

AGENDA REPORT BUDGET COMMITTEE

AGENDA CATEGORY: BUDGET RESOLUTION ITEM NO:

ORIGINATING DEPARTMENT: BUDGET OFFICE

DATE ACTION REQUESTED: 03/26/2015 **DATE ACTION TAKEN:**

ISSUE: Adopt a supplemental budget within the General Fund Watermaster Department, Equipment Reserve Fund and the Community Development Planning Department.

BACKGROUND & CONCLUSIONS: The Watermaster has requested to use approximately \$3,253 of their Equipment Reserve Fund to fund the relocation of their office to the Government Center Building. The budget resolution transfers those funds from the Equipment Reserve Fund to the General Fund Watermaster Department for expenditures related to the move and additional facility service charges for the space. The Planning Department will receive a corresponding decrease in facility service charges based on the increase to the Watermaster Department.

FISCAL IMPACT: **Equipment Reserve Fund: decreased revenues and expenditures of \$3,253.00; General Fund Watermaster Department: no fiscal impact; Community Development Planning Department: no fiscal impact.**

RECOMMENDED MOTION: Approve the supplemental budget as outlined in the attached documents for changes to the General Fund Watermaster Department, no fiscal impact; Equipment Reserve Fund, fiscal impact decrease revenues and expenditures of \$3253.00; and Community Development Planning Department, no fiscal impact.

DEPARTMENT HEAD APPROVAL: _____

BUDGET OFFICER APPROVAL: _____

