

Department Mission:

The mission of the Klamath County Law Library is to serve the legal information needs of Klamath County by providing access and use of legal reference materials and reference services to members of the legal community and the general public. The library provides users with legal resources by acquiring, organizing, and maintaining a collection of current and historical law-related materials which support the study and knowledge of law in Klamath County.

Mandated Services:

ORS 21.350 requires that the Law Library be “available at all reasonable times to the use of litigants, and permitted to be used by all attorneys at law duly admitted to practice in this state, without additional fees to such litigants or attorneys.”

ORS 9.850 authorizes counties to use Law Library fees, collected by the court clerk, for the purpose of acquiring, maintaining or operating the Law Library at the county seat. This statute establishes that “no part of the monies, received from such law library fees shall be used for the purpose other than acquiring, maintaining or operating such Law Library.”

HB 5056 defined: It appropriates \$7.4 million to the Oregon Judicial Department (OJD) for the purpose of operating Law Libraries and providing Law Library services. The bill directs the Chief Justice to distribute these funds to counties based on revenues received from filing fees collected in 2009-11 from the civil actions commenced in the county’s circuit courts. Each County’s 2011-13 amount was less (proportionately reduced) than its 2009-11 amount, since the legislated appropriation for 2011-13 was approximately \$2.6 million (26%) below the 2009-11 revenue amounts.

Department Overview:

The Law Library is located in a space within the Library District’s main branch. The Law Library provides a small print collection, required legal forms as approved by the court, and an extensive on-line legal reference service provided by Lexis and West legal publishers.

The Law Library works closely with Court Administration to support litigants who are referred by them for specific sections, law cases, or forms. The members of the Oregon State Bar have access through a coded locking door to the Law Library 7 days a week, 24 hours a day. The use of the Law Library by attorneys is uneven. The use of the Law Library by the public is heavy. Before approaching an attorney for assistance, the first stop for many people is the law library in order to try to understand the issues that face them.

Successes and Challenges:

2012-13

227	Attorney Research Contact
1,351	Public Research Contacts
728	Open Public Hours
1,369	Legal Form Packets Sold
\$62,622	Court Fees Received
\$5,218	Average fees Per Month

Budget Overview:

The primary source of revenue for the Law Library is the monthly portion of the fees collected by the Courts. Secondary sources of revenue are the “at cost charges” for copies of court papers (forms) that the Law Library provides to the general public.

The largest expenditures are on software (on-line subscriptions to legal resources), Administrative Services, and space rent.

Over the years the Law Library has been able to keep expenditures below revenue. The plans for the reserve are to act as a cushion in the event that funding for County Law Libraries are further reduced or even eliminated.

Key issues:

The longer term goals of the OJD and the court administrators in regard to Oregon’s county law libraries will become clearer with their biennium budget for 2015-17. However, recent discussions show that the trend is toward making legal research materials more available to a broader public through a state-wide contract with the on-line distributor of these materials. The Klamath County Law Library is ahead of the trend and has drastically reduced its print collection budget. If funding for staffing is eliminated, a future issue may be how to relocate the limited print collection of law materials and the on-line legal research computer terminals to a location more accessible to the public.

Klamath County, Oregon
2014-2015 Budget Financial Presentation
712 Law Library

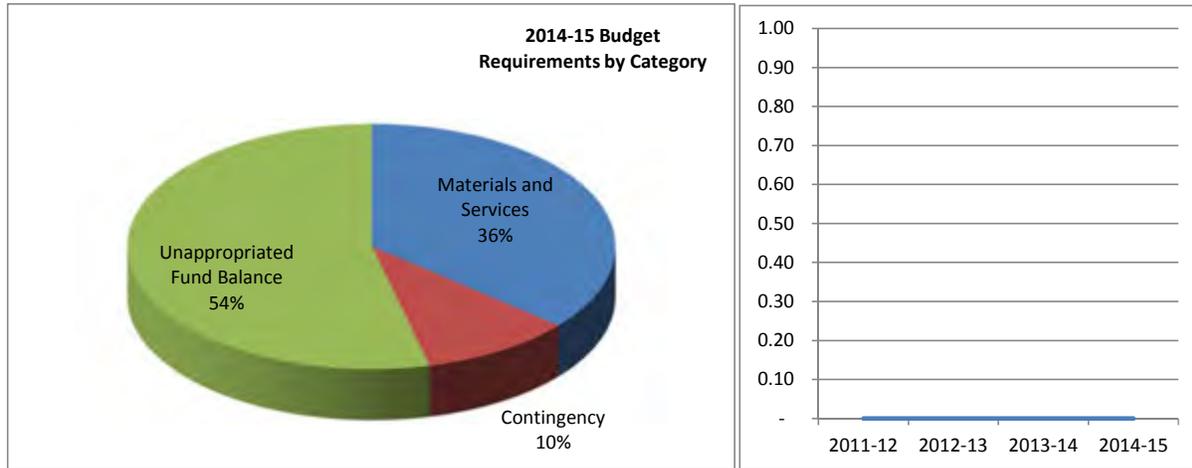
	2011-12 Actual	2012-13 Actual	2013-14 Budget	2014-15 Budget
Requirements by Budgetary Category				
Materials and Services	49,506	66,994	61,824	57,166
Subtotal Current Expenditures	49,506	66,994	61,824	57,166
Interfund Transfers	22,440	-	-	-
Contingency	-	-	92,189	15,850
Unappropriated Fund Balance	63,832	65,102	-	85,007
Subtotal Noncurrent Expenditures	86,272	65,102	92,189	100,857
Total Requirements by Budgetary Category	135,778	132,096	154,013	158,023

Requirements by Fund				
Law Library (760)	135,778	132,096	154,013	158,023
Total Requirements by Fund	135,778	132,096	154,013	158,023

Resources by Budgetary Category				
Charges for Services	6,912	5,494	6,000	5,500
Fines and Forfeitures	67,926	62,622	68,000	63,000
Investment Earnings	398	148	200	250
Beginning Fund Balance	60,542	63,832	79,813	89,273
Total Resources by Budgetary Category	135,778	132,096	154,013	158,023

Full-Time Employee Equivalents	-	-	-	-
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Mandate	Total Cost	Personnel Services	FTE
Law Library	158,023	-	-
Total Mandates	158,023	-	-



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**LIVE Klamath County LIVE
Budget Worksheet Report**

Account Number	Description	2012 Actual Amount	2013 Actual Amount	2014 Amended Budget	2015 Proposed	Change	Percentage Change
Fund: 760 - Law Library							
<u>Revenues</u>							
Department: 712 - Law Library							
CS - Charges for Service							
34230	Fees - Photocopy	6,912.00	5,494.25	6,000.00	5,500.00	(500.00)	-8%
Account Classification Total: CS - Charges for Service		\$6,912.00	\$5,494.25	\$6,000.00	\$5,500.00	(\$500.00)	-8%
FF - Fines and Forfeitures							
34300	Fees - Court	67,925.88	62,621.98	68,000.00	63,000.00	(5,000.00)	-7%
Account Classification Total: FF - Fines and Forfeitures		\$67,925.88	\$62,621.98	\$68,000.00	\$63,000.00	(\$5,000.00)	-7%
IN - Interest							
39150	Investments - Interest On	397.68	147.84	200.00	250.00	50.00	25%
Account Classification Total: IN - Interest		\$397.68	\$147.84	\$200.00	\$250.00	\$50.00	25%
FB - Fund Balances							
31001	Beginning Fund Balance	60,541.99	63,831.67	79,813.00	89,273.00	9,460.00	12%
Account Classification Total: FB - Fund Balances		\$60,541.99	\$63,831.67	\$79,813.00	\$89,273.00	\$9,460.00	12%
Department Total: 712 - Law Library		\$135,777.55	\$132,095.74	\$154,013.00	\$158,023.00	\$4,010.00	3%
<u>Expenditures</u>							
Department: 712 - Law Library							
MS - Material and Services							
44100	Supplies - Office	1,904.10	2,724.65	3,000.00	1,000.00	(2,000.00)	-67%
44113	Office Equipment	0.00	0.00	0.00	400.00	400.00	N/A
44200	Dues / Fees	0.00	125.00	0.00	0.00	0.00	N/A
44284	Copier Maintenance & Supplies	0.00	0.00	0.00	50.00	50.00	N/A
44640	Telephone	736.80	61.61	0.00	0.00	0.00	N/A
44700	Postage	7.30	0.00	0.00	0.00	0.00	N/A
44830	Maintenance Contracts	62.35	40.03	70.00	0.00	(70.00)	-100%
45015	Intradepartmental Administration Charges	0.00	17,000.00	13,353.00	12,522.00	(831.00)	-6%
45880	Computer Software	19,862.00	19,480.72	22,000.00	22,000.00	0.00	0%
46140	Books	4,967.43	5,492.23	6,000.00	7,000.00	1,000.00	17%
99755	Risk Management	0.00	229.00	237.00	247.00	10.00	4%

