63152	Pks/SW Ops Manager	$0.00	$55,771.70	$57,924.00	$59,434.00
63160	SW Site Attendant	$0.00	$400,753.77	$407,712.00	$421,977.00
63165	Recycling Attendant	$0.00	$8,024.58	$8,373.00	$9,127.00
63170	Solid Waste/Parks Director	$0.00	$62,120.40	$65,379.00	$70,085.00
63190	Landfill/Maint Worker	$0.00	$134,246.74	$153,710.00	$162,354.00
63191	Landfill Mechanic	$0.00	$30,924.00	$37,131.00	$39,629.00
63192	Chemult Landfill Operator	$0.00	$37,794.40	$39,453.00	$42,129.00
63900	Overtime	$0.00	$16,687.63	$50,000.00	$50,000.00
63920	Temporary Help	$0.00	$13,912.09	$50,000.00	$50,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63930	FICA	$0.00	$62,236.06	$68,271.00	$75,783.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$824.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$1,374.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$163,251.77	$196,215.00	$208,575.00
63951	Life Insurance	$0.00	$632.81	$640.00	$648.00
63952	Short Term Disability	$0.00	$515.41	$530.00	$537.00
63960	Retirement - General	$0.00	$80,830.28	$88,169.00	$90,757.00
63980	Unemployment Compensation	$0.00	$19,592.00	$20,566.00	$22,784.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$1,179,417.53	$1,340,524.00	$1,407,588.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$2,000.00	$1,500.00
44040	Staff Travel & Training	$0.00	$717.94	$2,000.00	$1,000.00
44080	Office Machine Repairs	$0.00	$99.99	$0.00	$0.00
44100	Supplies - Office	$0.00	$4,152.38	$5,000.00	$5,000.00
44104	Miscellaneous	$0.00	$673,326.07	$0.00	$0.00
44110	Supplies - Other	$0.00	$13,213.37	$15,000.00	$15,000.00
44114	Office Furniture	$0.00	$0.00	$500.00	$500.00
44200	Dues / Fees	$0.00	$2,880.80	$4,000.00	$4,000.00
44250	Vehicle Fuel	$0.00	$92,287.04	$200,000.00	$200,000.00
44260	Vehicle Maintenance & Repair	$0.00	$6,168.02	$15,000.00	$10,000.00
44275	Litter Patrol	$0.00	$6,650.00	$30,000.00	$10,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44276	Building Repair	$0.00	$0.00	$0.00	$5,000.00
44280	Radio / TV Maint / Repair	$0.00	$0.00	$300.00	$100.00
44290	Uniform Maintenance & Repair	$0.00	$5,400.21	$6,000.00	$6,000.00
44300	Equip Maintenance & Repair	$0.00	$41,929.80	$90,000.00	$90,000.00
44320	Grounds Maintenance & Repair	$0.00	$8,046.18	$90,000.00	$60,000.00
44490	Franchised Haul & Distribution	$0.00	$1,895,541.36	$2,163,000.00	$2,000,000.00
44500	Consultant Services	$0.00	$27,794.39	$100,000.00	$45,000.00
44570	Fees for Service	$0.00	$506.00	$1,000.00	$1,000.00
44620	Utilities - Electricity	$0.00	$6,938.90	$6,000.00	$7,000.00
44640	Telephone	$0.00	$6,720.57	$14,200.00	$14,200.00
44700	Postage	$0.00	$1,275.16	$2,000.00	$1,500.00
44910	Forest Patrol Assessment	$0.00	$727.21	$1,000.00	$1,000.00
44912	Free Dump / Litter	$0.00	$65,603.02	$90,000.00	$70,000.00
45000	Equipment Rental / Lease	$0.00	$2,953.24	$5,000.00	$5,000.00
45020	Contract Services	$0.00	$2,620.07	$12,000.00	$5,000.00
45021	Interest Expense	$0.00	$0.00	$0.00	$0.00
45111	Software Support	$0.00	$4,024.03	$5,000.00	$5,000.00
45560	Weed Control Services	$0.00	$847.21	$5,000.00	$5,000.00
47420	Per Ton Fee	$0.00	$18,350.83	$50,000.00	$50,000.00
49000	Bad Debt Expense	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$19,431.00	$19,431.00	$19,431.00
99765	Insurance/Workmans Compensation	$0.00	$56,567.00	$56,567.00	$56,567.00
99770	Administrative Services	$0.00	$41,928.00	$41,928.00	$41,928.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99780	Space Rent	$0.00	$3,480.00	$3,480.00	$3,518.00
Account Classification Total: Material and Services		$0.00	$3,010,179.79	$3,035,406.00	$2,739,244.00
Account Classification: CO . Capital Outlay					
88140	Grounds Improvement	$0.00	$16,282.50	$100,000.00	$50,000.00
88360	Equipment	$0.00	$6,170.04	$5,000.00	$5,000.00
88760	Computer Equipment	$0.00	$0.00	$0.00	$0.00
88950	Furniture	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$22,452.54	$105,000.00	$55,000.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$104,983.00	$137,224.00	$137,224.00
99210	Trans - Landfill Site Reserve	$0.00	$200,000.00	$231,120.00	$215,560.00
99460	Trans - Equip Rent & Revolving	$0.00	$180,300.00	$180,300.00	$180,300.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
99830	Trans - Vehicle Reserve	$0.00	$30,000.00	$30,000.00	$30,000.00
Account Classification Total: Interfund Transfers		$0.00	$515,283.00	$578,644.00	$563,084.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$126,376.00	$682,584.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$126,376.00	$682,584.00
Sub Department Total: Solid Waste		$0.00	$4,727,332.86	$5,185,950.00	$5,447,500.00
Department Total: Solid Waste		$0.00	$4,727,332.86	$5,185,950.00	$5,447,500.00
Revenue Totals:		$0.00	$5,586,827.18	$5,185,950.00	$5,447,500.00
Expense Totals		$0.00	$4,727,332.86	$5,185,950.00	$5,447,500.00
Fund Total: Solid Waste		$0.00	$859,494.32	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$6,689,030.13	$11,665,374.00	$8,538,060.00
Expense Grand Totals:	$0.00	$4,727,332.86	$11,665,374.00	$8,538,060.00
Net Grand Totals:	$0.00	$1,961,697.27	$0.00	$0.00

Department: Community Development FY 2012 Proposed Budget
Department: Recycle Division

Division Mission:

The Recycle Division provides a variety of recycling, recovery, reuse, waste reduction and litter prevention programs for the community, schools and businesses of Klamath County.

Mandated Services:

The Recycle Division is regulated by Oregon Revised Statute (ORS) 459.017 and Oregon Administrative Rules (OAR) 340-093. Recycling is a condition of the Solid Waste permit issued by the Department of Environmental Quality

Self Imposed Services:

None

Department Overview:

There is fifteen (15) conveniently located recycle collection sites throughout Klamath County, each site has a (22) cubic yard box placed for commingled recycle materials. When the containers are full they are transported to the Klamath Regional Transfer Station and are further processed by Waste Management and Regional Disposal Company.

One .75 FTE operates the entire recycle program, processing 29,114,400 lbs of recycle material last year. This employee must have mandatory Training and Certifications that include a Class "A" Commercial Drivers License, Fire extinguisher, Fork lift, Artificial Electronic Device, CPR and First Aid.

During the winter months the Recycle employee is utilized for Transfer Station snow removal, twelve yard dump trucks and the F-450 recycle truck are fitted with snow plow equipment. The dump trucks were purchased at the County Road Department surplus auction and are also used in the Solid Waste Division.

Successes:

The Recycle program processed 29,114,400 lbs. of recycle material in 2010, an increase of 351,840 lbs. from 2009.

A 32.9% recycle rate was attained in 2010, state mandate is 20%. The Recycle Division routinely exceeds the state mandate.

The free electronic waste program yielded 794,900 lbs. of Ewaste removed from the waste stream. Electronic waste increased 211,940 lbs. from last year.

The implementation of the Wood diversion program for county Transfer Stations resulted in 2,163.70 cubic yards of wood waste being diverted from burning. Although the practice of

burning is approved by DEQ, Klamath County opted to recycle these materials in an effort to increase the county recycle rate and improve air quality.

As a public outreach program recycle pamphlets were provided to Head Start (pre-school), pamphlets are also available at all county recycle collection sites.

The purchase of a new Sterling LT9513 Truck and eighteen (18) twenty two (22) cubic yard boxes to meet the needs of the increasing recycle demands. The cost of this

The Recycle Division began a partnership with Reach, Inc. to assist their recycle program; the County provides twine, plastics and cardboard to Reach, Inc.

A paint recycle program was implemented in 2008 following the county wide household hazardous waste event. This event revealed 90% of the waste collected was paint; the community need was met by providing a paint collection program. Recycle Division partnered with the Dry Creek Landfill to achieve this goal, and has collected 37,940 lbs. of paint to date.

Challenges:

The continued operation of the recycle program with the rising cost of fuel and increased tonnage of recycle material with limited funding.

Budget Overview:

Major Expenditures
One .75 FTE multi-discipline staff operates the recycle program. Of the material and service charges, vehicle fuel, Ewaste and tire recycle are the major expenses. Each year funds are transferred to the vehicle reserve for future purchases. This year is the final $11,000 payment of a $159,000 loan from the Solid Waste vehicle reserve used to purchase the recycle truck and boxes.

Major Revenue
Klamath County has a franchise agreement with the commercial haulers to collect 3% of the revenue they collect. The 3% franchise fee collected each month is shared between the Solid Waste Division and the Recycle Division. The Recycle Division receives 61.5% of the 3% fee. Metal collected is outsourced with a commercial business providing an average of $.014 per pound revenue. The revenue varies each year depending on the volume and market prices.

Significant Changes:

The implementation of a new hauling truck and boxes improved operations, and saved $27,000 annually on box rental. Hauling capacity was increased by eighteen (18) cubic yards per load, cutting down on the amount of trips to each site.

Changed from separating recycle material to a commingle operation, this made recycling more convenient for customers, while decreasing the amount of containers for the recycle attendant to handle.

Since fuel costs have increased substantially, hauling schedules and routes had to be adjusted to minimize fuel consumption.

Key Issues:

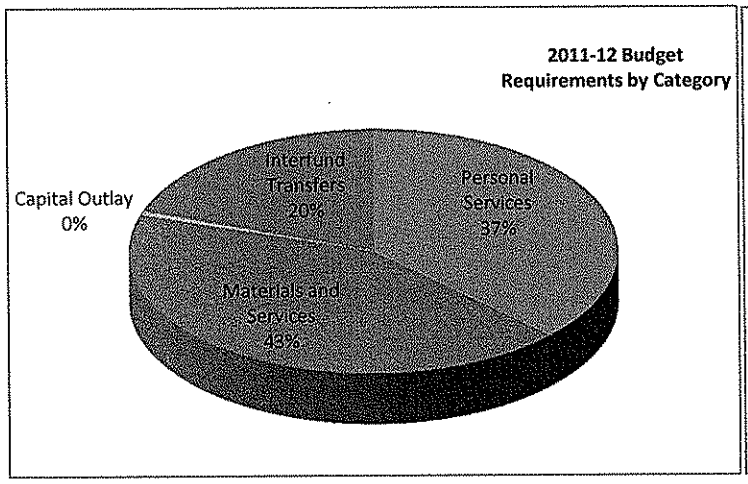
To continue the high level of recycle services and stay within budget, while the tonnage of recycle material increases each year is good for the overall recycle rate it poses a concern for maintaining a balanced budget.

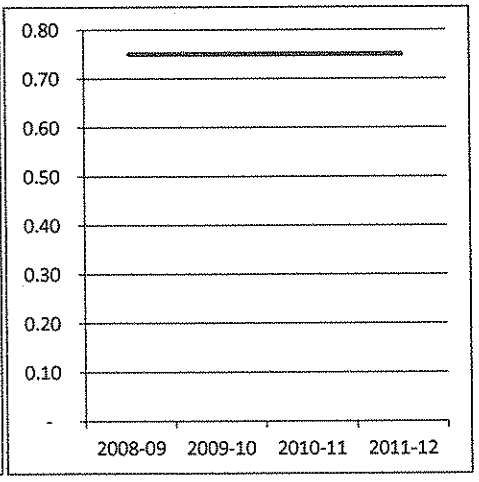
A proposed minimum surcharge for recycle service may need to be considered in the future.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
512 Recycle

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	34,631	37,892	41,175
Materials and Services	-	38,129	50,700	47,262
Capital Outlay	-	-	5,000	550
Interfund Transfers	-	90,773	78,556	21,556
Subtotal Current Expenditures	**-**	**163,533**	**172,148**	**110,543**
Contingency	-	-	9,652	-
Unappropriated Fund Balance	-	189,883	-	-
Subtotal Noncurrent Expenditures	**-**	**189,883**	**9,652**	**-**
Total Requirements by Budgetary Category	**-**	**353,416**	**181,800**	**110,543**
Requirements by Fund				
Recycle Fund	-	353,416	181,800	110,543
Total Requirements by Fund	**-**	**353,416**	**181,800**	**110,543**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	72,629	70,000	70,000
Charges for Services	-	13,865	36,000	16,000
Investment Earnings	-	1,923	3,800	1,543
Beginning Fund Balance	-	264,999	72,000	23,000
Total Resources by Budgetary Category	**-**	**353,416**	**181,800**	**110,543**
Full-Time Employee Equivalents	0.75	0.75	0.75	0.75

Mandate	**Total Cost**	**Personal Services**	**FTE**
Recycle program	110,543	41,175	0.75
Total Mandates	**110,543**	**41,175**	**0.75**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 521 . Recycling					
Revenue					
Department: 510 . Solid Waste					
Sub Department: 512 . Recycling					
Account Classification: LP . Licenses, Fees and Permits					
34160	Franchise Fee - Solid Waste	$0.00	$72,629.39	$70,000.00	$70,000.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$72,629.39	$70,000.00	$70,000.00
Account Classification: CS . Charges for Service					
36130	Sales - Scrap Metal	$0.00	$10,215.80	$20,000.00	$10,000.00
36131	Fees - E Waste	$0.00	$3,649.50	$16,000.00	$6,000.00
Account Classification Total: Charges for Service		$0.00	$13,865.30	$36,000.00	$16,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$1,923.01	$3,800.00	$1,543.00
Account Classification Total: Interest		$0.00	$1,923.01	$3,800.00	$1,543.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$264,998.96	$72,000.00	$23,000.00
Account Classification Total: Fund Balances		$0.00	$264,998.96	$72,000.00	$23,000.00
Sub Department Total: Recycling		$0.00	$353,416.66	$181,800.00	$110,543.00
Department Total: Solid Waste		$0.00	$353,416.66	$181,800.00	$110,543.00
Revenue Totals		$0.00	$353,416.66	$181,800.00	$110,543.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 510 . Solid Waste					
Sub Department: 512 . Recycling					
Account Classification: PS . Personal Services					
63165	Recycling Attendant	$0.00	$24,073.72	$25,119.00	$27,382.00
63900	Overtime	$0.00	$277.56	$2,000.00	$2,000.00
63930	FICA	$0.00	$1,816.38	$1,922.00	$2,248.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$22.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$5,476.89	$5,715.00	$6,075.00
63951	Life Insurance	$0.00	$9.24	$25.00	$19.00
63952	Short Term Disability	$0.00	$15.24	$21.00	$15.00
63960	Retirement - General	$0.00	$2,407.40	$2,512.00	$2,738.00
63980	Unemployment Compensation	$0.00	$555.00	$578.00	$676.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$34,631.43	$37,892.00	$41,175.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$200.00	$150.00
44040	Staff Travel & Training	$0.00	$0.00	$500.00	$200.00
44110	Supplies - Other	$0.00	$685.41	$500.00	$500.00
44250	Vehicle Fuel	$0.00	$16,460.52	$20,000.00	$25,000.00
44260	Vehicle Maintenance & Repair	$0.00	$199.63	$2,000.00	$1,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44320	Grounds Maintenance & Repair	$0.00	$238.46	$1,000.00	$500.00
44490	Franchised Haul & Distribution	$0.00	$0.00	$0.00	$0.00
44500	Consultant Services	$0.00	$0.00	$500.00	$100.00
44632	Oil Recycle Costs	$0.00	$0.00	$0.00	$0.00
44633	E Waste Costs	$0.00	$13,815.29	$16,000.00	$9,812.00
44870	Tire Recycling Costs	$0.00	$6,730.10	$9,000.00	$9,000.00
45980	Promotion / PR	$0.00	$0.00	$1,000.00	$1,000.00
46130	Bindery Expenses	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$38,129.41	$50,700.00	$47,262.00
Account Classification: CO . Capital Outlay					
88140	Grounds Improvement	$0.00	$0.00	$5,000.00	$550.00
88360	Equipment	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$5,000.00	$550.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$10,773.00	$10,556.00	$10,556.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
99830	Trans - Vehicle Reserve	$0.00	$80,000.00	$68,000.00	$11,000.00
Account Classification Total: Interfund Transfers		$0.00	$90,773.00	$78,556.00	$21,556.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$9,652.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$9,652.00	$0.00
Sub Department Total: Recycling		$0.00	$163,533.84	$181,800.00	$110,543.00
Department Total: Solid Waste		$0.00	$163,533.84	$181,800.00	$110,543.00

Budget Worksheet Report

Account Number Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Revenue Totals:	$0.00	$353,416.66	$181,800.00	$110,543.00
Expense Totals	$0.00	$163,533.84	$181,800.00	$110,543.00
Fund Total: Recycling	$0.00	$189,882.82	$0.00	$0.00

LIVE Klamath County LIVE

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$353,416.66	$181,800.00	$110,543.00
Expense Grand Totals:	$0.00	$163,533.84	$181,800.00	$110,543.00
Net Grand Totals:	$0.00	$189,882.82	$0.00	$0.00

Division Mission:

The Klamath County Parks Department provides and maintains public facilities for outdoor recreation and provides access to other public land which offers opportunities for dispersed outdoor recreation.

Mandated Services:

None

Self Imposed Services:

Klamath County elected to offer Parks services to the public. The Parks are funded by the Oregon State Marine Board and the Oregon Parks and Recreation Department. A condition of funding is that Klamath County adheres to the rules outlined by the above mentioned authorities.

Department Overview:

Klamath County has (14) County Parks conveniently located throughout Klamath County encompassing 1,125 acres. These parks are designed and funded as water way access for fishing and hunting. Klamath County Parks services are free to the public.

There are (31) camp sites that offer potable water, restroom facilities, fire pits and parking. These sites receive maintenance twelve months a year.

One .90 FTE and one Seasonal employee maintain the entire park system; they are responsible for the grounds maintenance, drinking and sprinkler water system maintenance, sewer system and floating restroom maintenance. Mandatory Training and Certifications include Small Water Systems Training, Threat Assessment and Emergency Training and Boating Facility Workshop.

Klamath County maintains eight (8) motorized pieces of equipment that include mowers, trucks and trailers and a 19' boat (for the floating restroom maintenance). Park access is open twelve months a year; however the water systems are shut down in the fall for winterizing. Portable toilets are rented and placed for use during the winter months at some locations.

Successes:

Klamath County has received $1,335,000 Facility Grant Funds for Park improvements. These improvements included new ramps, floats, parking areas and restrooms at several of the water access parks around Klamath Lake.

The Barkley Springs restoration project goal was to enhance the waterway to aid endangered fish species. This project is located at Hagelstein Park and is nearing completion. The funding came from the Oregon Department of Fish and Wildlife in the amount of $222, 450, The Bureau of Reclamation in the amount of $300,000 and the Klamath Tribes in the amount of $22,500.

Klamath County, the U.S. Forest Service and the Oregon State Marine Board entered into a three-party cooperative agreement to pass through grant funding in the amount of $66,250 for the Princess Creek Boating improvements.

A local Eagle Scout group volunteered to build a new Kiosk at Hagelstein Park.

The Oregon Institute of Technology Environmental Science Program volunteered to create a Parks map.

(10) Local business donated free services and materials to repair and upgrade Stevenson Park after it sustained major vandalism damage.

Challenges:

The Hagelstein Park restroom needs to be replaced, a grant application is being considered for submittal to the Oregon Parks and Recreation Department and the Oregon State Marine Board for a new CXT two (2) stall vault restroom.

The cost estimate provided from the Oregon State Marine Board is $28,000 - $35,000 (with electricity). The Oregon Parks and Recreation and the Oregon State Marine Board is expected to issue a grant that will cover 2/3 of the cost estimate and the County would pay the final 1/3.

Vandalism causes unexpected expenditures above normal maintenance costs. Local businesses have contributed free materials and services to offset this issue. This is a State wide problem and we are communicating with other municipalities to share ideas and solutions to vandalism.

Budget Overview:

Major Expenditures Parks
One .90 FTE multi-discipline staff operates the Parks Department, this employee possesses skills in electrical, plumbing, building construction, concrete, sewer/water systems and equipment maintenance. Seasonally an employee is hired to assist with the parks maintenance. A transfer of $30,000 goes to the Parks vehicle reserve each year for future equipment replacement.

Major Revenue Parks
The Parks Division is funded by the Oregon State Marine Board Maintenance Assistance Program for our water access parks; the annual amount received is $28,600. An annual report is submitted for approval in order to qualify for this funding.

Annual funding from the Oregon Parks and Recreation Department is identified as Recreational Vehicle Revenue. Annually a County Parks Assistance Program Certification Statement is submitted for approval to qualify for this funding. The allocation amount is determined by Oregon Parks and Recreation, this year the amount is $78,003.

Major Expenditures Parks Reserve
In 2008 a no interest loan in the amount of $50,000 was made to the Sportsman Park. The Promissory Note has a term of seven years.

Major Revenue Parks Reserve
The Parks Reserve was created originally with revenue from a timber sale. Annually a transfer of $5,000 from the Parks budget is deposited to the Parks Reserve for future land acquisition.

Significant Changes:

There have been no significant changes to the Parks or Parks Reserve budgets. The funding from the Oregon Parks and Recreation and the Oregon State Marine Board have remained constant.

Key Issues:

The KCPD was notified of a new 2011 Legislation- Senate Bill 933 to abolish the Oregon State Marine Board, if passed this would negatively impact our Parks Department.

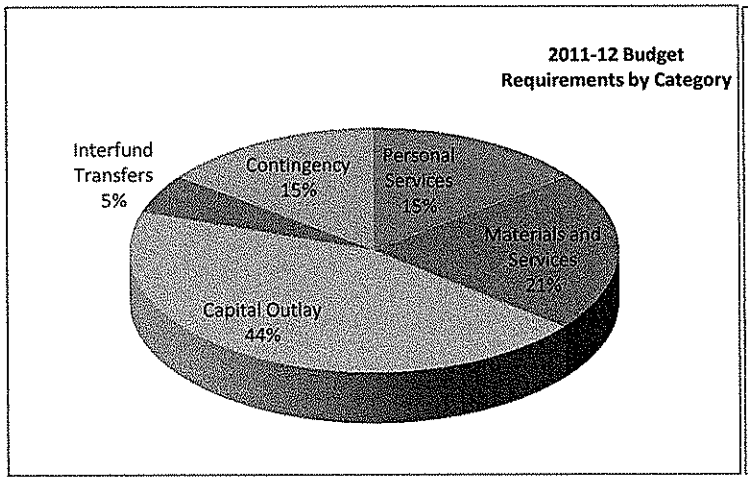
After discussion with our funding organizations vandalism is state wide and a concern for parks throughout the state.

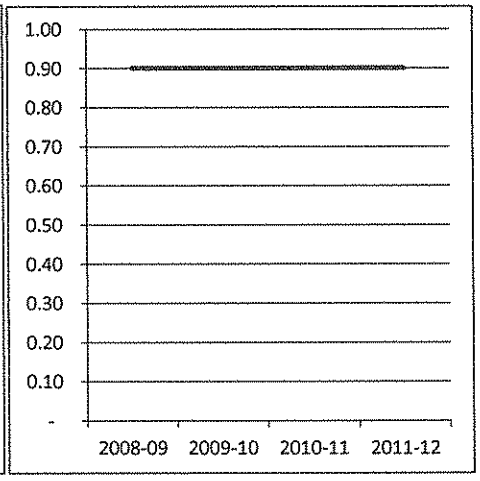
The Parks continued success with grant awards for projects that benefit the whole community.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
570 Parks

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	24,373	53,157	53,890
Materials and Services	-	49,354	74,235	78,135
Capital Outlay	-	-	287,000	163,350
Interfund Transfers	-	19,273	19,056	19,056
Subtotal Current Expenditures	**-**	**93,000**	**433,448**	**314,431**
Contingency	-	-	70,152	54,019
Unappropriated Fund Balance	-	287,043	-	-
Subtotal Noncurrent Expenditures	**-**	**287,043**	**70,152**	**54,019**
Total Requirements by Budgetary Category	**-**	**380,043**	**503,600**	**368,450**
Requirements by Fund				
Parks Reserves (465)	-	133,601	145,750	158,350
Parks (465)	-	246,442	357,850	210,100
Total Requirements by Fund	**-**	**380,043**	**503,600**	**368,450**
Resources by Budgetary Category				
Intergovernmental	-	108,420	219,850	83,600
Charges for Services	-	6,250	6,250	6,250
Investment Earnings	-	4,065	4,500	2,700
Interfund Transfers	-	5,000	5,000	5,000
Beginning Fund Balance	-	256,308	268,000	270,900
Total Resources by Budgetary Category	**-**	**380,043**	**503,600**	**368,450**
Full-Time Employee Equivalents	0.90	0.90	0.90	0.90

Mandate	**Total Cost**	**Personal Services**	**FTE**
Self imposed Parks	368,450	53,890	0.90
Total Mandates	**368,450**	**53,890**	**0.90**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 460 . Parks Reserves					
Revenue					
Department: 570 . Parks Dept					
Sub Department: 571 . Parks Reserve					
Account Classification: CS . Charges for Service					
36121	Repayments - Loan	$0.00	$6,250.00	$6,250.00	$6,250.00
Account Classification Total: Charges for Service		$0.00	$6,250.00	$6,250.00	$6,250.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$1,969.13	$1,500.00	$1,200.00
Account Classification Total: Interest		$0.00	$1,969.13	$1,500.00	$1,200.00
Account Classification: TI . Interfund Transfers					
39036	Trans - from General Operations	$0.00	$5,000.00	$5,000.00	$5,000.00
Account Classification Total: Interfund Transfers		$0.00	$5,000.00	$5,000.00	$5,000.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$120,381.68	$133,000.00	$145,900.00
Account Classification Total: Fund Balances		$0.00	$120,381.68	$133,000.00	$145,900.00
Sub Department Total: Parks Reserve		$0.00	$133,600.81	$145,750.00	$158,350.00
Department Total: Parks Dept		$0.00	$133,600.81	$145,750.00	$158,350.00
Revenue Totals		$0.00	$133,600.81	$145,750.00	$158,350.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 570 . Parks Dept					
Sub Department: 571 . Parks Reserve					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: CO . Capital Outlay					
88140	Grounds Improvement	$0.00	$0.00	$145,750.00	$158,350.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$145,750.00	$158,350.00
Account Classification: DS . Debt Service					
88372	Loans	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Debt Service		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Parks Reserve		$0.00	$0.00	$145,750.00	$158,350.00
Department Total: Parks Dept		$0.00	$0.00	$145,750.00	$158,350.00
Revenue Totals:		$0.00	$133,600.81	$145,750.00	$158,350.00
Expense Totals		$0.00	$0.00	$145,750.00	$158,350.00
Fund Total: Parks Reserves		$0.00	$133,600.81	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 465 . Parks					
Revenue					
Department: 570 . Parks Dept					
Sub Department: 572 . Parks					
Account Classification: LP . Licenses, Fees and Permits					
33280	Fees - Campground	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$0.00	$0.00
Account Classification: IG . Intergovernmental					
33650	Fees - State RV License	$0.00	$79,820.00	$55,000.00	$55,000.00
33690	Grants - Miscellaneous	$0.00	$0.00	$0.00	$0.00
33980	Grants - Marine Board	$0.00	$28,600.00	$28,600.00	$28,600.00
33985	Grants - Marine Board Fac	$0.00	$0.00	$136,250.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$108,420.00	$219,850.00	$83,600.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$2,095.52	$3,000.00	$1,500.00
Account Classification Total: Interest		$0.00	$2,095.52	$3,000.00	$1,500.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$135,926.19	$135,000.00	$125,000.00
Account Classification Total: Fund Balances		$0.00	$135,926.19	$135,000.00	$125,000.00
Sub Department Total: Parks		$0.00	$246,441.71	$357,850.00	$210,100.00
Department Total: Parks Dept		$0.00	$246,441.71	$357,850.00	$210,100.00
Revenue Totals		$0.00	$246,441.71	$357,850.00	$210,100.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 570 . Parks Dept					
Sub Department: 572 . Parks					
Account Classification: PS . Personal Services					
63020	Facility Mtc Worker II	$0.00	$10,973.77	$28,977.00	$27,763.00
63900	Overtime	$0.00	$780.64	$500.00	$1,000.00
63920	Temporary Help	$0.00	$6,925.17	$10,000.00	$11,022.00
63930	FICA	$0.00	$1,415.84	$2,982.00	$3,043.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$41.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$2,217.24	$6,858.00	$7,290.00
63951	Life Insurance	$0.00	$7.80	$25.00	$22.00
63952	Short Term Disability	$0.00	$8.25	$21.00	$18.00
63960	Retirement - General	$0.00	$1,322.49	$2,898.00	$2,776.00
63980	Unemployment Compensation	$0.00	$722.00	$896.00	$915.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$24,373.20	$53,157.00	$53,890.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$500.00	$500.00
44040	Staff Travel & Training	$0.00	$0.00	$500.00	$500.00
44100	Supplies - Office	$0.00	$0.00	$300.00	$300.00
44110	Supplies - Other	$0.00	$1,282.37	$3,550.00	$2,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44200	Dues / Fees	$0.00	$20.00	$750.00	$700.00
44250	Vehicle Fuel	$0.00	$9,884.89	$12,000.00	$15,000.00
44260	Vehicle Maintenance & Repair	$0.00	$890.24	$3,000.00	$3,000.00
44276	Building Repair	$0.00	$383.71	$3,000.00	$3,000.00
44280	Radio / TV Maint / Repair	$0.00	$0.00	$100.00	$100.00
44290	Uniform Maintenance & Repair	$0.00	$35.55	$500.00	$500.00
44300	Equip Maintenance & Repair	$0.00	$369.54	$2,000.00	$3,000.00
44320	Grounds Maintenance & Repair	$0.00	$1,040.43	$5,000.00	$5,000.00
44500	Consultant Services	$0.00	$2,117.50	$5,000.00	$5,000.00
44610	Utilities - Water / Sewer	$0.00	$317.83	$300.00	$300.00
44620	Utilities - Electricity	$0.00	$1,209.72	$1,700.00	$1,700.00
44640	Telephone	$0.00	$192.05	$300.00	$300.00
44700	Postage	$0.00	$16.04	$50.00	$50.00
44910	Forest Patrol Assessment	$0.00	$1,819.42	$2,000.00	$2,500.00
45000	Equipment Rental / Lease	$0.00	$0.00	$700.00	$700.00
45020	Contract Services	$0.00	$4,767.00	$3,000.00	$4,000.00
45580	Boat Facility Maintenance	$0.00	$22.23	$5,000.00	$5,000.00
99760	Insurance/Liability	$0.00	$10,892.00	$10,892.00	$10,892.00
99765	Insurance/Workmans Compensation	$0.00	$4,264.00	$4,264.00	$4,264.00
99770	Administrative Services	$0.00	$9,829.00	$9,829.00	$9,829.00
Account Classification Total: Material and Services		$0.00	$49,353.52	$74,235.00	$78,135.00
Account Classification: CO . Capital Outlay					
88140	Grounds Improvement	$0.00	$0.00	$5,000.00	$5,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
88750	Marine Improvements	$0.00	$0.00	$136,250.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$141,250.00	$5,000.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$10,773.00	$10,556.00	$10,556.00
99193	Trans - Park Reserve	$0.00	$5,000.00	$5,000.00	$5,000.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
99830	Trans - Vehicle Reserve	$0.00	$3,500.00	$3,500.00	$3,500.00
Account Classification Total: Interfund Transfers		$0.00	$19,273.00	$19,056.00	$19,056.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$70,152.00	$54,019.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$70,152.00	$54,019.00
Sub Department Total: Parks		$0.00	$92,999.72	$357,850.00	$210,100.00
Department Total: Parks Dept		$0.00	$92,999.72	$357,850.00	$210,100.00
Revenue Totals:		$0.00	$246,441.71	$357,850.00	$210,100.00
Expense Totals		$0.00	$92,999.72	$357,850.00	$210,100.00
Fund Total: Parks		$0.00	$153,441.99	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$380,042.52	$503,600.00	$368,450.00
Expense Grand Totals:	$0.00	$92,999.72	$503,600.00	$368,450.00
Net Grand Totals:	$0.00	$287,042.80	$0.00	$0.00

Department Mission:

To provide the citizens an organized facility to research the surveying records and to provide for the safe keeping of the public records filed in the Klamath County Surveyor's Office. Perform the surveying services required by state statute in a professional, efficient and timely matter.

Mandated Services:

O.R.S.	DESCRIPTION
209.020	Requires the County Surveyor to perform surveys on the order of any court of record or County Court.
209.030	Requires the County Surveyor to survey property, the title to which is in dispute before any court, on the order of the court.
209.070(1)	Requires the County Surveyor to keep fair and correct records of all surveys made by the county surveyor, his deputies, county road officials and all private surveys that are received for filing.
209.070(3)	Requires the County Surveyor to provide copies of the survey records to any person or court requiring the records.
209.070(5)(6)	Requires the County Surveyor to "establish or re-establish all corners of government surveys". This includes all section corners and one-quarter corners. Requires that records be kept relative to these establishments and re-establishments.
209.090	Requires the County Surveyor to procure certain federal survey records and file same.
209.140	Requires the County Surveyor, upon proper notice, to witness, reference and re-establish any corner that is in danger of being disturbed.
209.250	Requires the County Surveyor to inspect all surveys performed by private surveyors for compliance to Oregon Statute and file the same in the office of the County Surveyor.
209.250(9)	Requires the County Surveyor to file corner records by private surveyors for government corners that have been changed.
209.255	Requires the County Surveyor to approve, record and mark affidavits of correction to survey maps filed by private surveyors.

209.270	Requires the County Surveyor to make survey records available to the public and the records be located in a county facility, designated by the county governing body.
92.065	County Surveyor to complete the post monumentation of recorded subdivisions in the event the original surveyor is unable to do so.
92.100(2)	Requires the County Surveyor to perform a field, mathematical and office check of all new subdivision plats submitted for recording.
92.100(3)	Requires the County Surveyor to perform mathematical and office check of all new partition plats submitted for recording.
92.140	Requires the County Surveyor to index all plats and preserve them as permanent records of the county.
92.170	Requires the County Surveyor to approve, record and mark affidavits of corrections to subdivision and partition plats made by private surveyors.
97.310	Requires the County Surveyor to perform a field, mathematical and office check of all new cemetery plats submitted for recording.
100.115(5)	Requires the County Surveyor to check and approve condominium plats submitted for recording in the County.
100.116	Requires the County Surveyor to approve condominium Plat Amendments.
100.118	Requires the County Surveyor to approve, record and mark affidavits of corrections to condominium plats.
227.120	Requires the County Surveyor to mark on recorded plats street name changes.
271.230	Requires the County Surveyor to mark on certain official records the vacation of towns, plats, roads and public easements.
368.106(4)	Requires the County Surveyor to file for record all surveys of County roads.
376.160	Requires the County Surveyor to make investigations and reports for statutory ways of necessity on the order of any court of record or County Court.

Department Overview:

The Klamath County Surveyor's Office serves the public by:

Checking private survey maps for compliance with Oregon statutes and file them in the Surveyor's Office as public records.

Assist the public and other county departments with interpreting legal descriptions, road right of ways records and general surveying research.

Review subdivision, partition and condominium plats for compliance with Oregon statutes and the Klamath County Development Code. Index and file exact copies of the plats for public record.

Recover, restore and preserve original Public Land Survey System (PLSS) corners.

Successes and Challenges:

Each year we are scanning more survey related information and making it available online for the public to use in research of their property. We have started our own survey record index that hopefully will be completed sometime in 2012.

With being a part time surveyor and utilizing the local surveyors we are averaging reestablishing 50 corners per year with our PLSS program. PLSS (public land survey system) corners are section corners, ¼ corners, meander corners or any other corner established by the GLO (government land office).

Budget Overview:

The County Surveyor is an elected, part time position (.3FTE). It is funded **100%** by user fees.

The **761-SURVEYOR** (mandated services portion of my budget) is funded by the revenue generated from checking and recording survey maps, partition plats and subdivision plats. I average 120 survey maps, 45 partition plats and 5 subdivision plats a year. The past two years I have been down approximately 20% from revenue from survey maps and partition plats and 100% down on subdivision plats.

The **762-PUBLIC LAND CORNER PRESERVATION FUND** is funded by a $5.00 fee collected for each deed or recorded document that is related to land transactions which are recorded in the Clerk's Office. **ORS 203.148** allows counties to establish this **dedicated fund** for the corner work and Klamath County established our fund in 1988. By STATUTE the fee collected can only be used in the establishment, re-establishment and maintenance of PLSS (public land survey system) corners.

Klamath County is +/-6130 square miles and consists of 181 Townships with approximately 135 corners per Township for a grand total of 24,000 corners. I do the work in house and also

contract out some of the work to the local surveyors. The work is perpetual because of the maintenance required to preserve the corners.

Significant Changes:

No major changes – anticipated less revenue from user fees until the economy picks back up.

Key issues:

PER STATUTES:

ORS 209.080 Compensation of county surveyor. The compensation for the county surveyor shall be determined by the county court or board of county commissioners, and paid for out of the **county treasury** upon order of the county court.

ORS 209.230 Materials and equipment for certain purposes. The county surveyor shall procure at the **expense of the county** the materials and requisites for carrying into effect ORS 209.100 to 209.230. The county court shall pay for the same and all expenses incurred therein out of the **general fund of the county**.

ORS 209.270 Records of county surveyor; location, accessibility. (1) The records of the county surveyor shall be **located in county facilities** designated by the county governing body. (2) The county surveyor **shall be provided reasonable facilities for the proper filing, indexing, copying, public inspection and examination and protection of public records** as required under ORS 192.430 and 192.440.

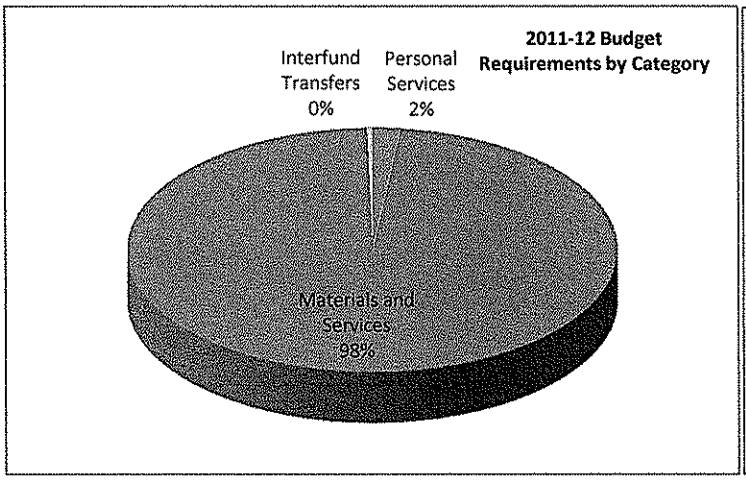
Per the above statutes the surveyor's office can be funded entirely through the general fund of the county.

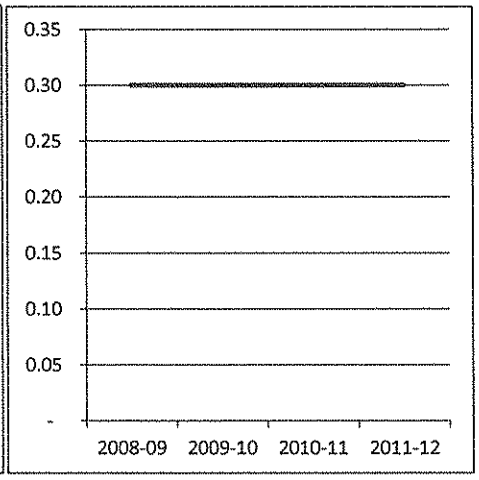
THREE years ago, to prepare for the future, the Surveyor's budget was removed from the general fund and setup to operate using **100% user fees**. The long range plan is to have enough net working capital within the next 2-3 years to manage the surveyor's office **consistently** and **efficiency** even with any future economic downturns. This would be a huge benefit to the public using the Surveyor's Office.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
760 Surveyor

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	21,907	21,136	21,278
Materials and Services	-	39,394	1,141,879	1,142,020
Interfund Transfers	-	6,485	4,485	4,027
Subtotal Current Expenditures	**-**	**67,786**	**1,167,500**	**1,167,325**
Unappropriated Fund Balance	-	1,075,664	-	-
Subtotal Noncurrent Expenditures	**-**	**1,075,664**	**-**	**-**
Total Requirements by Budgetary Category	**-**	**1,143,450**	**1,167,500**	**1,167,325**
Requirements by Fund				
Surveyor (437)	-	1,143,450	1,167,500	1,167,325
Total Requirements by Fund	**-**	**1,143,450**	**1,167,500**	**1,167,325**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	65,802	67,500	66,875
Investment Earnings	-	17,249	21,400	21,400
Contributions and Donations	-	261	100	50
Interfund Transfers	-	6,000	6,000	6,000
Beginning Fund Balance	-	1,054,137	1,072,500	1,073,000
Total Resources by Budgetary Category	**-**	**1,143,449**	**1,167,500**	**1,167,325**
Full-Time Employee Equivalents	0.30	0.30	0.30	0.30

Mandate	**Total Cost**	**Personal Services**	**FTE**
Surveyor	15,925	10,639	0.15
Corner Restoration	1,151,400	10,639	0.15
Total Mandates	**1,167,325**	**21,278**	**0.30**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 437 . Surveyor					
Revenue					
Department: 760 . Surveyor					
Sub Department: 761 . Surveyor					
Account Classification: LP . Licenses, Fees and Permits					
32165	Fees - Condominium Plat	$0.00	$0.00	$0.00	$0.00
32166	Fees - Survey Filing	$0.00	$3,540.00	$3,750.00	$3,750.00
32167	Fees - Partition	$0.00	$4,225.00	$3,750.00	$3,125.00
34060	Fees - Subdivision Plat	$0.00	$595.00	$0.00	$0.00
35050	Public Land Corn Pres	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$8,360.00	$7,500.00	$6,875.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$261.00	$100.00	$50.00
Account Classification Total: Other		$0.00	$261.00	$100.00	$50.00
Account Classification: TI . Interfund Transfers					
36440	Trans - Property WCF	$0.00	$6,000.00	$6,000.00	$6,000.00
Account Classification Total: Interfund Transfers		$0.00	$6,000.00	$6,000.00	$6,000.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$3,037.15	$2,500.00	$3,000.00
Account Classification Total: Fund Balances		$0.00	$3,037.15	$2,500.00	$3,000.00
Sub Department Total: Surveyor		$0.00	$17,658.15	$16,100.00	$15,925.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 762 . Corner Restoration					
Account Classification: LP . Licenses, Fees and Permits					
35050	Public Land Corn Pres	$0.00	$57,442.14	$60,000.00	$60,000.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$57,442.14	$60,000.00	$60,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$17,249.21	$21,400.00	$21,400.00
Account Classification Total: Interest		$0.00	$17,249.21	$21,400.00	$21,400.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$1,051,099.81	$1,070,000.00	$1,070,000.00
Account Classification Total: Fund Balances		$0.00	$1,051,099.81	$1,070,000.00	$1,070,000.00
Sub Department Total: Corner Restoration		$0.00	$1,125,791.16	$1,151,400.00	$1,151,400.00
Department Total: Surveyor		$0.00	$1,143,449.31	$1,167,500.00	$1,167,325.00
Revenue Totals		$0.00	$1,143,449.31	$1,167,500.00	$1,167,325.00
Expenses					
Department: 760 . Surveyor					
Sub Department: 761 . Surveyor					
Account Classification: PS . Personal Services					
60100	Surveyor	$0.00	$8,948.05	$8,950.00	$8,992.00
63930	FICA	$0.00	$667.26	$685.00	$688.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$397.29	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63951	Life Insurance	$0.00	$77.49	$38.00	$50.00
63952	Short Term Disability	$0.00	$1.97	$0.00	$10.00
63960	Retirement - General	$0.00	$894.84	$895.00	$899.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$10,986.90	$10,568.00	$10,639.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$265.73	$500.00	$500.00
44100	Supplies - Office	$0.00	$54.63	$300.00	$300.00
44200	Dues / Fees	$0.00	$83.00	$250.00	$300.00
44640	Telephone	$0.00	$237.18	$300.00	$200.00
44700	Postage	$0.00	$17.62	$50.00	$50.00
45020	Contract Services	$0.00	$0.00	$3,236.00	$2,963.00
99780	Space Rent	$0.00	$446.00	$446.00	$446.00
Account Classification Total: Material and Services		$0.00	$1,104.16	$5,082.00	$4,759.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$450.00	$450.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$450.00
99782	Trans - EMail Accounts	$0.00	$0.00	$0.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$77.00
99830	Trans - Vehicle Reserve	$0.00	$500.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$950.00	$450.00	$527.00
Sub Department Total: Surveyor		$0.00	$13,041.06	$16,100.00	$15,925.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 762 . Corner Restoration					
Account Classification: PS . Personal Services					
60100	Surveyor	$0.00	$8,947.92	$8,950.00	$8,992.00
63930	FICA	$0.00	$667.89	$685.00	$688.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$397.23	$0.00	$0.00
63951	Life Insurance	$0.00	$9.66	$38.00	$50.00
63952	Short Term Disability	$0.00	$1.96	$0.00	$10.00
63960	Retirement - General	$0.00	$894.71	$895.00	$899.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$10,919.37	$10,568.00	$10,639.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$500.00	$500.00	$1,000.00
44080	Office Machine Repairs	$0.00	$0.00	$300.00	$300.00
44100	Supplies - Office	$0.00	$357.85	$1,000.00	$1,000.00
44109	Supplies - Field	$0.00	$0.00	$2,000.00	$2,000.00
44200	Dues / Fees	$0.00	$133.00	$250.00	$300.00
44210	Publ Land Cor Restore	$0.00	$33,142.50	$1,128,590.00	$1,127,634.00
99760	Insurance/Liability	$0.00	$81.00	$81.00	$81.00
99765	Insurance/Workmans Compensation	$0.00	$22.00	$22.00	$22.00
99770	Administrative Services	$0.00	$3,609.00	$3,609.00	$3,609.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99780	Space Rent	$0.00	$445.00	$445.00	$1,315.00
Account Classification Total: Material and Services		$0.00	$38,290.35	$1,136,797.00	$1,137,261.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$3,500.00	$3,000.00	$3,000.00
99460	Trans - Equip Rent & Revolving	$0.00	$535.00	$535.00	$0.00
99782	Trans - EMail Accounts	$0.00	$0.00	$0.00	$0.00
99830	Trans - Vehicle Reserve	$0.00	$1,500.00	$500.00	$500.00
Account Classification Total: Interfund Transfers		$0.00	$5,535.00	$4,035.00	$3,500.00
Sub Department Total: Corner Restoration		$0.00	$54,744.72	$1,151,400.00	$1,151,400.00
Department Total: Surveyor		$0.00	$67,785.78	$1,167,500.00	$1,167,325.00
Revenue Totals:		$0.00	$1,143,449.31	$1,167,500.00	$1,167,325.00
Expense Totals		$0.00	$67,785.78	$1,167,500.00	$1,167,325.00
Fund Total: Surveyor		$0.00	$1,075,663.53	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$1,143,449.31	$1,167,500.00	$1,167,325.00
Expense Grand Totals:	$0.00	$67,785.78	$1,167,500.00	$1,167,325.00
Net Grand Totals:	$0.00	$1,075,663.53	$0.00	$0.00

Department Mission:

The Klamath County Museum preserves and protects the county's artifacts, museum buildings, historic sites, written and oral histories, and traditions. It also works to educate the public about the value of these resources.

Mandated Services:

Self-Imposed: Klamath County owns two properties listed on the National Register of Historic Places. A third has been nominated for the National Register. The Klamath County Museum is the repository for numerous county records, including tax records, court records and files, maps, aerial photos and numerous types of miscellaneous county-generated records.

Department Overview:

The Museum Department oversees the maintenance and operation of three county-owned historic properties and collections stored inside the buildings. The Klamath County Museum (main museum) is housed in the 1935 Klamath Armory/Auditorium building. The Baldwin Hotel building, constructed in 1905, was acquired by the county in 1977, and has been operated as a museum since 1978. The eight-acre Fort Klamath Museum, acquired in 1966, takes in the heart of the parade grounds from the frontier military post that operated from 1863 to 1889.

Successes and Challenges:

Museum attendance over the past few years has averaged about 6,000 per year at the Klamath County Museum, 4,000 at the Fort Klamath Museum and 1,500 at the Baldwin Hotel Museum. The museum department has expanded special programs and presentations, including many held off museum property in the community. Attendance at special programs in 2010 totaled 1,973 people. The museum has an agreement with Amtrak to provide trained docents on the Coast Starlight train between Klamath Falls and Eugene. Amtrak docents served a total audience conservatively estimated at 7,000 passengers in 2010. The total number of volunteer service hours donated in 2010 was recorded at 3,775.

Under the category of challenges, the leading problem facing the museum is the fact that the county has not hired professional museum staff for many years. While the county owns extensive museum properties and collections, and has benefitted from the efforts of dedicated amateur staff and volunteers, the county's record of museum administration, maintenance, long-term planning and collections care comes in far below modern standards for museums. The county has no climate-controlled facilities for preservation of archives or artifacts. Security systems are badly outdated.

Budget Overview:

Major revenue sources for the Museum consist of transient room tax, grants, donations and gift shop sales.

Major expenditures consist of personal services and material costs consisting of restoration items, cataloging items and utilities.

Museum expenditures for FY 2012 are being reduced by about 30 percent as a result of the depletion of museum reserves.

Significant Changes:

The proposed Museum budget for FY 2012 calls for phasing out one part-time position, all temporary help, and the museum manager position for a savings of about $70,000. At the conclusion of the phase-out, the museum will close to the public on Sept. 30, 2011, resulting in the projected loss of about $8,000 in admission fees, $4,000 in miscellaneous income, and $1,000 in room rent. Remaining staff, at 1.5 FTEs, will focus on maintaining facilities and continuing efforts to catalog the museum's collection of artifacts.

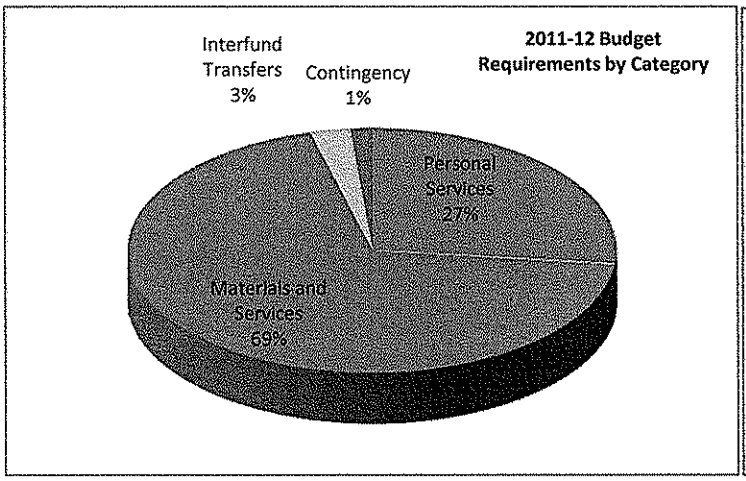
Key issues:

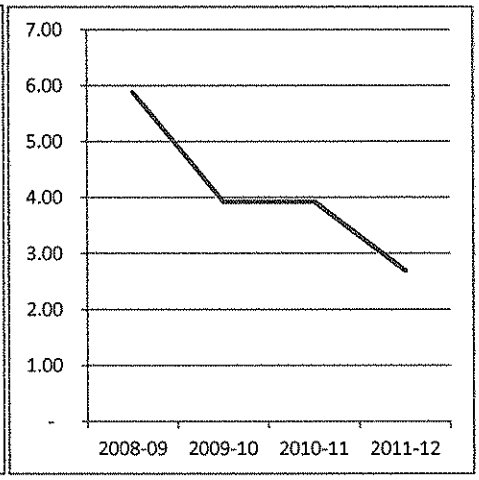
A political action committee has been formed to seek voter approval of a three-year levy to fund museum operations. The proposed levy of 5 cents per $1,000 of value would generate $215,000 in the first year. Priorities for this new revenue include: 1, Eliminate budget deficit. 2, Replenish reserve funds. 3, Address deferred maintenance. 4, Extend outreach to schools. 5, Reduce cataloging backlog and continue computerization of old museum records.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
552 Museum

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	161,245	151,495	102,042
Materials and Services	-	525,333	277,148	262,708
Interfund Transfers	-	20,857	72,857	10,151
Subtotal Current Expenditures	**-**	**707,435**	**501,500**	**374,901**
Contingency	-	-	-	5,575
Unappropriated Fund Balance	-	224,497	-	-
Subtotal Noncurrent Expenditures	**-**	**224,497**	**-**	**5,575**
Total Requirements by Budgetary Category	**-**	**931,932**	**501,500**	**380,476**
Requirements by Fund				
Museum (605)	-	931,932	501,500	380,476
Total Requirements by Fund	**-**	**931,932**	**501,500**	**380,476**
Resources by Budgetary Category				
Intergovernmental	-	12,697	55,000	15,000
Charges for Services	-	20,791	20,000	11,500
Investment Earnings	-	3,560	1,500	1,500
Contributions and Donations	-	419,490	38,000	53,000
Interfund Transfers	-	144,104	172,000	108,476
Beginning Fund Balance	-	331,290	215,000	191,000
Total Resources by Budgetary Category	**-**	**931,932**	**501,500**	**380,476**
Full-Time Employee Equivalents	5.88	3.92	3.92	2.69

Mandate	**Total Cost**	**Personal Services**	**FTE**
Museum	380,476	102,042	2.69
Total Mandates	**380,476**	**102,042**	**2.69**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Fund: 605 . Museum					
Revenue					
Department: 552 . Museum					
Sub Department: 553 . Museum Complex					
Account Classification: TX . Taxes					
31500	Taxes - Transient Room	$0.00	$95,890.88	$102,000.00	$0.00
Account Classification Total: Taxes		$0.00	$95,890.88	$102,000.00	$0.00
Account Classification: IG . Intergovernmental					
33702	Oregon Cultural Trust	$0.00	$12,697.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$12,697.00	$0.00	$0.00
Account Classification: CS . Charges for Service					
34220	Room Rental	$0.00	$4,090.00	$4,000.00	$1,500.00
34400	Fees - Admission	$0.00	$16,701.00	$16,000.00	$10,000.00
Account Classification Total: Charges for Service		$0.00	$20,791.00	$20,000.00	$11,500.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$4,497.00	$6,000.00	$1,000.00
36340	Donations	$0.00	$23,125.20	$22,000.00	$46,000.00
Account Classification Total: Other		$0.00	$27,622.20	$28,000.00	$47,000.00
Account Classification: TI . Interfund Transfers					
39021	Trans - Museum Complex	$0.00	$18,000.00	$70,000.00	$7,901.00
39036	Trans - from General Operations	$0.00	$30,213.00	$0.00	$0.00
39055	Trans - Transient Room	$0.00	$0.00	$0.00	$100,575.00
Account Classification Total: Interfund Transfers		$0.00	$48,213.00	$70,000.00	$108,476.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$19,859.95	$5,000.00	$5,000.00
Account Classification Total: Fund Balances		$0.00	$19,859.95	$5,000.00	$5,000.00
Sub Department Total: Museum Complex		$0.00	$225,074.03	$225,000.00	$171,976.00
Sub Department: 554 . Museum Sales					
Account Classification: TX . Taxes					
31500	Taxes - Transient Room	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Taxes		$0.00	$0.00	$0.00	$0.00
Account Classification: IG . Intergovernmental					
33321	Cultural coalition	$0.00	$0.00	$15,000.00	$15,000.00
33405	Grants	$0.00	$0.00	$40,000.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$55,000.00	$15,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$3,559.74	$1,500.00	$1,500.00
Account Classification Total: Interest		$0.00	$3,559.74	$1,500.00	$1,500.00
Account Classification: OT . Other					
36340	Donations	$0.00	$0.00	$0.00	$0.00
36370	Donations - Museum Sales	$0.00	$391,867.75	$10,000.00	$6,000.00
Account Classification Total: Other		$0.00	$391,867.75	$10,000.00	$6,000.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$311,430.87	$210,000.00	$186,000.00
Account Classification Total: Fund Balances		$0.00	$311,430.87	$210,000.00	$186,000.00
Sub Department Total: Museum Sales		$0.00	$706,858.36	$276,500.00	$208,500.00
Department Total: Museum		$0.00	$931,932.39	$501,500.00	$380,476.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Revenue Totals		$0.00	$931,932.39	$501,500.00	$380,476.00
Expenses					
Department: 552 . Museum					
Sub Department: 553 . Museum Complex					
Account Classification: PS . Personal Services					
61210	Museum Manager	$0.00	$45,512.00	$45,372.00	$11,057.00
61220	Museum Curator	$0.00	$36,538.08	$36,227.00	$37,967.00
61242	Museum Asst/Collection Mgr	$0.00	$10,160.96	$11,106.00	$11,563.00
61461	Museum Aide	$0.00	$16,510.16	$6,505.00	$2,144.00
63900	Overtime	$0.00	$106.80	$0.00	$0.00
63920	Temporary Help	$0.00	$17,173.11	$17,000.00	$16,279.00
63930	FICA	$0.00	$8,798.93	$9,009.00	$6,044.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$68.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$170.28	$0.00	$0.00
63950	Medical Insurance	$0.00	$15,240.00	$15,240.00	$10,125.00
63951	Life Insurance	$0.00	$125.04	$126.00	$50.00
63952	Short Term Disability	$0.00	$40.80	$41.00	$26.00
63960	Retirement - General	$0.00	$8,217.21	$8,160.00	$4,902.00
63980	Unemployment Compensation	$0.00	$2,532.00	$2,709.00	$1,817.00
63990	Cell Phone Allowance	$0.00	$120.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$161,245.37	$151,495.00	$102,042.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$76.95	$200.00	$0.00
44060	Janitorial Supplies	$0.00	$509.11	$300.00	$300.00
44100	Supplies - Office	$0.00	$747.40	$1,000.00	$800.00
44118	Supplies - Exhibit	$0.00	$61.00	$1,500.00	$1,000.00
44122	Supplies - Conservation	$0.00	$2,721.68	$1,500.00	$1,500.00
44250	Vehicle Fuel	$0.00	$722.12	$700.00	$700.00
44260	Vehicle Maintenance & Repair	$0.00	$110.64	$500.00	$500.00
44640	Telephone	$0.00	$3,164.26	$3,000.00	$3,000.00
44700	Postage	$0.00	$131.01	$600.00	$500.00
45980	Promotion / PR	$0.00	$255.40	$0.00	$0.00
99760	Insurance/Liability	$0.00	$14,301.00	$14,301.00	$14,301.00
99765	Insurance/Workmans Compensation	$0.00	$2,717.00	$2,717.00	$2,717.00
99770	Administrative Services	$0.00	$28,473.00	$28,473.00	$28,473.00
99780	Space Rent	$0.00	$15,857.00	$15,857.00	$13,893.00
Account Classification Total: Material and Services		$0.00	$69,847.57	$70,648.00	$67,684.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$2,461.00	$2,461.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$2,250.00
99782	Trans - EMail Accounts	$0.00	$396.00	$396.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$2,857.00	$2,857.00	$2,250.00
Sub Department Total: Museum Complex		$0.00	$233,949.94	$225,000.00	$171,976.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Sub Department: 554 . Museum Sales					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$0.00	$0.00
44030	Supv Travel & Training	$0.00	$0.00	$0.00	$0.00
44110	Supplies - Other	$0.00	$455,484.81	$206,500.00	$180,024.00
44124	Oregon Cultural Trust	$0.00	$0.00	$0.00	$15,000.00
Account Classification Total: Material and Services		$0.00	$455,484.81	$206,500.00	$195,024.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$18,000.00	$70,000.00	$7,901.00
Account Classification Total: Interfund Transfers		$0.00	$18,000.00	$70,000.00	$7,901.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$5,575.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$5,575.00
Sub Department Total: Museum Sales		$0.00	$473,484.81	$276,500.00	$208,500.00
Department Total: Museum		$0.00	$707,434.75	$501,500.00	$380,476.00
Revenue Totals:		$0.00	$931,932.39	$501,500.00	$380,476.00
Expense Totals		$0.00	$707,434.75	$501,500.00	$380,476.00
Fund Total: Museum		$0.00	$224,497.64	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$931,932.39	$501,500.00	$380,476.00
Expense Grand Totals:	$0.00	$707,434.75	$501,500.00	$380,476.00
Net Grand Totals:	$0.00	$224,497.64	$0.00	$0.00

Department Mission:

The Klamath County Fairground's Mission revolves around the entire Klamath Basin. Persons of all ages use the facilities that we offer for all types of community and livestock event at an affordable and economic price. The Fair is a vital resource for personal development along with key focus of education whereby the year-round activities constitute a living classroom for all person involved. The Klamath County Fair is a driving force for economic activity. The Fairgrounds is one of the largest destination points in the Klamath county area for countless events that bring new dollars to the entire community contributing to the economy.

Mandated Services:

The Fairgrounds operates under ORS 565-210, which has an appointed Fair Board who has management of Fair, licenses and disposition of all proceeds.

The Fair Board has exclusive management of the ground and all property owned, leased, and devoted to the use of the County Fair.

The Fair Board operates the grounds and buildings to the fullest extent for the education, pleasure, recreation and public benefit.

The Fair Board shall fix sums to be paid (developed standard rates for services).

Self-Imposed Services:

The Klamath County Fairgrounds provides economical clean useful buildings, grounds, and arenas 365 days a year.

The Fair Board has developed and adopted Policies for:

- Professional Development, Compliance with Environmental Laws, Compliance with ORS 279 public purchasing and Contracting Laws, Animal Welfare Policy, Compliance with the Americans with Disabilities Act.

Department Overview:

The Klamath County Fairgrounds is a service provider and the citizens of the basin are our customers. We are obligated to provide to our customers the highest level of affordable quality entertainment and educational opportunities, all centered in an enjoyable, comfortable and affordable atmosphere each year. Our driving force is the desire for our customers to utilize and enjoy clean, updated rental facilities for the family functions, public and private meetings as well as community functions.

Successes and Challenges:

After a long challenging process we have a new roof for the Event Center.

We have been blessed with the assistance of Mr. John Stillwell who applied and received grants to update all electrical in cattle, beef, sheep and hog barns, install electrical in block wall. Add a block wall with tie-outs, new wash rack at end of cattle barn, install sod and sprinkler system in area between stalls and Kentner barn, reverse manure pit.

We have repeat customers that have been holding events at the Fairgrounds for over 20 years, and we have new customers that always relay that we are the one of the best facilities for services and cost. The fairgrounds in 2010/2011 had 588 events (133 youth, 131 private, 324 public) with an attendance of 183,057. The challenge is maintaining and providing the services the Fair Board has committed to and expected standard the public expects during low economic times.

Budget Overview:

The Klamath County Fairgrounds has three (3) main sources of revenue; the hotel motel tax, room rentals and State appropriation for fair. The Room tax and The State fair (fair only) have strict guidelines for use. Our major expenses are in maintenance on the older buildings, older equipment (engine repairs and up keep, tires, oil, gas), supplies for events (panels, sand, gates, tables, chairs, PA systems, stages). Maintain plumbing and electrical, for 6 buildings and wash stations (inside and outside, freezing weather), grounds (dirt, gravel, snow removal, paving, aesthetics, plants, trees, lawns, fencing). Then, we have personnel, 1 administrator, 3 office staff (one part-time), and 6 maintenance. We are open 7 days a week, 365 days a year, 7am to 9pm unless an event runs longer.

Significant Changes:

The FTE for 2008/2009, 2009/2010, 2010/2011 has stayed consistent at 9.48 and for 2011/2012 the FTE is 9.96

There are no significant changes, the hotel motel tax was reduced and we have adjusted several line items to account for the deficit.

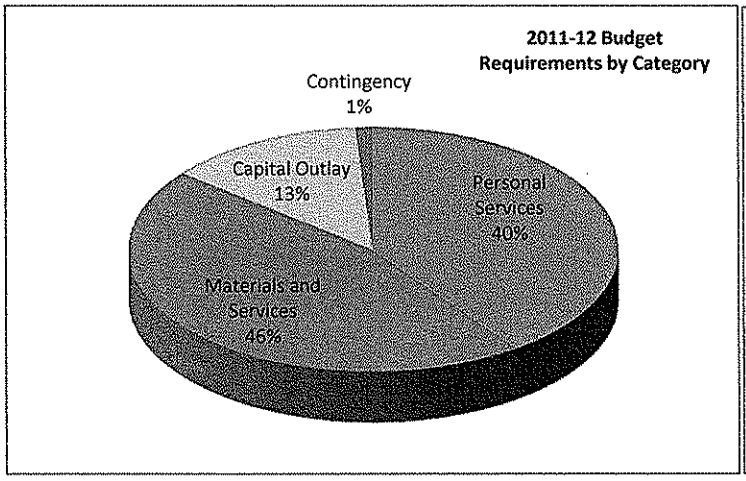
Key Issues:

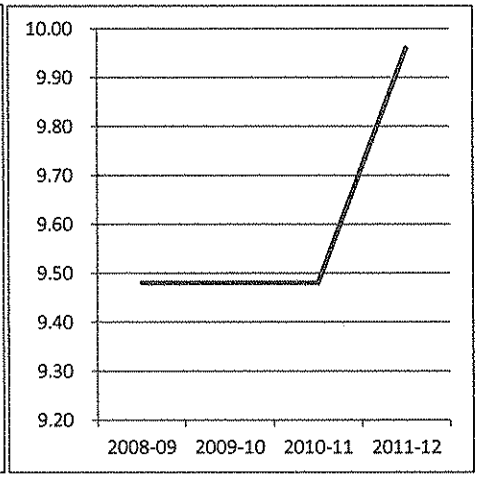
The Fairgrounds receives no funding from the general fund. The Fairgrounds was removed from the County budget in 1978 for lack of funds. Yet, we have a stable source of income from the Hotel Motel Tax, which was totally promoted by the Fair Board. The Hotel Motel Tax has never been consistent and can and has had major differences from year to year, this has never caused any deficiencies in the department but, when it is up we implement well needed projects for buildings, capital equipment, paving, roofing, items that are necessary for the continued success of the services the Fairgrounds provides.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
593 Fairgrounds

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	453,197	513,309	529,120
Materials and Services	-	555,481	666,656	604,838
Capital Outlay	-	66,575	80,500	173,700
Subtotal Current Expenditures	**-**	**1,075,253**	**1,260,465**	**1,307,658**
Contingency	-	-	14,760	14,760
Unappropriated Fund Balance	-	941,065	-	-
Subtotal Noncurrent Expenditures	**-**	**941,065**	**14,760**	**14,760**
Total Requirements by Budgetary Category	**-**	**2,016,318**	**1,275,225**	**1,322,418**
Requirements by Fund				
Fairgrounds (740)	-	2,016,318	1,275,225	1,322,418
Total Requirements by Fund	**-**	**2,016,318**	**1,275,225**	**1,322,418**
Resources by Budgetary Category				
Intergovernmental	-	41,963	49,100	49,100
Charges for Services	-	1,069,780	398,100	398,100
Investment Earnings	-	1,821	16,869	18,000
Interfund Transfers	-	419,505	500,900	467,765
Beginning Fund Balance	-	483,249	310,256	389,453
Total Resources by Budgetary Category	**-**	**2,016,318**	**1,275,225**	**1,322,418**
Full-Time Employee Equivalents	9.48	9.48	9.48	9.96

Mandate	**Total Cost**	**Personal Services**	**FTE**
Experiment Station	1,322,418	529,120	9.96
Total Mandates	**1,322,418**	**529,120**	**9.96**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Fund: 740 . Fairgrounds					
Revenue					
Department: 593 . Fairground Dept					
Account Classification: TX . Taxes					
31500	Taxes - Transient Room	$0.00	$419,504.97	$500,900.00	$0.00
Account Classification Total: Taxes		$0.00	$419,504.97	$500,900.00	$0.00
Account Classification: IG . Intergovernmental					
33705	Oregon Fairs	$0.00	$41,962.56	$49,100.00	$49,100.00
Account Classification Total: Intergovernmental		$0.00	$41,962.56	$49,100.00	$49,100.00
Account Classification: CS . Charges for Service					
34220	Room Rental	$0.00	$173,303.87	$240,400.00	$240,400.00
36120	Settlements - Insurance	$0.00	$727,420.99	$0.00	$0.00
36510	Refunds - Fair Revenue/Donations	$0.00	$153,815.41	$142,500.00	$142,500.00
36540	Refunds	$0.00	$0.00	$200.00	$200.00
36602	Reim - Services	$0.00	$15,239.80	$15,000.00	$15,000.00
Account Classification Total: Charges for Service		$0.00	$1,069,780.07	$398,100.00	$398,100.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$1,820.78	$16,869.00	$18,000.00
Account Classification Total: Interest		$0.00	$1,820.78	$16,869.00	$18,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Account Classification: TI . Interfund Transfers					
39055	Trans - Transient Room	$0.00	$0.00	$0.00	$467,765.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$467,765.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$483,248.90	$310,256.00	$389,453.00
Account Classification Total: Fund Balances		$0.00	$483,248.90	$310,256.00	$389,453.00
Department Total: Fairground Dept		$0.00	$2,016,317.28	$1,275,225.00	$1,322,418.00
Revenue Totals		$0.00	$2,016,317.28	$1,275,225.00	$1,322,418.00
Expenses					
Department: 593 . Fairground Dept					
Account Classification: PS . Personal Services					
61520	BOCC Secretary	$0.00	$37,695.06	$37,480.00	$38,459.00
61620	Secretary/Maintenance	$0.00	$5,853.60	$16,065.00	$16,065.00
61630	Fairgrounds Secretary	$0.00	$34,194.20	$35,690.00	$38,304.00
63020	Facility Mtc Worker II	$0.00	$134,914.59	$146,111.00	$145,864.00
63310	Fairgrounds Manager	$0.00	$63,921.33	$65,508.00	$67,214.00
63316	Fairgrounds Foreman	$0.00	$36,657.93	$37,480.00	$38,459.00
63900	Overtime	$0.00	$10,187.52	$18,000.00	$18,000.00
63920	Temporary Help	$0.00	$0.00	$22,000.00	$22,000.00
63930	FICA	$0.00	$24,059.20	$25,883.00	$29,467.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$291.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$444.18	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
63950	Medical Insurance	$0.00	$66,357.50	$68,580.00	$72,900.00
63951	Life Insurance	$0.00	$301.34	$319.00	$297.00
63952	Short Term Disability	$0.00	$178.50	$184.00	$184.00
63960	Retirement - General	$0.00	$30,676.65	$32,227.00	$32,830.00
63980	Unemployment Compensation	$0.00	$7,755.00	$7,782.00	$8,786.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$453,196.60	$513,309.00	$529,120.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$2,939.38	$3,100.00	$3,500.00
44100	Supplies - Office	$0.00	$4,283.76	$6,337.00	$7,100.00
44104	Miscellaneous	$0.00	$0.00	$0.00	$0.00
44110	Supplies - Other	$0.00	$2,338.78	$5,000.00	$5,500.00
44119	Equipment Reimbursement	$0.00	$2,894.81	$4,000.00	$4,000.00
44200	Dues / Fees	$0.00	$1,833.32	$4,200.00	$4,800.00
44250	Vehicle Fuel	$0.00	$13,529.42	$20,500.00	$22,500.00
44270	Bldg Maintenance & Repair	$0.00	$27,168.61	$42,400.00	$44,865.00
44300	Equip Maintenance & Repair	$0.00	$13,768.11	$15,200.00	$10,000.00
44320	Grounds Maintenance & Repair	$0.00	$15,110.24	$41,200.00	$45,200.00
44570	Fees for Service	$0.00	$52,910.75	$100,000.00	$15,000.00
44590	Committee Expenses	$0.00	$2,288.94	$2,200.00	$2,500.00
44600	Utilities - Gas	$0.00	$45,205.42	$59,200.00	$60,100.00
44610	Utilities - Water / Sewer	$0.00	$23,311.23	$39,400.00	$30,000.00
44620	Utilities - Electricity	$0.00	$69,150.39	$52,900.00	$55,900.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
44630	Garbage Pickup	$0.00	$8,805.97	$11,900.00	$16,000.00
44640	Telephone	$0.00	$3,987.41	$5,000.00	$5,000.00
44680	Known Hardware Maintenance	$0.00	$391.54	$0.00	$0.00
44700	Postage	$0.00	$461.69	$1,300.00	$1,300.00
45020	Contract Services	$0.00	$37,145.76	$37,146.00	$46,600.00
45021	Interest Expense	$0.00	$10.89	$0.00	$0.00
45100	Advertising	$0.00	$9,715.19	$10,500.00	$15,800.00
45780	Exhibits	$0.00	$17,700.00	$17,800.00	$17,800.00
45790	Fair Judges	$0.00	$9,800.00	$9,500.00	$9,500.00
46170	Irrigation	$0.00	$2,027.98	$2,100.00	$2,100.00
46580	Fair Account Expense	$0.00	$97,985.05	$85,000.00	$89,000.00
46690	Bonds	$0.00	$293.00	$350.00	$350.00
99760	Insurance/Liability	$0.00	$42,141.00	$42,141.00	$42,141.00
99765	Insurance/Workmans Compensation	$0.00	$11,865.00	$11,865.00	$11,865.00
99770	Administrative Services	$0.00	$36,417.00	$36,417.00	$36,417.00
Account Classification Total: Material and Services		$0.00	$555,480.64	$666,656.00	$604,838.00
Account Classification: CO . Capital Outlay					
88000	Vehicles Other	$0.00	$3,150.00	$5,000.00	$5,000.00
88140	Grounds Improvement	$0.00	$18,556.56	$25,000.00	$35,000.00
88290	Fencing	$0.00	$2,199.48	$1,500.00	$2,500.00
88300	Chairs & Tables	$0.00	$0.00	$1,500.00	$10,000.00
88340	Bldg Improvement	$0.00	$22,994.72	$26,000.00	$39,200.00
88360	Equipment	$0.00	$18,674.70	$20,000.00	$80,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
88760	Computer Equipment	$0.00	$1,000.00	$1,500.00	$2,000.00
Account Classification Total: Capital Outlay		$0.00	$66,575.46	$80,500.00	$173,700.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$14,760.00	$14,760.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$14,760.00	$14,760.00
Department Total: Fairground Dept		$0.00	$1,075,252.70	$1,275,225.00	$1,322,418.00
Revenue Totals:		$0.00	$2,016,317.28	$1,275,225.00	$1,322,418.00
Expense Totals		$0.00	$1,075,252.70	$1,275,225.00	$1,322,418.00
Fund Total: Fairgrounds		$0.00	$941,064.58	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$2,016,317.28	$1,275,225.00	$1,322,418.00
Expense Grand Totals:	$0.00	$1,075,252.70	$1,275,225.00	$1,322,418.00
Net Grand Totals:	$0.00	$941,064.58	$0.00	$0.00

Department Mission:

The mission of the Klamath County Law Library is to serve the legal information needs of Klamath County by providing access and use of legal reference materials and reference services to members of the legal community and the general public. The library provides users with legal resources by acquiring, organizing, and maintaining a collection of current and historical law-related materials which support the study and knowledge of United States law in Klamath County.

Mandated Services:

ORS 9.850 authorizes counties to use law library fees, collected by the court clerk, for the purpose of acquiring, maintaining or operating the law library at the county seat. This statute establishes that "no part of the monies, received from such law library fees shall be used for the purpose other than acquiring, maintaining or operating such law library."

ORS 21.350 requires that the law library be "available at all reasonable times to the use of litigants, and permitted to be used by all attorneys at law duly admitted to practice in this state, without additional fees to such litigants or attorneys."

Department Overview:

The Law Library is staffed by a single full time Library Assistant III (LA III). This LA III is part of the Library District's personnel budget. The Law Library reimburses the Library District for this position at the end of each fiscal year.

The location of the Law Library is in a space within the Library District's main library, across from the Courthouse. The Law Library provides a small print collection, required legal forms as approved by the court, and an extensive on-line legal reference service provided by Lexis and West legal publishers.

The LA III in the Law Library works closely with Court Administration to support litigants. The Court's staff refers the litigants to the Law Library for specific statutes, law cases, or forms. The members of the Oregon State Bar have access through a coded locking door to the Law Library 7 days a week, 24 hours a day. The use of the Law Library by attorneys is uneven. The use of the Law Library by the public is heavy. Before approaching an attorney for assistance, the first stop for many people is the law library in order to try to understand the issues that face them.

Successes and Challenges:

2009-10

408	Attorney Research Contact Hours
2301	Public Research Contacts Hours
851	Public Hours

$89,779	Court Fees Received
$7,481	Average Per Month

Our current year-to-date (YTD) statistics demonstrate a 10:1 ration of visits by the public vis-à-vis attorneys.

The challenge of the increasing costs of printed legal reference materials was met by migrating to on-line resources. However, recently the cost of these on-line resources has also begun to increase. The rising costs have meant that Law Library staff and the Advisory Board have had to become more selective and judicious in providing resources that stay within the revenue.

The greatest challenge during the prior year has been coping with the increase in usage by members of the public due to the downturn in the economy.

Budget Overview:

The primary source of revenue for the Law Library is the monthly portion of the fees collected by the Courts. A secondary sources of revenue are the "at cost charges" for copies of Court Papers (forms) that the Law Library provides to the general public.

The largest expenditures are for the LA III positions, software (on-line subscriptions to legal resources), for up-dating the print collection, and overhead charges. A new substitute position was authorized this fiscal year to assist with routine weekly duties and learn to cover for the full time staff person during vacations, illnesses, and training workshops.

Over the years the Law Library has been able to keep expenditures below revenue. The plans for this reserve are to act as a cushion against rising costs or decreasing revenue and to replace, on an irregular basis, print materials as the law changes. However; the primary focus of our print collection is Oregon laws and cases and this collection is kept current on a yearly basis and it is primarily these costs that determine what other collections--treatises, encyclopedias--we are able to update.

Significant Changes:

In 2009 House Bill (HB) 2287 imposed temporary fees and surcharges for the 2009-11 bienniums. The Law Library was excluded from receiving a percent of the surcharges. Therefore, the Courts predicted a revenue reduction for the Law Library in 2010. However, this turned out not to have happened and there has even been an increase in revenue this year.

The types and number of cases that preoccupy attorneys and the public change depends on current national and local issues. Therefore the Law Library staff working together with the Law Library Advisory Board responds to these changing issues by expanding and supplementing the print and on-line collections. The Advisory Board is comprised of the Court Administrator, two attorneys, and two lay persons. For example, during the water crisis, additional print reference materials covering land and water were added and recently more materials pertaining to bankruptcy were acquired.

Library Staff and the Advisory Board have developed a long range plan to update large sections of the print collection. The plan has saved staff time and is less expensive than buying regular inserts that maintain their legal currency.

Key issues:

HB 2710 that would radically change the fee distribution formula is now before the legislature. The Association of Oregon Counties and other Law Library supporters and users are trying to understand the new law and prepare for another possible change in revenue and regulations.

HB 2710 creates a new civil litigant filing fee structure. All of the fees are established permanently and if passed will become effected July 1, 2011

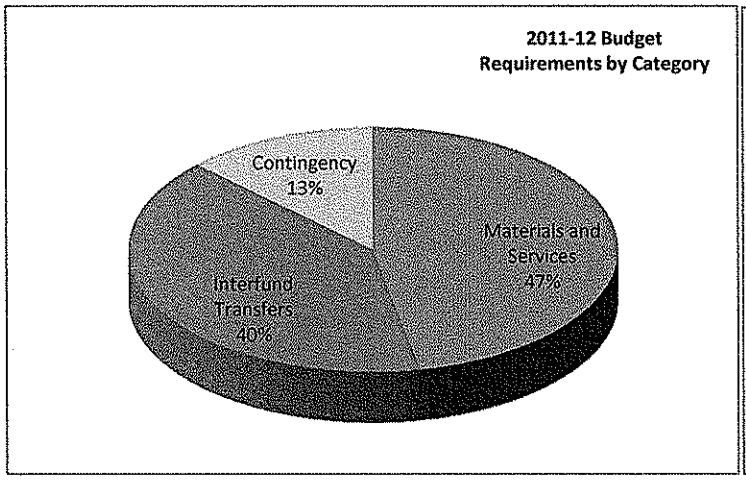
We are concerned that HB 2710 will:

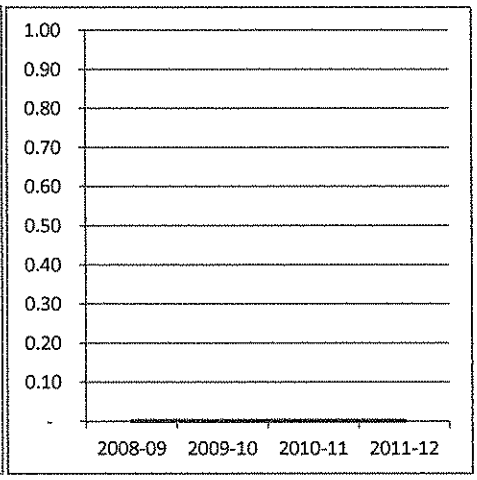
- destabilize county law library operations
  - decrease or eliminate local law library services
  - add an unnecessary layer of government bureaucracy because counties already oversee and annually audit their law library budget
  - add additional operational cost because it imposes a 5% -8% collection management fee
  - politicize the distribution process
  - create competition among the county law libraries for funds

Klamath County, Oregon
2011-2012 Budget Financial Presentation
712 Law Library

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Materials and Services	-	56,230	58,259	61,706
Interfund Transfers	-	43,012	47,664	53,036
Subtotal Current Expenditures	**-**	**99,242**	**105,923**	**114,742**
Contingency	-	-	21,339	16,758
Unappropriated Fund Balance	-	53,667	-	-
Subtotal Noncurrent Expenditures	**-**	**53,667**	**21,339**	**16,758**
Total Requirements by Budgetary Category	**-**	**152,909**	**127,262**	**131,500**
Requirements by Fund				
Law Library (760)	-	152,909	127,262	131,500
Total Requirements by Fund	**-**	**152,909**	**127,262**	**131,500**
Resources by Budgetary Category				
Charges for Services	-	7,782	5,500	5,500
Fines and Forfeitures	-	89,780	76,000	84,000
Investment Earnings	-	1,237	2,500	-
Beginning Fund Balance	-	54,110	43,262	42,000
Total Resources by Budgetary Category	**-**	**152,909**	**127,262**	**131,500**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
Watermaster	131,500	-	-
Total Mandates	**131,500**	**-**	**-**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Fund: 760 . Law Library					
Revenue					
Department: 712 . Law Library Dept					
Account Classification: CS . Charges for Service					
34230	Fees - Photocopy	$0.00	$7,781.50	$5,500.00	$5,500.00
Account Classification Total: Charges for Service		$0.00	$7,781.50	$5,500.00	$5,500.00
Account Classification: FF . Fines and Forfeitures					
34300	Fees - Court	$0.00	$89,779.88	$76,000.00	$84,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$89,779.88	$76,000.00	$84,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$1,237.02	$2,500.00	$0.00
Account Classification Total: Interest		$0.00	$1,237.02	$2,500.00	$0.00
Account Classification: OT . Other					
36340	Donations	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$54,110.28	$43,262.00	$42,000.00
Account Classification Total: Fund Balances		$0.00	$54,110.28	$43,262.00	$42,000.00
Department Total: Law Library Dept		$0.00	$152,908.68	$127,262.00	$131,500.00
Revenue Totals		$0.00	$152,908.68	$127,262.00	$131,500.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Expenses					
Department: 712 . Law Library Dept					
Account Classification: PS : Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44030	Supv Travel & Training	$0.00	$1,073.10	$2,000.00	$2,000.00
44100	Supplies - Office	$0.00	$2,670.60	$3,000.00	$3,000.00
44110	Supplies - Other	$0.00	$0.00	$0.00	$0.00
44200	Dues / Fees	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$802.22	$750.00	$750.00
44700	Postage	$0.00	$0.00	$0.00	$0.00
44730	Printing	$0.00	$0.00	$20.00	$0.00
44830	Maintenance Contracts	$0.00	$73.68	$75.00	$0.00
45880	Computer Software	$0.00	$14,697.00	$17,000.00	$18,000.00
46140	Books	$0.00	$16,531.27	$15,000.00	$18,000.00
99760	Insurance/Liability	$0.00	$568.00	$600.00	$600.00
99770	Administrative Services	$0.00	$12,524.00	$12,524.00	$12,524.00
99780	Space Rent	$0.00	$7,290.00	$7,290.00	$6,832.00
Account Classification Total: Material and Services		$0.00	$56,229.87	$58,259.00	$61,706.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Account Classification: IF . Interfund Transfers					
99110	Trans - Library	$0.00	$40,944.00	$45,596.00	$49,156.00
99460	Trans - Equip Rent & Revolving	$0.00	$1,870.00	$1,870.00	$1,870.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,800.00
99782	Trans - EMail Accounts	$0.00	$198.00	$198.00	$210.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$43,012.00	$47,664.00	$53,036.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$21,339.00	$16,758.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$21,339.00	$16,758.00
Department Total: Law Library Dept		$0.00	$99,241.87	$127,262.00	$131,500.00
Revenue Totals:		$0.00	$152,908.68	$127,262.00	$131,500.00
Expense Totals		$0.00	$99,241.87	$127,262.00	$131,500.00
Fund Total: Law Library		$0.00	$53,666.81	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$152,908.68	$127,262.00	$131,500.00
Expense Grand Totals:	$0.00	$99,241.87	$127,262.00	$131,500.00
Net Grand Totals:	$0.00	$53,666.81	$0.00	$0.00

Department: Commission on Children & Families FY 2012 Proposed Budget

Department Mission:

"Our purpose is to create conditions that promote the well-being of children, youth and their families to become independent, responsible citizens. We strive toward a more caring, cooperative community by supporting local planning, by coordinating community resources, and by funding needed services."

Mandated Services:

The local Commission will lead, coordinate and facilitate the development and preparation of a single local plan for coordinating community programs, strategies and services for children 0 through 18 and their families. The proposed budget distribution will identify the applicable portion(s) of the plan for each funding area represented in the budget. OAR 423-010-0021

Activities and initiatives will have measurable outcomes and support county goals adopted in the local plan. It is the intent that activities and initiatives will be proved in a culturally competent and gender-specific manner that reflects the population, needs and resources of the county. OAR 423-010-0024

Department Overview:

The Commission on Children and Families (CCF) is the advisory board to the Klamath County Board of Commissioners on policy related to the health and well being of Klamath County's children and their families. The CCF is responsible for:

- ***Local Comprehensive plan for children 0-18 years*** Engage the community in working collaboratively to find solutions and leverage people and funds to:
  - Keep kids out of the foster care system: (*In our Healthy Start program our children are half as likely to become victims of child abuse.)*
  - Keep kids out of the justice system
  - Get kids ready to learn for school
  - Empower children and families to become healthy, employable and contributing members of their communities

- ***Community building and mobilization***
  - **Stop the Hurt Coalition** (Child Abuse Prevention Campaign)
  - **Partners for Change** (Train the trainers program to educate the community on the importance of early childhood brain development)
  - **Safe Schools/Healthy Students Initiative** (Community-wide team to respond and recognize the complexity of youth violence)
  - **Intergenerational Community Center** (Initiative to plan for the development and implementation of a community center)
  - **Klamath County Mentoring Coalition** (A network of over 60 local agencies concerned with positive youth activities)

- ***Service system delivery enhancement, innovation and evaluation***
  - All programs are funded through a competitive process
  - All contracted programs are evidenced-based and are monitored quarterly for result-oriented measurement

- ***Advising the Board of County Commissioners on policies affecting children and families***
  - CCF meets regularly with BOCC on policies and conditions of our children and families

Successes and Challenges:

Successes
Measured outcomes from our contracted providers:

- **CASA**: Of the 131 children assessed, 99% of the children assigned to a CASA Volunteer did not experience any new abuse.
- **HEALTHY START PROGRAM**: Of the 32 families that received intensive services, 89% showed positive parent-child interactions and used positive social support systems.
- **PROJECT CHANGES**: Of the 109 youth assessed, 75% showed reduced risk factors and increased protective factors that will help keep them out of the juvenile justice system.
- **KIDS IN THE MIDDLE MENTORING**: Of the youth assessed, 85% of the youth reported improved connectiveness to school and family.

With the State allocation to the CCF of $438,037 (1-year) we were able to leverage $562,462 in grants, cash, in-kind and community pledges for a total of $1,000,499 in funds for our kids and families. Along with the program's leveraged funds our programs also tracked 11,208 hours of volunteer time from our community members.

Challenges
On February 1, Governor Kitzhaber announced his budget for the 2011-13 biennium that included major changes to child-serving agencies. His goal is to maximize the investment of federal, state, and private resources by consolidating and aligning existing services with a keen focus on early school readiness and success. As of this time, an Oregon Education Investment Team has been named and two design teams will be working on how to implement this plan. According to the Governor's office, a budget and policy framework report is due out May 31, 2011. Under the plan (which would officially transition on July 1, 2012) all funding for local Commissions would shift to the Governor's Early Learning Council. At this time the local CCF's were instructed to plan for 1 year at the same budget amounts for 2011-12.

The Commission's greatest challenge is not knowing what the State will do with the county commissions after 2012. Other Commissions around the State are strategizing on how to

transition out of county government to be able to continue their community work if they are eliminated from the State Budget completely.

Unfortunately, Klamath County is at the top of the State rankings for many community ills; child abuse and neglect, poverty, teen pregnancy, drug and alcohol abuse, and juvenile crime…and the Commission is the only part of county government whose primary mission is to prevent problems affecting children and families. The loss to our community will be immeasurable if we are not able to continue our prevention efforts. We all know too well how much law enforcement and incarceration costs our community. The results of prevention and community empowerment are the most cost effective way to have long-term savings to our tax-payers.

Until more decisions are made at the Legislative level for State funding to the Commission; the plan will be to develop a non-profit arm to be able to continue current non-government projects for our community.

Budget Overview:

We are a State funded department and follow the guidelines and OARs through the State Commission office. We are making no cuts to staff and current provider's contracts will be extended for one year.

Significant Changes:

No significant changes were implemented as part of the proposed budget.

Key issues:

- The Commission on Children & Families has many projects that are on-going and developing. One of the strategies to be able to continue our community work is to form our own non-profit arm to the Commission. Two years ago we started the planning process for an Intergenerational Community Center. We received permission from the State Commission at that time to develop a non-profit arm to develop the center. Along with our partners, the Klamath Basin Senior Center and Citizens for Safe Schools, developing a non-profit arm to the Commission will keep this needed process going for our community. The planning portion has been completed and the next step will be to pursue a capital campaign.

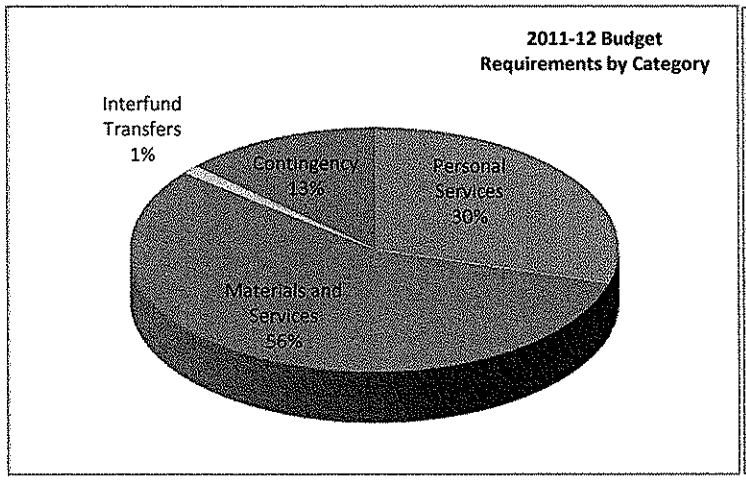
- If State funding is not available in 2012, the interest accrued in our Operating Contingency Fund could be utilized by the non-profit arm to continue working on our community projects.

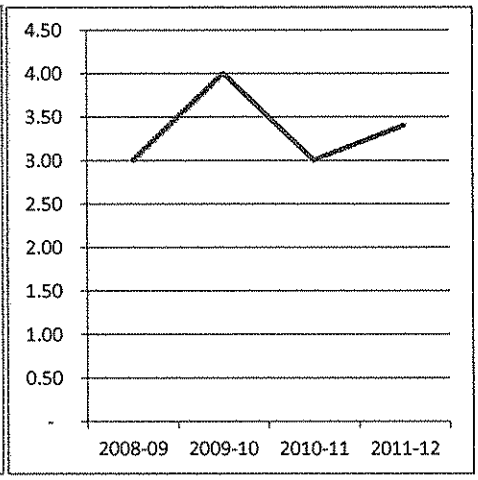
- Commission projects like the Stop the Hurt Coalition and the Klamath Mentoring/Youth Development Network could easily go under the new non-profit arm. Currently these projects are not funded through the State Commission but with foundation grants and local donations.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
230 Com on Children & Families

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	159,632	193,274	185,482
Materials and Services	-	314,280	426,691	355,003
Interfund Transfers	-	4,200	4,200	7,004
Subtotal Current Expenditures	**-**	**478,112**	**624,165**	**547,489**
Contingency	-	-	84,963	81,937
Unappropriated Fund Balance	-	169,445	-	-
Subtotal Noncurrent Expenditures	**-**	**169,445**	**84,963**	**81,937**
Total Requirements by Budgetary Category	**-**	**647,557**	**709,128**	**629,426**
Requirements by Fund				
Com on Children & Families (220)	-	647,557	709,128	629,426
Total Requirements by Fund	**-**	**647,557**	**709,128**	**629,426**
Resources by Budgetary Category				
Intergovernmental	-	480,689	523,628	479,332
Charges for Services	-	50,629	55,000	62,094
Investment Earnings	-	2,012	500	500
Contributions and Donations	-	8,567	-	500
Beginning Fund Balance	-	105,660	130,000	87,000
Total Resources by Budgetary Category	**-**	**647,557**	**709,128**	**629,426**
Full-Time Employee Equivalents	3.00	4.00	3.00	3.40

Mandate	**Total Cost**	**Personal Services**	**FTE**
Com on Children & Families	629,426	185,482	3.40
Total Mandates	**629,426**	**185,482**	**3.40**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 220 . Comm On Children & Families					
Revenue					
Department: 230 . Commission Children & Family					
Account Classification: LP . Licenses, Fees and Permits					
34040	Fees - Clerk General	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$0.00	$0.00
Account Classification: IG . Intergovernmental					
33094	Funds - CYF	$0.00	$18,268.00	$18,268.00	$6,306.00
33315	Child Care Block	$0.00	$0.00	$0.00	$0.00
33317	Local Staff	$0.00	$138,043.00	$138,042.00	$137,167.00
33610	Services - Juvenile	$0.00	$50,225.00	$50,225.00	$45,528.00
33685	OCF GRANT	$0.00	$0.00	$24,776.00	$15,000.00
33866	Medicaid - Healthy Start	$0.00	$149,029.00	$152,686.00	$144,082.00
33970	Great Start	$0.00	$17,532.00	$17,532.00	$6,534.00
33974	CASA Dedicated	$0.00	$30,212.00	$30,210.00	$27,979.00
33976	Funds - Level 7	$0.00	$44,160.00	$59,545.00	$49,526.00
33981	Funds - Planning	$0.00	$0.00	$30,000.00	$30,000.00
33998	FP & FS	$0.00	$33,220.00	$2,344.00	$17,210.00
Account Classification Total: Intergovernmental		$0.00	$480,689.00	$523,628.00	$479,332.00
Account Classification: CS . Charges for Service					
33022	Reimb - KLCAS	$0.00	$0.00	$0.00	$0.00
34036	Fees - Training	$0.00	$50,629.16	$55,000.00	$62,094.00
Account Classification Total: Charges for Service		$0.00	$50,629.16	$55,000.00	$62,094.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$2,011.56	$500.00	$500.00
Account Classification Total: Interest		$0.00	$2,011.56	$500.00	$500.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$8,566.67	$0.00	$500.00
Account Classification Total: Other		$0.00	$8,566.67	$0.00	$500.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$105,660.77	$130,000.00	$87,000.00
Account Classification Total: Fund Balances		$0.00	$105,660.77	$130,000.00	$87,000.00
Department Total: Commission Children & Family		$0.00	$647,557.16	$709,128.00	$629,426.00
Revenue Totals		$0.00	$647,557.16	$709,128.00	$629,426.00
Expenses					
Department: 230 . Commission Children & Family					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$17,957.50	$27,989.00	$28,294.00
60931	Program Director	$0.00	$58,781.90	$57,675.00	$62,142.00
60934	Director of KLCAS	$0.00	$0.00	$0.00	$0.00
60935	Program Coordinator	$0.00	$13,131.00	$0.00	$0.00
60936	Program Assistant	$0.00	$0.00	$0.00	$0.00
60937	Parenting & Resource Coord	$0.00	$36,504.00	$37,952.00	$37,328.00
60974	Program Manager	$0.00	$0.00	$0.00	$0.00
60978	Family Empowerment Pro	$0.00	$0.00	$0.00	$0.00
60980	Resources & Development Coord	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
60981	Volunteer Coord	$0.00	$0.00	$14,313.00	$13,316.00
61600	Office Assistant II	$0.00	$0.00	$0.00	$0.00
62342	Case Manager	$0.00	$0.00	$0.00	$0.00
62432	Case Manager	$0.00	$0.00	$0.00	$0.00
62442	Quality Assurance Specialist	$0.00	$0.00	$0.00	$0.00
63920	Temporary Help	$0.00	$1,807.19	$0.00	$0.00
63930	FICA	$0.00	$9,732.62	$10,552.00	$10,861.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$98.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$28.92	$0.00	$0.00
63950	Medical Insurance	$0.00	$4,445.00	$26,670.00	$16,200.00
63951	Life Insurance	$0.00	$141.27	$174.00	$150.00
63952	Short Term Disability	$0.00	$54.40	$82.00	$61.00
63960	Retirement - General	$0.00	$12,116.85	$13,793.00	$12,866.00
63980	Unemployment Compensation	$0.00	$4,482.00	$3,174.00	$3,266.00
63990	Cell Phone Allowance	$0.00	$450.00	$900.00	$900.00
Account Classification Total: Personal Services		$0.00	$159,632.65	$193,274.00	$185,482.00
Account Classification: MS . Material and Services					
44000	Travel	$0.00	$0.00	$0.00	$0.00
44040	Staff Travel & Training	$0.00	$2,706.15	$4,000.00	$5,000.00
44050	Training	$0.00	$3,415.42	$3,000.00	$4,000.00
44080	Office Machine Repairs	$0.00	$310.07	$1,000.00	$1,000.00
44100	Supplies - Office	$0.00	$1,797.56	$3,000.00	$3,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44110	Supplies - Other	$0.00	$1,659.08	$1,500.00	$1,500.00
44200	Dues / Fees	$0.00	$600.00	$600.00	$600.00
44250	Vehicle Fuel	$0.00	$134.83	$0.00	$0.00
44591	Stop The Hurt	$0.00	$0.00	$30,000.00	$30,000.00
44640	Telephone	$0.00	$900.44	$780.00	$780.00
44700	Postage	$0.00	$105.02	$200.00	$300.00
45020	Contract Services	$0.00	$278,565.00	$357,986.00	$284,325.00
45021	Interest Expense	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$1,514.00	$1,514.00	$1,514.00
99765	Insurance/Workmans Compensation	$0.00	$1,390.00	$1,929.00	$1,929.00
99770	Administrative Services	$0.00	$14,400.00	$14,400.00	$14,400.00
99780	Space Rent	$0.00	$6,782.00	$6,782.00	$6,655.00
Account Classification Total: Material and Services		$0.00	$314,279.57	$426,691.00	$355,003.00
Account Classification: CO . Capital Outlay					
88090	Office Furniture	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$3,606.00	$3,606.00	$3,606.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$2,250.00
99782	Trans - EMail Accounts	$0.00	$594.00	$594.00	$840.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$308.00
Account Classification Total: Interfund Transfers		$0.00	$4,200.00	$4,200.00	$7,004.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$84,963.00	$81,937.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$84,963.00	$81,937.00
Department Total: Commission Children & Family		$0.00	$478,112.22	$709,128.00	$629,426.00
Revenue Totals:		$0.00	$647,557.16	$709,128.00	$629,426.00
Expense Totals		$0.00	$478,112.22	$709,128.00	$629,426.00
Fund Total: Comm On Children & Families		$0.00	$169,444.94	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$647,557.16	$709,128.00	$629,426.00
Expense Grand Totals:	$0.00	$478,112.22	$709,128.00	$629,426.00
Net Grand Totals:	$0.00	$169,444.94	$0.00	$0.00

Department Mission:

To give aid and assistance to any veteran, the spouse or dependents of the veteran or the survivors of the veteran in applying for all benefits and aid to which they are entitled by federal, state and local laws rules and regulations.

Non-Mandated Services:

TITLE 33

ORS 408.410 Appointment of county service officer; duties; annual budget requirement. (1) The county governing body in each county may appoint a service officer who shall give aid and assistance to any veteran, the spouse or dependents of the veteran or the survivors of the veteran, in applying for all benefits and aid to which they are entitled by federal, state or local laws, rules and regulations.

ORS 406.450 Services provided by county veterans' service officers. (1) The Director of Veterans' Affairs shall establish a program to enhance and expand the services provided by county veterans' service officers appointed under ORS 408.410.

Department Overview:

Veterans' benefits are not automatic. Laws restrict the Veterans' Administration from developing, presenting and prosecuting claims against itself. Our office interprets regulations, helps gather required documentation and assists in filing claims for VA disability, pension and for survivor and dependents benefits. Our mission is to help guide the veteran throughout the process and to make sure they receive the benefits to which they are entitled.
Our goal is to reach out to all the veterans in Klamath County, making sure they are aware of the benefits that are available to them.

Successes and Challenges:

- County Veterans Service Officers advocate for veterans in Compensation and Pension claims and according to the Oregon Dept. of Veterans Affairs for every state dollar spent by the Klamath County Veterans Service Office the county receives $400 Federal dollars in return.

- Successes for the Veterans' Service Office are measured in the monetary benefits we assist in obtaining for our clients. In the first 6 months of fiscal year 2010 - 2011, our office recovered $1,573,102.46 in retro award pay for our veterans and their families. This amount does not include the amount they may receive on a monthly basis. The veterans use this money to purchase cars, furniture, etc., helping to support our local community.

- Klamath County veterans received $25,818,000 in USDVA Compensation and Pension benefits in fiscal year 2009. Using the economic multiplier effect of 7, this yields economic activity in our county of $180,726,000.

- The County Veterans' Service office has assisted 3084 veterans and their dependents with in-office visits from July1, 2010 to March 31, 2011. We have also made 40 out-of-office visits to veterans living in assisted care facilities. In addition our office has responded to 4308 phone calls during this time period.

- During 2010 we purchased and implemented new computer software called VetraSpec. This computer software has streamlined the process of completing the necessary paperwork in the VA claim process. We are now able to up-load documents that pertain to the veterans claim. It has also allowed us to follow-up more effectively with the client, tracking the progress of their claim and with communications to the Oregon Department of Veterans Affairs.

- The year also brought the implementation of a Veterans Court in Klamath County. This is the first Veterans Court in Oregon and the forty-eighth in the Nation. The court was created to provide judicially monitored treatment to veterans in the criminal justice system. Many veterans are struggling with mental health disorders and/or substance abuses. The court connects the veteran with treatment programs and services while monitoring their progress through judicial supervision. As the County Veterans' Service Officer, I have participated in the formation of the court and I am involved as a team member in assisting with the assessment of the veterans needs and directing the veteran to available services.

Budget Overview:

The Klamath County Veterans Service Office receives it operational funds from several different sources. A small portion of property taxes, Aid to County money from the Oregon Department of Veterans Affairs and Expansion and Enhancement money also from the Oregon Department of Veterans Affairs all supply the County Veterans Service Office with operational funds.

- **408.720.** (1) The county court or the board of county commissioners is authorized to levy, except as provided in subsection (3) of this section, in addition to the taxes now authorized to be levied by law, a county governing body may levy in each year a tax not exceeding one-eightieth of one percent (.000125) of the real market value of all property within the county, computed in accordance with ORS 308-207

Money received from the property tax levy and the Aid to County money from the Oregon Department of Veterans Affairs is used for office operations.

The Veterans Service Office receives $10,440 a year from the Oregon Department of Veterans Affairs in Aid to County money.

- **406.310 Director authorized to aid veterans organizations.** From funds available to the office of the Director of Veterans' Affairs for this purpose, the director, with advice from the Advisory Committee, is authorized to aid veterans' organizations that have been accredited by the United States Department of Veterans Affairs and counties of the state, in connection with their respective programs of service to veterans.

The Expansion and Enhancement money varies yearly and the money for this year is currently pending in legislation. The Expansion and Enhancement money must be spent in accordance with a plan submitted to and approved by the Oregon Department of Veteran Affairs. Currently $12,000 of the Expansion and Enhancement money is used for the approved partial salary of an Office Specialist. Any remaining money must be spent per an ODVA approved plan.

- **ORS 406.460 Limitation on use of funds by county governing body; exceptions.** (1) A county governing body that receives funds under ORS 406.454 may not use the funds to supplant moneys appropriated by the county governing body for county veterans' service officers.

Significant Changes:

There are no significant changes for this department.

Key issues:

Staff members are trained to assist veterans and their dependents in applying for VA and State benefits. We attend state accreditation training twice yearly and national service officer training yearly in order to obtain and/or maintain accreditation to practice VA law. Training allows staff to remain informed and educated in the laws and regulations that affect the claim process of applying for veterans benefits.

We continue to develop new practices and implement new software in order to make the office run more cost effectively and to serve our veterans and their families more efficiently.

The Association of County Veterans Service Officers through a pilot program proposed a Senate Bill that would provide extra money to the County Veterans Service Offices. Senate Bill 1100 was approved and is administered and funded through the Oregon Department of Veterans Affairs budget. This money is to be used for expansion and enhancement of the County Veterans Service Office. The money can be used for the hiring of staff and staff training, and for the purchase of equipment, software and furniture. It is also to be used for outreach to veterans in the community.

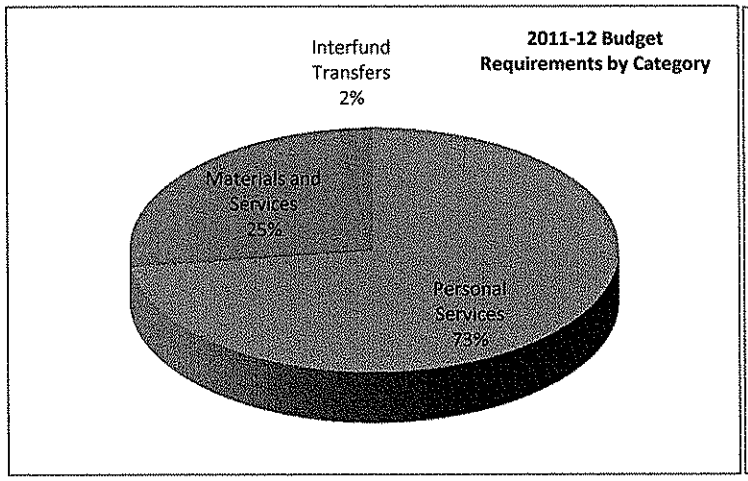
Due to the uncertainties of Expansion and Enhancement money received from the Oregon Department of Veterans Affairs, I cannot plan ahead on what funds will be available from this program.

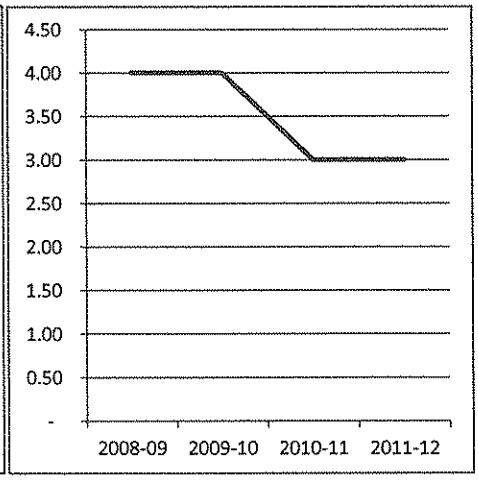
Without the County Veterans Service Office many veterans would be unaware they are eligible to apply for VA benefits. Those that try to apply for benefits on their own usually give up and do not follow through due to the complexities of navigating the VA system. The result would be less VA and state generated funds coming into the county.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
413 Veterans Services

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	141,593	145,527	155,522
Materials and Services	-	74,656	53,180	53,399
Capital Outlay	-	1,197	-	-
Interfund Transfers	-	3,254	3,254	4,586
Subtotal Current Expenditures	**-**	**220,700**	**201,961**	**213,507**
Unappropriated Fund Balance	-	39,252	-	-
Subtotal Noncurrent Expenditures	**-**	**39,252**	**-**	**-**
Total Requirements by Budgetary Category	**-**	**259,952**	**201,961**	**213,507**
Requirements by Fund				
Veterans Service (212)	-	259,952	201,961	213,507
Total Requirements by Fund	**-**	**259,952**	**201,961**	**213,507**
Resources by Budgetary Category				
Taxes	-	116,035	182,350	182,350
Intergovernmental	-	48,676	10,440	10,440
Charges for Services	-	12	10	-
Investment Earnings	-	644	200	-
Beginning Fund Balance	-	94,585	8,961	20,717
Total Resources by Budgetary Category	**-**	**259,952**	**201,961**	**213,507**
Full-Time Employee Equivalents	4.00	4.00	3.00	3.00

Mandate	**Total Cost**	**Personal Services**	**FTE**
Veterans Services	213,507	155,522	3.00
Total Mandates	**213,507**	**155,522**	**3.00**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 212 . Veterans Service					
Revenue					
Department: 413 . Veterans Services					
Account Classification: TX . Taxes					
31100	Property Taxes - Current	$0.00	$116,035.12	$182,350.00	$182,350.00
31200	Property Taxes - Prior	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Taxes		$0.00	$116,035.12	$182,350.00	$182,350.00
Account Classification: IG . Intergovernmental					
33420	Grants - Dept of Vetrans Affairs	$0.00	$48,676.00	$10,440.00	$10,440.00
Account Classification Total: Intergovernmental		$0.00	$48,676.00	$10,440.00	$10,440.00
Account Classification: CS . Charges for Service					
34281	Copies	$0.00	$12.50	$10.00	$0.00
Account Classification Total: Charges for Service		$0.00	$12.50	$10.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$643.78	$200.00	$0.00
Account Classification Total: Interest		$0.00	$643.78	$200.00	$0.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
36340	Donations	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$94,585.27	$8,961.00	$20,717.00
Account Classification Total: Fund Balances		$0.00	$94,585.27	$8,961.00	$20,717.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Department Total: Veterans Services		$0.00	$259,952.67	$201,961.00	$213,507.00
Revenue Totals		$0.00	$259,952.67	$201,961.00	$213,507.00
Expenses					
Department: 413 . Veterans Services					
Account Classification: PS . Personal Services					
60700	Veterans Services Officer	$0.00	$40,699.72	$41,854.00	$44,672.00
60710	Asst Veterans Services Officer	$0.00	$29,563.68	$30,747.00	$32,856.00
61590	Office Assistant I	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$0.00
61675	Office Specialist	$0.00	$27,635.36	$28,736.00	$30,720.00
63900	Overtime	$0.00	$626.85	$0.00	$0.00
63930	FICA	$0.00	$7,372.31	$7,753.00	$8,350.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$88.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$156.60	$0.00	$0.00
63950	Medical Insurance	$0.00	$22,860.00	$22,860.00	$24,300.00
63951	Life Insurance	$0.00	$159.89	$150.00	$150.00
63952	Short Term Disability	$0.00	$61.20	$62.00	$61.00
63960	Retirement - General	$0.00	$9,889.74	$10,134.00	$10,915.00
63980	Unemployment Compensation	$0.00	$2,118.00	$2,331.00	$2,510.00
63990	Cell Phone Allowance	$0.00	$450.00	$900.00	$900.00
Account Classification Total: Personal Services		$0.00	$141,593.35	$145,527.00	$155,522.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$4,705.62	$4,000.00	$4,000.00
44040	Staff Travel & Training	$0.00	$2,899.87	$3,000.00	$3,000.00
44100	Supplies - Office	$0.00	$1,811.66	$3,000.00	$3,000.00
44108	OUTREACH	$0.00	$1,119.52	$0.00	$0.00
44110	Supplies - Other	$0.00	$140.80	$500.00	$500.00
44137	Public Outreach	$0.00	$20,300.00	$0.00	$0.00
44200	Dues / Fees	$0.00	$210.00	$225.00	$225.00
44640	Telephone	$0.00	$2,851.50	$2,800.00	$2,800.00
44700	Postage	$0.00	$1,437.37	$2,000.00	$2,000.00
44830	Maintenance Contracts	$0.00	$2,522.10	$1,000.00	$1,000.00
45021	Interest Expense	$0.00	$2.64	$0.00	$0.00
45100	Advertising	$0.00	$0.00	$0.00	$0.00
45111	Software Support	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$776.00	$776.00	$776.00
99765	Insurance/Workmans Compensation	$0.00	$256.00	$256.00	$256.00
99770	Administrative Services	$0.00	$22,457.00	$22,457.00	$22,457.00
99780	Space Rent	$0.00	$13,166.00	$13,166.00	$13,385.00
Account Classification Total: Material and Services		$0.00	$74,656.08	$53,180.00	$53,399.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$0.00	$0.00	$0.00
88090	Office Furniture	$0.00	$0.00	$0.00	$0.00
88760	Computer Equipment	$0.00	$1,197.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
88765	Computer Software	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$1,197.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$2,606.00	$2,606.00	$2,144.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,350.00
99782	Trans - EMail Accounts	$0.00	$648.00	$648.00	$630.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$462.00
Account Classification Total: Interfund Transfers		$0.00	$3,254.00	$3,254.00	$4,586.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Department Total: Veterans Services		$0.00	$220,700.43	$201,961.00	$213,507.00
Revenue Totals:		$0.00	$259,952.67	$201,961.00	$213,507.00
Expense Totals		$0.00	$220,700.43	$201,961.00	$213,507.00
Fund Total: Veterans Service		$0.00	$39,252.24	$0.00	$0.00

LIVE Klamath County LIVE

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$259,952.67	$201,961.00	$213,507.00
Expense Grand Totals:	$0.00	$220,700.43	$201,961.00	$213,507.00
Net Grand Totals:	$0.00	$39,252.24	$0.00	$0.00

Mission:

To protect the residents of Klamath County from threats posed by biological, chemical, environmental and natural causes harmful to human health, and to improve the health status of the county by engaging in strategies and actions with the community to promote better health outcomes.

Mandated Services:

Health Statistics—mandated by ORS 431 (2) (c)
We are mandated to collect and report data on all births and deaths occurring in Klamath County, and to issue vital records certificates on vital events occurring within the past six months. On average we record and report approximately 800 births and 700 deaths annually, and issue 1300 vital record certificates. The Department is also required to provide information and referral services, as well as health information statistics, to be in compliance with the Minimum Standards for Local Health in Oregon. The Administrative Services Division provides these services with the same personnel who are responsible for the Health Statistics functions. The Office of the Administrator, housed in the Administrative Services Division, is one of three positions mandated for local public health departments to have appointed in the State of Oregon.

Environmental Health Services—mandated by ORS 624.510 to 624.570; ORS 446.310 to 446.350; ORS 448.115 to 448.994

Licensed Facilities Program
We are required to license and inspect all facilities which provide prepared food, beverage, drinking water, lodging and swimming pools and spas for the public. We provide over 850 inspections of these facilities annually to ensure that facility operations are in compliance with the governing Oregon Administrative Rules. We also are required to provide food handler training to food service workers within 30 days of their employment, and to review plans for any new or modified licensed facilities. We are responsible for reviewing the menus and food handling procedures proposed for over 200 benevolent events providing food and or beverage to member of the public in Klamath County annually.

Public Drinking Water Program
The Environmental Health Services division is required by contract with the Oregon Health Authority to enforce the Safe Drinking Water Act requirements of 171 small public drinking water systems operating in Klamath County. We are required to inspect these systems at least every five years, monitor the systems for compliance with required monthly and quarterly sampling of , notify operators and issue public notices when water test results do not meet standards, and assist system operators to take appropriate corrective action when needed.

Communicable and Infectious Disease Control and Prevention—mandated by ORS 431.416 (2) (a) and ORS 433.006
The Acute and Communicable Disease Prevention program is responsible to collect and analyze disease reports, detect and investigate outbreaks of 57 different diseases and conditions, and

implement control measures for preventable diseases and conditions. We are furthermore charged with identifying, testing, treating and tracking any resident who has been exposed to any of these 57 different diseases and conditions. The program routinely receives and follows up on 425 annual notifications of these reportable disease or conditions. We provide an average of 440 testing and treatment visits for communicable or infectious diseases annually.

Infectious Disease Vaccine Prevention Services—mandated by ORS 433.235 to ORS 433.284

This program must provide state supplied vaccine to all children who present in need, regardless of ability to pay, register their immunization records, track and recall all children out of compliance with vaccination requirements, manage public and privately supplied vaccine supplies, conduct surveillance of vaccine preventable diseases and vaccination rates within the County. Additionally we are required to administer adult vaccine to prevent outbreaks of emerging infectious diseases. The Department has been immunizing approximately 1200 individuals annually.

Family Planning Services—mandated by ORS 435.205

This program provides clinical, counseling and educational services which allow county residents to determine the number and spacing of their children and prevent unintended pregnancies. We are required to provide counseling on contraceptive methods and supplies, education on reproductive risk factors, vaccination against preventable reproductive health conditions and testing and treatment of reproductive health diseases. We provide services to an average of 1575 residents annually through 3350 clinical encounters.

Maternal and Child Health Services—mandated by ORS 431.416 (2) (b) and the Intergovernmental Agreement with the State of Oregon.

We are required to provide nurse home visiting services to families who have a child born at medical risk for development delay. Public health nurse case managers are required to monitor the growth and development of these children for up to the child's fifth birthday. Nursing interventions identify any barriers that may hamper the development of these children, or threaten their health and safety and support families in preventive interventions. An average of 390 children receive these services annually.

We are likewise obligated to provide nurse home visiting services to families who have a child under the age of 21 with a diagnosed special health care need, such as heart disease, cerebral palsy, a genetic abnormality, or orthopedic disorder. Nurse case managers help families address the diverse medical, emotional, financial and educational concerns which may arise, so that these children can achieve and maintain their potential.

Nurse assessment and intervention services are also provided to pregnant or post-partum women to decrease health risks during pregnancy, improve birth outcomes and enhance breastfeeding rates.

A total of 580 families are served annually through these programs, with over 1200 visits.

Public Health Emergency Preparedness—mandated by the Intergovernmental Agreement with the State of Oregon and the Minimum Standards for Local Health Departments in Oregon.

The Department is required to develop, exercise and maintain a comprehensive plan for responding to public health emergencies to address bioterrorism threats, chemical events, natural disasters, pandemics and radiation exposures. The components include an all hazard medical resource plan, an emergency communication strategy, a smallpox outbreak response plan, a behavioral crisis resource plan and a plan to protect vulnerable populations in the event of a public emergency.

We are charged with operating a 24/7 public health emergency hot line, staffed by public health nurses to coordinate and report public health emergencies. We have responsibility to have stand-by capacity for implementing quarantine and isolation measures. We are mandated to receive, store and distribute Strategic National Stockpile resources needed in emergencies, and to distribute and dispense these medications in such events. We are required to employ a certified public information officer to provide public information and notification regarding public health emergencies.

Self Imposed Services:

Administrative Services Division

This Division operates a school based health center in Gilchrist, Oregon, in a collaborative effort with the Klamath County School District. School based health centers are evidenced based services which have demonstrated an improvement in the health of students who receive primary and urgent care on school premises, and a reduction in absenteeism. Centers can be operated either by public entities or non-profit medical care organizations. Because of its remote location, no non-profit was willing and or able to meet the operational requirements for a center, so the Department was petitioned to develop the first center in Klamath County in Gilchrist. There are still plans to transfer the organizational and medical sponsorship of the Center when issues about responsibility can be determined. In the meantime, Klamath County School District provides all facility needs, and the Department provides staffing.

Environmental Health Services Division

Two non mandated programs are housed in this division: the Air Quality Protection program and the Non-licensed Facilities program.

The Air Quality Protection Program

The Air Quality Protection program has been operated by the Environmental Health Services Division since the 1990's when the County struggled to achieve compliance with the national ambient air quality standards. Originally designed to promote the replacement of noncertified wood burning appliances, the program has now evolved to meet ever stricter air quality standards by providing education and information to residents on allowable "burning" practices. For approximately half of the year, daily advisories are provided on current and anticipated air quality and any restrictions on the use of woodstoves and outdoor burning. Staff patrol the Air Quality Zone for residents' compliance with the requirements set forth in County Ordinance 406.

Corrective actions include sending notifications to offenders, and in cases of repeat or serious violation, citations to appear in court.

Non-licensed Facility Programs
Environmental Health Services conducts safety and sanitation inspections of facilities licensed by state departments, including pre schools, schools, day care centers, group homes and public institutions. Sixty facilities reimburse us for annual inspections.
Local public health departments are currently required by the Minimum Standards for Health Departments in Oregon to provide or assure the provision of chronic disease prevention programs and the Women, Infant, Children Nutrition and Education (WIC) program in their counties. We have agreed to provide both of these program activities under the direct administration and supervision of the Department through two divisions—The Women, Infant and Children Supplemental Nutrition and Education Division and the Health Promotion/Disease and Injury Prevention Division.

The Women, Infant and Children Supplemental Nutrition Division Program
This program provides supplemental nutritious food to low income women who are pregnant and families who have children five years of age and under. Nutrition education, risk assessment and resource referrals for families are the cornerstones of this program. Key strategies are the promotion of breastfeeding and other health practices proven to positively influence health outcomes and lifetime healthy behaviors. Our WIC program participation has increased to over 1700 families. More than 4200 women, infants and children are served annually and participate in certification or educational activities at the Department four times a year.

The Health Promotion/Disease and Injury Prevention Division
The services and activities of this program have been created and enacted partially in response to our mandate to provide health information and referral services to residents. The program also serves as the flagship for evolving public health mandates to assess the causes of preventable poor health outcomes among county residents, and to implement population based initiatives to reduce the burden of chronic disease.

The Tobacco Prevention and Education component of this program provides community tobacco prevention and education services that have been proven best practice for tobacco use control and ensure sustainable improvements in the quality of air all residents breathe.

The Health Communities initiative sponsors locally chosen strategies to improve physical activity and good nutrition in Klamath County residents of all ages.

The My Future, My Choice project provides abstinence based sexuality education to over 700 middle school students in all public education facilities in Klamath County, as required by HB 2509.

The Safe Routes to School initiative promotes safe walking and bicycling for over 1300 children attending six local elementary schools, encourages healthy and active lifestyles, and reduces traffic and vehicle pollution adjacent to these schools.

Department Overview:

The Department is required by statute or rule to provide five essential services:

1. Epidemiological (investigation) and control of preventable diseases and disorders;
2. Parent and child health services, including family planning clinics as described in ORS 435.205;
3. Collection and reporting of health statistics
4. Health information and referral services; and
5. Environmental Health Services

The level and constitution of these "essential" services are defined by Klamath County's Intergovernmental Agreement or contacts with the Oregon Health Authority. The Department is composed of 7 divisions which carry out this work funded to varying extents by our Intergovernmental Agreement award of $984,289. These divisions are Administration (720-440-101), Environmental Health Services (720-440-441), Clinic and Communicable Disease Control Services (720-440-444), Community Outreach Home Visiting Services (720-440-447), Women, Infant and Children Nutrition Education Services (720-444-448), Health Promotion/Disease and Injury Prevention Services (720-444-449) and Public Health Emergency Preparedness Services (720-440-479). In nearly all five areas of required "essential" services, the state's allocation of federal funds provided to us is not adequate to perform the required level of service, so the Department seeks other revenue streams and grants to subsidize these requirements, and to match the federal funding requirements.

Successes and Challenges:

The primary challenge for this public health department has been and continues to be the lack of funding adequate to meet our statutory and contractual requirements for Clinic/Communicable Disease Control and Environmental Health Services. State funding for most programs has not kept pace with either increasing resident need and demand, or with the escalating costs of skills and accredited staff needed to provide services as required. The balance of funding to meet these requirements comes from the intergovernmental transfer from Klamath County's alcohol and tobacco tax revenues which are earmarked for public health and safety use, and customer user fees and insurance payments.

Notable exceptions to this pattern of inadequate state and federal funding are found in our Women, Infant, Children Nutrition Education program where federal funding has been and continues to be adequate to meet programmatic requirements. We have also been successful in fully funding our Health Promotion/Disease and Injury Prevention programs and our Public Health Emergency Preparedness services with funding from our Intergovernmental Agreement with the State of Oregon and grants we have recently secured.

The Department has seen steady improvement in the identification of funding resources. Our ability to recoup charges has been greatly enhanced by our purchase of an external billing and collection service. Our Community Outreach Home Visiting services division has now

accomplished fee-for-service opportunities which allow that divisions costs to be nearly fully funded.

Our lack of a cost accounting system has deprived us of the financial tools we have needed to most efficiently manage our complex operation of nearly thirty programs, services or contractual project, with their own unique, detailed requirements. The County's implementation of a project budgeting system acquired last year has greatly improved accountability.

As a consequence of our lack of funding for structural improvements or equipment replacements, our department now resides in a 100+ year old building that neither meets current building code, nor the needs of our customers and an efficient operation. The pressure of meeting mandated service requirements also has inhibited our acquisition of current technological or vehicle equipment, except for computers. Four of our six vehicles are either over ten years old or have in excess of 150,000 miles. Our public information production demands have increased to exceed the capacities of our aging photocopiers, to the point that at least two of our high production machines need replacement. Our electronic video communication capacity also needs upgrades to achieve efficiency, meet programmatic requirements, and maintain compatibility with county and industry standards. Decisions needed to address these problems have been deferred until the Department receives the County's reconciliation on the amounts of previous year's ending fund balance and confirmation of our projected carryover funds in the current budget year.

Budget Overview:

Major Expenditures Public Health Administration 720-440-101
Public Health Admin personal service total is $255,923 and has 3.55 FTE out of Public Health's total 28.70 FTE.

Most of the programs located within the Public Health Administration budget have the majority of their costs in the Personal Services line item. These programs are; Vital Records, Public Information and Referral, and the School Based Health Center located in Gilchrist, OR. The Baby Smiles Program costs are primarily in the Contract Services line item.

The Administrative Service Division budget reflects the decision not to replace the vacant administrative assistant position in the 2010-11 budget.

Some divisions receive fees and/or State funding that does not fully fund their programs. This year, Public Health Administration transferred funds to support each of the following Divisions:

- Environmental Health - $103,817
- Clinic Nursing - $116,325,
- Nursing Outreach program - $15,680

Public Health Administration took back the $30,000 cost of the Medical Examiner from the District Attorney's Office for 2011-12.

Public Health Administration contributes $185,000 to the General County Administration.

Major Revenue Public Health Admin Division
Public Health receives a portion of funding through the General Fund for liquor and cigarette taxes of $348,254 which is passed through from the State of Oregon. These funds are used as matching funds required by various programs and for subsidizing programs mandated by the State, which are not fully funded and are never expected to be.

Revenue received from Medicaid Administrative Claiming (MAC) are funds reimbursed to Public Health for Medicaid referral services. These funds can be used for any program within Public Health.

The School Based Health Center grant is State funding used to operate the Gilchrist School Based Health Center.

The University of Washington pays Public Health to oversee and administer the Baby Smiles program through four other Health Departments within Oregon.

This year the divisions within the Public Health Department are contributing a maximum of 10% of their program funding to Public Health Administration to help cover General Admin costs charged to the Public Health Department.

Major Expenditures Environmental Health Services Division 720-440-441
Environmental Health's personal service total is $298,508 and has 4.45 FTE out of Public Health's total 28.70 FTE.

A percentage of fees collected are paid quarterly to the State Department of Environmental Health.

The Air Quality program was combined with the Environmental Health budget this year, adding an additional seasonal employee and shifting a 20% salary allocation of the Environmental Health Manager and Office Technician from former Air Quality Fund 228 (Community Grants) to the Environmental Health budget.

This year space rent, computers, email accounts, and Admin costs were charged to Environmental Health.

Major Revenue Environmental Health Services Division
Environmental Health collects fees for all licensed and non licensed facilities; a 5% fee increase was implemented for the calendar year 2011, with additional fee increase proposal forthcoming for calendar year 2012.

Quarterly a portion of the food handler fees from tests that were taken on-line within Klamath County are paid to the Environmental Health Division, this has boosted the Food Handler revenue from the prior year.

The State of Oregon Department of Environmental Quality (DEQ) awards Klamath County with an Air Quality Grant of $30,000 to help fund the Air Quality program. This funding is not guaranteed and could be reduced.

Environmental Health receives funds from the State in the amount of $30,800 to fund the Drinking Water program, fees are also charged in the program for an additional $44,000 in revenue.

A transfer from Public Health Admin in the amount of $103,817 was required to balance the Environmental Health budget.

Major Expenditures Clinic and Communicable Disease Control Division 720-440-444
Clinic Services' personal service total is $506,901 and has 7.60 FTE out of Public Health's total 28.70 FTE.

The Clinic Services Division spends up to $180,000 for lab, drug /pharmacy and contract service expenses with the Family Planning and Immunization Programs. These expenses continually remain under funded by the State Programs and require subsidization by the County Public Health's Administration.

Major Revenue Clinic and Communicable Disease Control Division
Clinic Services receives $187,550 in State and Federal funding for their programs.

Clinic Services receives reimbursement payments from eligible patient visits and is projected to produce $333,000 from Oregon Contraceptive Care (CCare) and $58,000 from Medicaid (Oregon Health Plan) depending on the amount of qualified visits.

Revenues from fees for service from private insurance and patient payments are expected to be $75,000.

A transfer from Public Health Admin in the amount of $116,325 was required to balance the Clinic Services budget, this in large part due to the fact that the reimbursed amount per qualified visit does not cover the cost of the visit. Example: The reimbursed amount from CCare is a flat fee per visit of $140 if no Oregon Health Plan; Medicaid reimburses a flat fee of $78 per visit if the patient has the Oregon Health Plan. If the patient visit requires a lab service of $300, the unpaid balance is absorbed by Public Health.

Major Expenditures Community Outreach Division 720-440-447
The Community Outreach personal service total is $262,953 and has 3.77 FTE out of Public Health's total of 28.70 FTE.

A new Asthma Healthy Homes Program was added to the budget this year which has increased staff and expenses.

Nursing Outreach pays out up to $142,000 in matching funds in order to receive reimbursement funds for each qualifying visit.

Major Revenue Community Outreach Home Visiting Division

Community Outreach receives $34,000 in State and Federal funding for their programs.

The revenue received for reimbursed qualifying visits can go as high as $356,000 depending on the amount of qualified visits per year.

Funding for the Babies First and CACOON programs are a set amount which allows us to provide and bill for additional full reimbursement from the Medicaid program.

A transfer from Public Health Admin in the amount of $15,680 was required to balance the Nursing Outreach budget.

Major Expenditures Women Infant Children Nutrition Education Division 720-440-448
The Women Infant Children (WIC) personal services total is $297,072 and has 5.83 FTE out of Public Health's total of 28.70 FTE. Personal service takes up 82% of the funding that WIC receives.

A new all in one copy, scan, and fax machine is budgeted this year for $12,000

Major Revenue Women Infant Children
The Women Infant Children program receives only Federal dollars through the State each year. The amount awarded in FY 10/11 is coming in $55,768 higher than what was budgeted, however we budgeted the same amount this year as last year in case the funding is decreased.

The Women Infant Children program does not require a subsidy from the Public Health Administration.

Major Expenditures Health Promotion Disease Prevention 720-440-449
Health Promotion Disease Prevention's personal service total is $146,937 and has 2.65 FTE out of Public Health's total of 28.70 FTE.

Supplies other, supplies office, and office equipment are where most funds are spent in relation to the grant requirements.

Major Revenue Health Promotion Disease Prevention
Health Promotion Disease Prevention receives $167,000 in State and Federal funding for their programs.

A Safe Routes to School grant in the amount of $70,000 was split over two FY's the amount remaining for the upcoming FY is $12,875.

The My Future, My Choice contract was increased to $18,000 in the current year for this biennium.

Major Expenditures Public Health Emergency Preparedness 720-440-479
Public Health Emergency Preparedness's personal service total is $74,682 and has .85 FTE out of Public Health's total of 28.70 FTE.

Staff training, supplies, and equipment are the major expenses for Public Health Emergency Preparedness in relation to building and preparing an emergency response team within Public Health.

Major Revenue Public Health Emergency Preparedness
The Public Health Emergency Preparedness program receives Federal dollars passed through the State each year.

The Public Health Emergency Preparedness program does not require a subsidy from the Public Health Administration.

Significant Changes:

The Public Health Budget has increased this year in large part from Grants, unknown revenue sources at the time of last year's budget, and expenses related to the grants. All of which will be amended this year with a Supplemental Budget. Some of the major budget changes are included below.

Public Health Admin (720-440-101) Medicaid Admin Claims revenue was added to the budget; previously budgeted in miscellaneous as $70,000.

2010-11		2011-12
MAC – Medicaid Admin		MAC – Medicaid Admin
$ -		120,000.00

Public Health Admin (720-440-101) Medical Examiner is budgeted as an expense in the Public Health budget this year as Autopsies for an increase of $30,000.

2010-11		2011-12
Autopsies		Autopsies
$ -		$ 30,000.00

The Community Grant Fund (228) was combine in with the Environmental Health Division (720-440-441) made possible by using projects in the new finance system to track Air Quality separate than Environmental Health.

2010-11		2011-12
720-440-441		720-440-441
$ 258,409.00		$ 388,629.00

2010-11		2011-12
228-122		228-122
$ 57,500.00		$ -

A new outreach program called Asthma Healthy Homes was added to the Nursing Outreach Budget (720-440-447) increasing the staff and expenditures. The program is a reimbursement program of $336 per visit. The expected revenue will vary dependent of the number of families meeting the criteria for the program.

Nursing Outreach Contract Services to pay the Targeted Case Management match did not get budgeted last year; to date $84,680 has been paid out. The Contract Services is budgeted this year to cover the match; also a new line called Health Homes Match is included in this year's budget. The Nursing Outreach programs overall budget increase this year from last year was $201,051; below are examples of two large amounts.

2010-11		2011-12
Healthy Homes Match		Healthy Homes Match
$ -		$ 28,224.00

2010-11		2011-12
Contract Services		Contract Services
$ -		$ 114,537.00

This year each Division was charged an allocation of the true cost for space rent, computers, email, phones, in addition each Division was charged an Admin fee by way of an intradepartmental transfer from each division to Public Health Admin for a maximum of 10% of their allowable program funding. This is helpful for each Division to realize the true cost of the program.

All Divisions balanced this year with their own program funds, or by way of an intradepartmental transfer from Public Health Admin.

Key Issues:

Significant issues facing the Department are the challenges that will be posed by the requirement for all State and local health departments to achieve accreditation in order to continue to be eligible to receive the federal funding which constitutes 90% of the funds provided us by the State. No state funding has been identified to date to accomplish this endeavor, so we and other local health departments are proposing to use funds from ending balances or carryover to make initial accomplishments. Paramount in the accreditation requirements is the accomplishment of a comprehensive assessment of and plan to improve the health status of the county to within an acceptable range. This Department has struggled for years to identify strategies and funds for that purpose, and has accomplished piece meal progress toward that goal.

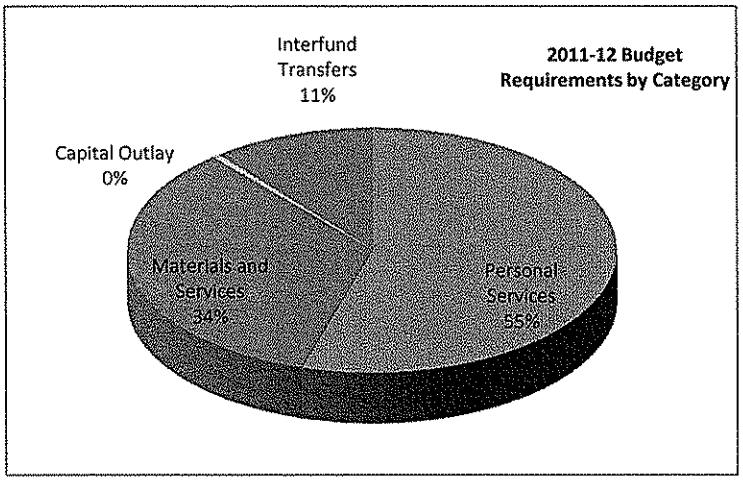
Another looming issue is the status of federal and state health care reform legislation enactment, and the attendant lack of definition of the role and responsibilities of local public health departments in such a scenario. It is anticipate that clarity will not be provided for several years, rendering decisions about future space requirements for public health functions difficult to estimate.

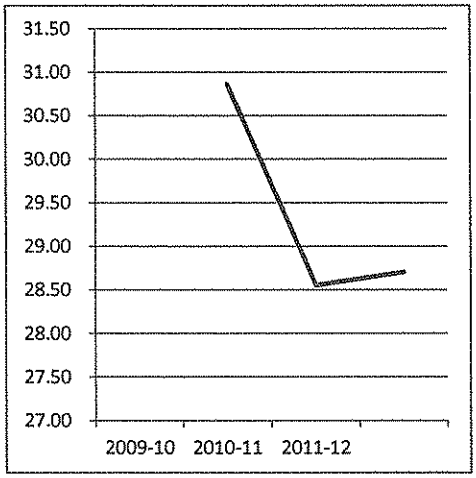
Finally, there is the specter of drastically reduced federal funding for public health, like many other federally funded services. State funding of public health for the upcoming biennium has not been determined to date. We anticipate that there are as yet undecided reductions in the minimal amount of State funding we currently receive, but no changes in the mandated contractual requirements. In such an event, we will have few options except to use our "reserve" funds to meet contractual requirements, or be determined to be out of compliance with those requirements.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
440 Public Health

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	1,621,641	1,698,582	1,842,976
Materials and Services	-	1,045,133	961,493	1,150,676
Capital Outlay	-	799	-	15,500
Interfund Transfers	-	27,711	29,500	362,646
Subtotal Current Expenditures	**-**	**2,695,285**	**2,689,575**	**3,371,798**
Unappropriated Fund Balance	-	363,071		
Subtotal Noncurrent Expenditures	**-**	**363,071**	**-**	**-**
Total Requirements by Budgetary Category	**-**	**3,058,356**	**2,689,575**	**3,371,798**
Requirements by Fund				
Public Health (720)	-	3,058,356	2,689,575	3,371,798
Total Requirements by Fund	**-**	**3,058,356**	**2,689,575**	**3,371,798**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	166,060	148,000	162,319
Intergovernmental	-	1,351,445	961,287	975,302
Charges for Services	-	979,455	1,132,334	1,399,956
Investment Earnings	-	-	500	800
Interfund Transfers	-	456,408	348,254	684,421
Miscellaneous	-	25,408	99,200	5,000
Beginning Fund Balance	-	79,581	-	144,000
Total Resources by Budgetary Category	**-**	**3,058,356**	**2,689,575**	**3,371,798**
Full-Time Employee Equivalents		30.86	28.55	28.70

Mandate	**Total Cost**	**Personal Services**	**FTE**
PH Admin	1,152,899	255,923	3.55
Environmental Health/Air Quality	388,629	298,508	4.45
Clinic Nursing	772,450	506,901	7.60
Nursing Outreach	422,404	262,953	3.77
Women Infant Children	360,000	297,072	5.83
Health Promotion Disease Prevent	179,916	146,937	2.65
PH Emergency Prepareness	95,500	74,682	0.85
Total Mandates	**3,371,798**	**1,842,976**	**28.70**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 720 . Public Health					
Revenue					
Department: 440 . PH Dept					
Sub Department: 101 . Administration					
Account Classification: IG . Intergovernmental					
33405	Grants	$0.00	$0.00	$0.00	$0.00
33874	School Based Health Center	$0.00	$17,294.88	$60,000.00	$60,000.00
Account Classification Total: Intergovernmental		$0.00	$17,294.88	$60,000.00	$60,000.00
Account Classification: CS . Charges for Service					
33490	Reim - Certified Copies	$0.00	$0.00	$58,700.00	$30,000.00
33850	JUVENILE DEPT IGA	$0.00	$0.00	$0.00	$7,500.00
33869	IGOHP/ Baby Smiles	$0.00	$0.00	$328,000.00	$334,500.00
33870	Medicaid	$0.00	$0.00	$0.00	$500.00
33871	MAC - Medicaid Admin Claiming	$0.00	$137,824.33	$0.00	$120,000.00
34370	Self Pay	$0.00	$0.00	$0.00	$1,500.00
34440	Commercial	$0.00	$0.00	$0.00	$500.00
Account Classification Total: Charges for Service		$0.00	$137,824.33	$386,700.00	$494,500.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.32	$500.00	$800.00
Account Classification Total: Interest		$0.00	$0.32	$500.00	$800.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$2,420.39	$70,800.00	$5,000.00
Account Classification Total: Other		$0.00	$2,420.39	$70,800.00	$5,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$456,408.00	$348,254.00	$348,254.00
39032	Trans - Community Grants	$0.00	$0.00	$0.00	$0.00
39101	Trans - PH Clinic Nursing	$0.00	$0.00	$0.00	$18,585.00
39102	Trans - PH Environmental	$0.00	$0.00	$0.00	$45,350.00
39103	Trans - PH Nursing Outreach	$0.00	$0.00	$0.00	$1,900.00
39104	Trans - PH HPDP	$0.00	$0.00	$0.00	$9,023.00
39105	Trans - PH WIC	$0.00	$0.00	$0.00	$15,887.00
39106	Trans - PH Emerg Prep Funds	$0.00	$0.00	$0.00	$9,600.00
39107	Trans - PH Air Quality	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$456,408.00	$348,254.00	$448,599.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$79,580.36	$0.00	$144,000.00
Account Classification Total: Fund Balances		$0.00	$79,580.36	$0.00	$144,000.00
Sub Department Total: Administration		$0.00	$693,528.28	$866,254.00	$1,152,899.00
Sub Department: 441 . Environmental Health					
Account Classification: LP . Licenses, Fees and Permits					
33250	Fees - Restaurant Insepction	$0.00	$135,172.69	$117,000.00	$125,164.00
33255	Revenues - Pool Insection	$0.00	$11,369.00	$12,300.00	$14,252.00
34352	Licenses - Hotel/ Motel	$0.00	$18,975.00	$11,000.00	$11,495.00
34353	Licenses - Organizational Camps	$0.00	$382.00	$1,800.00	$1,940.00
34354	Licenses - RV Park	$0.00	$161.00	$5,900.00	$9,468.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$166,059.69	$148,000.00	$162,319.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IG . Intergovernmental					
33049	Operating Grant	$0.00	$0.00	$0.00	$0.00
33050	Woodstove Replacement Contract	$0.00	$25,000.00	$0.00	$0.00
33080	Revenues - DEQ Air Quality Grant	$0.00	$0.00	$0.00	$25,000.00
34360	Revenues - Water Program	$0.00	$0.00	$30,800.00	$30,800.00
Account Classification Total: Intergovernmental		$0.00	$25,000.00	$30,800.00	$55,800.00
Account Classification: CS . Charges for Service					
34341	Insepctions - School	$0.00	$0.00	$11,500.00	$12,538.00
34342	Insepctions - Group Home	$0.00	$0.00	$1,600.00	$1,012.00
34343	Inspections - Day Care	$0.00	$0.00	$1,100.00	$2,334.00
34344	Inspections - Head Start	$0.00	$0.00	$700.00	$1,016.00
34345	Insepctions - Summer Lunch	$0.00	$0.00	$1,000.00	$793.00
34349	Foodhandlers Fee	$0.00	$5,409.00	$1,300.00	$4,000.00
34350	Fees - Env. Health Inspection	$0.00	$0.00	$0.00	$0.00
34361	Services - Drinking Water Fee	$0.00	$0.00	$44,000.00	$44,000.00
37380	Fees - PT All Other	$0.00	$3,170.00	$1,500.00	$1,000.00
Account Classification Total: Charges for Service		$0.00	$8,579.00	$62,700.00	$66,693.00
Account Classification: TI . Interfund Transfers					
39100	Trans - PH Admin	$0.00	$0.00	$0.00	$103,817.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$103,817.00
Sub Department Total: Environmental Health		$0.00	$199,638.69	$241,500.00	$388,629.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 443 . Drinking Water					
Account Classification: LP . Licenses, Fees and Permits					
33250	Fees - Restaurant Insepction	$0.00	$0.00	$0.00	$0.00
33255	Revenues - Pool Insection	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$0.00	$0.00
Account Classification: IG . Intergovernmental					
33080	Revenues - DEQ Air Quality Grant	$0.00	$0.00	$0.00	$0.00
34360	Revenues - Water Program	$0.00	$37,408.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$37,408.00	$0.00	$0.00
Account Classification: CS . Charges for Service					
34349	Foodhandlers Fee	$0.00	$0.00	$0.00	$0.00
34350	Fees - Env. Health Inspection	$0.00	$0.00	$0.00	$0.00
34361	Services - Drinking Water Fee	$0.00	$32,970.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$32,970.00	$0.00	$0.00
Sub Department Total: Drinking Water		$0.00	$70,378.00	$0.00	$0.00
Sub Department: 444 . Clinic Nursing					
Account Classification: IG . Intergovernmental					
33051	HIV Care Consortiation	$0.00	$0.00	$28,700.00	$0.00
33052	HIV Primary Care - Other	$0.00	$0.00	$5,000.00	$0.00
33053	HIV Prevention Block Grant	$0.00	$0.00	$5,000.00	$9,000.00
33054	HIV Treatment & Counseling	$0.00	$0.00	$500.00	$0.00
33055	ARRA STIMULUS FUNDING	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
33074	Teen Clinic Grant	$0.00	$0.00	$0.00	$0.00
33075	MH Assessments	$0.00	$0.00	$0.00	$0.00
33078	H1N1 VACCINE CAMPAIGN	$0.00	$0.00	$0.00	$0.00
33313	MCH Child and Adolescent	$0.00	$0.00	$11,000.00	$11,000.00
33314	Funds - MCH Title V Flexible	$0.00	$0.00	$25,700.00	$12,850.00
33318	Child Adolscent Health	$0.00	$0.00	$0.00	$0.00
33480	Public Health Percapita	$0.00	$62,571.00	$75,000.00	$78,000.00
33506	Health Alert Network	$0.00	$0.00	$0.00	$0.00
33520	Grants - Family Planning	$0.00	$0.00	$48,200.00	$53,000.00
33530	Revenues - Immunization	$0.00	$5,432.41	$0.00	$0.00
33532	Immunization Action Plan	$0.00	$0.00	$21,900.00	$22,000.00
33533	ADOL Grant	$0.00	$0.00	$0.00	$0.00
33535	PRIMARY CARE-OTHER	$0.00	$0.00	$0.00	$0.00
33845	FPEP Satellite Rev	$0.00	$0.00	$0.00	$0.00
33872	Medicaid Immunization	$0.00	$0.00	$10,000.00	$0.00
33941	TB Case Management	$0.00	$0.00	$1,600.00	$1,700.00
33993	PH Emerg Preparedness (Aug/Jun)	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$68,003.41	$232,600.00	$187,550.00
Account Classification: CS . Charges for Service					
33490	Reim - Certified Copies	$0.00	$0.00	$0.00	$0.00
33864	CCare	$0.00	$0.00	$360,000.00	$333,875.00
33870	Medicaid	$0.00	$0.00	$28,000.00	$58,700.00
34281	Copies	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
34370	Self Pay	$0.00	$0.00	$10,300.00	$54,000.00
34373	Immunzation Travel	$0.00	$9,219.12	$10,300.00	$0.00
34374	T.B. ALL PAYERS	$0.00	$1,124.39	$0.00	$0.00
34375	CD ALL PAYERS	$0.00	$28.38	$3,400.00	$0.00
34376	STD ALL PAYERS	$0.00	$0.00	$1,500.00	$0.00
34377	Immunizations - Child/ Adult	$0.00	$59.00	$41,000.00	$0.00
34440	Commercial	$0.00	$2,004.85	$13,900.00	$22,000.00
34860	Medicaid HIV Testing	$0.00	$0.00	$0.00	$0.00
37380	Fees - PT All Other	$0.00	$8,251.12	$1,000.00	$0.00
Account Classification Total: Charges for Service		$0.00	$20,686.86	$469,400.00	$468,575.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$73.46	$0.00	$0.00
Account Classification Total: Other		$0.00	$73.46	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
39100	Trans - PH Admin	$0.00	$0.00	$0.00	$116,325.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$116,325.00
Sub Department Total: Clinic Nursing		$0.00	$88,763.73	$702,000.00	$772,450.00
Sub Department: 445 . Family Planning					
Account Classification: IG . Intergovernmental					
33074	Teen Clinic Grant	$0.00	$0.00	$0.00	$0.00
33075	MH Assessments	$0.00	$0.00	$0.00	$0.00
33520	Grants - Family Planning	$0.00	$52,695.94	$0.00	$0.00
33535	PRIMARY CARE-OTHER	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
33845	FPEP Satellite Rev	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$52,695.94	$0.00	$0.00
Account Classification: CS . Charges for Service					
33864	CCare	$0.00	$304,898.26	$0.00	$0.00
33870	Medicaid	$0.00	$47,368.92	$0.00	$0.00
34370	Self Pay	$0.00	$9,862.71	$0.00	$0.00
34440	Commercial	$0.00	$13,738.89	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$375,868.78	$0.00	$0.00
Sub Department Total: Family Planning		$0.00	$428,564.72	$0.00	$0.00
Sub Department: 446 . Medical Examiner					
Account Classification: IG . Intergovernmental					
33530	Revenues - Immunization	$0.00	$0.00	$0.00	$0.00
33830	Reim - State Autopsy	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$0.00	$0.00
Account Classification: CS . Charges for Service					
33490	Reim - Certified Copies	$0.00	$47,535.99	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$47,535.99	$0.00	$0.00
Sub Department Total: Medical Examiner		$0.00	$47,535.99	$0.00	$0.00
Sub Department: 447 . Nursing Outreach					
Account Classification: IG . Intergovernmental					
33072	HEALTHY COMMUNITIES	$0.00	$19,996.00	$0.00	$0.00
33073	Tobacco Prevention & Education	$0.00	$0.00	$0.00	$0.00
33075	MH Assessments	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
33311	Oregon Mothers Care	$0.00	($496.00)	$0.00	$0.00
33313	MCH Child and Adolescent	$0.00	$2,066.00	$7,232.00	$0.00
33314	Funds - MCH Title V Flexible	$0.00	$19,204.00	$0.00	$12,000.00
33318	Child Adolscent Health	$0.00	$22,658.00	$0.00	$7,000.00
33829	KCPSCP	$0.00	$18,828.00	$0.00	$0.00
33866	Medicaid - Healthy Start	$0.00	$0.00	$0.00	$0.00
33868	Medicaid - Babies First	$0.00	$59,190.50	$0.00	$0.00
33990	Grants - Perinatal	$0.00	$1,994.00	$3,855.00	$3,000.00
36830	CACOON	$0.00	$83,820.53	$15,800.00	$14,536.00
38673	MH Assessments 2	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$227,261.03	$26,887.00	$36,536.00
Account Classification: CS . Charges for Service					
33071	HEALTHY HOMES	$0.00	$0.00	$0.00	$70,560.00
33322	TCM	$0.00	$0.00	$200,000.00	$286,340.00
33870	Medicaid	$0.00	$0.00	$0.00	$0.00
33879	HEART CLINIC REVENUE	$0.00	$1,204.00	$1,500.00	$1,288.00
34800	Babies First	$0.00	$140,878.83	$12,034.00	$12,000.00
34802	Perinatal Funds	$0.00	$1,852.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$143,934.83	$213,534.00	$370,188.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$117.00	$26,000.00	$0.00
Account Classification Total: Other		$0.00	$117.00	$26,000.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: TI . Interfund Transfers					
39100	Trans - PH Admin	$0.00	$0.00	$0.00	$15,680.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$15,680.00
Sub Department Total: Nursing Outreach		$0.00	$371,312.86	$266,421.00	$422,404.00
Sub Department: 448 . Womans & Infants					
Account Classification: IG . Intergovernmental					
33820	Grants - WIC	$0.00	$389,832.00	$360,000.00	$360,000.00
Account Classification Total: Intergovernmental		$0.00	$389,832.00	$360,000.00	$360,000.00
Sub Department Total: Womans & Infants		$0.00	$389,832.00	$360,000.00	$360,000.00
Sub Department: 449 . HPDP					
Account Classification: IG . Intergovernmental					
33072	HEALTHY COMMUNITIES	$0.00	$0.00	$65,000.00	$65,000.00
33073	Tobacco Prevention & Education	$0.00	$0.00	$78,000.00	$85,041.00
33074	Teen Clinic Grant	$0.00	$0.00	$0.00	$0.00
33088	SAFE ROUTES TO SCHOOL	$0.00	$0.00	$0.00	$12,875.00
33480	Public Health Percapita	$0.00	$0.00	$0.00	$0.00
33495	Grants - Stars	$0.00	$0.00	$0.00	$0.00
33496	My Future My Choice	$0.00	$5,112.00	$15,000.00	$17,000.00
33829	KCPSCP	$0.00	$0.00	$0.00	$0.00
33877	Healthy Active Klamath	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$5,112.00	$158,000.00	$179,916.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$22,796.72	$2,400.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Other		$0.00	$22,796.72	$2,400.00	$0.00
Sub Department Total: HPDP		$0.00	$27,908.72	$160,400.00	$179,916.00
Sub Department: 450 . Non Licesed Facilities					
Account Classification: CS . Charges for Service					
34341	Insepctions - School	$0.00	$16,023.00	$0.00	$0.00
34342	Insepctions - Group Home	$0.00	$1,003.00	$0.00	$0.00
34343	Inspections - Day Care	$0.00	$2,136.00	$0.00	$0.00
34344	Inspections - Head Start	$0.00	$0.00	$0.00	$0.00
34345	Insepctions - Summer Lunch	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$19,162.00	$0.00	$0.00
Sub Department Total: Non Licesed Facilities		$0.00	$19,162.00	$0.00	$0.00
Sub Department: 453 . Stars					
Account Classification: IG . Intergovernmental					
33495	Grants - Stars	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Stars		$0.00	$0.00	$0.00	$0.00
Sub Department: 471 . RW HIV					
Account Classification: IG . Intergovernmental					
33051	HIV Care Consortiation	$0.00	$29,408.54	$0.00	$0.00
33053	HIV Prevention Block Grant	$0.00	$2,727.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$32,135.54	$0.00	$0.00
Account Classification: CS . Charges for Service					
34440	Commercial	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
34860	Medicaid HIV Testing	$0.00	$0.00	$0.00	$0.00
37380	Fees - PT All Other	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$0.00
Sub Department Total: RW HIV		$0.00	$32,135.54	$0.00	$0.00
Sub Department: 475 . Tobacco					
Account Classification: IG . Intergovernmental					
33073	Tobacco Prevention & Education	$0.00	$78,747.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$78,747.00	$0.00	$0.00
Sub Department Total: Tobacco		$0.00	$78,747.00	$0.00	$0.00
Sub Department: 476 . Chronic Disease					
Account Classification: IG . Intergovernmental					
33072	HEALTHY COMMUNITIES	$0.00	$31,882.49	$0.00	$0.00
33480	Public Health Percapita	$0.00	$16,014.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$47,896.49	$0.00	$0.00
Sub Department Total: Chronic Disease		$0.00	$47,896.49	$0.00	$0.00
Sub Department: 477 . Fed EPA Lead Grant					
Account Classification: IG . Intergovernmental					
33048	EPA LEAD GRANT	$0.00	$18,695.06	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$18,695.06	$0.00	$0.00
Sub Department Total: Fed EPA Lead Grant		$0.00	$18,695.06	$0.00	$0.00
Sub Department: 478 . TB Control					
Account Classification: IG . Intergovernmental					
33941	TB Case Management	$0.00	$1,714.86	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Intergovernmental		$0.00	$1,714.86	$0.00	$0.00
Sub Department Total: TB Control		$0.00	$1,714.86	$0.00	$0.00
Sub Department: 479 . PH EMG Prepareness					
Account Classification: IG . Intergovernmental					
33991	PH Emerg Preparedness (Jul/Aug)	$0.00	$5,929.00	$11,000.00	$11,000.00
33993	PH Emerg Preparedness (Aug/Jun)	$0.00	$265,047.50	$82,000.00	$84,500.00
Account Classification Total: Intergovernmental		$0.00	$270,976.50	$93,000.00	$95,500.00
Sub Department Total: PH EMG Prepareness		$0.00	$270,976.50	$93,000.00	$95,500.00
Sub Department: 480 . School Base Health					
Account Classification: IG . Intergovernmental					
33874	School Based Health Center	$0.00	$42,943.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$42,943.00	$0.00	$0.00
Sub Department Total: School Base Health		$0.00	$42,943.00	$0.00	$0.00
Sub Department: 481 . Immunization					
Account Classification: IG . Intergovernmental					
33530	Revenues - Immunization	$0.00	$28,126.13	$0.00	$0.00
33532	Immunization Action Plan	$0.00	$6,886.00	$0.00	$0.00
33872	Medicaid Immunization	$0.00	$717.40	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$35,729.53	$0.00	$0.00
Account Classification: CS . Charges for Service					
34373	Immunzation Travel	$0.00	$0.00	$0.00	$0.00
34374	T.B. ALL PAYERS	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
34440	Commercial	$0.00	$16,355.68	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$16,355.68	$0.00	$0.00
Sub Department Total: Immunization		$0.00	$52,085.21	$0.00	$0.00
Sub Department: 482 . Oral Health					
Account Classification: CS . Charges for Service					
33869	IGOHP/ Baby Smiles	$0.00	$176,537.52	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$176,537.52	$0.00	$0.00
Sub Department Total: Oral Health		$0.00	$176,537.52	$0.00	$0.00
Department Total: PH Dept		$0.00	$3,058,356.17	$2,689,575.00	$3,371,798.00
Revenue Totals		$0.00	$3,058,356.17	$2,689,575.00	$3,371,798.00
Expenses					
Department: 440 . PH Dept					
Sub Department: 101 . Administration					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$13,733.93	$14,762.00	$0.00
60493	Finance/Budget Manager	$0.00	$47,464.12	$31,982.00	$47,095.00
60495	Adm/Fin Services Manager	$0.00	$0.00	$0.00	$0.00
60800	Accounting Tech	$0.00	$0.00	$27,595.00	$3,547.00
60935	Program Coordinator	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$472.54	$4,526.00	$0.00
61500	Office Manager	$0.00	$0.00	$20,104.00	$23,087.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$7,291.00
61782	Senior Community Health	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
61855	Health Officer	$0.00	$7,837.50	$6,000.00	$5,400.00
62182	Public Health Director	$0.00	$73,388.51	$72,037.00	$66,141.00
62230	W & C Coordinator	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$27,030.00	$25,094.00
62245	Public Health Nurse	$0.00	$0.00	$0.00	$0.00
62261	Comm Outreach Worker	$0.00	$0.00	$0.00	$0.00
62270	Manager Environmental Health	$0.00	$0.00	$0.00	$0.00
62290	Reg Environmental Hlth Spec	$0.00	$0.00	$0.00	$0.00
62360	Health Educator	$0.00	$0.00	$0.00	$0.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
62380	Medical Assistant(Non Certified)	$0.00	$0.00	$9,463.00	$10,606.00
62390	Nurse Practitioner	$0.00	$0.00	$0.00	$0.00
62395	Registered Nurse	$0.00	$0.00	$18,358.00	$0.00
63900	Overtime	$0.00	$0.00	$0.00	$100.00
63920	Temporary Help	$0.00	$26,211.71	$0.00	$0.00
63930	FICA	$0.00	$12,466.34	$15,890.00	$14,402.00
63940	Workmans Compensation Tax	$0.00	$0.00	$149.00	$121.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$139.68	$0.00	$0.00
63950	Medical Insurance	$0.00	$14,922.50	$23,241.00	$29,808.00
63951	Life Insurance	$0.00	$125.04	$125.00	$160.00
63952	Short Term Disability	$0.00	$40.80	$110.00	$75.00
63960	Retirement - General	$0.00	$12,157.36	$19,930.00	$17,226.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63980	Unemployment Compensation	$0.00	$391.00	$4,805.00	$4,330.00
63990	Cell Phone Allowance	$0.00	$720.00	$1,440.00	$1,440.00
64580	Deputy Medical Examiner	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$210,071.03	$297,547.00	$255,923.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$1,489.67	$2,500.00	$1,900.00
44040	Staff Travel & Training	$0.00	$30.00	$859.00	$900.00
44099	MAC - Medicaid Admin Claiming	$0.00	$0.00	$0.00	$60,000.00
44100	Supplies - Office	$0.00	$8,857.82	$7,737.00	$4,000.00
44104	Miscellaneous	$0.00	$16,467.31	$0.00	$0.00
44110	Supplies - Other	$0.00	$3,473.11	$4,024.00	$6,000.00
44113	Office Equipment	$0.00	$4,080.27	$1,000.00	$200.00
44115	Computer Equipment	$0.00	$99.72	$0.00	$0.00
44140	Supplies - Medical	$0.00	$191.48	$140.00	$600.00
44200	Dues / Fees	$0.00	$73,832.43	$3,250.00	$3,270.00
44203	Credit Card Fees	$0.00	$2,314.06	$1,500.00	$1,400.00
44250	Vehicle Fuel	$0.00	$690.81	$5,000.00	$0.00
44260	Vehicle Maintenance & Repair	$0.00	$1,980.44	$2,500.00	$0.00
44300	Equip Maintenance & Repair	$0.00	$0.00	$0.00	$600.00
44500	Consultant Services	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$3,360.90	$4,000.00	$600.00
44700	Postage	$0.00	$5,284.47	$6,541.00	$1,000.00
44710	Publications / Periodicals	$0.00	$606.00	$750.00	$400.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44730	Printing	$0.00	$244.34	$250.00	$700.00
45020	Contract Services	$0.00	$142,174.55	$381,774.00	$300,452.00
45021	Interest Expense	$0.00	$5,769.68	$1,000.00	$400.00
45100	Advertising	$0.00	$815.00	$0.00	$2,000.00
45111	Software Support	$0.00	$66.00	$0.00	$0.00
45370	Drugs & Pharmacy	$0.00	$0.00	$0.00	$0.00
46570	Autopsies	$0.00	$0.00	$0.00	$30,000.00
99760	Insurance/Liability	$0.00	$9,374.00	$9,500.00	$9,500.00
99765	Insurance/Workmans Compensation	$0.00	$20,274.00	$20,500.00	$20,500.00
99770	Administrative Services	$0.00	$175,212.00	$185,000.00	$185,000.00
99780	Space Rent	$0.00	$79,819.00	$80,000.00	$28,352.00
Account Classification Total: Material and Services		$0.00	$556,507.06	$717,825.00	$657,774.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$799.10	$0.00	$0.00
88760	Computer Equipment	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$799.10	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$20,385.00	$21,000.00	$0.00
99502	Trans - PH Clinic Nursing	$0.00	$0.00	$0.00	$116,325.00
99503	Trans - PH Environmental Health	$0.00	$0.00	$0.00	$103,817.00
99504	Trans - PH Nursing Outreach	$0.00	$0.00	$0.00	$15,680.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,350.00
99782	Trans - EMail Accounts	$0.00	$7,326.00	$8,500.00	$1,260.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99783	Trans - Phones	$0.00	$0.00	$0.00	$770.00
99830	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$27,711.00	$29,500.00	$239,202.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Administration		$0.00	$795,088.19	$1,044,872.00	$1,152,899.00
Sub Department: 441 . Environmental Health					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60495	Adm/Fin Services Manager	$0.00	$0.00	$0.00	$0.00
60935	Program Coordinator	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$0.00	$24,277.00	$32,170.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$0.00
61782	Senior Community Health	$0.00	$0.00	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62245	Public Health Nurse	$0.00	$0.00	$0.00	$0.00
62261	Comm Outreach Worker	$0.00	$0.00	$0.00	$0.00
62270	Manager Environmental Health	$0.00	$0.00	$50,934.00	$62,248.00
62280	Env Health Specialist Trainee	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
62290	Reg Environmental Hlth Spec	$0.00	$0.00	$94,000.00	$104,463.00
62360	Health Educator	$0.00	$0.00	$0.00	$0.00
62374	Air Quality Program Specialist	$0.00	$0.00	$0.00	$17,204.00
63900	Overtime	$0.00	$0.00	$1,500.00	$1,500.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$0.00	$12,665.00	$16,530.00
63940	Workmans Compensation Tax	$0.00	$0.00	$100.00	$130.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$21,717.00	$36,045.00
63951	Life Insurance	$0.00	$0.00	$100.00	$109.00
63952	Short Term Disability	$0.00	$0.00	$80.00	$91.00
63960	Retirement - General	$0.00	$0.00	$16,556.00	$21,608.00
63980	Unemployment Compensation	$0.00	$2,369.00	$3,715.00	$4,970.00
63990	Cell Phone Allowance	$0.00	$0.00	$720.00	$1,440.00
Account Classification Total: Personal Services		$0.00	$2,369.00	$226,364.00	$298,508.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$72.36	$1,700.00	$1,700.00
44040	Staff Travel & Training	$0.00	$672.36	$2,000.00	$2,000.00
44100	Supplies - Office	$0.00	$336.55	$1,550.00	$1,350.00
44110	Supplies - Other	$0.00	$905.04	$850.00	$1,000.00
44113	Office Equipment	$0.00	$0.00	$0.00	$300.00
44115	Computer Equipment	$0.00	$0.00	$150.00	$200.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44140	Supplies - Medical	$0.00	$11.50	$75.00	$100.00
44200	Dues / Fees	$0.00	$21,267.25	$16,300.00	$16,500.00
44250	Vehicle Fuel	$0.00	$631.38	$4,970.00	$5,000.00
44260	Vehicle Maintenance & Repair	$0.00	$1,142.09	$2,500.00	$2,500.00
44300	Equip Maintenance & Repair	$0.00	$350.74	$0.00	$0.00
44640	Telephone	$0.00	$65.64	$700.00	$2,800.00
44700	Postage	$0.00	$0.00	$0.00	$2,000.00
44710	Publications / Periodicals	$0.00	$0.00	$1,100.00	$200.00
44730	Printing	$0.00	$176.50	$150.00	$250.00
45020	Contract Services	$0.00	$0.00	$0.00	$0.00
45111	Software Support	$0.00	$0.00	$0.00	$0.00
99770	Administrative Services	$0.00	$0.00	$0.00	$0.00
99780	Space Rent	$0.00	$258.00	$0.00	$4,976.00
Account Classification Total: Material and Services		$0.00	$25,889.41	$32,045.00	$40,876.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$0.00	$0.00	$0.00
99501	Trans - PH Admin	$0.00	$0.00	$0.00	$45,350.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$2,250.00
99782	Trans - EMail Accounts	$0.00	$0.00	$0.00	$1,260.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$385.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$49,245.00
Sub Department Total: Environmental Health		$0.00	$28,258.41	$258,409.00	$388,629.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 442 . Air Quality					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62270	Manager Environmental Health	$0.00	$0.00	$0.00	$0.00
62280	Env Health Specialist Trainee	$0.00	$0.00	$0.00	$0.00
62360	Health Educator	$0.00	$0.00	$0.00	$0.00
62374	Air Quality Program Specialist	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$0.00	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$0.00	$0.00
63951	Life Insurance	$0.00	$0.00	$0.00	$0.00
63952	Short Term Disability	$0.00	$0.00	$0.00	$0.00
63960	Retirement - General	$0.00	$0.00	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
44115	Computer Equipment	$0.00	$0.00	$0.00	$0.00
44260	Vehicle Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44710	Publications / Periodicals	$0.00	$0.00	$0.00	$0.00
44730	Printing	$0.00	$0.00	$0.00	$0.00
45111	Software Support	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Air Quality		$0.00	$0.00	$0.00	$0.00
Sub Department: 443 . Drinking Water					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60495	Adm/Fin Services Manager	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$24,134.36	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62270	Manager Environmental Health	$0.00	$53,678.33	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
62280	Env Health Specialist Trainee	$0.00	$5,797.40	$0.00	$0.00
62290	Reg Environmental Hlth Spec	$0.00	$90,611.48	$0.00	$0.00
63900	Overtime	$0.00	$1,234.38	$0.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$12,932.70	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$21,717.00	$0.00	$0.00
63951	Life Insurance	$0.00	$94.71	$0.00	$0.00
63952	Short Term Disability	$0.00	$77.99	$0.00	$0.00
63960	Retirement - General	$0.00	$17,496.33	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$1,128.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$464.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$229,366.68	$0.00	$0.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$32.66	$0.00	$0.00
44040	Staff Travel & Training	$0.00	$47.66	$0.00	$0.00
44100	Supplies - Office	$0.00	$241.15	$0.00	$0.00
44110	Supplies - Other	$0.00	$0.00	$0.00	$0.00
44115	Computer Equipment	$0.00	$0.00	$0.00	$0.00
44200	Dues / Fees	$0.00	$5,437.52	$0.00	$0.00
44250	Vehicle Fuel	$0.00	$2,720.89	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44260	Vehicle Maintenance & Repair	$0.00	$800.86	$0.00	$0.00
44300	Equip Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$3,007.05	$0.00	$0.00
44730	Printing	$0.00	$180.33	$0.00	$0.00
45020	Contract Services	$0.00	$0.00	$0.00	$0.00
45100	Advertising	$0.00	$192.03	$0.00	$0.00
99770	Administrative Services	$0.00	$0.00	$0.00	$0.00
99780	Space Rent	$0.00	$5,088.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$17,748.15	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$0.00	$0.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Drinking Water		$0.00	$247,114.83	$0.00	$0.00
Sub Department: 444 . Clinic Nursing					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60495	Adm/Fin Services Manager	$0.00	$0.00	$0.00	$0.00
60800	Accounting Tech	$0.00	$0.00	$0.00	$24,832.00
61495	Office Technician	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$25,130.00	$25,652.00
61560	Accounting Assistant II	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
61610	Office Assistant III	$0.00	$1,135.65	$42,000.00	$24,812.00
61701	Deputy Emergency Manager	$0.00	$0.00	$0.00	$0.00
61782	Senior Community Health	$0.00	$0.00	$60,483.00	$62,591.00
61855	Health Officer	$0.00	$0.00	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62245	Public Health Nurse	$0.00	$52,832.97	$113,600.00	$115,054.00
62261	Comm Outreach Worker	$0.00	$0.00	$22,076.00	$30,571.00
62290	Reg Environmental Hlth Spec	$0.00	$0.00	$0.00	$0.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
62380	Medical Assistant(Non Certified)	$0.00	$0.00	$31,172.00	$32,170.00
62390	Nurse Practitioner	$0.00	$0.00	$36,100.00	$55,482.00
63900	Overtime	$0.00	$4.91	$0.00	$0.00
63930	FICA	$0.00	$3,856.33	$28,500.00	$28,394.00
63940	Workmans Compensation Tax	$0.00	$0.00	$251.00	$251.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$69.84	$0.00	$0.00
63950	Medical Insurance	$0.00	$7,899.40	$61,500.00	$61,914.00
63951	Life Insurance	$0.00	$24.60	$240.00	$197.00
63952	Short Term Disability	$0.00	$30.60	$200.00	$163.00
63960	Retirement - General	$0.00	$4,953.51	$35,000.00	$36,281.00
63980	Unemployment Compensation	$0.00	$985.00	$8,300.00	$8,537.00
63990	Cell Phone Allowance	$0.00	$0.00	$5,200.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Personal Services		$0.00	$71,792.81	$469,752.00	$506,901.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$1,125.00	$600.00
44040	Staff Travel & Training	$0.00	$89.50	$0.00	$600.00
44054	Education Material & Marketing	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$183.46	$3,000.00	$3,500.00
44110	Supplies - Other	$0.00	$1,464.42	$4,500.00	$4,000.00
44113	Office Equipment	$0.00	$37.03	$0.00	$1,600.00
44115	Computer Equipment	$0.00	$0.00	$0.00	$0.00
44140	Supplies - Medical	$0.00	$4,063.24	$115,048.00	$21,800.00
44200	Dues / Fees	$0.00	$452.92	$600.00	$200.00
44250	Vehicle Fuel	$0.00	$195.65	$450.00	$100.00
44260	Vehicle Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44290	Uniform Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44300	Equip Maintenance & Repair	$0.00	$102.67	$600.00	$1,200.00
44640	Telephone	$0.00	$1,900.78	$3,000.00	$3,000.00
44700	Postage	$0.00	$0.00	$0.00	$0.00
44710	Publications / Periodicals	$0.00	$0.00	$0.00	$100.00
44730	Printing	$0.00	$137.00	$100.00	$400.00
44961	Lab Service	$0.00	$2,733.70	$25,000.00	$19,627.00
44963	RW Drugs & Pharmacy	$0.00	$0.00	$0.00	$0.00
44964	Provider Reimbursement	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$341.31	$0.00	$42,768.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
45100	Advertising	$0.00	$0.00	$0.00	$1,500.00
45367	Hazard Waste Material	$0.00	$0.00	$0.00	$0.00
45370	Drugs & Pharmacy	$0.00	$7,528.03	$12,000.00	$116,000.00
46600	Food	$0.00	$0.00	$2,500.00	$0.00
46601	Housing Expense	$0.00	$0.00	$1,000.00	$0.00
46602	Transportation	$0.00	$0.00	$1,000.00	$0.00
46603	Utilities	$0.00	$0.00	$500.00	$0.00
46604	Medical Supplies	$0.00	$0.00	$0.00	$0.00
46620	Medical Expenses	$0.00	$3.30	$500.00	$0.00
46621	Dental Expenses	$0.00	$0.00	$600.00	$0.00
99770	Administrative Services	$0.00	$0.00	$0.00	$0.00
99780	Space Rent	$0.00	$0.00	$0.00	$21,918.00
Account Classification Total: Material and Services		$0.00	$19,233.01	$171,523.00	$238,913.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$0.00	$0.00	$0.00
99501	Trans - PH Admin	$0.00	$0.00	$0.00	$18,585.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$4,950.00
99782	Trans - EMail Accounts	$0.00	$0.00	$0.00	$2,100.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,001.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$26,636.00
Sub Department Total: Clinic Nursing		$0.00	$91,025.82	$641,275.00	$772,450.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 445 . Family Planning					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60495	Adm/Fin Services Manager	$0.00	$0.00	$0.00	$0.00
60800	Accounting Tech	$0.00	$33,023.48	$0.00	$0.00
61500	Office Manager	$0.00	$44,133.40	$0.00	$0.00
61560	Accounting Assistant II	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$42,746.32	$0.00	$0.00
61782	Senior Community Health	$0.00	$34,301.62	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$10,260.73	$0.00	$0.00
62245	Public Health Nurse	$0.00	$133,532.58	$0.00	$0.00
62261	Comm Outreach Worker	$0.00	$28,258.84	$0.00	$0.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
62380	Medical Assistant(Non Certified)	$0.00	$27,523.45	$0.00	$0.00
62390	Nurse Practitioner	$0.00	$31,905.06	$0.00	$0.00
63900	Overtime	$0.00	$473.25	$0.00	$0.00
63930	FICA	$0.00	$28,002.43	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$544.16	$0.00	$0.00
63950	Medical Insurance	$0.00	$58,083.84	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63951	Life Insurance	$0.00	$237.82	$0.00	$0.00
63952	Short Term Disability	$0.00	$192.59	$0.00	$0.00
63960	Retirement - General	$0.00	$37,159.63	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$8,663.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$519,042.20	$0.00	$0.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$0.00	$0.00
44040	Staff Travel & Training	$0.00	$158.77	$0.00	$0.00
44054	Education Material & Marketing	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$7,538.12	$0.00	$0.00
44110	Supplies - Other	$0.00	$2,184.09	$0.00	$0.00
44113	Office Equipment	$0.00	$24.00	$0.00	$0.00
44115	Computer Equipment	$0.00	$0.00	$0.00	$0.00
44140	Supplies - Medical	$0.00	$79,547.20	$0.00	$0.00
44200	Dues / Fees	$0.00	$396.00	$0.00	$0.00
44250	Vehicle Fuel	$0.00	$322.98	$0.00	$0.00
44290	Uniform Maintenance & Repair	$0.00	$2,017.90	$0.00	$0.00
44300	Equip Maintenance & Repair	$0.00	$404.11	$0.00	$0.00
44640	Telephone	$0.00	$704.35	$0.00	$0.00
44700	Postage	$0.00	$0.00	$0.00	$0.00
44710	Publications / Periodicals	$0.00	$0.00	$0.00	$0.00
44730	Printing	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44961	Lab Service	$0.00	$25,406.13	$0.00	$0.00
44964	Provider Reimbursement	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$2,389.29	$0.00	$0.00
45370	Drugs & Pharmacy	$0.00	$0.00	$0.00	$0.00
99770	Administrative Services	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$121,092.94	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$0.00	$0.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Family Planning		$0.00	$640,135.14	$0.00	$0.00
Sub Department: 446 . Medical Examiner					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62235	Comm Nutrition Worker	$0.00	$2,915.05	$0.00	$0.00
62236	PH Aide	$0.00	$4,579.63	$0.00	$0.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$517.17	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$635.00	$0.00	$0.00
63951	Life Insurance	$0.00	$2.04	$0.00	$0.00
63952	Short Term Disability	$0.00	$3.71	$0.00	$0.00
63960	Retirement - General	$0.00	$656.02	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$442.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
64580	Deputy Medical Examiner	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$9,750.62	$0.00	$0.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$656.97	$0.00	$0.00
44110	Supplies - Other	$0.00	$0.00	$0.00	$0.00
44200	Dues / Fees	$0.00	$174.00	$0.00	$0.00
44580	Physician Services	$0.00	$0.00	$0.00	$0.00
44710	Publications / Periodicals	$0.00	$0.00	$0.00	$0.00
46570	Autopsies	$0.00	$30,000.00	$0.00	$0.00
99770	Administrative Services	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$30,830.97	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$0.00	$0.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department Total: Medical Examiner		$0.00	$40,581.59	$0.00	$0.00
Sub Department: 447 . Nursing Outreach					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60495	Adm/Fin Services Manager	$0.00	$0.00	$0.00	$0.00
60800	Accounting Tech	$0.00	$0.00	$6,900.00	$7,095.00
60935	Program Coordinator	$0.00	$43,352.06	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
61560	Accounting Assistant II	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$15,461.00
61782	Senior Community Health	$0.00	$60,133.51	$64,003.00	$63,996.00
62182	Public Health Director	$0.00	$0.00	$0.00	$3,891.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62245	Public Health Nurse	$0.00	$31,953.23	$94,000.00	$85,430.00
62261	Comm Outreach Worker	$0.00	$0.00	$0.00	$0.00
62283	Healthy Homes Program Specialist	$0.00	$0.00	$0.00	$17,319.00
62360	Health Educator	$0.00	$31,421.91	$0.00	$0.00
62361	Senior Health Promotion	$0.00	$0.00	$0.00	$0.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
62380	Medical Assistant(Non Certified)	$0.00	$0.00	$0.00	$0.00
62390	Nurse Practitioner	$0.00	$0.00	$0.00	$0.00
63626	Oreal Health Svcs Coordinator	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63627	ASST ORAL HEALTH SVCS COORD	$0.00	$1,492.28	$0.00	$0.00
63930	FICA	$0.00	$11,131.26	$12,600.00	$14,779.00
63940	Workmans Compensation Tax	$0.00	$0.00	$100.00	$106.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$269.04	$0.00	$0.00
63950	Medical Insurance	$0.00	$23,504.08	$21,000.00	$30,918.00
63951	Life Insurance	$0.00	$94.29	$100.00	$109.00
63952	Short Term Disability	$0.00	$78.20	$100.00	$87.00
63960	Retirement - General	$0.00	$24,462.18	$16,500.00	$19,319.00
63980	Unemployment Compensation	$0.00	$2,793.00	$3,600.00	$4,443.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$230,685.04	$218,903.00	$262,953.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$484.87	$1,500.00	$500.00
44040	Staff Travel & Training	$0.00	$5,112.76	$250.00	$750.00
44054	Education Material & Marketing	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$2,896.27	$500.00	$650.00
44110	Supplies - Other	$0.00	$4,845.40	$0.00	$956.00
44113	Office Equipment	$0.00	$0.00	$0.00	$300.00
44200	Dues / Fees	$0.00	$0.00	$0.00	$140.00
44250	Vehicle Fuel	$0.00	$1,273.43	$100.00	$750.00
44260	Vehicle Maintenance & Repair	$0.00	$114.88	$0.00	$400.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44300	Equip Maintenance & Repair	$0.00	$6.99	$0.00	$200.00
44576	Healthy Homes Match	$0.00	$0.00	$0.00	$28,224.00
44640	Telephone	$0.00	$531.31	$0.00	$1,164.00
44700	Postage	$0.00	$8.80	$50.00	$25.00
44710	Publications / Periodicals	$0.00	$0.00	$0.00	$150.00
44730	Printing	$0.00	$180.33	$50.00	$90.00
45020	Contract Services	$0.00	$52,453.29	$0.00	$114,537.00
45100	Advertising	$0.00	$0.00	$0.00	$0.00
46600	Food	$0.00	$422.95	$0.00	$0.00
46602	Transportation	$0.00	$24.98	$0.00	$0.00
46611	RJW Grant	$0.00	$74.33	$0.00	$0.00
46619	Committee Safety Net Expense	$0.00	$344.87	$0.00	$0.00
46620	Medical Expenses	$0.00	$50.00	$0.00	$0.00
99770	Administrative Services	$0.00	$0.00	$0.00	$0.00
99780	Space Rent	$0.00	$0.00	$0.00	$5,690.00
Account Classification Total: Material and Services		$0.00	$68,825.46	$2,450.00	$154,526.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$0.00	$0.00	$0.00
99501	Trans - PH Admin	$0.00	$0.00	$0.00	$1,900.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,800.00
99782	Trans - EMail Accounts	$0.00	$0.00	$0.00	$840.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$385.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$4,925.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department Total: Nursing Outreach		$0.00	$299,510.50	$221,353.00	$422,404.00
Sub Department: 448 . Womans & Infants					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60495	Adm/Fin Services Manager	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$41,639.06	$45,829.00	$50,232.00
62182	Public Health Director	$0.00	$0.00	$0.00	$2,334.00
62230	W & C Coordinator	$0.00	$42,049.50	$42,020.00	$43,117.00
62231	WIC BF Specialist	$0.00	$5,106.99	$0.00	$0.00
62235	Comm Nutrition Worker	$0.00	$104,515.75	$115,000.00	$112,236.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62261	Comm Outreach Worker	$0.00	$0.00	$0.00	$0.00
63900	Overtime	$0.00	$109.32	$0.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$13,365.47	$15,600.00	$15,906.00
63940	Workmans Compensation Tax	$0.00	$0.00	$150.00	$176.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$371.78	$0.00	$0.00
63950	Medical Insurance	$0.00	$42,100.50	$44,200.00	$47,223.00
63951	Life Insurance	$0.00	$143.50	$150.00	$151.00
63952	Short Term Disability	$0.00	$127.19	$120.00	$123.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63960	Retirement - General	$0.00	$19,254.32	$20,300.00	$20,792.00
63980	Unemployment Compensation	$0.00	$4,943.00	$4,600.00	$4,782.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$273,726.38	$287,969.00	$297,072.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$368.98	$300.00	$400.00
44040	Staff Travel & Training	$0.00	$1,709.11	$1,650.00	$1,928.00
44100	Supplies - Office	$0.00	$1,765.91	$2,300.00	$1,800.00
44110	Supplies - Other	$0.00	$3,646.87	$4,600.00	$4,000.00
44113	Office Equipment	$0.00	$0.00	$0.00	$0.00
44115	Computer Equipment	$0.00	$630.60	$1,000.00	$500.00
44140	Supplies - Medical	$0.00	$619.85	$300.00	$900.00
44250	Vehicle Fuel	$0.00	$223.73	$500.00	$800.00
44260	Vehicle Maintenance & Repair	$0.00	$503.69	$0.00	$200.00
44640	Telephone	$0.00	$783.64	$400.00	$900.00
44700	Postage	$0.00	$0.00	$860.00	$500.00
44710	Publications / Periodicals	$0.00	$0.00	$0.00	$0.00
44730	Printing	$0.00	$725.99	$700.00	$800.00
45020	Contract Services	$0.00	$540.00	$720.00	$200.00
45100	Advertising	$0.00	$1,123.13	$0.00	$0.00
99770	Administrative Services	$0.00	$0.00	$0.00	$0.00
99780	Space Rent	$0.00	$0.00	$0.00	$15,010.00
Account Classification Total: Material and Services		$0.00	$12,641.50	$13,330.00	$27,938.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$0.00	$0.00	$12,000.00
88360	Equipment	$0.00	$0.00	$0.00	$2,000.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$14,000.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$0.00	$0.00	$0.00
99501	Trans - PH Admin	$0.00	$0.00	$0.00	$15,887.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$3,150.00
99782	Trans - EMail Accounts	$0.00	$0.00	$0.00	$1,260.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$693.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$20,990.00
Sub Department Total: Womans & Infants		$0.00	$286,367.88	$301,299.00	$360,000.00
Sub Department: 449 . HPDP					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$2,616.00
60495	Adm/Fin Services Manager	$0.00	$0.00	$0.00	$0.00
60800	Accounting Tech	$0.00	$0.00	$0.00	$0.00
60935	Program Coordinator	$0.00	$0.00	$46,100.00	$42,749.00
61495	Office Technician	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$9,600.00	$11,082.00
61782	Senior Community Health	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
62182	Public Health Director	$0.00	$0.00	$0.00	$1,556.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62245	Public Health Nurse	$0.00	$7,774.39	$0.00	$0.00
62261	Comm Outreach Worker	$0.00	$0.00	$0.00	$0.00
62360	Health Educator	$0.00	$0.00	$41,400.00	$46,406.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$571.27	$7,100.00	$7,987.00
63940	Workmans Compensation Tax	$0.00	$0.00	$90.00	$77.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$873.18	$18,500.00	$21,465.00
63951	Life Insurance	$0.00	$0.00	$62.00	$86.00
63952	Short Term Disability	$0.00	$2.57	$51.00	$71.00
63960	Retirement - General	$0.00	$699.72	$9,250.00	$10,441.00
63980	Unemployment Compensation	$0.00	$129.00	$2,212.00	$2,401.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$10,050.13	$134,365.00	$146,937.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$2,800.00	$0.00
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$2,000.00
44054	Education Material & Marketing	$0.00	$0.00	$1,300.00	$0.00
44100	Supplies - Office	$0.00	$21.22	$3,000.00	$5,455.00
44110	Supplies - Other	$0.00	$64.93	$0.00	$5,575.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44113	Office Equipment	$0.00	$0.00	$0.00	$2,500.00
44115	Computer Equipment	$0.00	$381.49	$0.00	$0.00
44200	Dues / Fees	$0.00	$0.00	$0.00	$0.00
44250	Vehicle Fuel	$0.00	$72.11	$0.00	$1,100.00
44300	Equip Maintenance & Repair	$0.00	$42.59	$0.00	$0.00
44640	Telephone	$0.00	$0.00	$0.00	$525.00
44700	Postage	$0.00	$0.00	$1,000.00	$250.00
44710	Publications / Periodicals	$0.00	$0.00	$0.00	$0.00
44730	Printing	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$0.00	$0.00	$500.00
45100	Advertising	$0.00	$0.00	$720.00	$0.00
46602	Transportation	$0.00	$0.00	$0.00	$200.00
46620	Medical Expenses	$0.00	$0.00	$0.00	$0.00
99780	Space Rent	$0.00	$0.00	$0.00	$3,640.00
Account Classification Total: Material and Services		$0.00	$582.34	$8,820.00	$21,745.00
Account Classification: IF . Interfund Transfers					
99501	Trans - PH Admin	$0.00	$0.00	$0.00	$9,023.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,350.00
99782	Trans - EMail Accounts	$0.00	$0.00	$0.00	$630.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$231.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$11,234.00
Sub Department Total: HPDP		$0.00	$10,632.47	$143,185.00	$179,916.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 450 . Non Licesed Facilities					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62270	Manager Environmental Health	$0.00	$0.00	$0.00	$0.00
62280	Env Health Specialist Trainee	$0.00	$0.00	$0.00	$0.00
62290	Reg Environmental Hlth Spec	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$0.00	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$0.00	$0.00
63951	Life Insurance	$0.00	$0.00	$0.00	$0.00
63952	Short Term Disability	$0.00	$0.00	$0.00	$0.00
63960	Retirement - General	$0.00	$0.00	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$629.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$629.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
44110	Supplies - Other	$0.00	$0.00	$0.00	$0.00
44200	Dues / Fees	$0.00	($600.00)	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	($600.00)	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Non Licesed Facilities		$0.00	$29.00	$0.00	$0.00
Sub Department: 453 . Stars					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60495	Adm/Fin Services Manager	$0.00	$0.00	$0.00	$0.00
60800	Accounting Tech	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62360	Health Educator	$0.00	$0.00	$0.00	$0.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$0.00	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$0.00	$0.00
63951	Life Insurance	$0.00	$0.00	$0.00	$0.00
63952	Short Term Disability	$0.00	$0.00	$0.00	$0.00
63960	Retirement - General	$0.00	$0.00	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$91.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$91.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
44110	Supplies - Other	$0.00	$516.74	$0.00	$0.00
44200	Dues / Fees	$0.00	$120.00	$0.00	$0.00
44250	Vehicle Fuel	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$283.84	$0.00	$0.00
44700	Postage	$0.00	$0.00	$0.00	$0.00
44730	Printing	$0.00	$389.00	$0.00	$0.00
46602	Transportation	$0.00	$208.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$1,517.58	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department Total: Stars		$0.00	$1,608.58	$0.00	$0.00
Sub Department: 471 . RW HIV					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60495	Adm/Fin Services Manager	$0.00	$0.00	$0.00	$0.00
60800	Accounting Tech	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62245	Public Health Nurse	$0.00	$0.00	$0.00	$0.00
62261	Comm Outreach Worker	$0.00	$0.00	$0.00	$0.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$0.00	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$0.00	$0.00
63951	Life Insurance	$0.00	$0.00	$0.00	$0.00
63952	Short Term Disability	$0.00	$0.00	$0.00	$0.00
63960	Retirement - General	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63980	Unemployment Compensation	$0.00	$530.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$530.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
44110	Supplies - Other	$0.00	$0.00	$0.00	$0.00
44250	Vehicle Fuel	$0.00	$80.00	$0.00	$0.00
44640	Telephone	$0.00	$229.93	$0.00	$0.00
44730	Printing	$0.00	$142.00	$0.00	$0.00
44963	RW Drugs & Pharmacy	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$682.66	$0.00	$0.00
45370	Drugs & Pharmacy	$0.00	$0.00	$0.00	$0.00
46600	Food	$0.00	$1,952.27	$0.00	$0.00
46601	Housing Expense	$0.00	$841.16	$0.00	$0.00
46602	Transportation	$0.00	$796.25	$0.00	$0.00
46603	Utilities	$0.00	$210.78	$0.00	$0.00
46604	Medical Supplies	$0.00	$238.58	$0.00	$0.00
46620	Medical Expenses	$0.00	$271.16	$0.00	$0.00
46621	Dental Expenses	$0.00	$1,127.00	$0.00	$0.00
99770	Administrative Services	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$6,571.79	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$0.00	$0.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: RW HIV		$0.00	$7,101.79	$0.00	$0.00
Sub Department: 475 . Tobacco					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60800	Accounting Tech	$0.00	$0.00	$0.00	$0.00
60935	Program Coordinator	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
61782	Senior Community Health	$0.00	$0.00	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62360	Health Educator	$0.00	$0.00	$0.00	$0.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
62380	Medical Assistant(Non Certified)	$0.00	$2,854.83	$0.00	$0.00
62390	Nurse Practitioner	$0.00	$0.00	$0.00	$0.00
63900	Overtime	$0.00	$15.73	$0.00	$0.00
63930	FICA	$0.00	$192.01	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$698.50	$0.00	$0.00
63951	Life Insurance	$0.00	$0.00	$0.00	$0.00
63952	Short Term Disability	$0.00	$2.04	$0.00	$0.00
63960	Retirement - General	$0.00	$285.51	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$1,227.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$5,275.62	$0.00	$0.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$0.00
44054	Education Material & Marketing	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
44110	Supplies - Other	$0.00	$0.00	$0.00	$0.00
44113	Office Equipment	$0.00	$0.00	$0.00	$0.00
44250	Vehicle Fuel	$0.00	$301.29	$0.00	$0.00
44260	Vehicle Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$338.87	$0.00	$0.00
44700	Postage	$0.00	$0.00	$0.00	$0.00
44730	Printing	$0.00	$142.00	$0.00	$0.00
45100	Advertising	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$782.16	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Tobacco		$0.00	$6,057.78	$0.00	$0.00
Sub Department: 476 . Chronic Disease					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60800	Accounting Tech	$0.00	$0.00	$0.00	$0.00
60935	Program Coordinator	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62360	Health Educator	$0.00	$0.00	$0.00	$0.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$0.00	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$0.00	$0.00
63951	Life Insurance	$0.00	$0.00	$0.00	$0.00
63952	Short Term Disability	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63960	Retirement - General	$0.00	$0.00	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$937.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$937.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$484.50	$0.00	$0.00
44110	Supplies - Other	$0.00	($166.15)	$0.00	$0.00
44115	Computer Equipment	$0.00	$56.79	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$375.14	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Chronic Disease		$0.00	$1,312.14	$0.00	$0.00
Sub Department: 477 . Fed EPA Lead Grant					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60800	Accounting Tech	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$0.00
61782	Senior Community Health	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62261	Comm Outreach Worker	$0.00	$0.00	$0.00	$0.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
62380	Medical Assistant(Non Certified)	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$0.00	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$0.00	$0.00
63951	Life Insurance	$0.00	$0.00	$0.00	$0.00
63952	Short Term Disability	$0.00	$0.00	$0.00	$0.00
63960	Retirement - General	$0.00	$0.00	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$478.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$478.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
46620	Medical Expenses	$0.00	$280.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$280.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department Total: Fed EPA Lead Grant		$0.00	$758.00	$0.00	$0.00
Sub Department: 478 . TB Control					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60800	Accounting Tech	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$0.00	$0.00	$0.00
61782	Senior Community Health	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62245	Public Health Nurse	$0.00	$0.00	$0.00	$0.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
62380	Medical Assistant(Non Certified)	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$0.00	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$0.00	$0.00
63951	Life Insurance	$0.00	$0.00	$0.00	$0.00
63952	Short Term Disability	$0.00	$0.00	$0.00	$0.00
63960	Retirement - General	$0.00	$0.00	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$91.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$91.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
45370	Drugs & Pharmacy	$0.00	$80.55	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$80.55	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: TB Control		$0.00	$171.55	$0.00	$0.00
Sub Department: 479 . PH EMG Prepareness					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$2,614.00
60800	Accounting Tech	$0.00	$0.00	$0.00	$0.00
60935	Program Coordinator	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$4,200.00	$2,565.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$0.00
61701	Deputy Emergency Manager	$0.00	$28,072.10	$28,000.00	$33,650.00
61705	EMERGENCY MANAGEMENT ASST	$0.00	$500.00	$0.00	$0.00
61782	Senior Community Health	$0.00	$0.00	$9,600.00	$3,294.00
62182	Public Health Director	$0.00	$0.00	$4,000.00	$3,891.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62245	Public Health Nurse	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
62261	Comm Outreach Worker	$0.00	$0.00	$0.00	$0.00
62270	Manager Environmental Health	$0.00	$0.00	$0.00	$3,276.00
62290	Reg Environmental Hlth Spec	$0.00	$0.00	$0.00	$0.00
62360	Health Educator	$0.00	$0.00	$0.00	$0.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
62380	Medical Assistant(Non Certified)	$0.00	$0.00	$0.00	$0.00
63915	PH Emergency Stipend	$0.00	$0.00	$0.00	$7,200.00
63930	FICA	$0.00	$2,185.83	$4,064.00	$4,306.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$25.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$7,239.00	$6,891.00
63951	Life Insurance	$0.00	$20.08	$25.00	$35.00
63952	Short Term Disability	$0.00	$14.96	$20.00	$26.00
63960	Retirement - General	$0.00	$2,763.29	$5,312.00	$5,614.00
63980	Unemployment Compensation	$0.00	$762.00	$1,222.00	$1,295.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$34,318.26	$63,682.00	$74,682.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$0.00	$1,170.00
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$1,000.00
44100	Supplies - Office	$0.00	$1,353.70	$500.00	$500.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44110	Supplies - Other	$0.00	$1,958.30	$2,000.00	$1,500.00
44113	Office Equipment	$0.00	$10,548.72	$1,000.00	$1,000.00
44140	Supplies - Medical	$0.00	$1,279.85	$0.00	$0.00
44250	Vehicle Fuel	$0.00	$65.66	$0.00	$0.00
44730	Printing	$0.00	$28.50	$0.00	$0.00
44964	Provider Reimbursement	$0.00	$700.00	$0.00	$0.00
45020	Contract Services	$0.00	$1,700.50	$12,000.00	$0.00
45100	Advertising	$0.00	$489.00	$0.00	$0.00
99780	Space Rent	$0.00	$0.00	$0.00	$3,734.00
Account Classification Total: Material and Services		$0.00	$18,124.23	$15,500.00	$8,904.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$0.00	$0.00	$1,500.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$1,500.00
Account Classification: IF . Interfund Transfers					
99501	Trans - PH Admin	$0.00	$0.00	$0.00	$9,600.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$450.00
99782	Trans - EMail Accounts	$0.00	$0.00	$0.00	$210.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$154.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$10,414.00
Sub Department Total: PH EMG Prepareness		$0.00	$52,442.49	$79,182.00	$95,500.00
Sub Department: 480 . School Base Health					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60800	Accounting Tech	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$0.00
61782	Senior Community Health	$0.00	$0.00	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62245	Public Health Nurse	$0.00	$0.00	$0.00	$0.00
62261	Comm Outreach Worker	$0.00	$0.00	$0.00	$0.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
62380	Medical Assistant(Non Certified)	$0.00	$4,135.48	$0.00	$0.00
62390	Nurse Practitioner	$0.00	$3,904.79	$0.00	$0.00
62395	Registered Nurse	$0.00	$9,440.41	$0.00	$0.00
63930	FICA	$0.00	$1,038.56	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$0.00	$0.00
63951	Life Insurance	$0.00	$0.00	$0.00	$0.00
63952	Short Term Disability	$0.00	$0.00	$0.00	$0.00
63960	Retirement - General	$0.00	$0.00	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$717.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Personal Services		$0.00	$19,236.24	$0.00	$0.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$677.50	$0.00	$0.00
44100	Supplies - Office	$0.00	$190.15	$0.00	$0.00
44110	Supplies - Other	$0.00	$381.33	$0.00	$0.00
44113	Office Equipment	$0.00	$2,290.00	$0.00	$0.00
44140	Supplies - Medical	$0.00	$290.84	$0.00	$0.00
44700	Postage	$0.00	$51.70	$0.00	$0.00
44730	Printing	$0.00	$133.00	$0.00	$0.00
45020	Contract Services	$0.00	$31,816.88	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$35,831.40	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: School Base Health		$0.00	$55,067.64	$0.00	$0.00
Sub Department: 481 . Immunization					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
60800	Accounting Tech	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
61782	Senior Community Health	$0.00	$0.00	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62236	PH Aide	$0.00	$0.00	$0.00	$0.00
62245	Public Health Nurse	$0.00	$0.00	$0.00	$0.00
62261	Comm Outreach Worker	$0.00	$0.00	$0.00	$0.00
62375	Midical Billing Specialist	$0.00	$0.00	$0.00	$0.00
62380	Medical Assistant(Non Certified)	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$0.00	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$0.00	$0.00
63951	Life Insurance	$0.00	$0.00	$0.00	$0.00
63952	Short Term Disability	$0.00	$0.00	$0.00	$0.00
63960	Retirement - General	$0.00	$0.00	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$1,809.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$1,809.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$387.39	$0.00	$0.00
44100	Supplies - Office	$0.00	$323.84	$0.00	$0.00
44110	Supplies - Other	$0.00	$30.22	$0.00	$0.00
44113	Office Equipment	$0.00	$44.61	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44140	Supplies - Medical	$0.00	$1,306.50	$0.00	$0.00
45370	Drugs & Pharmacy	$0.00	$9,892.49	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$11,985.05	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Immunization		$0.00	$13,794.05	$0.00	$0.00
Sub Department: 482 . Oral Health					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$802.81	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
61782	Senior Community Health	$0.00	$0.00	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62230	W & C Coordinator	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$61.43	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$0.00	$0.00
63951	Life Insurance	$0.00	$0.00	$0.00	$0.00
63952	Short Term Disability	$0.00	$0.00	$0.00	$0.00
63960	Retirement - General	$0.00	$0.00	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$528.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$1,392.24	$0.00	$0.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$642.69	$0.00	$0.00
44500	Consultant Services	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$33.81	$0.00	$0.00
45020	Contract Services	$0.00	$116,070.95	$0.00	$0.00
46611	RJW Grant	$0.00	$87.20	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$116,834.65	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Oral Health		$0.00	$118,226.89	$0.00	$0.00
Sub Department: 483 . MCH Assessment - Sexual Assult					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: MCH Assessment - Sexual Assult		$0.00	$0.00	$0.00	$0.00
Sub Department: 484 . Oregon Mothers					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Oregon Mothers		$0.00	$0.00	$0.00	$0.00
Department Total: PH Dept		$0.00	$2,695,284.74	$2,689,575.00	$3,371,798.00
Revenue Totals:		$0.00	$3,058,356.17	$2,689,575.00	$3,371,798.00
Expense Totals		$0.00	$2,695,284.74	$2,689,575.00	$3,371,798.00
Fund Total: Public Health		$0.00	$363,071.43	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$3,058,356.17	$2,689,575.00	$3,371,798.00
Expense Grand Totals:	$0.00	$2,695,284.74	$2,689,575.00	$3,371,798.00
Net Grand Totals:	$0.00	$363,071.43	$0.00	$0.00

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 228 . Community Grants					
Revenue					
Department: 440 . PH Dept					
Sub Department: 122 . Woodstove Grant					
Account Classification: IG . Intergovernmental					
33080	Revenues - DEQ Air Quality Grant	$0.00	$0.00	$0.00	$0.00
33405	Grants	$0.00	$0.00	$27,000.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$27,000.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$1,249.34	$4,500.00	$0.00
Account Classification Total: Interest		$0.00	$1,249.34	$4,500.00	$0.00
Account Classification: TI . Interfund Transfers					
39100	Trans - PH Admin	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$30,805.05	$26,000.00	$0.00
Account Classification Total: Fund Balances		$0.00	$30,805.05	$26,000.00	$0.00
Sub Department Total: Woodstove Grant		$0.00	$32,054.39	$57,500.00	$0.00
Sub Department: 123 . City Grant					
Account Classification: IG . Intergovernmental					
33080	Revenues - DEQ Air Quality Grant	$0.00	$30,000.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$30,000.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$54,085.46	$0.00	$0.00
Account Classification Total: Fund Balances		$0.00	$54,085.46	$0.00	$0.00
Sub Department Total: City Grant		$0.00	$84,085.46	$0.00	$0.00
Department Total: PH Dept		$0.00	$116,139.85	$57,500.00	$0.00
Revenue Totals		$0.00	$116,139.85	$57,500.00	$0.00
Expenses					
Department: 440 . PH Dept					
Sub Department: 122 . Woodstove Grant					
Account Classification: PS . Personal Services					
61495	Office Technician	$0.00	$0.00	$8,700.00	$0.00
62270	Manager Environmental Health	$0.00	$0.00	$12,800.00	$0.00
62374	Air Quality Program Specialist	$0.00	$0.00	$16,350.00	$0.00
63920	Temporary Help	$0.00	$0.00	$4,700.00	$0.00
63930	FICA	$0.00	$0.00	$3,254.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$3,810.00	$0.00
63951	Life Insurance	$0.00	$0.00	$0.00	$0.00
63952	Short Term Disability	$0.00	$0.00	$0.00	$0.00
63960	Retirement - General	$0.00	$0.00	$2,700.00	$0.00
63980	Unemployment Compensation	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$52,314.00	$0.00
Account Classification: MS . Material and Services					
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
44250	Vehicle Fuel	$0.00	$0.00	$0.00	$0.00
44260	Vehicle Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44300	Equip Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44500	Consultant Services	$0.00	$0.00	$0.00	$0.00
44670	Equipment	$0.00	$0.00	$5,186.00	$0.00
44700	Postage	$0.00	$0.00	$0.00	$0.00
44710	Publications / Periodicals	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$0.00	$0.00	$0.00
99780	Space Rent	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$0.00	$5,186.00	$0.00
Account Classification: IF . Interfund Transfers					
99130	Trans - Health Service	$0.00	$0.00	$0.00	$0.00
99501	Trans - PH Admin	$0.00	$0.00	$0.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$0.00
99782	Trans - EMail Accounts	$0.00	$0.00	$0.00	$0.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Woodstove Grant		$0.00	$0.00	$57,500.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 123 . City Grant					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$480.96	$0.00	$0.00
62182	Public Health Director	$0.00	$0.00	$0.00	$0.00
62270	Manager Environmental Health	$0.00	$8,297.10	$0.00	$0.00
62360	Health Educator	$0.00	$0.00	$0.00	$0.00
62374	Air Quality Program Specialist	$0.00	$14,926.14	$0.00	$0.00
63930	FICA	$0.00	$1,755.28	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$171.90	$0.00	$0.00
63950	Medical Insurance	$0.00	$1,143.00	$0.00	$0.00
63951	Life Insurance	$0.00	$1.64	$0.00	$0.00
63952	Short Term Disability	$0.00	$3.40	$0.00	$0.00
63960	Retirement - General	$0.00	$879.41	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$1,804.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$16.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$29,478.83	$0.00	$0.00
Account Classification: MS . Material and Services					
44670	Equipment	$0.00	$29,721.46	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$29,721.46	$0.00	$0.00

Budget Worksheet Report

Account Number Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department Total: City Grant	$0.00	$59,200.29	$0.00	$0.00
Department Total: PH Dept	$0.00	$59,200.29	$57,500.00	$0.00
Revenue Totals:	$0.00	$116,139.85	$57,500.00	$0.00
Expense Totals	$0.00	$59,200.29	$57,500.00	$0.00
Fund Total: Community Grants	$0.00	$56,939.56	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$116,139.85	$57,500.00	$0.00
Expense Grand Totals:	$0.00	$59,200.29	$57,500.00	$0.00
Net Grand Totals:	$0.00	$56,939.56	$0.00	$0.00

Department Mission:

The mission of the Klamath County Mental Health (KCMH) Program is to develop and provide quality mental health, addictions and developmental disabilities services which effectively and efficiently utilize available resources while promoting personal wellness and growth for Klamath county individuals and families.

Mandated Services:

The **county** *must* provide emergency psychiatric care, custody and treatment for Klamath County residents. The county *must* contribute to a state fund to pay for these services. If that fund is exhausted, a county *must* directly pay for these services.
ORS 426.241.

The Community Mental Health Program has multiple mandates which result from contracts for:

- the Oregon Health Plan (OHP) with Jefferson Behavioral Health (JBH)
- the Intergovernmental Agreement with the State of Oregon, Department of Human Services, for services to non-OHP individuals who are indigent
- the Intergovernmental Agreement with the State of Oregon, Department of Human Services, for Developmental Disability Services

Self Imposed Services:

Mental health services to individuals with Medicare only or non-indigent private pay who are not in crisis. Non-secure transportation, Drop in center support services, Vocational services, Personal care attendant services, Prescription assistance program.

Department Overview:

Klamath County Mental Health provides Mental Health, Developmental Disabilities and Addictions programs as required by our Intergovernmental Agreement with the State of Oregon, Department of Human Services, and as required by our contract with Jefferson Behavioral Health for Mental Health Services for children and adults who are on the Oregon Health Plan.

Successes and Challenges:

Successes

- Immediate continuation of services after fire damaged our outpatient clinic 2/13/11
- Successful collaboration with JBH and other state wide agencies to provide residential services at Phoenix Place. Adult Mental Health Initiative (AMHI) became effective Sept. 1, 2010 which transferred full responsibility for managing residential services to Managed Healthcare Organizations (MHO). KCMH has actively participated in the AMHI work group
- Successful collaboration with Klamath Housing Authority for an 8 unit complex for individuals with mental illness who are homeless to provide case management services

- Electronic records transition beginning with electronic treatment plan. Recent implementation of electronic biopsychosocial assessment document
- Participation in the state-wide project facilitated by Association of Community Mental Health Programs (AOCMHP) to standardize mental health documentation (Management Training & Measurement (MTM) project—David Lloyd consulting)
- Developmental Disability (DD) Protective Services Program building to include close working relationships with law enforcement and legal system
- DD audit resulting in 94% billing accuracy along with other accolades

Challenges

- Providing ongoing services in limited building space
- Planning for a new mental health outpatient facility
- Meeting the electronic medical records deadline. Obtaining new software program to facilitate this federal and state requirement
- Changes in coding procedures that limit services to be provided by only a licensed Qualified Mental Health Professional , resulting in reduced revenue/encounter data reporting

Budget Overview:

The KCMH budget is based on the cost of services we provide the community using prior year and historical data, and the allocations we receive for Oregon Health Plan, non-OHP indigent and Developmental Disabilities individuals to provide those services. We also receive reimbursements from Medicaid, Medicare, client fees and private insurance. About 5% of our revenue is from small grants and contracts. KCMH receives no general fund dollars from Klamath County.

Significant Changes:

- Not replacing retiring DD case manager
- Key quality assurance duties dispersed among the DD team
- Leaving Community Support Services (CSS) and Residential Program Manager positions vacant
- Not replacing one retiring CSS case manager
- Replacing retired physician with a lesser FTE or nurse practitioner

Key Issues:

The department is now in a planning process to shift responsibilities to meet mandated changes in care and documentation.

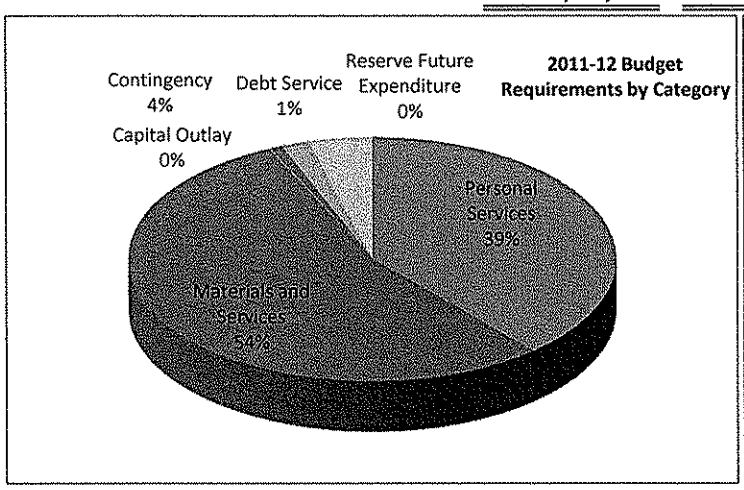
The most notable emerging issues are the spike in children's intensive services as well as the level of detail in tasks and collaboration required in providing the oversight of that program which will require an increase in staff. The enactment of the Oregon Administrative Rule 309-032-1500-1565, Integrated Services and Supports Rule (ISSR), governing mental health services

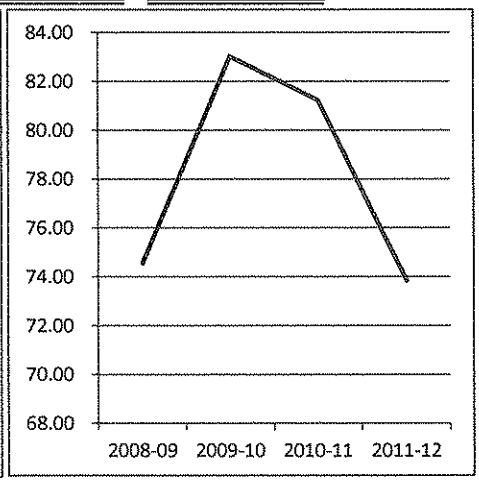
compels the program to hire more licensed staff to meet mandated services and documentation requirements.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
451 Mental Health Overall

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	4,645,986	5,260,215	4,771,722
Materials and Services	-	3,645,613	6,832,224	6,739,582
Capital Outlay	-	419,781	22,500	7,000
Debt Service	-	103,200	103,200	103,200
Interfund Transfers	-	78,145	77,353	206,983
Subtotal Current Expenditures	**-**	**8,892,725**	**12,295,492**	**11,828,487**
Reserve Future Expenditure	-	-	-	15,173
Contingency	-	-	470,775	524,091
Unappropriated Fund Balance	-	1,353,285	-	-
Subtotal Noncurrent Expenditures	**-**	**1,353,285**	**470,775**	**539,264**
Total Requirements by Budgetary Category	**-**	**10,246,010**	**12,766,267**	**12,367,751**
Requirements by Fund				
Mental Health (730)	-	10,246,010	12,766,267	12,342,578
Mental Health Rent Reserve (9338)	-	-	-	25,173
Total Requirements by Fund	**-**	**10,246,010**	**12,766,267**	**12,367,751**
Resources by Budgetary Category				
Intergovernmental	-	7,494,106	6,552,917	6,561,361
Charges for Services	-	638,267	4,127,850	3,852,732
Investment Earnings	-	17,794	30,000	10,000
Interfund Transfers	-	-	4,500	125,525
Debt Proceeds	-	-	247,000	-
Miscellaneous	-	(65,142)	4,000	4,000
Beginning Fund Balance	-	2,160,985	1,800,000	1,814,133
Total Resources by Budgetary Category	**-**	**10,246,010**	**12,766,267**	**12,367,751**
Full-Time Employee Equivalents	74.55	83.02	81.23	73.83

Mandate	**Total Cost**	**Personal Services**	**FTE**
Mental Health Administration	2,171,010	1,072,705	19.27
Insurance	1,013,920	71,965	0.99
Outpatient	763,986	690,057	10.38
Community Support Services	671,700	577,857	9.44
Medical	621,099	578,536	3.94
Developmental Disabilities	3,989,081	631,694	10.40
Supported Employment	129,782	118,008	2.00
Phoenix Place	1,218,922	1,014,433	16.91
Mental Health Subcontractors	1,749,878	16,467	0.50
Reach Properties	38,373	-	-
Total Mandates	**12,367,751**	**4,771,722**	**73.83**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 730 . Mental Health					
Revenue					
Department: 451 . MH Dept					
Sub Department: 101 . Administration					
Account Classification: IG . Intergovernmental					
33318	Child Adolscent Health	$0.00	$58,854.96	$58,855.00	$58,855.00
33319	Child Care Coordinator	$0.00	$0.00	$0.00	$0.00
33323	ICTS	$0.00	$43,002.00	$0.00	$0.00
33405	Grants	$0.00	$141,773.00	$0.00	$0.00
33407	Grants - Phoenix Place Develpmnt	$0.00	$0.00	$0.00	$0.00
33600	State Mental Health	$0.00	$110,637.93	$102,083.00	$102,083.00
37642	M.H. 37	$0.00	$0.00	$0.00	$45,000.00
Account Classification Total: Intergovernmental		$0.00	$354,267.89	$160,938.00	$205,938.00
Account Classification: CS . Charges for Service					
34370	Self Pay	$0.00	$34,000.00	$45,000.00	$45,000.00
34650	AD 66 Drug Outpatient	$0.00	$0.00	$0.00	$100,072.00
34885	Janitorial Services	$0.00	$6,672.00	$6,000.00	$6,000.00
Account Classification Total: Charges for Service		$0.00	$40,672.00	$51,000.00	$151,072.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$17,794.20	$30,000.00	$10,000.00
Account Classification Total: Interest		$0.00	$17,794.20	$30,000.00	$10,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	($65,285.17)	$4,000.00	$4,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Other		$0.00	($65,285.17)	$4,000.00	$4,000.00
Account Classification: TI . Interfund Transfers					
37460	Trans - Risk Management	$0.00	$0.00	$4,500.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$4,500.00	$0.00
Account Classification: DP . Debt Proceeds					
39500	Interfund Loan Proceeds	$0.00	$0.00	$247,000.00	$0.00
Account Classification Total: Debt Proceeds		$0.00	$0.00	$247,000.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$2,160,985.16	$1,800,000.00	$1,800,000.00
Account Classification Total: Fund Balances		$0.00	$2,160,985.16	$1,800,000.00	$1,800,000.00
Sub Department Total: Administration		$0.00	$2,508,434.08	$2,297,438.00	$2,171,010.00
Sub Department: 452 . Insurance					
Account Classification: IG . Intergovernmental					
33079	Oregon Health Plan/JBH	$0.00	$1,423,835.59	$1,260,000.00	$1,013,920.00
Account Classification Total: Intergovernmental		$0.00	$1,423,835.59	$1,260,000.00	$1,013,920.00
Sub Department Total: Insurance		$0.00	$1,423,835.59	$1,260,000.00	$1,013,920.00
Sub Department: 455 . Outpatient					
Account Classification: IG . Intergovernmental					
33076	MH 24 Acute Care	$0.00	$43,054.80	$40,154.00	$40,154.00
33077	MH 25 Crisis	$0.00	$180,306.84	$180,307.00	$180,307.00
33079	Oregon Health Plan/JBH	$0.00	$290,462.46	$257,040.00	$479,519.00
33081	MH 30 PSRB	$0.00	$3,562.07	$3,858.00	$3,858.00
33373	M H 34	$0.00	$13,534.20	$13,534.00	$13,534.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
33405	Grants	$0.00	$22,114.00	$0.00	$22,114.00
33613	SOC Security Billing	$0.00	$0.00	$1,000.00	$1,000.00
33876	Medicaid CTS Adults	$0.00	$7,032.99	$10,000.00	$10,000.00
34745	Non Resident adult MH	$0.00	$2,690.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$562,757.36	$505,893.00	$750,486.00
Account Classification: CS . Charges for Service					
34370	Self Pay	$0.00	$7,126.78	$7,500.00	$7,500.00
34440	Commercial	$0.00	$6,528.77	$6,000.00	$6,000.00
Account Classification Total: Charges for Service		$0.00	$13,655.55	$13,500.00	$13,500.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Outpatient		$0.00	$576,412.91	$519,393.00	$763,986.00
Sub Department: 457 . MED - COM Support					
Account Classification: IG . Intergovernmental					
33076	MH 24 Acute Care	$0.00	$43,054.80	$40,153.00	$40,153.00
33079	Oregon Health Plan/JBH	$0.00	$504,037.82	$446,040.00	$330,980.00
33083	MH 20 Non Residential Adult	$0.00	$254,582.64	$246,144.00	$246,144.00
33600	State Mental Health	$0.00	$0.00	$0.00	$0.00
33612	Grants - Transportation	$0.00	$38,822.50	$38,823.00	$38,823.00
33613	SOC Security Billing	$0.00	$0.00	$0.00	$0.00
33873	Medicaid CSS Upstart	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$840,497.76	$771,160.00	$656,100.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: CS . Charges for Service					
33870	Medicaid	$0.00	$2,713.55	$10,000.00	$5,000.00
34370	Self Pay	$0.00	$7,191.71	$5,600.00	$5,600.00
34440	Commercial	$0.00	$6,464.26	$5,000.00	$5,000.00
Account Classification Total: Charges for Service		$0.00	$16,369.52	$20,600.00	$15,600.00
Sub Department Total: MED - COM Support		$0.00	$856,867.28	$791,760.00	$671,700.00
Sub Department: 458 . Comm Crisis Service					
Account Classification: IG . Intergovernmental					
33079	Oregon Health Plan/JBH	$0.00	$519,700.00	$459,900.00	$567,099.00
33613	SOC Security Billing	$0.00	$32,784.36	$28,500.00	$28,500.00
33873	Medicaid CSS Upstart	$0.00	$5,945.36	$6,000.00	$6,000.00
Account Classification Total: Intergovernmental		$0.00	$558,429.72	$494,400.00	$601,599.00
Account Classification: CS . Charges for Service					
33870	Medicaid	$0.00	$6,688.03	$6,000.00	$6,000.00
34370	Self Pay	$0.00	$7,286.52	$7,000.00	$7,000.00
34440	Commercial	$0.00	$6,497.79	$6,500.00	$6,500.00
Account Classification Total: Charges for Service		$0.00	$20,472.34	$19,500.00	$19,500.00
Sub Department Total: Comm Crisis Service		$0.00	$578,902.06	$513,900.00	$621,099.00
Sub Department: 466 . MRDD Case Management					
Account Classification: IG . Intergovernmental					
33081	MH 30 PSRB	$0.00	$7,940.37	$8,000.00	$17,400.00
33085	DD 150 Family Support	$0.00	$34,153.33	$57,833.00	$0.00
33087	Services - DD 53 Transport	$0.00	$172.80	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
33370	DD 57 Special Project	$0.00	$0.00	$0.00	$0.00
33371	DD 55	$0.00	$62,848.66	$0.00	$62,849.00
33372	DD 151	$0.00	$37,114.89	$0.00	$13,426.00
33600	State Mental Health	$0.00	$0.00	$0.00	$0.00
33606	LA02 Eligibility	$0.00	$183,866.17	$138,722.00	$123,000.00
33607	DD 49 Family Support	$0.00	$0.00	$0.00	$0.00
33608	DD 49 In Home Support	$0.00	$184,490.21	$169,794.00	$156,708.00
33615	DD 48 Case Management	$0.00	$577,609.67	$464,334.00	$510,000.00
33621	DD 147 Quality Assurance	$0.00	$122,669.90	$122,670.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$1,210,866.00	$961,353.00	$883,383.00
Account Classification: CS . Charges for Service					
34670	DD 50 - Resident Fac	$0.00	$0.00	$2,282,036.00	$2,053,832.00
34675	DD 51 - Supported Living	$0.00	$0.00	$239,921.00	$215,929.00
34681	DD Cash Advance	$0.00	$0.00	$0.00	$0.00
34715	DD 54 Emp/Alt	$0.00	$0.00	$928,819.00	$835,937.00
34735	DD 56 Rent Subsidy	$0.00	$26,125.92	$26,126.00	$0.00
Account Classification Total: Charges for Service		$0.00	$26,125.92	$3,476,902.00	$3,105,698.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$7.75	$0.00	$0.00
Account Classification Total: Other		$0.00	$7.75	$0.00	$0.00
Sub Department Total: MRDD Case Management		$0.00	$1,236,999.67	$4,438,255.00	$3,989,081.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 469 . MH Supported Emplyment					
Account Classification: IG . Intergovernmental					
33079	Oregon Health Plan/JBH	$0.00	$109,635.33	$97,020.00	$128,482.00
33605	Title 19	$0.00	$56.02	$4,000.00	$1,000.00
Account Classification Total: Intergovernmental		$0.00	$109,691.35	$101,020.00	$129,482.00
Account Classification: CS . Charges for Service					
34282	Revenues - Vending Machine	$0.00	$620.61	$1,000.00	$300.00
Account Classification Total: Charges for Service		$0.00	$620.61	$1,000.00	$300.00
Sub Department Total: MH Supported Emplyment		$0.00	$110,311.96	$102,020.00	$129,782.00
Sub Department: 470 . Phoenix Place					
Account Classification: LP . Licenses, Fees and Permits					
34231	Fees - NSF Check	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$0.00	$0.00
Account Classification: IG . Intergovernmental					
33076	MH 24 Acute Care	$0.00	$0.00	$0.00	$0.00
33081	MH 30 PSRB	$0.00	$9,671.84	$9,700.00	$2,000.00
33083	MH 20 Non Residential Adult	$0.00	$35,492.04	$35,492.00	$35,492.00
33084	MH 28 Residential Treatment	$0.00	$541,914.65	$453,105.00	$453,105.00
33600	State Mental Health	$0.00	$0.00	$0.00	$0.00
33601	JBH Acute Care Contract	$0.00	$481,800.00	$481,800.00	$481,800.00
33612	Grants - Transportation	$0.00	$37,940.00	$0.00	$0.00
34745	Non Resident adult MH	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Intergovernmental		$0.00	$1,106,818.53	$980,097.00	$972,397.00
Account Classification: CS . Charges for Service					
33095	Secure Transport	$0.00	$4,582.04	$6,000.00	$6,000.00
33614	Respite Care	$0.00	$18,600.00	$20,000.00	$20,000.00
33870	Medicaid	$0.00	$23,136.76	$40,000.00	$40,000.00
34370	Self Pay	$0.00	$49,684.38	$55,000.00	$55,000.00
Account Classification Total: Charges for Service		$0.00	$96,003.18	$121,000.00	$121,000.00
Account Classification: OT . Other					
36340	Donations	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
39201	Trans - MH Admin	$0.00	$0.00	$0.00	$125,525.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$125,525.00
Sub Department Total: Phoenix Place		$0.00	$1,202,821.71	$1,101,097.00	$1,218,922.00
Sub Department: 472 . MH Subcontractors					
Account Classification: IG . Intergovernmental					
33020	AD 80 Prob Gamb Prev	$0.00	$0.00	$0.00	$0.00
33033	AD 81 Problem Gambing Treatment	$0.00	$0.00	$0.00	$0.00
33076	MH 24 Acute Care	$0.00	$0.00	$0.00	$0.00
33086	AD 66A ITRS	$0.00	$88,023.47	$88,023.00	$88,023.00
33318	Child Adolscent Health	$0.00	$88,328.28	$88,328.00	$88,328.00
33407	Grants - Phoenix Place Develpmnt	$0.00	$0.00	$0.00	$0.00
33460	SB 1065 Correct & Drug	$0.00	$37,801.82	$40,000.00	$40,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
33590	HB 2145 County Share	$0.00	$57,635.19	$45,000.00	$45,000.00
33821	Detox	$0.00	$0.00	$0.00	$0.00
34605	Projects - County Drug	$0.00	$137,987.97	$139,540.00	$139,540.00
34610	AD 61 ALC resident	$0.00	$686,565.00	$686,565.00	$686,565.00
34651	Services - AD Resident Capacity	$0.00	$160,600.00	$160,600.00	$160,600.00
34730	AD 70 Prev/Ely Detect	$0.00	$70,000.00	$70,000.00	$100,000.00
Account Classification Total: Intergovernmental		$0.00	$1,326,941.73	$1,318,056.00	$1,348,056.00
Account Classification: CS . Charges for Service					
34600	AD 83	$0.00	$0.00	$0.00	$0.00
34650	AD 66 Drug Outpatient	$0.00	$411,147.96	$411,148.00	$401,822.00
Account Classification Total: Charges for Service		$0.00	$411,147.96	$411,148.00	$401,822.00
Account Classification: FF . Fines and Forfeitures					
33461	Forfeitures - Drug	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Fines and Forfeitures		$0.00	$0.00	$0.00	$0.00
Sub Department Total: MH Subcontractors		$0.00	$1,738,089.69	$1,729,204.00	$1,749,878.00
Sub Department: 473 . Reach Properties					
Account Classification: CS . Charges for Service					
36072	Rent - White Ave	$0.00	$7,800.00	$7,800.00	$7,800.00
36073	Rent - Reclamation	$0.00	$5,400.00	$5,400.00	$5,400.00
Account Classification Total: Charges for Service		$0.00	$13,200.00	$13,200.00	$13,200.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$135.20	$0.00	$0.00
Account Classification Total: Other		$0.00	$135.20	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department Total: Reach Properties		$0.00	$13,335.20	$13,200.00	$13,200.00
Department Total: MH Dept		$0.00	$10,246,010.15	$12,766,267.00	$12,342,578.00
Revenue Totals		$0.00	$10,246,010.15	$12,766,267.00	$12,342,578.00
Expenses					
Department: 451 . MH Dept					
Sub Department: 101 . Administration					
Account Classification: PS . Personal Services					
60493	Finance/Budget Manager	$0.00	$54,705.55	$57,189.00	$59,434.00
60575	Management Assistant	$0.00	$45,371.99	$45,372.00	$47,489.00
60800	Accounting Tech	$0.00	$30,071.08	$34,494.00	$37,350.00
60977	Child/Family Program Manager	$0.00	$48,428.03	$50,565.00	$48,209.00
61315	Health Info Systems Analyst	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$25,554.55	$26,484.00	$29,782.00
61560	Accounting Assistant II	$0.00	$0.00	$0.00	$0.00
61600	Office Assistant II	$0.00	$0.00	$10,179.00	$0.00
61610	Office Assistant III	$0.00	$52,297.84	$56,366.00	$56,578.00
61730	Mental Health Manager	$0.00	$74,960.92	$75,333.00	$72,238.00
62141	NISC Custodial Worker	$0.00	$0.00	$0.00	$0.00
62150	Janitor	$0.00	$46,701.90	$47,712.00	$51,292.00
62237	Geriatric Program Manager	$0.00	$0.00	$0.00	$0.00
62344	Medical Billing Specialist	$0.00	$0.00	$0.00	$0.00
62345	Medical Billing Specialist	$0.00	$26,123.90	$26,309.00	$27,920.00
62350	Medical Transciptionist	$0.00	$27,973.43	$29,838.00	$28,736.00
62362	System Administrator	$0.00	$53,466.76	$55,616.00	$59,348.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
62410	Mental Health Director	$0.00	$84,707.24	$84,398.00	$65,861.00
62431	Clinical Records Technician	$0.00	$23,400.85	$23,805.00	$29,526.00
62437	Behavioral Hlth Program Coord	$0.00	$71,320.28	$73,884.00	$75,815.00
62550	MH Therapist	$0.00	$0.00	$42,198.00	$45,235.00
62559	QI Coordinator	$0.00	$31,931.98	$31,932.00	$32,762.00
62680	Comm Support Case Manager	$0.00	$4,555.50	$36,436.00	$40,444.00
63900	Overtime	$0.00	$38.07	$0.00	$718.00
63920	Temporary Help	$0.00	$0.00	$835.00	$0.00
63930	FICA	$0.00	$51,146.12	$61,821.00	$62,102.00
63940	Workmans Compensation Tax	$0.00	$0.00	$434.00	$573.00
63941	Workmans Compensation	$0.00	$0.00	$846.00	$0.00
63949	Oregon Premium Tax	$0.00	$746.36	$0.00	$0.00
63950	Medical Insurance	$0.00	$85,187.86	$127,064.00	$102,763.00
63951	Life Insurance	$0.00	$435.56	$507.00	$482.00
63952	Short Term Disability	$0.00	$298.28	$357.00	$337.00
63960	Retirement - General	$0.00	$65,539.04	$76,040.00	$75,979.00
63980	Unemployment Compensation	$0.00	$18,329.00	$18,989.00	$18,672.00
63990	Cell Phone Allowance	$0.00	$900.00	$1,800.00	$3,060.00
Account Classification Total: Personal Services		$0.00	$924,192.09	$1,096,803.00	$1,072,705.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$1,901.12	$2,000.00	$2,000.00
44040	Staff Travel & Training	$0.00	$3,043.28	$2,500.00	$2,500.00
44095	Moving Expenses	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44100	Supplies - Office	$0.00	$8,018.63	$8,000.00	$8,000.00
44104	Miscellaneous	$0.00	$521,726.90	$0.00	$0.00
44110	Supplies - Other	$0.00	$4,397.20	$4,000.00	$4,000.00
44114	Office Furniture	$0.00	$2,272.22	$750.00	$750.00
44116	Supplies - Other/Admin	$0.00	$434.10	$0.00	$0.00
44121	M H 37 AMHI	$0.00	$0.00	$0.00	$45,000.00
44200	Dues / Fees	$0.00	$9,833.48	$22,000.00	$22,000.00
44260	Vehicle Maintenance & Repair	$0.00	$30.75	$0.00	$0.00
44264	Security/Alarms	$0.00	$1,566.58	$396.00	$2,820.00
44270	Bldg Maintenance & Repair	$0.00	$60.00	$0.00	$0.00
44273	Bldg Maint & Repair - Vine	$0.00	$0.00	$0.00	$2,000.00
44276	Building Repair	$0.00	$0.00	$0.00	$0.00
44300	Equip Maintenance & Repair	$0.00	$3,216.33	$2,000.00	$2,000.00
44320	Grounds Maintenance & Repair	$0.00	$0.00	$0.00	$300.00
44350	Recruitment	$0.00	$0.00	$0.00	$0.00
44530	Janitorial Services	$0.00	$0.00	$1,500.00	$1,500.00
44570	Fees for Service	$0.00	$1,252.25	$1,000.00	$1,000.00
44590	Committee Expenses	$0.00	$789.46	$1,000.00	$1,000.00
44600	Utilities - Gas	$0.00	$0.00	$0.00	$8,000.00
44610	Utilities - Water / Sewer	$0.00	$0.00	$0.00	$800.00
44620	Utilities - Electricity	$0.00	$0.00	$0.00	$3,000.00
44640	Telephone	$0.00	$8,065.84	$10,000.00	$10,000.00
44650	Rent	$0.00	$1,200.00	$1,200.00	$1,200.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44680	Known Hardware Maintenance	$0.00	$13,951.20	$16,400.00	$16,400.00
44700	Postage	$0.00	$5,443.05	$5,500.00	$5,500.00
44710	Publications / Periodicals	$0.00	$641.83	$600.00	$900.00
44730	Printing	$0.00	$225.50	$500.00	$500.00
44970	Professional Services	$0.00	$0.00	$3,000.00	$3,000.00
45021	Interest Expense	$0.00	$0.00	$0.00	$0.00
45880	Computer Software	$0.00	$0.00	$0.00	$0.00
46326	Child Ad MH 22	$0.00	$0.00	$58,855.00	$58,855.00
99760	Insurance/Liability	$0.00	$29,950.00	$29,950.00	$29,950.00
99765	Insurance/Workmans Compensation	$0.00	$20,462.00	$20,462.00	$20,462.00
99770	Administrative Services	$0.00	$76,556.00	$76,556.00	$76,556.00
99780	Space Rent	$0.00	$41,995.00	$41,995.00	$45,796.00
Account Classification Total: Material and Services		$0.00	$757,032.72	$310,164.00	$375,789.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$699.99	$12,000.00	$2,000.00
88170	Facilities Improvement	$0.00	$1,250.00	$4,000.00	$4,000.00
88371	Construction Costs	$0.00	$359,873.62	$0.00	$0.00
88760	Computer Equipment	$0.00	$0.00	$0.00	$0.00
88765	Computer Software	$0.00	$5,520.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$367,343.61	$16,000.00	$6,000.00
Account Classification: DS . Debt Service					
88372	Loans	$0.00	$11,700.00	$11,700.00	$0.00
99950	Interfund Loan Principal	$0.00	$0.00	$0.00	$11,700.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99960	Interfund Loan Interest	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Debt Service		$0.00	$11,700.00	$11,700.00	$11,700.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$29,729.00	$29,729.00	$8,691.00
99521	Trans - MH Phoenix Place	$0.00	$0.00	$0.00	$125,525.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$22,050.00
99782	Trans - EMail Accounts	$0.00	$2,970.00	$2,970.00	$3,150.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,309.00
99830	Trans - Vehicle Reserve	$0.00	$20,000.00	$20,000.00	$20,000.00
Account Classification Total: Interfund Transfers		$0.00	$52,699.00	$52,699.00	$180,725.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$470,775.00	$524,091.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$470,775.00	$524,091.00
Sub Department Total: Administration		$0.00	$2,112,967.42	$1,958,141.00	$2,171,010.00
Sub Department: 452 . Insurance					
Account Classification: PS . Personal Services					
62435	Claims Adjudicator	$0.00	$27,508.24	$24,957.00	$25,981.00
62559	QI Coordinator	$0.00	$31,932.03	$31,932.00	$32,762.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$4,357.84	$4,352.00	$4,494.00
63940	Workmans Compensation Tax	$0.00	$0.00	$25.00	$29.00
63941	Workmans Compensation	$0.00	$0.00	$60.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63950	Medical Insurance	$0.00	$3,810.00	$3,810.00	$4,050.00
63951	Life Insurance	$0.00	$6.18	$13.00	$12.00
63952	Short Term Disability	$0.00	$10.20	$11.00	$10.00
63960	Retirement - General	$0.00	$3,193.28	$3,194.00	$3,276.00
63980	Unemployment Compensation	$0.00	$1,317.00	$1,309.00	$1,351.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$72,134.77	$69,663.00	$71,965.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$500.00	$500.00
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$0.00	$100.00	$100.00
44110	Supplies - Other	$0.00	$0.00	$100.00	$100.00
44200	Dues / Fees	$0.00	$0.00	$0.00	$0.00
44250	Vehicle Fuel	$0.00	$2,878.56	$3,500.00	$4,500.00
44260	Vehicle Maintenance & Repair	$0.00	$1,131.98	$1,200.00	$1,200.00
44300	Equip Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44570	Fees for Service	$0.00	$0.00	$300.00	$0.00
44590	Committee Expenses	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$1,395.90	$800.00	$800.00
44680	Known Hardware Maintenance	$0.00	$13,651.20	$14,400.00	$14,400.00
44700	Postage	$0.00	$11.73	$25.00	$25.00
44710	Publications / Periodicals	$0.00	$360.77	$500.00	$500.00
45020	Contract Services	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
45636	Child Outpatient - OHP	$0.00	$627,719.25	$810,000.00	$784,120.00
45637	Adult Outpatient - OHP	$0.00	$130,876.87	$131,000.00	$131,000.00
45638	Child Int Svc - OHP	$0.00	$176.17	$0.00	$0.00
45639	Adult Int Serv - OHP	$0.00	$0.00	$0.00	$0.00
45643	OHP Sub Acute Fac	$0.00	$0.00	$1,000.00	$0.00
46630	MH 37 Sorpu Transport	$0.00	$563.25	$3,000.00	$3,000.00
46760	Respite Foster Homes	$0.00	$925.00	$1,500.00	$1,500.00
Account Classification Total: Material and Services		$0.00	$779,690.68	$967,925.00	$941,745.00
Account Classification: IF . Interfund Transfers					
99782	Trans - EMail Accounts	$0.00	$198.00	$198.00	$210.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$198.00	$198.00	$210.00
Sub Department Total: Insurance		$0.00	$852,023.45	$1,037,786.00	$1,013,920.00
Sub Department: 455 . Outpatient					
Account Classification: PS . Personal Services					
61316	Acc Tm Lead Case Manager	$0.00	$45,554.81	$45,515.00	$43,899.00
61610	Office Assistant III	$0.00	$23,883.86	$24,848.00	$26,502.00
62432	Case Manager	$0.00	$39,070.64	$40,608.00	$38,103.00
62527	Resp/Acc TM Coordinator	$0.00	$61,490.29	$59,026.00	$66,578.00
62550	MH Therapist	$0.00	$240,867.22	$251,489.00	$298,616.00
63659	Residential Program Adm	$0.00	$35,603.79	$35,875.00	$34,404.00
63861	Crisis Mgmt/On Call	$0.00	$3,960.00	$10,000.00	$1,796.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$32,509.89	$34,988.00	$39,062.00
63940	Workmans Compensation Tax	$0.00	$0.00	$239.00	$329.00
63941	Workmans Compensation	$0.00	$0.00	$479.00	$0.00
63949	Oregon Premium Tax	$0.00	$570.14	$0.00	$0.00
63950	Medical Insurance	$0.00	$69,850.00	$72,390.00	$76,950.00
63951	Life Insurance	$0.00	$221.43	$234.00	$258.00
63952	Short Term Disability	$0.00	$207.40	$194.00	$214.00
63960	Retirement - General	$0.00	$44,904.19	$45,736.00	$50,882.00
63980	Unemployment Compensation	$0.00	$10,306.00	$10,520.00	$11,744.00
63990	Cell Phone Allowance	$0.00	$360.00	$480.00	$720.00
Account Classification Total: Personal Services		$0.00	$609,359.66	$632,621.00	$690,057.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$80.00	$500.00	$500.00
44040	Staff Travel & Training	$0.00	$1,479.71	$1,000.00	$1,000.00
44090	Operating Expenses	$0.00	$0.00	$0.00	$0.00
44095	Moving Expenses	$0.00	$0.00	$500.00	$500.00
44100	Supplies - Office	$0.00	$2,176.73	$2,000.00	$2,000.00
44110	Supplies - Other	$0.00	$1,797.86	$1,000.00	$1,200.00
44250	Vehicle Fuel	$0.00	$805.31	$1,000.00	$2,000.00
44260	Vehicle Maintenance & Repair	$0.00	$493.86	$1,000.00	$1,000.00
44270	Bldg Maintenance & Repair	$0.00	$0.00	$500.00	$3,000.00
44300	Equip Maintenance & Repair	$0.00	$1,830.99	$2,000.00	$1,500.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44320	Grounds Maintenance & Repair	$0.00	$80.00	$0.00	$0.00
44350	Recruitment	$0.00	$0.00	$750.00	$0.00
44530	Janitorial Services	$0.00	$0.00	$500.00	$500.00
44570	Fees for Service	$0.00	$75.00	$300.00	$500.00
44590	Committee Expenses	$0.00	$330.00	$350.00	$350.00
44600	Utilities - Gas	$0.00	$654.07	$950.00	$600.00
44610	Utilities - Water / Sewer	$0.00	$853.49	$600.00	$600.00
44620	Utilities - Electricity	$0.00	$1,524.66	$950.00	$1,500.00
44630	Garbage Pickup	$0.00	$284.48	$235.00	$300.00
44640	Telephone	$0.00	$6,722.85	$3,000.00	$7,000.00
44650	Rent	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$0.00	$50.00	$0.00
44710	Publications / Periodicals	$0.00	$336.69	$300.00	$100.00
44745	Non Resident Adult MH	$0.00	$0.00	$0.00	$0.00
45600	Socialization Therapy	$0.00	$0.00	$0.00	$0.00
45610	Client Transportation	$0.00	$0.00	$250.00	$0.00
45680	Client Assistance	$0.00	$0.00	$500.00	$500.00
46324	MH34	$0.00	$13,534.20	$13,500.00	$0.00
99770	Administrative Services	$0.00	$47,284.00	$0.00	$47,284.00
Account Classification Total: Material and Services		$0.00	$80,343.90	$31,735.00	$71,934.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$0.00	$1,000.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$1,000.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$0.00	$0.00	$0.00
99782	Trans - EMail Accounts	$0.00	$1,782.00	$1,782.00	$1,995.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$1,782.00	$1,782.00	$1,995.00
Sub Department Total: Outpatient		$0.00	$691,485.56	$667,138.00	$763,986.00
Sub Department: 457 . MED - COM Support					
Account Classification: PS . Personal Services					
61312	MH Case Manager Coordinator	$0.00	$55,842.63	$57,252.00	$58,823.00
61495	Office Technician	$0.00	$15,639.11	$15,640.00	$16,085.00
61732	CSS Program Manager	$0.00	$0.00	$51,000.00	$0.00
61780	Physician	$0.00	$0.00	$0.00	$0.00
61930	Licensed Practical Nurse	$0.00	$0.00	$0.00	$0.00
62390	Nurse Practitioner	$0.00	$0.00	$0.00	$0.00
62400	Psychiatrist	$0.00	$0.00	$0.00	$0.00
62402	Transportation Specialist	$0.00	$38,043.36	$39,952.00	$31,753.00
62432	Case Manager	$0.00	$0.00	$0.00	$0.00
62550	MH Therapist	$0.00	$0.00	$0.00	$0.00
62590	Specialist	$0.00	$69,234.25	$70,762.00	$73,728.00
62672	Mental Health RN	$0.00	$0.00	$0.00	$0.00
62680	Comm Support Case Manager	$0.00	$261,577.20	$267,184.00	$184,793.00
63652	Program Case Manager	$0.00	$52,505.13	$52,524.00	$53,897.00
63654	Residential Specialist	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63861	Crisis Mgmt/On Call	$0.00	$0.00	$0.00	$0.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$34,695.33	$42,405.00	$32,059.00
63940	Workmans Compensation Tax	$0.00	$0.00	$314.00	$278.00
63941	Workmans Compensation	$0.00	$0.00	$949.00	$0.00
63949	Oregon Premium Tax	$0.00	$761.22	$0.00	$0.00
63950	Medical Insurance	$0.00	$79,610.33	$95,250.00	$74,422.00
63951	Life Insurance	$0.00	$313.62	$333.00	$258.00
63952	Short Term Disability	$0.00	$260.10	$276.00	$214.00
63960	Retirement - General	$0.00	$49,284.77	$54,716.00	$41,908.00
63980	Unemployment Compensation	$0.00	$12,616.00	$12,432.00	$9,639.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$670,383.05	$760,989.00	$577,857.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$500.00	$500.00
44040	Staff Travel & Training	$0.00	$2,152.67	$1,500.00	$1,500.00
44070	Supplies - Emer Med FD	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$245.93	$750.00	$500.00
44110	Supplies - Other	$0.00	$194.89	$250.00	$250.00
44200	Dues / Fees	$0.00	$0.00	$100.00	$0.00
44250	Vehicle Fuel	$0.00	$5,332.15	$6,500.00	$8,000.00
44260	Vehicle Maintenance & Repair	$0.00	$3,567.06	$5,500.00	$7,500.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44300	Equip Maintenance & Repair	$0.00	$465.01	$500.00	$500.00
44570	Fees for Service	$0.00	$0.00	$500.00	$500.00
44581	Drop In Center	$0.00	$2,625.97	$2,500.00	$1,500.00
44590	Committee Expenses	$0.00	$33.62	$0.00	$0.00
44600	Utilities - Gas	$0.00	$0.00	$0.00	$0.00
44610	Utilities - Water / Sewer	$0.00	$0.00	$0.00	$0.00
44620	Utilities - Electricity	$0.00	$0.00	$0.00	$0.00
44630	Garbage Pickup	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$3,505.23	$5,000.00	$5,000.00
44680	Known Hardware Maintenance	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$356.90	$300.00	$100.00
44710	Publications / Periodicals	$0.00	$45.00	$100.00	$0.00
45143	Cont Svce - Psychiatrist	$0.00	$0.00	$0.00	$0.00
45600	Socialization Therapy	$0.00	$465.33	$500.00	$500.00
45610	Client Transportation	$0.00	$8,037.45	$8,414.00	$8,414.00
45680	Client Assistance	$0.00	$572.33	$800.00	$500.00
46760	Respite Foster Homes	$0.00	$1,317.20	$2,000.00	$1,500.00
99770	Administrative Services	$0.00	$51,787.00	$51,787.00	$51,787.00
Account Classification Total: Material and Services		$0.00	$80,703.74	$87,501.00	$88,551.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$2,772.00	$2,772.00	$2,079.00
99782	Trans - EMail Accounts	$0.00	$2,772.00	$2,376.00	$2,520.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$693.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Interfund Transfers		$0.00	$5,544.00	$5,148.00	$5,292.00
Sub Department Total: MED - COM Support		$0.00	$756,630.79	$853,638.00	$671,700.00
Sub Department: 458 . Comm Crisis Service					
Account Classification: PS . Personal Services					
61780	Physician	$0.00	$178,253.13	$182,158.00	$100,000.00
61930	Licensed Practical Nurse	$0.00	$0.00	$30,068.00	$0.00
62390	Nurse Practitioner	$0.00	$37,359.81	$41,186.00	$46,800.00
62400	Psychiatrist	$0.00	$199,999.92	$200,010.00	$205,221.00
62432	Case Manager	$0.00	$40,955.07	$42,636.00	$45,492.00
62672	Mental Health RN	$0.00	$56,057.52	$56,058.00	$57,505.00
63861	Crisis Mgmt/On Call	$0.00	$8,736.00	$8,736.00	$0.00
63900	Overtime	$0.00	$1,861.07	$2,000.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$34,023.68	$42,236.00	$34,809.00
63940	Workmans Compensation Tax	$0.00	$0.00	$126.00	$117.00
63941	Workmans Compensation	$0.00	$0.00	$574.00	$0.00
63949	Oregon Premium Tax	$0.00	$368.64	$0.00	$0.00
63950	Medical Insurance	$0.00	$34,290.00	$41,910.00	$32,400.00
63951	Life Insurance	$0.00	$123.00	$148.00	$123.00
63952	Short Term Disability	$0.00	$102.00	$123.00	$102.00
63960	Retirement - General	$0.00	$52,136.43	$54,801.00	$45,502.00
63980	Unemployment Compensation	$0.00	$12,662.00	$12,605.00	$10,465.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Personal Services		$0.00	$656,928.27	$715,375.00	$578,536.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$500.00	$500.00
44040	Staff Travel & Training	$0.00	$6,242.73	$5,000.00	$7,000.00
44070	Supplies - Emer Med FD	$0.00	$179.66	$500.00	$300.00
44100	Supplies - Office	$0.00	$59.24	$300.00	$200.00
44110	Supplies - Other	$0.00	$1,653.71	$1,500.00	$1,500.00
44200	Dues / Fees	$0.00	$551.00	$750.00	$750.00
44300	Equip Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$1,282.43	$2,500.00	$2,500.00
44680	Known Hardware Maintenance	$0.00	$7,763.00	$8,500.00	$8,500.00
44700	Postage	$0.00	$18.30	$0.00	$50.00
44710	Publications / Periodicals	$0.00	$63.92	$200.00	$200.00
44970	Professional Services	$0.00	$0.00	$0.00	$0.00
45143	Cont Svce - Psychiatrist	$0.00	$0.00	$0.00	$0.00
45680	Client Assistance	$0.00	$1,704.02	$2,000.00	$2,000.00
99770	Administrative Services	$0.00	$18,013.00	$18,013.00	$18,013.00
Account Classification Total: Material and Services		$0.00	$37,531.01	$39,763.00	$41,513.00
Account Classification: IF . Interfund Transfers					
99782	Trans - EMail Accounts	$0.00	$990.00	$990.00	$1,050.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$990.00	$990.00	$1,050.00
Sub Department Total: Comm Crisis Service		$0.00	$695,449.28	$756,128.00	$621,099.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 466 . MRDD Case Management					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$25,764.44	$33,414.00	$35,474.00
61495	Office Technician	$0.00	$6,250.24	$0.00	$0.00
61600	Office Assistant II	$0.00	$21,122.32	$21,199.00	$22,119.00
62432	Case Manager	$0.00	$310,954.27	$315,446.00	$282,979.00
62441	Qual Assur Case Mgr	$0.00	$46,116.00	$46,116.00	$0.00
62526	DD Case Manager Supervisor	$0.00	$53,574.47	$53,575.00	$54,974.00
62540	DD Program Coordinator	$0.00	$64,962.28	$65,142.00	$66,834.00
63920	Temporary Help	$0.00	$0.00	$20,000.00	$6,296.00
63930	FICA	$0.00	$37,612.21	$40,940.00	$35,854.00
63940	Workmans Compensation Tax	$0.00	$0.00	$289.00	$396.00
63941	Workmans Compensation	$0.00	$0.00	$560.00	$0.00
63949	Oregon Premium Tax	$0.00	$703.48	$0.00	$0.00
63950	Medical Insurance	$0.00	$78,692.48	$94,107.00	$69,255.00
63951	Life Insurance	$0.00	$309.55	$320.00	$271.00
63952	Short Term Disability	$0.00	$258.40	$266.00	$224.00
63960	Retirement - General	$0.00	$51,340.53	$53,489.00	$46,238.00
63980	Unemployment Compensation	$0.00	$14,058.00	$12,303.00	$10,780.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$711,718.67	$757,166.00	$631,694.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$1,569.11	$1,500.00	$2,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44040	Staff Travel & Training	$0.00	$4,651.10	$5,000.00	$5,000.00
44100	Supplies - Office	$0.00	$3,430.59	$3,000.00	$2,200.00
44110	Supplies - Other	$0.00	$2,514.26	$2,000.00	$2,000.00
44114	Office Furniture	$0.00	$179.99	$0.00	$0.00
44250	Vehicle Fuel	$0.00	$3,359.95	$3,800.00	$4,000.00
44260	Vehicle Maintenance & Repair	$0.00	$2,410.36	$3,000.00	$1,000.00
44264	Security/Alarms	$0.00	$2,194.12	$1,050.00	$1,265.00
44270	Bldg Maintenance & Repair	$0.00	$200.00	$0.00	$0.00
44271	Bldg Maint & Repair - Richmond	$0.00	$355.05	$5,000.00	$1,000.00
44300	Equip Maintenance & Repair	$0.00	$1,874.79	$2,000.00	$1,000.00
44320	Grounds Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44570	Fees for Service	$0.00	$128.00	$100.00	$300.00
44590	Committee Expenses	$0.00	$66.07	$100.00	$0.00
44600	Utilities - Gas	$0.00	$1,600.73	$1,500.00	$1,100.00
44610	Utilities - Water / Sewer	$0.00	$297.69	$400.00	$500.00
44620	Utilities - Electricity	$0.00	$2,718.62	$3,000.00	$3,500.00
44630	Garbage Pickup	$0.00	$479.29	$500.00	$500.00
44640	Telephone	$0.00	$8,790.57	$10,000.00	$9,000.00
44700	Postage	$0.00	$776.66	$600.00	$1,000.00
44710	Publications / Periodicals	$0.00	$53.00	$100.00	$100.00
44735	DD 56 Rent Subsidy	$0.00	$26,125.92	$26,275.00	$0.00
45680	Client Assistance	$0.00	$0.00	$0.00	$0.00
45686	FS - Client Assistance	$0.00	$179,425.18	$90,000.00	$156,708.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
45688	Client Assistance - LT Div	$0.00	$31,231.38	$20,000.00	$13,426.00
45800	Refunds	$0.00	$0.00	$0.00	$0.00
46333	DD 54 Emp/Alt	$0.00	$0.00	$928,818.00	$835,937.00
46335	DD 51 Supported Living	$0.00	$0.00	$240,000.00	$215,929.00
46340	DD 50 Reach Group Home	$0.00	$0.00	$2,282,035.00	$2,053,832.00
46341	DD 57 Special Projects	$0.00	$12,000.00	$0.00	$0.00
46342	DD 53 TRANSPORT SERVICES	$0.00	$259.20	$0.00	$0.00
99770	Administrative Services	$0.00	$31,523.00	$31,523.00	$31,523.00
99780	Space Rent	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$318,214.63	$3,661,301.00	$3,342,820.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$12,152.89	$3,000.00	$500.00
88090	Office Furniture	$0.00	$0.00	$2,500.00	$500.00
Account Classification Total: Capital Outlay		$0.00	$12,152.89	$5,500.00	$1,000.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$200.00	$200.00	$200.00
99782	Trans - EMail Accounts	$0.00	$2,970.00	$2,574.00	$2,520.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$847.00
99830	Trans - Vehicle Reserve	$0.00	$10,000.00	$10,000.00	$10,000.00
Account Classification Total: Interfund Transfers		$0.00	$13,170.00	$12,774.00	$13,567.00
Sub Department Total: MRDD Case Management		$0.00	$1,055,256.19	$4,436,741.00	$3,989,081.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 469 . MH Supported Emplyment					
Account Classification: PS . Personal Services					
62341	MH Assoc Case Manager	$0.00	$0.00	$33,157.00	$0.00
62432	Case Manager	$0.00	$42,215.66	$43,914.00	$46,849.00
62590	Specialist	$0.00	$34,137.51	$35,483.00	$37,903.00
63654	Residential Specialist	$0.00	$0.00	$0.00	$0.00
63900	Overtime	$0.00	$194.40	$0.00	$0.00
63930	FICA	$0.00	$5,427.72	$8,611.00	$6,484.00
63940	Workmans Compensation Tax	$0.00	$0.00	$76.00	$58.00
63941	Workmans Compensation	$0.00	$0.00	$118.00	$0.00
63949	Oregon Premium Tax	$0.00	$170.28	$0.00	$0.00
63950	Medical Insurance	$0.00	$15,397.66	$22,860.00	$16,200.00
63951	Life Insurance	$0.00	$49.20	$74.00	$49.00
63952	Short Term Disability	$0.00	$40.80	$11.00	$41.00
63960	Retirement - General	$0.00	$7,635.51	$11,256.00	$8,475.00
63980	Unemployment Compensation	$0.00	$2,518.00	$2,589.00	$1,949.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$107,786.74	$158,149.00	$118,008.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$722.31	$600.00	$600.00
44090	Operating Expenses	$0.00	$189.90	$750.00	$250.00
44100	Supplies - Office	$0.00	$29.90	$150.00	$150.00
44110	Supplies - Other	$0.00	$2,333.42	$1,200.00	$2,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44131	Vending Machine Expense	$0.00	$1,236.61	$1,000.00	$300.00
44250	Vehicle Fuel	$0.00	$2,821.96	$3,500.00	$5,000.00
44260	Vehicle Maintenance & Repair	$0.00	$1,339.37	$1,000.00	$1,000.00
44300	Equip Maintenance & Repair	$0.00	$50.98	$0.00	$0.00
44320	Grounds Maintenance & Repair	$0.00	$0.00	$150.00	$150.00
44590	Committee Expenses	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$979.28	$1,150.00	$1,150.00
45600	Socialization Therapy	$0.00	$295.47	$500.00	$600.00
Account Classification Total: Material and Services		$0.00	$9,999.20	$10,000.00	$11,200.00
Account Classification: IF . Interfund Transfers					
99782	Trans - EMail Accounts	$0.00	$396.00	$396.00	$420.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$154.00
Account Classification Total: Interfund Transfers		$0.00	$396.00	$396.00	$574.00
Sub Department Total: MH Supported Emplyment		$0.00	$118,181.94	$168,545.00	$129,782.00
Sub Department: 470 . Phoenix Place					
Account Classification: PS . Personal Services					
61610	Office Assistant III	$0.00	$24,010.41	$25,070.00	$23,747.00
61733	Clinical Care Coord	$0.00	$49,816.15	$47,327.00	$50,732.00
62590	Specialist	$0.00	$0.00	$0.00	$0.00
63649	Lead Residential Specialist	$0.00	$39,933.91	$39,944.00	$41,017.00
63650	Residential Case Manager	$0.00	$44,635.98	$46,116.00	$47,797.00
63654	Residential Specialist	$0.00	$400,436.02	$470,172.00	$490,004.00
63656	Residential RN	$0.00	$58,164.01	$57,924.00	$59,434.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63659	Residential Program Adm	$0.00	$35,603.81	$35,875.00	$34,404.00
63660	Residential Program Mgr	$0.00	$0.00	$53,532.00	$0.00
63861	Crisis Mgmt/On Call	$0.00	$1,020.00	$1,200.00	$1,078.00
63900	Overtime	$0.00	$4,942.97	$5,000.00	$4,490.00
63910	Secure Transport	$0.00	$17,036.82	$13,389.00	$20,247.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$49,803.31	$60,386.00	$59,186.00
63940	Workmans Compensation Tax	$0.00	$0.00	$524.00	$678.00
63941	Workmans Compensation	$0.00	$0.00	$984.00	$0.00
63949	Oregon Premium Tax	$0.00	$648.68	$0.00	$0.00
63950	Medical Insurance	$0.00	$82,359.50	$115,062.00	$105,822.00
63951	Life Insurance	$0.00	$354.62	$382.00	$357.00
63952	Short Term Disability	$0.00	$294.10	$337.00	$296.00
63960	Retirement - General	$0.00	$50,985.70	$61,584.00	$56,630.00
63980	Unemployment Compensation	$0.00	$18,718.00	$17,770.00	$17,794.00
63990	Cell Phone Allowance	$0.00	$360.00	$960.00	$720.00
Account Classification Total: Personal Services		$0.00	$879,123.99	$1,053,538.00	$1,014,433.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$413.23	$500.00	$500.00
44040	Staff Travel & Training	$0.00	$646.98	$250.00	$250.00
44070	Supplies - Emer Med FD	$0.00	$266.57	$400.00	$250.00
44090	Operating Expenses	$0.00	$0.00	$500.00	$500.00
44100	Supplies - Office	$0.00	$1,908.00	$3,500.00	$3,500.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44110	Supplies - Other	$0.00	$17,291.36	$14,000.00	$16,000.00
44113	Office Equipment	$0.00	$88.00	$200.00	$200.00
44132	Secure Transport	$0.00	$1,959.46	$750.00	$1,000.00
44143	Supplies - Respite	$0.00	$2,055.40	$1,500.00	$1,000.00
44250	Vehicle Fuel	$0.00	$2,853.53	$2,500.00	$4,000.00
44260	Vehicle Maintenance & Repair	$0.00	$1,618.18	$2,500.00	$1,000.00
44264	Security/Alarms	$0.00	$660.49	$300.00	$300.00
44270	Bldg Maintenance & Repair	$0.00	$2,553.15	$1,000.00	$7,000.00
44300	Equip Maintenance & Repair	$0.00	$2,166.83	$2,000.00	$3,000.00
44320	Grounds Maintenance & Repair	$0.00	$80.00	$1,500.00	$1,000.00
44570	Fees for Service	$0.00	$1,527.25	$1,000.00	$2,000.00
44590	Committee Expenses	$0.00	$16.38	$0.00	$0.00
44600	Utilities - Gas	$0.00	$4,258.46	$6,264.00	$5,000.00
44610	Utilities - Water / Sewer	$0.00	$6,098.23	$3,654.00	$3,654.00
44620	Utilities - Electricity	$0.00	$10,203.44	$6,264.00	$7,500.00
44622	Utilities - Cable TV	$0.00	$2,041.78	$1,500.00	$1,500.00
44630	Garbage Pickup	$0.00	$2,079.98	$1,565.00	$1,565.00
44640	Telephone	$0.00	$11,916.76	$7,200.00	$8,500.00
44650	Rent	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$39.24	$100.00	$200.00
44710	Publications / Periodicals	$0.00	$484.73	$300.00	$200.00
44745	Non Resident Adult MH	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$4,992.00	$7,000.00	$7,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
45600	Socialization Therapy	$0.00	$2,509.28	$2,000.00	$3,000.00
45680	Client Assistance	$0.00	$9.96	$250.00	$1,000.00
46600	Food	$0.00	$38,929.66	$42,000.00	$42,000.00
Account Classification Total: Material and Services		$0.00	$119,668.33	$110,497.00	$122,619.00
Account Classification: CO . Capital Outlay					
88000	Vehicles Other	$0.00	$40,284.50	$0.00	$0.00
88070	Office Equipment	$0.00	$0.00	$0.00	$0.00
88090	Office Furniture	$0.00	$0.00	$0.00	$0.00
88360	Equipment	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$40,284.50	$0.00	$0.00
Account Classification: DS . Debt Service					
88372	Loans	$0.00	$78,300.00	$78,300.00	$0.00
99950	Interfund Loan Principal	$0.00	$0.00	$0.00	$78,300.00
99960	Interfund Loan Interest	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Debt Service		$0.00	$78,300.00	$78,300.00	$78,300.00
Account Classification: IF . Interfund Transfers					
99782	Trans - EMail Accounts	$0.00	$3,366.00	$3,366.00	$3,570.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$3,366.00	$3,366.00	$3,570.00
Sub Department Total: Phoenix Place		$0.00	$1,120,742.82	$1,245,701.00	$1,218,922.00
Sub Department: 472 . MH Subcontractors					
Account Classification: PS . Personal Services					
61495	Office Technician	$0.00	$9,915.27	$10,845.00	$13,697.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63930	FICA	$0.00	$526.01	$830.00	$1,048.00
63940	Workmans Compensation Tax	$0.00	$0.00	$7.00	$15.00
63941	Workmans Compensation	$0.00	$0.00	$12.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$2,671.23	$2,858.00	$0.00
63951	Life Insurance	$0.00	$5.18	$13.00	$12.00
63952	Short Term Disability	$0.00	$9.42	$11.00	$10.00
63960	Retirement - General	$0.00	$991.55	$1,085.00	$1,370.00
63980	Unemployment Compensation	$0.00	$240.00	$250.00	$315.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$14,358.66	$15,911.00	$16,467.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$0.00	$250.00	$250.00
44272	Bldg Maint & Repair - White	$0.00	$0.00	$0.00	$0.00
44571	MH 2145 LFS - Service Fee	$0.00	$36,000.00	$50,000.00	$50,000.00
44572	MH 2145 KADA - Service Fee	$0.00	$14,000.00	$0.00	$0.00
44573	Special Project Drug CRT Grant	$0.00	$137,988.05	$139,540.00	$139,540.00
44590	Committee Expenses	$0.00	$415.83	$300.00	$300.00
44700	Postage	$0.00	$0.00	$0.00	$0.00
44970	Professional Services	$0.00	$0.00	$1,500.00	$1,500.00
45020	Contract Services	$0.00	$0.00	$0.00	$0.00
45219	Protocol / On Call	$0.00	$0.00	$0.00	$0.00
45636	Child Outpatient - OHP	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
45641	MH 24 Adult Int	$0.00	$0.00	$0.00	$0.00
45675	AD 66/JUVENILE	$0.00	$30,040.47	$77,044.00	$77,044.00
46271	AD 83	$0.00	$0.00	$0.00	$0.00
46273	AD Residential Capacity S	$0.00	$160,600.00	$160,600.00	$160,600.00
46278	AD 66 Drug CT Funding	$0.00	$41,392.00	$41,392.00	$41,392.00
46279	AD 66 Con Drug Outpt	$0.00	$0.00	$0.00	$0.00
46280	AD 61 ALC Residential	$0.00	$686,565.00	$686,565.00	$686,565.00
46281	AD 80 Problem Gambling Preventio	$0.00	$0.00	$0.00	$0.00
46282	LADPC SB 1065	$0.00	$0.00	$5,000.00	$46,653.00
46285	AD 61 Problem Gambling Treatment	$0.00	$0.00	$0.00	$0.00
46286	AD 66A ITRS	$0.00	$88,023.48	$88,023.00	$88,023.00
46320	AD 66 KADA Treatment En	$0.00	$0.00	$0.00	$0.00
46321	AD 66 Adult Drug Outpt	$0.00	$139,116.00	$191,396.00	$191,936.00
46322	AD 66 KADA/Drug Outpt	$0.00	$0.00	$0.00	$0.00
46323	AD66 BESTCARE/DRUG OUT PATIENT	$0.00	$39,210.03	$0.00	$52,280.00
46325	AD 66 KCTC Drug Outpt	$0.00	$0.00	$0.00	$0.00
46326	Child Ad MH 22	$0.00	$5,790.05	$88,328.00	$88,328.00
46327	CHILD CRISIS EXPENSE	$0.00	$9,068.00	$9,000.00	$9,000.00
46346	Detox	$0.00	$0.00	$0.00	$0.00
46760	Respite Foster Homes	$0.00	$0.00	$0.00	$0.00
46852	AD 70 Prevention	$0.00	$70,000.00	$70,000.00	$100,000.00
46853	AD 70 Prevention Special	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$1,458,208.91	$1,608,938.00	$1,733,411.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: DS . Debt Service					
88372	Loans	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Debt Service		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: MH Subcontractors		$0.00	$1,472,567.57	$1,624,849.00	$1,749,878.00
Sub Department: 473 . Reach Properties					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44110	Supplies - Other	$0.00	$4.45	$0.00	$0.00
44264	Security/Alarms	$0.00	$694.13	$1,050.00	$0.00
44272	Bldg Maint & Repair - White	$0.00	$247.25	$500.00	$0.00
44273	Bldg Maint & Repair - Vine	$0.00	$110.00	$500.00	$0.00
44274	Bldg Maint & Repair - Reclam	$0.00	$212.25	$600.00	$0.00
44320	Grounds Maintenance & Repair	$0.00	$0.00	$300.00	$0.00
44600	Utilities - Gas	$0.00	$1,285.69	$300.00	$0.00
44610	Utilities - Water / Sewer	$0.00	$601.88	$400.00	$0.00
44620	Utilities - Electricity	$0.00	$1,064.43	$750.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Material and Services		$0.00	$4,220.08	$4,400.00	$0.00
Account Classification: DS . Debt Service					
88922	Bldg - White	$0.00	$7,800.00	$7,800.00	$7,800.00
88923	Bldg - Reclamation	$0.00	$5,400.00	$5,400.00	$5,400.00
Account Classification Total: Debt Service		$0.00	$13,200.00	$13,200.00	$13,200.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Reach Properties		$0.00	$17,420.08	$17,600.00	$13,200.00
Department Total: MH Dept		$0.00	$8,892,725.10	$12,766,267.00	$12,342,578.00
Revenue Totals:		$0.00	$10,246,010.15	$12,766,267.00	$12,342,578.00
Expense Totals		$0.00	$8,892,725.10	$12,766,267.00	$12,342,578.00
Fund Total: Mental Health		$0.00	$1,353,285.05	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 9338 . Mental Health - Rent Reserve-DD					
Revenue					
Department: 451 . MH Dept					
Sub Department: 473 . Reach Properties					
Account Classification: CS . Charges for Service					
32200	Rental Income	$0.00	$0.00	$0.00	$11,040.00
33000	Reimbursements	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$11,040.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$0.00	$0.00	$14,133.00
Account Classification Total: Fund Balances		$0.00	$0.00	$0.00	$14,133.00
Sub Department Total: Reach Properties		$0.00	$0.00	$0.00	$25,173.00
Department Total: MH Dept		$0.00	$0.00	$0.00	$25,173.00
Revenue Totals		$0.00	$0.00	$0.00	$25,173.00
Expenses					
Department: 451 . MH Dept					
Sub Department: 473 . Reach Properties					
Account Classification: MS . Material and Services					
44266	Lock Repair / Replace	$0.00	$0.00	$0.00	$0.00
44267	Elect Supplies / Repairs	$0.00	$0.00	$0.00	$0.00
44268	Plumbing Repair	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44269	Heating / Air Repair	$0.00	$0.00	$0.00	$0.00
44270	Bldg Maintenance & Repair	$0.00	$0.00	$0.00	$10,000.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$10,000.00
Account Classification: CO . Capital Outlay					
88140	Grounds Improvement	$0.00	$0.00	$0.00	$0.00
88170	Facilities Improvement	$0.00	$0.00	$0.00	$0.00
88340	Bldg Improvement	$0.00	$0.00	$0.00	$0.00
88360	Equipment	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
99811	Reserve Capital Outlay	$0.00	$0.00	$0.00	$15,173.00
99981	Unappropriated Fund Balance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$15,173.00
Sub Department Total: Reach Properties		$0.00	$0.00	$0.00	$25,173.00
Department Total: MH Dept		$0.00	$0.00	$0.00	$25,173.00
Revenue Totals:		$0.00	$0.00	$0.00	$25,173.00
Expense Totals		$0.00	$0.00	$0.00	$25,173.00
Fund Total: Mental Health - Rent Reserve-DD		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$10,246,010.15	$12,766,267.00	$12,367,751.00
Expense Grand Totals:	$0.00	$8,892,725.10	$12,766,267.00	$12,367,751.00
Net Grand Totals:	$0.00	$1,353,285.05	$0.00	$0.00

Division Mission:

The mission of the Klamath County Mental Health (KCMH) Program is to develop and provide quality mental health and addictions services which effectively and efficiently utilize available resources while promoting personal wellness and growth for Klamath county individuals and families.

Mandated Services:

The **county** *must* provide emergency psychiatric care, custody and treatment for Klamath County residents. The county *must* contribute to a state fund to pay for these services. If that fund is exhausted, a county *must* directly pay for these services.
ORS 426.241.

For the Oregon Health Plan (OHP) Contract with Jefferson Behavioral Health (JBH):
As specified in 42 CFR 438.206, KCMH shall maintain and monitor a Provider Panel that has sufficient Capacity and expertise to Provide adequate, timely and Medically Appropriate access to Covered Services for OHP Members across the age span, from child to older adult. The mandated delivery system components include:

1. Service coordination
2. Preventive and Early Intervention Services
3. Rehabilitative Treatment Services
4. 24 Hour Urgent and Emergency Response System
5. Involuntary Psychiatric Care
6. Adult Mental Health
7. Acute Inpatient Hospital Psychiatric Care,
8. Integrated Service Array (ISA) for Children and Adolescents
9. Adult Mental Health Initiative (AMHI) Mental Healthcare Organization (MHO) Exceptional Needs Care Coordinator (ENCC) Services as specified in OAR 410-141-0000 (a) through (e).
10. Quality Assurance/Quality Improvement Program in accordance with 42 CFR 438.240

For the Intergovernmental Agreement with the State of Oregon, Department of Human Services, for services to non-OHP individuals who are indigent:

1. MHS 20 Non-Residential Adult Mental Health Services
2. MHS 22 Child and Adolescent Mental Health Services
3. MHS 24 Regional Acute Psychiatric Inpatient Services
4. MHS 25 Community Crisis Services for Adults and Children
5. MHS 28 Residential Treatment Facility
6. MHS 30 Community Treatment and Supervision Services for Persons under the Jurisdiction of the Psychiatric Security Review Board
7. MHS 31 Enhanced Care Services
8. MHS 34 Adult Foster Care
9. AD 61 Adult Alcohol and Drug (A&D) Residential Treatment
10. AD 66 A&D Outpatient Treatment

11. AD 67 A&D Residential Capacity
12. AD 70 Prevention Services (A&D)

Relevant Oregon Administrative Rules for Mental Health, Addictions and Developmental Disabilities Programs:

- General Administrative Standards for Mental Health Division Community Mental Health Contractors: 309-014-0000 through 309-014-0040
- Addictions and Mental Health Medicaid Reimbursement for Services and Supports: 309-016-0600 through 309-016-0650
- Rehabilitative Mental Health Services Program: 309-016-0660 through 309-016-0685
- Personal Care: 309-016-0690 through 309-016-0695
- 20hr Personal Care Program: 309-016-0700 through 309-016-0720
- Oregon Medical Assistance Programs: 410-120-0000 through 410-120-1980
- Standards for Community Mental Health Services for the Homeless Mentally Ill: 309-032-0175 through 309-032-0210
- Community Treatment and Support Services: 309-032-0850 through 309-032-0890
- Integrated Services and Supports Rules: 309-032-1500 through 309-032-1565
- General Standards for Civil Commitment: 309-033-0200 through 309-033-0340
- Standards for Transportation and Transfer of Persons in Custody or On Diversion, and for the Temporary Release of a Committed Person on Pass: 309-033-0400 through 309-033-0440
- Standards for the Investigation and Examination of a Person Alleged to be a Mentally Ill Person:309-033-0900 Statement of Purpose and Statutory Authority
- Involuntary Commitment Procedures: 309-033-0910 Through 309-033-0970
- Residential Care Facilities for Mentally or Emotionally Disturbed Persons: 309-035-0100 through 309-035-0190
- Standards for the Approval of Providers of Non-Inpatient Mental Health Treatment Services: 309-039-0500 through 309-039-0790

Self-Imposed Services:

Mental health services to individuals with Medicare only or non-indigent private pay who are not in crisis. Non-secure transportation; Drop in center support services; Vocational services; Personal care attendant services; Prescription assistance program.

Division Overview:

Klamath County Mental Health provides Mental Health and Addictions programs as required by our Intergovernmental Agreement with the State of Oregon, Department of Human Services, and as required by our contract with Jefferson Behavioral Health for Mental Health Services for children and adults who are on the Oregon Health Plan.

The Community Mental Health Program provides crisis intervention and brief crisis follow-up for all individuals. Emergency Mental Health coverage is available 24/7. Interventions include individual crisis support, referral to inpatient care, access to various forms of brief crisis respite support and regular crisis support groups at the clinic.

The Phoenix Place residential treatment facility provides residential treatment services, crisis respite services and psychiatric hold services for up to 16 individuals. Adult Foster Care services provided through community homes is also an important part of the residential service array.

Longer-term services are available as well as case management and medication management for individuals for whom it is determined that the services are medically necessary.

Most services for adults are provided by KCMH staff. KCMH subcontracts longer term counseling services to Lutheran Community Services, NW. Mental Health services for Children and Adolescents are largely sub-contracted to Klamath Youth Development Center with a smaller amount contracted to Lutheran Community Services, NW.

The Alcohol and Drug Treatment programs are largely subcontracted to local treatment providers. Lutheran Community Services, NW provides outpatient Alcohol and Drug treatment services for adults and youth, as well as A&D Prevention services. BestCare Treatment Services provides outpatient treatment services for adults and is our sub-contractor for Residential Treatment. KCMH retains some A&D funding in order to provide contract management and quality assurance activities.

The goals of our program are effectively stated in our Values statement and treatment philosophy:

Every person in Klamath County shall have the opportunity for rapid access to services that:

- are individualized and that meet their unique needs, respect and protect their dignity and confidentiality
- are integrated, collaborative and effective
- include cultural, community, family and other natural support systems in their treatment

Klamath County's behavioral health system should have a strong positive impact on public safety by appropriately reducing criminal arrests through treatment.

Treatment Philosophy: Klamath County Mental Health believes that the ultimate goal for all individuals in our programs is to achieve their maximum level of independence and integration into the community. Our goal is to allow individuals with mental illness to regain control of their lives rather than fostering long-term, unnecessary dependence on the mental health system. Our approach is one of hope, recovery and new possibilities that encourages people to resume normal community roles such as worker, student, spouse, parent and neighbor.

The long range goal for the agency is to maximize the efficient use of all resources available to the department and to continuously improve the quality and efficacy of all services that we provide.

Successes and Challenges:

Successes:

- Immediate continuation of services after fire damaged our outpatient clinic 2/13/11
- Continued provision of short-term holds as a step down to inpatient services
- Continued provision of short-term respite services
- Phoenix Place construction completion and closeout of the Community Development Block Grant
- Successful collaboration with JBH and other state wide agencies to provide residential services at Phoenix Place. Adult Mental Health Initiative (AMHI) became effective September 1, 2010 which transferred full responsibility for managing residential services to MHOs. KCMH has actively participated in the AMHI work group
- Continuation of the Drug Court grant from Criminal Justice Commission
- Continued collaboration with Klamath Open Door (small grant) for Effective Living Skills classes
- Successful collaboration with Klamath Housing Authority for an 8 unit complex for individuals with mental illness who are homeless to provide case management services
- Electronic records transition beginning with electronic treatment plan. Recent implementation of electronic biopsychosocial assessment document
- Continued successful oversight of Intensive Community Treatment Services for JBH of the child and adolescent program
    - Intensive treatment services for children increased this past year to 31 in Intensive Outpatient Treatment Services, 20 in Day treatment Services and 9 in Residential Services
- Continuation of warm line program at Phoenix Place
- Continued support of Oasis Drop-In center program
- Community integration and coordination:
    - Helping to educate and train Oregon Health Science University (OHSU) nursing students
    - Med consultation available to medical community
    - Intensive case management Corrections/Mental Health
    - Continued vocational services without voc dollars
    - Gospel Mission outreach
    - Patient Assistance Program -- free/low cost psychiatric medications for individuals without prescription benefits
- Decrease in required out-of-county residential services for children
- Participation in the state-wide project facilitated by Association of Community Mental Health Programs (AOCMHP) to standardize mental health documentation (Management Training & Measurement (MTM) project—David Lloyd consulting)
- Successful collaboration with Child Welfare and community partners in creation of local Treatment Foster Care program

Challenges:

- Providing ongoing services in limited building space
- Planning for a new mental health outpatient facility

- Ongoing increased workload due to new State computer system
- Meeting the electronic medical records deadline of 2012. Obtaining new software program to facilitate this federal and state requirement
- Continued increase in number of people seen due to economic conditions
- Continued limited intensive residential community resources for children
- Limited number of staff to provide intensive treatment services for children
- Potential reduction in OHP funding
- Potential reduction in non-Medicaid (OHP) eligible adult and child outpatient services funding
- Anticipated loss of Personal Care Attendant programs (Medical and DD)
- Changes in coding procedures that limit services to be provided by only a licensed Qualified Mental Health Professional , resulting in reduced revenue/encounter data reporting
- Loss of one alcohol and drug community provider

Budget Overview:

The KCMH budget is based on the cost of services we provide the community using prior year and historical data, and the allocations we receive for Oregon Health Plan and non-OHP indigent individuals to provide those services. We also receive reimbursements from Medicaid, Medicare, client fees and private insurance. About 5% of our revenue is from small grants and contracts. KCMH receives no general fund dollars from Klamath County.

Significant Changes:

- Leaving Community Support Services Program Manager position vacant
- Not replacing one retiring CSS case manager
- Replacing retired physician with a lesser FTE or nurse practitioner
- Leaving Residential Program Manager position vacant

Key Issues:

The department is now in a planning process to shift responsibilities to meet mandated changes in care and documentation.

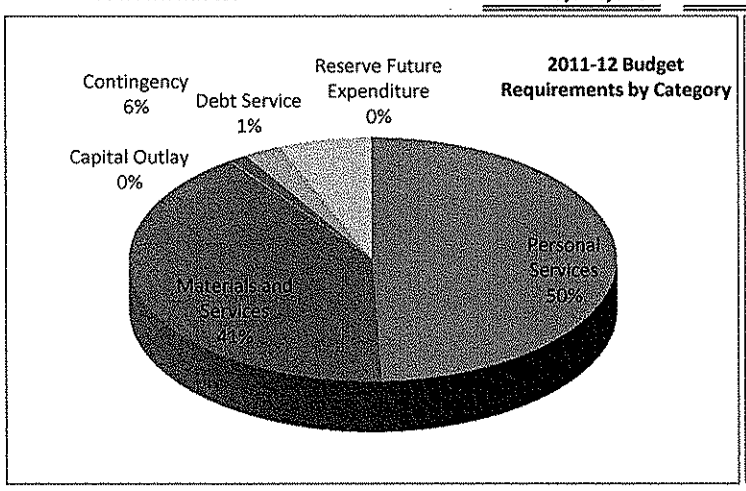
The most notable emerging issues are the spike in children's intensive services as well as the level of detail in tasks and collaboration required in providing the oversight of that program which will require an increase in staff. The enactment of the Oregon Administrative Rule 309-032-1500-1565, Integrated Services and Supports Rule, governing mental health compels the program to hire more licensed staff to meet mandated services and documentation requirements.

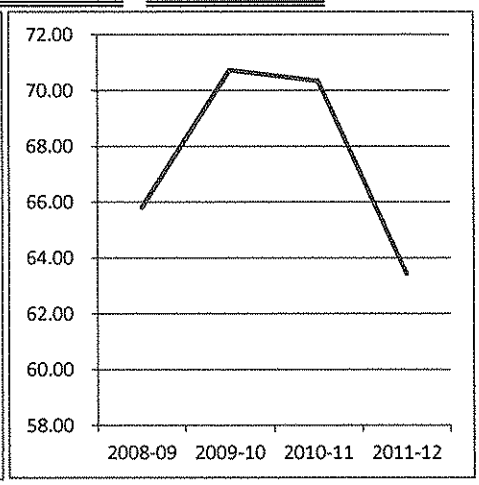
Legislative funding for Oregon Health Plan services continues to decrease. Reimbursement rates and number of individuals enrolled on the plan continue to fluctuate which creates fluctuating revenue stream. Funding for the indigent population has also steadily, but slowly, decreased over time. As revenues wane, programs and subcontracts are reduced commensurately in the amount and/or length of services provided. Historically, the program has reduced working hours

Klamath County, Oregon
2011-2012 Budget Financial Presentation
465 Mental Health

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	3,934,267	4,503,049	4,140,028
Materials and Services	-	3,327,399	3,170,923	3,396,762
Capital Outlay	-	407,628	17,000	6,000
Debt Service	-	103,200	103,200	103,200
Interfund Transfers	-	64,975	64,579	193,416
Subtotal Current Expenditures	**-**	**7,837,469**	**7,858,751**	**7,839,406**
Reserve Future Expenditure	-	-	-	15,173
Contingency	-	-	470,775	524,091
Unappropriated Fund Balance	-	1,353,285	-	-
Subtotal Noncurrent Expenditures	**-**	**1,353,285**	**470,775**	**539,264**
Total Requirements by Budgetary Category	**-**	**9,190,754**	**8,329,526**	**8,378,670**
Requirements by Fund				
Mental Health (730)	-	9,190,754	8,329,526	8,353,497
Mental Health Rent Reserve (9338)	-	-	-	25,173
Total Requirements by Fund	**-**	**9,190,754**	**8,329,526**	**8,378,670**
Resources by Budgetary Category				
Intergovernmental	-	6,283,241	5,591,564	5,677,978
Charges for Services	-	612,141	650,948	747,034
Investment Earnings	-	17,794	30,000	10,000
Interfund Transfers	-	181,743	6,014	125,525
Debt Proceeds	-	-	247,000	-
Miscellaneous	-	(65,150)	4,000	4,000
Beginning Fund Balance	-	2,160,985	1,800,000	1,814,133
Total Resources by Budgetary Category	**-**	**9,190,754**	**8,329,526**	**8,378,670**
Full-Time Employee Equivalents	65.80	70.72	70.33	63.43

Mandate	**Total Cost**	**Personal Services**	**FTE**
Mental Health Administration	2,171,010	1,072,705	19.27
Insurance	1,013,920	71,965	0.99
Outpatient	763,986	690,057	10.38
Community Support Services	671,700	577,857	9.44
Medical	621,099	578,536	3.94
Supported Employment	129,782	118,008	2.00
Phoenix Place	1,218,922	1,014,433	16.91
Mental Health Subcontractors	1,749,878	16,467	0.50
Reach Properties	38,373	-	-
Total Mandates	**8,378,670**	**4,140,028**	**63.43**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 730 . Mental Health					
Revenue					
Department: 451 . MH Dept					
Sub Department: 101 . Administration					
Account Classification: IG . Intergovernmental					
33318	Child Adolscent Health	$0.00	$58,854.96	$58,855.00	$58,855.00
33319	Child Care Coordinator	$0.00	$0.00	$0.00	$0.00
33323	ICTS	$0.00	$43,002.00	$0.00	$0.00
33405	Grants	$0.00	$141,773.00	$0.00	$0.00
33407	Grants - Phoenix Place Develpmnt	$0.00	$0.00	$0.00	$0.00
33600	State Mental Health	$0.00	$110,637.93	$102,083.00	$102,083.00
37642	M.H. 37	$0.00	$0.00	$0.00	$45,000.00
Account Classification Total: Intergovernmental		$0.00	$354,267.89	$160,938.00	$205,938.00
Account Classification: CS . Charges for Service					
34370	Self Pay	$0.00	$34,000.00	$45,000.00	$45,000.00
34650	AD 66 Drug Outpatient	$0.00	$0.00	$0.00	$100,072.00
34885	Janitorial Services	$0.00	$6,672.00	$6,000.00	$6,000.00
Account Classification Total: Charges for Service		$0.00	$40,672.00	$51,000.00	$151,072.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$17,794.20	$30,000.00	$10,000.00
Account Classification Total: Interest		$0.00	$17,794.20	$30,000.00	$10,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	($65,285.17)	$4,000.00	$4,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Other		$0.00	($65,285.17)	$4,000.00	$4,000.00
Account Classification: TI . Interfund Transfers					
37460	Trans - Risk Management	$0.00	$0.00	$4,500.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$4,500.00	$0.00
Account Classification: DP . Debt Proceeds					
39500	Interfund Loan Proceeds	$0.00	$0.00	$247,000.00	$0.00
Account Classification Total: Debt Proceeds		$0.00	$0.00	$247,000.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$2,160,985.16	$1,800,000.00	$1,800,000.00
Account Classification Total: Fund Balances		$0.00	$2,160,985.16	$1,800,000.00	$1,800,000.00
Sub Department Total: Administration		$0.00	$2,508,434.08	$2,297,438.00	$2,171,010.00
Sub Department: 452 . Insurance					
Account Classification: IG . Intergovernmental					
33079	Oregon Health Plan/JBH	$0.00	$1,423,835.59	$1,260,000.00	$1,013,920.00
Account Classification Total: Intergovernmental		$0.00	$1,423,835.59	$1,260,000.00	$1,013,920.00
Sub Department Total: Insurance		$0.00	$1,423,835.59	$1,260,000.00	$1,013,920.00
Sub Department: 455 . Outpatient					
Account Classification: IG . Intergovernmental					
33076	MH 24 Acute Care	$0.00	$43,054.80	$40,154.00	$40,154.00
33077	MH 25 Crisis	$0.00	$180,306.84	$180,307.00	$180,307.00
33079	Oregon Health Plan/JBH	$0.00	$290,462.46	$257,040.00	$479,519.00
33081	MH 30 PSRB	$0.00	$3,562.07	$3,858.00	$3,858.00
33373	M H 34	$0.00	$13,534.20	$13,534.00	$13,534.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
33405	Grants	$0.00	$22,114.00	$0.00	$22,114.00
33613	SOC Security Billing	$0.00	$0.00	$1,000.00	$1,000.00
33876	Medicaid CTS Adults	$0.00	$7,032.99	$10,000.00	$10,000.00
34745	Non Resident adult MH	$0.00	$2,690.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$562,757.36	$505,893.00	$750,486.00
Account Classification: CS . Charges for Service					
34370	Self Pay	$0.00	$7,126.78	$7,500.00	$7,500.00
34440	Commercial	$0.00	$6,528.77	$6,000.00	$6,000.00
Account Classification Total: Charges for Service		$0.00	$13,655.55	$13,500.00	$13,500.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Outpatient		$0.00	$576,412.91	$519,393.00	$763,986.00
Sub Department: 457 . MED - COM Support					
Account Classification: IG . Intergovernmental					
33076	MH 24 Acute Care	$0.00	$43,054.80	$40,153.00	$40,153.00
33079	Oregon Health Plan/JBH	$0.00	$504,037.82	$446,040.00	$330,980.00
33083	MH 20 Non Residential Adult	$0.00	$254,582.64	$246,144.00	$246,144.00
33600	State Mental Health	$0.00	$0.00	$0.00	$0.00
33612	Grants - Transportation	$0.00	$38,822.50	$38,823.00	$38,823.00
33613	SOC Security Billing	$0.00	$0.00	$0.00	$0.00
33873	Medicaid CSS Upstart	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$840,497.76	$771,160.00	$656,100.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: CS . Charges for Service					
33870	Medicaid	$0.00	$2,713.55	$10,000.00	$5,000.00
34370	Self Pay	$0.00	$7,191.71	$5,600.00	$5,600.00
34440	Commercial	$0.00	$6,464.26	$5,000.00	$5,000.00
Account Classification Total: Charges for Service		$0.00	$16,369.52	$20,600.00	$15,600.00
Sub Department Total: MED - COM Support		$0.00	$856,867.28	$791,760.00	$671,700.00
Sub Department: 458 . Comm Crisis Service					
Account Classification: IG . Intergovernmental					
33079	Oregon Health Plan/JBH	$0.00	$519,700.00	$459,900.00	$567,099.00
33613	SOC Security Billing	$0.00	$32,784.36	$28,500.00	$28,500.00
33873	Medicaid CSS Upstart	$0.00	$5,945.36	$6,000.00	$6,000.00
Account Classification Total: Intergovernmental		$0.00	$558,429.72	$494,400.00	$601,599.00
Account Classification: CS . Charges for Service					
33870	Medicaid	$0.00	$6,688.03	$6,000.00	$6,000.00
34370	Self Pay	$0.00	$7,286.52	$7,000.00	$7,000.00
34440	Commercial	$0.00	$6,497.79	$6,500.00	$6,500.00
Account Classification Total: Charges for Service		$0.00	$20,472.34	$19,500.00	$19,500.00
Sub Department Total: Comm Crisis Service		$0.00	$578,902.06	$513,900.00	$621,099.00
Sub Department: 469 . MH Supported Emplyment					
Account Classification: IG . Intergovernmental					
33079	Oregon Health Plan/JBH	$0.00	$109,635.33	$97,020.00	$128,482.00
33605	Title 19	$0.00	$56.02	$4,000.00	$1,000.00
Account Classification Total: Intergovernmental		$0.00	$109,691.35	$101,020.00	$129,482.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: CS . Charges for Service					
34282	Revenues - Vending Machine	$0.00	$620.61	$1,000.00	$300.00
Account Classification Total: Charges for Service		$0.00	$620.61	$1,000.00	$300.00
Sub Department Total: MH Supported Emplyment		$0.00	$110,311.96	$102,020.00	$129,782.00
Sub Department: 470 . Phoenix Place					
Account Classification: LP . Licenses, Fees and Permits					
34231	Fees - NSF Check	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$0.00	$0.00
Account Classification: IG . Intergovernmental					
33076	MH 24 Acute Care	$0.00	$0.00	$0.00	$0.00
33081	MH 30 PSRB	$0.00	$9,671.84	$9,700.00	$2,000.00
33083	MH 20 Non Residential Adult	$0.00	$35,492.04	$35,492.00	$35,492.00
33084	MH 28 Residential Treatment	$0.00	$541,914.65	$453,105.00	$453,105.00
33600	State Mental Health	$0.00	$0.00	$0.00	$0.00
33601	JBH Acute Care Contract	$0.00	$481,800.00	$481,800.00	$481,800.00
33612	Grants - Transportation	$0.00	$37,940.00	$0.00	$0.00
34745	Non Resident adult MH	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$1,106,818.53	$980,097.00	$972,397.00
Account Classification: CS . Charges for Service					
33095	Secure Transport	$0.00	$4,582.04	$6,000.00	$6,000.00
33614	Respite Care	$0.00	$18,600.00	$20,000.00	$20,000.00
33870	Medicaid	$0.00	$23,136.76	$40,000.00	$40,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
34370	Self Pay	$0.00	$49,684.38	$55,000.00	$55,000.00
Account Classification Total: Charges for Service		$0.00	$96,003.18	$121,000.00	$121,000.00
Account Classification: OT . Other					
36340	Donations	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
39201	Trans - MH Admin	$0.00	$0.00	$0.00	$125,525.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$125,525.00
Sub Department Total: Phoenix Place		$0.00	$1,202,821.71	$1,101,097.00	$1,218,922.00
Sub Department: 472 . MH Subcontractors					
Account Classification: IG . Intergovernmental					
33020	AD 80 Prob Gamb Prev	$0.00	$0.00	$0.00	$0.00
33033	AD 81 Problem Gambing Treatment	$0.00	$0.00	$0.00	$0.00
33076	MH 24 Acute Care	$0.00	$0.00	$0.00	$0.00
33086	AD 66A ITRS	$0.00	$88,023.47	$88,023.00	$88,023.00
33318	Child Adolscent Health	$0.00	$88,328.28	$88,328.00	$88,328.00
33407	Grants - Phoenix Place Develpmnt	$0.00	$0.00	$0.00	$0.00
33460	SB 1065 Correct & Drug	$0.00	$37,801.82	$40,000.00	$40,000.00
33590	HB 2145 County Share	$0.00	$57,635.19	$45,000.00	$45,000.00
33821	Detox	$0.00	$0.00	$0.00	$0.00
34605	Projects - County Drug	$0.00	$137,987.97	$139,540.00	$139,540.00
34610	AD 61 ALC resident	$0.00	$686,565.00	$686,565.00	$686,565.00
34651	Services - AD Resident Capacity	$0.00	$160,600.00	$160,600.00	$160,600.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
34730	AD 70 Prev/Ely Detect	$0.00	$70,000.00	$70,000.00	$100,000.00
Account Classification Total: Intergovernmental		$0.00	$1,326,941.73	$1,318,056.00	$1,348,056.00
Account Classification: CS . Charges for Service					
34600	AD 83	$0.00	$0.00	$0.00	$0.00
34650	AD 66 Drug Outpatient	$0.00	$411,147.96	$411,148.00	$401,822.00
Account Classification Total: Charges for Service		$0.00	$411,147.96	$411,148.00	$401,822.00
Account Classification: FF . Fines and Forfeitures					
33461	Forfeitures - Drug	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Fines and Forfeitures		$0.00	$0.00	$0.00	$0.00
Sub Department Total: MH Subcontractors		$0.00	$1,738,089.69	$1,729,204.00	$1,749,878.00
Sub Department: 473 . Reach Properties					
Account Classification: CS . Charges for Service					
36072	Rent - White Ave	$0.00	$7,800.00	$7,800.00	$7,800.00
36073	Rent - Reclamation	$0.00	$5,400.00	$5,400.00	$5,400.00
Account Classification Total: Charges for Service		$0.00	$13,200.00	$13,200.00	$13,200.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$135.20	$0.00	$0.00
Account Classification Total: Other		$0.00	$135.20	$0.00	$0.00
Sub Department Total: Reach Properties		$0.00	$13,335.20	$13,200.00	$13,200.00
Department Total: MH Dept		$0.00	$9,009,010.48	$8,328,012.00	$8,353,497.00
Revenue Totals		$0.00	$9,009,010.48	$8,328,012.00	$8,353,497.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 451 . MH Dept					
Sub Department: 101 . Administration					
Account Classification: PS . Personal Services					
60493	Finance/Budget Manager	$0.00	$54,705.55	$57,189.00	$59,434.00
60575	Management Assistant	$0.00	$45,371.99	$45,372.00	$47,489.00
60800	Accounting Tech	$0.00	$30,071.08	$34,494.00	$37,350.00
60977	Child/Family Program Manager	$0.00	$48,428.03	$50,565.00	$48,209.00
61315	Health Info Systems Analyst	$0.00	$0.00	$0.00	$0.00
61495	Office Technician	$0.00	$25,554.55	$26,484.00	$29,782.00
61560	Accounting Assistant II	$0.00	$0.00	$0.00	$0.00
61600	Office Assistant II	$0.00	$0.00	$10,179.00	$0.00
61610	Office Assistant III	$0.00	$52,297.84	$56,366.00	$56,578.00
61730	Mental Health Manager	$0.00	$74,960.92	$75,333.00	$72,238.00
62141	NISC Custodial Worker	$0.00	$0.00	$0.00	$0.00
62150	Janitor	$0.00	$46,701.90	$47,712.00	$51,292.00
62237	Geriatric Program Manager	$0.00	$0.00	$0.00	$0.00
62344	Medical Billing Specialist	$0.00	$0.00	$0.00	$0.00
62345	Medical Billing Specialist	$0.00	$26,123.90	$26,309.00	$27,920.00
62350	Medical Transciptionist	$0.00	$27,973.43	$29,838.00	$28,736.00
62362	System Administrator	$0.00	$53,466.76	$55,616.00	$59,348.00
62410	Mental Health Director	$0.00	$84,707.24	$84,398.00	$65,861.00
62431	Clinical Records Technician	$0.00	$23,400.85	$23,805.00	$29,526.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
62437	Behavioral Hlth Program Coord	$0.00	$71,320.28	$73,884.00	$75,815.00
62550	MH Therapist	$0.00	$0.00	$42,198.00	$45,235.00
62559	QI Coordinator	$0.00	$31,931.98	$31,932.00	$32,762.00
62680	Comm Support Case Manager	$0.00	$4,555.50	$36,436.00	$40,444.00
63900	Overtime	$0.00	$38.07	$0.00	$718.00
63920	Temporary Help	$0.00	$0.00	$835.00	$0.00
63930	FICA	$0.00	$51,146.12	$61,821.00	$62,102.00
63940	Workmans Compensation Tax	$0.00	$0.00	$434.00	$573.00
63941	Workmans Compensation	$0.00	$0.00	$846.00	$0.00
63949	Oregon Premium Tax	$0.00	$746.36	$0.00	$0.00
63950	Medical Insurance	$0.00	$85,187.86	$127,064.00	$102,763.00
63951	Life Insurance	$0.00	$435.56	$507.00	$482.00
63952	Short Term Disability	$0.00	$298.28	$357.00	$337.00
63960	Retirement - General	$0.00	$65,539.04	$76,040.00	$75,979.00
63980	Unemployment Compensation	$0.00	$18,329.00	$18,989.00	$18,672.00
63990	Cell Phone Allowance	$0.00	$900.00	$1,800.00	$3,060.00
Account Classification Total: Personal Services		$0.00	$924,192.09	$1,096,803.00	$1,072,705.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$1,901.12	$2,000.00	$2,000.00
44040	Staff Travel & Training	$0.00	$3,043.28	$2,500.00	$2,500.00
44095	Moving Expenses	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$8,018.63	$8,000.00	$8,000.00
44104	Miscellaneous	$0.00	$521,726.90	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44110	Supplies - Other	$0.00	$4,397.20	$4,000.00	$4,000.00
44114	Office Furniture	$0.00	$2,272.22	$750.00	$750.00
44116	Supplies - Other/Admin	$0.00	$434.10	$0.00	$0.00
44121	M H 37 AMHI	$0.00	$0.00	$0.00	$45,000.00
44200	Dues / Fees	$0.00	$9,833.48	$22,000.00	$22,000.00
44260	Vehicle Maintenance & Repair	$0.00	$30.75	$0.00	$0.00
44264	Security/Alarms	$0.00	$1,566.58	$396.00	$2,820.00
44270	Bldg Maintenance & Repair	$0.00	$60.00	$0.00	$0.00
44273	Bldg Maint & Repair - Vine	$0.00	$0.00	$0.00	$2,000.00
44276	Building Repair	$0.00	$0.00	$0.00	$0.00
44300	Equip Maintenance & Repair	$0.00	$3,216.33	$2,000.00	$2,000.00
44320	Grounds Maintenance & Repair	$0.00	$0.00	$0.00	$300.00
44350	Recruitment	$0.00	$0.00	$0.00	$0.00
44530	Janitorial Services	$0.00	$0.00	$1,500.00	$1,500.00
44570	Fees for Service	$0.00	$1,252.25	$1,000.00	$1,000.00
44590	Committee Expenses	$0.00	$789.46	$1,000.00	$1,000.00
44600	Utilities - Gas	$0.00	$0.00	$0.00	$8,000.00
44610	Utilities - Water / Sewer	$0.00	$0.00	$0.00	$800.00
44620	Utilities - Electricity	$0.00	$0.00	$0.00	$3,000.00
44640	Telephone	$0.00	$8,065.84	$10,000.00	$10,000.00
44650	Rent	$0.00	$1,200.00	$1,200.00	$1,200.00
44680	Known Hardware Maintenance	$0.00	$13,951.20	$16,400.00	$16,400.00
44700	Postage	$0.00	$5,443.05	$5,500.00	$5,500.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44710	Publications / Periodicals	$0.00	$641.83	$600.00	$900.00
44730	Printing	$0.00	$225.50	$500.00	$500.00
44970	Professional Services	$0.00	$0.00	$3,000.00	$3,000.00
45021	Interest Expense	$0.00	$0.00	$0.00	$0.00
45880	Computer Software	$0.00	$0.00	$0.00	$0.00
46326	Child Ad MH 22	$0.00	$0.00	$58,855.00	$58,855.00
99760	Insurance/Liability	$0.00	$29,950.00	$29,950.00	$29,950.00
99765	Insurance/Workmans Compensation	$0.00	$20,462.00	$20,462.00	$20,462.00
99770	Administrative Services	$0.00	$76,556.00	$76,556.00	$76,556.00
99780	Space Rent	$0.00	$41,995.00	$41,995.00	$45,796.00
Account Classification Total: Material and Services		$0.00	$757,032.72	$310,164.00	$375,789.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$699.99	$12,000.00	$2,000.00
88170	Facilities Improvement	$0.00	$1,250.00	$4,000.00	$4,000.00
88371	Construction Costs	$0.00	$359,873.62	$0.00	$0.00
88760	Computer Equipment	$0.00	$0.00	$0.00	$0.00
88765	Computer Software	$0.00	$5,520.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$367,343.61	$16,000.00	$6,000.00
Account Classification: DS . Debt Service					
88372	Loans	$0.00	$11,700.00	$11,700.00	$0.00
99950	Interfund Loan Principal	$0.00	$0.00	$0.00	$11,700.00
99960	Interfund Loan Interest	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Debt Service		$0.00	$11,700.00	$11,700.00	$11,700.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$29,729.00	$29,729.00	$8,691.00
99521	Trans - MH Phoenix Place	$0.00	$0.00	$0.00	$125,525.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$22,050.00
99782	Trans - EMail Accounts	$0.00	$2,970.00	$2,970.00	$3,150.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,309.00
99830	Trans - Vehicle Reserve	$0.00	$20,000.00	$20,000.00	$20,000.00
Account Classification Total: Interfund Transfers		$0.00	$52,699.00	$52,699.00	$180,725.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$470,775.00	$524,091.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$470,775.00	$524,091.00
Sub Department Total: Administration		$0.00	$2,112,967.42	$1,958,141.00	$2,171,010.00
Sub Department: 452 . Insurance					
Account Classification: PS . Personal Services					
62435	Claims Adjudicator	$0.00	$27,508.24	$24,957.00	$25,981.00
62559	QI Coordinator	$0.00	$31,932.03	$31,932.00	$32,762.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$4,357.84	$4,352.00	$4,494.00
63940	Workmans Compensation Tax	$0.00	$0.00	$25.00	$29.00
63941	Workmans Compensation	$0.00	$0.00	$60.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$3,810.00	$3,810.00	$4,050.00
63951	Life Insurance	$0.00	$6.18	$13.00	$12.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63952	Short Term Disability	$0.00	$10.20	$11.00	$10.00
63960	Retirement - General	$0.00	$3,193.28	$3,194.00	$3,276.00
63980	Unemployment Compensation	$0.00	$1,317.00	$1,309.00	$1,351.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$72,134.77	$69,663.00	$71,965.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$500.00	$500.00
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$0.00	$100.00	$100.00
44110	Supplies - Other	$0.00	$0.00	$100.00	$100.00
44200	Dues / Fees	$0.00	$0.00	$0.00	$0.00
44250	Vehicle Fuel	$0.00	$2,878.56	$3,500.00	$4,500.00
44260	Vehicle Maintenance & Repair	$0.00	$1,131.98	$1,200.00	$1,200.00
44300	Equip Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44570	Fees for Service	$0.00	$0.00	$300.00	$0.00
44590	Committee Expenses	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$1,395.90	$800.00	$800.00
44680	Known Hardware Maintenance	$0.00	$13,651.20	$14,400.00	$14,400.00
44700	Postage	$0.00	$11.73	$25.00	$25.00
44710	Publications / Periodicals	$0.00	$360.77	$500.00	$500.00
45020	Contract Services	$0.00	$0.00	$0.00	$0.00
45636	Child Outpatient - OHP	$0.00	$627,719.25	$810,000.00	$784,120.00
45637	Adult Outpatient - OHP	$0.00	$130,876.87	$131,000.00	$131,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
45638	Child Int Svc - OHP	$0.00	$176.17	$0.00	$0.00
45639	Adult Int Serv - OHP	$0.00	$0.00	$0.00	$0.00
45643	OHP Sub Acute Fac	$0.00	$0.00	$1,000.00	$0.00
46630	MH 37 Sorpu Transport	$0.00	$563.25	$3,000.00	$3,000.00
46760	Respite Foster Homes	$0.00	$925.00	$1,500.00	$1,500.00
Account Classification Total: Material and Services		$0.00	$779,690.68	$967,925.00	$941,745.00
Account Classification: IF . Interfund Transfers					
99782	Trans - EMail Accounts	$0.00	$198.00	$198.00	$210.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$198.00	$198.00	$210.00
Sub Department Total: Insurance		$0.00	$852,023.45	$1,037,786.00	$1,013,920.00
Sub Department: 455 . Outpatient					
Account Classification: PS . Personal Services					
61316	Acc Tm Lead Case Manager	$0.00	$45,554.81	$45,515.00	$43,899.00
61610	Office Assistant III	$0.00	$23,883.86	$24,848.00	$26,502.00
62432	Case Manager	$0.00	$39,070.64	$40,608.00	$38,103.00
62527	Resp/Acc TM Coordinator	$0.00	$61,490.29	$59,026.00	$66,578.00
62550	MH Therapist	$0.00	$240,867.22	$251,489.00	$298,616.00
63659	Residential Program Adm	$0.00	$35,603.79	$35,875.00	$34,404.00
63861	Crisis Mgmt/On Call	$0.00	$3,960.00	$10,000.00	$1,796.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$32,509.89	$34,988.00	$39,062.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63940	Workmans Compensation Tax	$0.00	$0.00	$239.00	$329.00
63941	Workmans Compensation	$0.00	$0.00	$479.00	$0.00
63949	Oregon Premium Tax	$0.00	$570.14	$0.00	$0.00
63950	Medical Insurance	$0.00	$69,850.00	$72,390.00	$76,950.00
63951	Life Insurance	$0.00	$221.43	$234.00	$258.00
63952	Short Term Disability	$0.00	$207.40	$194.00	$214.00
63960	Retirement - General	$0.00	$44,904.19	$45,736.00	$50,882.00
63980	Unemployment Compensation	$0.00	$10,306.00	$10,520.00	$11,744.00
63990	Cell Phone Allowance	$0.00	$360.00	$480.00	$720.00
Account Classification Total: Personal Services		$0.00	$609,359.66	$632,621.00	$690,057.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$80.00	$500.00	$500.00
44040	Staff Travel & Training	$0.00	$1,479.71	$1,000.00	$1,000.00
44090	Operating Expenses	$0.00	$0.00	$0.00	$0.00
44095	Moving Expenses	$0.00	$0.00	$500.00	$500.00
44100	Supplies - Office	$0.00	$2,176.73	$2,000.00	$2,000.00
44110	Supplies - Other	$0.00	$1,797.86	$1,000.00	$1,200.00
44250	Vehicle Fuel	$0.00	$805.31	$1,000.00	$2,000.00
44260	Vehicle Maintenance & Repair	$0.00	$493.86	$1,000.00	$1,000.00
44270	Bldg Maintenance & Repair	$0.00	$0.00	$500.00	$3,000.00
44300	Equip Maintenance & Repair	$0.00	$1,830.99	$2,000.00	$1,500.00
44320	Grounds Maintenance & Repair	$0.00	$80.00	$0.00	$0.00
44350	Recruitment	$0.00	$0.00	$750.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44530	Janitorial Services	$0.00	$0.00	$500.00	$500.00
44570	Fees for Service	$0.00	$75.00	$300.00	$500.00
44590	Committee Expenses	$0.00	$330.00	$350.00	$350.00
44600	Utilities - Gas	$0.00	$654.07	$950.00	$600.00
44610	Utilities - Water / Sewer	$0.00	$853.49	$600.00	$600.00
44620	Utilities - Electricity	$0.00	$1,524.66	$950.00	$1,500.00
44630	Garbage Pickup	$0.00	$284.48	$235.00	$300.00
44640	Telephone	$0.00	$6,722.85	$3,000.00	$7,000.00
44650	Rent	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$0.00	$50.00	$0.00
44710	Publications / Periodicals	$0.00	$336.69	$300.00	$100.00
44745	Non Resident Adult MH	$0.00	$0.00	$0.00	$0.00
45600	Socialization Therapy	$0.00	$0.00	$0.00	$0.00
45610	Client Transportation	$0.00	$0.00	$250.00	$0.00
45680	Client Assistance	$0.00	$0.00	$500.00	$500.00
46324	MH34	$0.00	$13,534.20	$13,500.00	$0.00
99770	Administrative Services	$0.00	$47,284.00	$0.00	$47,284.00
Account Classification Total: Material and Services		$0.00	$80,343.90	$31,735.00	$71,934.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$0.00	$1,000.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$1,000.00	$0.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99782	Trans - EMail Accounts	$0.00	$1,782.00	$1,782.00	$1,995.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$1,782.00	$1,782.00	$1,995.00
Sub Department Total: Outpatient		$0.00	$691,485.56	$667,138.00	$763,986.00
Sub Department: 457 . MED - COM Support					
Account Classification: PS . Personal Services					
61312	MH Case Manager Coordinator	$0.00	$55,842.63	$57,252.00	$58,823.00
61495	Office Technician	$0.00	$15,639.11	$15,640.00	$16,085.00
61732	CSS Program Manager	$0.00	$0.00	$51,000.00	$0.00
61780	Physician	$0.00	$0.00	$0.00	$0.00
61930	Licensed Practical Nurse	$0.00	$0.00	$0.00	$0.00
62390	Nurse Practitioner	$0.00	$0.00	$0.00	$0.00
62400	Psychiatrist	$0.00	$0.00	$0.00	$0.00
62402	Transportation Specialist	$0.00	$38,043.36	$39,952.00	$31,753.00
62432	Case Manager	$0.00	$0.00	$0.00	$0.00
62550	MH Therapist	$0.00	$0.00	$0.00	$0.00
62590	Specialist	$0.00	$69,234.25	$70,762.00	$73,728.00
62672	Mental Health RN	$0.00	$0.00	$0.00	$0.00
62680	Comm Support Case Manager	$0.00	$261,577.20	$267,184.00	$184,793.00
63652	Program Case Manager	$0.00	$52,505.13	$52,524.00	$53,897.00
63654	Residential Specialist	$0.00	$0.00	$0.00	$0.00
63861	Crisis Mgmt/On Call	$0.00	$0.00	$0.00	$0.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$34,695.33	$42,405.00	$32,059.00
63940	Workmans Compensation Tax	$0.00	$0.00	$314.00	$278.00
63941	Workmans Compensation	$0.00	$0.00	$949.00	$0.00
63949	Oregon Premium Tax	$0.00	$761.22	$0.00	$0.00
63950	Medical Insurance	$0.00	$79,610.33	$95,250.00	$74,422.00
63951	Life Insurance	$0.00	$313.62	$333.00	$258.00
63952	Short Term Disability	$0.00	$260.10	$276.00	$214.00
63960	Retirement - General	$0.00	$49,284.77	$54,716.00	$41,908.00
63980	Unemployment Compensation	$0.00	$12,616.00	$12,432.00	$9,639.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$670,383.05	$760,989.00	$577,857.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$500.00	$500.00
44040	Staff Travel & Training	$0.00	$2,152.67	$1,500.00	$1,500.00
44070	Supplies - Emer Med FD	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$245.93	$750.00	$500.00
44110	Supplies - Other	$0.00	$194.89	$250.00	$250.00
44200	Dues / Fees	$0.00	$0.00	$100.00	$0.00
44250	Vehicle Fuel	$0.00	$5,332.15	$6,500.00	$8,000.00
44260	Vehicle Maintenance & Repair	$0.00	$3,567.06	$5,500.00	$7,500.00
44300	Equip Maintenance & Repair	$0.00	$465.01	$500.00	$500.00
44570	Fees for Service	$0.00	$0.00	$500.00	$500.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44581	Drop In Center	$0.00	$2,625.97	$2,500.00	$1,500.00
44590	Committee Expenses	$0.00	$33.62	$0.00	$0.00
44600	Utilities - Gas	$0.00	$0.00	$0.00	$0.00
44610	Utilities - Water / Sewer	$0.00	$0.00	$0.00	$0.00
44620	Utilities - Electricity	$0.00	$0.00	$0.00	$0.00
44630	Garbage Pickup	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$3,505.23	$5,000.00	$5,000.00
44680	Known Hardware Maintenance	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$356.90	$300.00	$100.00
44710	Publications / Periodicals	$0.00	$45.00	$100.00	$0.00
45143	Cont Svce - Psychiatrist	$0.00	$0.00	$0.00	$0.00
45600	Socialization Therapy	$0.00	$465.33	$500.00	$500.00
45610	Client Transportation	$0.00	$8,037.45	$8,414.00	$8,414.00
45680	Client Assistance	$0.00	$572.33	$800.00	$500.00
46760	Respite Foster Homes	$0.00	$1,317.20	$2,000.00	$1,500.00
99770	Administrative Services	$0.00	$51,787.00	$51,787.00	$51,787.00
Account Classification Total: Material and Services		$0.00	$80,703.74	$87,501.00	$88,551.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$2,772.00	$2,772.00	$2,079.00
99782	Trans - EMail Accounts	$0.00	$2,772.00	$2,376.00	$2,520.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$693.00
Account Classification Total: Interfund Transfers		$0.00	$5,544.00	$5,148.00	$5,292.00
Sub Department Total: MED - COM Support		$0.00	$756,630.79	$853,638.00	$671,700.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 458 . Comm Crisis Service					
Account Classification: PS . Personal Services					
61780	Physician	$0.00	$178,253.13	$182,158.00	$100,000.00
61930	Licensed Practical Nurse	$0.00	$0.00	$30,068.00	$0.00
62390	Nurse Practitioner	$0.00	$37,359.81	$41,186.00	$46,800.00
62400	Psychiatrist	$0.00	$199,999.92	$200,010.00	$205,221.00
62432	Case Manager	$0.00	$40,955.07	$42,636.00	$45,492.00
62672	Mental Health RN	$0.00	$56,057.52	$56,058.00	$57,505.00
63861	Crisis Mgmt/On Call	$0.00	$8,736.00	$8,736.00	$0.00
63900	Overtime	$0.00	$1,861.07	$2,000.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$34,023.68	$42,236.00	$34,809.00
63940	Workmans Compensation Tax	$0.00	$0.00	$126.00	$117.00
63941	Workmans Compensation	$0.00	$0.00	$574.00	$0.00
63949	Oregon Premium Tax	$0.00	$368.64	$0.00	$0.00
63950	Medical Insurance	$0.00	$34,290.00	$41,910.00	$32,400.00
63951	Life Insurance	$0.00	$123.00	$148.00	$123.00
63952	Short Term Disability	$0.00	$102.00	$123.00	$102.00
63960	Retirement - General	$0.00	$52,136.43	$54,801.00	$45,502.00
63980	Unemployment Compensation	$0.00	$12,662.00	$12,605.00	$10,465.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$656,928.27	$715,375.00	$578,536.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$500.00	$500.00
44040	Staff Travel & Training	$0.00	$6,242.73	$5,000.00	$7,000.00
44070	Supplies - Emer Med FD	$0.00	$179.66	$500.00	$300.00
44100	Supplies - Office	$0.00	$59.24	$300.00	$200.00
44110	Supplies - Other	$0.00	$1,653.71	$1,500.00	$1,500.00
44200	Dues / Fees	$0.00	$551.00	$750.00	$750.00
44300	Equip Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$1,282.43	$2,500.00	$2,500.00
44680	Known Hardware Maintenance	$0.00	$7,763.00	$8,500.00	$8,500.00
44700	Postage	$0.00	$18.30	$0.00	$50.00
44710	Publications / Periodicals	$0.00	$63.92	$200.00	$200.00
44970	Professional Services	$0.00	$0.00	$0.00	$0.00
45143	Cont Svce - Psychiatrist	$0.00	$0.00	$0.00	$0.00
45680	Client Assistance	$0.00	$1,704.02	$2,000.00	$2,000.00
99770	Administrative Services	$0.00	$18,013.00	$18,013.00	$18,013.00
Account Classification Total: Material and Services		$0.00	$37,531.01	$39,763.00	$41,513.00
Account Classification: IF . Interfund Transfers					
99782	Trans - EMail Accounts	$0.00	$990.00	$990.00	$1,050.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$990.00	$990.00	$1,050.00
Sub Department Total: Comm Crisis Service		$0.00	$695,449.28	$756,128.00	$621,099.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 469 . MH Supported Emplyment					
Account Classification: PS . Personal Services					
62341	MH Assoc Case Manager	$0.00	$0.00	$33,157.00	$0.00
62432	Case Manager	$0.00	$42,215.66	$43,914.00	$46,849.00
62590	Specialist	$0.00	$34,137.51	$35,483.00	$37,903.00
63654	Residential Specialist	$0.00	$0.00	$0.00	$0.00
63900	Overtime	$0.00	$194.40	$0.00	$0.00
63930	FICA	$0.00	$5,427.72	$8,611.00	$6,484.00
63940	Workmans Compensation Tax	$0.00	$0.00	$76.00	$58.00
63941	Workmans Compensation	$0.00	$0.00	$118.00	$0.00
63949	Oregon Premium Tax	$0.00	$170.28	$0.00	$0.00
63950	Medical Insurance	$0.00	$15,397.66	$22,860.00	$16,200.00
63951	Life Insurance	$0.00	$49.20	$74.00	$49.00
63952	Short Term Disability	$0.00	$40.80	$11.00	$41.00
63960	Retirement - General	$0.00	$7,635.51	$11,256.00	$8,475.00
63980	Unemployment Compensation	$0.00	$2,518.00	$2,589.00	$1,949.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$107,786.74	$158,149.00	$118,008.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$722.31	$600.00	$600.00
44090	Operating Expenses	$0.00	$189.90	$750.00	$250.00
44100	Supplies - Office	$0.00	$29.90	$150.00	$150.00
44110	Supplies - Other	$0.00	$2,333.42	$1,200.00	$2,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44131	Vending Machine Expense	$0.00	$1,236.61	$1,000.00	$300.00
44250	Vehicle Fuel	$0.00	$2,821.96	$3,500.00	$5,000.00
44260	Vehicle Maintenance & Repair	$0.00	$1,339.37	$1,000.00	$1,000.00
44300	Equip Maintenance & Repair	$0.00	$50.98	$0.00	$0.00
44320	Grounds Maintenance & Repair	$0.00	$0.00	$150.00	$150.00
44590	Committee Expenses	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$979.28	$1,150.00	$1,150.00
45600	Socialization Therapy	$0.00	$295.47	$500.00	$600.00
Account Classification Total: Material and Services		$0.00	$9,999.20	$10,000.00	$11,200.00
Account Classification: IF . Interfund Transfers					
99782	Trans - EMail Accounts	$0.00	$396.00	$396.00	$420.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$154.00
Account Classification Total: Interfund Transfers		$0.00	$396.00	$396.00	$574.00
Sub Department Total: MH Supported Emplyment		$0.00	$118,181.94	$168,545.00	$129,782.00
Sub Department: 470 . Phoenix Place					
Account Classification: PS . Personal Services					
61610	Office Assistant III	$0.00	$24,010.41	$25,070.00	$23,747.00
61733	Clinical Care Coord	$0.00	$49,816.15	$47,327.00	$50,732.00
62590	Specialist	$0.00	$0.00	$0.00	$0.00
63649	Lead Residential Specialist	$0.00	$39,933.91	$39,944.00	$41,017.00
63650	Residential Case Manager	$0.00	$44,635.98	$46,116.00	$47,797.00
63654	Residential Specialist	$0.00	$400,436.02	$470,172.00	$490,004.00
63656	Residential RN	$0.00	$58,164.01	$57,924.00	$59,434.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63659	Residential Program Adm	$0.00	$35,603.81	$35,875.00	$34,404.00
63660	Residential Program Mgr	$0.00	$0.00	$53,532.00	$0.00
63861	Crisis Mgmt/On Call	$0.00	$1,020.00	$1,200.00	$1,078.00
63900	Overtime	$0.00	$4,942.97	$5,000.00	$4,490.00
63910	Secure Transport	$0.00	$17,036.82	$13,389.00	$20,247.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$49,803.31	$60,386.00	$59,186.00
63940	Workmans Compensation Tax	$0.00	$0.00	$524.00	$678.00
63941	Workmans Compensation	$0.00	$0.00	$984.00	$0.00
63949	Oregon Premium Tax	$0.00	$648.68	$0.00	$0.00
63950	Medical Insurance	$0.00	$82,359.50	$115,062.00	$105,822.00
63951	Life Insurance	$0.00	$354.62	$382.00	$357.00
63952	Short Term Disability	$0.00	$294.10	$337.00	$296.00
63960	Retirement - General	$0.00	$50,985.70	$61,584.00	$56,630.00
63980	Unemployment Compensation	$0.00	$18,718.00	$17,770.00	$17,794.00
63990	Cell Phone Allowance	$0.00	$360.00	$960.00	$720.00
Account Classification Total: Personal Services		$0.00	$879,123.99	$1,053,538.00	$1,014,433.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$413.23	$500.00	$500.00
44040	Staff Travel & Training	$0.00	$646.98	$250.00	$250.00
44070	Supplies - Emer Med FD	$0.00	$266.57	$400.00	$250.00
44090	Operating Expenses	$0.00	$0.00	$500.00	$500.00
44100	Supplies - Office	$0.00	$1,908.00	$3,500.00	$3,500.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44110	Supplies - Other	$0.00	$17,291.36	$14,000.00	$16,000.00
44113	Office Equipment	$0.00	$88.00	$200.00	$200.00
44132	Secure Transport	$0.00	$1,959.46	$750.00	$1,000.00
44143	Supplies - Respite	$0.00	$2,055.40	$1,500.00	$1,000.00
44250	Vehicle Fuel	$0.00	$2,853.53	$2,500.00	$4,000.00
44260	Vehicle Maintenance & Repair	$0.00	$1,618.18	$2,500.00	$1,000.00
44264	Security/Alarms	$0.00	$660.49	$300.00	$300.00
44270	Bldg Maintenance & Repair	$0.00	$2,553.15	$1,000.00	$7,000.00
44300	Equip Maintenance & Repair	$0.00	$2,166.83	$2,000.00	$3,000.00
44320	Grounds Maintenance & Repair	$0.00	$80.00	$1,500.00	$1,000.00
44570	Fees for Service	$0.00	$1,527.25	$1,000.00	$2,000.00
44590	Committee Expenses	$0.00	$16.38	$0.00	$0.00
44600	Utilities - Gas	$0.00	$4,258.46	$6,264.00	$5,000.00
44610	Utilities - Water / Sewer	$0.00	$6,098.23	$3,654.00	$3,654.00
44620	Utilities - Electricity	$0.00	$10,203.44	$6,264.00	$7,500.00
44622	Utilities - Cable TV	$0.00	$2,041.78	$1,500.00	$1,500.00
44630	Garbage Pickup	$0.00	$2,079.98	$1,565.00	$1,565.00
44640	Telephone	$0.00	$11,916.76	$7,200.00	$8,500.00
44650	Rent	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$39.24	$100.00	$200.00
44710	Publications / Periodicals	$0.00	$484.73	$300.00	$200.00
44745	Non Resident Adult MH	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$4,992.00	$7,000.00	$7,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
45600	Socialization Therapy	$0.00	$2,509.28	$2,000.00	$3,000.00
45680	Client Assistance	$0.00	$9.96	$250.00	$1,000.00
46600	Food	$0.00	$38,929.66	$42,000.00	$42,000.00
Account Classification Total: Material and Services		$0.00	$119,668.33	$110,497.00	$122,619.00
Account Classification: CO . Capital Outlay					
88000	Vehicles Other	$0.00	$40,284.50	$0.00	$0.00
88070	Office Equipment	$0.00	$0.00	$0.00	$0.00
88090	Office Furniture	$0.00	$0.00	$0.00	$0.00
88360	Equipment	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$40,284.50	$0.00	$0.00
Account Classification: DS . Debt Service					
88372	Loans	$0.00	$78,300.00	$78,300.00	$0.00
99950	Interfund Loan Principal	$0.00	$0.00	$0.00	$78,300.00
99960	Interfund Loan Interest	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Debt Service		$0.00	$78,300.00	$78,300.00	$78,300.00
Account Classification: IF . Interfund Transfers					
99782	Trans - EMail Accounts	$0.00	$3,366.00	$3,366.00	$3,570.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$3,366.00	$3,366.00	$3,570.00
Sub Department Total: Phoenix Place		$0.00	$1,120,742.82	$1,245,701.00	$1,218,922.00
Sub Department: 472 . MH Subcontractors					
Account Classification: PS . Personal Services					
61495	Office Technician	$0.00	$9,915.27	$10,845.00	$13,697.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63930	FICA	$0.00	$526.01	$830.00	$1,048.00
63940	Workmans Compensation Tax	$0.00	$0.00	$7.00	$15.00
63941	Workmans Compensation	$0.00	$0.00	$12.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$2,671.23	$2,858.00	$0.00
63951	Life Insurance	$0.00	$5.18	$13.00	$12.00
63952	Short Term Disability	$0.00	$9.42	$11.00	$10.00
63960	Retirement - General	$0.00	$991.55	$1,085.00	$1,370.00
63980	Unemployment Compensation	$0.00	$240.00	$250.00	$315.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$14,358.66	$15,911.00	$16,467.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$0.00	$250.00	$250.00
44272	Bldg Maint & Repair - White	$0.00	$0.00	$0.00	$0.00
44571	MH 2145 LFS - Service Fee	$0.00	$36,000.00	$50,000.00	$50,000.00
44572	MH 2145 KADA - Service Fee	$0.00	$14,000.00	$0.00	$0.00
44573	Special Project Drug CRT Grant	$0.00	$137,988.05	$139,540.00	$139,540.00
44590	Committee Expenses	$0.00	$415.83	$300.00	$300.00
44700	Postage	$0.00	$0.00	$0.00	$0.00
44970	Professional Services	$0.00	$0.00	$1,500.00	$1,500.00
45020	Contract Services	$0.00	$0.00	$0.00	$0.00
45219	Protocol / On Call	$0.00	$0.00	$0.00	$0.00
45636	Child Outpatient - OHP	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
45641	MH 24 Adult Int	$0.00	$0.00	$0.00	$0.00
45675	AD 66/JUVENILE	$0.00	$30,040.47	$77,044.00	$77,044.00
46271	AD 83	$0.00	$0.00	$0.00	$0.00
46273	AD Residential Capacity S	$0.00	$160,600.00	$160,600.00	$160,600.00
46278	AD 66 Drug CT Funding	$0.00	$41,392.00	$41,392.00	$41,392.00
46279	AD 66 Con Drug Outpt	$0.00	$0.00	$0.00	$0.00
46280	AD 61 ALC Residential	$0.00	$686,565.00	$686,565.00	$686,565.00
46281	AD 80 Problem Gambling Preventio	$0.00	$0.00	$0.00	$0.00
46282	LADPC SB 1065	$0.00	$0.00	$5,000.00	$46,653.00
46285	AD 61 Problem Gambling Treatment	$0.00	$0.00	$0.00	$0.00
46286	AD 66A ITRS	$0.00	$88,023.48	$88,023.00	$88,023.00
46320	AD 66 KADA Treatment En	$0.00	$0.00	$0.00	$0.00
46321	AD 66 Adult Drug Outpt	$0.00	$139,116.00	$191,396.00	$191,936.00
46322	AD 66 KADA/Drug Outpt	$0.00	$0.00	$0.00	$0.00
46323	AD66 BESTCARE/DRUG OUT PATIENT	$0.00	$39,210.03	$0.00	$52,280.00
46325	AD 66 KCTC Drug Outpt	$0.00	$0.00	$0.00	$0.00
46326	Child Ad MH 22	$0.00	$5,790.05	$88,328.00	$88,328.00
46327	CHILD CRISIS EXPENSE	$0.00	$9,068.00	$9,000.00	$9,000.00
46346	Detox	$0.00	$0.00	$0.00	$0.00
46760	Respite Foster Homes	$0.00	$0.00	$0.00	$0.00
46852	AD 70 Prevention	$0.00	$70,000.00	$70,000.00	$100,000.00
46853	AD 70 Prevention Special	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$1,458,208.91	$1,608,938.00	$1,733,411.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: DS . Debt Service					
88372	Loans	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Debt Service		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: MH Subcontractors		$0.00	$1,472,567.57	$1,624,849.00	$1,749,878.00
Sub Department: 473 . Reach Properties					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44110	Supplies - Other	$0.00	$4.45	$0.00	$0.00
44264	Security/Alarms	$0.00	$694.13	$1,050.00	$0.00
44272	Bldg Maint & Repair - White	$0.00	$247.25	$500.00	$0.00
44273	Bldg Maint & Repair - Vine	$0.00	$110.00	$500.00	$0.00
44274	Bldg Maint & Repair - Reclam	$0.00	$212.25	$600.00	$0.00
44320	Grounds Maintenance & Repair	$0.00	$0.00	$300.00	$0.00
44600	Utilities - Gas	$0.00	$1,285.69	$300.00	$0.00
44610	Utilities - Water / Sewer	$0.00	$601.88	$400.00	$0.00
44620	Utilities - Electricity	$0.00	$1,064.43	$750.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Material and Services		$0.00	$4,220.08	$4,400.00	$0.00
Account Classification: DS . Debt Service					
88922	Bldg - White	$0.00	$7,800.00	$7,800.00	$7,800.00
88923	Bldg - Reclamation	$0.00	$5,400.00	$5,400.00	$5,400.00
Account Classification Total: Debt Service		$0.00	$13,200.00	$13,200.00	$13,200.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Reach Properties		$0.00	$17,420.08	$17,600.00	$13,200.00
Department Total: MH Dept		$0.00	$7,837,468.91	$8,329,526.00	$8,353,497.00
Revenue Totals:		$0.00	$9,009,010.48	$8,328,012.00	$8,353,497.00
Expense Totals		$0.00	$7,837,468.91	$8,329,526.00	$8,353,497.00
Fund Total: Mental Health		$0.00	$1,171,541.57	($1,514.00)	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 9338 . Mental Health - Rent Reserve-DD					
Revenue					
Department: 451 . MH Dept					
Sub Department: 473 . Reach Properties					
Account Classification: CS . Charges for Service					
32200	Rental Income	$0.00	$0.00	$0.00	$11,040.00
33000	Reimbursements	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$11,040.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$0.00	$0.00	$14,133.00
Account Classification Total: Fund Balances		$0.00	$0.00	$0.00	$14,133.00
Sub Department Total: Reach Properties		$0.00	$0.00	$0.00	$25,173.00
Department Total: MH Dept		$0.00	$0.00	$0.00	$25,173.00
Revenue Totals		$0.00	$0.00	$0.00	$25,173.00
Expenses					
Department: 451 . MH Dept					
Sub Department: 473 . Reach Properties					
Account Classification: MS . Material and Services					
44266	Lock Repair / Replace	$0.00	$0.00	$0.00	$0.00
44267	Elect Supplies / Repairs	$0.00	$0.00	$0.00	$0.00
44268	Plumbing Repair	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44269	Heating / Air Repair	$0.00	$0.00	$0.00	$0.00
44270	Bldg Maintenance & Repair	$0.00	$0.00	$0.00	$10,000.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$10,000.00
Account Classification: CO . Capital Outlay					
88140	Grounds Improvement	$0.00	$0.00	$0.00	$0.00
88170	Facilities Improvement	$0.00	$0.00	$0.00	$0.00
88340	Bldg Improvement	$0.00	$0.00	$0.00	$0.00
88360	Equipment	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
99811	Reserve Capital Outlay	$0.00	$0.00	$0.00	$15,173.00
99981	Unappropriated Fund Balance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$15,173.00
Sub Department Total: Reach Properties		$0.00	$0.00	$0.00	$25,173.00
Department Total: MH Dept		$0.00	$0.00	$0.00	$25,173.00
Revenue Totals:		$0.00	$0.00	$0.00	$25,173.00
Expense Totals		$0.00	$0.00	$0.00	$25,173.00
Fund Total: Mental Health - Rent Reserve-DD		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$9,009,010.48	$8,328,012.00	$8,378,670.00
Expense Grand Totals:	$0.00	$7,837,468.91	$8,329,526.00	$8,378,670.00
Net Grand Totals:	$0.00	$1,171,541.57	($1,514.00)	$0.00

Division Mission:

The mission of the Klamath County Developmental Disabilities (DD) Program is to develop and provide quality developmental disabilities services which effectively and efficiently utilize available resources while promoting personal wellness and growth for Klamath county individuals and families.

Mandated Services:

For the Intergovernmental Agreement with the State of Oregon, Department of Human Services, for Developmental Disability Services:

1. DD 48 Case Management
2. DD 49 Comprehensive In-Home Supports – Adults
3. DD 50 Group Home
4. DD 51 Supported Living
5. DD 53 Transportation Services – no funding in 2011-13
6. DD 54 Vocational Services
7. DD 55 Protective Services
8. DD 56 Rent Subsidies – no funding in 2011-13
9. DD 58 Foster Care Services
10. DD 147 Quality Assurance Services – no funding as of 2011
11. DD 150 Family Support Services – no funding in 2011-13

Relevant Oregon Administrative Rules for Developmental Disabilities Programs:

- FAMILY SUPPORT SERVICES FOR CHILDREN WITH DEVELOPMENTAL DISABILITIES: 411-305-0010 through 411-305-0180
- LONG-TERM SUPPORT FOR CHILDREN WITH DEVELOPMENTAL DISABILITIES: 411-308-0010 through 411-308-0150
- Developmental Disabilities Community Housing: 411-310-0010 through 411-310-0070
- Community Developmental Disabilities Program: 411-320-0010 through 411-320-0200
- 24 hour Residential Treatment for Adults: 411-325-0010 through 411-325-0480
- Supported Living for Individuals with Developmental Disabilities: 411-328-0550 through 411-328-0830
- COMPREHENSIVE IN HOME SUPPORT FOR ADULTS WITH DEVELOPMENTAL DISABILITIES: 411-330-0010 through 411-330-0170
- SUPPORT SERVICES FOR ADULTS WITH DEVELOPMENTAL DISABILITIES: 411-340-0010 through 411-340-0180
- 411-340-0180 Standards for General Business Providers Paid with Support Services Funds
- INDIVIDUAL SUPPORT PLAN FOR INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES: 411-341-1300 through 411-341-1370
- Employment and Alternative to Employment Services for Individuals with Developmental Disabilities: 411-345-0010 through 411-345-0300

- Adult Foster Homes for Persons with Developmental Disabilities: 411-360-0010 through 411-360-0310

Division Overview:

The Developmental Disabilities programs provide an array of services to individuals and children with developmental disabilities. Services include case management and service coordination, protective services, adult and children's foster home licensing and monitoring, an array of community support programs including residential and vocational programs. The residential and vocational programs are sub-contracted to Mentor Oregon, REACH, Inc. and Southern Oregon Goodwill.

The goals of our program are effectively stated in our Values statement and treatment philosophy:

Every person in Klamath County shall have the opportunity for access to services that:

- are individualized and that meet their unique needs, respect and protect their dignity and confidentiality
- are integrated, collaborative and effective
- include cultural, community, family and other natural support systems in their life

Klamath County's behavioral health system should have a strong positive impact on public safety by appropriately reducing criminal arrests through supports.

Treatment Philosophy: Klamath County Mental Health believes that the ultimate goal for all individuals in our programs is to achieve their maximum level of independence and integration into the community. Our goal is to allow individuals with developmental/intellectual disabilities to live in the community with supports adequate to keep them living lives comparable to people without disabilities.

The long range goal for the division is to maximize the efficient use of all resources available and to continuously improve the quality and efficacy of all services that we provide. We will maintain knowledge of community resources through on-going relationships with community partners.

Successes and Challenges:

Successes:

- Decrease in required out-of-county residential services for children
- DD's Protective Services Program building to include close working relationships with law enforcement and legal system
- DD audit resulting in 94% billing accuracy along with other accolades
- Successful collaboration with Child Welfare and community partners in creation of local Treatment Foster Care program

Challenges:

- Potential reduction in funding for DD services
- Elimination of Quality Assurance (QA) funding for DD services; key responsibilities for QA dispersed among the DD team; 10% decrease in admin funding
- Anticipated loss of Personal Care Attendant programs

Budget Overview:

The Developmental Disabilities budget is based on the cost of services we provide using prior year and historical data, and the allocations we receive for Developmental Disabilities individuals to provide those services. Developmental Disabilities receives no general fund dollars from Klamath County.

Significant Changes:

- No funding for Quality Assurance, Family Support, Rent Subsidy
- 10% decrease in admin funding and case management
- Not replacing retiring case manager
- Key quality assurance duties dispersed among the DD team
- With the development of a local Representative Payee resource (managing individuals' Social Security income for them), DD will be referring individuals to them to eliminate those responsibilities from case management

Key Issues:

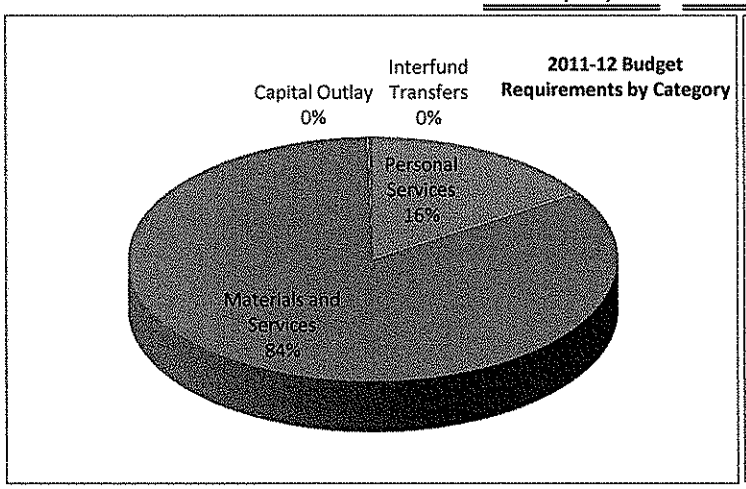
In 2010-11, case loads have grown 11%. More people are being identified as Developmentally or Intellectually Disabled due to growth in autism spectrum disorders and prenatal use of drugs and alcohol that leads to an increase in neurological issues in children. This trend is expected to continue.

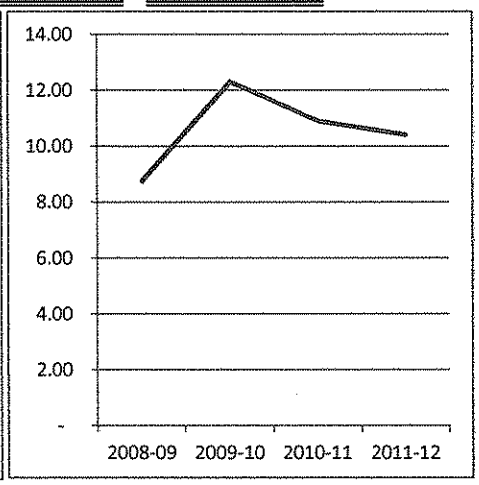
As government allocations continue to decrease for persons with developmental disabilities, building local advocacy and family organizations is one way to continue some level of support. Klamath's DD office is sponsoring local meetings with parents and the Association of People with Intellectual & Developmental Disabilities (Arc) in hopes of growing local resources.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
466 Developmental Disabilities

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	711,719	757,166	631,694
Materials and Services	-	318,215	3,661,301	3,342,820
Capital Outlay	-	12,153	5,500	1,000
Interfund Transfers	-	194,913	14,288	13,567
Total Requirements by Budgetary Category	**-**	**1,237,000**	**4,438,255**	**3,989,081**
Requirements by Fund				
Mental Health (730)	-	1,237,000	4,438,255	3,989,081
Total Requirements by Fund	**-**	**1,237,000**	**4,438,255**	**3,989,081**
Resources by Budgetary Category				
Intergovernmental	-	1,210,866	961,353	883,383
Charges for Services	-	26,126	3,476,902	3,105,698
Miscellaneous	-	8	-	-
Total Resources by Budgetary Category	**-**	**1,237,000**	**4,438,255**	**3,989,081**
Full-Time Employee Equivalents	8.75	12.30	10.90	10.40

Mandate	**Total Cost**	**Personal Services**	**FTE**
Developmental Disabilities	3,989,081	631,694	10.40
Total Mandates	**3,989,081**	**631,694**	**10.40**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 730 . Mental Health					
Revenue					
Department: 451 . MH Dept					
Sub Department: 466 . MRDD Case Management					
Account Classification: IG . Intergovernmental					
33081	MH 30 PSRB	$0.00	$7,940.37	$8,000.00	$17,400.00
33085	DD 150 Family Support	$0.00	$34,153.33	$57,833.00	$0.00
33087	Services - DD 53 Transport	$0.00	$172.80	$0.00	$0.00
33370	DD 57 Special Project	$0.00	$0.00	$0.00	$0.00
33371	DD 55	$0.00	$62,848.66	$0.00	$62,849.00
33372	DD 151	$0.00	$37,114.89	$0.00	$13,426.00
33600	State Mental Health	$0.00	$0.00	$0.00	$0.00
33606	LA02 Eligibility	$0.00	$183,866.17	$138,722.00	$123,000.00
33607	DD 49 Family Support	$0.00	$0.00	$0.00	$0.00
33608	DD 49 In Home Support	$0.00	$184,490.21	$169,794.00	$156,708.00
33615	DD 48 Case Management	$0.00	$577,609.67	$464,334.00	$510,000.00
33621	DD 147 Quality Assurance	$0.00	$122,669.90	$122,670.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$1,210,866.00	$961,353.00	$883,383.00
Account Classification: CS . Charges for Service					
34670	DD 50 - Resident Fac	$0.00	$0.00	$2,282,036.00	$2,053,832.00
34675	DD 51 - Supported Living	$0.00	$0.00	$239,921.00	$215,929.00
34681	DD Cash Advance	$0.00	$0.00	$0.00	$0.00
34715	DD 54 Emp/Alt	$0.00	$0.00	$928,819.00	$835,937.00
34735	DD 56 Rent Subsidy	$0.00	$26,125.92	$26,126.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Charges for Service		$0.00	$26,125.92	$3,476,902.00	$3,105,698.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$7.75	$0.00	$0.00
Account Classification Total: Other		$0.00	$7.75	$0.00	$0.00
Sub Department Total: MRDD Case Management		$0.00	$1,236,999.67	$4,438,255.00	$3,989,081.00
Department Total: MH Dept		$0.00	$1,236,999.67	$4,438,255.00	$3,989,081.00
Revenue Totals		$0.00	$1,236,999.67	$4,438,255.00	$3,989,081.00
Expenses					
Department: 451 . MH Dept					
Sub Department: 466 . MRDD Case Management					
Account Classification: PS . Personal Services					
60170	Administrative Assistant	$0.00	$25,764.44	$33,414.00	$35,474.00
61495	Office Technician	$0.00	$6,250.24	$0.00	$0.00
61600	Office Assistant II	$0.00	$21,122.32	$21,199.00	$22,119.00
62432	Case Manager	$0.00	$310,954.27	$315,446.00	$282,979.00
62441	Qual Assur Case Mgr	$0.00	$46,116.00	$46,116.00	$0.00
62526	DD Case Manager Supervisor	$0.00	$53,574.47	$53,575.00	$54,974.00
62540	DD Program Coordinator	$0.00	$64,962.28	$65,142.00	$66,834.00
63920	Temporary Help	$0.00	$0.00	$20,000.00	$6,296.00
63930	FICA	$0.00	$37,612.21	$40,940.00	$35,854.00
63940	Workmans Compensation Tax	$0.00	$0.00	$289.00	$396.00
63941	Workmans Compensation	$0.00	$0.00	$560.00	$0.00
63949	Oregon Premium Tax	$0.00	$703.48	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63950	Medical Insurance	$0.00	$78,692.48	$94,107.00	$69,255.00
63951	Life Insurance	$0.00	$309.55	$320.00	$271.00
63952	Short Term Disability	$0.00	$258.40	$266.00	$224.00
63960	Retirement - General	$0.00	$51,340.53	$53,489.00	$46,238.00
63980	Unemployment Compensation	$0.00	$14,058.00	$12,303.00	$10,780.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$711,718.67	$757,166.00	$631,694.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$1,569.11	$1,500.00	$2,000.00
44040	Staff Travel & Training	$0.00	$4,651.10	$5,000.00	$5,000.00
44100	Supplies - Office	$0.00	$3,430.59	$3,000.00	$2,200.00
44110	Supplies - Other	$0.00	$2,514.26	$2,000.00	$2,000.00
44114	Office Furniture	$0.00	$179.99	$0.00	$0.00
44250	Vehicle Fuel	$0.00	$3,359.95	$3,800.00	$4,000.00
44260	Vehicle Maintenance & Repair	$0.00	$2,410.36	$3,000.00	$1,000.00
44264	Security/Alarms	$0.00	$2,194.12	$1,050.00	$1,265.00
44270	Bldg Maintenance & Repair	$0.00	$200.00	$0.00	$0.00
44271	Bldg Maint & Repair - Richmond	$0.00	$355.05	$5,000.00	$1,000.00
44300	Equip Maintenance & Repair	$0.00	$1,874.79	$2,000.00	$1,000.00
44320	Grounds Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44570	Fees for Service	$0.00	$128.00	$100.00	$300.00
44590	Committee Expenses	$0.00	$66.07	$100.00	$0.00
44600	Utilities - Gas	$0.00	$1,600.73	$1,500.00	$1,100.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44610	Utilities - Water / Sewer	$0.00	$297.69	$400.00	$500.00
44620	Utilities - Electricity	$0.00	$2,718.62	$3,000.00	$3,500.00
44630	Garbage Pickup	$0.00	$479.29	$500.00	$500.00
44640	Telephone	$0.00	$8,790.57	$10,000.00	$9,000.00
44700	Postage	$0.00	$776.66	$600.00	$1,000.00
44710	Publications / Periodicals	$0.00	$53.00	$100.00	$100.00
44735	DD 56 Rent Subsidy	$0.00	$26,125.92	$26,275.00	$0.00
45680	Client Assistance	$0.00	$0.00	$0.00	$0.00
45686	FS - Client Assistance	$0.00	$179,425.18	$90,000.00	$156,708.00
45688	Client Assistance - LT Div	$0.00	$31,231.38	$20,000.00	$13,426.00
45800	Refunds	$0.00	$0.00	$0.00	$0.00
46333	DD 54 Emp/Alt	$0.00	$0.00	$928,818.00	$835,937.00
46335	DD 51 Supported Living	$0.00	$0.00	$240,000.00	$215,929.00
46340	DD 50 Reach Group Home	$0.00	$0.00	$2,282,035.00	$2,053,832.00
46341	DD 57 Special Projects	$0.00	$12,000.00	$0.00	$0.00
46342	DD 53 TRANSPORT SERVICES	$0.00	$259.20	$0.00	$0.00
99770	Administrative Services	$0.00	$31,523.00	$31,523.00	$31,523.00
99780	Space Rent	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$318,214.63	$3,661,301.00	$3,342,820.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$12,152.89	$3,000.00	$500.00
88090	Office Furniture	$0.00	$0.00	$2,500.00	$500.00
Account Classification Total: Capital Outlay		$0.00	$12,152.89	$5,500.00	$1,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$200.00	$200.00	$200.00
99782	Trans - EMail Accounts	$0.00	$2,970.00	$2,574.00	$2,520.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$847.00
99830	Trans - Vehicle Reserve	$0.00	$10,000.00	$10,000.00	$10,000.00
Account Classification Total: Interfund Transfers		$0.00	$13,170.00	$12,774.00	$13,567.00
Sub Department Total: MRDD Case Management		$0.00	$1,055,256.19	$4,436,741.00	$3,989,081.00
Department Total: MH Dept		$0.00	$1,055,256.19	$4,436,741.00	$3,989,081.00
Revenue Totals:		$0.00	$1,236,999.67	$4,438,255.00	$3,989,081.00
Expense Totals		$0.00	$1,055,256.19	$4,436,741.00	$3,989,081.00
Fund Total: Mental Health		$0.00	$181,743.48	$1,514.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$1,236,999.67	$4,438,255.00	$3,989,081.00
Expense Grand Totals:	$0.00	$1,055,256.19	$4,436,741.00	$3,989,081.00
Net Grand Totals:	$0.00	$181,743.48	$1,514.00	$0.00

Department: General Administration FY 2012 Proposed Budget

Department Mission:

General Administration serves as a pivotal point of contact for the Board of County Commissioners. Our goal is to provide essential information and quality customer service in a professional manner to community members, departments, administrations, intergovernmental partnerships and other agencies on behalf of the Board.

Self-Imposed Services:

General Administration services are not mandated by state law but by the client, the Board of County Commissioners (BOCC). Some of those services are:

- Prepare all weekly agenda items that are presented to the Board of County Commissioners
- Prepare Resolutions and Orders as directed by the Board of County Commissioners
- Press Releases
- Public Meeting notices
- Executive Session notices
- Notify Special Districts, Boards, Committees and Advisory Councils of term dates
- Various County department projects as authorized by the Board of County Commissioners

Department Overview:

General Administration consists of 2 full-time employees who report directly to the Board of Commissioners and is responsible for organizing and managing day-to-day operation. Our department provides general information, direction and services to the county organization as a whole; this is accomplished by communicating effectively with employees and community members. This includes, but is not limited to:

- Managing, preparing and processing of the Board's public meetings and agendas.
- Coordinating the activities of the Board with elected officials, departments and interagency associations.
- Department Payroll and Accounts Payable
- Public Notices and Records Request
- Provides information and assistance to Special Districts, Boards, Advisories and Committees.
- Maintains reservations and scheduling of the *Community Room* for community members and organizations.
- Processes liquor and gaming licenses.
- Public Notary Services.

Successes and Challenges:

We have recognized the importance not to lose focus on efforts to promote the County's values and apply "best practices" when communicating with all County staff and community members.

One of our challenges has been communicating with Northern Klamath County and informing them of pertinent information, public notices, agendas & public meetings that may have an impact on their livelihoods.

To solve this, we have made arrangements with several local businesses that have means of advertising, by way of classified ads and radio broadcast. Also included in this form of distribution, we keep close, open communication with our North County Community Action Team members.

Budget Overview:

As an Administrative Services Department our major revenue sources include a subsidy from other departments for administrative services and fees charged for services rendered or products sold.

Major expenditures include personal service costs, materials and services (office supplies and postage), capital outlay (new equipment) and transfers to other departments for cost sharing charges (insurance, technology, and maintenance).

General Administration budget was reduced in Fiscal Year 2008-09 from 3.0 Full-time Equivalent (FTE) to 2.0 FTE. In 2009 we budgeted for an additional part-time position, 2.48 FTE, but due to the current economic circumstances, did not fill that position and have since removed that position from our proposed budget requests.

Summary of Full-Time Equivalents

General Administration	2008-09	2009-10	2010-11	2011-12
BOCC Administrative Manager		1	1	1
BOCC Secretary		1	1	1
Office Assistant		0.48		
Administrative Assistant	1			
Administrative Assistant	1			
Total Budgeted Full-Time Equivalents (FTE's)	2	2.48	2	2

Significant Changes:

One significant adjustment to the General Administration budget will be the reduction for paid advertisements. According to the Attorney General's Public Record and Meeting Manual 2010, section- II. Public Meetings; II.D. Requirements of the Law; II.D.1 Notice; states:

"Paid display advertising is not required. A governing body is not required to ensure that the release is published. News media requesting notice of meetings must be given notice."

We do continue to provide public meeting announcements via email to: All interested parties, radio, television news channels, newspaper, posting on bulletins in public locations, Klamath County website and Klamath Community Television, Public Access channel 15.

Key issues:

One key issue that I would like to revisit in the future would be the ability to request a 0.50 FTE part-time position. This would allow our General Administration department the ability and coverage needed to complete the necessary record retention project mandated by the state.

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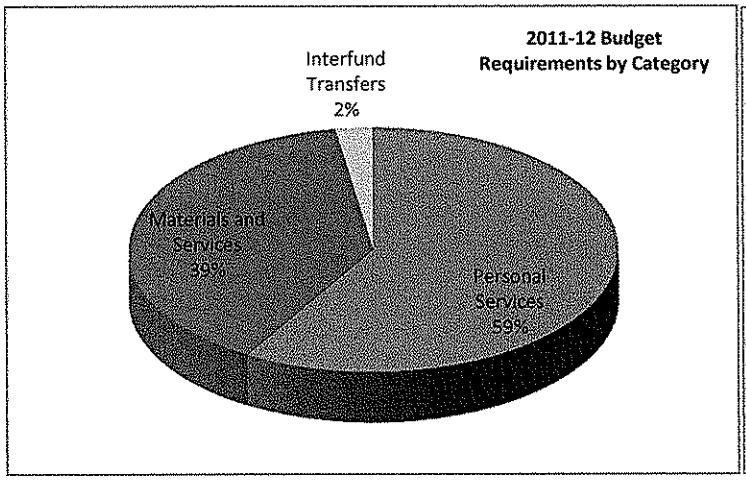
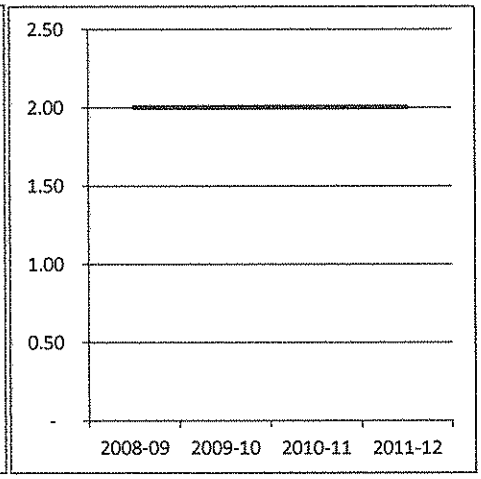
	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	107,080	118,163	119,526
Materials and Services	-	80,537	83,244	79,425
Interfund Transfers	-	14,913	2,562	5,018
Total Requirements by Budgetary Category	**-**	**202,530**	**203,969**	**203,969**
Requirements by Fund				
Internal Services (150)	-	202,530	203,969	203,969
Total Requirements by Fund	**-**	**202,530**	**203,969**	**203,969**
Resources by Budgetary Category				
Intergovernmental	-	1,655	1,600	1,600
Interfund Transfers	-	200,875	202,369	202,369
Total Resources by Budgetary Category	**-**	**202,530**	**203,969**	**203,969**
Full-Time Employee Equivalents	2.00	2.00	2.00	2.00

Mandate	**Total Cost**	**Personal Services**	**FTE**
General Administration	203,969	119,526	2.00
Total Mandates	**203,969**	**119,526**	**2.00**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 150 . Internal Services					
Revenue					
Department: 151 . Internal Service Dept					
Sub Department: 101 . Administration					
Account Classification: IG . Intergovernmental					
33330	Revenues - Liquor	$0.00	$1,655.00	$1,600.00	$1,600.00
Account Classification Total: Intergovernmental		$0.00	$1,655.00	$1,600.00	$1,600.00
Account Classification: CS . Charges for Service					
34281	Copies	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36760	Trans - Admin Non Dept	$0.00	$200,875.00	$202,369.00	$202,369.00
Account Classification Total: Interfund Transfers		$0.00	$200,875.00	$202,369.00	$202,369.00
Sub Department Total: Administration		$0.00	$202,530.00	$203,969.00	$203,969.00
Department Total: Internal Service Dept		$0.00	$202,530.00	$203,969.00	$203,969.00
Revenue Totals		$0.00	$202,530.00	$203,969.00	$203,969.00
Expenses					
Department: 151 . Internal Service Dept					
Sub Department: 101 . Administration					
Account Classification: PS . Personal Services					
60150	BOCC Admin Manager	$0.00	$47,584.00	$55,283.00	$53,343.00
60170	Administrative Assistant	$0.00	$0.00	$0.00	$0.00
61520	BOCC Secretary	$0.00	$29,000.12	$30,445.00	$32,675.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
61590	Office Assistant I	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$5,435.22	$6,559.00	$6,580.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$58.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$113.22	$0.00	$0.00
63950	Medical Insurance	$0.00	$15,240.00	$15,240.00	$16,200.00
63951	Life Insurance	$0.00	$49.20	$50.00	$49.00
63952	Short Term Disability	$0.00	$40.80	$41.00	$41.00
63960	Retirement - General	$0.00	$7,658.48	$8,573.00	$8,602.00
63980	Unemployment Compensation	$0.00	$1,959.00	$1,972.00	$1,978.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$107,080.04	$118,163.00	$119,526.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$857.64	$1,500.00	$1,500.00
44080	Office Machine Repairs	$0.00	$434.68	$1,000.00	$1,489.00
44100	Supplies - Office	$0.00	$3,111.58	$3,000.00	$3,000.00
44110	Supplies - Other	$0.00	$387.91	$499.00	$1,000.00
44200	Dues / Fees	$0.00	$0.00	$100.00	$172.00
44640	Telephone	$0.00	$544.15	$1,000.00	$1,000.00
44710	Publications / Periodicals	$0.00	$115.00	$402.00	$402.00
44720	Legal Notice Publish	$0.00	$15,222.19	$15,000.00	$10,000.00
46930	Special Projects Expense	$0.00	$2,120.37	$3,000.00	$3,000.00
99760	Insurance/Liability	$0.00	$779.00	$779.00	$779.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99765	Insurance/Workmans Compensation	$0.00	$314.00	$314.00	$314.00
99770	Administrative Services	$0.00	$45,715.00	$45,715.00	$45,715.00
99780	Space Rent	$0.00	$10,935.00	$10,935.00	$11,054.00
Account Classification Total: Material and Services		$0.00	$80,536.52	$83,244.00	$79,425.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$1,968.00	$1,968.00	$1,968.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,350.00
99782	Trans - EMail Accounts	$0.00	$594.00	$594.00	$1,000.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$700.00
Account Classification Total: Interfund Transfers		$0.00	$2,562.00	$2,562.00	$5,018.00
Sub Department Total: Administration		$0.00	$190,178.56	$203,969.00	$203,969.00
Department Total: Internal Service Dept		$0.00	$190,178.56	$203,969.00	$203,969.00
Revenue Totals:		$0.00	$202,530.00	$203,969.00	$203,969.00
Expense Totals		$0.00	$190,178.56	$203,969.00	$203,969.00
Fund Total: Internal Services		$0.00	$12,351.44	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$202,530.00	$203,969.00	$203,969.00
Expense Grand Totals:	$0.00	$190,178.56	$203,969.00	$203,969.00
Net Grand Totals:	$0.00	$12,351.44	$0.00	$0.00

Department Mission:

We strive to be an effective management consultant and employee advocate with the goal of creating a professional work environment. Our priority is to ensure legal compliance, risk-adverse decision making, and access to efficient cost controlled services for the leadership and operating departments of Klamath County's government.

Mandated Services:

As an internal support department, our focus is on the quality of services, information and resources we provide. Our self-imposed mandate is to provide assistance and guidance to departments in regard to the "alphabet soup" of employment laws; such laws include, but are not limited to, the Americans with Disability Act, Equal Employment Opportunity (EEO), Fair Labor Standards Act, Family Medical Leave Act/Oregon Family Medical Leave Act, Genetic Information Nondiscrimination Act, Health Insurance Portability and Accountability Act, Occupational Safety and Health Act (OSHA), and Title VII of the Civil Rights Act.

Self Imposed Services:

Additional areas of responsibility for Human Resources and Risk Management are outlined in the Department Overview section below.

Department Overview:

The Human Resources and Risk Management Department consists of five (5) employees that are budgeted at an equivalent of 4.75 full-time employees. The following provides an overview of the services provided by our department.

Human Resources

- Managing the Recruitment and Selection Process
  - Advertising
  - Processing and screening applications
  - Reference Checks
  - Pre-employment Testing and Screenings
    - Criminal Background Checks
    - Drug Screening
    - Fit for Duty Evaluations
  - New hire processing and orientation

- Administering Employee Benefits and Providing Assistance with Leave Policies and Procedures
  - Health, Life and Disability Insurance
  - County's Retirement Program for County Employees
  - Public Employees' Retirement System (PERS) – law enforcement only

- Other voluntary benefit programs offered to employees
  - Additional Life and Disability Insurance
  - AFLAC
  - Deferred Compensation Plans
  - Employee Assistance Program
  - YMCA
- Federal and Oregon Family Medical Leave Acts
- Employee Performance Evaluation Program and Associated Change of Status Paperwork
- Processing all Terminated Employee Requests

- Other Internal Support Services Provided
  - Countywide Payroll
  - Maintaining County-wide Centralize Personnel Files
  - Job Description Maintenance
  - Classification and Compensation Schedules
  - Reclassifications and Reorganizations
  - Budget Preparation/Analysis of personal services throughout the year
  - Ensuring compliance with established County policies and procedures as well as State, Federal and EEO laws and regulations
  - Management Staff and Employee Training
  - Employee and Labor Relations
  - Union Negotiations with Six (6) Unions

Risk Management

- Workers' Compensation and Safety
  - Insurance Administration and Claims Processing
  - Employee Training
  - Safety Committee
  - OHSA Compliance
  - Ergonomic Assessments
  - Department of Motor Vehicle checks and monitoring

- Unemployment Claims Administration
  - Processing initial claims
  - Representation of County at Appeal Hearings

- Insurance management and claims processing for
  - General liability claims
  - County vehicles
  - County properties

- Department questions related to other risk issues not specially listed above
  - Air Quality issues
  - Underground storage tanks
  - Recommendations on contracts and insurance requirements

Human Resources and Risk Management responsibilities work hand-in-hand. We provide guidance and assistance to departments in an effort to ensure that applicants and employees county-wide receive consistent treatment. This is accomplished through training programs and consulting with our staff and other available resources. This in turn should limit future liability to the County and ultimately to the taxpayers.

Successes and Challenges:

Challenges

There are a great number of challenges; most evolve around layoff of staff county-wide, reduction in staff in our office and increases in workload due to the layoffs. The most obvious impact is the increased expenditure from the unemployment expenditure line item, as we are a reimbursing employer. We have tried to mitigate this by offering a two day workshop to our laid off employees. The workshop provides them with tips on job searching, completing applications, resume writing techniques, and the other services that are available to dislocated workers.

Historically when an employer experiences a reduction in funding and staff there is usually an increase in employment related claims. There are a wide range of claims, such as violations of the several "Acts" listed in the Mandated Services section above, increases in the number of Workers' Compensation Claims, Bureau of Labor and Industries claims (unlawful employment practices and Civil Rights Violations) and general liability lawsuits.

Another challenge is the ability to provide all of the required trainings related to Risk Management and Human Resources. Our insurance company, City County Insurance Services, recognized this challenge and has implemented an on-line training service at no cost to the county. It has been a slow process to implement, but gradually our expectation is that employees will embrace this self-paced training system.

Successes

Despite the difficult challenges we worked through this past year, we certainly have made significant progress with our long-term projects and goals. We have cross-trained and continue to cross-train staff in the department; this has effectively covered scheduled vacations and unexpected absences. We have conducted employee file audits for required Criminal History Checks, I-9 Form – Employment Eligibility Verification documentation, and verifying that a current signed job description for all employees is located in their employee file. We are currently processing changes and awaiting input from several departments.

One of our long-term goals is to revamp our job descriptions to include the position number, which will correspond to all filled and vacant positions in the Human Resources/Payroll/Finance system. In addition to the position number, we are including the pre-employment screening requirements for the position, so applicants will be aware of the requirements prior to applying. This will also ensure consistency during the current and/or future hiring process.

An update of all the Human Resources Forms is completed and we anticipate that our new Human Resources Policies and Procedures Manual will be adopted by the end of this fiscal year.

Budget Overview:

As an Administrative Services Department our revenues are generated through county-wide department contributions. Since all County-wide departments are experiencing reduced revenue it is our responsibility to be fiscally responsible and keep our expenditures down, so we can provide as much carryover funding as possible. We have evaluated our actual expenses and have reduced our staffing over the last two years. Most of our expenditures are simply the cost of doing business; insurance premiums, unemployment costs, workers' compensation coverage, and payroll, just to name a few.

The Full-time Equivalent (FTE) employees in the Human Resources and Risk Management Department have changed over the last couple of fiscal years. Some of the changes are as follows:

Fiscal Year 2008-2009 A complete reorganization of the department occurred resulting in the upgrade of one position, the downgrading of two positions and an FTE reduction in one of the downgraded positions. Our FTE expenditure was 4.75.

Fiscal Year 2009-2010 On June 1, 2009 the Payroll functions were added to the Human Resources Department, which included the transfer of the Payroll Manager and the associated expenses to our department. In fiscal year 2009-2010 the Payroll Manager and associated expenses were budgeted in the Finance Department and those funds were not transferred to the Human Resources Department. Our budged FTE was 4.75; however, our FTE expenditure was 5.75.

Fiscal Year 2010-2011 The Risk Manager position was eliminated and it created an additional savings to the departmental budget. Our budgeted FTE is 4.75, even with the addition of the Payroll Manager position.

Significant Changes:

In this fiscal year we are maintaining a status quo. Only minor adjustments were made to the budget. In regard to staffing we split the funding for our least paid staff member; 50% in Human Resources and 50% in Risk Management. Over the next couple of years we will continue to fine-tune our budget by adjusting the budget line items to better track our expenditures for statistical data purposes. An example of this would be recruitment of employees. The

Recruitment line item pays for advertising, copies and postage; however, the drug screens and physicals are paid for out of Testing and Evaluation and the driver license checks are paid out of Risk Management Regulatory Compliance. If we were to pay for all of the expenses related to hiring new employees out of the Recruitment line item, we could quickly identify what our actual costs are to recruit and hire new employees in that fiscal year.

Key issues:

The main concern in regard to Human Resources and Risk Management would be the insurance and funding for our incurred and future liabilities. Both our Workers' Compensation and General Liability Insurance plans are retro-liability plans, which is a form of partial self-insurance. Budgeting and planning for the incurred liabilities is difficult, as there are several unknown factors with regard to the costs associated with the claim and when the actual expenses will be incurred. Claims that were filed over a three to five year timeframe could all be resolved in the same fiscal year, thereby creating a large insurance payment adjustment. It is imperative that we establish reserve funds for our known pending liabilities, so when the claim is resolved we will have adequate funding to cover the County's additional costs.

Below is a summary of our claims.

Workers' Compensation

Fiscal Year	Number of Claims	Premium	Paid Losses	Non-Dis. Claims	Total
2007-2008	46	$ 580,632.00	$ 81,341.00	$ 17,402.00	$ 679,375.00
2008-2009	34	$ 569,899.00	$ 47,961.00	$ 20,478.00	$ 638,338.00
2009-2010	32	$ 484,293.00	$ 174,923.00	$ 13,709.00	$ 672,925.00
2010-2011	26	$ 281,024.00	$ 26,331.00	$ 6,597.00	$ 313,952.00
Current Reserves $151,463					

As mentioned above the Safety Manager position was eliminated last year, so we had to redistribute that position's job duties. In the past we have pursued training including mandatory annual trainings such as Blood Borne Pathogen Training, safe driver training and Health Insurance Portability Accountability Act (HIPAA). In addition to the mandatory trainings we have gathered input from the Safety Committee Members on the types of training they feel will educate staff about how to prevent common injuries specific to their job duties. This approach appears to be working as evidenced by the decreasing claim numbers. We are also working closely with SAIF, our insurer, and department heads to evaluate providing modified job duties in order to reduce the amount of time an injured employee is out of the office. This significantly reduces the cost of the claim, as the employee does not receive time loss payments and we can request partial reimbursement of the injured employee's wages.

General Liability

Fiscal Year	Total Claims	Open Claims	Closed Claims	Claim Cost	Total Reserves	Total Incurred
2007-2008	30		30	$ 44,814.00		$ 44,814.00
2008-2009	17	4	13	$ 71,053.00	$ 209,664.00	$ 280,717.00
2009-2010	15	4	11	$ 17,366.00	$ 19,395.00	$ 36,761.00
2010-2011	19	7	12	$ 545.00	$ 21,500.00	$ 22,045.00

General Liability claims are more difficult to manage. General Liability claims cover a wide range of claims ranging from vehicle accidents to a non-employee filing a lawsuit against the County. Over the last few years we have averaged about 20 claims per year. Again, our philosophy is that through training and educating our staff we should see a reduction in the number of claims we receive. If we educate staff at all levels about laws, county policies, and provide special training associated with their specific job, one would anticipate that it would result in either a decrease in claims or at a minimum it will reduce the cost of the claim, as we will be able to document that our employees are properly trained and follow applicable laws and policies.

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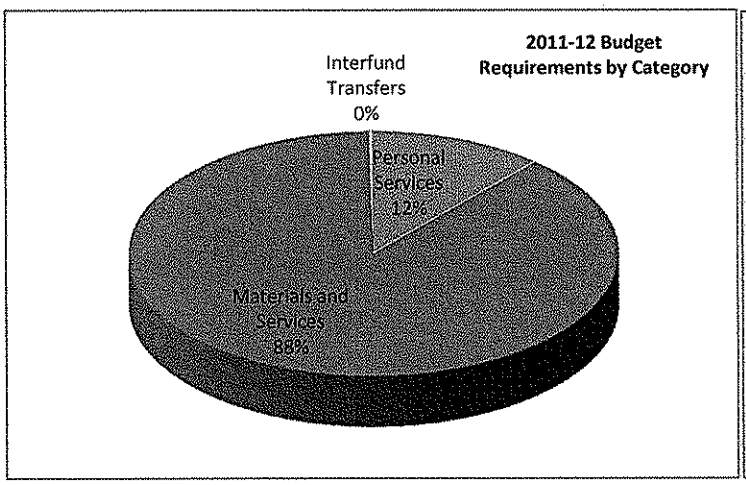
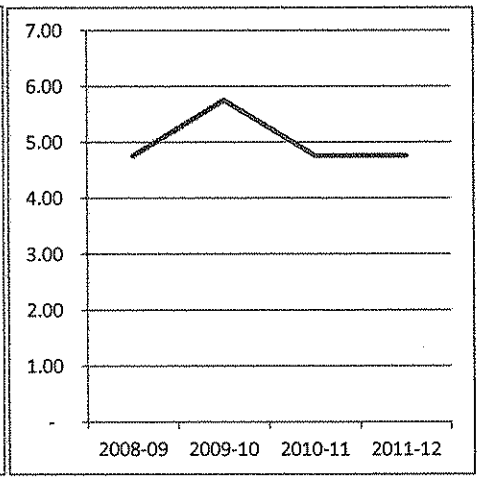
2011-2012 Budget Financial Presentation
102 Human Resources

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	296,083	292,163	307,783
Materials and Services	-	1,275,633	2,301,835	2,357,113
Interfund Transfers	-	11,770	72,572	7,171
Subtotal Current Expenditures	**-**	**1,583,486**	**2,666,570**	**2,672,067**
Unappropriated Fund Balance	-	1,400,958	-	-
Subtotal Noncurrent Expenditures	**-**	**1,400,958**	**-**	**-**
Total Requirements by Budgetary Category	**-**	**2,984,444**	**2,666,570**	**2,672,067**
Requirements by Fund				
Internal Services (150)	-	354,785	470,584	470,584
Risk Management (640)	-	2,629,659	2,195,986	2,201,483
Total Requirements by Fund	**-**	**2,984,444**	**2,666,570**	**2,672,067**
Resources by Budgetary Category				
Charges for Services	-	1,912,744	1,702,968	1,979,883
Investment Earnings	-	12,923	4,900	-
Contributions and Donations	-	6,755	-	-
Interfund Transfers	-	345,619	469,384	469,384
Beginning Fund Balance	-	706,403	489,318	222,800
Total Resources by Budgetary Category	**-**	**2,984,444**	**2,666,570**	**2,672,067**
Full-Time Employee Equivalents	4.75	5.75	4.75	4.75

Mandate	**Total Cost**	**Personal Services**	**FTE**
Human Resources	470,584	288,142	4.25
Risk Management	2,201,483	19,641	0.50
Total Mandates	**2,672,067**	**307,783**	**4.75**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 150 . Internal Services					
Revenue					
Department: 151 . Internal Service Dept					
Sub Department: 102 . Human Resources					
Account Classification: CS . Charges for Service					
34250	Revenues - Copy	$0.00	$2,411.08	$1,200.00	$1,200.00
36820	Funds - Misc Retirement	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$2,411.08	$1,200.00	$1,200.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$6,754.75	$0.00	$0.00
Account Classification Total: Other		$0.00	$6,754.75	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36760	Trans - Admin Non Dept	$0.00	$344,743.00	$469,384.00	$469,384.00
Account Classification Total: Interfund Transfers		$0.00	$344,743.00	$469,384.00	$469,384.00
Sub Department Total: Human Resources		$0.00	$353,908.83	$470,584.00	$470,584.00
Department Total: Internal Service Dept		$0.00	$353,908.83	$470,584.00	$470,584.00
Revenue Totals		$0.00	$353,908.83	$470,584.00	$470,584.00
Expenses					
Department: 151 . Internal Service Dept					
Sub Department: 102 . Human Resources					
Account Classification: PS . Personal Services					
60165	HR Risk Management Director	$0.00	$65,981.33	$68,091.00	$72,716.00
60166	H.R. MANAGER	$0.00	$0.00	$0.00	$52,026.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
60192	Human Resources Rep	$0.00	$0.00	$0.00	$0.00
60193	H.R. SPECIALIST	$0.00	$0.00	$0.00	$22,402.00
60197	Assistant Director HR	$0.00	$0.00	$0.00	$0.00
60198	Human Resources Assistant	$0.00	$21,686.80	$21,423.00	$12,967.00
60575	Management Assistant	$0.00	$46,620.27	$48,504.00	$0.00
61557	Payroll Manager	$0.00	$21,993.61	$48,910.00	$50,172.00
61590	Office Assistant I	$0.00	$0.00	$0.00	$0.00
61600	Office Assistant II	$0.00	$17,675.16	$25,276.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$12,667.33	$16,234.00	$16,155.00
63940	Workmans Compensation Tax	$0.00	$0.00	$113.00	$124.00
63941	Workmans Compensation	$0.00	$0.00	$114.00	$0.00
63949	Oregon Premium Tax	$0.00	$156.60	$0.00	$0.00
63950	Medical Insurance	$0.00	$20,002.50	$36,195.00	$34,425.00
63951	Life Insurance	$0.00	$190.64	$199.00	$187.00
63952	Short Term Disability	$0.00	$91.80	$102.00	$92.00
63960	Retirement - General	$0.00	$17,440.73	$21,221.00	$21,118.00
63980	Unemployment Compensation	$0.00	$3,611.00	$4,881.00	$4,858.00
63990	Cell Phone Allowance	$0.00	$450.00	$900.00	$900.00
Account Classification Total: Personal Services		$0.00	$228,567.77	$292,163.00	$288,142.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$1,606.36	$3,000.00	$2,639.00
44100	Supplies - Office	$0.00	$3,489.00	$4,000.00	$4,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44110	Supplies - Other	$0.00	$895.37	$2,300.00	$2,300.00
44200	Dues / Fees	$0.00	$320.00	$600.00	$700.00
44300	Equip Maintenance & Repair	$0.00	$802.52	$1,000.00	$1,000.00
44350	Recruitment	$0.00	$7,181.41	$12,000.00	$13,000.00
44500	Consultant Services	$0.00	$10,049.20	$40,000.00	$40,000.00
44520	Legal Fees	$0.00	$28,746.91	$46,000.00	$50,000.00
44640	Telephone	$0.00	$1,165.91	$2,000.00	$1,400.00
44700	Postage	$0.00	$501.03	$1,200.00	$1,200.00
44710	Publications / Periodicals	$0.00	$1,407.69	$1,500.00	$2,685.00
44730	Printing	$0.00	$2,025.07	$4,500.00	$4,500.00
44996	Hardware / Software Maintenance	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$29,487.85	$15,500.00	$15,500.00
45160	Employee Incentive Program	$0.00	$530.65	$1,000.00	$1,000.00
46440	Testing/Evaluation	$0.00	$14,187.50	$20,000.00	$20,000.00
99760	Insurance/Liability	$0.00	$774.00	$774.00	$774.00
99765	Insurance/Workmans Compensation	$0.00	$1,065.00	$1,065.00	$1,065.00
99770	Administrative Services	$0.00	$5,499.00	$5,499.00	$5,499.00
99780	Space Rent	$0.00	$12,282.00	$12,282.00	$8,669.00
Account Classification Total: Material and Services		$0.00	$122,016.47	$174,220.00	$175,931.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$3,211.00	$3,211.00	$2,672.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$2,250.00
99782	Trans - EMail Accounts	$0.00	$990.00	$990.00	$1,050.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99783	Trans - Phones	$0.00	$0.00	$0.00	$539.00
Account Classification Total: Interfund Transfers		$0.00	$4,201.00	$4,201.00	$6,511.00
Sub Department Total: Human Resources		$0.00	$354,785.24	$470,584.00	$470,584.00
Department Total: Internal Service Dept		$0.00	$354,785.24	$470,584.00	$470,584.00
Revenue Totals:		$0.00	$353,908.83	$470,584.00	$470,584.00
Expense Totals		$0.00	$354,785.24	$470,584.00	$470,584.00
Fund Total: Internal Services		$0.00	($876.41)	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 640 . Risk Management					
Revenue					
Department: 770 . Risk Management					
Account Classification: CS . Charges for Service					
36040	Revenues - Unemployment	$0.00	$550,179.10	$489,355.00	$507,694.00
36050	Revenues - Liability Insurance	$0.00	$0.00	$0.00	$525,375.00
36060	Revenues - Workers Compensation	$0.00	$0.00	$0.00	$679,109.00
36120	Settlements - Insurance	$0.00	$129,780.98	$0.00	$266,505.00
Account Classification Total: Charges for Service		$0.00	$679,960.08	$489,355.00	$1,978,683.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$12,922.52	$4,900.00	$0.00
Account Classification Total: Interest		$0.00	$12,922.52	$4,900.00	$0.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
36370	Donations - Museum Sales	$0.00	$17,018.00	$17,018.00	$0.00
Account Classification Total: Other		$0.00	$17,018.00	$17,018.00	$0.00
Account Classification: TI . Interfund Transfers					
36020	Trans - Field Research	$0.00	$0.00	$0.00	$0.00
36080	Trans - Space Rent	$0.00	$11,862.00	$11,862.00	$0.00
36190	Trans - General Fund	$0.00	$489,785.00	$454,971.00	$0.00
36200	Trans - Road Dept	$0.00	$328,235.00	$328,235.00	$0.00
36220	Trans - Corner Restoratio	$0.00	$103.00	$103.00	$0.00
36225	Trans - Library	$0.00	$3,981.00	$19,910.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
36230	Trans - CCF	$0.00	$2,904.00	$3,443.00	$0.00
36231	Trans - KLCAS	$0.00	$0.00	$0.00	$0.00
36235	Trans - Park	$0.00	$15,156.00	$15,156.00	$0.00
36240	Trans - Health Dept	$0.00	$29,648.00	$30,000.00	$0.00
36250	Trans - MH Dept	$0.00	$50,412.00	$50,412.00	$0.00
36260	Trans - Fair Grounds	$0.00	$54,006.00	$54,006.00	$0.00
36261	Trans - Veterans	$0.00	$1,032.00	$1,032.00	$0.00
36270	Trans - Dog Control	$0.00	$3,582.00	$3,582.00	$0.00
36280	Trans - Law Library	$0.00	$568.00	$600.00	$0.00
36290	Trans - Marine Law Enf	$0.00	$10,949.00	$10,949.00	$0.00
36440	Trans - Property WCF	$0.00	$322.00	$322.00	$0.00
36570	Trans - Solid Waste	$0.00	$75,998.00	$75,998.00	$0.00
36650	Trans - Weed Control	$0.00	$9,380.00	$9,380.00	$0.00
36660	Trans - Central Services	$0.00	$15,910.00	$15,910.00	$0.00
36670	Trans - Comm Corr	$0.00	$73,499.00	$73,501.00	$0.00
39029	Trans - Electrical	$0.00	$36,023.00	$36,023.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$1,213,355.00	$1,195,395.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$706,403.27	$489,318.00	$222,800.00
Account Classification Total: Fund Balances		$0.00	$706,403.27	$489,318.00	$222,800.00
Department Total: Risk Management		$0.00	$2,629,658.87	$2,195,986.00	$2,201,483.00
Revenue Totals		$0.00	$2,629,658.87	$2,195,986.00	$2,201,483.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 770 . Risk Management					
Account Classification: PS . Personal Services					
60165	HR Risk Management Director	$0.00	$0.00	$0.00	$0.00
60191	Safety & Risk Manager	$0.00	$52,182.57	$0.00	$0.00
60197	Assistant Director HR	$0.00	$0.00	$0.00	$0.00
60198	Human Resources Assistant	$0.00	$0.00	$0.00	$12,967.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$4,010.33	$0.00	$992.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$15.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$4,794.48	$0.00	$4,050.00
63951	Life Insurance	$0.00	$24.60	$0.00	$12.00
63952	Short Term Disability	$0.00	$20.40	$0.00	$10.00
63960	Retirement - General	$0.00	$5,075.54	$0.00	$1,297.00
63980	Unemployment Compensation	$0.00	$1,167.00	$0.00	$298.00
63990	Cell Phone Allowance	$0.00	$240.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$67,514.92	$0.00	$19,641.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$1,766.58	$1,000.00	$1,000.00
44050	Training	$0.00	$0.00	$1,500.00	$1,500.00
44100	Supplies - Office	$0.00	$693.00	$300.00	$300.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44110	Supplies - Other	$0.00	$211.99	$0.00	$0.00
44200	Dues / Fees	$0.00	$0.00	$400.00	$400.00
44209	Regulatory Comp	$0.00	$65,513.59	$40,000.00	$40,000.00
44300	Equip Maintenance & Repair	$0.00	$0.00	$500.00	$500.00
44460	Trial Prep & Spec Investigation	$0.00	$0.00	$3,500.00	$3,500.00
44500	Consultant Services	$0.00	$0.00	$0.00	$0.00
44520	Legal Fees	$0.00	$0.00	$0.00	$0.00
44640	Telephone	$0.00	$2,003.24	$2,000.00	$2,000.00
44700	Postage	$0.00	$41.79	$300.00	$288.00
44710	Publications / Periodicals	$0.00	$289.07	$300.00	$300.00
44730	Printing	$0.00	$65.36	$500.00	$500.00
44980	Professional Services - UI	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$0.00	$0.00	$0.00
45021	Interest Expense	$0.00	$0.00	$0.00	$0.00
45160	Employee Incentive Program	$0.00	$0.00	$0.00	$0.00
46361	Claims - WC	$0.00	$0.00	$0.00	$0.00
46371	Claims - UI	$0.00	$222,907.03	$717,500.00	$717,500.00
46375	EE Wellness Program	$0.00	$440.44	$800.00	$800.00
46376	EE Safety Committee	$0.00	$985.25	$1,000.00	$1,000.00
46377	Safe & Secure IMPS	$0.00	$5,700.17	$6,500.00	$6,500.00
46391	Claims - LI	$0.00	$12,915.90	$391,000.00	$417,349.00
46490	WCD Tax	$0.00	$12,095.76	$25,000.00	$25,000.00
46700	Insurance	$0.00	$752,572.73	$860,100.00	$890,460.00
99770	Administrative Services	$0.00	$71,322.00	$71,322.00	$71,322.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99780	Space Rent	$0.00	$4,093.00	$4,093.00	$963.00
Account Classification Total: Material and Services		$0.00	$1,153,616.90	$2,127,615.00	$2,181,182.00
Account Classification: CO . Capital Outlay					
88819	Fire Damage	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99027	Trans - CDD	$0.00	$0.00	$61,000.00	$0.00
99460	Trans - Equip Rent & Revolving	$0.00	$7,371.00	$7,371.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$450.00
99782	Trans - EMail Accounts	$0.00	$198.00	$0.00	$210.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$7,569.00	$68,371.00	$660.00
Department Total: Risk Management		$0.00	$1,228,700.82	$2,195,986.00	$2,201,483.00
Revenue Totals:		$0.00	$2,629,658.87	$2,195,986.00	$2,201,483.00
Expense Totals		$0.00	$1,228,700.82	$2,195,986.00	$2,201,483.00
Fund Total: Risk Management		$0.00	$1,400,958.05	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$2,983,567.70	$2,666,570.00	$2,672,067.00
Expense Grand Totals:	$0.00	$1,583,486.06	$2,666,570.00	$2,672,067.00
Net Grand Totals:	$0.00	$1,400,081.64	$0.00	$0.00

Department Mission:

The mission of the Klamath County Counsel's office is to provide Klamath County with the best legal support possible to achieve Klamath County's goals and objectives and to preserve and protect Klamath County resources.

Mandated Services:

County Counsel services are not mandated by state law but by the client, the Board of County Commissioners (BOCC). Some of those services are:

- Advise BOCC on a legal matters; attend Public Hearings;
- Review all weekly agenda items that are presented to the BOCC (blue sheets - 253 as of 3/31/2011);
- Review all county contracts, agreements and orders (156 as of 3/31/2011);
- Prepare Resolutions and Ordinances as directed by the BOCC;
- Special District annexations, formations, withdrawals;
- Prepare Ballot Titles as directed by the BOCC (2 as of 3/31/2011);
- Press Releases (8 as of 3/31/2011);
- Attend Executive Sessions and prepare notices (56 as of 3/31/2011);
- Various County department projects as authorized by the BOCC (46 as of 3/31/2011)
- Requests for legal advice from various County departments (14 from 12/2010 to present);
- Represent County at Klamath Basin Restoration Agreement (KBRA) meetings;
- Coordinate with outside Counsel on all litigation, including Total Maximum Daily Load (TMDL) issue;
- Current court/case load: Federal – 3; State – 3; Land Use Board of Appeals (LUBA) – 3; Torts – 9; Tax Court - 1.

Self-Imposed Services:

Contract Specialist – This service is not mandated by law. The Contract Specialist position was located within the Finance department but was eliminated by the Finance Director on April 1, 2010. This caused intense frustration and confusion within the County and it became apparent that this position was needed in order to advise departments on correct contracting procedures and requirements. The BOCC made the decision to move the position within the County Counsel department and was re-written as a half-time position and subsequently filled on 12/1/2010.

Department Overview:

County Counsel's office consists of one attorney, one paralegal and one half-time contract specialist. Although the client is actually "Klamath County" as represented by the **Board** of County Commissioners, our office strives to provide the best legal advice not only to the Board, but each County department on a wide variety of issues thereby limiting the possibility of litigation and the costs associated with it.

The Contract Specialist provides informational services to each department to insure compliance with state and local contracting procedures. Ms. Grant is currently working on revisions to boilerplate documents i.e. Request For Proposals, Invitation to Bid, Intergovernmental Agreements and various personal service contracts, and is also in the process of revising the County's Contracting Policies and Procedures to make them current with state law thereby limiting liability to the County.

Successes and Challenges:

A series of internal investigations and human resource related issues have demanded significant legal attention in the last 6 months; budget-related issues have increased projects across the board. As our office is limited to one counsel, it has become increasingly necessary to refer some matters to outside counsel. This causes increased costs as outside attorney fees range from $200/hour up to $400/hour vs. in-house counsel which, including benefits, costs the County $60/hour. As a practical matter, the overload of legal issues means we have been too often reactive on our legal advice, rather than proactive. Budget constraints do not allow for additional assistant counsel, and the major challenge next year will be efficiently prioritizing appropriate legal matters and – unfortunately – declining to provide service on others.

Budget Overview:

County Counsel's office is completely funded through administrative costs and does not receive outside revenue.

These are not mandated services; but by having in-house counsel, it not only provides the County with a significant cost savings, it also provides:

- Ease of accessibility
- Client knowledge
- Working relationships with the Board and Departments
- Fees versus incentive to solve problems efficiently
- Credibility issues (perception).

Significant Changes:

Personal Services

Current Budget	$200,620
Requested Budget	$223,755

Increase is due to having the contract specialist position for the full fiscal year of 2011-2012 versus half of fiscal year 2010-2011 (December 2010 through June 2011).

Materials and Services

Current Budget	$70,705
Requested Budget	$60,927

Reduction reflects cancellation of the Westlaw contract and reduction of legal fees for hiring outside counsel.

Interfund Transfers

Current Budget	$ 9,126
Requested Budget	$15,745

Increase due to administrative costs for adding contract specialist position to our budget.

Reduction in legal fees for outside counsel may limit certain departments on legal representation such as the Planning Department on LUBA matters, Code Enforcement on abatement issues and Dog Control on animal citations.

Westlaw provided us with the means to research case law, attorney general opinions, statutes and administrative rules. By cancelling this contract, research will now be done at the Law Library. This will slow response time to the client and will require time being spent out of the office while performing research.

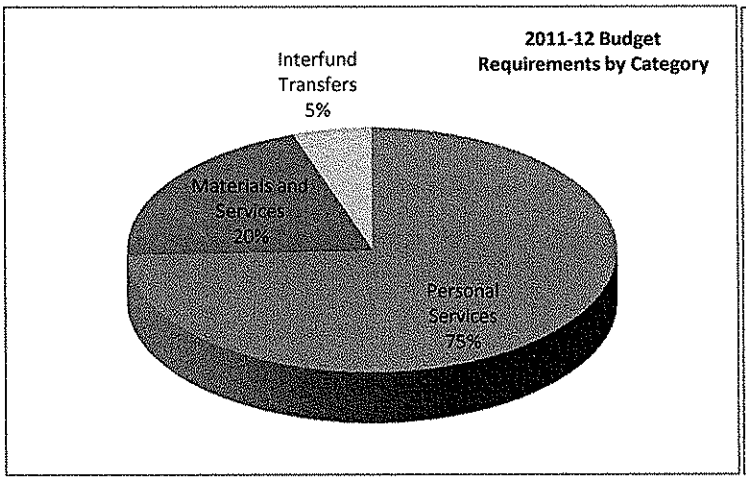
Key issues:

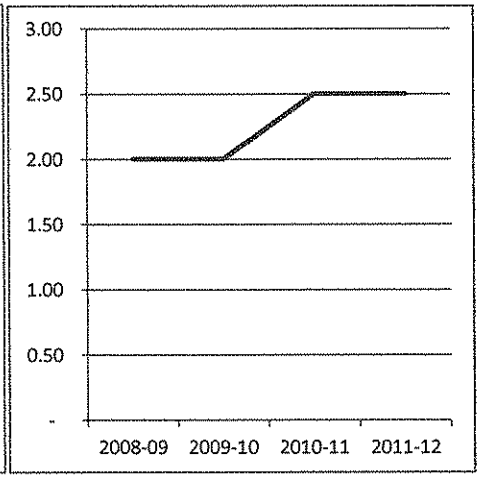
Long-term challenges are an extension of next year's short-term challenges. Klamath County's legal demands are growing, and there is no capacity for expansion. Costs for outside counsel on limited matters can be efficient, especially when an area of expertise is required. But for general matters, paying hourly rates to private attorneys is far more costly than in-house advice. A long-term strategy to provide comprehensive services will necessarily involve creation of assistant county counsel positions.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
103 County Counsel

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	169,857	196,380	200,620	223,755
Materials and Services	64,915	64,915	70,705	60,927
Interfund Transfers	7,664	9,010	9,126	15,745
Total Requirements by Budgetary Category	**242,436**	**270,305**	**280,450**	**300,427**
Requirements by Fund				
Internal Services (150)	242,436	270,305	280,450	300,427
Total Requirements by Fund	**242,436**	**270,305**	**280,450**	**300,427**
Resources by Budgetary Category				
Interfund Transfers	242,436	270,305	280,450	300,427
Total Resources by Budgetary Category	**242,436**	**270,305**	**280,450**	**300,427**
Full-Time Employee Equivalents	2.00	2.00	2.50	2.50

Mandate	**Total Cost**	**Personal Services**	**FTE**
County Counsel	300,196	223,755	2.50
Total Mandates	**300,196**	**223,755**	**2.50**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 150 . Internal Services					
Revenue					
Department: 151 . Internal Service Dept					
Sub Department: 103 . County Counsel					
Account Classification: IG . Intergovernmental					
33930	Reimbursements - Witness Fee	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$0.00	$0.00
Account Classification: CS . Charges for Service					
34015	Fees - Special District	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$0.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36760	Trans - Admin Non Dept	$0.00	$270,306.00	$268,010.00	$300,196.00
Account Classification Total: Interfund Transfers		$0.00	$270,306.00	$268,010.00	$300,196.00
Sub Department Total: County Counsel		$0.00	$270,306.00	$268,010.00	$300,196.00
Department Total: Internal Service Dept		$0.00	$270,306.00	$268,010.00	$300,196.00
Revenue Totals		$0.00	$270,306.00	$268,010.00	$300,196.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 151 . Internal Service Dept					
Sub Department: 103 . County Counsel					
Account Classification: PS . Personal Services					
60682	Contract/Grant Specialist	$0.00	$0.00	$10,494.00	$18,665.00
61080	County Counsel	$0.00	$100,272.89	$91,726.00	$94,349.00
61548	Paralegal	$0.00	$49,092.02	$51,295.00	$54,973.00
61555	Accounting Specialist	$0.00	$0.00	$152.08	$0.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$10,982.41	$11,865.43	$12,961.00
63940	Workmans Compensation Tax	$0.00	$0.00	$110.57	$88.00
63941	Workmans Compensation	$0.00	$0.00	$116.57	$0.00
63949	Oregon Premium Tax	$0.00	$108.40	$0.00	$0.00
63950	Medical Insurance	$0.00	$15,176.91	$15,240.00	$20,250.00
63951	Life Insurance	$0.00	$135.29	$125.00	$138.00
63952	Short Term Disability	$0.00	$40.80	$41.00	$51.00
63960	Retirement - General	$0.00	$14,792.59	$14,446.00	$16,943.00
63980	Unemployment Compensation	$0.00	$3,499.00	$3,567.86	$3,897.00
63990	Cell Phone Allowance	$0.00	$720.00	$1,440.00	$1,440.00
Account Classification Total: Personal Services		$0.00	$194,820.31	$200,619.51	$223,755.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$9,885.58	$10,000.00	$10,000.00
44100	Supplies - Office	$0.00	$1,312.51	$1,590.00	$1,400.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44110	Supplies - Other	$0.00	$192.00	$370.00	$370.00
44200	Dues / Fees	$0.00	$572.00	$950.00	$950.00
44450	Witness Fees	$0.00	$0.00	$500.00	$0.00
44520	Legal Fees	$0.00	$41,082.50	$45,000.00	$41,483.00
44640	Telephone	$0.00	$646.58	$2,215.00	$2,200.00
44645	Teleprocessing	$0.00	$4,968.13	$5,520.00	$438.00
44646	E Mail Services	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$240.30	$460.00	$455.00
44710	Publications / Periodicals	$0.00	$2,251.79	$2,200.00	$2,200.00
44730	Printing	$0.00	$197.24	$1,200.00	$1,200.00
45940	Investigation - General	$0.00	$0.00	$700.00	$0.00
99760	Insurance/Liability	$0.00	$542.00	$542.00	$542.00
99765	Insurance/Workmans Compensation	$0.00	$461.00	$461.00	$461.00
99770	Administrative Services	$0.00	$3,162.00	$3,162.00	$3,162.00
99780	Space Rent	$0.00	$3,028.00	$3,028.00	$8,019.00
Account Classification Total: Material and Services		$0.00	$68,541.63	$77,898.00	$72,880.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$1,421.00	$1,421.00	$1,350.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,350.00
99782	Trans - EMail Accounts	$0.00	$396.00	$511.50	$630.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$231.00
Account Classification Total: Interfund Transfers		$0.00	$1,817.00	$1,932.50	$3,561.00
Sub Department Total: County Counsel		$0.00	$265,178.94	$280,450.01	$300,196.00

Budget Worksheet Report

Account Number Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Department Total: Internal Service Dept	$0.00	$265,178.94	$280,450.01	$300,196.00
Revenue Totals:	$0.00	$270,306.00	$268,010.00	$300,196.00
Expense Totals	$0.00	$265,178.94	$280,450.01	$300,196.00
Fund Total: Internal Services	$0.00	$5,127.06	($12,440.01)	$0.00

LIVE Klamath County LIVE

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$270,306.00	$268,010.00	$300,196.00
Expense Grand Totals:	$0.00	$265,178.94	$280,450.01	$300,196.00
Net Grand Totals:	$0.00	$5,127.06	($12,440.01)	$0.00

Department Mission:

Our mission is to optimize Klamath County's financial resources through efficiency and accountability in the administration of policies established by the Board of Commissioners.

Mandated Services:

- A county's governing body must adopt a budget. To do so, the county's governing body must appoint a budget officer and a budget committee. ORS 294.331, 294.336. The county's governing body also must estimate the county's expenditures, revenue and resources, and the county must publish those estimates in a financial summary. ORS 294.352 to 294.386. On the basis of that summary, the budget committee must adopt a budget and publish a document that explains the rationale for the budget. ORS 294.391 to 294.435.

- In July of each year, a county's governing body must determine the county's expenses. ORS 310.010. Once the county's governing body does so, it must levy property taxes to pay for those expenses. ORS 310.020. To levy a property tax, the governing body must follow certain procedures. ORS 310.055 to 310.110.

- A county's governing body must conduct an annual audit of the county's fiscal affairs. ORS 297.425 (1). The county must audit the fiscal affairs of circuit courts, justice courts, officers and employees of circuit and justice courts and all elected or appointed county officials. ORS 297.515. The county also must audit the cost account for county road work. ORS 297.525.

- A county must create a county school fund. ORS 328.005. A county must apportion moneys among its school districts in proportion to the average daily membership in each district for the preceding year. ORS 328.015.

Self Imposed Services:

- The Finance Department manages the accounting system and financial records of the county, reports on the county's fiscal affairs, and provides advice and assistance to operating departments on financial administration matters. The Department, under contract, provides accounting and budgeting related services to Klamath County Library Service District, Klamath County Drainage Service District and other entities.

- The Finance Department operates a county store for the purpose of maximizing discounts and benefits of bulk purchasing.

- The Finance Department operates a courier service for distributing written communications to county departments and transporting items from one department to another.

- The department also assists with other financial reporting, (e.g., grant reporting, payroll and vendor information reports to other government entities).

Department Overview:

The Finance and Budget Officer is appointed as the Budget Officer for the county. This position is responsible for preparing the county's annual budget and working with the departments on budget issues that come up throughout the year.

The Finance Department supports other county departments. This includes such functions as managing the accounting system and financial records of the county, paying the county's bills, working with vendors to maintain vendor files and accurate payment history. The Finance Department provides monthly revenue/expenditure reports, quarterly payroll reports and other financial reporting as requested. Furthermore, this department is responsible for working with the county's outside auditor, assists in coordinating the county's annual audit and preparation of financial documents related to the audit.

Budget Overview:

The Finance and Budget Department is in the midst of reorganization. This budget presents a partial implementation of this reorganization.

Major revenue sources include a subsidy from other departments for administrative services and fees charged for services rendered or products sold.

Major expenditures include personal service costs, materials and services (office supplies and postage), capital outlay (new equipment) and transfers to other departments for cost sharing charges (insurance, technology, and maintenance).

Significant Changes:

The current budget contemplates the employment of a finance and budget officer to administer this department. In prior years this position was split between treasury, tax collection and finance. The county has made a decision to split up those duties into two positions (treasurer/tax collector and finance/budget). These changes in staffing levels have increased the personal services budget from $233,910 in 2010-2011 to $317,793 in 2011-2012.

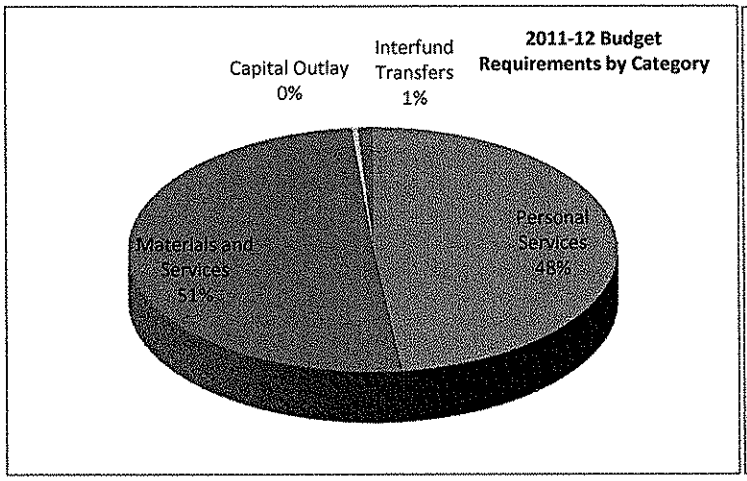
Key issues:

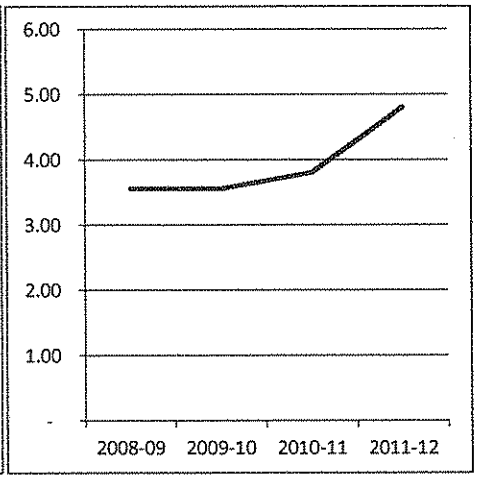
In 2009-2010 the county implemented a new accounting system which combined two previous systems into one. As part of that implementation there are components to the system that will be added and upgrades to the servers over the course of the next couple of years. This will require reserves to be established and implemented so money is set aside to fund these improvements.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
104 Finance

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	356,927	233,910	317,793
Materials and Services	-	294,018	332,096	333,244
Capital Outlay	-	-	-	2,500
Interfund Transfers	-	22,064	19,379	6,662
Total Requirements by Budgetary Category	**-**	**673,009**	**585,385**	**660,199**
Requirements by Fund				
Internal Services (150)	-	673,009	585,385	660,199
Total Requirements by Fund	**-**	**673,009**	**585,385**	**660,199**
Resources by Budgetary Category				
Charges for Services	-	244,043	284,500	297,000
Contributions and Donations	-	120	200	200
Interfund Transfers	-	428,846	300,685	362,999
Total Resources by Budgetary Category	**-**	**673,009**	**585,385**	**660,199**
Full-Time Employee Equivalents	3.55	3.55	3.80	4.80

Mandate	**Total Cost**	**Personal Services**	**FTE**
Finance	660,199	317,793	4.80
Total Mandates	**660,199**	**317,793**	**4.80**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 150 . Internal Services					
Revenue					
Department: 151 . Internal Service Dept					
Sub Department: 104 . Finance					
Account Classification: CS . Charges for Service					
34416	Revenues - Drainage District	$0.00	$0.00	$0.00	$12,000.00
36030	Fees - Bancroft Bond Admin	$0.00	$4,500.00	$4,500.00	$5,000.00
36390	Revenues - Inventory	$0.00	$147,916.09	$150,000.00	$150,000.00
36520	Reim - Postage Other	$0.00	$91,627.33	$130,000.00	$130,000.00
Account Classification Total: Charges for Service		$0.00	$244,043.42	$284,500.00	$297,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$120.00	$200.00	$200.00
Account Classification Total: Other		$0.00	$120.00	$200.00	$200.00
Account Classification: TI . Interfund Transfers					
36760	Trans - Admin Non Dept	$0.00	$428,846.00	$300,685.00	$362,999.00
Account Classification Total: Interfund Transfers		$0.00	$428,846.00	$300,685.00	$362,999.00
Sub Department Total: Finance		$0.00	$673,009.42	$585,385.00	$660,199.00
Department Total: Internal Service Dept		$0.00	$673,009.42	$585,385.00	$660,199.00
Revenue Totals		$0.00	$673,009.42	$585,385.00	$660,199.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 151 . Internal Service Dept					
Sub Department: 104 . Finance					
Account Classification: PS . Personal Services					
60071	Sr Chief Office Deputy	$0.00	$0.00	$0.00	$0.00
60210	Chief Office Deputy	$0.00	$0.00	$0.00	$0.00
60490	Fiscal Services Manager	$0.00	$35,819.04	$35,459.00	$0.00
60491	Assistant Finance Director	$0.00	$82,716.09	$40,356.00	$59,670.00
60493	Finance/Budget Manager	$0.00	$0.00	$0.00	$82,701.00
60682	Contract/Grant Specialist	$0.00	$31,534.14	$0.00	$0.00
61555	Accounting Specialist	$0.00	$34,577.65	$36,860.92	$0.00
61556	Accounting Payroll Specialist	$0.00	$0.00	$0.00	$0.00
61557	Payroll Manager	$0.00	$25,842.52	$0.00	$0.00
61561	Accounting Assistant III	$0.00	$0.00	$0.00	$27,735.00
61661	Procurement Specialist	$0.00	$37,188.48	$38,688.00	$41,017.00
61662	Courier/Mail Clerk	$0.00	$19,243.77	$17,180.00	$19,593.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$19,959.70	$12,893.57	$17,760.00
63940	Workmans Compensation Tax	$0.00	$0.00	($59.57)	$141.00
63941	Workmans Compensation	$0.00	$0.00	($59.57)	$0.00
63949	Oregon Premium Tax	$0.00	$163.88	$0.00	$0.00
63950	Medical Insurance	$0.00	$38,541.62	$31,147.00	$38,880.00
63951	Life Insurance	$0.00	$179.43	$96.00	$198.00
63952	Short Term Disability	$0.00	$107.10	$80.00	$103.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63960	Retirement - General	$0.00	$24,364.56	$17,919.00	$23,215.00
63980	Unemployment Compensation	$0.00	$6,329.00	$2,630.14	$5,340.00
63990	Cell Phone Allowance	$0.00	$360.00	$720.00	$1,440.00
Account Classification Total: Personal Services		$0.00	$356,926.98	$233,910.49	$317,793.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$2,751.16	$3,000.00	$3,000.00
44040	Staff Travel & Training	$0.00	$0.00	$1,000.00	$1,000.00
44080	Office Machine Repairs	$0.00	$122.50	$200.00	$200.00
44100	Supplies - Office	$0.00	$10,513.21	$9,500.00	$9,500.00
44110	Supplies - Other	$0.00	$145,067.02	$150,000.00	$150,000.00
44200	Dues / Fees	$0.00	$995.00	$1,200.00	$1,200.00
44253	Vehicle Fuel - Internal	$0.00	$2,522.41	$1,200.00	$1,500.00
44260	Vehicle Maintenance & Repair	$0.00	$0.00	$2,500.00	$2,500.00
44340	Contract Maintenance	$0.00	$41.28	$1,500.00	$1,500.00
44579	Copies / Contract Expense	$0.00	$402.16	$1,000.00	$1,000.00
44640	Telephone	$0.00	$3,355.99	$3,350.00	$3,334.00
44641	Telephone / Contract Expense	$0.00	$347.69	$0.00	$0.00
44646	E Mail Services	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$66,879.63	$300.00	$1,000.00
44701	Postage - Internal	$0.00	$31,444.73	$130,000.00	$130,000.00
44710	Publications / Periodicals	$0.00	$0.00	$0.00	$0.00
44720	Legal Notice Publish	$0.00	$379.55	$1,000.00	$1,000.00
44734	Printing - Internal	$0.00	$0.00	$100.00	$100.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
45910	Budget Expense	$0.00	$7,950.14	$5,000.00	$5,000.00
99760	Insurance/Liability	$0.00	$1,531.00	$1,531.00	$1,531.00
99765	Insurance/Workmans Compensation	$0.00	$1,119.00	$1,119.00	$1,119.00
99770	Administrative Services	$0.00	$3,478.00	$3,478.00	$3,478.00
99780	Space Rent	$0.00	$15,118.00	$15,118.00	$15,282.00
Account Classification Total: Material and Services		$0.00	$294,018.47	$332,096.00	$333,244.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$0.00	$0.00	$2,500.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$2,500.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$2,912.00	$2,912.00	$2,450.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$2,700.00
99782	Trans - EMail Accounts	$0.00	$1,286.00	$726.50	$1,050.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$462.00
99830	Trans - Vehicle Reserve	$0.00	$3,300.00	$3,300.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$7,498.00	$6,938.50	$6,662.00
Sub Department Total: Finance		$0.00	$658,443.45	$572,944.99	$660,199.00
Department Total: Internal Service Dept		$0.00	$658,443.45	$572,944.99	$660,199.00
Revenue Totals:		$0.00	$673,009.42	$585,385.00	$660,199.00
Expense Totals		$0.00	$658,443.45	$572,944.99	$660,199.00
Fund Total: Internal Services		$0.00	$14,565.97	$12,440.01	$0.00

LIVE Klamath County LIVE

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$673,009.42	$585,385.00	$660,199.00
Expense Grand Totals:	$0.00	$658,443.45	$572,944.99	$660,199.00
Net Grand Totals:	$0.00	$14,565.97	$12,440.01	$0.00

Department Mission:

Klamath County Information Technology delivers business services that empower, support and serve all county departments in the accomplishment of their respective missions. We provide support for the planning, design, implementation and operation of cost-effective information technologies and methodologies.

Mandated Services:

While not directly providing mandated services the IT department provides critical support to the mandates of other departments:

- Assessment and Taxation
- Clerk and Elections
- Records Archival
- Financial Reporting

Self-Imposed Services:

While "self-imposed" many of our services our critical to other departments:

- Business Continuity and Disaster Recovery
- Telephone Services
- Computer Networking and Support
- Financial Reporting
- Business Process Automation

Department Overview:

Klamath County Information Technology provides personnel and operating costs associated with the County's computer equipment, telephone systems, geographic information systems, and related information systems which generally benefit all departments.

As an in-house provider of services otherwise purchased from external vendors, we provide services at a substantially reduced cost for our customers (often as much as 85% savings). These savings are the result of strategic technology investments, economies of scale, and low personnel costs. For example, by assuming responsibility for the telephone systems IT has saved county departments over 75% on maintenance. Our current phone replacement project will increase these saving by reducing monthly telephone costs by 50%. These savings are realized in the budgets of our customers.

Successes and Challenges:

- Maintenance agreements
  - Most services are purchased on 24 to 36 month contracts
  - While generally this provides savings, at times of declining staffing levels we can end up paying for support we are not using.
- Mental Health Dept. Fire
  - While a significant drain on resources this also provided numerous opportunities.
- Financial Systems
  - So far this is a successful project, but circumstances outside our control have left us with far more responsibility with day-to-day operations.
- Library Network Overhaul
  - Improved security and network performance for both the county and the Library Service District
- Strategic Resource Allocation
  - "Cloud-based" and virtual technologies
  - Substantial cost savings and greater flexibility
  - Desktop standardization

Budget Overview:

We are funded through Administrative services charges to County Departments, the Library Service District, other agencies, grants and some direct revenue from GIS maps and assessment data. As such, our revenue is derived from multiple taxing districts and state funds as well as the General Fund. Even with the diversity of our revenue base, all of our customers are under financial pressure.

Costs are almost exclusively in the realm of personnel and maintenance for county-wide systems, the latter accounting for most of our cost increases. Perhaps counter-intuitively, our workload is highest when our customers' budgets are the tightest. It is during these times that our customers need the operational efficiencies that can be realized through appropriate investment in technology. By reinventing their business processes and gaining the benefits of increased automation and self-service, they in turn, are able to do more with less.

Since 2007, the Information Technology department has gradually added to its core responsibilities. While adding these new responsibilities and improving service levels, this department took a 14% cut in 2008-2009 and has maintained that budget since.

Significant Changes:

The only significant change from our current budget and our requested budget are the increased cost of maintenance agreements of approx. 15% and a reduction in our training and capital expense line items.

Key issues:

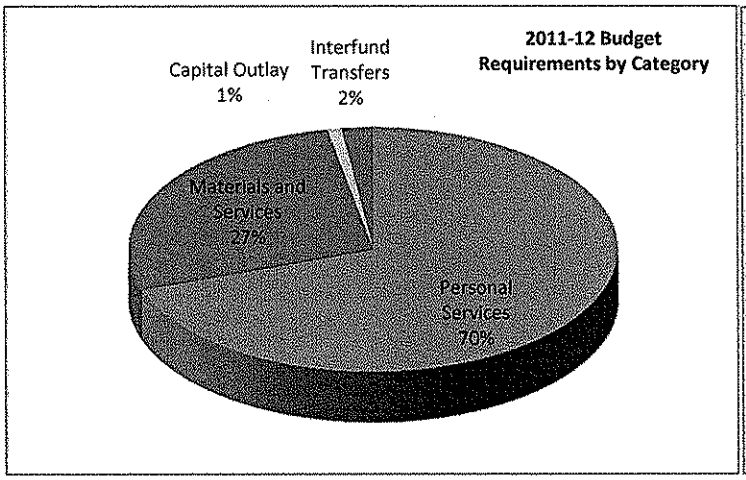
All of our projects are investments that pay dividends to other departments in the county and allow them the opportunity to do more with less. Some of our larger, multi-year projects include:

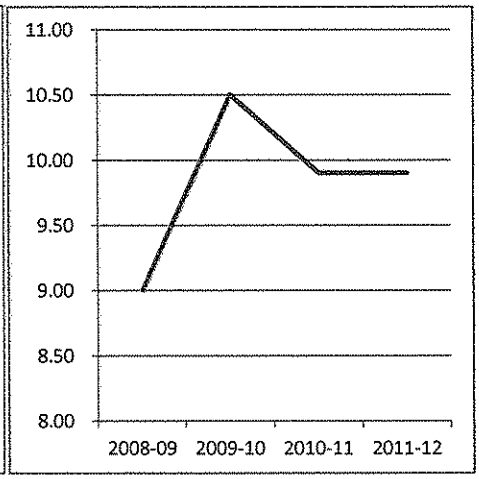
- Financial system replacement (currently in year 2 of a 5+ year project)
    - Consolidating multiple disparate financial systems into a single cohesive one.
    - Allows for greater transparency and efficiencies across the board.
- Cloud-Based services deployment
    - 50% savings for email and archiving
    - Scales to our needs
- Telephone System replacement
    - Actual savings of over 50% county-wide
    - Feature-rich service
    - County-wide standard
- Assessment and Taxation system replacement
    - 15 year old system
    - Non-standard data architecture
    - $80,000+ in annual support costs
- Mental Health System replacement
    - Needed for compliance
- Web services overhaul
    - Standardized format is more useable
    - Streaming video
    - Content Management allows customers to do minor updates
- Library Network Overhaul
    - Separate network for Library Service District
    - Critical systems in County Datacenter
    - Enhanced services for Patrons
- Law Enforcement Mobile Computing
    - Low cost mobile solutions for patrol officers
- Jail Support
    - Advanced video surveillance system
    - Enhanced security and reduced liability
- Standardization and Virtualization
    - Cost savings by using standard systems and virtual servers

Klamath County, Oregon
2011-2012 Budget Financial Presentation
105 Information Technology

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	733,494	726,413	760,858
Materials and Services	-	256,169	342,190	299,091
Capital Outlay	-	20,137	23,000	10,000
Interfund Transfers	-	47,140	24,241	22,670
Total Requirements by Budgetary Category	**-**	**1,056,940**	**1,115,844**	**1,092,619**
Requirements by Fund				
Internal Services (150)	-	1,056,940	1,115,844	1,092,619
Total Requirements by Fund	**-**	**1,056,940**	**1,115,844**	**1,092,619**
Resources by Budgetary Category				
Intergovernmental	-	87,653	152,759	132,759
Charges for Services	-	31,148	24,945	21,720
Interfund Transfers	-	938,140	938,140	938,140
Total Resources by Budgetary Category	**-**	**1,056,941**	**1,115,844**	**1,092,619**
Full-Time Employee Equivalents	9.00	10.50	9.90	9.90

Mandate	**Total Cost**	**Personal Services**	**FTE**
Information Technology	1,092,619	760,858	9.90
Total Mandates	**1,092,619**	**760,858**	**9.90**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 150 . Internal Services					
Revenue					
Department: 151 . Internal Service Dept					
Sub Department: 105 . Information Technology					
Account Classification: LP . Licenses, Fees and Permits					
34231	Fees - NSF Check	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$0.00	$0.00
Account Classification: IG . Intergovernmental					
33200	A&T Grant	$0.00	$62,327.10	$52,759.00	$52,759.00
33405	Grants	$0.00	$25,326.00	$100,000.00	$80,000.00
Account Classification Total: Intergovernmental		$0.00	$87,653.10	$152,759.00	$132,759.00
Account Classification: CS . Charges for Service					
34190	Services - Data Processing Other	$0.00	$31,147.49	$24,945.00	$21,720.00
Account Classification Total: Charges for Service		$0.00	$31,147.49	$24,945.00	$21,720.00
Account Classification: TI . Interfund Transfers					
36760	Trans - Admin Non Dept	$0.00	$938,140.00	$938,140.00	$938,140.00
Account Classification Total: Interfund Transfers		$0.00	$938,140.00	$938,140.00	$938,140.00
Sub Department Total: Information Technology		$0.00	$1,056,940.59	$1,115,844.00	$1,092,619.00
Department Total: Internal Service Dept		$0.00	$1,056,940.59	$1,115,844.00	$1,092,619.00
Revenue Totals		$0.00	$1,056,940.59	$1,115,844.00	$1,092,619.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 151 . Internal Service Dept					
Sub Department: 105 . Information Technology					
Account Classification: PS . Personal Services					
60592	GIS Technician	$0.00	$2,140.00	$0.00	$0.00
60594	Senior GIS Analyst	$0.00	$58,851.76	$61,219.00	$65,384.00
60596	GIS Technician	$0.00	$0.00	$0.00	$0.00
60597	GIS Planner	$0.00	$5,327.36	$10,691.00	$11,411.00
60621	Senior System Administrator	$0.00	$67,466.84	$70,086.00	$73,677.00
60622	Data Base Developer	$0.00	$65,223.85	$67,846.00	$70,180.00
60623	Network Telecom Administrator	$0.00	$59,811.22	$61,891.00	$66,118.00
61115	Computer System Tech	$0.00	$0.00	$0.00	$0.00
61130	Programmer/Analyst	$0.00	$62,013.60	$62,014.00	$63,614.00
61131	Network Analyst	$0.00	$0.00	$0.00	$0.00
61133	Info Tech Project Manager	$0.00	$48,856.13	$49,000.00	$52,527.00
61191	I.T. Director	$0.00	$76,026.58	$78,504.00	$83,798.00
61323	Librarian - Specialist	$0.00	$0.00	$0.00	$0.00
61324	Library Computer Support Tech	$0.00	$44,276.02	$17,614.00	$18,098.00
61500	Office Manager	$0.00	$0.00	$0.00	$0.00
61675	Office Specialist	$0.00	$53,731.38	$56,853.00	$60,774.00
63900	Overtime	$0.00	$3,204.57	$5,000.00	$0.00
63930	FICA	$0.00	$40,354.27	$41,282.00	$43,579.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$282.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$528.48	$0.00	$0.00
63950	Medical Insurance	$0.00	$76,200.00	$73,533.00	$76,140.00
63951	Life Insurance	$0.00	$338.27	$320.00	$319.00
63952	Short Term Disability	$0.00	$209.10	$202.00	$202.00
63960	Retirement - General	$0.00	$54,389.68	$53,963.00	$57,020.00
63980	Unemployment Compensation	$0.00	$12,445.00	$12,411.00	$13,115.00
63990	Cell Phone Allowance	$0.00	$2,100.00	$3,984.00	$4,620.00
Account Classification Total: Personal Services		$0.00	$733,494.11	$726,413.00	$760,858.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$3,809.95	$2,500.00	$2,000.00
44040	Staff Travel & Training	$0.00	$5,611.92	$15,000.00	$5,000.00
44100	Supplies - Office	$0.00	$3,703.42	$3,000.00	$2,500.00
44110	Supplies - Other	$0.00	$8,395.13	$14,800.00	$10,000.00
44500	Consultant Services	$0.00	$125.00	$2,000.00	$0.00
44640	Telephone	$0.00	$50,822.48	$6,178.00	$7,280.00
44641	Telephone / Contract Expense	$0.00	$0.00	$42,527.00	$51,516.00
44700	Postage	$0.00	$182.18	$300.00	$250.00
44996	Hardware / Software Maintenance	$0.00	$122,240.72	$120,000.00	$130,000.00
45020	Contract Services	$0.00	$25,326.00	$100,000.00	$55,000.00
45910	Budget Expense	$0.00	$67.37	$0.00	$0.00
49000	Bad Debt Expense	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$2,334.00	$2,334.00	$2,334.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99765	Insurance/Workmans Compensation	$0.00	$6,991.00	$6,991.00	$6,991.00
99770	Administrative Services	$0.00	$3,575.00	$3,575.00	$3,575.00
99780	Space Rent	$0.00	$22,985.00	$22,985.00	$22,645.00
Account Classification Total: Material and Services		$0.00	$256,169.17	$342,190.00	$299,091.00
Account Classification: CO . Capital Outlay					
88760	Computer Equipment	$0.00	$20,137.02	$23,000.00	$10,000.00
Account Classification Total: Capital Outlay		$0.00	$20,137.02	$23,000.00	$10,000.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$22,261.00	$22,261.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$19,800.00
99782	Trans - EMail Accounts	$0.00	$2,500.00	$1,980.00	$2,100.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$770.00
Account Classification Total: Interfund Transfers		$0.00	$24,761.00	$24,241.00	$22,670.00
Sub Department Total: Information Technology		$0.00	$1,034,561.30	$1,115,844.00	$1,092,619.00
Department Total: Internal Service Dept		$0.00	$1,034,561.30	$1,115,844.00	$1,092,619.00
Revenue Totals:		$0.00	$1,056,940.59	$1,115,844.00	$1,092,619.00
Expense Totals		$0.00	$1,034,561.30	$1,115,844.00	$1,092,619.00
Fund Total: Internal Services		$0.00	$22,379.29	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$1,056,940.59	$1,115,844.00	$1,092,619.00
Expense Grand Totals:	$0.00	$1,034,561.30	$1,115,844.00	$1,092,619.00
Net Grand Totals:	$0.00	$22,379.29	$0.00	$0.00

Department Mission:

The maintenance department strives to fulfill our responsibilities as efficiently and effectively as possible in a timely and courteous manner.

Mandated Services:

The maintenance department is required by the State, Federal, and local governments to maintain all life and safety inspections and permits such as:

Boilers, hot water heaters, pressure vessels, fire alarms, fire sprinklers, geothermal wells, backflow devices, elevator maintenance and testing, hazardous material storage, bulb and ballast hazardous waste disposal, refrigerant disposal, and snow removal from sidewalks.

Self-Imposed Services:

The maintenance department performs self-imposed services include but are not limited to:

Janitorial services, heating/air conditioning, landscaping, moving, building various items, plowing snow in the driveways, parking lots and the bike path, helping to maintain various buildings that are not under the space rent program

Department Overview:

The maintenance department is responsible for keeping all buildings and County owned property that are part of the space rent program (in excess of 300,000 square feet) well maintained for the general public and county employees. The department also pays for all of the utilities for those buildings in the space rent program.

Successes and Challenges:

In the last year we have retrofitted the lighting in the library, heating and air conditioning controls at the jail, as well as the jail fresh water pumps. This was all in cooperation with the Energy Trust program, which contributed a portion of the necessary funds to accomplish these projects. We installed a new water line at the Stepping Stones compound. We have replaced the floors in the shower rooms at the jail.

The challenges that this department faces is continually taking on more square footage without any additional FTE's. Since 1997 this department has taken on approximately 140,000 additional square footage and have reduced our FTE's by 1.5, any additional buildings that would be added to the space rent program would require the department to add an additional FTE (electrician). If the maintenance department were to add the duties required for maintaining the road shops, outlying libraries, and access center our expenditures would increase and would require more man hours.

Budget Overview:

The maintenance department's major source of revenue is from the space rent program, which is based on the square footage of each building and departments within the buildings.
The department expenditures vary from year to year depending on utility costs and unknown circumstances. We cannot predict the weather or rising costs of fuel, utilities or products. Nor can we predict when we may have a failure in equipment. All of the previous stated items influence the expenditures in this budget.

Significant Changes:

The only significant changes from our current budget and our requested budget are the following:

Increases of utilities
- 17.5% electricity
- 1.2% water and sewer
- 15% geothermal
- All of the other utilities should stay at the same rate. However, the costs are always based on usage.

Capital improvements (whichever projects the budget committee so chooses to proceed with)
Our FTE's remain the same.

Key issues:

11/12 PRIORITIZED PROJECTS		EXPLANATION
GOVERNMENT CENTER ALARM	$5,700	Outdated, can not get parts to maintain
JAIL LIGHTING RETROFIT	$64,000	No longer manufacturing bulbs or parts as of 2012
JAIL PAVEMENT CRACK SEAL	$6,000	Large cracks in pavement need to be filled
TOTAL	$75,700	

THIS FIGURE DOES NOT INCLUDE PREVIOUS PROJECTS PUT ON HOLD, WHICH ARE LISTED BELOW

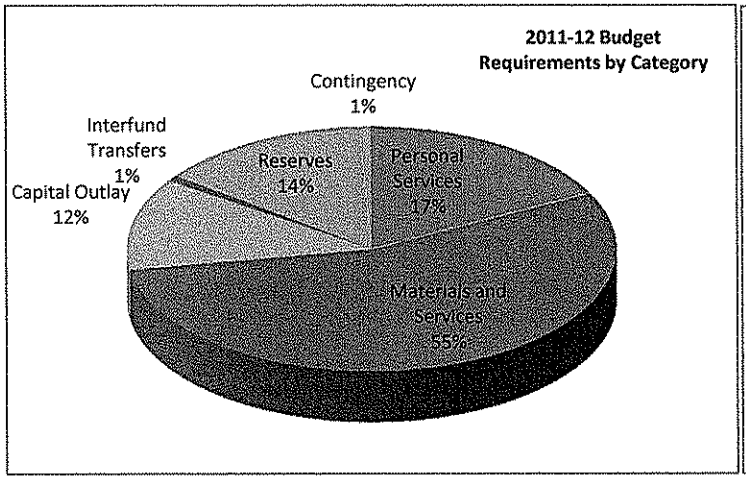
10/11 BUDGETED PROJECTS ON HOLD		
KVP 1ST FLOOR ADMINISTRATION CARPET	$20,000	Tripping hazard
KVP WHEEL CHAIR LIFT	$25,000	20 years old and unreliable
KVP STAIR TREADS	$15,000	Tripping hazard-cracked and broken
KVP FIRE ALARM SYSTEM	$35,000	Safety hazard-need alarm notification
WASHBURN WAY DEMOLITION	$170,000	30,000 sq ft abandoned building, needs
WASHBURN WAY DEMOLITION RESERVE	$33,000	asbestos removal-liability hazard
TOTAL	$298,000	

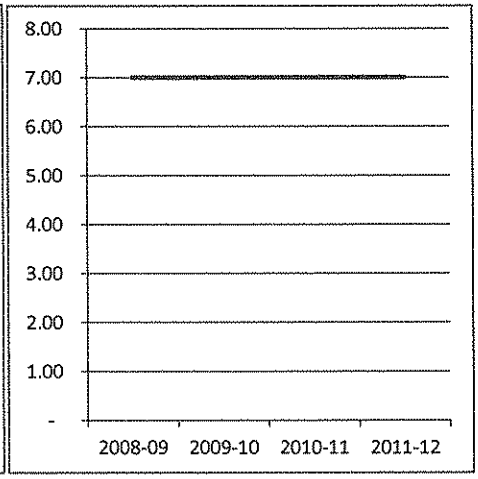
PROJECTS PREVIOUSLY PUT OFF		
KVP ROOF	$100,000	25 years old, leaking and needs replaced
KVP WINDOWS	$30,000	Leaking and falling apart
KVP SIDEWALK REPLACEMENT	$45,000	Tripping hazard-City requirement
KVP 3RD FLOOR CARPET	$20,000	Tripping hazard
WATERMASTER FLOOR INSULATION	$5,000	Energy Conservation
WATERMATER WINDOWS AND DOORS	$15,000	Leaking - energy conservation
LIBRARY WINDOWS	$30,000	Replacing single pane glass, asbestos removal - energy conservation
SUMMERS LANE DEMOLITION	$50,000	10,000 sq ft abandoned building, asbestos removal - liability hazard
TOTAL	$295,000	

Klamath County, Oregon
2011-2012 Budget Financial Presentation
585 Maintenance

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	406,920	415,378	431,318
Materials and Services	-	980,374	1,265,252	1,355,710
Capital Outlay	-	107,481	351,000	300,071
Interfund Transfers	-	17,519	17,519	19,716
Subtotal Current Expenditures	**-**	**1,512,294**	**2,049,149**	**2,106,815**
Reserves	-	-	343,188	343,188
Contingency	-	-	20,000	20,000
Unappropriated Fund Balance	-	1,164,012	-	-
Subtotal Noncurrent Expenditures	**-**	**1,164,012**	**363,188**	**363,188**
Total Requirements by Budgetary Category	**-**	**2,676,306**	**2,412,337**	**2,470,003**
Requirements by Fund				
Space Rent (439)	-	2,676,306	2,412,337	2,450,853
Mental Health Building Reserve (9332)	-	-	-	19,150
Total Requirements by Fund	**-**	**2,676,306**	**2,412,337**	**2,470,003**
Resources by Budgetary Category				
Charges for Services	-	1,862,963	1,749,771	1,809,665
Investment Earnings	-	15,589	6,500	150
Property Sales	-	1,377	1,377	-
Miscellaneous	-	4,677	-	-
Beginning Fund Balance	-	791,700	652,589	660,188
Total Resources by Budgetary Category	**-**	**2,676,306**	**2,410,237**	**2,470,003**
Full-Time Employee Equivalents	7.00	7.00	7.00	7.00

Mandate	**Total Cost**	**Personal Services**	**FTE**
Maintenance	2,470,003	431,318	7.00
Total Mandates	**2,470,003**	**431,318**	**7.00**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 439 . Space Rent					
Revenue					
Department: 585 . Maintenance					
Account Classification: CS . Charges for Service					
36070	Rent	$0.00	$4,679.38	$2,100.00	$2,100.00
36710	Space Rent Charges	$0.00	$0.00	$0.00	$1,807,565.00
Account Classification Total: Charges for Service		$0.00	$4,679.38	$2,100.00	$1,809,665.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$15,589.00	$6,500.00	$0.00
Account Classification Total: Interest		$0.00	$15,589.00	$6,500.00	$0.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$4,676.74	$0.00	$0.00
36370	Donations - Museum Sales	$0.00	$15,857.00	$15,857.00	$0.00
Account Classification Total: Other		$0.00	$20,533.74	$15,857.00	$0.00
Account Classification: TI . Interfund Transfers					
36220	Trans - Corner Restoratio	$0.00	$0.00	$0.00	$0.00
36225	Trans - Library	$0.00	$189,571.00	$182,281.00	$0.00
36230	Trans - CCF	$0.00	$6,216.83	$6,782.00	$0.00
36240	Trans - Health Dept	$0.00	$84,907.00	$80,000.00	$0.00
36250	Trans - MH Dept	$0.00	$41,995.00	$41,995.00	$0.00
36261	Trans - Veterans	$0.00	$13,731.17	$13,166.00	$0.00
36270	Trans - Dog Control	$0.00	$6,525.36	$0.00	$0.00
36280	Trans - Law Library	$0.00	$7,290.00	$7,290.00	$0.00
36290	Trans - Marine Law Enf	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
36291	Trans - Search and Rescue	$0.00	$0.00	$0.00	$0.00
36330	Trans - General Non Dept	$0.00	$1,202,021.00	$1,112,230.00	$0.00
36450	Trans - Road Department	$0.00	$52,322.00	$52,322.00	$0.00
36455	Trans - Comm Corrections	$0.00	$0.00	$0.00	$0.00
36570	Trans - Solid Waste	$0.00	$3,480.00	$3,480.00	$0.00
36650	Trans - Weed Control	$0.00	$1,178.00	$1,178.00	$0.00
36660	Trans - Central Services	$0.00	$64,348.00	$64,348.00	$0.00
36670	Trans - Comm Corr	$0.00	$114,117.00	$114,117.00	$0.00
37460	Trans - Risk Management	$0.00	$4,093.00	$4,093.00	$0.00
39026	Trans - Surveyor	$0.00	$891.00	$891.00	$0.00
39029	Trans - Electrical	$0.00	$49,741.00	$49,741.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$1,842,427.36	$1,733,914.00	$0.00
Account Classification: CA . Sale of Capital Assets					
36420	Sales - Property	$0.00	$1,377.00	$1,377.00	$0.00
Account Classification Total: Sale of Capital Assets		$0.00	$1,377.00	$1,377.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$791,700.31	$652,589.00	$641,188.00
Account Classification Total: Fund Balances		$0.00	$791,700.31	$652,589.00	$641,188.00
Department Total: Maintenance		$0.00	$2,676,306.79	$2,412,337.00	$2,450,853.00
Revenue Totals		$0.00	$2,676,306.79	$2,412,337.00	$2,450,853.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 585 . Maintenance					
Account Classification: PS . Personal Services					
61555	Accounting Specialist	$0.00	$38,043.36	$38,044.00	$39,098.00
63015	Director of Maintenance	$0.00	$68,784.03	$68,784.00	$70,584.00
63030	Facility Maint Leadowrker	$0.00	$42,097.96	$41,948.00	$43,946.00
63350	Maintenance Technician II	$0.00	$90,891.84	$92,593.00	$97,124.00
63360	Maint/HVAC Tech	$0.00	$53,287.44	$53,558.00	$54,980.00
63900	Overtime	$0.00	$1,042.87	$5,000.00	$5,000.00
63930	FICA	$0.00	$21,764.45	$22,562.00	$23,886.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$205.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$354.22	$0.00	$0.00
63950	Medical Insurance	$0.00	$53,340.00	$53,340.00	$56,700.00
63951	Life Insurance	$0.00	$248.04	$249.00	$248.00
63952	Short Term Disability	$0.00	$142.80	$164.00	$143.00
63960	Retirement - General	$0.00	$29,438.38	$29,493.00	$30,723.00
63980	Unemployment Compensation	$0.00	$6,785.00	$8,143.00	$7,181.00
63990	Cell Phone Allowance	$0.00	$700.00	$1,500.00	$1,500.00
Account Classification Total: Personal Services		$0.00	$406,920.39	$415,378.00	$431,318.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$0.00	$1,000.00	$1,000.00
44060	Janitorial Supplies	$0.00	$28,581.15	$46,725.00	$40,500.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44100	Supplies - Office	$0.00	$1,243.31	$950.00	$950.00
44110	Supplies - Other	$0.00	$329.30	$5,000.00	$5,000.00
44200	Dues / Fees	$0.00	$985.86	$3,390.00	$3,390.00
44250	Vehicle Fuel	$0.00	$10,583.95	$11,000.00	$11,000.00
44260	Vehicle Maintenance & Repair	$0.00	$4,443.50	$5,200.00	$5,200.00
44262	Snow Removal & Equipment	$0.00	$3,140.43	$10,000.00	$10,000.00
44263	Supplies Equipment Rent	$0.00	$2,957.94	$6,500.00	$6,500.00
44264	Security/Alarms	$0.00	$9,468.00	$14,660.00	$14,660.00
44265	Painting Supplies	$0.00	$2,845.84	$6,500.00	$6,500.00
44266	Lock Repair / Replace	$0.00	$3,476.11	$4,500.00	$4,500.00
44267	Elect Supplies / Repairs	$0.00	$25,893.46	$23,000.00	$23,000.00
44268	Plumbing Repair	$0.00	$15,557.77	$15,000.00	$15,000.00
44269	Heating / Air Repair	$0.00	$44,821.97	$45,000.00	$45,000.00
44270	Bldg Maintenance & Repair	$0.00	$17,742.45	$24,600.00	$24,600.00
44300	Equip Maintenance & Repair	$0.00	$3,086.38	$4,000.00	$4,000.00
44310	Elevator Maintenance & Repair	$0.00	$22,473.91	$26,520.00	$26,970.00
44320	Grounds Maintenance & Repair	$0.00	$9,220.05	$10,000.00	$10,000.00
44530	Janitorial Services	$0.00	$192,642.56	$219,555.00	$219,555.00
44600	Utilities - Gas	$0.00	$27,572.22	$51,975.00	$51,975.00
44610	Utilities - Water / Sewer	$0.00	$115,985.08	$175,200.00	$177,300.00
44620	Utilities - Electricity	$0.00	$296,354.92	$375,100.00	$440,743.00
44630	Garbage Pickup	$0.00	$25,959.51	$37,620.00	$35,620.00
44631	Solid Waste Dump	$0.00	$1,045.36	$1,050.00	$1,050.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44640	Telephone	$0.00	$2,430.11	$4,700.00	$4,700.00
44700	Postage	$0.00	$8.39	$250.00	$250.00
45480	Utilities - Geothermal	$0.00	$50,867.79	$75,600.00	$86,940.00
99760	Insurance/Liability	$0.00	$3,468.00	$3,468.00	$3,468.00
99765	Insurance/Workmans Compensation	$0.00	$8,394.00	$8,394.00	$8,394.00
99770	Administrative Services	$0.00	$48,795.00	$48,795.00	$48,795.00
Account Classification Total: Material and Services		$0.00	$980,374.32	$1,265,252.00	$1,336,560.00
Account Classification: CO . Capital Outlay					
88170	Facilities Improvement	$0.00	$101,631.38	$344,500.00	$296,071.00
88360	Equipment	$0.00	$5,850.00	$6,500.00	$4,000.00
Account Classification Total: Capital Outlay		$0.00	$107,481.38	$351,000.00	$300,071.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$2,321.00	$2,321.00	$2,321.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,800.00
99782	Trans - EMail Accounts	$0.00	$198.00	$198.00	$210.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$385.00
99830	Trans - Vehicle Reserve	$0.00	$15,000.00	$15,000.00	$15,000.00
Account Classification Total: Interfund Transfers		$0.00	$17,519.00	$17,519.00	$19,716.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$20,000.00	$20,000.00
99811	Reserve Capital Outlay	$0.00	$0.00	$343,188.00	$343,188.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$363,188.00	$363,188.00
Department Total: Maintenance		$0.00	$1,512,295.09	$2,412,337.00	$2,450,853.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Revenue Totals:		$0.00	$2,676,306.79	$2,412,337.00	$2,450,853.00
Expense Totals		$0.00	$1,512,295.09	$2,412,337.00	$2,450,853.00
Fund Total: Space Rent		$0.00	$1,164,011.70	$0.00	$0.00
Fund: 9332 . MH Building Reserve - KADA					
Revenue					
Department: 585 . Maintenance					
Account Classification: CS . Charges for Service					
32200	Rental Income	$0.00	$0.00	$0.00	$0.00
33000	Reimbursements	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$150.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$150.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$0.00	$0.00	$19,000.00
Account Classification Total: Fund Balances		$0.00	$0.00	$0.00	$19,000.00
Department Total: Maintenance		$0.00	$0.00	$0.00	$19,150.00
Revenue Totals		$0.00	$0.00	$0.00	$19,150.00
Expenses					
Department: 585 . Maintenance					
Account Classification: MS . Material and Services					
44060	Janitorial Supplies	$0.00	$0.00	$0.00	$0.00
44126	Maintenance Materials	$0.00	$0.00	$0.00	$0.00
44263	Supplies Equipment Rent	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44264	Security/Alarms	$0.00	$0.00	$0.00	$0.00
44265	Painting Supplies	$0.00	$0.00	$0.00	$0.00
44266	Lock Repair / Replace	$0.00	$0.00	$0.00	$0.00
44267	Elect Supplies / Repairs	$0.00	$0.00	$0.00	$0.00
44268	Plumbing Repair	$0.00	$0.00	$0.00	$0.00
44269	Heating / Air Repair	$0.00	$0.00	$0.00	$0.00
44270	Bldg Maintenance & Repair	$0.00	$0.00	$0.00	$19,150.00
44276	Building Repair	$0.00	$0.00	$0.00	$0.00
44315	Disposal Expense	$0.00	$0.00	$0.00	$0.00
44320	Grounds Maintenance & Repair	$0.00	$0.00	$0.00	$0.00
44340	Contract Maintenance	$0.00	$0.00	$0.00	$0.00
44600	Utilities - Gas	$0.00	$0.00	$0.00	$0.00
44610	Utilities - Water / Sewer	$0.00	$0.00	$0.00	$0.00
44620	Utilities - Electricity	$0.00	$0.00	$0.00	$0.00
44631	Solid Waste Dump	$0.00	$0.00	$0.00	$0.00
44830	Maintenance Contracts	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$19,150.00
Account Classification: CO . Capital Outlay					
88141	Abatement	$0.00	$0.00	$0.00	$0.00
88170	Facilities Improvement	$0.00	$0.00	$0.00	$0.00
88340	Bldg Improvement	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
99980	Reserve Future Expenditures	$0.00	$0.00	$0.00	$0.00
99981	Unappropriated Fund Balance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Department Total: Maintenance		$0.00	$0.00	$0.00	$19,150.00
Revenue Totals:		$0.00	$0.00	$0.00	$19,150.00
Expense Totals		$0.00	$0.00	$0.00	$19,150.00
Fund Total: MH Building Reserve - KADA		$0.00	$0.00	$0.00	$0.00
Revenue Grand Totals:		$0.00	$2,676,306.79	$2,412,337.00	$2,470,003.00
Expense Grand Totals:		$0.00	$1,512,295.09	$2,412,337.00	$2,470,003.00
Net Grand Totals:		$0.00	$1,164,011.70	$0.00	$0.00

Department: Justice Court FY 2012 Proposed Budget

Department Mission:

To provide the citizens of Klamath County with judicial service in accordance with the Oregon Revised Statutes and operate the Court in a cost-effective manner.

Mandated Services:

Justice Court is not mandated, but rather provided as both a service to Klamath County and a service to the public—enabling the public to have local courts deciding local issues. In addition, the civil functions (Justice Court Small Claims Court and Justice Court Civil Court) are able to be navigated without legal representation and at a significantly lower cost than the circuit court. Filing fees are set by the Oregon Revised Statutes in Chapter 55.

Department Overview:

The Justice court is providing judicial services regarding citations issued through the following agencies: Klamath County Sheriff's Office, (traffic and boating); Oregon State Police, City of Malin Police Department, City of Merrill Police Department, Klamath County Animal Control, Klamath County Code Enforcement, Klamath County Fire Department; Klamath County Health Department (Air Quality); Oregon Department of Transportation (Weighmaster); Oregon Fish and Game; Oregon Parks Department. Long range goals include increasing the number of citations sent to Justice Court by the Oregon State Police in order to effectively serve the citizens of Klamath County with a local venue and opportunities to be heard. Additional short range goal is to accept online payment processing, increase collection efforts through county's contract with Carter Jones, and to improve court's information technology usage.

Successes and Challenges:

The Justice Court is self-supporting through fines collected from citations and from civil filing fees. Upcoming challenges include maintaining sufficient qualified staffing to process citations and payments for over 3000 violations per year.

Budget Overview:

The Court's expense budget is fixed and the revenue side of the budget is dependent on outside factors – for example, when Klamath County Sheriff's Office cuts patrol, the number of citations issued decreases and revenue decreases. There is no quota imposed for revenue; the amount listed is anticipated but cannot be judicially required.

During the 2007-08 budget year, the Justice Court processed 2557 citations with $329,976 being turned over to the General Fund. In 2008-09, the Justice Court processed 4289 citations with $414,276 in revenue to the County. In 2009-10, the Court processed 3601 citations with $397,709 in revenue to the County. In 2010, the Court increased the amount of collection activity on older citations which had not been paid.

Significant Changes:

In 2009-10, the clerks were cut from 40 hrs/week (2 FTE) to 37.5 hrs/week to meet budget goals (1.9 FTE). The 2012 budget contemplates a 1.8 FTE. During the recent 5% budget decrease, the court cut more time, down to 27 hours per week (1.6 FTE). This impacted court hours, eliminating Mondays and Fridays. The 2012 budget provides for a Monday through Thursday court week. The increase will serve the public and assist in backlog of workload (increased by reduction of hours).

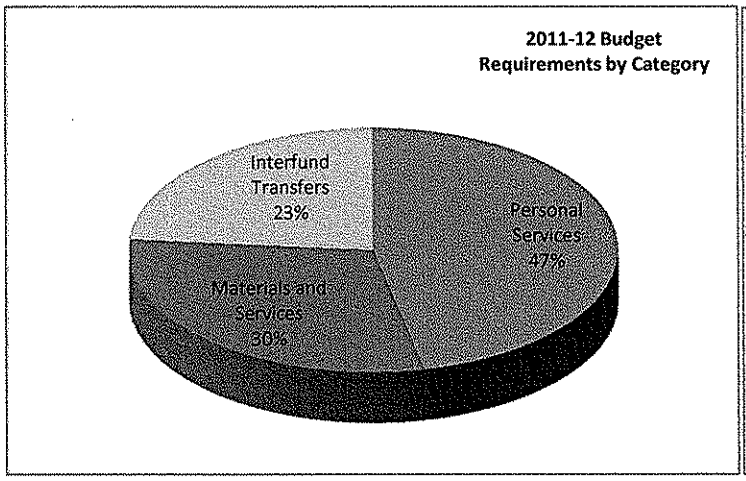
Key issues:

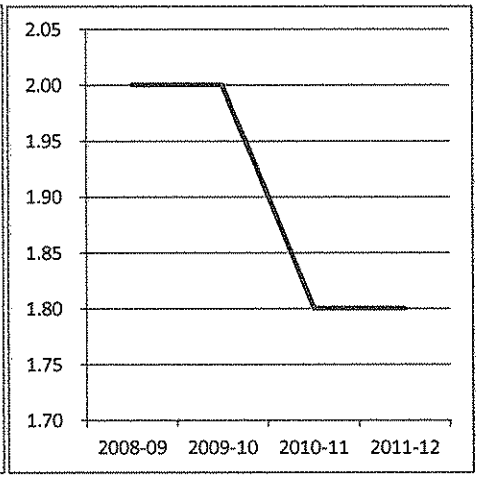
A remaining area of concern is the lease/contract for the credit card machine which expires in August 2010. An online credit processing agency, *nCourt*, will be utilized which imposes no fees to the Court. Since the use of credit cards has increased dramatically, the fees associated with the lease have also increased dramatically. Under the *nCourt* program, there will be no fees and the public can pay their citations 24-hours-a-day through an online portal which *nCourt* will supply. The issue of declining citations is not one which the Court has control over, the majority of citations are issued by the Sheriff's Office and his budget thus directly impacts Justice Court.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
169 Justice Court

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	138,297	146,448	136,126
Materials and Services	-	85,898	77,765	86,600
Interfund Transfers	-	69,313	159,787	68,749
Total Requirements by Budgetary Category	**-**	**293,508**	**384,000**	**291,475**
Requirements by Fund				
General Fund (101)	-	293,508	384,000	291,475
Total Requirements by Fund	**-**	**293,508**	**384,000**	**291,475**
Resources by Budgetary Category				
Charges for Services	-	-	-	3,475
Fines and Forfeitures	-	293,508	384,000	288,000
Total Resources by Budgetary Category	**-**	**293,508**	**384,000**	**291,475**
Full-Time Employee Equivalents	2.00	2.00	1.80	1.80

Mandate	**Total Cost**	**Personal Services**	**FTE**
Justice Court	291,475	136,126	1.80
Total Mandates	**291,475**	**136,126**	**1.80**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 169 . Justice Court					
Account Classification: CS . Charges for Service					
32200	Rental Income	$0.00	$0.00	$0.00	$3,475.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$3,475.00
Account Classification: FF . Fines and Forfeitures					
35120	Fines - Traffic	$0.00	$293,507.82	$384,000.00	$288,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$293,507.82	$384,000.00	$288,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Department Total: Justice Court		$0.00	$293,507.82	$384,000.00	$291,475.00
Revenue Totals		$0.00	$293,507.82	$384,000.00	$291,475.00
Expenses					
Department: 169 . Justice Court					
Account Classification: PS . Personal Services					
60060	Justice of the Peace	$0.00	$39,777.12	$39,778.00	$40,815.00
60740	Justice Court Clerk	$0.00	$56,857.96	$63,077.00	$52,972.00
63930	FICA	$0.00	$6,635.18	$7,869.00	$7,175.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$76.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$224.82	$0.00	$0.00
63950	Medical Insurance	$0.00	$22,575.35	$22,860.00	$24,300.00
63951	Life Insurance	$0.00	$149.64	$150.00	$150.00
63952	Short Term Disability	$0.00	$40.80	$62.00	$41.00
63960	Retirement - General	$0.00	$9,663.22	$10,286.00	$9,379.00
63980	Unemployment Compensation	$0.00	$2,373.00	$2,366.00	$1,218.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$138,297.09	$146,448.00	$136,126.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$0.00	$0.00	$1,800.00
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$1,800.00
44080	Office Machine Repairs	$0.00	$0.00	$300.00	$0.00
44100	Supplies - Office	$0.00	$1,843.41	$3,000.00	$2,000.00
44200	Dues / Fees	$0.00	$50.00	$500.00	$500.00
44203	Credit Card Fees	$0.00	$1,836.61	$1,200.00	$1,237.00
44270	Bldg Maintenance & Repair	$0.00	$75.00	$900.00	$900.00
44380	Juror Fees	$0.00	$0.00	$200.00	$200.00
44450	Witness Fees	$0.00	$65.00	$100.00	$100.00
44530	Janitorial Services	$0.00	$2,820.35	$1,800.00	$300.00
44610	Utilities - Water / Sewer	$0.00	$283.20	$300.00	$300.00
44620	Utilities - Electricity	$0.00	$1,961.40	$1,500.00	$2,500.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44640	Telephone	$0.00	$2,437.06	$1,750.00	$2,250.00
44650	Rent	$0.00	$34,817.30	$28,207.00	$34,705.00
44700	Postage	$0.00	$1,645.03	$1,500.00	$1,500.00
44996	Hardware / Software Maintenance	$0.00	$6,056.00	$4,500.00	$4,500.00
45800	Refunds	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$411.00	$411.00	$411.00
99765	Insurance/Workmans Compensation	$0.00	$253.00	$253.00	$253.00
99770	Administrative Services	$0.00	$31,344.00	$31,344.00	$31,344.00
Account Classification Total: Material and Services		$0.00	$85,898.36	$77,765.00	$86,600.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$2,550.00	$2,550.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$2,250.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
99840	Trans - General Admin	$0.00	$0.00	$0.00	$66,499.00
Account Classification Total: Interfund Transfers		$0.00	$2,550.00	$2,550.00	$68,749.00
Account Classification: CR . Contigencies and Reserves					
99991	Target Deviation	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Department Total: Justice Court		$0.00	$226,745.45	$226,763.00	$291,475.00
Revenue Totals:		$0.00	$293,507.82	$384,000.00	$291,475.00
Expense Totals		$0.00	$226,745.45	$226,763.00	$291,475.00
Fund Total: General Fund		$0.00	$66,762.37	$157,237.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$293,507.82	$384,000.00	$291,475.00
Expense Grand Totals:	$0.00	$226,745.45	$226,763.00	$291,475.00
Net Grand Totals:	$0.00	$66,762.37	$157,237.00	$0.00

Department Mission:

To prosecute criminal cases of adult and juvenile offenders, prosecute probation violators, litigate child dependency cases, coordinate homicide investigations, assist crime victims, advise Department of Human Services, pursue collections in non-support cases, and advise public on matters relating to the criminal justice system.

Mandated Services:

District Attorney - Mandated by ORS 8.650
The District Attorney must prosecute violators of the law pursuant to ORS 8.650. That process includes the initiation of indictment proceedings. Additionally, pursuant to ORS 8.660, a District Attorney must: Administer laws on public assistance and support enforcement; Collect state penalties and forfeitures; Assist the juvenile court; and Advise and represent county officers and employees, unless the county's governing body appoints legal counsel to handle those duties.

Prosecuting Attorneys – Constitution of Oregon Article VII§17
There shall be elected by districts compromised of one, or more counties, a sufficient number of prosecuting Attorneys, who shall be the law officers of the State, and of the counties within their respective districts, and shall perform such duties pertaining to the administration of Law, and general police as the Legislative Assembly may direct.

Crime Victim's Rights, HB 2482 - Mandated by 18 U.S.C. § 3771, Senate Bill 233
The Victims of Crime Act was passed by Congress on October 12, 1984. This Act serves as central source federal funding to support direct services to victims of crime. The District Attorney's Office has applied for and received funding over the last 27 years. This funding currently provides two full-time victim service advocates who are trained professionals providing services to victims of crime. Further, Senate Bill 233 grants crime victims remedies for violation of constitutional rights.

The following are services provided by this office:

- Notifying all victims of crime their constitutional rights pursuant to Senate Bill 233.
- Provide ongoing case status information to all victims of crime and facilitate involvement when possible with the handling of the criminal case.
- Assist victims with the return of any recovered or seized property.
- Assist crime victims with Crime Victims Compensation applications. Information and applications are provided regarding the compensations program and to referral agencies in the community.
- Prepare victims and witnesses for court appearances, provide support during these appearances and help with any problems that may arise.
- Participate and encourage public awareness regarding the issues surrounding crime victims.
- Provide referrals to agencies for crime victims in need of services or assistance.
- Provide information to crime victims concerning restitution which includes, explaining the procedures involved with the collection of restitution, preparing victims for restitution

hearings when necessary, and assisting the victim with the completion of the restitution forms.
- Maintain an active network with other agencies that may offer assistance to victims of crime.
- Seek to alleviate the distress of the crime victim by addressing individual needs
- Oversees and runs the Victim Impact Panel.

One Victim's Assistance Coordinator, one Victim Advocate, one Domestic Violence Victim Advocate, and one Paralegal work in Victim's Assistance.

Support Enforcement - Mandated by ORS 8.650
The District Attorney's Office provides two full-time employees to assist the citizens of Klamath County with child support services. Those services are available for both custodial and noncustodial parents.

The following are services provided by this office:
- Record keeping and distribution of services
- Locating a parent
- Establishing of paternity
- Establishing and enforcing of a support order
- Periodic review and modification of existing support orders
- Establishment and enforcement of medical support

Two full-time child support case workers, District Attorney, two Deputy District Attorneys, Paralegal/Budget Officer, two Investigators, and one Receptionist work on both child support and criminal non-support cases.

Mental Health Civil Commitments – Mandated by ORS 426.100(4)(b)
The responsibility for representing the state's interest in commitment proceedings, including, but not limited to, preparation of the state's case and appearances at commitment hearings is as follows:

(b) The district attorney if requested to do so by the governing body of the county; or

(c) In lieu of the district attorney under paragraph (b) of this subsection, a counsel designated by the governing body of a county shall take the responsibility. A county governing body may designate counsel to take responsibility under this paragraph either for single proceedings or for all such proceedings the county will be obligated to pay for under ORS 426.250. If a county governing body elects to proceed under this paragraph, the county governing body shall so notify the district attorney. The expenses of an attorney appointed under this paragraph shall be paid as provided under ORS 426.250.

A Deputy District Attorney is assigned to work with the Mental Health Department, prepare and attend civil commitment hearings as directed by the courts.

Medical Examiners – Mandated by ORS 146.065
A county's governing body must appoint a medical examiner to investigate questionable deaths. A county must pay for the medical examiner's expenses, including equipment, maintenance costs, investigation costs and compensation. ORS 146.075(2) and (4). Additionally, a county must pay for the burial of any unclaimed bodies. ORS 146.075(5). ORS chapter 146 also sets forth the procedure for investigating deaths. Medical examiners and sheriffs must follow these procedures.

Autopsies – Mandated by ORS 146.117(1)
A medical examiner or district attorney may order an autopsy performed in any death requiring investigation. This authorization for an autopsy shall permit the pathologist to remove and retain body tissues or organs from the deceased for the purpose of the legal or medical determination of the manner or cause of death, or other purposes approved under policies established by the State Medical Examiner Advisory Board.

The District Attorney's Office has been assigned by the Board of Commissioners to monitor the contract and duties of the State Medical Examiner. Dr. James Olson has entered into that contract on a yearly basis for $30,000, which is paid for by the Public Health Department. An Investigator of the District Attorney's Office is assigned to work with Dr. Olson to investigate questionable deaths, assist Dr. Olson with all autopsies, prepare Rapid Automated Information Log (RAIL) reports and enter the reports into the State's system so death certificates can be issued to the families.

Investigator is assigned 40% of his time on medical examiner cases.

Multidisciplinary Interagency Team (MDT) – Mandated by ORS 418.747
The District Attorney in each county shall be responsible for developing interagency and multidisciplinary teams to consist of but not be limited to law enforcement personnel, State Office for Services to Children and Families protective service workers, Child Care Division personnel, school officials, health departments and courts, as well as others specifically trained in child abuse, child sexual abuse and rape of children investigation.

A Deputy District Attorney and Victim Service Advocate personnel are assigned to run the MDT. The Team meets twice a month and reviews annually approximately 250 cases.

Local Public Safety Coordinating Council (LPSCC) – Mandated by ORS 423.560(1)(c)
The board or boards of county commissioners of a county shall convene a local public safety coordinating council. The council shall include, but need not be limited to:

(c) The district attorney of the county or, if two or more counties have joined together to provide community corrections services, a district attorney selected by the district attorneys of the counties

The Klamath County LPSCC was established by Senate Bill 1145 (1995) to coordinate local criminal justice policy among affected criminal justice entities. Meetings are held quarterly to encourage the active participation of countywide leadership, to foster close collaboration in the

development and operation of public safety operations and policies, and to promote coordinated public safety operations and policies.

The District Attorney and a Legal Assistant attends the LPSCC meetings on a quarterly basis.

Self Imposed:

Klamath County Domestic Violence Reduction Unit (KCDVRU) – Mandated to comply with all financial and programmatic requirements as set forth by the Department of Justice
The KCDVRU was formed in 1997 in a collaborative effort of Ed Caleb and Wanda Powless of the Klamath Crisis Center. To date this office has received over 4 million dollars in federal funds. This funding has allowed Klamath County to form a coordinated community response to domestic violence and sexual assault. The Unit consists of 21 community agencies who are committed in addressing public safety issues surrounding victims of domestic violence, dating violence, sexual assault, and stalking. We have been able to sustain key employees through this funding, vigorously prosecute domestic violence cases, while assuring the protection and safety of our victims.

Currently a Deputy District Attorney, Program Manager, Victim Service Advocate and Pretrial Release Officer are funded by the Office of Violence Against Women.

Victim Impact Panel - Mandated by ORS 813.020(3)
In a county that has a victim impact program a court may require the person to attend a victim impact treatment session. If the court requires attendance under this section, the court may require the defendant to pay a reasonable fee to the victim impact program to offset the cost of the defendant's participation. The fee shall be established for each county by the victim impact panel coordinator and steering committee of that county and shall be not less than $5 or more than $50. This office advocates strongly that our local courts order offenders to attend this panel as part of their sentence. The court orders between 250 – 300 people to attend Victim Panel annually.

Two Victim Assistance personnel coordinate and run Victim Panel on a monthly basis.

Major Crime Team (MCT)
The team's function is to investigate murders, officer involved shootings, in-custody deaths and other major crimes occurring within Klamath County, that the district attorney deems necessary. The Team consists of members of the District Attorney's Office, Law Enforcement and Community Corrections. The MCT is responsible for:

- Maintaining a roster of advanced detectives capable of responding to and effectively investigating major homicides and other complex criminal cases.
- Responding in appropriate numbers to facilitate these investigations.
- Providing smaller agencies the personnel and resources that they would not necessarily have for complex investigations.
- Providing advanced training and information sharing to its members through team meetings.

The District Attorney, a Deputy District Attorney, and a Legal Assistant attend the MCT meetings. The meetings are scheduled when a major crime in Klamath County has occurred.

Elder Abuse Task Force
The Elder Abuse Task Force was formed to work closely with Seniors and Disabled Services focusing on Elder Abuse and People with Disabilities issues. The mission of the Task Force is to review, investigate and prosecute crimes committed against older adults in Klamath County; to prevent crimes through professional and community education, and to increase awareness of available resources for services.

A Victim Service Advocate and a Deputy District Attorney attend Elder Abuse Task Force meetings on a monthly basis to review and address these cases.

DUII Task Force
The Program was implemented in 1984 by then Deputy District Attorney Edwin Caleb. The sole purpose for which the DUII Task Force was formed was to establish and maintain a healthy community of drug-free DUII related fatalities and serious injuries due to the intoxicated driver, through education, prevention information and to make "The Right Choice." The Task Force currently has 13 volunteer members. The DUII Task Force has received both local and state awards in recent years for their dedication and saturation patrols efforts in Klamath County.

The Task Force is funded by Klamath County DUII offenders who are required to attend "Victim Panel". This panel is a group of volunteers who have been strongly affected by the crime of drinking and driving, and are willing to share their story with DUII offenders. This office advocates strongly that our local courts order offenders to attend this panel as part of their sentence.

A Deputy District Attorney and Victim Service Advocate attend DUII Task Force meetings on a monthly basis.

Sexual Assault Response Team (SART)
The Sexual Assault Response Team (SART) is a collaborated approach to the response and reduction of adult and adolescent sexual assault in Klamath County. Our members consist of Prosecution, Victim Services, KCDVRU, Crisis Center, Sky Lakes Medical Center, SANE Nurses, Law Enforcement, Klamath Tribes, OIT, Community Corrections and Juvenile. The mission of SART is to improve the sensitivity of the response to sexual assault victims, by mitigating the trauma of the physical exam and interviews necessary for successful prosecution to hold offenders accountable.

A Deputy District Attorney, Victim Service Advocate and Program Coordinator from KCDVRU attend SART on a monthly basis.

Veteran's Court
The District Attorney's Office is the founder and a collaborated partner of the Klamath County Veteran's Treatment Court. This is Oregon's first Veteran's Court which began operation in November 2010. The goal is to integrate a wide array of services to help veterans in trouble with the criminal justice system. The role of the prosecutor is the "gate keeper" and selects offenders

who participate in the program; obtains prior criminal histories of offenders, participates in team meetings and is assigned to attend Veteran's Court on a weekly basis.

A Deputy District Attorney is assigned to Veteran's Court and attends meetings as scheduled by the coordinator of the program.

Drug Court
The mission of drug courts is to stop the abuse of alcohol and other drugs and related criminal activity. Drug courts are a highly specialized team process that functions within the existing Circuit Court structure to address nonviolent drug related cases. The team consists of a judge, court staff, prosecutor, defense attorneys, probation officers, substance abuse evaluators, and treatment professionals all working together to support and monitor a participant's recovery. The role of the prosecutor is much like Veteran's Court and is assigned to attend Drug Court on a weekly basis.

A Deputy District Attorney is assigned to Drug Court and attends meetings as scheduled by the coordinator of the program.

Klamath County Courts have received funding to run both Veteran's Court and Drug Court. There are many collaborated partners in our community that are vested to these projects. This office is a critical partner for the success of both programs.

Department Overview:

The District Attorney's Office is made of both a criminal and civil division.

Criminal Division FTE's

After taking the necessary budget cuts FY 2010-11, the criminal division consists of:

- One (1) District Attorney
- Five (5) Deputy District Attorneys
- One (1) Chief Office Deputy/Paralegal
- One (1) Office Manager/Grand Jury Coordinator
- Three (3) Legal Assistants
- Two (2) Victim Service Advocates
- One (.4) Medical Examiner

(It should be noted that this department lost one FTE (attorney) last budget session)

With the help of a federally funded grant through the Office of Violence Against Women, we have been able to form the Klamath County Domestic Violence Reduction Unit (KCDVRU), which has enabled us to sustain:

- One (1) Domestic Violence Deputy District Attorney
- One (1) Program Coordinator/Trial Assistant
- One half-time (.5) Pretrial Release Officer

- One (1) Domestic Violence Victim's Advocate contracted through the Klamath Crisis Center.

(Funding for the KCDVRU is due to end October of 2012)

Civil Division FTE's

The civil division is the Non-Support Office, which consists of:

- One (1) Support Enforcement Specialist
- One (1) Legal Assistant.

(It should be noted that this department lost one FTE last budget session)

The operating philosophy of the Klamath County District Attorney's Office is dictated by the Oregon Revised Statutes and the Oregon State Bar Code of Ethics. It is the philosophy of this office to vigorously prosecute violators of the law within the framework of the Code of Ethical Responsibility. It is the job of the District Attorney to seek justice.

In addition, it is the philosophy of the District Attorney's Office to serve the public, within the bounds of the law, by advising the public regarding our policies and procedures and keeping the public informed about the status of crime in Klamath County.

Over the next few years the District Attorney's Office will continue to provide services as directed by the Oregon Law. These services will be provided in the most efficient and cost effective way possible.

We have a responsibility to hold offenders accountable and protect the citizens of Klamath County. Developing a community prosecution strategy will continue to be a long-range goal for this department.

Successes and Challenges:

Successes

The District Attorney's Office has been able to successfully apply and receive grant funds from both the State and Federal Government. While the community has been able to benefit from these funding sources, budget cuts exist at all levels of government, and the local government is still responsible for providing the mandated services.

The following are two new awards received FY 2010-11:

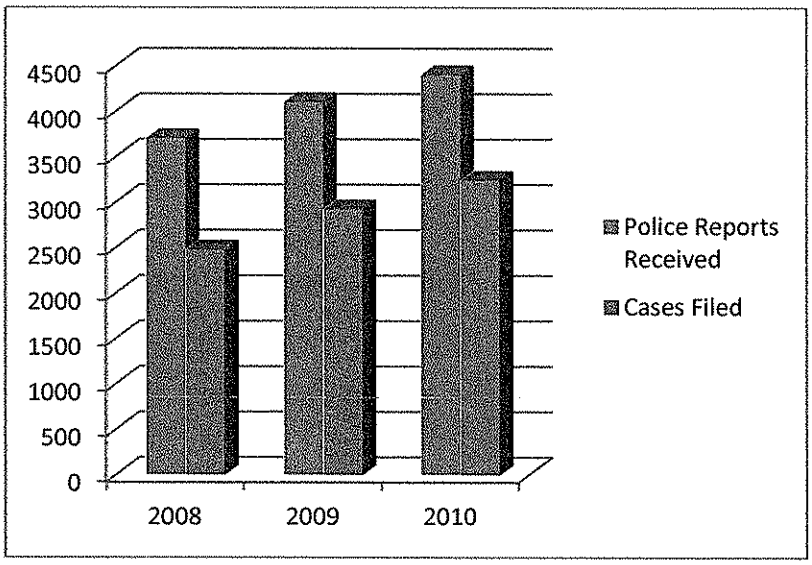
Victims of Crime Act (VOCA) Grant – VOCA funding is passed down by the federal government, which is then passed down to the state. We have been successful in our applications over the years to fund direct services to victims. Each year we have to apply for this funding. Our most current award is $29,742.

Community-Defined Solutions to Violence Against Women Grant – In September of 2010, we received a $400,000 federal award from Office of Violence Against Women. This has

allowed us to sustain the Klamath County Domestic Violence Reduction Unit (KCDVRU) to continue to aggressively prosecute domestic violence, sexual assault and stalking cases in Klamath County. The strength of our partnerships has allowed us to identify high risk offenders, expand outreach resources to victims, and discuss the implementation of protocols to reduce witness tampering.

Challenges

The District Attorney's Office has faced many challenges this year. Foremost is the breakdown in the criminal justice system due to lack of funding. As you are well aware, crime is up and lack of sanctions for offenders has cost our community. The District Attorney's Office alone has received and reviewed 700 more police reports than we did in 2008. Further, we have filed 766 more cases with the courts than what was filed in 2008.



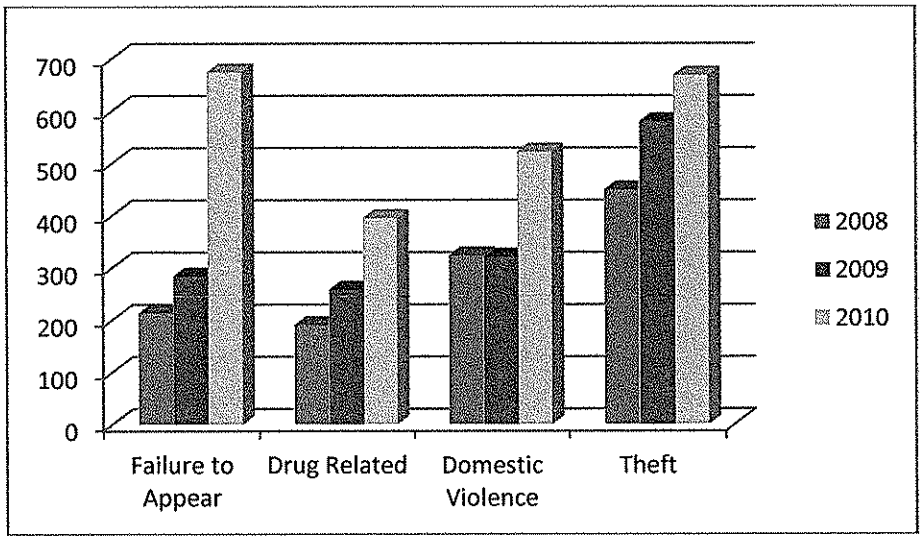
The rise in caseloads and the impact of budget cuts will certainly effect prosecution at some level. We again are faced with cuts in personnel this fiscal year. Since FY 2007-08, we have cut 9.5 FTE's. This current fiscal year we are impacted with the loss of another attorney. The current 915 misdemeanor caseload will be shifted amongst the 5 remaining attorneys. While we have been fortunate to receive federal funding for a prosecutor to prosecute domestic violence cases for the past several years, there is no guarantee that this funding source will continue to be available to this office. Those cases will also have to be shifted to the remaining attorneys.

We are hopeful that with the opening of another jail pod, the failure to appear rates should lower. Unfortunately, the economic strains have impacted our community with the increase in family violence, property crimes and drug use.

While some property crimes are due to economic hardship, there is a direct collation of theft for the support of a drug addiction. The loss of our local drug team has made this difficult to enforce.

Domestic violence historically has been viewed as a private family matter that need not involve the criminal justice system. Police officers were often reluctant to intervene by making an arrest, and often chose instead to simply counsel the couple and/or ask one of the parties to leave the residence for a period of time. The courts were reluctant to impose any significant sanctions because it was viewed as a family issue.

With the collaborated efforts of the Klamath County Domestic Violence Unit (KCDVRU), the community has been educated, survivors in our community are now reporting the crimes and getting the support and assistance they need, while offenders are now being held accountable in our local courts. The added stressors of unemployment, substance abuse, fear and feelings of helplessness have been a factor in the increase of this caseload.



Budget Overview:

The District Attorney's Office is responsible for the following budgets:

100-170-171 (District Attorney – General Fund Dollars)

Major Expenditures

The purpose of funding is to prosecute criminal cases for Klamath County. The current caseload is approximately 4,400. The majority of this proposed budget is general fund for personnel (16 FTE) & material's and services. The cost to run this department is driven by the number of cases prosecuted, the severity of cases charged, materials necessary for trial preparation, witness fees as mandated by ORS 136.602, supplying discovery to defense as mandated per ORS 135.815, utilization of office equipment, and effective training for attorneys and staff as laws and mandates continually change.

Major Revenue
Revenue is generated by fees and state reimbursement for services. Reimbursement for 3 FTE's is collected in the revenue portion of this budget: VOCA Grant funds (Victim Service Specialist); Unitary Assessment Fees fund (Victim's Assistance); Discovery Fees fund (Legal Assistant III)

- $46,000 - Victim Asst HB 2482 (Unitary Assess Fees) – Funds (1 FTE) Victim Asst Coordinator
- $41,000 - Discovery (Fees) – Funds (1 FTE) Legal Asst III
- $13,000 - Programs – DUII Victim Panel
- $15,000 - DA Diversions (Fees)
- $2,434 - Miscellaneous (Fees)
- $28, 000 - Dept of Justice (VOCA Grant) – Funds (1 FTE) Victim Asst Specialist
- $4,500 - Dept of Justice (DHS Juvenile Contract)
- $1,124,312 – Interfund Transfer – General (property taxes, federal, unrestricted funds, ect.)
- $41,000 – Interfund Transfer – Support Enforcement (property taxes, federal, unrestricted funds, etc.)

100-170-172 (Support Enforcement – General Fund Dollars)

Major Expenditures
The purpose of this funding is to enforce child support and prosecute criminal non-support cases. The Support Enforcement Division is averaging about 1,100 cases a year. This budget is general fund for personnel (2 FTE) & material's and services. The cost to run this department is driven by the number of child support cases pending, establishing paternity, locating the paternal parent, sending out certified and registered postage as required by Oregon Rules of Civil Procedure (ORCP) 9, utilization of office equipment, and effective training for staff as laws and mandates continually changes.

- $41,000 – Interfund Transfer – District Attorney (Interfund Transfer from DA revenue budget)

Major Revenue
There are two revenue sources in this budget. We receive a 66% reimbursement from the State for services provided. This reimbursement includes any DDA, Investigator and staff time from employees in the 100-170-171 budget, along with any expenses to run the department.

- $135,000 – Child Support IV-D

Incentive revenue is received by the Federal Government to the States for the collection of child support, performance levels of each State's Child Support Division, and the work of each District Attorney's Office.

- $20,000 – Support Enforcement Specialist

120-170-173 (Domestic Violence – Federal Grant/No Matching Funds)

Major Expenditures

Grant – No County Matching Funds

(This Unit is physically located in the District Attorney's Office. The cost of administrative services and space rent is absorbed in the DA's general fund budget.)

Major Revenue

The purpose of this funding is for the prosecution of domestic violence and sexual assault cases. We have received a $400,000 Federal Grant (no matching funds) through the Office of Violence Against Women. This is a 24 month grant, project period 10/1/10 – 9/30/12. This grant focuses on the investigation, prosecution, offender accountability and victim advocacy for all domestic violence and sexual assault cases in Klamath County. There are (3.5 FTE) funded by this grant (Prosecutor, Program Coordinator, Advocate and Pretrial Release Officer).

- $400,000 – Dept of Justice – DV Grant (24 months)

222-170-174 (DA Enforcement – Drugs – Special Fund)

Major Revenue

This budget was created as a special fund for drug forfeiture cases. Revenue collections have halted due to legislative changes in the law. Funds are utilized for prevention and drug enforcement.

- $5,700 – Projected Beginning Balance carry over from previous year

222-170-175 (DA Enforcement – Liquor Law – Special Fund)

Major Revenue

This budget was created as a special fund for liquor law enforcement. The District Attorney's Office receives a percentage of liquor law fines from the State of Oregon. The revenue is used for the prosecution and equipment for criminal cases involving alcohol.

- $26,000 – Projected Beginning Balance carry over from previous year

Financial Presentation:

Funding for DA General Fund is pursuant to the following:

Mandated Services:

- District Attorney - ORS 8.650
- Prosecuting Attorneys – Constitution of Oregon Article VII§17
- Crime Victim's Rights, HB 2482 - 18 U.S.C. § 3771
- Mental Health Civil Commitments – ORS 426.100(4)(b)
- Medical Examiners/Autopsies – ORS 146.065 & 146.117
- Multidisciplinary Interagency Team (MDT) – ORS 418.747
- Local Public Safety Coordinating Council (LPSCC) – ORS 423.560(1)(c)

Self-Imposed:

- Major Crime Team
- Victim Impact Panel - ORS 813.020(3)
- Elder Abuse Task Force
- DUII Task Force
- SART Task Force
- Veteran's Court
- Drug Court

DA - General Fund	Actuals FY 2008-09	FTE	Actuals FY 2009-10	FTE	Budgeted FY 2010-11	FTE	Proposed Budget FY 2011-12	FTE
Personnel Expenditure	$1,083,992	20	$1,107,369	18	$1,084,158	17	$1,067,986	16
Material Expenditures	$55,380		$62,331		$99,500		$64,494	
Admin, Rent, etc.	$163,380		$180,919		$180,325		$182,766	
Revenue	$175,479		$172,639		$173,750		$149,934	

Funding for Support Enforcement Fund is pursuant to the following mandated services:

- District Attorney - ORS 8.650
- Support Enforcement - ORS 8.650

SE - General Fund	FY 2008-09	FTE	FY 2009-10	FTE	FY 2010-11	FTE	FY 2011-12	FTE
Personnel Expenditure	$133,828	3	$138,084	3	$111,827	2	$104,663	2
Material Expenditures	$9,765		$10,464		$10,400		$8,917	
Admin, Rent, etc.	$0		$594		$396		$420	
Revenue	$164,343		$156,386		$168,431		$155,000	

Funding for Domestic Violence Fund is pursuant to the following mandated services imposed by the Department of Justice:

- Mandated to comply with all financial and programmatic requirements

DV - Grant	FY 2008-09	FTE	FY 2009-10	FTE	FY 2010-11	FTE	FY 2011-12	FTE
Personnel Expenditure	$150,123	2.5	$167,434	2.5	$174,919	2.5	$179,917	2.5
Material Expenditures	$80,337	1	$31,107	1	$143,348	1	$57,647	1
Admin, Rent, etc.	$0		$792		$792		$840	
Revenue	$233,819		$236,141		$319,059		$238,404	

Funding for DA Enforcement (Drugs) is pursuant to the following mandated services:

- District Attorney - ORS 8.650 – Collection state penalties and forfeitures

DA Enforce - Drugs

	FY 2008-09	FTE	FY 2009-10	FTE	FY 2010-11	FTE	FY 2011-12	FTE
Personnel Expenditure	$0		$0		$0		$0	
Material Expenditures	$0		$0		$5,900		$5,700	
Admin, Rent, etc.	$0		$0		$0		$0	
Revenue (carry over)	$5,806		$6,147		$6,147		$5,700	

Funding for DA Enforcement (Liquor) is pursuant to the following mandated services:

- District Attorney - ORS 8.650 – Collection state penalties and forfeitures

DA Enforce - Liquor

	FY 2008-09	FTE	FY 2009-10	FTE	FY 2010-11	FTE	FY 2011-12	FTE
Personnel Expenditure	$3,306		$0		$0		$0	
Material Expenditures	$6,480		$1,777		$16,200		$26,000	
Admin, Rent, etc.	$0		$0		$0		$0	
Revenue (carry over)	$12,515		$23,895		$25,672		$26,000	

Significant Changes:

The most significant changes for this office were the layoff of 4 full-time employees in March of 2011. (1 Deputy District Attorney, 2 Investigators & 1 Legal Assistant) This reduced our approved FY 2010-11 personnel budget by $55,000 and materials budget by $20,000.

We shifted an entire misdemeanor caseload to the remaining five Deputy District Attorneys. Because of grant restrictions, we are unable to distribute any of that caseload to the Domestic Violence Deputy District Attorney.

We will have to do without the assistance of our two Investigators the remaining of the fiscal year. Their work has been vital for our office, especially with our current law enforcement situation. We have depended on them for trial prep, investigations, locating and interviewing witnesses, subpoena service, and support enforcement investigations. Further, there will be a loss of approximately $15,000 in support enforcement revenue reimbursement because of their layoff.

In April of 2011, we met with the Board of Commissioners proposing that we bring Investigator Dougherty back on a part-time basis to handle medical examiner cases. The Board approved the temporary hire with the understanding of an additional cut in our proposed FY 2011-12 budgets to offset this expense.

Investigator John Dougherty is a certified deputy medical examiner who has worked closely with Dr. Olson for the past 5 years. He is notified by law enforcement and medical professionals on all questionable deaths in Klamath County. Dougherty investigates the questionable deaths and obtains medical records on the decedent to prepare for the autopsy. Since 2009 he has been

called out on 431 referrals. He has assisted Dr. Olson on 220 both external and internal autopsies.

Dougherty works with Dr. Olson in preparing all the RAIL reports and has been responsible for submitting them into the State of Oregon's MedEx database so death certificates can be issued to the families. Dougherty is in close contact with the families, as they are trying to make funeral arrangements or are awaiting the cause of death for life insurance purposes. Both the State's Medical Examiner's Office and the State's Vital Records Office depend on Dougherty for thorough report writing, as those reports get released to attorney's and insurance companies.

Klamath County does not have a local morgue, so most autopsies are performed in the funeral homes. If a death turns into a criminal investigation, those bodies are transported by Dougherty, the funeral homes or other law enforcement personnel to the Medford morgue. The crime lab is then called in to obtain necessary evidence. If x-rays are needed, Rogue Valley has negotiated a special rate with our department.

The three remaining Legal Assistants are rotating the phone reception area, and have taken on the extra duties of that legal assistant. We are currently open to the public six hours a day and will have to improvise when needed. The utilization of volunteers through Work Source Klamath has helped manage some of the stress with the continuing growing caseload.

The remaining of our cuts was in our materials budget. We froze expenses in management and staff travel, witness fees, trial prep, DUII prevention, major crime team, books and autopsies. There is a fine balance in cutting costs and effectively prosecuting cases. As a result, we have prioritized which cases we can put our resources in.

Fortunately, we have been able to negotiate our contract with the State Medical Examiner, as Public Health has agreed to fund this contract the remaining of this fiscal year and budget for this expense next fiscal year.

Significant Budget Changes

100-170-171 (District Attorney – General Fund Dollars)

FY 2010-11		FY 2011-12	
Revenue		**Revenue**	
State Autopsy	~~$12,000~~	State Autopsy	$0
DA Diversion	$24,000	DA Diversion	$15,000

(Budgeted State Autopsy reimbursement revenue, but never received funding due to State cuts)

State Autopsy - In July of 2010 the Governor cut state budgets, and unfortunately one of the budgets cut was the reimbursement to all Counties for autopsies. This is a prime example of a State mandate to provide services, but no funding for the service.

DA Diversion - DA Diversions have been a steady revenue stream for approximately 8 years. While the program has had much success, the economy and the break in the current criminal

justice system has deterred offenders from participating. As a result there is a significant reduction for this revenue line-item.

FY 2010-11		FY 2011-12	
Expenditures		**Expenditures**	
Deputy DA (2 FTE)	$104,200	Deputy DA (1 FTE)	$53,552
Deputy DA II	$57,900	Deputy DA II	$69,983
Autopsies	$30,000	Autopsies	$0

Deputy DA – Due to budget reductions, we will be funding only one misdemeanor deputy.

Deputy DA II – County Counsel has entered into a Contract with the District Attorney's Office to provide legal advice and representation of Animal Control on behalf of Klamath County. The animal control cases are often related to criminal cases in the Office of the District Attorney. Enforcement of these cases creates various legal questions and requires appearances in Circuit Court. The contract agrees to pay a Deputy District Attorney $500 a month to assist County Counsel in the prosecution of all cases involving domestic animals or livestock. Further, that Deputy District Attorney will handle all forfeiture matters related to the criminal cases.

Autopsies – Public Health has agreed to pay for the contract with the State Medical Examiner as autopsies are a medical function, and have been an expense in their budgets previously. In FY 2010-11 the expense was placed in the District Attorney's budget to monitor the contract. The District Attorney's Office will continue to maintain the contract with the State Medical Examiner to assure that all deaths in Klamath County are investigated, and that autopsies are performed to determine the cause and manner of death in accordance with ORS 146.117(1).

100-170-172 (Support Enforcement – General Fund Dollars)

FY 2010-11		FY 2011-12	
Revenue		**Revenue**	
Child Support IV-D	$150,431	Child Support - IV-D	$135,000

Child Support IV-D – This revenue is the 66% reimbursement from the State for services provided in the Child Support Division. Due to the prioritization of the current criminal load, we probably are not going to be able to put the man hours in the Child Support Division as in previous budgets.

120-170-173 (Domestic Violence – Federal Grant/No Matching Funds)

FY 2010-11		FY 2011-12	
Revenue		**Revenue**	
Grants - Justice Dept	$319,059	Grants - Justice Dept	$238,404

Grants Justice Dept – FY 2010-11 has the balance of a previous award with a new award added on to the fiscal year.

FY 2010-11		FY 2011-12	
Expenditures		**Expenditures**	
Contract Services	$125,148	Contract Services	$43,135

Contract Services – FY 2010-11 has the balance of a previous contract with a new contract added to the fiscal year.

222-170-175 (DA Enforcement – Liquor Law – Special Fund)

FY 2010-11		FY 2011-12	
Revenue		**Revenue**	
Liquor Law - Beginning Balance	$15,000	Liquor Law - Beginning Balance	$24,000

Liquor law – Revenue has not been utilized until we can confirm the cash carryover balance from the previous budget year.

Key issues:

The key issue for this department will be to maintain enough personnel to effectively prosecute criminal cases in Klamath County. We have done our best to shift caseloads, prioritize investigations, reduced the utilization of our materials budget, while effectively serving our victims, the public and adhering to the mandates as required. Continued budget cuts will eventually dictate our ability to prosecute certain cases presented to this office.

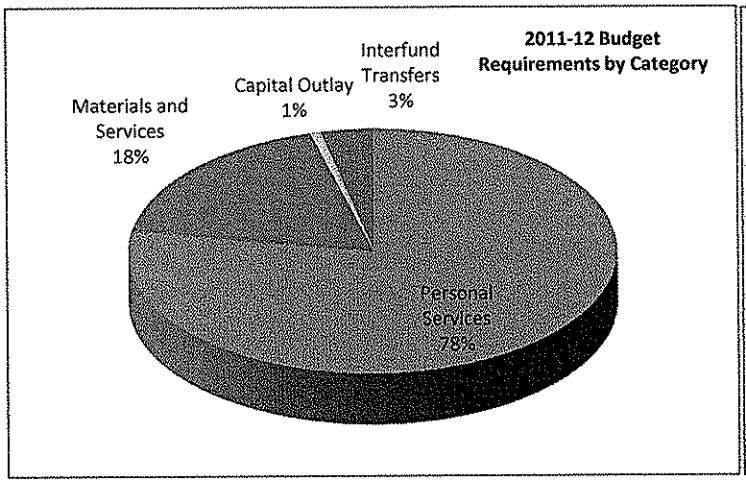
We are also faced with Federal and State funding cuts, which has continued to impact our revenue over the years. Seeking out funding sources and applying for grants will be imperative to continue to run certain programs. We will maintain a strong relationship with our community partners and work together for solutions in serving the programs we have committed to.

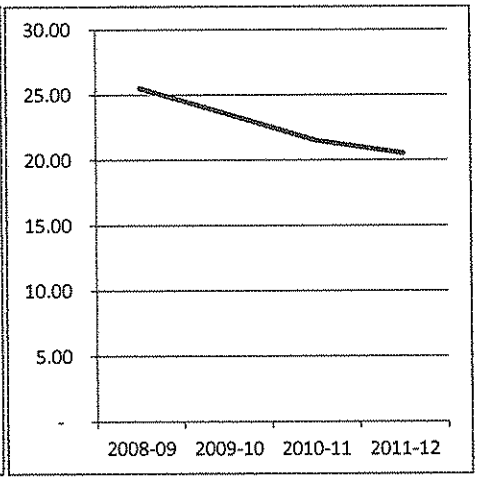
While the challenges in the criminal justice system have absolutely impacted our community, we will continue to be committed in addressing the issues and be proactive in solutions that will benefit the people we serve.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
170 District Attorney

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	1,413,164	1,370,904	1,352,566
Materials and Services	-	268,838	437,834	315,506
Capital Outlay	-	-	-	12,000
Interfund Transfers	-	31,534	64,835	60,278
Subtotal Current Expenditures	-	**1,713,536**	**1,873,573**	**1,740,350**
Unappropriated Fund Balance	-	71,706	-	-
Subtotal Noncurrent Expenditures	-	**71,706**	-	-
Total Requirements by Budgetary Category	-	**1,785,242**	**1,873,573**	**1,740,350**
Requirements by Fund				
General Fund (100)	-	1,506,287	1,532,414	1,470,246
Domestic Violence (120)	-	247,137	319,059	238,404
District Attorney Enforcement (222)	-	31,818	22,100	31,700
Total Requirements by Fund	-	**1,785,242**	**1,873,573**	**1,740,350**
Resources by Budgetary Category				
Intergovernmental	-	447,064	562,840	451,904
Charges for Services	-	74,344	59,000	61,000
Fines and Forfeitures	-	45,030	38,000	30,000
Investment Earnings	-	678	100	150
Contributions and Donations	-	14,174	2,600	2,434
Interfund Transfers	-	1,177,262	1,190,233	1,165,312
Beginning Fund Balance	-	26,690	20,800	29,550
Total Resources by Budgetary Category	-	**1,785,242**	**1,873,573**	**1,740,350**
Full-Time Employee Equivalents	25.50	23.50	21.50	20.50

Mandate	**Total Cost**	**Personal Services**	**FTE**
District Attorney	1,315,246	1,067,986	16.00
Support Enforcement	155,000	104,663	2.00
Domestic Violence	238,404	179,917	2.50
Enforcement	5,700	-	-
Liquor Law	26,000	-	-
Total Mandates	**1,740,350**	**1,352,566**	**20.50**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 170 . DA					
Sub Department: 171 . District Attorney					
Account Classification: IG . Intergovernmental					
33310	Child Support IV-D	$0.00	$0.00	$0.00	$0.00
33410	Grants - Deputy DA	$0.00	$974.78	$0.00	$0.00
33680	Revenues - Victim Asst HB 2482	$0.00	$46,326.44	$46,000.00	$46,000.00
33830	Reim - State Autopsy	$0.00	$0.00	$12,000.00	$0.00
37700	Grants - Justice Dept	$0.00	$28,436.16	$30,850.00	$28,000.00
37701	Dept Justice Juvenile	$0.00	$7,647.00	$4,500.00	$4,500.00
Account Classification Total: Intergovernmental		$0.00	$83,384.38	$93,350.00	$78,500.00
Account Classification: CS . Charges for Service					
34201	Support Enforcement Specialist	$0.00	$0.00	$0.00	$0.00
34205	Discovery	$0.00	$48,029.00	$41,000.00	$41,000.00
Account Classification Total: Charges for Service		$0.00	$48,029.00	$41,000.00	$41,000.00
Account Classification: FF . Fines and Forfeitures					
35105	Programs - DUII	$0.00	$14,060.00	$13,000.00	$13,000.00
35126	DA Diversion	$0.00	$24,388.00	$24,000.00	$15,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$38,448.00	$37,000.00	$28,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$2,777.88	$2,400.00	$2,434.00
Account Classification Total: Other		$0.00	$2,777.88	$2,400.00	$2,434.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$1,124,312.00
36331	Trans - Support Enforcement	$0.00	$4,471.00	$0.00	$41,000.00
Account Classification Total: Interfund Transfers		$0.00	$4,471.00	$0.00	$1,165,312.00
Sub Department Total: District Attorney		$0.00	$177,110.26	$173,750.00	$1,315,246.00
Sub Department: 172 . Support Enforcement					
Account Classification: IG . Intergovernmental					
33310	Child Support IV-D	$0.00	$130,070.93	$150,431.00	$135,000.00
Account Classification Total: Intergovernmental		$0.00	$130,070.93	$150,431.00	$135,000.00
Account Classification: CS . Charges for Service					
34201	Support Enforcement Specialist	$0.00	$26,315.00	$18,000.00	$20,000.00
Account Classification Total: Charges for Service		$0.00	$26,315.00	$18,000.00	$20,000.00
Sub Department Total: Support Enforcement		$0.00	$156,385.93	$168,431.00	$155,000.00
Department Total: DA		$0.00	$333,496.19	$342,181.00	$1,470,246.00
Revenue Totals		$0.00	$333,496.19	$342,181.00	$1,470,246.00
Expenses					
Department: 170 . DA					
Sub Department: 171 . District Attorney					
Account Classification: PS . Personal Services					
60070	Chief Deputy	$0.00	$41,523.99	$0.00	$0.00
60110	District Attorney	$0.00	$18,272.16	$19,000.00	$18,010.00
60120	Deputy DA	$0.00	$77,150.57	$104,200.00	$53,552.00
60121	Deputy DA 11	$0.00	$130,300.84	$57,900.00	$69,983.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
60122	Lead Trial Deputy	$0.00	$75,589.00	$80,896.00	$83,608.00
60123	Deputy Dist Atty III	$0.00	$29,021.72	$74,315.00	$76,930.00
60125	Law Clerk	$0.00	$0.00	$0.00	$0.00
60126	Legal Assistant III	$0.00	$94,616.35	$96,869.00	$102,755.00
60129	Administrative Deputy DA	$0.00	$75,829.00	$80,896.00	$83,608.00
60210	Chief Office Deputy	$0.00	$56,717.27	$56,268.00	$58,868.00
60235	Support Enforcement Specialist	$0.00	$0.00	$0.00	$0.00
60300	Investigator	$0.00	$85,062.21	$87,090.00	$85,109.00
60475	Restitutions/Evidence Clerk	$0.00	$0.00	$0.00	$0.00
60480	Victims Assistant	$0.00	$44,051.78	$44,052.00	$46,088.00
60486	Victims Service Specialist	$0.00	$30,217.68	$30,846.00	$33,314.00
61500	Office Manager	$0.00	$47,799.12	$47,616.00	$49,838.00
61546	Legal Assistant I	$0.00	$0.00	$0.00	$0.00
61547	Legal Assistant II	$0.00	$26,022.16	$26,879.00	$28,695.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$62,485.86	$61,638.00	$60,953.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$468.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$774.78	$0.00	$0.00
63950	Medical Insurance	$0.00	$107,630.17	$114,300.00	$113,400.00
63951	Life Insurance	$0.00	$498.14	$494.00	$469.00
63952	Short Term Disability	$0.00	$328.10	$324.00	$306.00
63960	Retirement - General	$0.00	$80,568.41	$80,041.00	$77,733.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63980	Unemployment Compensation	$0.00	$20,000.00	$15,914.00	$17,879.00
63990	Cell Phone Allowance	$0.00	$2,910.00	$4,620.00	$6,420.00
Account Classification Total: Personal Services		$0.00	$1,107,369.31	$1,084,158.00	$1,067,986.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$3,550.08	$5,000.00	$5,000.00
44040	Staff Travel & Training	$0.00	$8,830.16	$9,000.00	$7,000.00
44043	Staff Travel - Grant	$0.00	$934.89	$0.00	$0.00
44080	Office Machine Repairs	$0.00	$1,781.42	$3,000.00	$3,000.00
44100	Supplies - Office	$0.00	$12,151.13	$12,000.00	$11,794.00
44107	Supplies - Grant	$0.00	$0.00	$0.00	$0.00
44200	Dues / Fees	$0.00	$5,156.00	$4,500.00	$4,500.00
44450	Witness Fees	$0.00	$4,735.70	$9,000.00	$8,700.00
44460	Trial Prep & Spec Investigation	$0.00	$7,396.34	$8,000.00	$8,000.00
44462	DUII Drug Prevention	$0.00	$4,180.45	$5,000.00	$3,000.00
44640	Telephone	$0.00	$5,404.33	$6,000.00	$6,000.00
44700	Postage	$0.00	$2,773.41	$3,000.00	$3,000.00
45870	Special Prosecutor Costs	$0.00	$86.11	$500.00	$500.00
45940	Investigation - General	$0.00	$0.00	$0.00	$0.00
45990	Major Crime Team	$0.00	$2,162.56	$2,000.00	$2,000.00
46140	Books	$0.00	$2,470.64	$2,500.00	$2,000.00
46570	Autopsies	$0.00	$0.00	$30,000.00	$0.00
99760	Insurance/Liability	$0.00	$5,522.00	$5,522.00	$5,522.00
99765	Insurance/Workmans Compensation	$0.00	$15,410.00	$15,410.00	$15,410.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99770	Administrative Services	$0.00	$108,982.00	$108,982.00	$108,982.00
99780	Space Rent	$0.00	$32,572.00	$32,572.00	$34,834.00
Account Classification Total: Material and Services		$0.00	$224,099.22	$261,986.00	$229,242.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$14,869.00	$14,869.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$12,600.00
99782	Trans - EMail Accounts	$0.00	$3,564.00	$2,970.00	$3,570.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,848.00
Account Classification Total: Interfund Transfers		$0.00	$18,433.00	$17,839.00	$18,018.00
Sub Department Total: District Attorney		$0.00	$1,349,901.53	$1,363,983.00	$1,315,246.00
Sub Department: 172 . Support Enforcement					
Account Classification: PS . Personal Services					
60235	Support Enforcement Specialist	$0.00	$38,043.36	$43,256.00	$39,880.00
61546	Legal Assistant I	$0.00	$25,937.40	$0.00	$0.00
61547	Legal Assistant II	$0.00	$32,886.02	$37,392.00	$33,747.00
63930	FICA	$0.00	$6,361.57	$6,170.00	$5,632.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$58.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$213.66	$0.00	$0.00
63950	Medical Insurance	$0.00	$22,542.50	$15,240.00	$16,200.00
63951	Life Insurance	$0.00	$73.80	$50.00	$49.00
63952	Short Term Disability	$0.00	$61.20	$41.00	$41.00
63960	Retirement - General	$0.00	$9,679.56	$8,065.00	$7,363.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63980	Unemployment Compensation	$0.00	$2,285.00	$1,613.00	$1,693.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$138,084.07	$111,827.00	$104,663.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$1,020.82	$1,000.00	$500.00
44080	Office Machine Repairs	$0.00	$0.00	$0.00	$0.00
44100	Supplies - Office	$0.00	$2,248.91	$2,000.00	$1,476.00
44460	Trial Prep & Spec Investigation	$0.00	$828.48	$1,000.00	$1,000.00
44640	Telephone	$0.00	$478.81	$600.00	$1,141.00
44700	Postage	$0.00	$5,473.87	$5,000.00	$4,000.00
45940	Investigation - General	$0.00	$413.00	$800.00	$800.00
Account Classification Total: Material and Services		$0.00	$10,463.89	$10,400.00	$8,917.00
Account Classification: IF . Interfund Transfers					
99013	Trans - District Attorney	$0.00	$0.00	$0.00	$41,000.00
99782	Trans - EMail Accounts	$0.00	$594.00	$396.00	$420.00
99840	Trans - General Admin	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$594.00	$396.00	$41,420.00
Sub Department Total: Support Enforcement		$0.00	$149,141.96	$122,623.00	$155,000.00
Department Total: DA		$0.00	$1,499,043.49	$1,486,606.00	$1,470,246.00
Revenue Totals:		$0.00	$333,496.19	$342,181.00	$1,470,246.00
Expense Totals		$0.00	$1,499,043.49	$1,486,606.00	$1,470,246.00
Fund Total: General Fund		$0.00	($1,165,547.30)	($1,144,425.00)	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 120 . Domestic Violence					
Revenue					
Department: 170 . DA					
Sub Department: 173 . Domestic Violence					
Account Classification: IG . Intergovernmental					
37700	Grants - Justice Dept	$0.00	$233,609.20	$319,059.00	$238,404.00
Account Classification Total: Intergovernmental		$0.00	$233,609.20	$319,059.00	$238,404.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$338.35	$0.00	$0.00
Account Classification Total: Interest		$0.00	$338.35	$0.00	$0.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$10,996.19	$0.00	$0.00
Account Classification Total: Other		$0.00	$10,996.19	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$2,193.61	$0.00	$0.00
Account Classification Total: Fund Balances		$0.00	$2,193.61	$0.00	$0.00
Sub Department Total: Domestic Violence		$0.00	$247,137.35	$319,059.00	$238,404.00
Department Total: DA		$0.00	$247,137.35	$319,059.00	$238,404.00
Revenue Totals		$0.00	$247,137.35	$319,059.00	$238,404.00
Expenses					
Department: 170 . DA					
Sub Department: 173 . Domestic Violence					
Account Classification: PS . Personal Services					
60120	Deputy DA	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
60121	Deputy DA 11	$0.00	$61,292.14	$64,671.00	$69,462.00
60124	Trial Assistant	$0.00	$0.00	$0.00	$0.00
60226	Parol Officer III	$0.00	$0.00	$0.00	$0.00
60300	Investigator	$0.00	$42,776.09	$44,724.00	$0.00
60361	Release Assist Officer II	$0.00	$29,993.58	$20,557.00	$20,295.00
60935	Program Coordinator	$0.00	$0.00	$0.00	$46,558.00
63930	FICA	$0.00	$8,866.03	$9,942.00	$10,428.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$73.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$7.76	$0.00	$0.00
63950	Medical Insurance	$0.00	$8,255.00	$19,050.00	$16,200.00
63951	Life Insurance	$0.00	$73.80	$74.00	$74.00
63952	Short Term Disability	$0.00	$61.20	$306.00	$61.00
63960	Retirement - General	$0.00	$13,075.80	$12,996.00	$13,631.00
63970	Retirement - PERS	$0.00	$0.00	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$2,793.00	$2,599.00	$3,135.00
63990	Cell Phone Allowance	$0.00	$240.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$167,434.40	$174,919.00	$179,917.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$0.00	$15,515.00	$14,512.00
44100	Supplies - Office	$0.00	$170.70	$400.00	$0.00
44107	Supplies - Grant	$0.00	$0.00	$0.00	$0.00
44200	Dues / Fees	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44450	Witness Fees	$0.00	$86.00	$1,860.00	$0.00
44460	Trial Prep & Spec Investigation	$0.00	$532.45	$425.00	$0.00
44640	Telephone	$0.00	$0.00	$0.00	$0.00
44700	Postage	$0.00	$0.00	$0.00	$0.00
44732	Printing - DOE	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$30,274.70	$125,148.00	$43,135.00
45021	Interest Expense	$0.00	$43.60	$0.00	$0.00
46140	Books	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$31,107.45	$143,348.00	$57,647.00
Account Classification: CO . Capital Outlay					
88760	Computer Equipment	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00
Account Classification: IF . Interfund Transfers					
99782	Trans - EMail Accounts	$0.00	$792.00	$792.00	$840.00
Account Classification Total: Interfund Transfers		$0.00	$792.00	$792.00	$840.00
Sub Department Total: Domestic Violence		$0.00	$199,333.85	$319,059.00	$238,404.00
Department Total: DA		$0.00	$199,333.85	$319,059.00	$238,404.00
Revenue Totals:		$0.00	$247,137.35	$319,059.00	$238,404.00
Expense Totals		$0.00	$199,333.85	$319,059.00	$238,404.00
Fund Total: Domestic Violence		$0.00	$47,803.50	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 222 . DA Enforcement					
Revenue					
Department: 170 . DA					
Sub Department: 174 . Enforcement					
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$340.05	$100.00	$150.00
Account Classification Total: Interest		$0.00	$340.05	$100.00	$150.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$5,806.47	$5,800.00	$5,550.00
Account Classification Total: Fund Balances		$0.00	$5,806.47	$5,800.00	$5,550.00
Sub Department Total: Enforcement		$0.00	$6,146.52	$5,900.00	$5,700.00
Sub Department: 175 . Liquor Law					
Account Classification: FF . Fines and Forfeitures					
35100	Fines	$0.00	$6,581.66	$1,000.00	$2,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$6,581.66	$1,000.00	$2,000.00
Account Classification: OT . Other					
36340	Donations	$0.00	$400.00	$200.00	$0.00
Account Classification Total: Other		$0.00	$400.00	$200.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$18,690.18	$15,000.00	$24,000.00
Account Classification Total: Fund Balances		$0.00	$18,690.18	$15,000.00	$24,000.00
Sub Department Total: Liquor Law		$0.00	$25,671.84	$16,200.00	$26,000.00
Department Total: DA		$0.00	$31,818.36	$22,100.00	$31,700.00
Revenue Totals		$0.00	$31,818.36	$22,100.00	$31,700.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 170 . DA					
Sub Department: 174 . Enforcement					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
45960	Investigation - Special	$0.00	$0.00	$5,900.00	$5,700.00
Account Classification Total: Material and Services		$0.00	$0.00	$5,900.00	$5,700.00
Account Classification: IF . Interfund Transfers					
99040	Trans - General Fund	$0.00	$4,471.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$4,471.00	$0.00	$0.00
Sub Department Total: Enforcement		$0.00	$4,471.00	$5,900.00	$5,700.00
Sub Department: 175 . Liquor Law					
Account Classification: PS . Personal Services					
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$0.00	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63980	Unemployment Compensation	$0.00	$277.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$277.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44460	Trial Prep & Spec Investigation	$0.00	$3,168.10	$16,000.00	$14,000.00
45960	Investigation - Special	$0.00	$0.00	$200.00	$0.00
Account Classification Total: Material and Services		$0.00	$3,168.10	$16,200.00	$14,000.00
Account Classification: CO . Capital Outlay					
88360	Equipment	$0.00	$0.00	$0.00	$12,000.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$12,000.00
Sub Department Total: Liquor Law		$0.00	$3,445.10	$16,200.00	$26,000.00
Department Total: DA		$0.00	$7,916.10	$22,100.00	$31,700.00
Revenue Totals:		$0.00	$31,818.36	$22,100.00	$31,700.00
Expense Totals		$0.00	$7,916.10	$22,100.00	$31,700.00
Fund Total: DA Enforcement		$0.00	$23,902.26	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$612,451.90	$683,340.00	$1,740,350.00
Expense Grand Totals:	$0.00	$1,706,293.44	$1,827,765.00	$1,740,350.00
Net Grand Totals:	$0.00	($1,093,841.54)	($1,144,425.00)	$0.00

Department Mission:

To enhance public safety through proven strategies aimed at preventing future criminal behavior, emphasizing community and victim reparation through collaborative partnerships.

Mandated Services:

In 1976, the Governor's Task Force on Corrections proposed a new system of community-based corrections based on a Minnesota model. They recommended legislation to create a partnership between the state and the counties to provide supervision and sanctioning of offenders. Based on this recommendation, the 1977 Legislature passed the Community Corrections Act. The act funded existing community programs and developed alternatives to prison incarceration. The act gave counties the option of managing all, part, or none of the services for offenders under supervision.

The original Community Corrections Act has been subject to many debates over the years. A variety of changes have been proposed, ranging from abolishing the act to mandating county participation. The most recent reform occurred in the 1995 Legislative session. That change mandated full participation of all counties in the community corrections act, including supervision of all felony offenders on probation or post-prison supervision/parole. In addition, the law required counties to keep those offenders who previously served 12 months or less in a state institution. Over 90% of these individuals were serving short prison sentences as the result of a revocation of community supervision. Some other effects of the 1995 law change include:

- Local public safety coordinating councils were formed in each county to develop and recommend plans for use of state resources to serve adult offenders and to serve as planning and implementation forums for the coordination of local criminal justice policies.
- Funds were allocated for projects to construct, renovate, acquire or remodel local correctional facilities. The new beds were for the offenders who will remain in the community rather than being returned to Department of Corrections prisons. Operational dollars are included in the biennial grants made to counties for community corrections activities.
- Counties were given the ability to design and deliver a continuum of sanctions and services to fit the community and the offender. Locally appointed supervisory authorities move offenders serving 12-month or less sentences between incarceration and community sanction alternatives.

In Oregon, community corrections is a function of state government operated in partnership with local, county-operated community corrections agencies. Community corrections activities include supervision, community-based sanctions, and services directed at offenders who have committed felony crimes and have been placed under supervision by the courts (probation), the Board of Parole and Post-Prison Supervision, or the local supervisory authority (parole/post - prison supervision) (Oregon Department of Corrections).
ORS 423.478 to 423.560

Self Imposed Services:

- Work Crew/Community Service Work
- Misdemeanor Supervision

Department Overview:

The Community Corrections budget we will be reviewing today receives no county general funds for operations. The main funding for our department is received through grant funds from the state through the Oregon Department of Corrections (ODOC).

Community Corrections is most commonly referred to as the Probation and Parole Department.

Klamath County Community Corrections currently supervises an annual average of 726 felony offenders and 330 misdemeanor offenders for a total population of 1056.

Community Corrections Center

Klamath County Work Release & Re-Entry program

Following a successful Justice Assistance Grant award, or JAG grant, we opened an in-custody residential program in March 2007. The Work Release and Re-Entry Programs provide an intermediate sanction for those in the community, and a structured re-entry and community reintegration program for offenders who are within 180 days of their scheduled release from state institutions or jail.

The goal of the program was to ensure offenders were provided every opportunity and resource to navigate through the 'Stages of Change' (Pre-contemplation, Contemplation, Preparation, Action, Maintenance and Relapse) identified by Prochaska & De Clementi.

The first phase opened one of the three minimum-security dorms within the first floor of the Community Corrections Center. Program services included prison reach-in assessment/screening and selection, substance abuse treatment, cognitive based counseling, educational and vocational development, work release, mental health counseling, and other ancillary services as necessary.

With the sunset of JAG funding we were able to continue operations of the Re-Entry Program through a rental bed contract with the ODOC, community corrections funds, work crew contracts, and offender fees.

Unfortunately, due to funding shortfalls we were forced to close the residential piece of the Community Corrections Center on April 15, 2011. We are however, going to continue to minimally staff the facility and provide a "Day Reporting" center. This center is designed to allow offenders to report daily and receive services, such as alcohol and drug treatment, educational programming, parenting, cognitive behavioral treatment, employment readiness assistance, housing assistance and other case management services as needed.

In addition we will utilize the Day Reporting as a sanction center, mandating offenders to report to Day Reporting for violating the terms and conditions of probation. Our electronic home detention program and our community service/work crew programs are administered through the day reporting center.

Public Service Work Crews & Community Service

This is probably the most visible program we have within the community.

This program has been a true asset to the community both as a tool holding offenders accountable through public service work, and as an alternative to custody as part of the Community Justice model.

However, although Public Service Work crews have become an expected component of Community Corrections, and public service hours are court ordered, they are not required by statute and are not specifically funded.

Road Work Crew:
Community Corrections will continue the road clean-up contract with Public Works through this next fiscal year. However, due to the declining reauthorization of federal O&C Safety-Net funding this contract is not a guarantee. Without this funding or similar alternative contracts, our department would no longer have the ability to provide the same level of service cleaning illegal dump sites, roads, or bike paths within the county.

To provide some context, the following summary is specific to projects relating to Public Works – Road Department from January 1, 2010 – December 31, 2010.

- 1,323 community service workers, including supervisors participated
- 124,030 pounds of trash and garbage collected
- 3,854 thirty (30) gallon bags of litter collected
- 431 tires, 88 appliances, 39 overstuffed items (sofa's, mattresses, etc.)
- 23 illegal dump sites cleaned up
- 1 gallon bio-hazard box filled with syringes

This crew also completes road clean-up twice a month for Solid Waste by maintaining the Southside Bypass between Hwy 97 and Hwy 39, the area by the landfill transfer station, collecting:

- 7,210 pounds of trash (not duplicated – separate from road work noted above)
- 465 thirty (30) gal. bags of litter

Forest Work Crew:
Through previous funding secured through Title II & III grants, our crews will continue to work in the forests under the direction of the Bureau of Land Management and Federal Forest Service. Title III funding comes to Community Corrections through agreements with the Winema National Forest and the Bureau of Land Management. From January 1, 2010 – December 31, 2010 1,448 work crew supervisor hours were logged, the work crew of 1032 workers, completed 1,448 hours work on State and Federal Lands including 14.5 miles of fence removal, fuels

reduction, and watershed restoration projects in the Chemult and Chiloquin Ranger Districts, and Bureau of Land Management.

Wood Delivery Program:
Community Corrections, through an agreement with the Klamath Basin Senior Center and Klamath and Lake Community Action Services delivered 208.5 cords of firewood to 92 low income seniors, disabled and low income families.

Snow Shoveling:
Community Corrections, through an agreement with the City of Klamath Falls shoveled driveways for 93 seniors within the city limits.

Community Service:
In addition to the above revenue generating projects, the following was provided to non-profit and public agencies:

- 13,435 community service hours provided to private and public non-profit agencies such as:
  - ✓ Crater Lake Parkway: 2340 lbs including 94 thirty (30) gal. bags (3 crews – 2 days)
  - ✓ Landrum Wayside Memorial
  - ✓ Fair Grounds, Museum, and weeding of Court House & Government Center
  - ✓ National Guard
  - ✓ Gospel Mission
  - ✓ Sports Park
  - ✓ OIT
  - ✓ Sheriff's Office
  - ✓ Children's Museum
  - ✓ Snow Shoveling-Senior Citizens, Museums, Ross Ragland (34 days)
  - ✓ Bike Path
  - ✓ YMCA, raking leaves
  - ✓ CASA & MADD, mailings
- Based on minimum wage of $8.50 per hour 13,435 hours of community service equates to $114,197.50

It is important to recognize the community benefit of this program and the valuable work skills learned by our workers. Research has confirmed involving offenders in activities that enhance their employability is linked to a reduction in new criminal behavior.

Community Corrections Programs

Seven years ago, our Department implemented an Evidence Based Initiative by reviewing department operations and practices, our guiding principle was to seek creative ways to maintain sound public safety policy consistent with our department mission.

The science of our field reminds us accurate assessment is the key in identifying offenders who pose the most risk to our community. Further, we need to prioritize our resources to this population and ensure there is fidelity in the services being offered.
Based upon the above principles, our department prioritizes a field caseload ratio for medium and high risk offenders at 55-60 per officer; while specialized caseloads are approximately 45-50 per officer. We also maintain operations specific to how we manage unfunded misdemeanors, Low and Limited Risk offenders.

- **Field Supervision**

Community Corrections is following a Community Justice Model, branching into the community through specialized teams to enhance community supervision. Through these teams, we are able to work closely with the community and other local agencies, maximizing services and reducing duplication of efforts.

Enhancing service to the north county region we provide services within Chiloquin at the Two Rivers Community Center and within the OSP station in Gilchrist. Our north county officer is based primarily within the community he serves which includes, Chiloquin, Gilchrist, and Chemult. Our regional supervision also includes East County (Sprague, Beatty, & Bly), North County, and Keno area.

In addition to our regional supervision, Community Corrections offers the following specialized caseloads:

Domestic Violence
Sex Offender
DHS/Child Welfare
Hispanic – Monolingual
Mental Health
Drug Court

- **Sex Offender Team**

We have 3 officers, supervising approximately 108 sex offenders. Using what we call a "Containment" model, our officers partner with a polygraph examiner and treatment provider to supervise, manage, and treat these offenders in the community.
Our treatment provider, Correctional Evaluation and Treatment, Inc., is nationally recognized as a leader in the field of sex offender treatment. Supervision and management of these offenders is enhanced with weekly treatment groups and regular polygraph examinations.
Polygraph Associates of Oregon provides polygraph services for Klamath County and has been a long standing member of this team.

- **Domestic Violence Team**

Community Corrections dedicates 3 Parole and Probation Officers to the supervision of Domestic Violence offenders. We currently have 116 domestic violence cases under supervision.

The DV Grant renewed through the DA's office continues to fund the Release Officer position as a .5 FTE (not shown in the Community Corrections Budget). This position seeks to enhance compliance with "no contact" conditions, through pretrial supervision of those arrested of crimes involving domestic violence. Pretrial supervision also offers services otherwise unavailable to those pending sentencing. This position is funded through the District Attorney's office but supervised by Community Corrections.

Treatment and counseling services for offenders convicted of Domestic Violence will continue to be provided through a contract with Klamath Youth Development Center (KYDC).
Polygraph Associates of Oregon provides polygraph services for Klamath County and has been a long standing member of this team.

- **Mental Health Team**

The officer assigned to this team partners with staff from the Mental Health Department providing supervision, case management, and medication management. We are continuing the strong relationship with our local Mental Health Department that works closely with us at meeting the needs of our mutual clients. These services begin while the offender is in custody and follows through release and community supervision.

- **DHS/Child Welfare**

All new cases are screened upon entering our office in an attempt to identify other agencies and/or services the offender is currently involved with. To enhance case planning and service delivery, we assign all cases involved with DHS/Child Welfare to one officer. Through assigning all of these cases to one officer, we enhance communication between the agencies, coordinate case planning and improve client participation with both agencies.

- **Drug Court/Veterans' Court**

One officer is dedicated to both the Drug Court Program and the Veteran's Court Program. Veteran's Court began in Klamath County in November 2010 and Community Corrections committed to providing a single officer to cover this caseload.

- **General Supervision & Monolingual Hispanic Caseload**

This unit supervises the department's general assignment cases consisting primarily of statute offenses and property crimes such as Theft, Burglary, Driving Offences, and Drugs. This unit also provides supervision for the monolingual Hispanic clients within our department.

Transitional Housing

In March 2003, Klamath County Community Corrections was awarded a transitional housing grant to purchase property and a local home from a non-profit agency providing transitional housing for offenders.

This home provides a supervised, drug and alcohol free shelter addressing transitional needs for high-risk offenders while they develop alternative housing, employment, and treatment resources in the community. The program enhances transition services for offenders released from local jail and state institutions who are returning to Klamath and Lake Counties.

Two years ago we entered into a relationship with Oxford House, Inc. a publically supported, non-profit 501(c) 3 corporation. Oxford House is a concept in recovery from drug and alcohol addiction. In its simplest form, an Oxford House describes a democratically run, self-supporting and drug free home. Unfortunately, Oxford house was unable to continue operations at the residence and provided notice in August 2010 that they would be ending their agreement with Community Corrections.

Since that time Community Corrections issued an RFP in September hoping to find a local agency or organization that was willing to provide similar services. However we were not able to locate any potential responders. We have been working closely with our community partners in an attempt to find a way to once again begin operations of the residence.

Klamath County Jail-Sanction Beds

As we do each year, Community Corrections will continue to purchase bed space in the Jail from the Sheriff. These beds are utilized for our offenders sentenced to 12 months or less. Senate Bill 1145 passed in 1995 funded the transfer of these offenders to the County. This partnership created Local Control; providing flexibility in determining the best use of local resources in the supervision, sanctioning, and management of our offenders.

The availability of jail beds is unknown this next fiscal year. Based on the current jail funding situation we are unable to determine the jail bed cost. Once we know jail capacity we will work with the Sheriff to review actual jail bed purchases.

The budget before you today reflects community corrections purchasing 8 beds for Klamath County and 1 for Lake County. However, on March 16, 2011 we were advised that the daily bed rate our department will be charged next year is not known at this time.

Once the community corrections budget is provided by the state, the jail funding situation is known and an actual bed rate is provided, we will be able to offer a more accurate number. However, for planning purposes, the above numbers were inserted in the budget.

Lake County Administration and Staff

Klamath and Lake Counties have managed community corrections services collaboratively for many years through an Intergovernmental Agreements between the counties. Klamath County provides supervision of 2 Lake County Parole and Probation Officers and the day to day operations. Klamath County Administration will continue to provide case management and other supervision under this plan.

Successes and Challenges:

Successes:
Work Release:

2010 provided many opportunities for Community Corrections. We were able to fully open (36 beds) the work release facility located on the bottom floor of the Community Corrections Center.

Re-Entry:

In addition, we were provided several opportunities to present the success of our Re-Entry Program (Exhibit A). The Klamath Program is being used as model for other jurisdictions around the state.

Batterer's Intervention Program:

Community Corrections also presented our Batterer's Intervention Program (BIP), for federal, state and local jurisdictions in 2010. The outcomes for our BIP are extremely positive and other jurisdictions around the state are looking at the Klamath Program as a model to implement in their own jurisdiction (Exhibit B).

MRT:

New this year through a successful grant with the state Department of Corrections, Community Corrections (KCCC) provided the Moral Reconation Therapy Program (MRT®): Thinking for Good as the initial program response for all felony offenders presenting with medium to high risk criminogenic factors and substance abuse issues.

This program is free for the offender if they attend and participate.

MRT® : Thinking for Good is an objective, systematic treatment system designed to change how drug abusers and alcoholics make decisions and judgments by raising moral reasoning from Kohlberg's perspective. MRT® focuses systematically on seven basic treatment issues: confrontation of beliefs, attitudes and behaviors, assessment of current relationships, reinforcement of positive behavior and habits, positive identity formation: enhancement of self-concept, decrease in hedonism and development of frustration tolerance, and development of higher stages of moral reasoning.

Research on MRT® has shown that as clients pass steps, moral reasoning increases in adult drug and alcohol offenders and juvenile offenders.

MRT has been selected for inclusion on the National Registry of Evidence-based Programs and Practices (NREPP) sponsored by the Substance Abuse and Mental Health Services Administration.

Outcomes:

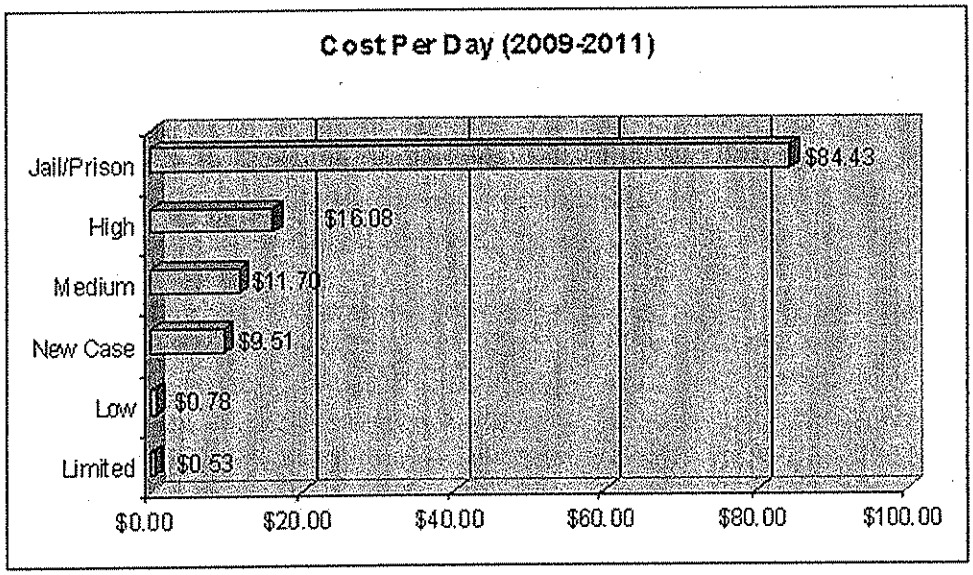
Statewide, community corrections implemented a process to provide measureable outcomes. The outcomes include:

- ✓ Community Service Completion
- ✓ Employment
- ✓ Restitution Collection
- ✓ Positive/Negative case closures
- ✓ Recidivism

The majority of felons managed in the community are not convicted of a new felony after supervision. The definition of recidivism in Oregon is conviction of a new felony within three years of beginning supervision (probation or post-prison supervision). Approximately 70 percent of those on supervision do not recidivate.

Cost Effective:

Community supervision is the most cost effective correctional approach to public safety. The average daily cost of supervising a felony offender in the community is $9.95. The average cost of a prison bed per day is nearly $85.



Community corrections provides a cost-effective means to hold offenders accountable, while at the same time addressing the causes of criminal behavior and reducing the risk of future criminal behavior (Oregon Department of Corrections).

Challenges:

The State of Oregon Economic Forecast during the last year significantly impacted several state agencies, and Community Corrections was not immune to the dwindling economy.

State Budget Reduction:
On July 1, 2010 Community Corrections was advised that we would see nearly a 9% reduction in our biennial budget. The difficult piece of this reduction is that the reduction was not realized until our April, 2011 allotment. This resulted in a $163,193 reduction to our local community corrections program.

Re-Entry/Work Release Closure:
ODOC also notified our agency they are no longer able to continue with the contract between ODOC and the County for the Re-Entry Program. This reduction in funding resulted in the closure of the Re-Entry Program on April 15, 2011 and layoffs of 5 full time employees and 7 part-time employees.

Contracts:
Community Corrections also reduced service contracts with Polygraph Associates, Correctional Evaluation Services (sex offender treatment) and Klamath Youth Development Center (Batterer's Intervention) by nine (9) percent.

Community Corrections terminated contracts with Best Care Treatment Services for MRT and began providing the service in house. In addition, the contract with KYDC for the Restorative Justice Family Program was terminated effective April 15, 2011.

Transition House:

As noted above, we have not been able to utilize the residence since August.

Other Funding Sources:

Community Corrections had applied for and received a Violence Against Women Act (VAWA) grant in 2009. This grant paid for .6 FTE of a Parole and Probation Officer. The VAWA grant ended March 31, 2011.

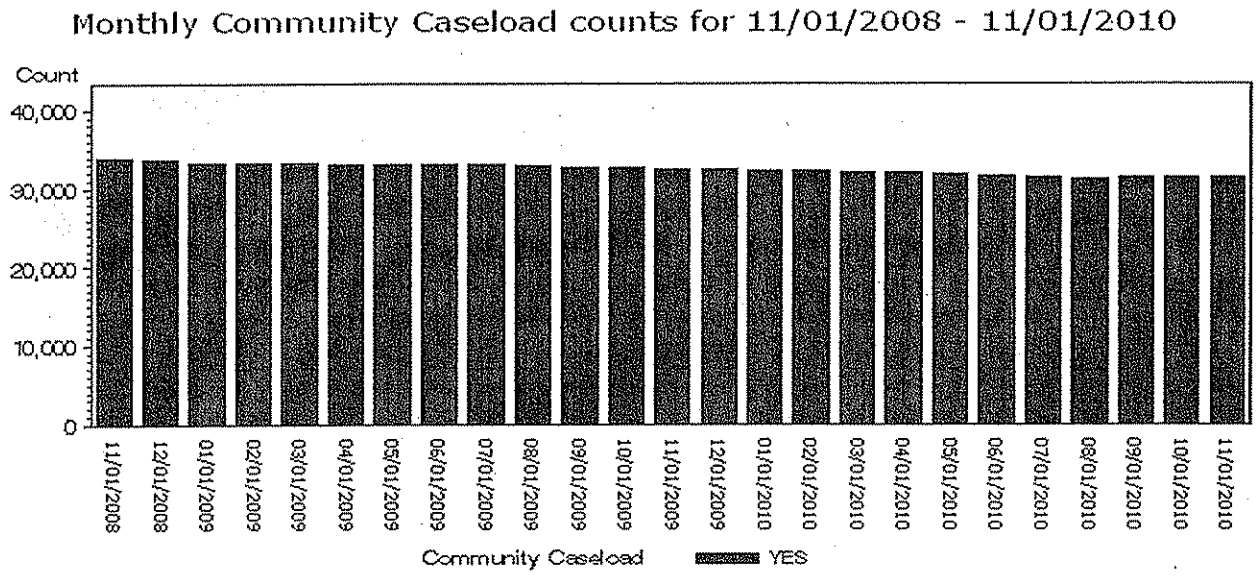
Community Corrections also budgets for offender generated fees. Unfortunately, this last year our fee collection is down by nearly 30%.

Budget Overview:

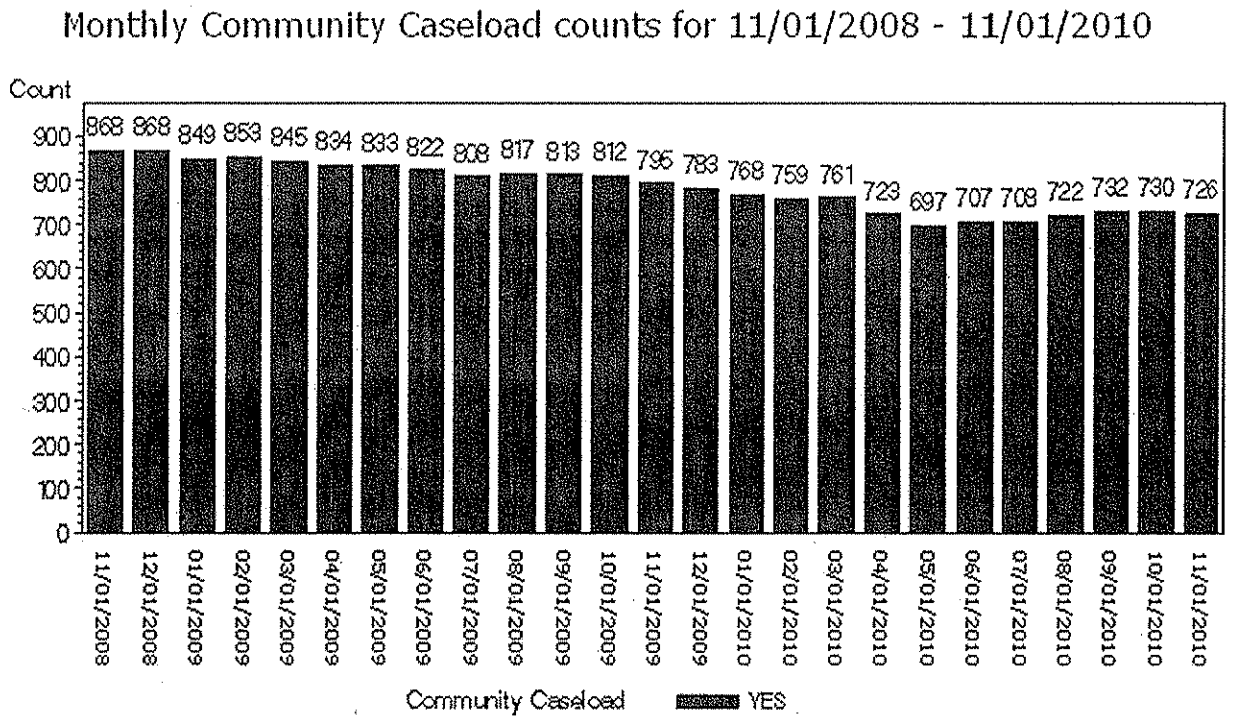
As of this date, there is no approved state budget. The working baseline is the Governor's Recommended Budget (GRB) which was released in February. However, the GRB underfunds community corrections, causing a need for the legislature to make adjustments to the GRB, or provide additional resources to reach baseline funding for Community Corrections. The current state budget is experiencing a shortfall of just over 3 billion dollars.

The funding we receive is based upon the cost of providing supervision, services and sanctions. Further, the funding we receive is a capitated rate based upon the felony population under supervision. In 2009-2011, Klamath Community Corrections received 2.5% of the overall community corrections budget.

Statistics from the Oregon Criminal Justice Commission document a statewide decline in crime. This is further evidenced in the declining offender population under community supervision. Since November 2008, the total statewide offender population under supervision experienced a decline of nearly 2500 offenders.



In Klamath, the graph below shows a decline of 142 offenders from a high point in November of 2008 through November 2010. In 2009-2011, we were funded based on 869 felony offenders. Today, our current numbers are 726.



As noted above, we only receive funding based upon the felony offender population under supervision. Recognizing this, the decline in our funded population compounds our challenge in continuing to provide services for offenders convicted of misdemeanor crimes.

We also believe we have seen a more significant reduction in our felony population due to the partial closure of the Klamath County Jail in July 2010. The number of offenders attending court and receiving a sentence of probation has declined. This in turn, impacts our intakes each month. Historically, we average 10-12 felony intakes per month, in the last few months we have seen as few as 4 intakes per month.

Unfortunately, this dilemma is unique to Klamath County and therefore will not be reflected in our actual population allocation from the state.

The budget we prepared for today is based on the following assumptions.

1. $191,200,000 allotted to Community Corrections in the GRB (biennium)
2. Klamath County's percentage, based on current felony population today has declined from 2.5% to 2.17%.

Community Corrections is funded by **ODOC, through Grant in Aid** funds. These funds are provided to Community Corrections based on the felony population. In addition, Community

Corrections also receives funding through a **Measure 57 Grant** and we have been told that funding will continue through the first year of the next biennium.

Community Corrections also applied for and received a **Re-Entry Grant**. These dollars are used to assist offenders returning from prison to the community with services such as housing, education, treatment and polygraph. This grant will end on December 31, 2011.

Community Corrections also has **self-generates** funds from the following sources:

- Offender Fees
- Work Crew Contracts
  - Klamath Basin Senior Center
  - City of Klamath Falls
  - Klamath and Lake Action Services
  - Title III (Forest and BLM)
  - Klamath County
    - Road Department
    - Solid Waste

Significant Changes:

2010-2011 Changes:

- ODOC reduction of $163,193 Grant in Aid in April allotment.
- ODOC bed rental contract terminates on April 15, 2011.
  - Reduction in remaining bed rental contract (April 15-June 30, 2011)
- Closed Work Release Re-Entry 2.5 months early and will not continue in '11-'13.
  - Vacation payout for Work Release/Re-Entry Staff
- Terminated RJFP contract (effective 4.15.2011).
- '10 decreased sex offender, polygraph, BIP contracts by 9%.
- '10 terminated Best Care Contract for MRT.
- Decreased jail bed purchase from 15 to 6 (July 1, 2010).
- VAWA grant expiration March 2011
- Vacation and sick time payouts for 3 PO positions (effective June 30, 2011)

Proposed Budget 2011–2012

We believe based on the information provided to us by ODOC, we will realize a reduction in state funding of approximately $530,000 beginning July 1, 2011. We have taken the following steps in order absorb these reductions and still provide an adequate balance of supervision, services and sanctions.

1. Continue closure of Work Release.
   a. Move to Day Reporting with 3 staff
      i. Closure results in loss of contracted beds
         1. Lake
         2. ODOC
2. Will not renew RJFP contract with KYDC.
3. Reduce CET contract (sex offender treatment).
4. MRT and other counseling services to be provided in house (M-57 grant).

5. Reduction of 1.5 Supervisor positions
    a. .5 on July 1, 2011
    b. 1 FTE August 2011 (Pay out of Assistant Director)
6. Reduction of 3 PO positions.
7. Reduction of a half-time work crew supervisor.
8. Reduction in previously budged offender fee collection
9. Increase in Electronic Home Detention (EHD)
10. Increase in jail bed purchases. Unknown jail bed rate is a factor.
11. Increase in future expenditures (Possibility of at least one retirement within the year at the PO level).

Impacts:
We will need 2 counselors and 1 Residential Assistant to run a Day Reporting/Sanction Center. These positions will be funded through work crew revenue and our Measure 57 Grant from ODOC.

This overall budget reduction will impact our ability to sanction offenders to a custody setting. The closure of the Work Release Program decreases our sanctioning capacity by 24 beds.

In addition, with the reduction of 3 Parole and Probation Officers, we will see an increase in our caseloads. However, the officer to offender ratio is based on risk assessment and the actual number of felony offenders per PO will range between 55-60. We may see a decrease in the services provided to misdemeanors based on the workload, but we will not realize impact for several months.
We will continue to prioritize our services to ensure those offenders with the highest need are referred for services and supervised effectively.

Unfortunately we will see an impact to the victims and children of our offenders as we will no longer be able to provide services to this population due to the termination of the Restorative Justice Family Program.

Key issues:

There are several issues facing community corrections over the next several years. Specifically, the funding for community corrections is received from the State of Oregon. As previously mentioned, the state is experiencing a 3.5 billion dollar shortfall.

Community Corrections as a whole will continue to strive to provide cost effective services, supervisions and sanctions, which will allow us to maintain offenders in the community. By using validated risk assessments, referrals, services, supervision, and producing positive measureable outcomes, it is our belief the value of community corrections will continue to be realized when resources are reduced.

Providing a balance of services will require community corrections to continue to review our mission and values to ensure we are providing the maximum amount of service to our highest

risk population. Educating ourselves through training and research will allow us to continue to provide the most cost-effective correctional approach to public safety.

Specifically, adhering to evidenced based principles in our application of supervision, services and sanctions and relying on the science of our profession and continuous quality improvement to guide us in our decision-making process.

Community Corrections will continue to look at other means of funding, including expanding our work crew contracts, collecting offender fees, applying for grants and modifying our current practices, in an effort to provide adequate services for both the offenders and our community.

Lastly, Community Corrections needs educate the general public about our roles and responsibilities in our community. There are plenty of misconceptions about community corrections and adult parole and probation; we need to take the initiative to provide the public with an opportunity to learn about our agency.

Exhibit A

PROMISING PRACTICE FOR COMMUNITY CORRECTIONS RE-ENTRY PROGRAMMING

Klamath County Re-entry and Work Release

- 36 bed minimum security – 24 bed work release
- Reach-in prior to prison release
- Transfer to program 180 days to original release date
- Wrap around services:
  - Assessment and screening
  - Substance abuse treatment
  - Supervised job search
  - Cognitive skill building
  - Transitional skill building
  - Education/vocational services
  - Work release
  - Housing assistance
- Case management services
- Work crews

Outcomes of 67 participants exiting program:

- 83.6% successfully completed program
- 75% employed or attending college upon release
- 100% released to safe housing
- 85.7% remained conviction free

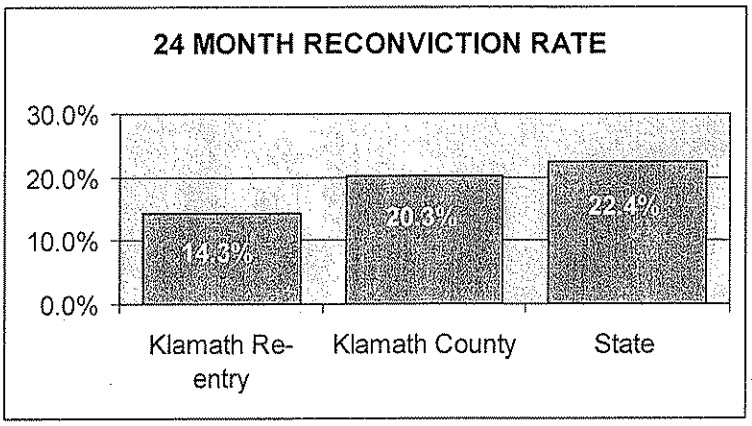


Exhibit B

Klamath County Community Corrections
Domestic Violence Program/Batterer's Intervention Program
In Partnership with Klamath Youth Development Center and Polygraph Associates

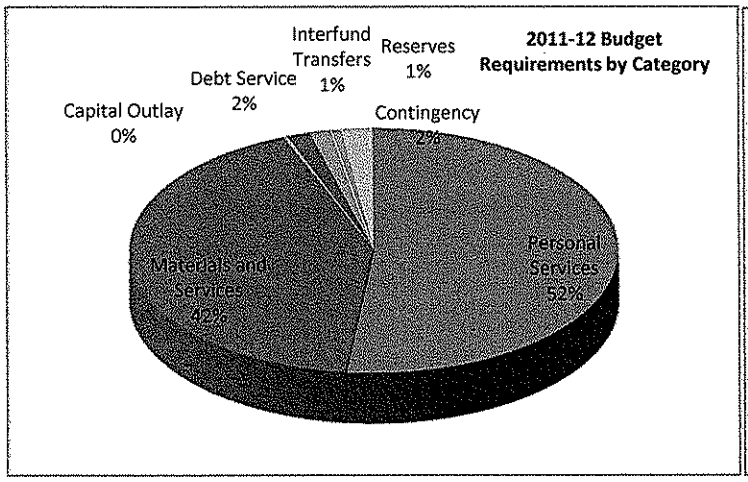
July 1, 2007 – October 1, 2010
91% do not re-offend

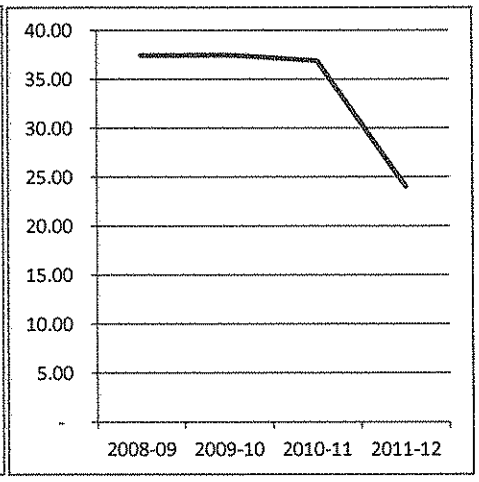
- 197 Offenders referred to BIP
- 87 Completed
  - 87 submitted a Violence History Disclosure
  - 87 completed at least one maintenance exam
  - 46 Offender victims and children attended Restorative Family Justice Program
  - 28 Family Re-unification
- Seven arrested for new criminal activity
  - 3 Felony
  - 4 Misdemeanor

Klamath County, Oregon
2011-2012 Budget Financial Presentation
175 Community Corrections

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	2,258,377	2,308,651	1,673,172
Materials and Services	-	2,020,946	2,083,730	1,360,334
Capital Outlay	-	17,445	20,000	7,300
Debt Service	-	-	-	50,000
Interfund Transfers	-	149,320	110,690	47,453
Subtotal Current Expenditures	**-**	**4,446,088**	**4,523,071**	**3,138,259**
Reserves	-	-	-	20,000
Contingency	-	-	58,802	70,532
Unappropriated Fund Balance	-	503,249	-	-
Subtotal Noncurrent Expenditures	**-**	**503,249**	**58,802**	**90,532**
Total Requirements by Budgetary Category	**-**	**4,949,337**	**4,581,873**	**3,228,791**
Requirements by Fund				
Community Corrections (613)	-	4,949,337	4,581,873	3,228,791
Total Requirements by Fund	**-**	**4,949,337**	**4,581,873**	**3,228,791**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	31,139	29,700	28,200
Intergovernmental	-	3,293,892	3,435,711	2,623,792
Charges for Services	-	980,407	979,541	448,452
Investment Earnings	-	7,507	8,900	4,000
Miscellaneous	-	967	350	300
Beginning Fund Balance	-	635,425	127,671	124,047
Total Resources by Budgetary Category	**-**	**4,949,337**	**4,581,873**	**3,228,791**
Full-Time Employee Equivalents	37.38	37.44	36.86	24.00

Mandate	**Total Cost**	**Personal Services**	**FTE**
Lake County	352,600	-	-
Klamath County	2,432,538	1,393,600	24.00
Center	443,653	279,572	-
Total Mandates	**3,228,791**	**1,673,172**	**24.00**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 613 . Community Corrections					
Revenue					
Department: 175 . CC Dept					
Sub Department: 281 . Lake					
Account Classification: IG . Intergovernmental					
33300	Department - Corrections	$0.00	$325,412.28	$326,396.00	$291,000.00
Account Classification Total: Intergovernmental		$0.00	$325,412.28	$326,396.00	$291,000.00
Account Classification: CS . Charges for Service					
32175	Fees - Lake County	$0.00	$30,903.87	$29,500.00	$28,000.00
Account Classification Total: Charges for Service		$0.00	$30,903.87	$29,500.00	$28,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$500.00	$0.00
Account Classification Total: Interest		$0.00	$0.00	$500.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$42,175.65	$33,600.00	$33,600.00
Account Classification Total: Fund Balances		$0.00	$42,175.65	$33,600.00	$33,600.00
Sub Department Total: Lake		$0.00	$398,491.80	$389,996.00	$352,600.00
Sub Department: 282 . Klamath					
Account Classification: LP . Licenses, Fees and Permits					
33540	Funds - Urinalysis	$0.00	$95.00	$100.00	$100.00
34231	Fees - NSF Check	$0.00	$140.00	$100.00	$100.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$235.00	$200.00	$200.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IG . Intergovernmental					
33300	Department - Corrections	$0.00	$2,810,233.29	$2,826,779.00	$2,124,360.00
33460	SB 1065 Correct & Drug	$0.00	$7,560.38	$7,000.00	$3,100.00
33660	Grants	$0.00	$38,645.53	$106,724.00	$0.00
33994	Title III	$0.00	$0.00	$0.00	$0.00
34130	Oregon Criminal Justice Re-Entry	$0.00	$6,589.92	$0.00	$43,000.00
34821	Reimbursements - Behav Spec	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$2,863,029.12	$2,940,503.00	$2,170,460.00
Account Classification: CS . Charges for Service					
33304	Lake County Administration Cost	$0.00	$23,000.00	$23,000.00	$23,000.00
34420	Revenues - Work Crew	$0.00	$0.00	$0.00	$0.00
34820	Electronic Surveillance	$0.00	$4,425.00	$5,000.00	$0.00
35161	Fees - Corrections	$0.00	$207,148.94	$210,000.00	$160,000.00
35162	Reim - SO Polygraph	$0.00	$19,562.10	$20,600.00	$8,472.00
35164	Subsidy/Housing	$0.00	$8,485.46	$11,400.00	$5,460.00
35165	Fees - Public Service	$0.00	$13,478.07	$12,000.00	$0.00
Account Classification Total: Charges for Service		$0.00	$276,099.57	$282,000.00	$196,932.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$7,507.47	$8,400.00	$4,000.00
Account Classification Total: Interest		$0.00	$7,507.47	$8,400.00	$4,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$966.88	$350.00	$300.00
Account Classification Total: Other		$0.00	$966.88	$350.00	$300.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$595,708.60	$83,123.00	$60,646.00
Account Classification Total: Fund Balances		$0.00	$595,708.60	$83,123.00	$60,646.00
Sub Department Total: Klamath		$0.00	$3,743,546.64	$3,314,576.00	$2,432,538.00
Sub Department: 283 . Center					
Account Classification: IG . Intergovernmental					
33300	Department - Corrections	$0.00	$0.00	$31,152.00	$75,332.00
33660	Grants	$0.00	$0.00	$2,000.00	$0.00
33994	Title III	$0.00	$112,040.58	$135,660.00	$130,000.00
34821	Reimbursements - Behav Spec	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$112,040.58	$168,812.00	$205,332.00
Account Classification: CS . Charges for Service					
34126	Contracts - Doc Bed	$0.00	$233,568.54	$232,359.00	$0.00
34127	Lake CC	$0.00	$32,850.00	$32,850.00	$0.00
34128	Klamath CC	$0.00	$293,689.02	$317,332.00	$67,580.00
34129	Room & Board	$0.00	$9,912.20	$6,000.00	$3,000.00
34420	Revenues - Work Crew	$0.00	$127,698.34	$109,000.00	$121,199.00
34820	Electronic Surveillance	$0.00	$0.00	$0.00	$9,324.00
35165	Fees - Public Service	$0.00	$0.00	$0.00	$7,417.00
Account Classification Total: Charges for Service		$0.00	$697,718.10	$697,541.00	$208,520.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	($2,460.47)	$10,948.00	$29,801.00
Account Classification Total: Fund Balances		$0.00	($2,460.47)	$10,948.00	$29,801.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department Total: Center		$0.00	$807,298.21	$877,301.00	$443,653.00
Department Total: CC Dept		$0.00	$4,949,336.65	$4,581,873.00	$3,228,791.00
Revenue Totals		$0.00	$4,949,336.65	$4,581,873.00	$3,228,791.00
Expenses					
Department: 175 . CC Dept					
Sub Department: 281 . Lake					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44050	Training	$0.00	$6,956.42	$15,000.00	$6,500.00
44117	C C Supplies	$0.00	$3,130.81	$4,000.00	$1,217.00
44261	Lake Co Vehicle Maintenance	$0.00	$4,447.92	$8,000.00	$3,500.00
44645	Teleprocessing	$0.00	$3,441.49	$3,000.00	$2,400.00
44652	Lake Co Rent / Admin	$0.00	$15,886.50	$14,964.00	$15,174.00
44700	Postage	$0.00	$421.34	$600.00	$450.00
45061	Salary Reimbursement	$0.00	$143,390.50	$149,000.00	$160,216.00
46331	Work Crew Program	$0.00	$15,075.76	$16,500.00	$15,500.00
46332	Lake Co Subsidy	$0.00	$2,049.99	$6,097.00	$3,000.00
46960	9-1-1 Communications	$0.00	$0.00	$500.00	$500.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
47309	Lake Jail Program	$0.00	$27,323.89	$28,416.00	$29,200.00
47310	Transition Center	$0.00	$32,850.00	$32,850.00	$0.00
47311	Lake Co Jail Transp	$0.00	$10,000.00	$10,000.00	$10,000.00
47323	Lake Co Treatment	$0.00	$5,350.00	$37,500.00	$37,250.00
47392	Lake Co Urinalysis	$0.00	$204.05	$400.00	$225.00
47400	Electronic Surveillance	$0.00	$2,444.25	$2,500.00	$3,000.00
47406	Lake Co Polygraph	$0.00	$1,375.00	$2,500.00	$2,500.00
47407	Lake Co Sex Offender	$0.00	$7,740.00	$14,400.00	$8,000.00
Account Classification Total: Material and Services		$0.00	$282,087.92	$346,227.00	$298,632.00
Account Classification: CO . Capital Outlay					
88075	Office Equipment Lake Co	$0.00	$5,107.67	$2,500.00	$800.00
Account Classification Total: Capital Outlay		$0.00	$5,107.67	$2,500.00	$800.00
Account Classification: IF . Interfund Transfers					
99241	Trans - Klamath Corr	$0.00	$23,000.00	$23,000.00	$23,000.00
99830	Trans - Vehicle Reserve	$0.00	$0.00	$2,500.00	$2,500.00
Account Classification Total: Interfund Transfers		$0.00	$23,000.00	$25,500.00	$25,500.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$15,769.00	$27,668.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$15,769.00	$27,668.00
Sub Department Total: Lake		$0.00	$310,195.59	$389,996.00	$352,600.00
Sub Department: 282 . Klamath					
Account Classification: PS . Personal Services					
60226	Parol Officer III	$0.00	$829,900.06	$820,814.00	$544,622.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
60574	COMMUNITY CORRECTIONS MANAGER	$0.00	$48,757.00	$60,266.00	$62,399.00
60575	Management Assistant	$0.00	$9,344.00	$0.00	$0.00
61576	Community Corrections Assistant	$0.00	$54,769.67	$56,991.00	$59,770.00
61577	Sr Community Corrections Assist	$0.00	$31,278.25	$31,279.00	$32,170.00
62190	Supervisor	$0.00	$106,712.39	$107,128.00	$75,912.00
62390	Nurse Practitioner	$0.00	$0.00	$0.00	$0.00
63441	Certification & Education	$0.00	$0.00	$0.00	$0.00
63570	Community Corrections Director	$0.00	$94,449.30	$83,604.00	$79,405.00
63574	Asst Director Comm Corr	$0.00	$0.00	$0.00	$0.00
63581	Work Crew Supervisor	$0.00	$0.00	$0.00	$0.00
63586	Lead Parole & Probation Officer	$0.00	$0.00	$0.00	$131,380.00
63625	CC Behavorial Hlth Specialist	$0.00	$0.00	$0.00	$0.00
63657	Resident Supervisor	$0.00	$0.00	$0.00	$0.00
63900	Overtime	$0.00	$0.00	$0.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$87,797.89	$88,746.00	$76,354.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$497.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$1,470.30	$0.00	$0.00
63950	Medical Insurance	$0.00	$183,499.48	$208,290.00	$161,700.00
63951	Life Insurance	$0.00	$1,789.33	$1,655.00	$1,328.00
63952	Short Term Disability	$0.00	$416.50	$428.00	$347.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63953	VEBA	$0.00	$32,253.27	$16,417.00	$12,619.00
63960	Retirement - General	$0.00	$79,524.53	$79,461.00	$65,232.00
63970	Retirement - PERS	$0.00	$46,322.14	$65,894.00	$57,497.00
63980	Unemployment Compensation	$0.00	$27,870.00	$26,682.00	$22,888.00
63990	Cell Phone Allowance	$0.00	$6,010.00	$11,940.00	$9,480.00
Account Classification Total: Personal Services		$0.00	$1,642,164.11	$1,659,595.00	$1,393,600.00
Account Classification: MS . Material and Services					
44042	Travel - Respite	$0.00	$22,226.42	$28,000.00	$19,000.00
44100	Supplies - Office	$0.00	$17.76	$0.00	$0.00
44110	Supplies - Other	$0.00	$26,431.63	$28,000.00	$22,000.00
44130	Supplies - Ammunition	$0.00	$489.99	$3,000.00	$1,000.00
44203	Credit Card Fees	$0.00	$1,470.48	$1,600.00	$1,600.00
44250	Vehicle Fuel	$0.00	$16,256.81	$20,000.00	$20,000.00
44254	Vehicle Fuel - Work Crew	$0.00	$51.62	$0.00	$0.00
44260	Vehicle Maintenance & Repair	$0.00	$14,602.09	$13,000.00	$12,000.00
44645	Teleprocessing	$0.00	$9,899.34	$11,000.00	$10,000.00
44700	Postage	$0.00	$4,144.48	$7,200.00	$5,400.00
44973	Sevrance Package	$0.00	$0.00	$0.00	$0.00
45020	Contract Services	$0.00	$0.00	$51,000.00	$37,500.00
45045	CS Interpreter Klamath County	$0.00	$0.00	$0.00	$0.00
45095	Batters' Education	$0.00	$80,000.00	$80,000.00	$72,800.00
46331	Work Crew Program	$0.00	$110.00	$0.00	$0.00
46334	Transition House	$0.00	$680.29	$4,000.00	$5,600.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
46345	Release Subsidy	$0.00	$6,092.98	$36,000.00	$10,000.00
46600	Food	$0.00	$0.00	$0.00	$0.00
46603	Utilities	$0.00	$4,809.44	$7,000.00	$7,500.00
46960	9-1-1 Communications	$0.00	$9,700.00	$9,700.00	$9,700.00
47305	Jail Pod Program	$0.00	$447,596.50	$426,229.00	$233,600.00
47307	Juvenile Prevention	$0.00	$0.00	$0.00	$0.00
47310	Transition Center	$0.00	$293,689.02	$317,332.00	$67,580.00
47321	Outpatient Alc & Drug	$0.00	$14,000.00	$42,000.00	$0.00
47322	Progra Services	$0.00	$0.00	$30,000.00	$0.00
47391	Urinalysis	$0.00	$818.05	$2,000.00	$1,000.00
47400	Electronic Surveillance	$0.00	$10,587.60	$10,000.00	$0.00
47401	Polygraph	$0.00	$30,999.76	$30,000.00	$27,300.00
47405	Sex Offender Treatment	$0.00	$96,030.00	$120,000.00	$95,000.00
99760	Insurance/Liability	$0.00	$14,204.00	$9,943.00	$9,943.00
99765	Insurance/Workmans Compensation	$0.00	$59,295.00	$41,507.00	$41,507.00
99770	Administrative Services	$0.00	$132,964.00	$132,964.00	$132,964.00
99780	Space Rent	$0.00	$114,117.00	$114,117.00	$107,926.00
Account Classification Total: Material and Services		$0.00	$1,411,284.26	$1,575,592.00	$950,920.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$0.00	$5,000.00	$5,000.00
88170	Facilities Improvement	$0.00	$985.00	$0.00	$0.00
88371	Construction Costs	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$985.00	$5,000.00	$5,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$11,700.00	$11,700.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$12,600.00
99782	Trans - EMail Accounts	$0.00	$5,304.00	$4,656.00	$3,360.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,694.00
99830	Trans - Vehicle Reserve	$0.00	$55,500.00	$15,000.00	$2,500.00
Account Classification Total: Interfund Transfers		$0.00	$72,504.00	$31,356.00	$20,154.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$43,033.00	$42,864.00
99980	Reserve Future Expenditures	$0.00	$0.00	$0.00	$20,000.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$43,033.00	$62,864.00
Sub Department Total: Klamath		$0.00	$3,126,937.37	$3,314,576.00	$2,432,538.00
Sub Department: 283 . Center					
Account Classification: PS . Personal Services					
61576	Community Corrections Assistant	$0.00	$0.00	$0.00	$0.00
62390	Nurse Practitioner	$0.00	$0.00	$0.00	$0.00
63441	Certification & Education	$0.00	$0.00	$0.00	$0.00
63574	Asst Director Comm Corr	$0.00	$78,336.00	$77,616.00	$17,964.00
63580	Senior Work Crew Supervisor	$0.00	$38,675.10	$39,944.00	$41,017.00
63581	Work Crew Supervisor	$0.00	$55,397.42	$61,080.00	$35,153.00
63582	ResidentialServices Aide	$0.00	$203,411.19	$204,473.00	$34,749.00
63583	Sr Residential Service Aide	$0.00	$20,088.00	$27,810.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63584	Residential Counselor	$0.00	$26,026.96	$31,084.00	$33,367.00
63585	Sr Residential Counselor	$0.00	$31,025.92	$32,352.00	$34,692.00
63900	Overtime	$0.00	$994.76	$1,500.00	$0.00
63930	FICA	$0.00	$33,231.12	$36,289.00	$15,181.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$149.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$642.08	$0.00	$0.00
63950	Medical Insurance	$0.00	$79,375.00	$83,820.00	$41,175.00
63951	Life Insurance	$0.00	$258.30	$271.00	$125.00
63952	Short Term Disability	$0.00	$214.20	$224.00	$104.00
63960	Retirement - General	$0.00	$35,798.27	$37,902.00	$19,832.00
63980	Unemployment Compensation	$0.00	$10,859.00	$10,911.00	$4,564.00
63990	Cell Phone Allowance	$0.00	$1,880.00	$3,780.00	$1,500.00
Account Classification Total: Personal Services		$0.00	$616,213.32	$649,056.00	$279,572.00
Account Classification: MS . Material and Services					
44042	Travel - Respite	$0.00	$2,320.06	$5,000.00	$3,580.00
44060	Janitorial Supplies	$0.00	$7,910.76	$11,000.00	$2,000.00
44104	Miscellaneous	$0.00	$225,678.96	$0.00	$0.00
44110	Supplies - Other	$0.00	$7,159.27	$7,500.00	$9,780.00
44117	C C Supplies	$0.00	$0.00	$3,750.00	$3,750.00
44254	Vehicle Fuel - Work Crew	$0.00	$25,442.32	$20,000.00	$18,000.00
44700	Postage	$0.00	($72.60)	$150.00	$0.00
45020	Contract Services	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
45061	Salary Reimbursement	$0.00	$0.00	$0.00	$0.00
46331	Work Crew Program	$0.00	$10,445.17	$19,000.00	$10,000.00
46345	Release Subsidy	$0.00	$1,273.55	$0.00	$0.00
46600	Food	$0.00	$32,597.06	$52,560.00	$0.00
46603	Utilities	$0.00	$7,343.79	$9,000.00	$5,621.00
46612	Clothing	$0.00	$1,754.00	$2,000.00	$0.00
46620	Medical Expenses	$0.00	$4,456.69	$7,500.00	$0.00
47321	Outpatient Alc & Drug	$0.00	$0.00	$0.00	$0.00
47391	Urinalysis	$0.00	$1,264.50	$2,400.00	$6,000.00
47400	Electronic Surveillance	$0.00	$0.00	$0.00	$30,000.00
99760	Insurance/Liability	$0.00	$0.00	$4,261.00	$4,261.00
99765	Insurance/Workmans Compensation	$0.00	$0.00	$17,790.00	$17,790.00
Account Classification Total: Material and Services		$0.00	$327,573.53	$161,911.00	$110,782.00
Account Classification: CO . Capital Outlay					
88070	Office Equipment	$0.00	$9,767.51	$9,000.00	$500.00
88170	Facilities Improvement	$0.00	$1,584.45	$3,500.00	$1,000.00
Account Classification Total: Capital Outlay		$0.00	$11,351.96	$12,500.00	$1,500.00
Account Classification: DS . Debt Service					
99950	Interfund Loan Principal	$0.00	$0.00	$0.00	$50,000.00
99960	Interfund Loan Interest	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Debt Service		$0.00	$0.00	$0.00	$50,000.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$50,000.00	$50,000.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99782	Trans - EMail Accounts	$0.00	$3,816.00	$3,834.00	$1,260.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$539.00
Account Classification Total: Interfund Transfers		$0.00	$53,816.00	$53,834.00	$1,799.00
Sub Department Total: Center		$0.00	$1,008,954.81	$877,301.00	$443,653.00
Department Total: CC Dept		$0.00	$4,446,087.77	$4,581,873.00	$3,228,791.00
Revenue Totals:		$0.00	$4,949,336.65	$4,581,873.00	$3,228,791.00
Expense Totals		$0.00	$4,446,087.77	$4,581,873.00	$3,228,791.00
Fund Total: Community Corrections		$0.00	$503,248.88	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$4,949,336.65	$4,581,873.00	$3,228,791.00
Expense Grand Totals:	$0.00	$4,446,087.77	$4,581,873.00	$3,228,791.00
Net Grand Totals:	$0.00	$503,248.88	$0.00	$0.00

Department Mission:

We strive to ensure the safety and provide the highest quality of service to the citizens of Klamath County. This is done by providing security in the Klamath County Courthouse where members of the judiciary, the general public, law enforcement officials, and courthouse employees are able to fulfill their duties, obligations, and responsibilities with a minimal threat of danger to their person and/or property.

Mandated Services:

ORS 1.182 Court facilities security accounts; funding; expenditures; reports

(1) The county treasurer shall deposit moneys received under ORS 137.308 (2) into a court facilities security account maintained by the county treasurer. The following apply to the account:

(a) The moneys in the account and interest upon the account are reserved for the purpose of providing security in buildings that contain state court or justice court facilities other than the Supreme Court, Court of Appeals, Oregon Tax Court or office of the State Court Administrator located within the county.

(b) Expenditures by the county governing body from the court facilities security account shall be made only for developing or implementing a plan for court security improvement, emergency preparedness and business continuity under ORS 1.180.

(c) Moneys deposited in the account under ORS 137.308 (2) and expended under the provisions of this section shall be in addition to any other moneys expended by the county on court facilities security programs and personnel. A county shall not reduce other expenditures on court facilities security programs and personnel by reason of the additional moneys provided under ORS 137.308 (2).

(d) The county treasurer may charge against the court facilities security account an administrative fee for the actual costs associated with maintaining the account. The total administrative fees charged each year may not exceed five percent of the moneys received under ORS 137.308 (2) for that year.

(e) The county treasurer shall provide to the county governing body, the Advisory Committee on Court Security and Emergency Preparedness and the presiding judge of the judicial district at least quarterly a financial report showing all revenues, deposits and expenditures from the court facilities security account maintained by the county treasurer. The county treasurer may charge against the court facilities security account the actual costs associated with providing financial reports under this paragraph.

(f) The presiding judge of the judicial district shall provide to the Chief Justice of the Supreme Court a financial report showing all revenues, deposits and expenditures from the court facilities security account for each fiscal year. The report shall be submitted to the Chief Justice not later than August 30 of each year.

(2) Except as otherwise provided in subsection (3) of this section, a county may not reduce its actual operating expenditures on court facilities security programs and personnel, including funds from all local sources, exclusive of state and federal funds and other short term special funding, below the level of such expenditures in the preceding fiscal year beginning with the 1992-1993 fiscal year.

(3) A county may reduce the operating expenditures described in subsection (2) of this section if the reduction is in an amount no greater than the average reduction in general fund commitment to all county agencies during the fiscal period.

ORS 1.185 County to provide courtrooms, offices and jury rooms
The County in which a circuit court is located and holds court shall provide suitable and sufficient courtrooms, offices and jury rooms for the court, and provide maintenance and utilities for those rooms.

Department Overview:

This department provides security in the Klamath County Courthouse.

Successes and Challenges:

No significant successes or challenges occurred during the year.

Budget Overview:

Major revenue source for the Court Security Fund are assessments collected by the court. Sixty percent of the moneys received under ORS 137.309 (6), (8) and (9) are deposited into the general fund of the county to be used for the purpose of planning, operating and maintaining county juvenile and adult corrections programs and facilities and drug and alcohol programs approved by the Department of Human Services and the Oregon Health Authority. The other forty percent of the moneys received under ORS 137.309 (6), (8) and (9) into the county's court facilities security account established under ORS 1.182

Major expenditures for the Court Security Fund are personal service costs to maintain deputies in the courthouse for security purposes.

Significant Changes:

The significant change in this year's budget is the increase in court assessments. Currently the court is reviewing the collection rate and costs associated with providing this level of service and will develop a court security plan as required by ORS 1.180. This budget contemplating the assessment revenue will increase to offset the increase in costs of providing this service.

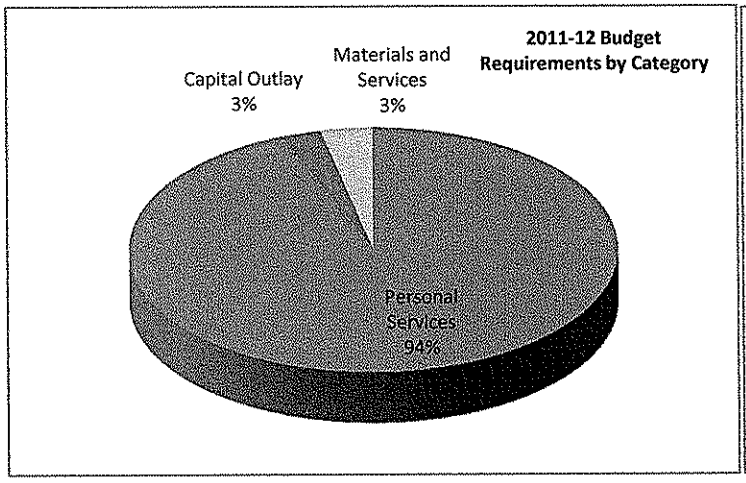
Key issues:

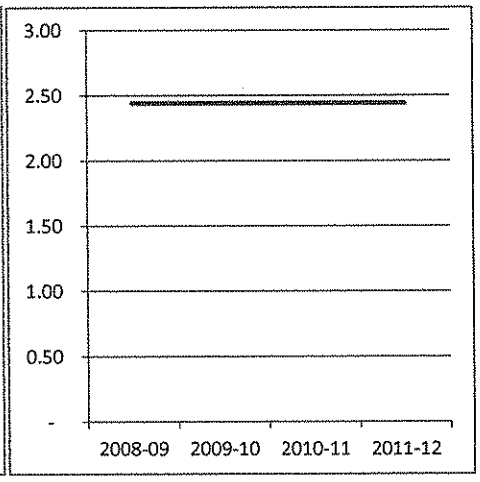
Currently this fund has been operating off of reserves that were established in prior years. It is estimated that those reserves will be gone by the end of the 2010-2011 fiscal year. The Advisory Committee on State Court Security and Emergency Preparedness is currently scheduled to meet on April 19, 2011 to develop a plan to ensure the viability of this fund and providing the services.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
189 Court Facility Security

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	93,065	88,302	110,133
Materials and Services	-	2,640	3,100	3,100
Capital Outlay	-	-	3,683	4,000
Subtotal Current Expenditures	**-**	**95,705**	**95,085**	**117,233**
Unappropriated Fund Balance	-	52,047	-	-
Subtotal Noncurrent Expenditures	**-**	**52,047**	**-**	**-**
Total Requirements by Budgetary Category	**-**	**147,752**	**95,085**	**117,233**
Requirements by Fund				
Court Facility Security (290)	-	147,752	95,085	117,233
Total Requirements by Fund	**-**	**147,752**	**95,085**	**117,233**
Resources by Budgetary Category				
Fines and Forfeitures	-	50,402	56,268	117,233
Investment Earnings	-	879	500	-
Beginning Fund Balance	-	96,471	38,317	-
Total Resources by Budgetary Category	**-**	**147,752**	**95,085**	**117,233**
Full-Time Employee Equivalents	2.44	2.44	2.44	2.44

Mandate	**Total Cost**	**Personal Services**	**FTE**
Court Facility Security	117,233	110,133	2.44
Total Mandates	**117,233**	**110,133**	**2.44**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 290 . Court Facility Security					
Revenue					
Department: 189 . Court Facility Security					
Account Classification: FF . Fines and Forfeitures					
34300	Fees - Court	$0.00	$50,402.42	$56,268.00	$117,233.00
Account Classification Total: Fines and Forfeitures		$0.00	$50,402.42	$56,268.00	$117,233.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$878.66	$500.00	$0.00
Account Classification Total: Interest		$0.00	$878.66	$500.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$96,470.58	$38,317.00	$0.00
Account Classification Total: Fund Balances		$0.00	$96,470.58	$38,317.00	$0.00
Department Total: Court Facility Security		$0.00	$147,751.66	$95,085.00	$117,233.00
Revenue Totals		$0.00	$147,751.66	$95,085.00	$117,233.00
Expenses					
Department: 189 . Court Facility Security					
Account Classification: PS . Personal Services					
60300	Investigator	$0.00	$0.00	$0.00	$0.00
60360	Corrections Officer	$0.00	$2,086.48	$0.00	$0.00
63850	Court Security Officer	$0.00	$72,966.81	$64,117.00	$84,392.00
63881	Sick Leave Incentive	$0.00	$0.00	$0.00	$0.00
63900	Overtime	$0.00	$1,866.25	$0.00	$0.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$5,814.75	$6,037.00	$6,456.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$71.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$46.72	$0.00	$0.00
63950	Medical Insurance	$0.00	$5,535.40	$11,340.00	$12,540.00
63951	Life Insurance	$0.00	$10.25	$100.00	$100.00
63952	Short Term Disability	$0.00	$8.50	$20.00	$20.00
63953	VEBA	$0.00	$1,502.70	$718.00	$769.00
63960	Retirement - General	$0.00	$1,366.21	$4,155.00	$3,844.00
63980	Unemployment Compensation	$0.00	$1,861.00	$1,815.00	$1,941.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$93,065.07	$88,302.00	$110,133.00
Account Classification: MS . Material and Services					
44040	Staff Travel & Training	$0.00	$0.00	$0.00	$0.00
44090	Operating Expenses	$0.00	$2,639.80	$2,500.00	$2,500.00
44100	Supplies - Office	$0.00	$0.00	$0.00	$0.00
44280	Radio / TV Maint / Repair	$0.00	$0.00	$100.00	$100.00
45770	Uniform Replacement	$0.00	$0.00	$500.00	$500.00
Account Classification Total: Material and Services		$0.00	$2,639.80	$3,100.00	$3,100.00
Account Classification: CO . Capital Outlay					
88170	Facilities Improvement	$0.00	$0.00	$3,683.00	$4,000.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$3,683.00	$4,000.00
Department Total: Court Facility Security		$0.00	$95,704.87	$95,085.00	$117,233.00
Revenue Totals:		$0.00	$147,751.66	$95,085.00	$117,233.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
	Expense Totals	$0.00	$95,704.87	$95,085.00	$117,233.00
Fund Total: Court Facility Security		$0.00	$52,046.79	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$147,751.66	$95,085.00	$117,233.00
Expense Grand Totals:	$0.00	$95,704.87	$95,085.00	$117,233.00
Net Grand Totals:	$0.00	$52,046.79	$0.00	$0.00

Department Mission:

To protect and serve all citizens of Klamath County. Give assistance to members of the community in allowing them the ability to maintain the freedoms and the level of safety to which they are accustomed. To provide services to citizens in distress in a friendly and efficient manner while protecting the integrity of the Office of Sheriff and of the law enforcement community.

Mandated Services:

- The sheriff is the chief executive officer and conservator of the peace of the county. In the execution of the office of sheriff, it is the sheriff's duty to (ORS 206.010):
  1) Arrest and commit to prison all persons who break the peace, or attempt to break it, and all persons guilty of public offenses.
  2) Defend the county against those who, by riot or otherwise, endanger the public peace or safety.
  3) Execute the process and orders of the courts of justice or of judicial officers, when delivered to the sheriff for that purpose, according to law.
  4) Execute all warrants delivered to the sheriff for that purpose by other public officers, according to law.
  5) Attend, upon call, the Supreme Court, Court of Appeals, Oregon Tax Court, circuit court, justice court or county court held within the county, and to obey its lawful orders or directions. [Amended by 1985 c.339 §1]
  6) Operate county prison and providing for the care of its prisoners (ORS 169.030, 169.105 to 169.220).
  7) Keeping records of and disposition of fees (ORS 206.020).
  8) Execute process and take personal property into custody (ORS 206.030).
  9) Execution of civil process and service of papers (ORS 206.040, 206.050, 206.060, 206.070).
  10) Issuance of concealed handgun license (ORS 166.291).
  11) The Sheriff of each county is responsible for search and rescue activities within the county and adopting a search and rescue plan that complies with the Office of Emergency Management's search and rescue guidelines (ORS 401.560, 401.573)

Self Imposed Services:

- Enter into contracts with various entities to provide law enforcement services offset by revenue. Generates approximately $585K annually. (ORS 206.345)

Department Overview:

ADMINISTRATION: The Sheriff's Office Administration includes the Sheriff, a Budget/Finance Manager, and an Administrative Assistant. Provides services including; financial, administrative, payroll, supply, personnel, training, certification, professional standards (internal affairs), media relations, public outreach, record keeping, information systems, building maintenance and construction management to support the operation of the Sheriff's Office. Develops opportunities for Office growth through research, planning, and developing resources.

PATROL SERVICES: Provides patrol and investigative services to all unincorporated areas of the County and to 6 independent entities, including 1 municipality that partner with the Sheriff's Office for police services. Manages the Marine Patrol Division, Forest Patrol Division, Traffic Division, Rural Patrol Team, School Resource Officer Division, and Search and Rescue Division Also oversees a force of personnel consisting of approximately 150 law enforcement volunteers, including nearly 15 Sheriff's reserve deputies with specialized skills, training, and equipment. Patrol Services executes the warrant of arrest, both felony and misdemeanor, upon those who break or attempt to break the law.

INVESTIGATIONS: Initiates and investigates public offenses and violations relating to crimes against persons and property, sex crimes, family violence, homicide, computer crimes, checks and fraud, vice and gang enforcement and narcotics offenses, as well as the implementation of specialized services and task forces. Conducts investigations into circumstances surrounding deaths that occur within the Sheriff's jurisdiction.

JAIL OPERATIONS: Provides jail functions to book approximately 4,200 arrestees annually and custodial services to inmates sentenced to serve time in Klamath County, including housing, record keeping, recreational activity, food services, commissary, correctional programs, and other services associated with the secure custody of inmates. Provides prisoner transport, courthouse security, weapons screening, and perimeter security, book criminals ordered into custody by the court, standing guard while high-risk trials are in progress, and maintaining custody of prisoners who have matters scheduled in court.

CIVIL SERVICES: An important duty performed by civil deputies, and clerical support personnel in this area is the service of civil process. These employees have the responsibility for serving and enforcing the subpoenas, orders, notices, summonses, and other process of the Court. Civil deputies seize property under Court order, sell property seized to satisfy judgments, and enforce orders to evict tenants.

MARINE PATROL: The Klamath County Sheriff's Office contracts with The Oregon State Marine Board (OSMB) to provide regular boat patrols of the lakes and rivers enforcing state and local laws, answering calls for assistance, giving emergency medical aid, investigating water related accidents, injuries and deaths, and educating the public in safe boating practices.

Klamath County's Marine Patrol consists of two full-time, year-round, certified marine deputies and additional seasonal deputies to augment the patrol during the period of April – October. Their primary duties include marine law enforcement, accident reporting, boating safety education, school education programs, and assisting boaters in distress. They also handle medical aid and search and rescue.

SEARCH & RESCUE: Provides the means to meet the statutory and ethical responsibility to provide search and rescue services within the borders of Klamath County. SAR services are delivered on a regional basis providing mutual aid to other counties as the other counties reciprocate to Klamath County. SAR is comprised largely of volunteers in Dive Rescue, Ground Search, Dog Teams and Mounted Posse Assets. These groups meet regularly and train at least weekly. They are provided leadership by deputies and the Sheriff for the search management.

Klamath County averages dozens of searches a year. These missions are often situations of life and death.

Successes and Challenges:

- Awarded 2010 Homeland Security Grant in the amount of $86,296 to purchase simulcast equipment for the ongoing enhancement to the emergency communications systems with the partners within The Klamath County Interoperability Communications (KCICG).
- Received $11,230 in State Criminal Alien Assistance Program (SCAAP) award for the Klamath County Jail.
- Upgrade and installation of new door control system in the jail.
- Launch of the Klamath County Sheriffs' Facebook page (over 800 fans to date).
- Union negotiation with Klamath County Peace Officer Association and Teamsters in climate of budgetary decline.
- Awarded ATV grant of $35,000 from Oregon Parks and Recreation Department providing for a patrol truck.
- Created the Southern Oregon Child Abduction Response Team and held a major exercise that resulted in becoming Oregon's first and the Nation's eighth certified Children's Abduction Response Team (C.A.R.T.).
- Launched the online crime reporting system to assist the public with filing reports for crimes with no subject.
- Eliminating 12.5 FTE positions at the beginning of the fiscal year at the Klamath County Jail resulting in the closure of B-Pod and C-Pod (88 beds).
- Eliminating 4 FTE position at the beginning of the fiscal year in the Patrol Division resulting in going from 24/7 hours patrol to 10 hour patrol per day.
- Were given a 5% reduction $365K to the FY 10-11 expenditure budget in early March 2011 by the budget committee. This resulted in the Sheriff's Office having to lose an additional 8.48 FTE in the patrol division and 2 FTE positions in the Civil Division.
- Reopening jail pod temporarily using 4 FTE re-assigned from patrol in lieu of 7 FTEs needed.
- Purchased 2 new patrol vehicles to replace vehicles with more than 150K miles. The newer vehicles greatly enhance the safety of the officer and the public. One of the vehicles was purchased with the aforementioned awarded ATV grant funding.
- Acceptance of the FY 10 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of $17,751. This year's grant funding will be used for crime scene processing and technology improvements.
- Office hours open to the public were changed from 8:00 A.M. to 5:00 p.m. to 9:00 A.M. to 12:00 PM. and 1:00 P.M. to 5:00 P.M.
- Went to an automated phone attended.
- Attrition of employees due to unstable and declining funding which represents a significant taxpayer investment loss.
- Rebuilding and training new deputies will likely take several years, effects can be long lasting.
- Awarded FY 2010 Secure our Schools Grant $150,267 to apply to City and County Schools.
- Search and Rescue Volunteer donated a total of 3,242 hours in 2010 to the county.

- The Mature Volunteer Program (MVP) donated 3,447 hours in 2010 to the county.
- Deputy of the Year for State Marine Program
- Volunteer of the Year for State Marine Program

Budget Overview:

There are many factors to consider when developing the Klamath County Sheriff's Office budgets. The main points are that the Sheriff's Office receives a general fund target from the county's budget committee that it needs to balance its budgets to. With declining revenue within the county's general fund this target has been steadily declining over the past years. Since the Sheriff's Office provides nearly exclusive mandated services, it has become extremely difficult to meet the needs of the public while still meeting the given general fund target.

The Sheriff's Office is a 24/7 hours operation except for the Civil Division. To put that into perspective it requires 4.2 FTE to fill one position 24 hours a day, 7 days a week.

Major Revenue sources for the Sheriff's Office are:

Patrol & Marine Division: Various contracts for police services with the Klamath County School District, Klamath Falls School District (Safe School/Healthy Student grant), Bureau of Land Management (BLM), Forest Services (USFS), Town of Bonanza, and the Oregon State Marine Board (OSMB). These are not directly affected by the economy unless the contract agencies are facing budget restraints.

Corrections Division: The Klamath County Jail has a MOU with Community Corrections for leasing of jail beds. This revenue is directly affected by the State's budget. The jail also charges inmate a daily rate while staying in the jail.

Civil Division: Receives most of its revenue from civil fees and issuing Concealed Handgun permits. The fees are establish by the state and are not affected by the economy.

The Sheriff's Office is also very aggressive in trying to secure grant funding. With the economic decline there is less grant funding available.

Major Expenditures for the Sheriff's Office are for personnel. The cost associated with operating a 24/7 operation is approximately 76% out of the total Sheriff's Office budget. The Sheriff's Office also negotiates with unions with binding arbitration.

Significant Changes:

The following changes are included in the requested budget and were approved by either the Board of Commissioners (BOCC), the budget committee, or were part of union contract negotiations for FY 11-12:

- A 0.5% for FY 10-11 and a 2.1% for FY 11-12 cost of living increase for all employees ($246K).

- Step increases to employees not yet at top step ($120K).
- Correction to KCPOA salary scale based on union contract negotiations ($33K)
- A decrease in PERS retirement rate from 12.03% to 10.98% (-$29K).
- A $50 cap increase in health insurance for KCPOA and Teamsters for FY 10-11 and FY 11-12 ($78K).
- Calculating FICA and Unemployment compensation on Overtime, differential/education pay, and sick leave incentive ($18K).
- Increase in Space rent (42K).
- New charges added by the county for phones ($3.6K).

The Sheriff's Office made the following changes in order to meet the general fund target of $6,341,870:

- Continue to keep 6 patrol deputy positions vacant (-$472K)
- Reassignment of various positions between divisions (-$142K)
    - Move a Patrol Sergeant and a Patrol Deputy to the Civil Division to perform the duties previously performed by 2 Civil Deputies that has been laid off.
    - Move a Sergeant's position from Patrol to Corrections and thereby eliminate a Sergeant's position.
    - Move a 0.5 FTE from Search and Rescue to Patrol.
- Lay off 2 FTE Civil Deputy positions (-$120K).
- Eliminate a 0.48 FTE background investigator position (-$32K).
- Back out one-time revenue from grants or contracts (-$29K).
- Reduce various revenues based on current years trend (-$10K).

With the above changes the Sheriff's Office will be operating the Divisions with less than 24/7 hour patrol. Patrol hours are subject to change based on upcoming vacancies and the ability to fill positions. Continue with only operating A-Pod and booking at the jail. Using sworn staff to perform civil duties.

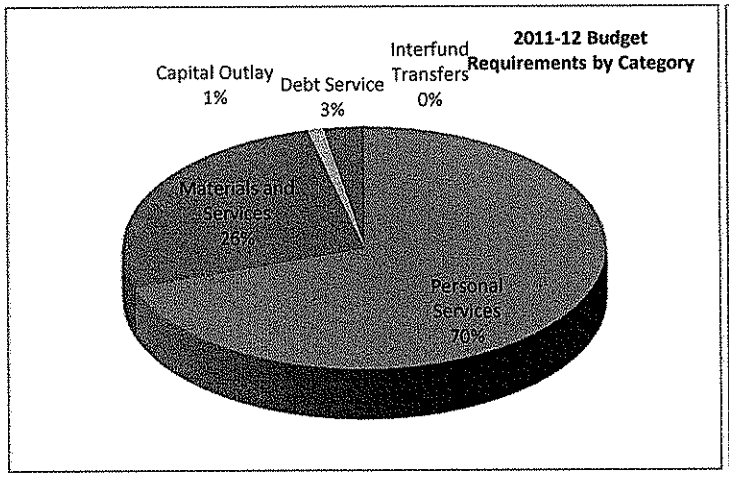
Key issues:

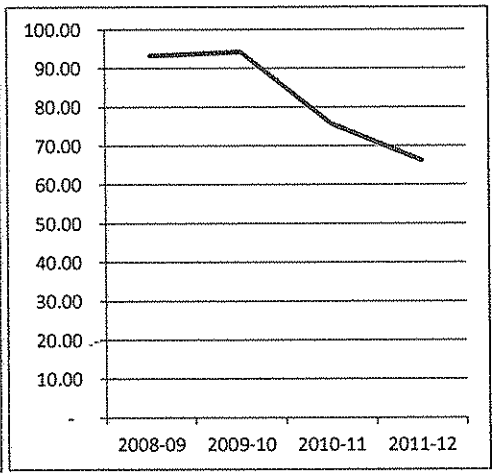
- Attrition costs from losing employees to other agencies after they are trained and certified at the Klamath County Sheriff's Office.
- Ramp-up if funding is received will be challenging, especially if funding is temporary.
- Pending loss of Title 3 funding for Search and Rescue Operations and Equipment.
- Stable funding source needs to be identified and implemented.
- Vehicle replacement of high mileage vehicles challenging as vehicle reserve monies have been repeatedly cut in half to attempt to maintain services.
- Budgeting for replacement for control panels in all three Pods in jail has continually taken a back seat priority in order to keep jail beds open. This project must be addressed over multiple years of reserve savings.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
211 Sheriff's Office

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	6,476,962	5,772,098	5,560,899
Materials and Services	-	2,041,854	1,807,882	2,108,923
Capital Outlay	-	-	98,415	85,489
Interfund Transfers	-	299,354	225,583	216,023
Subtotal Current Expenditures	**-**	**8,818,170**	**7,903,978**	**7,971,334**
Unappropriated Fund Balance	-	283,883	-	-
Subtotal Noncurrent Expenditures	**-**	**283,883**	**-**	**-**
Total Requirements by Budgetary Category	**-**	**9,102,053**	**7,903,978**	**7,971,334**
Requirements by Fund				
General Fund (100)	-	8,338,504	7,310,138	7,142,022
Sheriff Special Revenue (229)	-	338,656	205,231	487,088
Sheriff Marine (245)	-	276,821	287,051	271,690
Search & Rescue (700)	-	148,072	101,558	70,534
Total Requirements by Fund	**-**	**9,102,053**	**7,903,978**	**7,971,334**
Resources by Budgetary Category				
Licenses and Permits	-	124,625	108,100	113,100
Intergovernmental	-	494,038	427,479	523,043
Charges for Services	-	849,635	626,152	619,252
Fines and Forfeitures	-	61,728	32,000	23,000
Investment Earnings	-	1,289	2,400	2,400
Interfund Transfers	-	7,294,069	6,534,215	6,387,072
Miscellaneous	-	73,004	30,700	165,961
Beginning Fund Balance	-	203,665	142,932	137,506
Total Resources by Budgetary Category	**-**	**9,102,053**	**7,903,978**	**7,971,334**
Full-Time Employee Equivalents	93.12	94.12	75.62	66.14

Mandate	**Total Cost**	**Personal Services**	**FTE**
Administration	310,529	260,472	3.00
Patrol	2,895,659	2,155,671	22.48
Corrections	3,318,717	2,462,444	30.66
Civil	617,117	488,847	7.00
Special Revenue	487,088	-	-
Marine	271,690	183,465	3.00
Search & Rescue	70,534	10,000	-
Total Mandates	**7,971,334**	**5,560,899**	**66.14**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 211 . Sheriff					
Sub Department: 101 . Administration					
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$310,529.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$310,529.00
Sub Department Total: Administration		$0.00	$0.00	$0.00	$310,529.00
Sub Department: 212 . Patrol					
Account Classification: IG . Intergovernmental					
33785	Projects - Marijuan Erad	$0.00	$0.00	$3,000.00	$0.00
37700	Grants - Justice Dept	$0.00	$1,718.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$1,718.00	$3,000.00	$0.00
Account Classification: CS . Charges for Service					
34020	Contracts - Police Service	$0.00	$352,596.80	$376,419.00	$375,019.00
Account Classification Total: Charges for Service		$0.00	$352,596.80	$376,419.00	$375,019.00
Account Classification: FF . Fines and Forfeitures					
35120	Fines - Traffic	$0.00	$24,642.92	$12,000.00	$12,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$24,642.92	$12,000.00	$12,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$10,327.64	$14,000.00	$14,000.00
Account Classification Total: Other		$0.00	$10,327.64	$14,000.00	$14,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$2,494,640.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$2,494,640.00
Sub Department Total: Patrol		$0.00	$389,285.36	$405,419.00	$2,895,659.00
Sub Department: 213 . Corrections					
Account Classification: IG . Intergovernmental					
33460	SB 1065 Correct & Drug	$0.00	$30,241.42	$32,000.00	$32,000.00
33660	Grants	$0.00	$18,370.00	$11,230.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$48,611.42	$43,230.00	$32,000.00
Account Classification: CS . Charges for Service					
33770	Revenues - Prisoner Transport	$0.00	$6,326.50	$10,000.00	$9,500.00
33911	Reimb - Inmate Housing	$0.00	$28,341.27	$10,526.00	$10,526.00
34125	Fees - Sanction	$0.00	$437,182.39	$198,907.00	$198,907.00
34405	Medical Costs Recovered	$0.00	$10,000.00	$10,000.00	$10,000.00
34475	Telephone Commission	$0.00	$14,708.49	$20,000.00	$15,000.00
Account Classification Total: Charges for Service		$0.00	$496,558.65	$249,433.00	$243,933.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$32,691.88	$15,000.00	$0.00
Account Classification Total: Other		$0.00	$32,691.88	$15,000.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$3,042,784.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$3,042,784.00
Sub Department Total: Corrections		$0.00	$577,861.95	$307,663.00	$3,318,717.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department: 214 . Civil					
Account Classification: LP . Licenses, Fees and Permits					
32120	Permits - Gun	$0.00	$55,597.00	$40,000.00	$45,000.00
34030	Fees - Sheriff	$0.00	$67,625.00	$68,000.00	$68,000.00
34231	Fees - NSF Check	$0.00	$1,403.00	$100.00	$100.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$124,625.00	$108,100.00	$113,100.00
Account Classification: CS . Charges for Service					
36730	Reim - Postage	$0.00	$30.00	$100.00	$100.00
Account Classification Total: Charges for Service		$0.00	$30.00	$100.00	$100.00
Account Classification: FF . Fines and Forfeitures					
35151	Fees - Towing Admin	$0.00	$12,600.00	$15,000.00	$10,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$12,600.00	$15,000.00	$10,000.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$493,917.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$493,917.00
Sub Department Total: Civil		$0.00	$137,255.00	$123,200.00	$617,117.00
Department Total: Sheriff		$0.00	$1,104,402.31	$836,282.00	$7,142,022.00
Revenue Totals		$0.00	$1,104,402.31	$836,282.00	$7,142,022.00
Expenses					
Department: 211 . Sheriff					
Sub Department: 101 . Administration					
Account Classification: PS . Personal Services					
60020	Sheriff	$0.00	$81,326.75	$80,836.00	$88,148.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
60170	Administrative Assistant	$0.00	$46,557.26	$46,279.00	$48,420.00
60171	SHERIFF OFFICE MANAGER	$0.00	$44,163.68	$55,251.00	$58,792.00
60493	Finance/Budget Manager	$0.00	$8,538.00	$0.00	$0.00
63930	FICA	$0.00	$12,805.50	$13,919.00	$15,129.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$88.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$170.28	$0.00	$0.00
63950	Medical Insurance	$0.00	$19,129.92	$22,860.00	$24,300.00
63951	Life Insurance	$0.00	$149.64	$150.00	$150.00
63952	Short Term Disability	$0.00	$40.80	$61.00	$61.00
63960	Retirement - General	$0.00	$7,839.10	$10,111.00	$10,817.00
63970	Retirement - PERS	$0.00	$5,242.78	$9,725.00	$9,679.00
63980	Unemployment Compensation	$0.00	$2,281.00	$2,326.00	$2,488.00
63990	Cell Phone Allowance	$0.00	$1,200.00	$2,820.00	$2,400.00
Account Classification Total: Personal Services		$0.00	$229,444.71	$244,338.00	$260,472.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$3,061.27	$4,500.00	$4,500.00
44200	Dues / Fees	$0.00	$1,033.00	$800.00	$800.00
44290	Uniform Maintenance & Repair	$0.00	$90.93	$300.00	$300.00
44700	Postage	$0.00	$1,368.21	$0.00	$0.00
99760	Insurance/Liability	$0.00	$6,686.00	$6,686.00	$6,686.00
99765	Insurance/Workmans Compensation	$0.00	$7,911.00	$7,911.00	$7,911.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99770	Administrative Services	$0.00	$11,966.00	$11,966.00	$11,966.00
99780	Space Rent	$0.00	$61,690.00	$61,690.00	$15,233.00
Account Classification Total: Material and Services		$0.00	$93,806.41	$93,853.00	$47,396.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$1,800.00	$1,800.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$1,800.00
99782	Trans - EMail Accounts	$0.00	$714.00	$1,074.00	$630.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$231.00
99830	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$2,514.00	$2,874.00	$2,661.00
Sub Department Total: Administration		$0.00	$325,765.12	$341,065.00	$310,529.00
Sub Department: 212 . Patrol					
Account Classification: PS . Personal Services					
60130	Lieutenant	$0.00	$74,467.42	$77,704.00	$84,735.00
60181	Chief Deputy	$0.00	$0.00	$0.00	$0.00
60220	Patrol Sergeant	$0.00	$303,545.61	$290,436.00	$206,400.00
60240	Corporal	$0.00	$29,024.80	$26,674.00	$58,136.00
60260	Patrol Deputy II	$0.00	$1,151,337.49	$1,091,645.00	$815,697.00
60291	Civilian Evidence Tech	$0.00	$16,673.25	$15,545.00	$15,953.00
60300	Investigator	$0.00	$151,387.38	$166,417.00	$166,284.00
63440	Detective Differential	$0.00	$25,372.37	$35,041.00	$27,538.00
63441	Certification & Education	$0.00	$49,044.89	$49,994.00	$43,854.00
63880	Resident Differential	$0.00	$16,742.87	$17,331.00	$31,749.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63881	Sick Leave Incentive	$0.00	$14,400.00	$14,400.00	$15,200.00
63900	Overtime	$0.00	$116,724.54	$78,500.00	$78,500.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$145,342.23	$127,284.00	$115,349.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$657.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$2,531.08	$0.00	$0.00
63950	Medical Insurance	$0.00	$366,849.88	$345,468.00	$275,880.00
63951	Life Insurance	$0.00	$3,169.50	$3,513.00	$2,210.00
63952	Short Term Disability	$0.00	$795.60	$641.00	$449.00
63953	VEBA	$0.00	$41,268.94	$33,030.00	$25,725.00
63970	Retirement - PERS	$0.00	$118,816.82	$196,613.00	$152,555.00
63980	Unemployment Compensation	$0.00	$42,532.00	$38,269.00	$34,300.00
63990	Cell Phone Allowance	$0.00	$2,175.00	$3,150.00	$4,500.00
Account Classification Total: Personal Services		$0.00	$2,672,201.67	$2,611,655.00	$2,155,671.00
Account Classification: MS . Material and Services					
44030	Supv Travel & Training	$0.00	$6,315.42	$5,143.00	$3,740.00
44040	Staff Travel & Training	$0.00	$14,698.14	$17,672.00	$12,724.00
44100	Supplies - Office	$0.00	$8,781.60	$9,955.00	$9,955.00
44110	Supplies - Other	$0.00	$11,149.35	$9,750.00	$9,750.00
44120	Supplies - Indent	$0.00	$3,266.85	$1,350.00	$1,350.00
44122	Supplies - Conservation	$0.00	$0.00	$3,000.00	$0.00
44130	Supplies - Ammunition	$0.00	$7,715.67	$6,465.00	$6,465.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44200	Dues / Fees	$0.00	$891.56	$1,200.00	$1,200.00
44230	Vehicle Outfitting	$0.00	$4,390.59	$12,020.00	$8,020.00
44250	Vehicle Fuel	$0.00	$138,523.88	$127,000.00	$120,490.00
44260	Vehicle Maintenance & Repair	$0.00	$58,233.38	$48,000.00	$48,000.00
44280	Radio / TV Maint / Repair	$0.00	$2,830.47	$5,530.00	$5,530.00
44283	Computer Maintenance	$0.00	$2,693.58	$3,000.00	$3,000.00
44290	Uniform Maintenance & Repair	$0.00	$4,023.94	$5,500.00	$5,500.00
44510	Teletype Services	$0.00	$0.00	$2,000.00	$2,000.00
44568	LLEBG Grant	$0.00	$3,060.00	$0.00	$0.00
44640	Telephone	$0.00	$52,353.59	$35,300.00	$35,300.00
44650	Rent	$0.00	$966.00	$1,000.00	$1,000.00
44700	Postage	$0.00	$0.00	$350.00	$350.00
45770	Uniform Replacement	$0.00	$16,023.91	$16,500.00	$12,117.00
46000	Tires	$0.00	$9,005.45	$12,200.00	$12,200.00
46420	Photocopy Costs	$0.00	$66.00	$1,000.00	$1,000.00
46530	Claims Reserve	$0.00	$4,366.89	$10,000.00	$10,000.00
46960	9-1-1 Communications	$0.00	$18,100.00	$18,100.00	$18,100.00
99760	Insurance/Liability	$0.00	$70,204.00	$70,204.00	$70,204.00
99765	Insurance/Workmans Compensation	$0.00	$83,066.00	$83,066.00	$83,066.00
99770	Administrative Services	$0.00	$107,690.00	$98,320.00	$98,320.00
99780	Space Rent	$0.00	$0.00	$0.00	$28,319.00
Account Classification Total: Material and Services		$0.00	$628,416.27	$603,625.00	$607,700.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99173	Trans - S&R Operations	$0.00	$22,581.00	$24,075.00	$21,175.00
99256	Trans - Marine Fund	$0.00	$28,136.00	$28,136.00	$24,027.00
99460	Trans - Equip Rent & Revolving	$0.00	$15,793.00	$15,793.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$15,300.00
99782	Trans - EMail Accounts	$0.00	$9,792.00	$9,954.00	$8,400.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,386.00
99830	Trans - Vehicle Reserve	$0.00	$62,000.00	$62,000.00	$62,000.00
Account Classification Total: Interfund Transfers		$0.00	$138,302.00	$139,958.00	$132,288.00
Sub Department Total: Patrol		$0.00	$3,438,919.94	$3,355,238.00	$2,895,659.00
Sub Department: 213 . Corrections					
Account Classification: PS . Personal Services					
60130	Lieutenant	$0.00	$84,235.25	$79,258.00	$88,124.00
60181	Chief Deputy	$0.00	$0.00	$0.00	$0.00
60240	Corporal	$0.00	$0.00	$0.00	$55,352.00
60260	Patrol Deputy II	$0.00	$0.00	$0.00	$0.00
60360	Corrections Officer	$0.00	$1,381,489.11	$844,341.00	$914,733.00
60380	Corrections Clerk	$0.00	$83,123.12	$113,307.00	$71,929.00
60470	Corrections Sergeant	$0.00	$196,884.46	$198,329.00	$228,857.00
61050	Cook	$0.00	$75,304.41	$51,126.00	$52,870.00
61051	Food Services Coord	$0.00	$36,594.88	$37,779.00	$40,358.00
62248	Jail Medical Administrator	$0.00	$0.00	$0.00	$0.00
62380	Medical Assistant(Non Certified)	$0.00	$0.00	$66,696.00	$71,435.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
62390	Nurse Practitioner	$0.00	$63,951.61	$56,639.00	$51,164.00
63100	Facilities System Manager	$0.00	$55,330.80	$41,610.00	$44,451.00
63433	Emergency Med Tech I	$0.00	$67,893.46	$0.00	$0.00
63435	Energency Med Tech B	$0.00	$0.00	$0.00	$0.00
63441	Certification & Education	$0.00	$22,409.34	$25,893.00	$23,321.00
63880	Resident Differential	$0.00	$692.35	$0.00	$5,381.00
63881	Sick Leave Incentive	$0.00	$13,462.59	$14,400.00	$14,400.00
63900	Overtime	$0.00	$94,865.30	$66,350.00	$66,350.00
63920	Temporary Help	$0.00	$0.00	$0.00	$0.00
63930	FICA	$0.00	$160,784.60	$111,969.00	$132,746.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$891.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$3,362.34	$0.00	$0.00
63950	Medical Insurance	$0.00	$451,426.94	$322,909.00	$354,906.00
63951	Life Insurance	$0.00	$3,569.58	$2,423.00	$2,406.00
63952	Short Term Disability	$0.00	$950.30	$625.00	$612.00
63953	VEBA	$0.00	$46,802.90	$24,736.00	$27,180.00
63960	Retirement - General	$0.00	$38,567.08	$31,879.00	$28,104.00
63970	Retirement - PERS	$0.00	$110,658.56	$140,872.00	$144,471.00
63980	Unemployment Compensation	$0.00	$48,159.00	$34,266.00	$39,583.00
63990	Cell Phone Allowance	$0.00	$875.00	$1,380.00	$2,820.00
Account Classification Total: Personal Services		$0.00	$3,041,392.98	$2,266,787.00	$2,462,444.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
44030	Supv Travel & Training	$0.00	$4,012.11	$6,000.00	$6,000.00
44040	Staff Travel & Training	$0.00	$7,467.64	$5,333.00	$5,335.00
44100	Supplies - Office	$0.00	$14,542.68	$10,000.00	$10,000.00
44110	Supplies - Other	$0.00	$4,818.75	$7,850.00	$7,850.00
44120	Supplies - Indent	$0.00	$0.00	$550.00	$550.00
44130	Supplies - Ammunition	$0.00	$527.83	$3,500.00	$3,500.00
44200	Dues / Fees	$0.00	$282.95	$1,000.00	$1,000.00
44230	Vehicle Outfitting	$0.00	$0.00	$1,500.00	$1,500.00
44250	Vehicle Fuel	$0.00	$1,894.68	$7,500.00	$7,500.00
44260	Vehicle Maintenance & Repair	$0.00	$3,190.80	$3,000.00	$3,000.00
44280	Radio / TV Maint / Repair	$0.00	$1,039.50	$4,030.00	$4,030.00
44283	Computer Maintenance	$0.00	$1,455.50	$3,000.00	$3,000.00
44290	Uniform Maintenance & Repair	$0.00	$5,160.96	$5,150.00	$5,150.00
44300	Equip Maintenance & Repair	$0.00	$22,124.45	$13,216.00	$13,216.00
44510	Teletype Services	$0.00	$0.00	$2,000.00	$2,000.00
44640	Telephone	$0.00	$15,918.37	$12,000.00	$12,000.00
45080	Medical Services / Supplies	$0.00	$46,288.69	$80,773.00	$69,543.00
45770	Uniform Replacement	$0.00	$2,313.76	$6,120.00	$6,636.00
45800	Refunds	$0.00	$0.00	$0.00	$0.00
46000	Tires	$0.00	$1,678.84	$2,000.00	$2,000.00
46420	Photocopy Costs	$0.00	$1,083.82	$3,500.00	$3,500.00
46470	Prisoner Transport	$0.00	$2,668.08	$3,000.00	$3,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
46500	Kitchen Utensils	$0.00	$1,541.59	$1,500.00	$1,500.00
46600	Food	$0.00	$120,097.14	$54,789.00	$54,789.00
46610	Prisoner Bedding & Clothing	$0.00	$5,796.98	$14,000.00	$14,000.00
99760	Insurance/Liability	$0.00	$70,204.00	$70,204.00	$70,204.00
99765	Insurance/Workmans Compensation	$0.00	$83,066.00	$58,234.00	$49,038.00
99770	Administrative Services	$0.00	$95,724.00	$56,510.00	$56,510.00
99780	Space Rent	$0.00	$428,578.00	$338,787.00	$384,444.00
Account Classification Total: Material and Services		$0.00	$941,477.12	$775,046.00	$800,795.00
Account Classification: IF . Interfund Transfers					
99173	Trans - S&R Operations	$0.00	$0.00	$0.00	$0.00
99256	Trans - Marine Fund	$0.00	$0.00	$0.00	$0.00
99460	Trans - Equip Rent & Revolving	$0.00	$74,845.00	$51,278.00	$38,659.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$9,000.00
99782	Trans - EMail Accounts	$0.00	$8,712.00	$6,618.00	$6,510.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,309.00
99830	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$83,557.00	$57,896.00	$55,478.00
Sub Department Total: Corrections		$0.00	$4,066,427.10	$3,099,729.00	$3,318,717.00
Sub Department: 214 . Civil					
Account Classification: PS . Personal Services					
60220	Patrol Sergeant	$0.00	$0.00	$0.00	$80,700.00
60260	Patrol Deputy II	$0.00	$0.00	$0.00	$52,245.00
60290	Civil Deputy	$0.00	$66,503.68	$81,126.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
60310	Sr Civil Deputy	$0.00	$20,506.50	$41,970.00	$44,921.00
60320	Records Clerk/Dispatch	$0.00	$132,237.76	$135,632.00	$141,884.00
60604	Clerk II	$0.00	$33,421.22	$0.00	$0.00
63881	Sick Leave Incentive	$0.00	$3,200.00	$4,800.00	$4,800.00
63900	Overtime	$0.00	$3,563.65	$3,500.00	$3,500.00
63920	Temporary Help	$0.00	$3,075.75	$0.00	$0.00
63930	FICA	$0.00	$19,549.93	$19,793.00	$25,125.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$205.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$575.50	$0.00	$0.00
63950	Medical Insurance	$0.00	$72,119.97	$79,380.00	$87,780.00
63951	Life Insurance	$0.00	$239.20	$258.00	$352.00
63952	Short Term Disability	$0.00	$142.80	$143.00	$143.00
63953	VEBA	$0.00	$11,625.40	$5,175.00	$6,395.00
63960	Retirement - General	$0.00	$25,503.71	$25,873.00	$18,680.00
63970	Retirement - PERS	$0.00	$0.00	$0.00	$14,597.00
63980	Unemployment Compensation	$0.00	$6,042.00	$5,951.00	$7,520.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$398,307.07	$403,601.00	$488,847.00
Account Classification: MS . Material and Services					
44030	Supv Travel & Training	$0.00	$947.53	$2,500.00	$3,435.00
44040	Staff Travel & Training	$0.00	$1,992.32	$2,000.00	$1,907.00
44100	Supplies - Office	$0.00	$9,146.04	$6,100.00	$6,100.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44110	Supplies - Other	$0.00	$513.94	$1,530.00	$1,530.00
44200	Dues / Fees	$0.00	$1,180.00	$100.00	$100.00
44230	Vehicle Outfitting	$0.00	$0.00	$250.00	$250.00
44250	Vehicle Fuel	$0.00	$1,136.20	$3,000.00	$3,000.00
44260	Vehicle Maintenance & Repair	$0.00	$1,015.15	$1,500.00	$1,500.00
44280	Radio / TV Maint / Repair	$0.00	$0.00	$500.00	$500.00
44283	Computer Maintenance	$0.00	$1,933.23	$1,000.00	$1,000.00
44290	Uniform Maintenance & Repair	$0.00	$909.69	$1,000.00	$1,000.00
44640	Telephone	$0.00	$1,741.40	$2,267.00	$2,267.00
44700	Postage	$0.00	$4,349.63	$4,120.00	$4,120.00
45770	Uniform Replacement	$0.00	$306.71	$1,000.00	$1,746.00
46000	Tires	$0.00	$634.76	$824.00	$824.00
46420	Photocopy Costs	$0.00	$2,524.14	$2,060.00	$2,060.00
99760	Insurance/Liability	$0.00	$15,044.00	$15,044.00	$15,044.00
99765	Insurance/Workmans Compensation	$0.00	$17,800.00	$17,800.00	$17,800.00
99770	Administrative Services	$0.00	$23,931.00	$23,931.00	$23,931.00
99780	Space Rent	$0.00	$0.00	$0.00	$15,400.00
Account Classification Total: Material and Services		$0.00	$85,105.74	$86,526.00	$103,514.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$22,593.00	$22,593.00	$17,193.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$5,400.00
99782	Trans - EMail Accounts	$0.00	$1,386.00	$1,386.00	$1,470.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$693.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99830	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$23,979.00	$23,979.00	$24,756.00
Sub Department Total: Civil		$0.00	$507,391.81	$514,106.00	$617,117.00
Department Total: Sheriff		$0.00	$8,338,503.97	$7,310,138.00	$7,142,022.00
Revenue Totals:		$0.00	$1,104,402.31	$836,282.00	$7,142,022.00
Expense Totals		$0.00	$8,338,503.97	$7,310,138.00	$7,142,022.00
Fund Total: General Fund		$0.00	($7,234,101.66)	($6,473,856.00)	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 229 . Sheriff - Special Revenue					
Revenue					
Department: 211 . Sheriff					
Sub Department: 216 . Special Revenues					
Account Classification: IG . Intergovernmental					
33406	Grants - State Snowmobile	$0.00	$5,000.00	$9,000.00	$5,000.00
33408	Grants - Federal	$0.00	$148,630.65	$96,967.00	$236,563.00
Account Classification Total: Intergovernmental		$0.00	$153,630.65	$105,967.00	$241,563.00
Account Classification: CS . Charges for Service					
34435	Reserver Unit	$0.00	$450.00	$200.00	$200.00
Account Classification Total: Charges for Service		$0.00	$450.00	$200.00	$200.00
Account Classification: FF . Fines and Forfeitures					
33461	Forfeitures - Drug	$0.00	$24,485.00	$5,000.00	$1,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$24,485.00	$5,000.00	$1,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$1,281.01	$2,400.00	$2,400.00
Account Classification Total: Interest		$0.00	$1,281.01	$2,400.00	$2,400.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$24,312.76	$0.00	$150,261.00
36340	Donations	$0.00	$0.00	$200.00	$200.00
Account Classification Total: Other		$0.00	$24,312.76	$200.00	$150,461.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$134,496.28	$91,464.00	$91,464.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Fund Balances		$0.00	$134,496.28	$91,464.00	$91,464.00
Sub Department Total: Special Revenues		$0.00	$338,655.70	$205,231.00	$487,088.00
Department Total: Sheriff		$0.00	$338,655.70	$205,231.00	$487,088.00
Revenue Totals		$0.00	$338,655.70	$205,231.00	$487,088.00
Expenses					
Department: 211 . Sheriff					
Sub Department: 216 . Special Revenues					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44110	Supplies - Other	$0.00	$0.00	$3,000.00	$7,000.00
44255	Snowmobile Expenses	$0.00	$7,021.00	$9,000.00	$5,000.00
44569	Reserves Supplies	$0.00	$811.37	$5,881.00	$6,081.00
44575	Drug Forfeiture	$0.00	$341.95	$33,082.00	$34,594.00
45021	Interest Expense	$0.00	$679.29	$0.00	$0.00
45800	Refunds	$0.00	$20,306.47	$0.00	$0.00
47081	Federal Grant	$0.00	$170,470.06	$96,967.00	$386,830.00
Account Classification Total: Material and Services		$0.00	$199,630.14	$147,930.00	$439,505.00
Account Classification: CO . Capital Outlay					
88360	Equipment	$0.00	$0.00	$57,301.00	$47,583.00

Budget Worksheet Report

Account Number Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Capital Outlay	$0.00	$0.00	$57,301.00	$47,583.00
Sub Department Total: Special Revenues	$0.00	$199,630.14	$205,231.00	$487,088.00
Department Total: Sheriff	$0.00	$199,630.14	$205,231.00	$487,088.00
Revenue Totals:	$0.00	$338,655.70	$205,231.00	$487,088.00
Expense Totals	$0.00	$199,630.14	$205,231.00	$487,088.00
Fund Total: Sheriff - Special Revenue	$0.00	$139,025.56	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 245 . Sheriff - Marine					
Revenue					
Department: 211 . Sheriff					
Sub Department: 215 . Marine					
Account Classification: IG . Intergovernmental					
33400	State Marine Board	$0.00	$187,431.00	$219,106.00	$213,480.00
Account Classification Total: Intergovernmental		$0.00	$187,431.00	$219,106.00	$213,480.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$8.47	$0.00	$0.00
Account Classification Total: Interest		$0.00	$8.47	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$0.00
39008	Trans - Sheriff Patrol	$0.00	$28,136.00	$28,136.00	$24,027.00
Account Classification Total: Interfund Transfers		$0.00	$28,136.00	$28,136.00	$24,027.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$61,245.52	$39,809.00	$34,183.00
Account Classification Total: Fund Balances		$0.00	$61,245.52	$39,809.00	$34,183.00
Sub Department Total: Marine		$0.00	$276,820.99	$287,051.00	$271,690.00
Department Total: Sheriff		$0.00	$276,820.99	$287,051.00	$271,690.00
Revenue Totals		$0.00	$276,820.99	$287,051.00	$271,690.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 211 . Sheriff					
Sub Department: 215 . Marine					
Account Classification: PS . Personal Services					
60240	Corporal	$0.00	$24,773.60	$0.00	$0.00
60260	Patrol Deputy II	$0.00	$50,036.95	$101,644.00	$104,599.00
63441	Certification & Education	$0.00	$777.41	$4,591.00	$0.00
63880	Resident Differential	$0.00	$0.00	$0.00	$0.00
63881	Sick Leave Incentive	$0.00	$1,200.00	$1,400.00	$1,400.00
63900	Overtime	$0.00	$7,869.73	$8,497.00	$2,022.00
63920	Temporary Help	$0.00	$8,280.00	$29,120.00	$23,386.00
63930	FICA	$0.00	$6,872.54	$10,003.00	$10,065.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$82.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$210.24	$0.00	$0.00
63950	Medical Insurance	$0.00	$19,256.60	$22,680.00	$25,080.00
63951	Life Insurance	$0.00	$150.66	$201.00	$201.00
63952	Short Term Disability	$0.00	$44.20	$61.00	$41.00
63953	VEBA	$0.00	$1,494.50	$2,033.00	$2,092.00
63970	Retirement - PERS	$0.00	$5,421.35	$12,228.00	$11,485.00
63980	Unemployment Compensation	$0.00	$3,011.00	$3,008.00	$3,012.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$129,398.78	$195,466.00	$183,465.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
44030	Supv Travel & Training	$0.00	$1,483.88	$1,500.00	$1,500.00
44040	Staff Travel & Training	$0.00	$2,316.75	$5,125.00	$3,207.00
44110	Supplies - Other	$0.00	$2,319.49	$6,450.00	$8,060.00
44250	Vehicle Fuel	$0.00	$6,439.18	$12,500.00	$11,250.00
44260	Vehicle Maintenance & Repair	$0.00	$6,205.71	$6,500.00	$6,500.00
44290	Uniform Maintenance & Repair	$0.00	$762.54	$1,000.00	$500.00
44300	Equip Maintenance & Repair	$0.00	$9,560.75	$5,000.00	$5,000.00
44650	Rent	$0.00	$325.00	$300.00	$300.00
45021	Interest Expense	$0.00	$1,006.19	$2,000.00	$0.00
45770	Uniform Replacement	$0.00	$1,179.38	$1,500.00	$1,000.00
46000	Tires	$0.00	$2,402.71	$2,000.00	$2,000.00
99760	Insurance/Liability	$0.00	$5,015.00	$5,015.00	$5,015.00
99765	Insurance/Workmans Compensation	$0.00	$5,934.00	$5,934.00	$5,934.00
99780	Space Rent	$0.00	$0.00	$0.00	$1,234.00
Account Classification Total: Material and Services		$0.00	$44,950.58	$54,824.00	$51,500.00
Account Classification: CO . Capital Outlay					
88360	Equipment	$0.00	$0.00	$35,885.00	$35,885.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$35,885.00	$35,885.00
Account Classification: IF . Interfund Transfers					
99782	Trans - EMail Accounts	$0.00	$594.00	$876.00	$840.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$594.00	$876.00	$840.00

Budget Worksheet Report

Account Number Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Sub Department Total: Marine	$0.00	$174,943.36	$287,051.00	$271,690.00
Department Total: Sheriff	$0.00	$174,943.36	$287,051.00	$271,690.00
Revenue Totals:	$0.00	$276,820.99	$287,051.00	$271,690.00
Expense Totals	$0.00	$174,943.36	$287,051.00	$271,690.00
Fund Total: Sheriff - Marine	$0.00	$101,877.63	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 700 . Search & Rescue					
Revenue					
Department: 211 . Sheriff					
Sub Department: 217 . Search & Rescue					
Account Classification: IG . Intergovernmental					
33994	Title III	$0.00	$102,646.56	$56,176.00	$36,000.00
Account Classification Total: Intergovernmental		$0.00	$102,646.56	$56,176.00	$36,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$0.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$654.18	$0.00	$0.00
36340	Donations	$0.00	$525.00	$500.00	$500.00
36341	Donations - Dive Rescue	$0.00	$500.00	$500.00	$500.00
36342	DONATIONS - DOG UNIT	$0.00	$3,992.01	$500.00	$500.00
Account Classification Total: Other		$0.00	$5,671.19	$1,500.00	$1,500.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$9,250.00	$8,148.00	$0.00
39008	Trans - Sheriff Patrol	$0.00	$22,581.00	$24,075.00	$21,175.00
Account Classification Total: Interfund Transfers		$0.00	$31,831.00	$32,223.00	$21,175.00
Account Classification: CA . Sale of Capital Assets					
36850	Sales - Surplus Property	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Sale of Capital Assets		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$7,923.00	$11,659.00	$11,859.00
Account Classification Total: Fund Balances		$0.00	$7,923.00	$11,659.00	$11,859.00
Sub Department Total: Search & Rescue		$0.00	$148,071.75	$101,558.00	$70,534.00
Department Total: Sheriff		$0.00	$148,071.75	$101,558.00	$70,534.00
Revenue Totals		$0.00	$148,071.75	$101,558.00	$70,534.00
Expenses					
Department: 211 . Sheriff					
Sub Department: 217 . Search & Rescue					
Account Classification: PS . Personal Services					
60240	Corporal	$0.00	$0.00	$27,924.00	$0.00
60260	Patrol Deputy II	$0.00	$0.00	$0.00	$0.00
60270	Special Deputy	$0.00	$0.00	$0.00	$0.00
63440	Detective Differential	$0.00	$107.10	$0.00	$0.00
63441	Certification & Education	$0.00	$0.00	$0.00	$0.00
63881	Sick Leave Incentive	$0.00	$0.00	$0.00	$0.00
63900	Overtime	$0.00	$5,099.08	$10,000.00	$10,000.00
63930	FICA	$0.00	$386.86	$2,102.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$0.00	$0.00	$0.00
63950	Medical Insurance	$0.00	$0.00	$5,670.00	$0.00
63951	Life Insurance	$0.00	$0.00	$50.00	$0.00
63952	Short Term Disability	$0.00	$0.00	$10.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63953	VEBA	$0.00	$0.00	$558.00	$0.00
63970	Retirement - PERS	$0.00	$0.00	$3,305.00	$0.00
63980	Unemployment Compensation	$0.00	$624.00	$632.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$6,217.04	$50,251.00	$10,000.00
Account Classification: MS . Material and Services					
44090	Operating Expenses	$0.00	$10,958.58	$10,036.00	$50,000.00
44096	Title III Operating Expense	$0.00	$37,304.57	$30,000.00	$0.00
44097	EXPENSE - DIVE RESCUE	$0.00	$0.00	$1,550.00	$1,550.00
44098	EXPENSE - DOG UNIT	$0.00	$0.00	$4,492.00	$4,492.00
45021	Interest Expense	$0.00	$203.68	$0.00	$0.00
99780	Space Rent	$0.00	$0.00	$0.00	$2,471.00
Account Classification Total: Material and Services		$0.00	$48,466.83	$46,078.00	$58,513.00
Account Classification: CO . Capital Outlay					
88360	Equipment	$0.00	$0.00	$5,229.00	$2,021.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$5,229.00	$2,021.00
Account Classification: IF . Interfund Transfers					
99783	Trans - Phones	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Search & Rescue		$0.00	$54,683.87	$101,558.00	$70,534.00
Department Total: Sheriff		$0.00	$54,683.87	$101,558.00	$70,534.00
Revenue Totals:		$0.00	$148,071.75	$101,558.00	$70,534.00
Expense Totals		$0.00	$54,683.87	$101,558.00	$70,534.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund Total: Search & Rescue		$0.00	$93,387.88	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$1,867,950.75	$1,430,122.00	$7,971,334.00
Expense Grand Totals:	$0.00	$8,767,761.34	$7,903,978.00	$7,971,334.00
Net Grand Totals:	$0.00	($6,899,810.59)	($6,473,856.00)	$0.00

Department: Interoperable Radio Communications System

FY 2012 Proposed Budget

Department Mission:

Managing the daily and continued use, maintenance, and future upgrades and replacement of the county–wide interoperable emergency radio communications system servicing Police, Fire, Public Works and Search and Rescue first responders.

Mandated Services:

Radio communication is an integral part of many mandated services across all disciplines and sub-groups included system.

Department Overview:

The Klamath County Interoperable Communications Group (KCICG) was established in 2009. The group is composed of all law enforcement, fire agencies and public works, whose goal is to build and maintain a single County-wide communications system. All users pay maintenance fees in the total collective amount of $100,000 annually on a pro rata basis.

Successes and Challenges:

- The Klamath County Sheriff's Office was awarded $96K in Homeland Security Grant for phase 2 of the simulcast project.
- A contract was awarded to Day Wireless for the simulcast project connecting Hogback, Hamaker and 9-1-1 along with Odell to the Applegate site.
- The microwave project is scheduled for completion by the end of this fiscal year.

Budget Overview:

The budget process for the Interoperable Radio Communications fund is based on needs for upgrade or maintenance to the current radio system.

Major Revenue source is generated from user maintenance fees based on their prior year's usage of the system on a pro rata basis.

Major Expenditure is for replacement or purchase of communications equipment.

Significant Changes:

KCICG had partnered with OWIN in order to complete the Microwave Project, but due to the economic downturn OWIN's funding has been severely restricted and their future is unknown. With the uncertainty surrounding OWIN's contribution to the Klamath County Project, the group has decided to budget for additional communications equipment that might be needed.

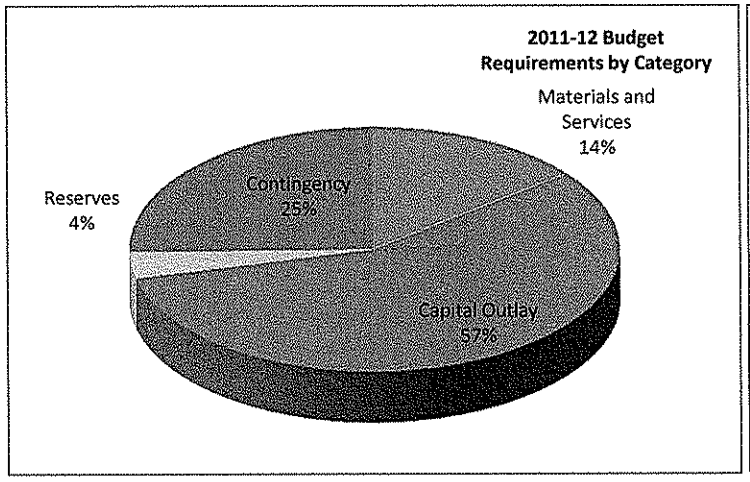
Key issues:

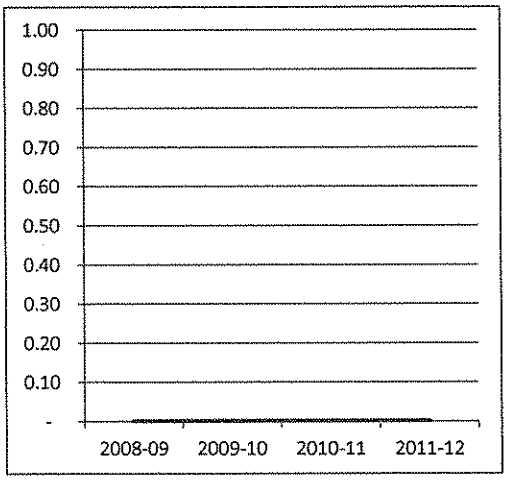
- The Klamath County Interoperable Communications Group is to ensure that Klamath County continues to have a communications system that is well maintained and up to date with new technology as it progress in the future.
- Historically, the involved disciplines have been stand-alone on their communication systems. This project has provided a proactive approach to continuity and foresight involving the future replacement of equipment as it ages and fails.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
218 Interoperable Radio

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Materials and Services	24,681	28,827	65,792	45,792
Capital Outlay	-	-	-	180,000
Subtotal Current Expenditures	**24,681**	**28,827**	**65,792**	**225,792**
Reserves	-	10,764	10,340	11,013
Contingency	-	100,000	170,000	80,000
Unappropriated Fund Balance	47,542	2,610	-	-
Subtotal Noncurrent Expenditures	**47,542**	**113,374**	**180,340**	**91,013**
Total Requirements by Budgetary Category	**72,223**	**142,201**	**246,132**	**316,805**
Requirements by Fund				
Interoperable Radio Com (9345)	72,223	142,201	246,132	316,805
Total Requirements by Fund	**72,223**	**142,201**	**246,132**	**316,805**
Resources by Budgetary Category				
Charges for Services	72,223	68,113	100,000	100,000
Investment Earnings	-	1,864	2,525	2,525
Beginning Fund Balance	-	72,223	143,608	214,280
Total Resources by Budgetary Category	**72,223**	**142,201**	**246,133**	**316,805**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
Interoperable Radio Communication	316,805	-	-
Total Mandates	**316,805**	**-**	**-**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 9345 . Interoperable Radio Comm					
Revenue					
Department: 211 . Sheriff					
Sub Department: 218 . Interoperability Communications					
Account Classification: CS . Charges for Service					
32190	Revenues - Radio Maintenance	$0.00	$0.00	$0.00	$100,000.00
Account Classification Total: Charges for Service		$0.00	$0.00	$0.00	$100,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$2,525.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$2,525.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Other		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$0.00	$0.00	$214,280.00
Account Classification Total: Fund Balances		$0.00	$0.00	$0.00	$214,280.00
Sub Department Total: Interoperability Communications		$0.00	$0.00	$0.00	$316,805.00
Department Total: Sheriff		$0.00	$0.00	$0.00	$316,805.00
Revenue Totals		$0.00	$0.00	$0.00	$316,805.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 211 . Sheriff					
Sub Department: 218 . Interoperability Communications					
Account Classification: MS . Material and Services					
44300	Equip Maintenance & Repair	$0.00	$0.00	$0.00	$4,433.00
44620	Utilities - Electricity	$0.00	$0.00	$0.00	$3,000.00
44650	Rent	$0.00	$0.00	$0.00	$28,359.00
45020	Contract Services	$0.00	$0.00	$0.00	$10,000.00
Account Classification Total: Material and Services		$0.00	$0.00	$0.00	$45,792.00
Account Classification: CO . Capital Outlay					
88190	Communications Equipment	$0.00	$0.00	$0.00	$180,000.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$180,000.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$11,013.00
99980	Reserve Future Expenditures	$0.00	$0.00	$0.00	$80,000.00
99981	Unappropriated Fund Balance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$91,013.00
Sub Department Total: Interoperability Communications		$0.00	$0.00	$0.00	$316,805.00
Department Total: Sheriff		$0.00	$0.00	$0.00	$316,805.00
Revenue Totals:		$0.00	$0.00	$0.00	$316,805.00
Expense Totals		$0.00	$0.00	$0.00	$316,805.00
Fund Total: Interoperable Radio Comm		$0.00	$0.00	$0.00	$0.00

LIVE Klamath County LIVE

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$0.00	$0.00	$316,805.00
Expense Grand Totals:	$0.00	$0.00	$0.00	$316,805.00
Net Grand Totals:	$0.00	$0.00	$0.00	$0.00

Department Mission:

The Klamath County Juvenile Department strives to prevent juvenile delinquency and to protect the public by holding youth accountable for offending behavior and providing reformation opportunities. This mission is primarily accomplished through intake, assessment, counseling, court, probation and detention services.

Mandated Services:

Under Oregon statutes county juvenile departments are mandated to assist the juvenile court to investigate all matters placed before the court, represent the interests of parties before the court, and furnish all information as the court requires. Juvenile departments must also take charge of youth offenders as directed by the court. In addition, juvenile departments must provide mandatory reports to the Oregon Criminal Justice Commission and school districts, as well as mandatory notice of actions to schools and rights to crime victims. Juvenile detention facilities must also meet mandated specifications. (ORS 419A.012, 419A.014, 419A.015, 419A.052, 419A.305, 419C.273, and 169.740.)

Department Overview:

The Klamath County Juvenile Department provides assessment, probation, training, counseling and detention services for youth through age 17, referred by local law enforcement, schools or citizens because of criminal behavior. It is the branch of Klamath County Government responsible for services to youth accused of law violations or judged delinquent by the juvenile court. We believe that Klamath County's youth are a vital component of our community and its future. Through correction and guidance we strive to provide youth referred to the department with the necessary skills to become productive, responsible, law abiding citizens and reduce recidivism, which is our long range goal. The juvenile department is funded from the Klamath County general fund as well as some state funding. The two major divisions in the department are Intake/Probation services and Detention services.

Intake/Probation is responsible to meet with all youth and their families referred to the department and determine appropriate methods of handling the referral. They must assess the seriousness of the alleged offense, the youth's history, the attitude of the youth and their family about the offense and the impact upon the victim(s). Some of the youth and their alleged offenses may be referred back to the family to handle or to community diversion programs. Other youth may be placed on Formal Accountability contracts or taken to juvenile court. Should the decision be made to proceed to court with the matter, charging instruments (petitions), summons, subpoenas, reports, recommendations, and probation agreements must be prepared. If the youth is placed on probation by the court, probation officers must provide supervision of the youth for compliance with the court's order. Home visits are performed as well as school visits to check on attendance and behavior. Youth are checked on regularly to see that treatment appointments are kept, restitution is paid and community service work is completed. There are approximately 350 youth being supervised by probation officers, informally and formally, at any given time.

Detention services provide temporary care in a physically-restricting, 24-hour facility for delinquent youth who pose a danger to others and who are ineligible for a less restrictive placement. This temporary care protects three principal rights; (1) the community's right to immediate protection from the youth; (2) the youth's right to be detained in an environment conducive to normal growth and development; and (3) the court's right to immediate access to the youth for court hearings. Detention offers mandated programming including group work, education, recreation, counseling and medical services.

We currently average 10-16 youth in the facility at any given time with 2 groupworkers (1 male and 1 female) and the Assistant Director providing direct supervision from 09:00 a.m. to 05:00 pm and 3 groupworkers from 5:00 p.m. to 9:00 p.m. After 9:00 p.m., 2 groupworkers are on duty to provide supervision and required room checks while youth are in their rooms. The National Juvenile Detention Association advocates that a "minimum ratio of one staff to no more than eight (1:8) juveniles during the day" be maintained. Current staffing levels, while not ideal, allow us to meet those standards and provide detention for both male and female youth.

Successes and Challenges:

The number of youth and reasons referred to the department in the early to mid 1990's rose sharply until they reached a high in 1996 of 1006 youth referred and 2123 reasons referred. There has been a steady decline in those numbers since 1996. During calendar year 2010, approximately 580 youth and their families were referred to the department for 1076 reasons, a 42% decrease in youth referred and a 49% decrease in reasons referred in comparison to 1996. In fact, the number of reasons referred in 2010 is less than any other year dating back to 1983.

The above has certainly been good news and I feel it is a result of stable funding levels of public safety agencies, the ability of law enforcement agencies to respond in a more timely manner to law violations, the utilization of our detention facility, the ability of department probation officers to better monitor youth on their caseloads, and an increased awareness of schools and other agencies of the need to intervene more quickly to provide prevention services. Additionally, the Commission on Children and Families has been able to provide grants to several local agencies to develop programs designed to prevent high risk youth from entering the justice system.

Some other numbers from 2010 that may be of interest:

$16485.69	Amount of restitution collected
2500	Number of community service hours completed by referred youth
301	Number of petitions filed
93%	Percentage of youth that have not committed a new offense after going through the department's 1st offenders program or Peer Court
84%	Percentage of youth whose school attendance improved after intervention by the Youth Attendance Team
625	Number of detention admissions
4612	Number of detention days

While there has been some significant accomplishments in the past year, there has also been some challenges. To meet the budget restraints of FY 10/11 it was necessary to reduce juvenile probation staffing by 2.4 FTE, a reduction of 31%. Caseloads for the remaining 5.6 FTEs have jumped to approximately 70 per probation officer. By comparison, a check of other juvenile departments in the state shows caseloads ranging from 25-40. As a result of the high caseloads, supervision levels of youth have been reduced significantly. Juvenile probation officers are not able to see supervised youth as frequently and referred cases take longer to process. Probation officers lose effectiveness due to less contact and the length of time it takes to process a case. Most of their time is spent preparing for court appearances, meeting with youths and their families new to probation or dealing with emergency cases. This makes it is very difficult for probation officers to develop a relationship with the youth, which is important to success in working with adolescents.

In the FY 08/09 budget the cook position in detention services was cut, causing remaining detention staff to pick up those duties in addition to the ones they already had. Detention staffing was again reduced in the FY 10/11 budget by 1.0 FTE. As a result of this cut, we have had to reduce the total number of youth we can have in detention from 24 to 16. With the reduction in beds available, there has been several times that we have not been able to lodge youth that we normally would for a law violation or to sanction youth for non-compliance with probation. We have also, at times, needed to release some youth early in order to make room for others. Additionally, management staff (primarily the Assistant Director with backup from the Director) regularly staff the control room in detention. This allows us to meet the recommended staffing levels of 1:8 and allows the groupworkers to supervise detained youth and perform other necessary duties in the facility.

Budget Overview:

Generally, our greatest challenge in preparing the department's budget each year has been to maintain a balance of services to the community while performing our mandated functions. In developing the juvenile department's budget, we must consider the services the department is required to provide by statute and the protection of the community from violent and/or serious habitual youth offenders. In order to do that we must be able to provide Counselors/Probation Officers who can perform intake/assessment services of youth referred, report to the court and monitor youth who are on probation. Additionally, we must be able to provide a secure detention facility where youth may be placed when ordered by the court or to protect the community from further victimization.

Major revenue: Other than the county general fund, the two major sources of revenue for the juvenile department are from the Oregon Youth Authority (OYA) and a Safe Schools/Healthy Students grant administered by the Klamath Falls City Schools District. The revenue received from the Oregon Youth Authority is for diversion services to reduce the need for commitment of youth to a correctional facility and funds approximately 1.5 FTE in the counselor line. The Safe Schools/Healthy Students grant funds the Juvenile Justice Specialist position in the department. Additionally, Lake County does not have a detention facility and contracts with us to provide approximately

200 days of detention a year, resulting in a minimum of $17,500 per year. We also receive reimbursement from the U.S.D.A for participation in the school lunch program.

Major expenditures: Other than personnel, our major expenses are in the areas of contract services and food. The greatest part of our contract services line is used to pay for nursing services to assist in the administration of prescribed medications to youth in detention. The food line is used to purchase canned foods, fruit, vegetables, meat and dairy products. We must provide three meals and a snack that meets U.S.D.A. specifications for every youth in detention each day of the year. It should be noted we are reimbursed for 75% to 80% of these costs through the U.S.D.A school lunch program.

Significant Changes:

It is anticipated that revenue received by the department will be approximately $55,931 less in FY 11/12 than the current budget year. For several years the department has received revenue from the Oregon Youth Authority in the areas of Diversion and Basic Services. Due to reductions in the Youth Authority's budget, it appears that "Basic Services" dollars will be eliminated and "Diversion Services" dollars will be increased somewhat for the next biennium. There is a possibility that some "Basic Services" dollars could be restored prior the close of the current legislative session and we will continue to follow developments in this area.

In the area of Materials and Services for the department, a very modest increase of $3268.00 is requested. Small increases were made to the Vehicle Fuel, Contract Services and Food lines to offset rising costs.

To meet the department's target budget of FY 11/12, it is proposed that management, probation officers, and clerical staff in the department go to a 37.5 hour work week versus the current 40 hour week. We are not able to reduce detention staff hours in the same manner due to detention being a 24 hour, seven days a week operation and prior cuts have reduced detention staffing to minimal levels. Reducing hours will allow us to continue to provide mandated services to the court with minimal impact on the public. Caseloads of juvenile probation officers would remain about where they are now due to not losing additional staff. Reducing the work week as proposed will result in a savings of approximately $38,793.00. The reduced work week will also result in the department's FTE total being reduced from the current 20.6 to 19.94. By comparison, the department had 25 FTE in FY 07/08.

Key issues:

We were successful in hiring Dr. Robert Sears, child psychiatrist, as Detention Medical Services Director in the past year. Dr. Sears is currently reviewing and writing policies for the administration of prescription medications as well as over-the-counter medications. The Health Department has been assisting by reviewing our medication records once a week. While this is better than what we've had for the past several years, we still need to acquire nursing services for a short period of time at least 5 days/week. We have budgeted monies for nursing services and will continue to seek additional nursing services. It is our hope to resolve this issue in the coming year.

Staffing levels in both detention and probation services remain a concern. As stated earlier, the cook position in detention was eliminated several years ago due to budget reductions. Detention staff assumed those extra duties. Another detention position was cut last year, again due to budget reductions. These reductions have required that our overall detention capacity be reduced. As a result, detained youth spend more time in their rooms, some youth are released in order to bring another one in, and management staff assume line-staff duties for considerable periods of time. I have just recently learned that the Oregon Youth Authority may provide some funding for detention of youth committed to the Youth Authority. If we are able to obtain some of this funding, we may be able to increase detention staffing allowing us to provide additional programming to detained youth and alleviate some of the issues mentioned earlier.

Probation staff have also been reduced due to budget, increasing caseloads significantly. The high caseloads have meant that many cases/youth do not receive the attention they should in addition to the issues referred to earlier in this document. We continue to look at ways to reduce the caseloads, but as I have previously stated, we must respond to all cases presented by law enforcement and are mandated to investigate each and furnish assistance to the court.

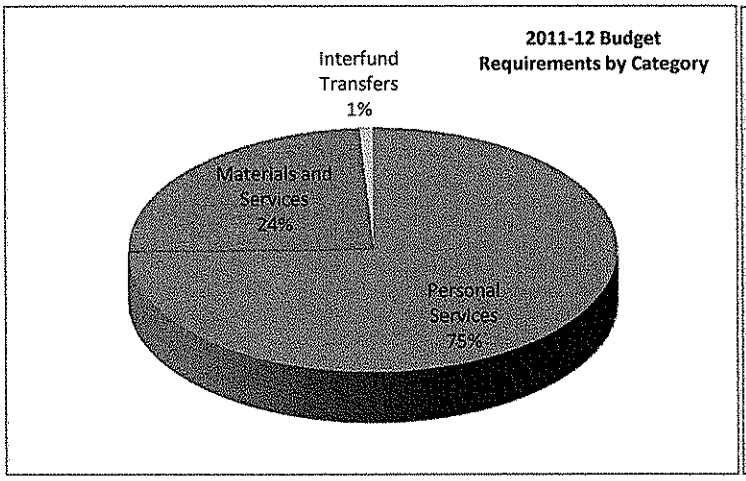
Another issue looming on the horizon is the potential impact budget cuts in the Youth Authority will have on counties and the juvenile justice system as a whole. The Youth Authority will eliminate "Basic Services" dollars to counties and will be required to reduce their current youth correctional facility bed count of 900 by 225 to 425 beds, depending on which budget is adopted. These facilities house the state's high-risk youth and reductions in beds will cause a "snowball effect" across the entire state and be felt in local communities. Many of the youth currently in the correctional facilities would be shifted to less secure community programs. Youth in those programs, in turn, would be bumped back into the community, without services. Pressure will then build on the juvenile department since many of these youth will need to remain in the community. Many will continue to commit new crimes, causing recidivism rates to rise, and add to the issues of caseloads, supervision and detention.

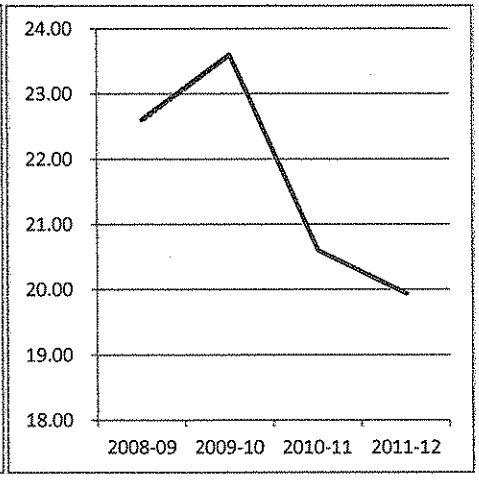
In summary, as the Oregon Youth Authority reduces their own budget, fewer resources will be available to counties for delinquent youth and responsibility for many of these youth will be shifted to the local community. The department will continue to try to provide a balanced program of intake, case management, court services, and detention. The department's provision of services, however, may be reduced, reflecting available resource levels.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
231 Juvenile

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	1,237,123	1,178,066	1,151,671
Materials and Services	-	321,192	368,284	375,465
Interfund Transfers	-	28,148	16,554	14,097
Total Requirements by Budgetary Category	**-**	**1,586,463**	**1,562,904**	**1,541,233**
Requirements by Fund				
General Fund (101)	-	1,586,463	1,558,804	1,537,463
Juvenile Special Projects (601)	-	-	4,100	3,770
Total Requirements by Fund	**-**	**1,586,463**	**1,562,904**	**1,541,233**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	-	100	100
Intergovernmental	-	259,246	245,330	189,399
Fines and Forfeitures	-	754	1,000	1,000
Investment Earnings	-	67	-	-
Contributions and Donations	-	17,824	16,100	16,100
Interfund Transfers	-	1,305,639	1,296,274	1,330,864
Beginning Fund Balance	-	4,019	4,100	3,770
Total Resources by Budgetary Category	**-**	**1,587,549**	**1,562,904**	**1,541,233**
Full-Time Employee Equivalents	22.60	23.60	20.60	19.94

Mandate	**Total Cost**	**Personal Services**	**FTE**
Juvenile	1,541,233	1,151,671	19.94
Total Mandates	**1,541,233**	**1,151,671**	**19.94**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 231 . Juvenile Dept					
Account Classification: LP . Licenses, Fees and Permits					
32181	Fees - Probation	$0.00	$0.00	$100.00	$100.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$0.00	$100.00	$100.00
Account Classification: IG . Intergovernmental					
33290	OYA Diversion	$0.00	$70,432.00	$68,000.00	$91,574.00
33405	Grants	$0.00	$0.00	$0.00	$0.00
33409	Safe Schools Healthy Start	$0.00	$61,314.12	$62,314.00	$61,325.00
33425	Delinquent Prevention Plan	$0.00	$82,992.37	$80,000.00	$0.00
33433	Out of County - Juvenile/ HR	$0.00	$24,795.00	$17,516.00	$18,000.00
33434	Out of County - YCC Juvenile/ HR	$0.00	$0.00	$0.00	$0.00
33438	Reimb - USDA Food	$0.00	$19,712.82	$17,500.00	$18,500.00
Account Classification Total: Intergovernmental		$0.00	$259,246.31	$245,330.00	$189,399.00
Account Classification: FF . Fines and Forfeitures					
35680	Revenues - Client Assistance	$0.00	$754.00	$1,000.00	$1,000.00
Account Classification Total: Fines and Forfeitures		$0.00	$754.00	$1,000.00	$1,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$17,824.30	$16,000.00	$16,000.00
36340	Donations	$0.00	$0.00	$100.00	$100.00
Account Classification Total: Other		$0.00	$17,824.30	$16,100.00	$16,100.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$1,330,864.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$1,330,864.00
Department Total: Juvenile Dept		$0.00	$277,824.61	$262,530.00	$1,537,463.00
Revenue Totals		$0.00	$277,824.61	$262,530.00	$1,537,463.00
Expenses					
Department: 231 . Juvenile Dept					
Account Classification: PS . Personal Services					
60949	Juvenile Justice Specialist	$0.00	$45,239.85	$45,561.00	$43,829.00
60950	Juvenile Director	$0.00	$78,703.41	$80,378.00	$77,326.00
60955	Asst Driector Juvenile	$0.00	$63,864.01	$63,864.00	$61,428.00
60970	Juvenile Counselor	$0.00	$231,972.82	$183,160.00	$151,004.00
60973	Youth Treatment Coord	$0.00	$0.00	$0.00	$0.00
60975	Counselor - Grant	$0.00	$45,560.21	$45,561.00	$43,829.00
60990	Supv Juvenile Counselor	$0.00	$55,163.99	$55,164.00	$53,066.00
61010	Juvenile Groupworker	$0.00	$305,819.62	$289,096.00	$295,342.00
61050	Cook	$0.00	$0.00	$0.00	$0.00
61500	Office Manager	$0.00	$36,042.19	$37,692.00	$37,875.00
61547	Legal Assistant II	$0.00	$14,790.30	$15,201.00	$15,742.00
61600	Office Assistant II	$0.00	$23,338.47	$24,277.00	$24,283.00
61857	Medical Services Director	$0.00	$0.00	$14,400.00	$14,400.00
63900	Overtime	$0.00	$10,472.88	$14,000.00	$17,000.00
63925	On Call Group Worker	$0.00	$30,358.81	$30,000.00	$33,000.00
63930	FICA	$0.00	$70,056.20	$67,622.00	$66,412.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$597.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$838.86	$0.00	$0.00
63950	Medical Insurance	$0.00	$115,519.94	$110,490.00	$117,450.00
63951	Life Insurance	$0.00	$645.74	$645.00	$568.00
63952	Short Term Disability	$0.00	$464.10	$408.00	$408.00
63960	Retirement - General	$0.00	$86,903.56	$80,216.00	$78,145.00
63980	Unemployment Compensation	$0.00	$21,368.00	$20,331.00	$19,967.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$1,237,122.96	$1,178,066.00	$1,151,671.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$346.70	$1,000.00	$1,000.00
44040	Staff Travel & Training	$0.00	$1,475.61	$2,500.00	$3,000.00
44050	Training	$0.00	$0.00	$0.00	$0.00
44080	Office Machine Repairs	$0.00	$701.53	$1,500.00	$1,000.00
44100	Supplies - Office	$0.00	$3,833.62	$4,700.00	$4,700.00
44104	Miscellaneous	$0.00	$0.00	$0.00	$0.00
44110	Supplies - Other	$0.00	$11,835.97	$14,000.00	$14,068.00
44200	Dues / Fees	$0.00	$1,779.00	$1,800.00	$1,800.00
44250	Vehicle Fuel	$0.00	$3,533.18	$5,000.00	$6,000.00
44260	Vehicle Maintenance & Repair	$0.00	$2,470.35	$3,000.00	$3,000.00
44280	Radio / TV Maint / Repair	$0.00	$316.80	$500.00	$500.00
44450	Witness Fees	$0.00	$0.00	$400.00	$400.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44640	Telephone	$0.00	$3,758.12	$4,500.00	$4,500.00
44700	Postage	$0.00	$1,005.20	$1,800.00	$1,800.00
45020	Contract Services	$0.00	$6,729.98	$36,500.00	$37,500.00
45080	Medical Services / Supplies	$0.00	$0.00	$1,000.00	$1,000.00
45680	Client Assistance	$0.00	$727.32	$1,000.00	$1,000.00
46440	Testing/Evaluation	$0.00	$511.14	$1,000.00	$1,000.00
46600	Food	$0.00	$28,183.45	$30,000.00	$31,200.00
49000	Bad Debt Expense	$0.00	$0.00	$0.00	$0.00
99760	Insurance/Liability	$0.00	$11,516.00	$11,516.00	$11,516.00
99765	Insurance/Workmans Compensation	$0.00	$62,218.00	$62,218.00	$62,218.00
99770	Administrative Services	$0.00	$76,804.00	$76,804.00	$76,804.00
99780	Space Rent	$0.00	$103,446.00	$103,446.00	$107,689.00
Account Classification Total: Material and Services		$0.00	$321,191.97	$364,184.00	$371,695.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$14,178.00	$14,178.00	$3,000.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$6,750.00
99782	Trans - EMail Accounts	$0.00	$2,970.00	$2,376.00	$2,730.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,617.00
99830	Trans - Vehicle Reserve	$0.00	$11,000.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$28,148.00	$16,554.00	$14,097.00
Department Total: Juvenile Dept		$0.00	$1,586,462.93	$1,558,804.00	$1,537,463.00
Revenue Totals:		$0.00	$277,824.61	$262,530.00	$1,537,463.00
Expense Totals		$0.00	$1,586,462.93	$1,558,804.00	$1,537,463.00

Budget Worksheet Report

Account Number Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund Total: General Fund	$0.00	($1,308,638.32)	($1,296,274.00)	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 601 . Juvenile - Special Projects					
Revenue					
Department: 231 . Juvenile Dept					
Sub Department: 375 . Special Projects					
Account Classification: IG . Intergovernmental					
33415	VOI/TIS	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$66.69	$0.00	$0.00
Account Classification Total: Interest		$0.00	$66.69	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
39033	Trans - Equipment Rent	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$4,019.03	$4,100.00	$3,770.00
Account Classification Total: Fund Balances		$0.00	$4,019.03	$4,100.00	$3,770.00
Sub Department Total: Special Projects		$0.00	$4,085.72	$4,100.00	$3,770.00
Department Total: Juvenile Dept		$0.00	$4,085.72	$4,100.00	$3,770.00
Revenue Totals		$0.00	$4,085.72	$4,100.00	$3,770.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 231 . Juvenile Dept					
Sub Department: 375 . Special Projects					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44110	Supplies - Other	$0.00	$0.00	$4,100.00	$3,770.00
45021	Interest Expense	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$0.00	$4,100.00	$3,770.00
Account Classification: CO . Capital Outlay					
88170	Facilities Improvement	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Special Projects		$0.00	$0.00	$4,100.00	$3,770.00
Department Total: Juvenile Dept		$0.00	$0.00	$4,100.00	$3,770.00
Revenue Totals:		$0.00	$4,085.72	$4,100.00	$3,770.00
Expense Totals		$0.00	$0.00	$4,100.00	$3,770.00
Fund Total: Juvenile - Special Projects		$0.00	$4,085.72	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$281,910.33	$266,630.00	$1,541,233.00
Expense Grand Totals:	$0.00	$1,586,462.93	$1,562,904.00	$1,541,233.00
Net Grand Totals:	$0.00	($1,304,552.60)	($1,296,274.00)	$0.00

Department Mission:

EDUCATE-ENFORCE-ASSIST-PROTECT

- To **Educate** the public in public safety and humane issues pertaining to Oregon State Law and Klamath County Ordinances.
- To **Enforce** the Klamath County Ordinances and Oregon State Statutes pertaining to animals.
- To **Assist** the public in resolving animal issues with courtesy and professionalism.
- To **Protect** the safety and welfare of the citizens and animals of Klamath County.

Animal Control Vision Statement
"To protect and serve our community through courteous education, professional enforcement and competent leadership."

Mandated Services:

- Selling dog licenses, issuing dog license tags, and keeping record of all dog licenses issued. (ORS 609.030 and 609.100)
- Enforcing all of the county and state laws relating to the control of dogs within the county, including that of making arrests and performing such other duties as assigned by the county governing body. (ORS 609.030)
- Enforcing state statutes concerning animal abuse and animal neglect. (ORS 133.379; ORS 609.500; ORS 686.460)

Klamath County Animal Control investigates cruelty, abuse and neglect complaints concerning dogs. Animal Control Officers are deputized as Special Deputies by the Sheriff and have been asked to investigate the complaints of cruelty, abuse and neglect on other small domestic animals as well. Klamath County Animal Control also maintains a working relationship between the District Attorney's office and Klamath Falls Police Department to investigate cases inside Klamath Falls city limits. Animal Control Officers interview witnesses and suspects, gather evidence and may seize or impound animals as governed by state law and county ordinance.

Self Imposed Services

- Acting as an authorized representative of the Klamath County Public Health Department for the purpose of investigating and enforcing Oregon health laws pertaining to dog bites and other animal bites where rabies may be a concern.

Klamath County Animal Control maintains a working relationship with the Klamath County Public Health Department in order to investigate animal bites that may require capture and / or quarantine of the animals involved. Animal control officers also work to enforce health laws involving inoculation of dogs against rabies as it is a requirement for licensure of dogs. (ORS 433.365; ORS 433.375 and ORS 609.100)

- Assisting other law enforcement agencies in situations involving animals.

Klamath County Animal Control provides other agencies instruction in animal control techniques; assist outside agencies in the capture and / or control of dangerous domestic animals; assisting in accidents that involve animals and arrange transportation of injured animals to the appropriate treatment facilities.

Although the above services are not mandated and do not generate revenue, the services provided by Klamath County Animal Control do take the burden off of other agencies that might have to provide these services at a cost to the general fund or may not be able to provide these services. This also provides an improved public image for Klamath County Animal Control and Klamath County at large. Impact to the Klamath County Animal Control budget is negligible, as animal control officers are already involved in many similar aspects of the work due to mandated services.

Department Overview:

Klamath County Animal Control is a small department that provides services to all of Klamath County.

The Animal Control Office also acts as a clearing house for animal control information to both the public and other agencies.

From 1980 until the early 1990's, dog control was handled by two agencies, one county and one city, consisting of about eight people at the peak. In 1992, the city of Klamath Falls closed their dog control program, leaving dog control completely to the county.

Mostly due to changes in state law, Klamath County Animal Control is currently handling an even larger workload with a staff of three people; the Animal Control Officer, an assistant Animal Control Officer and an Office Technician. We strive to improve our efficiency through training and technology where applicable.

The assistant Animal Control Officer is currently conducting a special program that is working to increase the number of licensed dogs in Klamath County. The license compliance program is a door-to-door style program that has a focus on increasing revenues to the department through dog license purchases rather than increasing licensing rates on those dog owners who already license their dogs without enforcement action. The assistant Animal Control Officer is issuing enforcement citations at any residence that he has probable cause to believe houses dogs that are not currently licensed per state law and county ordinance.

Although door-to-door style licensing programs are conducted in many other areas of the nation, staffing can make this a challenge for our department. Many of the normal mandated daily animal control duties, including criminal investigations, requests for public assistance and calls for service are left to the Animal Control Officer while the

assistant Animal Control Officer is working the license compliance program. Many times these calls require both the Animal Control Officer and the assistant to respond due to safety issues.

The long-range goal of the licensing compliance program is to increase licensing revenues to the department so that the second assistant Animal Control Officer position may be re-opened and filled. Licensing rolls tend to fluctuate in cycles, based on economy, enforcement action and the purchase of two or three year dog licenses by dog owners. License revenues have been low as a result of economy, loss of an enforcement officer, and low cycle in multi-year license purchases.

Successes and Challenges:

Service to the public (by budget year)

	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011 (to current)
Call Volume	3095	2123	2301	2500	3039	2200
Calls for Service	578	660	613	466	1050	681
Incidents (Criminal)	18	26	14	10	15	9
Citation Totals	453	369	338	286	426	276
No Dog License Citation Totals	101	85	70	77	217	154

*Note change in service between two officers and three officers (hi-lighted years.)
Service provided is directly tied to revenue; ie. citations for no dog license.

Budget Overview:

Major revenue sources for Animal Control are dog license fees, late license fees, court fines and impoundment fees. The bulk of the revenue is generated by license fees and late fees.

Although citations issued by the department generate revenue through court fines, those revenues are fully dependent on payment of citations by the violator and disbursement to the State of Oregon and other agencies. Citation enforcement of dog licenses usually generates more revenue by word-of-mouth voluntary compliance to avoid the chance of receiving a citation.

Impoundment fees paid to the county are fully dependent on dog owners who redeem their dogs at the contracted care facility and many dog owners do not redeem their dogs, leaving the animal control budget to pay for the cost of the dog's care.

The Animal Control budgeted revenues depend mainly on dog license fees, late license fees, court fines and impoundment fees. In order to develop the Animal Control budget each year, the number of license renewals that will be sent for the next budget year is first determined.

Although the number of dogs that will actually be renewed is unknown, when used in conjunction with trends of previous years, it provides an estimated amount of revenue that may be received for the next budget year.

The number of new licenses that will be sold is estimated by trends of previous years as are late fees and impoundment fees.

Major expenditures for the Animal Control office come in two parts:

1. The enforcement of dog control laws.

The major cost that is associated with enforcement is the personnel required to handle the volume of calls received from all over Klamath County.

A call in the northern part of the county may consume a whole work day, or more, in order to adequately resolve the matter and pulls from the human resources that may be required to handle calls in another part of the county.

Criminal investigations can take many work hours and require special training. Also, requirements of the court and law that are placed upon officers may require hours of investigation for certain violations.

Quite often, Animal Control Officers are dealing with individuals that are also involved in other types of crimes. Animal Control Officers have training in how to deal with these individuals appropriately. The majority of this training has been obtained by the officers at no cost to the county. Both the Animal Control Officer and the assistant Animal Control Officer have attended the Reserve Police Officer Academy.

2. Care of impounded and / or stray dogs.

The second major cost to the Animal Control budget is the care of impounded and / or stray dogs. Klamath County currently has a contract with the Klamath Humane Society for the care of impounded and / or stray dogs. This contract was historically paid by the general fund.

The current contract currently pays $60,000.00 per contract year to the Klamath Humane Society. Dogs that are required to remain longer than 90 days due to a judicial or administrative order are billed at a rate of $10.00 per day / per dog, each month. This is a rare event, however, there is potential in the future for a large abuse or neglect investigation that could significantly impact the Animal Control budget. The contract with the Klamath Humane Society automatically renews for successive one-year terms unless terminated and is open for re-negotiation prior to April 1st of every year.

Significant Changes:

In the past, Klamath County Animal Control, with a full staffing of an Animal Control Officer, two assistant Animal Control Officers and an Office Technician, has been able to manage the high volume of calls we receive on a daily basis with good coverage and protection for the public.

Starting in the 1985-1986 budget year, when contracted care for impounded dogs was paid out of general funds, the department was able to build a good carry-over. Since care for impounded dogs was paid for out of general funds, carry-over was created by expense funds saved and revenue generated by the sale of two and three year dog licenses. Those monies would be carried over into the next budget year.

Beginning in the 2003-2004 budget-year, our department only received half funding from the general fund (ORS 609.090(2)) for the contracted care of impounded and stray dogs.

In the 2004-2005 budget-year, the Animal Control budget completely funded contracted care to the Klamath Humane Society by departmental carry-over. Officer Angrimson made the budget committee of 2004-2005 aware that without assistance of the general fund, the departmental carry-over would be gone in about four to five years and that the department would have to ask for general fund monies to pay for contracted care of impounded dogs.

In the 2010-2011 budget year, those carry-over funds were completely expended.

From November 2007 until June 2009, the Animal Control department had to work with only one of the two assistant Animal Control Officer positions filled. This has contributed to a decline in licensing revenue due to decreased licensing enforcement through citation. The challenge for our department will be to succeed in increasing licensing revenues and at the same time, keep up with the same high volume of calls until a second assistant officer position can be filled. It will be difficult and the department will need to continue to "triage" calls by public safety elements and type of call.

Key Issues

- ✓ Maintaining and improving revenue streams to the department through increased license checking and providing for follow-up on impounded dogs where an owner can be located. Improved revenue will allow:

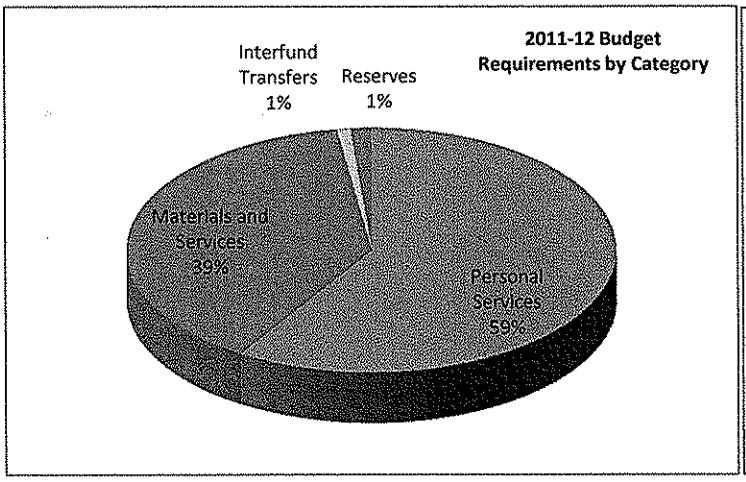
    - Filling and keeping two assistant Animal Control Officers. Currently with only one assistant Animal Control Officer, follow-up can be limited due to time constraints of other mandatory duties. Addition of the second assistant Animal Control Officer will improve ability to follow-up on owners that fail to redeem stray dogs and add extra "feet-on-the-street" to enforce license compliance. This in itself will improve revenue flow.

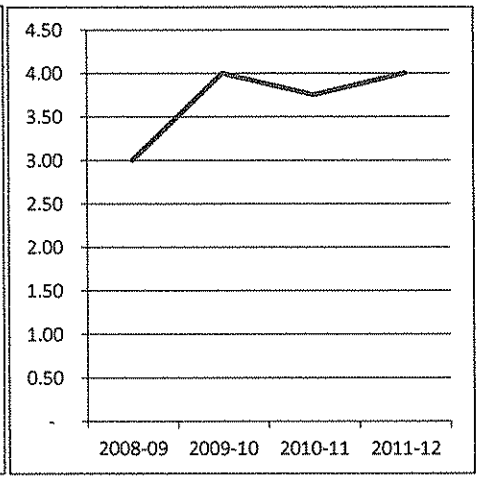
    - Improved productivity by replacing outdated and/or faulty equipment (i.e.; Dog traps and snare poles) and purchase new items to improve productivity (i.e.; Throw nets, snappy-snares and possibly a net-gun.)

Klamath County, Oregon
2011-2012 Budget Financial Presentation
251 Dog Control

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	209,638	217,424	214,084
Materials and Services	-	128,579	138,030	140,228
Interfund Transfers	-	3,719	3,719	3,218
Subtotal Current Expenditures	**-**	**341,936**	**359,173**	**357,530**
Reserves	-	-	25,000	5,000
Unappropriated Fund Balance	-	73,579	-	-
Subtotal Noncurrent Expenditures	**-**	**73,579**	**25,000**	**5,000**
Total Requirements by Budgetary Category	**-**	**415,515**	**384,173**	**362,530**
Requirements by Fund				
Dog Control (710)	-	415,515	384,173	362,530
Total Requirements by Fund	**-**	**415,515**	**384,173**	**362,530**
Resources by Budgetary Category				
Licenses, Fees and Permits	-	269,145	321,735	270,951
Charges for Services	-	1,705	1,800	1,800
Fines and Forfeitures	-	13,028	6,000	6,000
Investment Earnings	-	1,187	250	250
Beginning Fund Balance	-	130,451	54,388	83,529
Total Resources by Budgetary Category	**-**	**415,516**	**384,173**	**362,530**
Full-Time Employee Equivalents	3.00	4.00	3.75	4.00

Mandate	**Total Cost**	**Personal Services**	**FTE**
Juvenile	362,530	214,084	4.00
Total Mandates	**362,530**	**214,084**	**4.00**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Fund: 710 . Dog Control					
Revenue					
Department: 251 . Dog Control					
Account Classification: LP . Licenses, Fees and Permits					
32130	Licenses - Dog	$0.00	$211,213.80	$235,297.00	$211,751.00
34231	Fees - NSF Check	$0.00	$206.00	$100.00	$300.00
35060	Licenses - Kennel	$0.00	$0.00	$0.00	$0.00
35061	Deposits - Rabies	$0.00	$1,140.00	$900.00	$900.00
35070	Fees - Late	$0.00	$23,312.00	$52,438.00	$28,000.00
35080	Fees - Impound	$0.00	$20,081.12	$23,000.00	$20,000.00
35081	Fees - Boarding	$0.00	$13,191.95	$10,000.00	$10,000.00
Account Classification Total: Licenses, Fees and Permits		$0.00	$269,144.87	$321,735.00	$270,951.00
Account Classification: CS . Charges for Service					
34224	Microchips	$0.00	$1,705.00	$1,800.00	$1,800.00
Account Classification Total: Charges for Service		$0.00	$1,705.00	$1,800.00	$1,800.00
Account Classification: FF . Fines and Forfeitures					
34300	Fees - Court	$0.00	$11,976.55	$6,000.00	$6,000.00
35090	Fines and Forfeitures	$0.00	$1,051.50	$0.00	$0.00
Account Classification Total: Fines and Forfeitures		$0.00	$13,028.05	$6,000.00	$6,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$1,186.59	$250.00	$250.00
Account Classification Total: Interest		$0.00	$1,186.59	$250.00	$250.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$130,450.83	$54,388.00	$83,529.00
Account Classification Total: Fund Balances		$0.00	$130,450.83	$54,388.00	$83,529.00
Department Total: Dog Control		$0.00	$415,515.34	$384,173.00	$362,530.00
Revenue Totals		$0.00	$415,515.34	$384,173.00	$362,530.00
Expenses					
Department: 251 . Dog Control					
Account Classification: PS . Personal Services					
61495	Office Technician	$0.00	$0.00	$0.00	$26,370.00
61600	Office Assistant II	$0.00	$19,119.77	$21,138.00	$0.00
61610	Office Assistant III	$0.00	$0.00	$0.00	$0.00
61675	Office Specialist	$0.00	$0.00	$0.00	$0.00
63420	Animal Control Officer	$0.00	$54,643.42	$54,404.00	$47,448.00
63430	Asst Animal Control Officer	$0.00	$77,370.69	$80,054.00	$75,851.00
63930	FICA	$0.00	$11,514.61	$11,904.00	$11,615.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$117.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$171.90	$0.00	$0.00
63950	Medical Insurance	$0.00	$27,100.69	$30,408.00	$32,400.00
63951	Life Insurance	$0.00	$172.19	$175.00	$174.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
63952	Short Term Disability	$0.00	$79.90	$82.00	$82.00
63960	Retirement - General	$0.00	$15,107.61	$15,560.00	$15,111.00
63980	Unemployment Compensation	$0.00	$3,597.00	$3,579.00	$3,476.00
63990	Cell Phone Allowance	$0.00	$760.00	$120.00	$1,440.00
Account Classification Total: Personal Services		$0.00	$209,637.78	$217,424.00	$214,084.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$651.90	$600.00	$600.00
44100	Supplies - Office	$0.00	$1,508.54	$1,500.00	$2,000.00
44110	Supplies - Other	$0.00	$3,506.11	$5,000.00	$4,000.00
44200	Dues / Fees	$0.00	$0.00	$50.00	$50.00
44250	Vehicle Fuel	$0.00	$8,597.68	$12,000.00	$15,000.00
44260	Vehicle Maintenance & Repair	$0.00	$1,844.18	$2,500.00	$1,500.00
44290	Uniform Maintenance & Repair	$0.00	$434.97	$1,000.00	$750.00
44570	Fees for Service	$0.00	$1,249.86	$1,500.00	$1,500.00
44640	Telephone	$0.00	$1,748.53	$3,000.00	$2,692.00
44650	Rent	$0.00	$3,808.00	$11,744.00	$12,500.00
44700	Postage	$0.00	$4,078.81	$4,000.00	$4,000.00
45020	Contract Services	$0.00	$60,000.00	$60,000.00	$60,000.00
45920	Vet Expense	$0.00	$989.04	$1,500.00	$2,000.00
99760	Insurance/Liability	$0.00	$1,630.00	$1,630.00	$1,630.00
99765	Insurance/Workmans Compensation	$0.00	$1,952.00	$1,952.00	$1,952.00
99770	Administrative Services	$0.00	$30,054.00	$30,054.00	$30,054.00
99780	Space Rent	$0.00	$6,525.36	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Requested
Account Classification Total: Material and Services		$0.00	$128,578.98	$138,030.00	$140,228.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$3,521.00	$3,521.00	$0.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$2,700.00
99782	Trans - EMail Accounts	$0.00	$198.00	$198.00	$210.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$308.00
99830	Trans - Vehicle Reserve	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$3,719.00	$3,719.00	$3,218.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
99980	Reserve Future Expenditures	$0.00	$0.00	$25,000.00	$5,000.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$25,000.00	$5,000.00
Department Total: Dog Control		$0.00	$341,935.76	$384,173.00	$362,530.00
Revenue Totals:		$0.00	$415,515.34	$384,173.00	$362,530.00
Expense Totals		$0.00	$341,935.76	$384,173.00	$362,530.00
Fund Total: Dog Control		$0.00	$73,579.58	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$415,515.34	$384,173.00	$362,530.00
Expense Grand Totals:	$0.00	$341,935.76	$384,173.00	$362,530.00
Net Grand Totals:	$0.00	$73,579.58	$0.00	$0.00

Department: Emergency Management FY 2012 Adopted Budget

Department Mission:

The mission of Klamath County Emergency Management is to create and maintain an emergency management system that meets the intent and requirements of ORS 401 in planning, preparing and providing for the prevention, mitigation and management of emergencies or disasters that present a threat to the lives and property of citizens of and visitors to Klamath County.

Mandated Services:

1. ORS 401.305 ("shall")
    a. Establish an Emergency Management Agency
    b. Appoint an Emergency Management (EM) program manager
    c. Jointly establish policies, roles, etc. with cities having EM program(s)
    d. Perform emergency management functions inside jurisdiction and may outside
    e. Emergency Management functions:
        i. Coordinate planning (Emergency Operations Plan (EOP))
        ii. Management and maintenance of EM facilities (Emergency Operations Center)
        iii. Establish an incident command structure for management of incidents by all local emergency services agencies
        iv. Coordinate with Oregon Emergency Management (OEM)
        v. Integrate effective practices as established by National Incident Management System (NIMS)
            - Emergency Preparedness
            - Emergency Response

Within this section, there are two areas which need particular attention: 1) establish a functional Emergency Operations Center and 2) Jointly establish policies, etc. with cities having EM programs. That is not to say that the other areas are as good as they could be, just that they are functioning at some level.

ORS 401.307(2) ("shall")
1. Appropriation under 401.307(1) be budgeted as a distinguished expense category

ORS 401.307 (1) ("may")
1. Appropriate for expenses of EM agency
2. Levy taxes

ORS 401.309
1. May declare emergency
    a. Must limit duration
2. May establish procedures (ordinance or resolution) to prepare or carry out activities to prevent, minimize and respond to emergency
3. May designate EM agency or official to carry out functions/duties
4. May authorize mandatory evacuation after emergency declaration

a. Necessary for public safety
b. Efficient conduct of activities…

ORS 401.315

1. May enter into compacts or incur obligations to prepare, mitigate and respond to emergency/disaster
    a. County shall assess whether emergency exists

ORS 401.335

1. Expressly authorized to acquire…by purchase, lease, or otherwise, sites for temporary housing…enter into arrangements to prepare/equip sites for housing units.

Currently we perform most of these functions. However, there are some that need further attention. These include: 1) Enter into agreements with other jurisdictions, agencies and non-governmental organizations for a variety of cooperative functions and 2) Create procedures and provide training so the process is not "personality dependent".

Emergency Management Program Grant Requirements (FY 2011)

1. Hazard Mitigation
    a. Convene NH committee twice/year
2. Planning
    a. EOP is current *(current)*
    b. Hazard Analysis is current *(current)*
    c. Select Two Planning Activities (from a list)
        i. ID organizations/agencies with role in emergency shelter/housing inc permits/waivers that may be required
        ii. ID three Community Points of Distributions
    d. Public Education & Outreach
        i. Eight (8) emergency preparedness trainings
        ii. Distribute emergency preparedness brochures
        iii. Inventory COADs/VOADs (Community/Volunteer Organizations Active in Disasters) *(deadline missed)*
    e. Training
        i. Twenty (20) hrs EM related training
        ii. Participate OEM Grants Workshop *(fall)*
        iii. Participate in Initial Damage Assessment Train The Trainer *(to be scheduled by OEM)*
        iv. Two Trainings (from a list)
            1. FEMA web courses
            2. BAPS or PDS certification
    f. Exercise
        i. Function or full scale exercise *(current)*
        ii. Report exercise(s) – HSEEP format
        iii. Report events - EMERS *(current)*

Due to the many changes and uncertainties in Emergency Management, achieving these requirements (and thus maintaining grant eligibility) remains a challenge and a priority.

Self-Imposed Services:

- Working on BOCC committee for buildings fire/evacuation/security
- Continuity of Government Planning (COOP)
- Natural Hazard Mitigation Plan update
- Installation/training/development of a virtual Emergency Operation Center (EOC) and EOC operating tool – OpsCenter
- Basic ICS training for BOCC and Department Directors
- Establish Emergency Operation Center (ORS requirement)
- Completion/adoption of Emergency Operations Plan (EOP) (ORS requirement)
- Citizen Emergency Response Teams (CERT)
- Hamaker and Hogsback Radio sites
- NIMSCAST Administrator (tracks NIMS requirements county-wide)
- ICS Instruction
- Unified Public Safety Committee
- All Hazard Type III Incident Management Team (county-wide)
- Sheriff's Child Abduction Response Team (CART) program (minor, part of Type III IMT)
- Support for other agencies' Exercises (beyond our own minimum Exercise requirements)
- Local Emergency Planning Committee

Department Overview:

Emergency Management is essentially a coordinating entity that seeks to develop planning, preparedness, mitigation, and response to larger scale incidents. It does not, in and of itself, deal with emergencies or provide emergency services, but rather serves as an enabler for a myriad of other entities to effectively and efficiently perform their functions in a large scale incident. A variety of tools and techniques are used to further this end.

Successes and Challenges:

Both the Emergency Operations Plan and the Natural Hazards Mitigation Plan (NHMP) being written by state funded contractors should be ready for approval this spring.

Significant personnel shortages have limited the ability to complete a number of EMPG requirements.

The county needs an Emergency Operations Center, public Emergency Alert System(s), Evacuation Plans, Shelters and Damage Assessment teams Citizens Emergency Response Teams (one in North County).

A radio system supporting Emergency Management, Dog Control, Search and Rescue, ODF, FBI, Sky Lakes, all Ambulance Services and HAM volunteers on Hamaker Mtn. is quite old. Building needs extensive work/replacement. The primary antenna is down. Radios must be replaced by 1/1/2013 (narrow banding).

An All Hazards Type III Incident Management Team has been organized and has successfully managed two events even before becoming official (H1N1 and Merrill Water Outage). The Merrill situation showcases the need for cities and towns in Klamath County to be more involved in all aspects of Emergency Management.

Budget Overview:

Budget is 50% General Fund/50% grant funded (EMPG). 1:1 match. Budget supports one 0.6 FTE Emergency Manager and possibly some part-time, project-specific time (yet to be negotiated with BOCC). One vehicle is supported. Hope to fund some basic hardware and supplies to create a functioning EOP. The work of Emergency Management is, of course, nearly all personal services, a most expensive resource.

Indications are that while further EMPG grants are available, the 1:1 matching requirement remains a barrier.

Significant Changes:

This department is moving from a full-time Emergency Manager and two part timers to one part-time Emergency Manager.

We have been able to slightly increase the amount of EMPG reimbursement by improving our justifications. That has now maxed out to the 1:1 ratio.

Key issues:

As with all publically funded entities, shrinking revenues and increasing costs are the chief impediments. Given the funding level and associated staffing level, careful prioritization of tasks is critical. ('Important' vs. 'Urgent') We intend to prepare a written list of proposed projects and prioritize them with the BOCC. No doubt some will not be achievable this year, but at last we will have a work plan (road map) and a means to evaluate progress.

It may be possible to identify other county expenditures that could fall within EMPG reimbursements. Some kind of conferencing with Department heads might reveal these.

There may be other grants that could be sought. Typically, of course, grants are single-purpose, short-duration and usually associated with capital expenditures, not ongoing personnel-dependant programs.

It should be possible to achieve Emergency Management goals through partnerships with other entities, thus 'leveraging' the funds we do have. Examples: 1) Both the EOP and the NHMP are

being written by federal/state funded contractors, edited/managed by Klamath County and both the city of Klamath Falls and Klamath County will adopt the same document. 2) The federal/state funded, county implemented and managed, virtual Emergency Operations Center (OpsCenter) will, hopefully, be utilized by most emergency services agencies and political entities. Of course, these are examples of county funds being leveraged by other entities, but the principle applies. 3) Public Health has a number of required plans which are supported through other funding sources. These plans are often incorporated into the county EOP and serve general, broader Emergency Management goals. 4) Public Health has its own 'Emergency Management' program (called 'Emergency Preparedness'). Perhaps some cross training and careful role definitions could result in greater depth and efficiencies in both programs.

Plans, of which there are many, require periodic updating. The EOP and NHMP have a five year revise/rewrite requirement. Both of these are in progress. Both will be initially reviewed at a tabletop exercise soon after approval. Subsequent annual, or more frequent, exercises will identify needed updates. The Emergency Manager will be tasked to incorporate them into the documents.

We have very, very few agreements between the county and other political and private entities. These formal documents are vital to an efficient Emergency Management program, but are people-intensive to develop and maintain. Many of these needs have been identified in the current re-write. The Emergency Manager will be tasked to negotiate these. These will need to be prioritized and placed in our work plan.

Development of a robust Volunteer program should be quite helpful, both for on-going operations and response to major incidents. We have a few, but can use more. We should explore the use of college and even high school student interns, projects, etc. to further leverage limited funds.

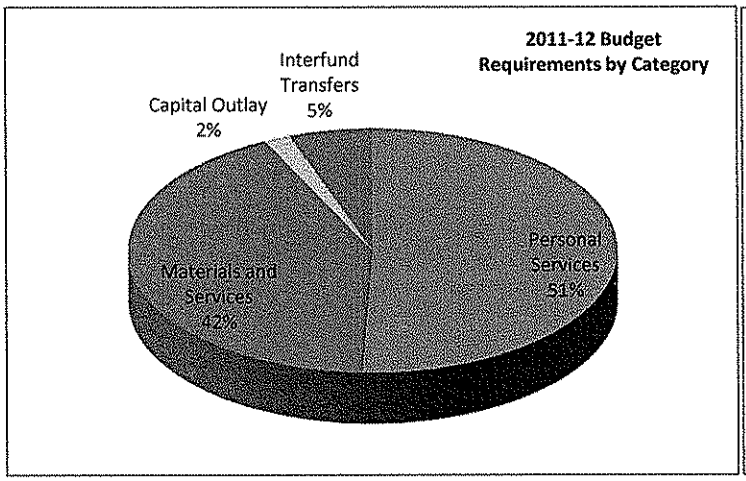
Need to establish better volunteer documentation and a volunteer management system for liability protection and efficiency. Human Resources has expressed a similar need. Perhaps, we can work together to reduce duplication of effort.

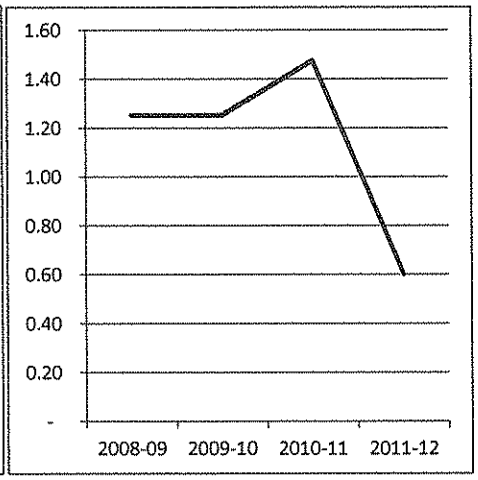
Communication with the general public is under developed. Greater use of the web and social media should be explored. While a reverse 9-1-1 system is probably beyond our fiscal capability, we should explore other more financially viable, possibilities.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
271 Emergency Management

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	93,980	64,218	58,777
Materials and Services	-	45,949	45,936	48,777
Capital Outlay	-	31,046	-	2,000
Interfund Transfers	-	5,570	5,570	6,362
Total Requirements by Budgetary Category	**-**	**176,545**	**115,724**	**115,916**
Requirements by Fund				
General Fund (101)	-	176,545	115,724	115,916
Total Requirements by Fund	**-**	**176,545**	**115,724**	**115,916**
Resources by Budgetary Category				
Intergovernmental	-	99,308	57,862	57,833
Charges for Services	-	277	250	250
Contributions and Donations	-	699	-	-
Interfund Transfers	-	76,261	57,612	57,833
Total Resources by Budgetary Category	**-**	**176,545**	**115,724**	**115,916**
Full-Time Employee Equivalents	1.25	1.25	1.48	0.60

Mandate	**Total Cost**	**Personal Services**	**FTE**
Emergency Management	115,916	58,777	0.60
Total Mandates	**115,916**	**58,777**	**0.60**





LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 100 . General Fund					
Revenue					
Department: 271 . KCEMA					
Account Classification: IG . Intergovernmental					
33445	Oregon Emergency Management	$0.00	$99,307.57	$57,862.00	$57,833.00
33660	Grants	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$99,307.57	$57,862.00	$57,833.00
Account Classification: CS . Charges for Service					
32190	Revenues - Radio Maintenance	$0.00	$276.69	$250.00	$250.00
Account Classification Total: Charges for Service		$0.00	$276.69	$250.00	$250.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$698.89	$0.00	$0.00
Account Classification Total: Other		$0.00	$698.89	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
36330	Trans - General Non Dept	$0.00	$0.00	$0.00	$57,833.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$57,833.00
Department Total: KCEMA		$0.00	$100,283.15	$58,112.00	$115,916.00
Revenue Totals		$0.00	$100,283.15	$58,112.00	$115,916.00
Expenses					
Department: 271 . KCEMA					
Account Classification: PS . Personal Services					
61700	Emergency Manager	$0.00	$53,446.00	$39,393.00	$35,661.00
61701	Deputy Emergency Manager	$0.00	$10,556.56	$6,949.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
61705	EMERGENCY MANAGEMENT ASST	$0.00	$8,450.00	$6,500.00	$9,020.00
63930	FICA	$0.00	$5,591.21	$4,042.00	$3,487.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$25.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$43.38	$0.00	$0.00
63950	Medical Insurance	$0.00	$6,985.00	$0.00	$4,860.00
63951	Life Insurance	$0.00	$104.96	$25.00	$100.00
63952	Short Term Disability	$0.00	$25.84	$20.00	$20.00
63960	Retirement - General	$0.00	$6,507.96	$4,634.00	$3,656.00
63980	Unemployment Compensation	$0.00	$1,549.00	$1,215.00	$1,048.00
63990	Cell Phone Allowance	$0.00	$720.00	$1,440.00	$900.00
Account Classification Total: Personal Services		$0.00	$93,979.91	$64,218.00	$58,777.00
Account Classification: MS . Material and Services					
44050	Training	$0.00	$1,763.50	$2,000.00	$2,000.00
44100	Supplies - Office	$0.00	$926.74	$900.00	$1,006.00
44110	Supplies - Other	$0.00	$165.38	$865.00	$1,500.00
44200	Dues / Fees	$0.00	$250.00	$200.00	$50.00
44250	Vehicle Fuel	$0.00	$2,068.29	$1,500.00	$2,000.00
44260	Vehicle Maintenance & Repair	$0.00	$2,541.51	$2,125.00	$1,500.00
44280	Radio / TV Maint / Repair	$0.00	$265.25	$500.00	$2,000.00
44600	Utilities - Gas	$0.00	$0.00	$0.00	$0.00
44620	Utilities - Electricity	$0.00	$1,077.67	$1,200.00	$2,000.00
44640	Telephone	$0.00	$1,562.47	$1,500.00	$1,600.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44700	Postage	$0.00	$11.42	$100.00	$100.00
99760	Insurance/Liability	$0.00	$2,435.00	$2,435.00	$2,435.00
99765	Insurance/Workmans Compensation	$0.00	$363.00	$92.00	$92.00
99770	Administrative Services	$0.00	$31,134.00	$31,134.00	$31,134.00
99780	Space Rent	$0.00	$1,385.00	$1,385.00	$1,360.00
Account Classification Total: Material and Services		$0.00	$45,949.23	$45,936.00	$48,777.00
Account Classification: CO . Capital Outlay					
88190	Communications Equipment	$0.00	$31,046.00	$0.00	$2,000.00
Account Classification Total: Capital Outlay		$0.00	$31,046.00	$0.00	$2,000.00
Account Classification: IF . Interfund Transfers					
99460	Trans - Equip Rent & Revolving	$0.00	$1,456.00	$1,456.00	$1,456.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$900.00
99782	Trans - EMail Accounts	$0.00	$396.00	$396.00	$210.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$77.00
99830	Trans - Vehicle Reserve	$0.00	$3,718.00	$3,718.00	$3,719.00
Account Classification Total: Interfund Transfers		$0.00	$5,570.00	$5,570.00	$6,362.00
Department Total: KCEMA		$0.00	$176,545.14	$115,724.00	$115,916.00
Revenue Totals:		$0.00	$100,283.15	$58,112.00	$115,916.00
Expense Totals		$0.00	$176,545.14	$115,724.00	$115,916.00
Fund Total: General Fund		$0.00	($76,261.99)	($57,612.00)	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$100,283.15	$58,112.00	$115,916.00
Expense Grand Totals:	$0.00	$176,545.14	$115,724.00	$115,916.00
Net Grand Totals:	$0.00	($76,261.99)	($57,612.00)	$0.00

Department Mission:

To provide a safe, efficient and long lasting county road system that is environmentally sensitive and effectively maintained.

Mandated Services:

- Keep County Roads in repair
- Maintain a complete and accurate cost account for road work
    - Oregon Revised Statutes do not provide any specifics regarding the level of maintenance and repair required for County Roads. Klamath County must decide on a level that is affordable, but still maintain the road network and infrastructure to meet the needs of the community. (See 3 alternatives under "Challenges")

Self Imposed Services:

- Garbage collection from road right-of-way – Public Works contracts with the Community Corrections department who provide work crews to clean County road right-of-ways of litter.
- Snow removal from driveways in the UGB – This practice was started many years ago. Plans to discontinue this service may be made as revenues decrease.
- Culvert flushing for other jurisdictions on a reimbursable basis.
- Winter Level of Service Standards, Resolution No. 2010-020

Department Overview:

- Road Department
    - Pavement Preservation & Maintenance (Chip Seals, Crack sealing, Overlays, Road Reconstruction). Klamath County maintains 864 miles of road (751 miles of paved road and 113 miles of gravel roads).
    - Snow removal
- Road Reserve
    - Bridge replacement – Since 1995, we have replaced 20 bridges. We are currently in the design phase of replacing a bridge on East Langell Valley Road. The estimated cost of this project is $2.5 million.
    - Major long term projects
    - Other projects as they develop
- Bicycle Trails
    - 1% of Motor Vehicle Apportionment – Restricted to bike trails that are in Road right-of-ways. Cannot be spent on the A-canal bike path because it is on Bureau of Reclamation land and not in a right-of-way.
- Klamath Falls Streets
    - Checking account for City Street Maintenance – The City of Klamath Falls submits a list of planned projects that they anticipate using the funds for. Upon completion of the project, they submit a billing to the County showing all expenditures proving the funds are only used on city street projects.

- Taylor Grazing
  - Pass Through Fund
- Public Works – LGIP
  - Contributions to ODOT projects

Successes and Challenges:

Successes:
- Longevity of work force – 19 out of 48.5 employees with > 20 years
- Pavement Condition Index (PCI) of 82 on a 0-100 scale, calculated by Capitol Asset, Inc. via visual inspections May 2010.
- Proactive Bridge Replacement Program
- New Shop is paid for, no loans or bonds
- $100M in the bank – Previous visionaries who worked in the Public Works Department created the Road Reserve fund. They were aware that Safety Net payments would potentially someday be eliminated. Their goal was to build enough of a savings to be able to rely on interest as a source of income to contribute to maintaining the County road system.

Challenges:
- Longevity of work force – Large payouts at retirement, need to keep succession plan up to date.
- Forest Payments based on actual cut after Federal Fiscal year 2011
- Cost of doing business continues to increase
- 3 Alternatives for road maintenance 2010-2016. (Chip Seals, Overlays)
  - PCI remaining in low 80's – Ending fund balances = approx. $64 M.
  - PCI drop to mid 70's – Ending fund balances = approx. $71 M.
  - PCI drop to 70 or below – Ending fund balances = approx. $83 M. (No Chip Seals, Overlays)

Budget Overview:

- Major Revenue: Federal Forest Receipts and Motor Vehicle Apportionments are the two biggest funding sources. Both are sent to the County from the State of Oregon. Federal Forest Receipts are on a declining cycle which in 2013 will be solely based on the actual cut revenue from federal forest lands. Motor Vehicle Apportionments vary based on fuel used and number of vehicles registered in Klamath County.

- Major Expenditures: Major expenditures for the public works department are chip oil and rock which are the main materials used to chip seal roads, contracts for services for snow plowing and road reconstruction, bridge reconstruction costs and personnel. Other significant costs to our department are equipment, fuel, auto & equipment parts and equipment repair.

Significant Changes:

- Chip Seal Cycle: In the past, the County Road Department has worked on a 5-year chip seal cycle in order to maintain the road network. Beginning last year, the chip seal cycle changed to every 7-8 years and in the next few years, as revenues decrease and costs increase, the cycle will be changed to every 8-10 years.
- New County Road Shop: Moved into the new County Road Shop in October 2010. New location has the potential to house the City of Klamath Falls Street Department and the local Oregon Department of Transportation operation.
- Personnel: In 2004, Public Works implemented a plan to reduce personnel in anticipation of the Federal Forest Receipt decrease. It was decided to reduce the work force through attrition in order to keep personnel costs in line with decreasing revenues. In 2004 there were 62 employees in the Public Works Department. Today there are 48.5 employees.

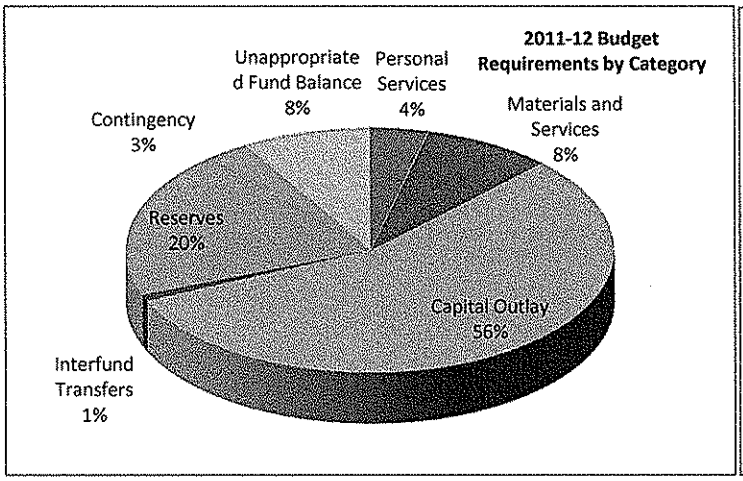
Key issues:

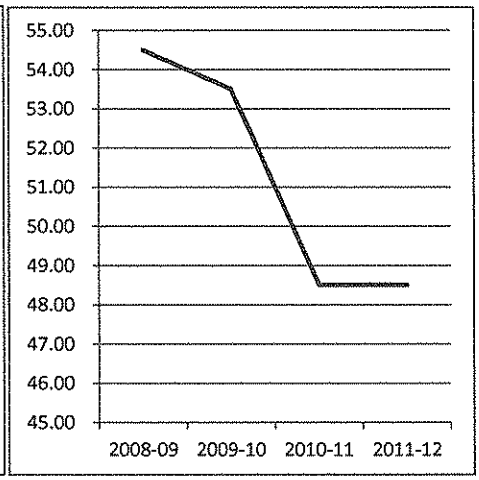
- Reconstruction of Crosby - Altamont – Project is scheduled to be completed in 2014. Total anticipated cost of project: $7.0 million.
- Foothills Multi-use path – Multi use path will be built along Foothills Boulevard with access to the Steen's Sports Park and existing sidewalk network on Washburn and Homedale. Total anticipated cost of project: $1.2 million.
- Sell Old Road Shop – Old Road Shop located at 2121 Washburn Way is for sale for $5.3 million.
- Future Phases for the New Road Shop – Truck sheds and sand storage facilities were delayed due to decrease in project scope. These structures may be erected after the old road shop is sold.

Klamath County, Oregon
2011-2012 Budget Financial Presentation
310 Public Works

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Personal Services	-	3,929,764	4,413,493	4,509,507
Materials and Services	-	10,954,832	10,424,921	10,052,546
Capital Outlay	-	10,353,757	62,821,147	65,603,564
Interfund Transfers	-	1,138,004	1,068,196	1,001,267
Subtotal Current Expenditures	**-**	**26,376,357**	**78,727,757**	**81,166,884**
Reserves	-	-	26,000,000	23,000,000
Contingency	-	-	593,346	3,346,580
Unappropriated Fund Balance	-	107,549,091	10,000,000	10,000,000
Subtotal Noncurrent Expenditures	**-**	**107,549,091**	**36,593,346**	**36,346,580**
Total Requirements by Budgetary Category	**-**	**133,925,448**	**115,321,103**	**117,513,464**
Requirements by Fund				
Road Department (230)	-	51,432,873	43,625,150	46,338,100
Bicycle Trail (240)	-	310,833	207,000	206,300
Taylor Grazing (280)	-	3,664	7,500	5,500
Klamath Falls Streets (315)	-	2,650,510	3,081,453	3,003,564
Road Reserves (421)	-	79,527,568	68,400,000	64,650,000
County Public Works LGIP (9323)	-	-	-	3,310,000
Total Requirements by Fund	**-**	**133,925,448**	**115,321,103**	**117,513,464**
Resources by Budgetary Category				
Intergovernmental	-	12,484,823	10,975,300	9,942,500
Charges for Services	-	258,206	125,250	124,000
Investment Earnings	-	1,849,326	2,182,000	979,300
Interfund Transfers	-	723,261	653,453	587,564
Surplus Property Sales	-	23,212	10,000	10,000
Miscellaneous	-	10,956	100	100
Beginning Fund Balance	-	118,575,664	101,375,000	105,870,000
Total Resources by Budgetary Category	**-**	**133,925,448**	**115,321,103**	**117,513,464**
Full-Time Employee Equivalents	54.50	53.50	48.50	48.50

Mandate	**Total Cost**	**Personal Services**	**FTE**
Road Department	113,991,664	4,509,507	48.50
Bicycle Trail	206,300	-	-
Taylor Grazing	5,500	-	-
Total Mandates	**114,203,464**	**4,509,507**	**48.50**





Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 230 . Road Department					
Revenue					
Department: 310 . Road Dept					
Sub Department: 311 . Road Dept					
Account Classification: IG . Intergovernmental					
33131	ODOT Partnering	$0.00	$0.00	$0.00	$0.00
33150	Receipts - Federal Forest	$0.00	$8,883,833.19	$7,534,300.00	$4,900,000.00
33155	Funds - Federal STP	$0.00	$0.00	$400,000.00	$500,000.00
33190	Leases - Mineral	$0.00	$4,208.06	$1,000.00	$1,000.00
33210	Sales - BLM Land	$0.00	$510.84	$2,500.00	$1,000.00
33450	Motor Vehicle Apportionment	$0.00	$3,361,938.29	$3,000,000.00	$4,500,000.00
33989	FUNDS EXCHANGE	$0.00	$196,710.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$12,447,200.38	$10,937,800.00	$9,902,000.00
Account Classification: CS . Charges for Service					
33121	Reimb - Title III Administrative	$0.00	$6,928.81	$7,000.00	$3,000.00
34416	Revenues - Drainage District	$0.00	$4,000.00	$5,000.00	$5,000.00
36070	Rent	$0.00	$14,787.36	$12,500.00	$15,000.00
36140	Receipts - Bond	$0.00	$1,156.95	$750.00	$1,000.00
36430	Reim - Services	$0.00	$231,332.97	$100,000.00	$100,000.00
Account Classification Total: Charges for Service		$0.00	$258,206.09	$125,250.00	$124,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$599,270.13	$750,000.00	$300,000.00
39350	Repayments - Interest	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Interest		$0.00	$599,270.13	$750,000.00	$300,000.00
Account Classification: OT . Other					
36100	Miscellaneous	$0.00	$10,955.90	$100.00	$100.00
Account Classification Total: Other		$0.00	$10,955.90	$100.00	$100.00
Account Classification: TI . Interfund Transfers					
36650	Trans - Weed Control	$0.00	$2,000.00	$2,000.00	$2,000.00
Account Classification Total: Interfund Transfers		$0.00	$2,000.00	$2,000.00	$2,000.00
Account Classification: CA . Sale of Capital Assets					
36850	Sales - Surplus Property	$0.00	$23,212.46	$10,000.00	$10,000.00
Account Classification Total: Sale of Capital Assets		$0.00	$23,212.46	$10,000.00	$10,000.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$35,109,830.81	$31,000,000.00	$36,000,000.00
Account Classification Total: Fund Balances		$0.00	$35,109,830.81	$31,000,000.00	$36,000,000.00
Sub Department Total: Road Dept		$0.00	$48,450,675.77	$42,825,150.00	$46,338,100.00
Sub Department: 312 . SB 994					
Account Classification: IG . Intergovernmental					
33132	SB 994	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$0.00
Account Classification: TI . Interfund Transfers					
39038	Trans - Road Fund	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$2,982,197.12	$800,000.00	$0.00
Account Classification Total: Fund Balances		$0.00	$2,982,197.12	$800,000.00	$0.00
Sub Department Total: SB 994		$0.00	$2,982,197.12	$800,000.00	$0.00
Department Total: Road Dept		$0.00	$51,432,872.89	$43,625,150.00	$46,338,100.00
Revenue Totals		$0.00	$51,432,872.89	$43,625,150.00	$46,338,100.00
Expenses					
Department: 310 . Road Dept					
Sub Department: 311 . Road Dept					
Account Classification: PS . Personal Services					
61381	Road Construction Inspector I	$0.00	$50,870.98	$53,181.00	$62,375.00
61382	Road Construction Inspector II	$0.00	$61,639.15	$61,638.00	$45,835.00
61383	Address/Permit Coordinator	$0.00	$45,416.70	$45,561.00	$46,751.00
61384	Vegitation/Weed Control	$0.00	$24,048.00	$25,002.00	$25,657.00
61385	Public Works Manager	$0.00	$61,940.53	$63,864.00	$65,524.00
61410	County Engineer	$0.00	$0.00	$56,760.00	$58,234.00
61495	Office Technician	$0.00	$7,488.00	$30,666.00	$32,824.00
61555	Accounting Specialist	$0.00	$39,631.57	$32,531.00	$32,404.00
61610	Office Assistant III	$0.00	$21,324.80	$0.00	$0.00
61675	Office Specialist	$0.00	$0.00	$27,269.00	$28,012.00
62160	Utility Worker II	$0.00	$295,020.30	$292,480.00	$301,670.00
62600	Public Works Director	$0.00	$84,758.31	$87,212.00	$89,416.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
62605	Environmental Resource Spec	$0.00	$64,104.04	$63,864.00	$65,524.00
62610	Asst Public Works Director	$0.00	$77,616.00	$77,616.00	$79,638.00
62620	Road Superintendent	$0.00	$71,079.36	$71,080.00	$72,936.00
62625	Asst Road Superintendent	$0.00	$66,418.55	$67,696.00	$59,124.00
62630	Chief of Party	$0.00	$52,982.88	$53,351.00	$55,210.00
62640	Utility Construction Inspector	$0.00	$0.00	$0.00	$0.00
62660	Foremen	$0.00	$273,206.30	$302,075.00	$234,623.00
62695	Equipment Procurement Spec	$0.00	$51,660.26	$52,669.00	$54,053.00
62700	Engineer I	$0.00	$54,456.73	$57,150.00	$59,670.00
62710	Engineer II	$0.00	$73,524.07	$128,508.00	$140,386.00
62720	Heavy Equipment Operator	$0.00	$353,215.77	$361,151.00	$372,255.00
62730	Light Equipment Operator	$0.00	$142,901.58	$141,842.00	$97,127.00
62740	Truckdriver II	$0.00	$172,605.75	$144,012.00	$197,168.00
62750	Truckdriver I	$0.00	$134,580.99	$180,093.00	$138,655.00
62760	Utility Worker I	$0.00	$0.00	$0.00	$0.00
62770	Bridgeman II	$0.00	$0.00	$47,281.00	$48,564.00
62780	Bridgeman I	$0.00	$45,926.78	$45,023.00	$46,218.00
62830	Mechanic	$0.00	$225,576.70	$242,632.00	$254,103.00
62840	Lubeman	$0.00	$45,558.08	$45,023.00	$46,218.00
62870	Permit/Driveway Inspector	$0.00	$50,696.50	$52,669.00	$0.00
62880	Sign Person III	$0.00	$51,685.69	$52,669.00	$54,053.00
62885	Sign Person II	$0.00	$23,384.13	$47,281.00	$48,563.00
62890	Sign Person I	$0.00	$22,346.34	$45,023.00	$46,218.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
62920	Weed Control I	$0.00	$40,129.89	$45,023.00	$46,218.00
62950	Engineering Aide III	$0.00	$0.00	$33,157.00	$37,670.00
63900	Overtime	$0.00	$116,728.67	$150,000.00	$200,000.00
63920	Temporary Help	$0.00	$58,647.00	$100,000.00	$150,000.00
63930	FICA	$0.00	$213,143.57	$260,863.00	$259,722.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$1,798.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63949	Oregon Premium Tax	$0.00	$1,150.40	$0.00	$0.00
63950	Medical Insurance	$0.00	$401,495.36	$411,480.00	$473,850.00
63951	Life Insurance	$0.00	$494.73	$544.00	$629.00
63952	Short Term Disability	$0.00	$378.32	$388.00	$459.00
63960	Retirement - General	$0.00	$279,398.71	$279,787.00	$304,506.00
63980	Unemployment Compensation	$0.00	$71,453.00	$74,979.00	$73,487.00
63990	Cell Phone Allowance	$0.00	$1,080.00	$2,400.00	$2,160.00
Account Classification Total: Personal Services		$0.00	$3,929,764.49	$4,413,493.00	$4,509,507.00
Account Classification: MS . Material and Services					
44010	Mgmt Travel & Training	$0.00	$3,974.98	$4,000.00	$3,000.00
44030	Supv Travel & Training	$0.00	$608.78	$1,000.00	$5,000.00
44040	Staff Travel & Training	$0.00	$6,191.43	$10,000.00	$10,000.00
44080	Office Machine Repairs	$0.00	$0.00	$2,000.00	$2,000.00
44100	Supplies - Office	$0.00	$15,021.55	$16,000.00	$16,000.00
44104	Miscellaneous	$0.00	$3,068,913.87	$0.00	$0.00
44110	Supplies - Other	$0.00	$26,570.19	$37,000.00	$42,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
44126	Maintenance Materials	$0.00	$59,945.71	$75,000.00	$71,000.00
44135	Tools	$0.00	$10,922.99	$16,000.00	$15,000.00
44200	Dues / Fees	$0.00	$14,349.08	$20,000.00	$20,000.00
44250	Vehicle Fuel	$0.00	$70,014.87	$150,000.00	$135,000.00
44251	Vehicle Fuel - Diesel	$0.00	$235,415.90	$450,000.00	$550,000.00
44260	Vehicle Maintenance & Repair	$0.00	$21,333.99	$40,000.00	$40,000.00
44276	Building Repair	$0.00	$7,874.22	$20,000.00	$10,000.00
44280	Radio / TV Maint / Repair	$0.00	$19,503.37	$35,000.00	$35,000.00
44290	Uniform Maintenance & Repair	$0.00	$4,128.97	$6,500.00	$6,500.00
44300	Equip Maintenance & Repair	$0.00	$37,589.51	$55,000.00	$55,000.00
44340	Contract Maintenance	$0.00	$5,176.28	$7,500.00	$7,500.00
44530	Janitorial Services	$0.00	$0.00	$0.00	$12,000.00
44600	Utilities - Gas	$0.00	$6,346.35	$10,000.00	$35,000.00
44610	Utilities - Water / Sewer	$0.00	$15,110.99	$18,000.00	$25,000.00
44620	Utilities - Electricity	$0.00	$61,774.80	$80,000.00	$100,000.00
44621	Utilites - Traffic Signals	$0.00	$7,562.26	$9,000.00	$9,000.00
44630	Garbage Pickup	$0.00	$8,779.03	$20,000.00	$20,000.00
44640	Telephone	$0.00	$15,939.75	$20,000.00	$20,000.00
44700	Postage	$0.00	$1,412.65	$3,000.00	$3,000.00
44720	Legal Notice Publish	$0.00	$2,003.37	$3,000.00	$3,000.00
44850	Weed Control Chemicals	$0.00	$41,775.26	$85,000.00	$85,000.00
44985	Small Insurance Claims	$0.00	$0.00	$0.00	$0.00
45000	Equipment Rental / Lease	$0.00	$37,067.00	$60,000.00	$50,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
45010	Bancroft Bond Admin	$0.00	$5,000.00	$5,000.00	$5,000.00
45020	Contract Services	$0.00	$242,293.55	$2,915,000.00	$1,920,000.00
45480	Utilities - Geothermal	$0.00	$0.00	$20,000.00	$10,000.00
45560	Weed Control Services	$0.00	$74,654.62	$80,000.00	$80,000.00
45730	Auto & Heavy6 Equipment PRT	$0.00	$171,118.66	$225,000.00	$225,000.00
45880	Computer Software	$0.00	$2,684.78	$0.00	$5,000.00
46000	Tires	$0.00	$42,522.86	$70,000.00	$70,000.00
46030	Asphalt	$0.00	$151,365.92	$350,000.00	$350,000.00
46031	Chip Oil	$0.00	$271,449.74	$1,650,000.00	$2,200,000.00
46040	Bridge Materials	$0.00	$1,569.12	$25,000.00	$25,000.00
46050	Signs	$0.00	$54,581.39	$60,000.00	$60,000.00
46060	Survey Expense	$0.00	$4,406.48	$7,500.00	$7,500.00
46080	Rock Purchase	$0.00	$0.00	$1,885,000.00	$2,500,000.00
46090	Striping Paint	$0.00	$293,313.55	$350,000.00	$350,000.00
46100	Culvert	$0.00	$45,012.09	$50,000.00	$50,000.00
46110	Guardrails	$0.00	$2,700.25	$5,000.00	$5,000.00
46701	INSURANCE/POLLUTION LIABILITY	$0.00	$0.00	$35,000.00	$35,000.00
49000	Bad Debt Expense	$0.00	$0.00	$0.00	$0.00
99400	To Malin	$0.00	$31,079.12	$28,071.00	$25,232.00
99410	To Merrill	$0.00	$35,730.77	$32,273.00	$29,008.00
99420	To Bonanza	$0.00	$30,721.31	$27,748.00	$25,149.00
99430	To Chiloquin	$0.00	$45,238.53	$40,860.00	$36,727.00
99760	Insurance/Liability	$0.00	$130,932.00	$130,932.00	$130,932.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99765	Insurance/Workmans Compensation	$0.00	$197,303.00	$197,303.00	$197,303.00
99770	Administrative Services	$0.00	$260,106.00	$260,106.00	$260,106.00
99780	Space Rent	$0.00	$52,322.00	$52,322.00	$52,889.00
Account Classification Total: Material and Services		$0.00	$5,951,412.89	$9,755,115.00	$10,039,846.00
Account Classification: CO . Capital Outlay					
88000	Vehicles Other	$0.00	$0.00	$0.00	$70,000.00
88010	Vehicles Truck	$0.00	$0.00	$0.00	$560,000.00
88070	Office Equipment	$0.00	$12,835.89	$5,000.00	$5,000.00
88140	Grounds Improvement	$0.00	$0.00	$20,000.00	$350,000.00
88190	Communications Equipment	$0.00	$18,536.36	$30,000.00	$20,000.00
88220	Rights of Way	$0.00	$222,116.26	$75,000.00	$100,000.00
88250	Railroad Crossing&Traffic Signal	$0.00	$66.00	$85,000.00	$85,000.00
88340	Bldg Improvement	$0.00	$0.00	$50,000.00	$0.00
88360	Equipment	$0.00	$3,526.40	$0.00	$50,000.00
88890	Bridge Construction	$0.00	$0.00	$200,000.00	$200,000.00
88900	Heavy Equipment	$0.00	($62,179.88)	$525,000.00	$0.00
88948	Sprague River Bridge	$0.00	$131,705.10	$0.00	$0.00
88970	Survey Equipment	$0.00	$20,870.00	$5,000.00	$5,000.00
Account Classification Total: Capital Outlay		$0.00	$347,476.13	$995,000.00	$1,445,000.00
Account Classification: IF . Interfund Transfers					
99390	Trans - K-Falls Streets	$0.00	$721,260.60	$651,453.00	$585,564.00
99460	Trans - Equip Rent & Revolving	$0.00	$412,387.00	$412,387.00	$400,000.00
99781	Trans - Steering Committee	$0.00	$0.00	$0.00	$9,900.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
99782	Trans - EMail Accounts	$0.00	$4,356.00	$4,356.00	$4,725.00
99783	Trans - Phones	$0.00	$0.00	$0.00	$1,078.00
Account Classification Total: Interfund Transfers		$0.00	$1,138,003.60	$1,068,196.00	$1,001,267.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$593,346.00	$3,342,480.00
99980	Reserve Future Expenditures	$0.00	$0.00	$16,000,000.00	$16,000,000.00
99981	Unappropriated Fund Balance	$0.00	$0.00	$10,000,000.00	$10,000,000.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$26,593,346.00	$29,342,480.00
Sub Department Total: Road Dept		$0.00	$11,366,657.11	$42,825,150.00	$46,338,100.00
Sub Department: 312 . SB 994					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
46031	Chip Oil	$0.00	$1,779,159.77	$655,305.81	$0.00
46080	Rock Purchase	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$1,779,159.77	$655,305.81	$0.00
Account Classification: CO . Capital Outlay					
88931	Patterson Street	$0.00	$17,020.41	$0.00	$0.00
88932	Foothills Boulevard	$0.00	$15,227.42	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
88933	Summers Lane	$0.00	$20,722.05	$0.00	$0.00
88935	Villa Drive	$0.00	$0.00	$0.00	$0.00
88936	Pepperwood Drive	$0.00	$138,953.82	$98,046.37	$0.00
88937	Myrtlewood Drive	$0.00	$202,229.00	$46,647.82	$0.00
88938	Loosley Road	$0.00	$8,884.65	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$403,037.35	$144,694.19	$0.00
Account Classification: CR . Contigencies and Reserves					
99980	Reserve Future Expenditures	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Sub Department Total: SB 994		$0.00	$2,182,197.12	$800,000.00	$0.00
Department Total: Road Dept		$0.00	$13,548,854.23	$43,625,150.00	$46,338,100.00
Revenue Totals:		$0.00	$51,432,872.89	$43,625,150.00	$46,338,100.00
Expense Totals		$0.00	$13,548,854.23	$43,625,150.00	$46,338,100.00
Fund Total: Road Department		$0.00	$37,884,018.66	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 240 . Bicycle Trail					
Revenue					
Department: 310 . Road Dept					
Sub Department: 313 . Bicycle Trails					
Account Classification: IG . Intergovernmental					
33450	Motor Vehicle Apportionment	$0.00	$33,958.97	$30,000.00	$35,000.00
Account Classification Total: Intergovernmental		$0.00	$33,958.97	$30,000.00	$35,000.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$3,949.04	$2,000.00	$1,300.00
Account Classification Total: Interest		$0.00	$3,949.04	$2,000.00	$1,300.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$272,924.59	$175,000.00	$170,000.00
Account Classification Total: Fund Balances		$0.00	$272,924.59	$175,000.00	$170,000.00
Sub Department Total: Bicycle Trails		$0.00	$310,832.60	$207,000.00	$206,300.00
Department Total: Road Dept		$0.00	$310,832.60	$207,000.00	$206,300.00
Revenue Totals		$0.00	$310,832.60	$207,000.00	$206,300.00
Expenses					
Department: 310 . Road Dept					
Sub Department: 313 . Bicycle Trails					
Account Classification: PS . Personal Services					
61600	Office Assistant II	$0.00	$0.00	$0.00	$0.00
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
44320	Grounds Maintenance & Repair	$0.00	$5,377.50	$7,000.00	$7,000.00
44590	Committee Expenses	$0.00	$0.00	$0.00	$100.00
45560	Weed Control Services	$0.00	$0.00	$0.00	$100.00
Account Classification Total: Material and Services		$0.00	$5,377.50	$7,000.00	$7,200.00
Account Classification: CO . Capital Outlay					
88350	Right of Way & Bike Ways Const	$0.00	$157,901.59	$200,000.00	$195,000.00
Account Classification Total: Capital Outlay		$0.00	$157,901.59	$200,000.00	$195,000.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$4,100.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$4,100.00
Sub Department Total: Bicycle Trails		$0.00	$163,279.09	$207,000.00	$206,300.00
Department Total: Road Dept		$0.00	$163,279.09	$207,000.00	$206,300.00
Revenue Totals:		$0.00	$310,832.60	$207,000.00	$206,300.00
Expense Totals		$0.00	$163,279.09	$207,000.00	$206,300.00
Fund Total: Bicycle Trail		$0.00	$147,553.51	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 280 . Taylor Grazing					
Revenue					
Department: 596 . Taylor Grazing					
Account Classification: IG . Intergovernmental					
33180	Taylor Grazing Federal Appr	$0.00	$3,664.45	$7,500.00	$5,500.00
Account Classification Total: Intergovernmental		$0.00	$3,664.45	$7,500.00	$5,500.00
Department Total: Taylor Grazing		$0.00	$3,664.45	$7,500.00	$5,500.00
Revenue Totals		$0.00	$3,664.45	$7,500.00	$5,500.00
Expenses					
Department: 596 . Taylor Grazing					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
99920	T/G Rge Improvement	$0.00	$3,664.45	$7,500.00	$5,500.00
Account Classification Total: Material and Services		$0.00	$3,664.45	$7,500.00	$5,500.00
Department Total: Taylor Grazing		$0.00	$3,664.45	$7,500.00	$5,500.00
Revenue Totals:		$0.00	$3,664.45	$7,500.00	$5,500.00
Expense Totals		$0.00	$3,664.45	$7,500.00	$5,500.00
Fund Total: Taylor Grazing		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 315 . Klamath Falls Streets					
Revenue					
Department: 310 . Road Dept					
Sub Department: 314 . KF Streets					
Account Classification: IG . Intergovernmental					
33150	Receipts - Federal Forest	$0.00	$721,260.60	$651,453.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$721,260.60	$651,453.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$29,555.27	$30,000.00	$18,000.00
Account Classification Total: Interest		$0.00	$29,555.27	$30,000.00	$18,000.00
Account Classification: TI . Interfund Transfers					
36450	Trans - Road Department	$0.00	$0.00	$0.00	$585,564.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$585,564.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$1,899,694.44	$2,400,000.00	$2,400,000.00
Account Classification Total: Fund Balances		$0.00	$1,899,694.44	$2,400,000.00	$2,400,000.00
Sub Department Total: KF Streets		$0.00	$2,650,510.31	$3,081,453.00	$3,003,564.00
Department Total: Road Dept		$0.00	$2,650,510.31	$3,081,453.00	$3,003,564.00
Revenue Totals		$0.00	$2,650,510.31	$3,081,453.00	$3,003,564.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Expenses					
Department: 310 . Road Dept					
Sub Department: 314 . KF Streets					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: CO . Capital Outlay					
88095	Street Maintenance	$0.00	$150,000.00	$150,000.00	$150,000.00
99570	Street Projects	$0.00	$0.00	$2,931,453.00	$2,853,564.00
Account Classification Total: Capital Outlay		$0.00	$150,000.00	$3,081,453.00	$3,003,564.00
Account Classification: CR . Contigencies and Reserves					
99750	Operating Contingency	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Sub Department Total: KF Streets		$0.00	$150,000.00	$3,081,453.00	$3,003,564.00
Department Total: Road Dept		$0.00	$150,000.00	$3,081,453.00	$3,003,564.00
Revenue Totals:		$0.00	$2,650,510.31	$3,081,453.00	$3,003,564.00
Expense Totals		$0.00	$150,000.00	$3,081,453.00	$3,003,564.00
Fund Total: Klamath Falls Streets		$0.00	$2,500,510.31	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 421 . Road Reserves					
Revenue					
Department: 310 . Road Dept					
Sub Department: 315 . Road Reserves					
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$1,216,551.95	$1,400,000.00	$650,000.00
Account Classification Total: Interest		$0.00	$1,216,551.95	$1,400,000.00	$650,000.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$78,311,016.20	$67,000,000.00	$64,000,000.00
Account Classification Total: Fund Balances		$0.00	$78,311,016.20	$67,000,000.00	$64,000,000.00
Sub Department Total: Road Reserves		$0.00	$79,527,568.15	$68,400,000.00	$64,650,000.00
Department Total: Road Dept		$0.00	$79,527,568.15	$68,400,000.00	$64,650,000.00
Revenue Totals		$0.00	$79,527,568.15	$68,400,000.00	$64,650,000.00
Expenses					
Department: 310 . Road Dept					
Sub Department: 315 . Road Reserves					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
46070	PUBLIC ROAD MAINT AND REPAIR	$0.00	$215,217.87	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
47010	Special Projects	$0.00	$3,000,000.00	$0.00	$0.00
Account Classification Total: Material and Services		$0.00	$3,215,217.87	$0.00	$0.00
Account Classification: CO . Capital Outlay					
88890	Bridge Construction	$0.00	$141,059.11	$45,000,000.00	$45,000,000.00
88891	Road Dept Building	$0.00	$9,154,601.49	$1,970,830.00	$1,800,000.00
88892	Altamont Project	$0.00	$0.00	$7,000,000.00	$7,000,000.00
88893	ODOT Partnering Project	$0.00	$0.00	$500,000.00	$500,000.00
88896	Public Road Mtc & Repair	$0.00	($2,819.05)	$29,170.00	$0.00
88897	City of Klamath Falls Project	$0.00	$0.00	$400,000.00	$500,000.00
88939	RD - New Projects	$0.00	$2,500.00	$500,000.00	$1,650,000.00
88943	Road Constructions	$0.00	$0.00	$3,000,000.00	$1,200,000.00
Account Classification Total: Capital Outlay		$0.00	$9,295,341.55	$58,400,000.00	$57,650,000.00
Account Classification: CR . Contigencies and Reserves					
99980	Reserve Future Expenditures	$0.00	$0.00	$10,000,000.00	$7,000,000.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$10,000,000.00	$7,000,000.00
Sub Department Total: Road Reserves		$0.00	$12,510,559.42	$68,400,000.00	$64,650,000.00
Department Total: Road Dept		$0.00	$12,510,559.42	$68,400,000.00	$64,650,000.00
Revenue Totals:		$0.00	$79,527,568.15	$68,400,000.00	$64,650,000.00
Expense Totals		$0.00	$12,510,559.42	$68,400,000.00	$64,650,000.00
Fund Total: Road Reserves		$0.00	$67,017,008.73	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 9323 . County Public Works -LGIP					
Revenue					
Department: 310 . Road Dept					
Sub Department: 311 . Road Dept					
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$10,000.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$10,000.00
Account Classification: TI . Interfund Transfers					
36200	Trans - Road Dept	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$0.00	$0.00	$3,300,000.00
Account Classification Total: Fund Balances		$0.00	$0.00	$0.00	$3,300,000.00
Sub Department Total: Road Dept		$0.00	$0.00	$0.00	$3,310,000.00
Department Total: Road Dept		$0.00	$0.00	$0.00	$3,310,000.00
Revenue Totals		$0.00	$0.00	$0.00	$3,310,000.00
Expenses					
Department: 310 . Road Dept					
Sub Department: 311 . Road Dept					
Account Classification: CO . Capital Outlay					
88939	RD - New Projects	$0.00	$0.00	$0.00	$3,310,000.00
88943	Road Constructions	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Capital Outlay		$0.00	$0.00	$0.00	$3,310,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: IF . Interfund Transfers					
99170	Trans - Road Fund	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Interfund Transfers		$0.00	$0.00	$0.00	$0.00
Account Classification: CR . Contigencies and Reserves					
99980	Reserve Future Expenditures	$0.00	$0.00	$0.00	$0.00
99981	Unappropriated Fund Balance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Contigencies and Reserves		$0.00	$0.00	$0.00	$0.00
Sub Department Total: Road Dept		$0.00	$0.00	$0.00	$3,310,000.00
Department Total: Road Dept		$0.00	$0.00	$0.00	$3,310,000.00
Revenue Totals:		$0.00	$0.00	$0.00	$3,310,000.00
Expense Totals		$0.00	$0.00	$0.00	$3,310,000.00
Fund Total: County Public Works -LGIP		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$133,925,448.40	$115,321,103.00	$117,513,464.00
Expense Grand Totals:	$0.00	$26,376,357.19	$115,321,103.00	$117,513,464.00
Net Grand Totals:	$0.00	$107,549,091.21	$0.00	$0.00

Klamath County, Oregon
2011-2012 Budget Financial Presentation
301 Title III

	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Requirements by Budgetary Category				
Materials and Services	-	884,049	2,429,061	2,393,000
Subtotal Current Expenditures	-	**884,049**	**2,429,061**	**2,393,000**
Unappropriated Fund Balance	-	2,685,013	-	-
Subtotal Noncurrent Expenditures	-	**2,685,013**	-	-
Total Requirements by Budgetary Category	-	**3,569,062**	**2,429,061**	**2,393,000**
Requirements by Fund				
Federal Forest Title III (285)	-	2,779,617	2,101,695	2,015,000
O & C Title III (295)	-	789,445	327,366	378,000
Total Requirements by Fund	-	**3,569,062**	**2,429,061**	**2,393,000**
Resources by Budgetary Category				
Intergovernmental	-	1,129,532	-	-
Investment Earnings	-	41,008	15,000	18,000
Beginning Fund Balance	-	2,398,522	2,414,061	2,375,000
Total Resources by Budgetary Category	-	**3,569,062**	**2,429,061**	**2,393,000**
Full-Time Employee Equivalents	-	-	-	-

Mandate	**Total Cost**	**Personal Services**	**FTE**
Emergency Management	2,393,000	-	-
Total Mandates	**2,393,000**	-	-

Title III-County Funds
Title III funds may be used to carry out activities under the Firewise Communities program, to reimburse the county for search and rescue and other emergency services, and to develop community wildfire protection plans.

Counties allocating funds for Title III projects must annually submit a certification that the funds were used in accordance with Title III.

The authority to initiate Title III projects terminates on September 30, 2011. Funds not obligated by September 30, 2012 must be returned to the Treasury.

LIVE Klamath County LIVE

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 285 . Federal Forest Title III					
Revenue					
Department: 301 . Federal Forest Title III					
Sub Department: 501 . Title III Original					
Account Classification: IG . Intergovernmental					
33994	Title III	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$31,884.27	$10,000.00	$7,000.00
Account Classification Total: Interest		$0.00	$31,884.27	$10,000.00	$7,000.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$1,656,037.88	$1,000,000.00	$900,000.00
Account Classification Total: Fund Balances		$0.00	$1,656,037.88	$1,000,000.00	$900,000.00
Sub Department Total: Title III Original		$0.00	$1,687,922.15	$1,010,000.00	$907,000.00
Sub Department: 502 . Title III New					
Account Classification: IG . Intergovernmental					
33994	Title III	$0.00	$975,502.88	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$975,502.88	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$8,000.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$8,000.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$116,192.11	$1,091,695.00	$1,100,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Fund Balances		$0.00	$116,192.11	$1,091,695.00	$1,100,000.00
Sub Department Total: Title III New		$0.00	$1,091,694.99	$1,091,695.00	$1,108,000.00
Department Total: Federal Forest Title III		$0.00	$2,779,617.14	$2,101,695.00	$2,015,000.00
Revenue Totals		$0.00	$2,779,617.14	$2,101,695.00	$2,015,000.00
Expenses					
Department: 301 . Federal Forest Title III					
Sub Department: 501 . Title III Original					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
45020	Contract Services	$0.00	$502,430.55	$1,010,000.00	$907,000.00
Account Classification Total: Material and Services		$0.00	$502,430.55	$1,010,000.00	$907,000.00
Sub Department Total: Title III Original		$0.00	$502,430.55	$1,010,000.00	$907,000.00
Sub Department: 502 . Title III New					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
45020	Contract Services	$0.00	$215.16	$1,091,695.00	$1,108,000.00
Account Classification Total: Material and Services		$0.00	$215.16	$1,091,695.00	$1,108,000.00
Sub Department Total: Title III New		$0.00	$215.16	$1,091,695.00	$1,108,000.00
Department Total: Federal Forest Title III		$0.00	$502,645.71	$2,101,695.00	$2,015,000.00
Revenue Totals:		$0.00	$2,779,617.14	$2,101,695.00	$2,015,000.00
Expense Totals		$0.00	$502,645.71	$2,101,695.00	$2,015,000.00
Fund Total: Federal Forest Title III		$0.00	$2,276,971.43	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Fund: 295 . O&C Title III					
Revenue					
Department: 302 . O&C Title III					
Sub Department: 501 . Title III Original					
Account Classification: IG . Intergovernmental					
33994	Title III	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$0.00	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$9,124.28	$5,000.00	$1,600.00
Account Classification Total: Interest		$0.00	$9,124.28	$5,000.00	$1,600.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$607,954.79	$150,000.00	$200,000.00
Account Classification Total: Fund Balances		$0.00	$607,954.79	$150,000.00	$200,000.00
Sub Department Total: Title III Original		$0.00	$617,079.07	$155,000.00	$201,600.00
Sub Department: 502 . Title III New					
Account Classification: IG . Intergovernmental					
33994	Title III	$0.00	$154,029.38	$0.00	$0.00
Account Classification Total: Intergovernmental		$0.00	$154,029.38	$0.00	$0.00
Account Classification: IN . Interest					
39150	Investments - Interest On	$0.00	$0.00	$0.00	$1,400.00
Account Classification Total: Interest		$0.00	$0.00	$0.00	$1,400.00
Account Classification: FB . Fund Balances					
31001	Beginning Fund Balance	$0.00	$18,336.83	$172,366.00	$175,000.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification Total: Fund Balances		$0.00	$18,336.83	$172,366.00	$175,000.00
Sub Department Total: Title III New		$0.00	$172,366.21	$172,366.00	$176,400.00
Department Total: O&C Title III		$0.00	$789,445.28	$327,366.00	$378,000.00
Revenue Totals		$0.00	$789,445.28	$327,366.00	$378,000.00
Expenses					
Department: 302 . O&C Title III					
Sub Department: 501 . Title III Original					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00
Account Classification: MS . Material and Services					
45020	Contract Services	$0.00	$381,402.80	$155,000.00	$201,600.00
Account Classification Total: Material and Services		$0.00	$381,402.80	$155,000.00	$201,600.00
Sub Department Total: Title III Original		$0.00	$381,402.80	$155,000.00	$201,600.00
Sub Department: 502 . Title III New					
Account Classification: PS . Personal Services					
63940	Workmans Compensation Tax	$0.00	$0.00	$0.00	$0.00
63941	Workmans Compensation	$0.00	$0.00	$0.00	$0.00
63990	Cell Phone Allowance	$0.00	$0.00	$0.00	$0.00
Account Classification Total: Personal Services		$0.00	$0.00	$0.00	$0.00

Budget Worksheet Report

Account Number	Description	2009 Actual Amount	2010 Actual Amount	2011 Amended Budget	2012 Proposed
Account Classification: MS . Material and Services					
45020	Contract Services	$0.00	$0.00	$172,366.00	$176,400.00
Account Classification Total: Material and Services		$0.00	$0.00	$172,366.00	$176,400.00
Sub Department Total: Title III New		$0.00	$0.00	$172,366.00	$176,400.00
Department Total: O&C Title III		$0.00	$381,402.80	$327,366.00	$378,000.00
Revenue Totals:		$0.00	$789,445.28	$327,366.00	$378,000.00
Expense Totals		$0.00	$381,402.80	$327,366.00	$378,000.00
Fund Total: O&C Title III		$0.00	$408,042.48	$0.00	$0.00

Budget Worksheet Report

Revenue Grand Totals:	$0.00	$3,569,062.42	$2,429,061.00	$2,393,000.00
Expense Grand Totals:	$0.00	$884,048.51	$2,429,061.00	$2,393,000.00
Net Grand Totals:	$0.00	$2,685,013.91	$0.00	$0.00