



2201 Laverne Avenue
Klamath Falls, OR. 97603
Phone 541.882.5744 Fax 541.882.5013
www.sssd.org

Board of Directors

Position 1 – Mike Griffith

Position 2 - James L. Hainline

Position 3 – Charles Dehlinger

District Manager/Secretary

Michael Fritschi

Date: March, 17, 2017

To: Stan Strickland
Klamath County Public Works
226 South 5th Street
Klamath Falls, OR 97601

Ray Busch, Wastewater Manager
City of Klamath Falls
1200 South Spring Street
Klamath Falls, OR 97601

Re: Texum Pump Station Capital and Operation and Maintenance Budget FY 2017-18

Mr. Strickland, Mr. Busch,

I am writing this letter to follow up on the agenda items of our meeting with respect to the projected capital expenditures for the Texum Pump Station and the estimated operation and maintenance costs for FY 2017-18.

As you know, the City of Klamath Falls (City), Klamath County (County), and the South Suburban Sanitary District (District) are equal partners in the operation of the Texum Pump Station per an intergovernmental agreement dated December 1, 1969. The Texum Pump Station receives storm water flows from the City and the County, treated wastewater effluent flows from the District, and delivers the mixture of flows to a slough that is connected to the Klamath River. The agreement designates equal cost sharing (1/3 per agency) for all capital and operation and maintenance expenditures related to the Texum Pump Station, and further designates the District as steward, responsible for performing the operation and maintenance.

In 2012, our agencies met and discussed a 5-year plan to address pumping redundancy deficiencies and degradation of the discharge piping, part of which is located below Union Pacific rail line. The following was planned and accomplished each calendar year:

FY 11-12 – Provide CCTV inspection of discharge pipe condition and test City portable generator onsite to power pumps, discuss emergency power

FY 12-13 - Install a new air release valve with lockable cover

FY 13-14 – Replace pump motor and rehabilitate second pump

FY 14-15 – Re-inspect interior of discharge piping

FY 16-17 – Perform a redundancy and rehabilitation study analysis – Completed by RH2 Engineers

Per our discussion today, the following action is initially agreed to with respect to capital outlay expenditures:

Protecting Tomorrow's Environment!



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FY 17-18 – Perform permitting and design for the recommended Alternative #4 – (3) 110 hp pumps and replace discharge piping. Estimated cost of permitting and engineering per study: \$188,500 (agency share estimate: \$62,833)

FY 18-19 – Construct pump station and discharge piping improvements. Estimated cost of construction: \$991,500 (agency share estimate: \$330,500)

Based on past District operation and maintenance requirements, the projected FY 17-18 Texum Pump O&M agency share of costs are approximately \$7,800 for each agency. O&M includes the expected maintenance, daily operation, and utility costs associated with the pump station.

On behalf of the District Board of Directors, I would like to express appreciation and gratitude for the cooperative nature of the involved agencies in this very important shared resource. Please feel free to contact me if you have any further questions.

Sincerely,

Michael Fritschi, PE

Protecting Tomorrow's Environment!

A G R E E M E N T

THIS AGREEMENT, made and entered into this 1st day of December, 1969, by and between KLAMATH COUNTY, a governmental subdivision of the State of Oregon, hereinafter referred to as "County", the CITY OF KLAMATH FALLS, Oregon, a municipal corporation, hereinafter referred to as "City", and SOUTH SUBURBAN SANITARY DISTRICT, a quasi-municipal corporation, hereinafter referred to as "District";

WITNESSETH:

WHEREAS, in the course of the severe flooding in 1964 and 1965, County did buy and install a pump on a drainage sump in the vicinity of the Great Northern Railroad tracks and the District's lagoons; and

WHEREAS, since that time County has operated the said pump for drainage of the south suburbs of Klamath Falls, the southern area of the City, and to the benefit of District; and

WHEREAS, the maintenance of the pump and the cost of electricity have become burdensome to County, and the parties have mutually agreed that because of the mutual benefits to the parties that said pump should not be removed; Now, Therefore,

IN CONSIDERATION of the covenants and conditions hereinafter set forth, the parties mutually agree as follows:

- (1) That County is the owner of said pump and shall continue to be the owner during the life of this Agreement;
- (2) That District shall be responsible for the operation and maintenance of said pump and shall keep the same serviced; that

the electrical bill shall be transferred to District and in District's name;

(3) That the parties agree to share the costs for the maintenance, operation, and replacement, if needed, of said pump equally, and that the District shall therefore render a statement monthly to the City of Klamath Falls for one-third of the cost of the prior months operation, and to the County of Klamath for one-third of the cost of the prior months operation, each and every month during the term of this Agreement, said statements to be rendered on or before the tenth (10th) of the month following, and payment to be made within ten (10) days thereafter.

THIS AGREEMENT may be terminated by any of the parties hereto by rendering not less than sixty (60) days notice to each of the other parties by Certified Mail, Return Receipt Requested. Notice shall be deemed to have been received upon the date noted upon said receipt.

IN WITNESS WHEREOF, the parties have hereunto set their signatures and seals, KLAMATH COUNTY by Don Kenyon, Chairman of the Board of Commissioners, Scott Warren, County Commissioner, and Ragnar L. Carlson, County Commissioner, the three Commissioners of said County, respectively, hereunto duly authorized by Order of the Board of Commissioners of said County, the CITY OF KLAMATH FALLS, Oregon by Robert E. Veatch, its Mayor, and Rosie E. Keller, its Recorder, both duly and fully authorized and empowered to execute and deliver this Agreement, and SOUTH SUBURBAN SANITARY DISTRICT, by its proper

Officers thereunto duly authorized, all on the day and year first
herein written.

KLAMATH COUNTY

By *Don Simpson*
Chairman of the Board of Commissioners

Steve Green
County Commissioner

Robert L. Clark
County Commissioner

CITY OF KLAMATH FALLS

By *Robert E. Went*
Mayor

John Keller
Recorder

SOUTH SUBURBAN SANITARY DISTRICT

By *Walter E. Nitzel*
President

W. Anderson
Sec. P. J. Dickson

FILE WITH COUNTY AGREEMENTS

SUPPLEMENTAL AGREEMENT

THIS SUPPLEMENTAL AGREEMENT, made and entered into this 25th day of November, 1974, by and between KLAMATH COUNTY, a governmental subdivision of the State of Oregon, hereinafter referred to as "County", the CITY OF KLAMATH FALLS, OREGON, a municipal corporation, hereinafter referred to as "City" and SOUTH SUBURBAN SANITARY DISTRICT, a quasi-municipal corporation, hereinafter referred to as "District";

WITNESSETH:

WHEREAS, the County, City and District entered into an agreement regarding the maintenance, operation and replacement, if needed, of a drainage pumping plant in the vicinity of the Burlington Northern Railroad tracks and the District's lagoons, said Agreement being dated December 1, 1969; and

WHEREAS, said Agreement is in full force and effect and this Supplemental Agreement is intended to add to the original Agreement without affecting the validity thereof; and

WHEREAS, the existing pump and sump is not properly designed or of the proper capacity to adequately handle extreme drainage run-off, and the pump is becoming old and worn; and

WHEREAS, in case of failure, a public hazard could occur due to flooding and inability to remove the treated effluent being discharged from the District's lagoons; Now, therefore

IN CONSIDERATION of the covenants and conditions hereinafter set forth, the parties mutually agree as follows:

- (1) That the original Agreement shall continue to be in full force and effect with the old pump to be maintained as a standby facility.
- (2) That the County shall be authorized to hire a consulting engineer to design said pumping plant, prepare plans and specifications, assist in the awarding of a contract, and supervise the construction of a new pumping station, pump and sump near the existing structure, providing said engineer can complete the preparatory work for a bid opening date not later than April 1, 1975. County will pay the necessary expenses accumulated prior to construction with the amount paid to be applied to their share of the total cost. County will act as agent in the awarding and payment of contracts, with approval of County, City and District necessary prior to contract award.
- (3) That, based upon the figures obtained from the bid award, the County, City and District shall each budget one-third (1/3) of the total cost, plus the estimated cost of the operation and maintenance of the new pumping station, said money to be made available for payment during the fiscal year, 1975-1976.
- (4) That County, City and District shall be equal owners of the new pumping station and appurtenances.
- (5) That District shall be responsible for the operation and maintenance in the same manner as that listed as Item No. (2) in the original Agreement.
- (6) That all future costs for the maintenance, operation and replacement shall be paid equally in the same manner as that listed as Item No. (3) in the original Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their signatures
and seals the day and year first herein written.

KLAMATH COUNTY

By *Bruce Williams*
Chairman of the Board of Commissioners

Raely
County Commissioner

Lloyd Giff
County Commissioner

CITY OF KLAMATH FALLS

By *Stemell*
Mayor Pro Tem

Trace Kellie
Recorder

SOUTH SUBURBAN SANITARY DISTRICT

By *Walter E. Nibel*
Title: *Pres. of Dist.*

Malcolm D. Crawford
Title: *Secretary - S.S.S.D.*

AGENDA REPORT BUDGET COMMITTEE

AGENDA CATEGORY:	RESOLUTION	ITEM NO:
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ORIGINATING DEPARTMENT: BUDGET OFFICE

DATE ACTION REQUESTED: 04/19/2017 **DATE ACTION TAKEN:**

ISSUE: Adopt a supplemental budget within the Klamath Falls Streets Fund.

BACKGROUND & CONCLUSIONS: The Public Works Director is requesting a change to increase revenues and expenditures for a 2017 transfer into the Klamath Falls Street Fund that is not likely to be disbursed until the 2018 fiscal year.

FISCAL IMPACT: **Klamath Falls Street Fund, fiscal impact increased revenues and expenditures of \$400,000.00**

RECOMMENDED MOTION: Approve the supplemental budget as outlined in the attached document for changes to the Klamath Falls Street Fund, fiscal impact increased revenues and expenditures of \$400,000.00.

DEPARTMENT HEAD APPROVAL: _____

BUDGET OFFICER APPROVAL: _____

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Resolution # _____

**KLAMATH COUNTY
BUDGET TRANSFER/RESOLUTION**

JE# _____

POSTED BY: _____ Date: _____

DATE: 4/19/2017
DEPARTMENT: Public Works

SIGNATURE: _____

BUDGET NUMBER	LINE ITEM NAME	INCREASE	DECREASE
<u>2311-3010-3015-3000-49950</u>	<u>Beginning Fund Balance</u>	<u>\$400,000.00</u>	<u> </u>
<u>2311-3010-3015-3000-64000</u>	<u>Distribution to District</u>	<u>\$400,000.00</u>	<u> </u>
_____	_____	_____	_____
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_____	_____	_____	_____
TOTAL		\$800,000.00	\$0.00

REASON FOR TRANSFER: Board of Commissioners approved transfer in fiscal year 2017 that is unlikely to be expended before the fiscal year-end.

THEREFORE, BE IT RESOLVED THAT THE FORGOING HEREBY IS APPROVED _____ DISAPPROVED _____ THIS _____ DAY OF _____, 2017

BUDGET COMMITTEE MEMBERS

_____	_____	_____
CHAIRMAN	COMMISSIONER	COMMISSIONER
_____	_____	_____
LAY MEMBER	LAY MEMBER	LAY MEMBER

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AGENDA REPORT BUDGET COMMITTEE

AGENDA CATEGORY: RESOLUTION	ITEM NO:
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ORIGINATING DEPARTMENT: BUDGET OFFICE

DATE ACTION REQUESTED: 04/19/2017 **DATE ACTION TAKEN:**

ISSUE: Adopt a supplemental budget within the Weed Control and Risk Management Funds.

BACKGROUND & CONCLUSIONS: The Public Works Director is requesting a change to add an additional part-time chemical applicator position.

FISCAL IMPACT: **Weed Control Fund, fiscal impact increased revenues and expenditures of \$28,121.00; Risk Management Fund fiscal impact increased revenues and expenditures of \$378.00**

RECOMMENDED MOTION: Approve the supplemental budget as outlined in the attached document for changes to the Weed Control Fund, fiscal impact increased revenues and expenditures of \$28,121.00; and the Risk Management Fund, fiscal impact increased revenues and expenditures of \$378.00.

DEPARTMENT HEAD APPROVAL: _____

BUDGET OFFICER APPROVAL: _____

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**KLAMATH COUNTY
BUDGET TRANSFER/RESOLUTION**

Resolution # _____

JE# _____

POSTED BY: _____ Date: _____

DATE: 4/19/2017
DEPARTMENT: Public Works

SIGNATURE: _____

<u>BUDGET NUMBER</u>	<u>LINE ITEM NAME</u>	<u>INCREASE</u>	<u>DECREASE</u>
<u>5030-3010-3014-3000-50000</u>	<u>Salaries and Wages</u>	<u>\$16,817.00</u>	<u>_____</u>
<u>5030-3010-3014-3000-51100</u>	<u>FICA</u>	<u>\$1,287.00</u>	<u>_____</u>
<u>5030-3010-3014-3000-51200</u>	<u>Workers Compensation Tax</u>	<u>\$17.00</u>	<u>_____</u>
<u>5030-3010-3014-3000-51300</u>	<u>Medical Insurance</u>	<u>\$6,690.00</u>	<u>_____</u>
<u>5030-3010-3014-3000-51330</u>	<u>Life Insurance</u>	<u>\$7.00</u>	<u>_____</u>
<u>5030-3010-3014-3000-51340</u>	<u>Short Term Disability</u>	<u>\$66.00</u>	<u>_____</u>
<u>5030-3010-3014-3000-51400</u>	<u>Retirement General</u>	<u>\$2,859.00</u>	<u>_____</u>
<u>5030-3010-3014-3000-51560</u>	<u>Unemployment Compensation</u>	<u>\$84.00</u>	<u>_____</u>
<u>5030-3010-3014-3000-51570</u>	<u>Workmans Compensation</u>	<u>\$294.00</u>	<u>_____</u>
<u>5030-3010-3014-3000-98000</u>	<u>Operating Contingency</u>	<u>_____</u>	<u>\$13,121.00</u>
<u>5030-3010-3014-3000-99000</u>	<u>Reserve Future Expenditures</u>	<u>_____</u>	<u>\$15,000.00</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
TOTAL		\$28,121.00	\$28,121.00

REASON FOR TRANSFER: To budget for an additional Weed Control Chemical Applicator

THEREFORE, BE IT RESOLVED THAT THE FORGOING HEREBY IS
APPROVED _____ DISAPPROVED _____ THIS _____ DAY OF _____, 2017

BUDGET COMMITTEE MEMBERS

CHAIRMAN

COMMISSIONER

COMMISSIONER

LAY MEMBER

LAY MEMBER

LAY MEMBER

Resolution # _____

**KLAMATH COUNTY
BUDGET TRANSFER/RESOLUTION**

JE# _____

POSTED BY: _____ Date: _____

DATE: 4/19/2017
DEPARTMENT: Public Works

SIGNATURE: _____

<u>BUDGET NUMBER</u>	<u>LINE ITEM NAME</u>	<u>INCREASE</u>	<u>DECREASE</u>
<u>6030-1515-1517-1500-43960</u>	<u>Revenues - Unemployment</u>	<u>\$84.00</u>	<u> </u>
<u>6030-1515-1517-1500-43970</u>	<u>Revenues - Workers Comp</u>	<u>\$294.00</u>	<u> </u>
<u>6030-1515-1517-1500-61160</u>	<u>Claims - Unemployment</u>	<u>\$84.00</u>	<u> </u>
<u>6030-1515-1517-1500-61170</u>	<u>Claims - Workers Compensation</u>	<u>\$294.00</u>	<u> </u>
TOTAL		\$756.00	\$0.00

REASON FOR TRANSFER: To budget for an additional Weed Control Chemical Applicator

THEREFORE, BE IT RESOLVED THAT THE FORGOING HEREBY IS
APPROVED _____ DISAPPROVED _____ THIS _____ DAY OF _____, 2017

BUDGET COMMITTEE MEMBERS

_____ CHAIRMAN	_____ COMMISSIONER	_____ COMMISSIONER
_____ LAY MEMBER	_____ LAY MEMBER	_____ LAY MEMBER

Department	Status	Title	FTE	Benefit Group	Union	Current Grade	Current Step	Total Wages w/COLA	Unemployment	FICA	Medicare	FICA/Medicare	KCWC-WCOMP	WC	Medical CAP	HRA/VEBA (Wages)	Life Insurance	STD	Retirement/PERS Amount	Grand Total w/Benefits
									51560			51100	51570	51200	51300	51310	51330	51340	51400/51410	
Public Works/Weed	Vacant	Chemical Applicator	0.5000	.50 Non-Union	Non-Union	UH18	1	\$16,816.90	\$84.08	\$1,042.65	\$243.85	\$1,286.49	\$294.30	\$17.16	\$6,690.00	\$0.00	\$7.14	\$66.00	\$2,858.87	\$28,120.95
Public Works/Weed	Filled	Chemical Applicator	0.5000	.50 Non-Union	Non-Union	UH18	1	\$16,904.57	\$84.52	\$1,048.08	\$245.12	\$1,293.20	\$295.83	\$17.16	\$6,690.00	\$0.00	\$7.14	\$66.00	\$2,873.78	\$28,232.20
Public Works/Weed		Overtime						\$6,060.00	\$30.30	\$375.72	\$87.87	\$463.59	\$106.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,659.94
			2.50					\$103,237.98	\$516.19	\$6,400.75	\$1,496.95	\$7,897.71	\$1,806.66	\$85.80	\$33,450.00	\$0.00	\$35.70	\$330.00	\$16,520.26	\$163,880.30
			49.00					\$3,006,589.63	\$15,032.95	\$186,408.56	\$43,595.55	\$230,004.11	\$52,615.32	\$1,681.68	\$664,080.00	\$0.00	\$310.20	\$2,640.00	\$440,554.60	\$4,413,508.49