

**Department Mission:**

The maintenance department strives to fulfill our responsibilities as efficiently and effectively as possible in a timely and courteous manner.

**Mandated Services:**

The maintenance department is required by the State, Federal, and local governments to maintain all life and safety inspections and permits such as: Boilers, hot water heaters, pressure vessels, fire alarms, fire sprinklers, geothermal wells, backflow devices, elevator maintenance and testing, hazardous material storage, bulb and ballast hazardous waste disposal, refrigerant disposal, and snow removal from sidewalks.

“Self imposed” services performed by the maintenance department include but are not limited to: Janitorial services, heating/air conditioning, landscaping, moving, building various items, plowing snow in the driveways, parking lots and the bike path, helping to maintain various buildings that are not under the space rent program

**Department Overview:**

The maintenance department is responsible for keeping all buildings and County owned property that are part of the space rent program (in excess of 300,000 square feet) well maintained for the general public and County employees. The department also pays all of the utility costs for those buildings in the space rent program.

**Successes and Challenges:**

We have finished the upgrade of the alarm system at the Government Center. We are in the process of relocating the OSU Extension out to Washburn Way. It is unclear if and where we are relocating the health department. All other large capital improvement projects were put on hold, by direction of the Board of County Commissioners (BOCC).

We have completed the rebuilding of the Mental Health facility on Vandenberg Road, due to fire damage incurred.

The challenges that this department faces is continually taking on more square footage without any additional FTE's. Since 1997 this department has taken on approximately an additional 140,000 square feet of buildings that were located in spaces mostly rented before (Government Center, Courthouse, Community Corrections, Juvenile addition, Library addition, Sheriff Office) and have reduced our FTE's by 1.5, any additional buildings that would be added to the space rent program would require the department to add an additional FTE.

**Budget Overview:**

The maintenance department's major source of revenue is from the space rent program, which is based on the square footage of each building and departments within the buildings. Additional funds required to maintain all of the buildings come from the General Fund.

The department expenditures vary from year to year depending on utility costs and unknown circumstances. We cannot predict the weather or rising costs of fuel, utilities or products. Nor can we predict when we may have a failure in equipment. All of the previous stated items influence the expenditures in this budget.

**Significant Changes:**

Space Rent 2013-14 Significant Changes

**Utilities increases**

Electricity	3%
Gas	0%
Water/Sewer	14%
Geothermal	0%
Garbage	0% (as of now, if BOCC allows them an increase this will change)
Janitorial Services	0%

As usual, these are always based on past and projected usage

**Opened the new capital projects reserve fund (440)**

This changed our line items in the budget. We had to increase our 439 account line items to reflect this change for our smaller projects, as we need to have a project over \$10,000 to use the 440 fund.

**Major changes**

- In the process of relocating the OSU Extension office
- Remodeling of a building on Vandenberg for the Public Health Department
- Juvenile asbestos tile floor removal

**Key issues:**

A major issue for the maintenance department is the lack of a dedicated reserve for future building and equipment upgrades or replacement (similar to the road fund or computer replacement reserves). A suggestion is to increase space rent (currently .2592 per square foot) to maintain dedicated funding for building and equipment upgrades or replacement. For approximate examples:

- An increase of .02 would be \$73,928
- An increase of .05 would be \$184,800

## Department: Maintenance

## FY 2014 Proposed Budget

The County owns properties on Summers Lane (90 years old) and an abandoned building on Washburn Way. These buildings need to be taken care of at some point as they are more of a liability than an asset.

The Public Health Department building is 100 years old and in need of major remodeling (HVAC, seismic, plumbing, roofing).

Listed below are some projects and estimated costs that will need to be addressed in the future:

<u>Project</u>	<u>Estimated Cost</u>	<u>Time Frame</u>
Library Sidewalk & Stairs	\$25,000	Immediate
Public Health Relocation	\$100,000	Immediate
Public Health Sidewalk **	\$20,000	Immediate
Health Department Roof*	\$120,000	Immediate
Public Health Carpet *	\$18,000	Immediate
Public Health Stairs *	\$12,000	Immediate
Mental Health/OSU Extension Sidewalk	\$12,000	Immediate
Juvenile Asbestos Floor Removal	\$31,000	Immediate
Jail Chiller Rebuild	\$60,000	2 years
Government Center Chiller	\$70,000	2 years
Courthouse Chiller	\$70,000	2 years
Jail Geothermal Well Case	\$30,000	2 years
Government Center Roof	\$80,000	2 to 3 years
Courthouse Roof	\$120,000	2 to 3 years

\* Would not need to be done if Public Health Department is relocated.

\*\* We would still need to improve the sidewalks if we retain ownership

The above issues would be partially resolved if the Capital Projects Fund is funded, dedicated strictly to building improvements, as well as relocating the Public Health Department and taking care of the Summers Lane and Washburn Way facilities.

We have budgeted for the following projects for the 13-14 fiscal year, depending on what the Budget Committee chooses to proceed with and approve. These projects will all be over \$10,000 and come out of the new Capital Projects Reserve Fund. The smaller projects will come out of Space Rent Fund and are reflected in our regular maintenance proposed budget.

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Klamath County, Oregon  
2013-2014 Budget Financial Presentation  
585 Maintenance

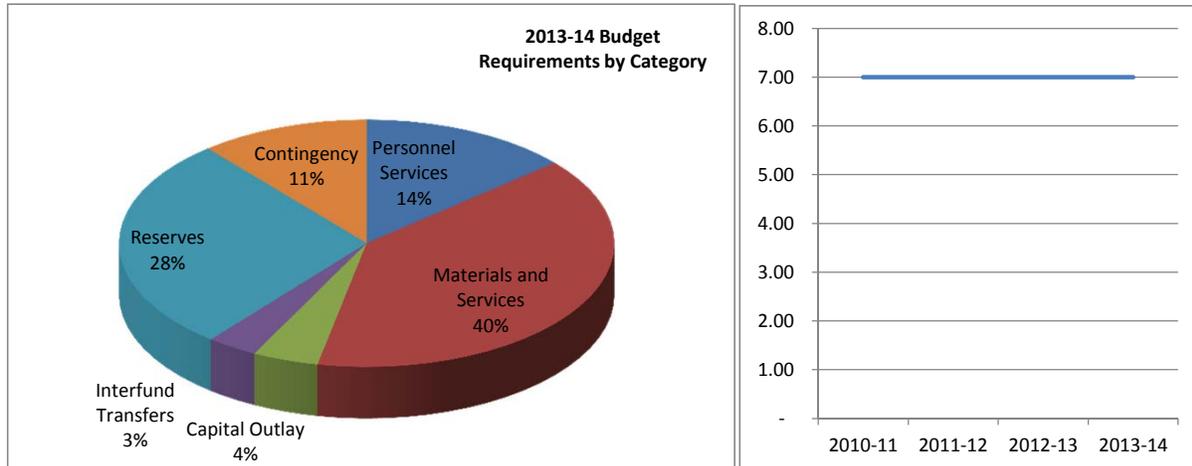
	2010-11 Actual	2011-12 Actual	2012-13 Budget	2013-14 Budget
<b>Requirements by Budgetary Category</b>				
Personnel Services	417,359	424,189	441,091	462,808
Materials and Services	964,879	951,494	1,378,304	1,330,975
Capital Outlay	56,944	925,238	234,220	145,000
Interfund Transfers	15,071	17,706	1,635,659	112,321
<b>Subtotal Current Expenditures</b>	<b>1,454,252</b>	<b>2,318,627</b>	<b>3,689,274</b>	<b>2,051,104</b>
Reserves	-	-	545,838	947,821
Contingency	-	-	950,000	374,106
Unappropriated Fund Balance	1,723,484	2,226,474	319,780	-
<b>Subtotal Noncurrent Expenditures</b>	<b>1,723,484</b>	<b>2,226,474</b>	<b>1,815,618</b>	<b>1,321,927</b>
<b>Total Requirements by Budgetary Category</b>	<b>3,177,736</b>	<b>4,545,100</b>	<b>5,504,892</b>	<b>3,373,031</b>

<b>Requirements by Fund</b>				
Space Rent (439)	3,083,756	3,525,367	3,862,216	2,573,031
Mental Health Building Reserve (9332)	19,083	19,187	19,338	-
Capital Projects Reserve (440)	74,898	1,000,546	1,623,338	800,000
<b>Total Requirements by Fund</b>	<b>3,177,736</b>	<b>4,545,100</b>	<b>5,504,892</b>	<b>3,373,031</b>

<b>Resources by Budgetary Category</b>				
Charges for Services	1,768,260	2,791,619	1,862,216	1,911,210
Investment Earnings	12,247	10,703	150	-
Interfund Transfers	193,766	92,219	1,623,338	112,321
Miscellaneous	5,237	1,973	-	-
Beginning Fund Balance	1,198,420	1,648,586	2,019,188	1,349,500
<b>Total Resources by Budgetary Category</b>	<b>3,177,928</b>	<b>4,545,100</b>	<b>5,504,892</b>	<b>3,373,031</b>

<b>Full-Time Employee Equivalents</b>	7.00	7.00	7.00	7.00
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<b>Mandate</b>	<b>Total Cost</b>	<b>Personnel Services</b>	<b>FTE</b>
Maintenance	2,573,031	462,808	7.00
Capital Projects Reserve	800,000	-	-
<b>Total Mandates</b>	<b>3,373,031</b>	<b>462,808</b>	<b>7.00</b>



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Department	Title	GL Account	FTE	Union	Current Grade	Current Step	Cell Phone	Wages w/out COLA	Unemployment	FICA	Medicare	KCWC-WCOMP	WC	Medical CAP	Life Insurance	STD	Retirement/PERS Amount	Grand Total w/Benefits
							63990		63980	63930	63930	63941	63940	63950	63951	63952	63960/63970	
Maintenance	Maintenance Technician II	43958563350	1.0000	Local 121	LH10	2	\$480.00	\$27,709.68	\$637.32	\$1,718.00	\$401.79	\$637.32	\$34.45	\$9,300.00	\$20.88	\$20.40	\$4,433.55	\$44,913.40
Maintenance	Maintenance Technician II	43958563350	1.0000	Local 121	LH10	7	\$480.00	\$32,656.08	\$751.09	\$2,024.68	\$473.51	\$751.09	\$34.45	\$9,300.00	\$20.88	\$20.40	\$5,224.97	\$51,257.15
Maintenance	Maintenance Technician II	43958563350	1.0000	Local 121	LH10	7	\$480.00	\$32,656.08	\$751.09	\$2,024.68	\$473.51	\$751.09	\$34.45	\$9,300.00	\$20.88	\$20.40	\$5,224.97	\$51,257.15
Maintenance	Director of Maintenance	43958563015	1.0000	Non-union	DF11	7	\$0.00	\$71,995.68	\$1,655.90	\$4,463.73	\$1,043.94	\$1,655.90	\$34.45	\$9,300.00	\$86.04	\$20.40	\$11,519.31	\$101,775.35
Maintenance	Accounting Specialist	43958561555	1.0000	Local 121	LH14	7	\$480.00	\$40,349.11	\$928.03	\$2,501.64	\$585.06	\$928.03	\$34.45	\$9,300.00	\$20.88	\$20.40	\$6,455.86	\$61,123.46
Maintenance	Maintenance/HVAC Tech.	43958563360	1.0000	Local 121	LH21	7	\$480.00	\$55,477.92	\$1,275.99	\$3,439.63	\$804.43	\$1,275.99	\$34.45	\$9,300.00	\$20.88	\$20.40	\$8,876.47	\$80,526.16
Maintenance	Maintenance Leadworker	43958563030	1.0000	Local 121	LH16	7	\$480.00	\$44,416.95	\$1,021.59	\$2,753.85	\$644.05	\$1,021.59	\$34.45	\$9,300.00	\$20.88	\$20.40	\$7,106.71	\$66,340.47
Maintenance	Overtime	43958563900					\$0.00	\$5,000.00	\$115.00	\$310.00	\$72.50	\$115.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,612.50
			<b>7.0000</b>				<b>\$2,880.00</b>	<b>\$310,261.50</b>	<b>\$7,136.01</b>	<b>\$19,236.21</b>	<b>\$4,498.79</b>	<b>\$7,136.01</b>	<b>\$241.16</b>	<b>\$65,100.00</b>	<b>\$211.32</b>	<b>\$142.80</b>	<b>\$48,841.84</b>	<b>\$462,805.65</b>

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**LIVE Klamath County LIVE  
Budget Worksheet Report**

Account Number	Description	2011 Actual Amount	2012 Actual Amount	2013 Amended Budget	2014 Proposed	Change	Percentage Change
<b>Fund: 439 - Space Rent</b>							
<u>Revenues</u>							
CS - Charges for Service							
34421	Work Reimbursement	1,797.64	4,519.73	0.00	0.00	0.00	N/A
36070	Rent	4,233.00	2,133.00	0.00	0.00	0.00	N/A
36710	Space Rent Charges	1,762,229.00	1,859,729.00	1,862,216.00	1,911,210.00	48,994.00	3%
<b>Account Classification Total: CS - Charges for Service</b>		<b>\$1,768,259.64</b>	<b>\$1,866,381.73</b>	<b>\$1,862,216.00</b>	<b>\$1,911,210.00</b>	<b>\$48,994.00</b>	<b>3%</b>
IN - Interest							
39150	Investments - Interest On	11,934.05	10,188.25	0.00	0.00	0.00	N/A
<b>Account Classification Total: IN - Interest</b>		<b>\$11,934.05</b>	<b>\$10,188.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
MI - Miscellaneous							
36100	Miscellaneous	5,237.00	1,972.66	0.00	0.00	0.00	N/A
<b>Account Classification Total: MI - Miscellaneous</b>		<b>\$5,237.00</b>	<b>\$1,972.66</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
TI - Interfund Transfers							
36080	Trans - Space Rent	15,000.00	17,321.00	12,321.00	12,321.00	0.00	0%
39033	Trans - Equipment Rent	103,988.00	0.00	0.00	0.00	0.00	N/A
<b>Account Classification Total: TI - Interfund Transfers</b>		<b>\$118,988.00</b>	<b>\$17,321.00</b>	<b>\$12,321.00</b>	<b>\$12,321.00</b>	<b>\$0.00</b>	<b>0%</b>
FB - Fund Balances							
31001	Beginning Fund Balance	1,179,337.00	1,629,503.46	2,136,000.00	649,500.00	(1,486,500.00)	-70%
<b>Account Classification Total: FB - Fund Balances</b>		<b>\$1,179,337.00</b>	<b>\$1,629,503.46</b>	<b>\$2,136,000.00</b>	<b>\$649,500.00</b>	<b>(\$1,486,500.00)</b>	<b>-70%</b>
<b>Revenues Total</b>		<b>\$3,083,755.69</b>	<b>\$3,525,367.10</b>	<b>\$4,010,537.00</b>	<b>\$2,573,031.00</b>	<b>(\$1,437,506.00)</b>	<b>-36%</b>

Expenditures

PS - Personnel Services

61555	Accounting Specialist	38,293.92	39,087.36	38,938.00	39,869.00	931.00	2%
63015	Director of Maintenance	69,132.00	70,584.00	70,584.00	71,996.00	1,412.00	2%
63030	Facility Maint Leadworker	42,935.58	43,936.79	43,769.00	43,937.00	168.00	0%
63350	Maintenance Technician II	93,472.68	92,137.27	96,799.00	91,582.00	(5,217.00)	-5%
63360	Maint/HVAC Tech	53,849.81	54,997.92	54,787.00	54,998.00	211.00	0%
63900	Overtime	1,762.93	1,121.02	5,000.00	5,000.00	0.00	0%

**LIVE Klamath County LIVE  
Budget Worksheet Report**

Account Number	Description	2011 Actual Amount	2012 Actual Amount	2013 Amended Budget	2014 Proposed	Change	Percentage Change
<b>Fund: 439 - Space Rent</b>							
63930	FICA	21,158.87	26,857.74	23,820.00	23,735.00	(85.00)	0%
63940	Workmans Compensation Tax	131.39	170.34	263.00	242.00	(21.00)	-8%
63941	Workmans Compensation	0.00	3,866.32	7,162.00	7,136.00	(26.00)	0%
63950	Medical Insurance	56,700.00	52,596.59	56,700.00	65,100.00	8,400.00	15%
63951	Life Insurance	248.04	215.04	212.00	212.00	0.00	0%
63952	Short Term Disability	142.80	142.80	143.00	143.00	0.00	0%
63960	Retirement - General	29,887.72	29,995.73	34,252.00	48,842.00	14,590.00	43%
63980	Unemployment Compensation	8,143.00	6,979.81	7,162.00	7,136.00	(26.00)	0%
63990	Cell Phone Allowance	1,500.00	1,500.00	1,500.00	2,880.00	1,380.00	92%
<b>Account Classification Total: PS - Personnel Services</b>		<b>\$417,358.74</b>	<b>\$424,188.73</b>	<b>\$441,091.00</b>	<b>\$462,808.00</b>	<b>\$21,717.00</b>	<b>5%</b>

MS - Material and Services

44040	Staff Travel & Training	0.00	0.00	1,000.00	1,000.00	0.00	0%
44060	Janitorial Supplies	29,560.89	27,006.81	27,500.00	27,500.00	0.00	0%
44100	Supplies - Office	578.60	1,052.79	950.00	950.00	0.00	0%
44104	Miscellaneous	0.00	0.00	6,430.00	0.00	(6,430.00)	-100%
44110	Supplies - Other	2,630.22	2,003.32	5,000.00	3,000.00	(2,000.00)	-40%
44200	Dues / Fees	3,130.40	324.50	3,390.00	2,500.00	(890.00)	-26%
44250	Vehicle Fuel	12,967.53	14,719.57	13,000.00	14,200.00	1,200.00	9%
44260	Vehicle Maintenance & Repair	4,954.18	5,332.56	5,200.00	5,200.00	0.00	0%
44262	Snow Removal & Equipment	6,918.96	858.93	10,000.00	10,000.00	0.00	0%
44263	Supplies Equipment Rent	910.45	477.60	6,500.00	4,500.00	(2,000.00)	-31%
44264	Security/Alarms	8,015.43	14,075.26	19,660.00	15,500.00	(4,160.00)	-21%
44265	Painting Supplies	2,156.16	2,538.20	6,500.00	3,500.00	(3,000.00)	-46%
44266	Lock Repair / Replace	5,411.39	3,453.57	5,000.00	5,000.00	0.00	0%
44267	Elect Supplies / Repairs	20,331.39	24,953.67	25,000.00	25,000.00	0.00	0%
44268	Plumbing Repair	22,548.88	17,072.26	16,000.00	18,500.00	2,500.00	16%
44269	Heating / Air Repair	37,848.43	42,072.49	50,500.00	50,500.00	0.00	0%
44270	Bldg Maintenance & Repair	16,832.40	25,615.33	35,400.00	32,500.00	(2,900.00)	-8%
44300	Equip Maintenance & Repair	1,653.31	3,067.85	4,000.00	4,000.00	0.00	0%
44310	Elevator Maintenance & Repair	24,954.86	26,851.60	28,200.00	30,000.00	1,800.00	6%
44320	Grounds Maintenance & Repair	7,839.93	8,090.70	31,300.00	28,000.00	(3,300.00)	-11%
44530	Janitorial Services	179,123.38	186,110.34	219,555.00	200,000.00	(19,555.00)	-9%
44600	Utilities - Gas	25,768.73	25,253.82	51,975.00	37,000.00	(14,975.00)	-29%

**LIVE Klamath County LIVE  
Budget Worksheet Report**

Account Number	Description	2011 Actual Amount	2012 Actual Amount	2013 Amended Budget	2014 Proposed	Change	Percentage Change
<b>Fund: 439 - Space Rent</b>							
44610	Utilities - Water / Sewer	80,430.12	51,415.87	195,800.00	214,000.00	18,200.00	9%
44620	Utilities - Electricity	309,010.14	322,249.41	417,000.00	405,600.00	(11,400.00)	-3%
44630	Garbage Pickup	25,041.60	23,009.61	35,620.00	30,600.00	(5,020.00)	-14%
44631	Solid Waste Dump	613.82	498.32	1,050.00	1,050.00	0.00	0%
44640	Telephone	2,934.78	4,462.47	4,700.00	9,400.00	4,700.00	100%
44670	Equipment	0.00	1,894.00	8,000.00	6,500.00	(1,500.00)	-19%
44700	Postage	31.18	59.95	250.00	250.00	0.00	0%
45480	Utilities - Geothermal	69,576.50	58,172.65	86,940.00	73,200.00	(13,740.00)	-16%
99755	Risk Management	0.00	0.00	2,655.00	2,686.00	31.00	1%
99760	Insurance/Liability	3,468.00	3,468.00	4,324.00	5,030.00	706.00	16%
99765	Insurance/Workmans Compensation	8,394.00	4,527.68	0.00	0.00	0.00	N/A
99770	Internal Services	48,795.00	48,795.00	48,795.00	62,949.00	14,154.00	29%
99781	Steering Committee Hardware Charge	2,250.00	1,800.00	900.00	750.00	(150.00)	-17%
99782	Steering Committee User Charge	198.00	210.00	210.00	610.00	400.00	190%
<b>Account Classification Total: MS - Material and Services</b>		<b>\$964,878.66</b>	<b>\$951,494.13</b>	<b>\$1,378,304.00</b>	<b>\$1,330,975.00</b>	<b>(\$47,329.00)</b>	<b>-3%</b>
<b>CO - Capital Outlay</b>							
88000	Vehicles Other	0.00	0.00	68,321.00	14,000.00	(54,321.00)	-80%
88170	Facilities Improvement	56,943.83	0.00	0.00	0.00	0.00	N/A
88360	Equipment	0.00	0.00	80,000.00	0.00	(80,000.00)	-100%
<b>Account Classification Total: CO - Capital Outlay</b>		<b>\$56,943.83</b>	<b>\$0.00</b>	<b>\$148,321.00</b>	<b>\$14,000.00</b>	<b>(\$134,321.00)</b>	<b>-91%</b>
<b>IF - Interfund Transfers</b>							
99060	Trans - Capital Projects	0.00	0.00	1,604,000.00	100,000.00	(1,504,000.00)	-94%
99460	Trans - Equip Rent & Revolving	0.00	2,321.00	2,321.00	2,321.00	0.00	0%
99783	Trans - Phones	71.00	385.00	0.00	0.00	0.00	N/A
99830	Trans - Vehicle Reserve	15,000.00	15,000.00	10,000.00	10,000.00	0.00	0%
<b>Account Classification Total: IF - Interfund Transfers</b>		<b>\$15,071.00</b>	<b>\$17,706.00</b>	<b>\$1,616,321.00</b>	<b>\$112,321.00</b>	<b>(\$1,504,000.00)</b>	<b>-93%</b>
<b>CR - Contingencies</b>							
99750	Operating Contingency	0.00	0.00	200,000.00	205,106.00	5,106.00	3%
<b>Account Classification Total: CR - Contingencies</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200,000.00</b>	<b>\$205,106.00</b>	<b>\$5,106.00</b>	<b>3%</b>

FB - Fund Balance & Reserves



**LIVE Klamath County LIVE  
Budget Worksheet Report**

Account Number	Description	2011 Actual Amount	2012 Actual Amount	2013 Amended Budget	2014 Proposed	Change	Percentage Change
<b>Fund: 439 - Space Rent</b>							
<b>Department: 580 - Equipment</b>							
<u>Revenues</u>							
IN - Interest							
39150	Investments - Interest On	191.83	675.91	0.00	0.00	0.00	N/A
<b>Account Classification Total: IN - Interest</b>		<b>\$191.83</b>	<b>\$675.91</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
TI - Interfund Transfers							
36080	Trans - Space Rent	15,000.00	17,321.00	12,321.00	12,321.00	0.00	0%
39033	Trans - Equipment Rent	103,988.00	0.00	0.00	0.00	0.00	N/A
<b>Account Classification Total: TI - Interfund Transfers</b>		<b>\$118,988.00</b>	<b>\$17,321.00</b>	<b>\$12,321.00</b>	<b>\$12,321.00</b>	<b>\$0.00</b>	<b>0%</b>
FB - Fund Balances							
31001	Beginning Fund Balance	0.00	119,179.83	136,000.00	149,500.00	13,500.00	10%
<b>Account Classification Total: FB - Fund Balances</b>		<b>\$0.00</b>	<b>\$119,179.83</b>	<b>\$136,000.00</b>	<b>\$149,500.00</b>	<b>\$13,500.00</b>	<b>10%</b>
<b>Department Total: 580 - Equipment</b>		<b>\$119,179.83</b>	<b>\$137,176.74</b>	<b>\$148,321.00</b>	<b>\$161,821.00</b>	<b>\$13,500.00</b>	<b>9%</b>
<u>Expenditures</u>							
CO - Capital Outlay							
88000	Vehicles Other	0.00	0.00	68,321.00	14,000.00	(54,321.00)	-80%
88360	Equipment	0.00	0.00	80,000.00	0.00	(80,000.00)	-100%
<b>Account Classification Total: CO - Capital Outlay</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$148,321.00</b>	<b>\$14,000.00</b>	<b>(\$134,321.00)</b>	<b>-91%</b>
FB - Fund Balance & Reserves							
99811	Reserve Capital Outlay	0.00	0.00	0.00	147,821.00	147,821.00	N/A
99981	Unappropriated Fund Balance	119,179.83	137,176.74	0.00	0.00	0.00	N/A
<b>Account Classification Total: FB - Fund Balance &amp; Reserves</b>		<b>\$119,179.83</b>	<b>\$137,176.74</b>	<b>\$0.00</b>	<b>\$147,821.00</b>	<b>\$147,821.00</b>	
<b>Department Total: 580 - Equipment</b>		<b>\$119,179.83</b>	<b>\$137,176.74</b>	<b>\$148,321.00</b>	<b>\$161,821.00</b>	<b>\$13,500.00</b>	<b>9%</b>
<b>Fund Revenue</b>	<b>Total: 439 - Space Rent</b>	<b>\$119,179.83</b>	<b>\$137,176.74</b>	<b>\$148,321.00</b>	<b>\$161,821.00</b>	<b>\$13,500.00</b>	<b>9%</b>
<b>Fund Expenditure</b>	<b>Total: 439 - Space Rent</b>	<b>\$119,179.83</b>	<b>\$137,176.74</b>	<b>\$148,321.00</b>	<b>\$161,821.00</b>	<b>\$13,500.00</b>	<b>9%</b>

LIVE Klamath County LIVE  
**Budget Worksheet Report**

Account Number	Description	2011 Actual Amount	2012 Actual Amount	2013 Amended Budget	2014 Proposed	Change	Percentage Change	
<b>Fund:</b> 439 - Space Rent								
<b>Department:</b> 580 - Equipment								
	<b>Fund Net</b>		<b>Total: 439 - Space Rent</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>9%</b>

**LIVE Klamath County LIVE  
Budget Worksheet Report**

Account Number	Description	2011 Actual Amount	2012 Actual Amount	2013 Amended Budget	2014 Proposed	Change	Percentage Change
<b>Fund: 439 - Space Rent</b>							
<b>Department: 585 - Maintenance</b>							
<u>Revenues</u>							
CS - Charges for Service							
34421	Work Reimbursement	1,797.64	4,519.73	0.00	0.00	0.00	N/A
36070	Rent	4,233.00	2,133.00	0.00	0.00	0.00	N/A
36710	Space Rent Charges	1,762,229.00	1,859,729.00	1,862,216.00	1,911,210.00	48,994.00	3%
<b>Account Classification Total: CS - Charges for Service</b>		<b>\$1,768,259.64</b>	<b>\$1,866,381.73</b>	<b>\$1,862,216.00</b>	<b>\$1,911,210.00</b>	<b>\$48,994.00</b>	<b>3%</b>
IN - Interest							
39150	Investments - Interest On	11,742.22	9,512.34	0.00	0.00	0.00	N/A
<b>Account Classification Total: IN - Interest</b>		<b>\$11,742.22</b>	<b>\$9,512.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
MI - Miscellaneous							
36100	Miscellaneous	5,237.00	1,972.66	0.00	0.00	0.00	N/A
<b>Account Classification Total: MI - Miscellaneous</b>		<b>\$5,237.00</b>	<b>\$1,972.66</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
FB - Fund Balances							
31001	Beginning Fund Balance	1,179,337.00	1,510,323.63	2,000,000.00	500,000.00	(1,500,000.00)	-75%
<b>Account Classification Total: FB - Fund Balances</b>		<b>\$1,179,337.00</b>	<b>\$1,510,323.63</b>	<b>\$2,000,000.00</b>	<b>\$500,000.00</b>	<b>(\$1,500,000.00)</b>	<b>-75%</b>
<b>Department Total: 585 - Maintenance</b>		<b>\$2,964,575.86</b>	<b>\$3,388,190.36</b>	<b>\$3,862,216.00</b>	<b>\$2,411,210.00</b>	<b>(\$1,451,006.00)</b>	<b>-38%</b>
<u>Expenditures</u>							
PS - Personnel Services							
61555	Accounting Specialist	38,293.92	39,087.36	38,938.00	39,869.00	931.00	2%
63015	Director of Maintenance	69,132.00	70,584.00	70,584.00	71,996.00	1,412.00	2%
63030	Facility Maint Leadworker	42,935.58	43,936.79	43,769.00	43,937.00	168.00	0%
63350	Maintenance Technician II	93,472.68	92,137.27	96,799.00	91,582.00	(5,217.00)	-5%
63360	Maint/HVAC Tech	53,849.81	54,997.92	54,787.00	54,998.00	211.00	0%
63900	Overtime	1,762.93	1,121.02	5,000.00	5,000.00	0.00	0%
63930	FICA	21,158.87	26,857.74	23,820.00	23,735.00	(85.00)	0%
63940	Workmans Compensation Tax	131.39	170.34	263.00	242.00	(21.00)	-8%
63941	Workmans Compensation	0.00	3,866.32	7,162.00	7,136.00	(26.00)	0%
63950	Medical Insurance	56,700.00	52,596.59	56,700.00	65,100.00	8,400.00	15%

**LIVE Klamath County LIVE  
Budget Worksheet Report**

Account Number	Description	2011 Actual Amount	2012 Actual Amount	2013 Amended Budget	2014 Proposed	Change	Percentage Change
<b>Fund: 439 - Space Rent</b>							
<b>Department: 585 - Maintenance</b>							
63951	Life Insurance	248.04	215.04	212.00	212.00	0.00	0%
63952	Short Term Disability	142.80	142.80	143.00	143.00	0.00	0%
63960	Retirement - General	29,887.72	29,995.73	34,252.00	48,842.00	14,590.00	43%
63980	Unemployment Compensation	8,143.00	6,979.81	7,162.00	7,136.00	(26.00)	0%
63990	Cell Phone Allowance	1,500.00	1,500.00	1,500.00	2,880.00	1,380.00	92%
<b>Account Classification Total: PS - Personnel Services</b>		<b>\$417,358.74</b>	<b>\$424,188.73</b>	<b>\$441,091.00</b>	<b>\$462,808.00</b>	<b>\$21,717.00</b>	<b>5%</b>

MS - Material and Services

44040	Staff Travel & Training	0.00	0.00	1,000.00	1,000.00	0.00	0%
44060	Janitorial Supplies	29,560.89	27,006.81	27,500.00	27,500.00	0.00	0%
44100	Supplies - Office	578.60	1,052.79	950.00	950.00	0.00	0%
44104	Miscellaneous	0.00	0.00	6,430.00	0.00	(6,430.00)	-100%
44110	Supplies - Other	2,630.22	2,003.32	5,000.00	3,000.00	(2,000.00)	-40%
44113	Office Equipment	0.00	0.00	0.00	0.00	0.00	N/A
44200	Dues / Fees	3,130.40	324.50	3,390.00	2,500.00	(890.00)	-26%
44250	Vehicle Fuel	12,967.53	14,719.57	13,000.00	14,200.00	1,200.00	9%
44260	Vehicle Maintenance & Repair	4,954.18	5,332.56	5,200.00	5,200.00	0.00	0%
44262	Snow Removal & Equipment	6,918.96	858.93	10,000.00	10,000.00	0.00	0%
44263	Supplies Equipment Rent	910.45	477.60	6,500.00	4,500.00	(2,000.00)	-31%
44264	Security/Alarms	8,015.43	14,075.26	19,660.00	15,500.00	(4,160.00)	-21%
44265	Painting Supplies	2,156.16	2,538.20	6,500.00	3,500.00	(3,000.00)	-46%
44266	Lock Repair / Replace	5,411.39	3,453.57	5,000.00	5,000.00	0.00	0%
44267	Elect Supplies / Repairs	20,331.39	24,953.67	25,000.00	25,000.00	0.00	0%
44268	Plumbing Repair	22,548.88	17,072.26	16,000.00	18,500.00	2,500.00	16%
44269	Heating / Air Repair	37,848.43	42,072.49	50,500.00	50,500.00	0.00	0%
44270	Bldg Maintenance & Repair	16,832.40	25,615.33	35,400.00	32,500.00	(2,900.00)	-8%
44300	Equip Maintenance & Repair	1,653.31	3,067.85	4,000.00	4,000.00	0.00	0%
44310	Elevator Maintenance & Repair	24,954.86	26,851.60	28,200.00	30,000.00	1,800.00	6%
44320	Grounds Maintenance & Repair	7,839.93	8,090.70	31,300.00	28,000.00	(3,300.00)	-11%
44530	Janitorial Services	179,123.38	186,110.34	219,555.00	200,000.00	(19,555.00)	-9%
44600	Utilities - Gas	25,768.73	25,253.82	51,975.00	37,000.00	(14,975.00)	-29%
44610	Utilities - Water / Sewer	80,430.12	51,415.87	195,800.00	214,000.00	18,200.00	9%
44620	Utilities - Electricity	309,010.14	322,249.41	417,000.00	405,600.00	(11,400.00)	-3%

**LIVE Klamath County LIVE  
Budget Worksheet Report**

Account Number	Description	2011 Actual Amount	2012 Actual Amount	2013 Amended Budget	2014 Proposed	Change	Percentage Change
<b>Fund: 439 - Space Rent</b>							
<b>Department: 585 - Maintenance</b>							
44630	Garbage Pickup	25,041.60	23,009.61	35,620.00	30,600.00	(5,020.00)	-14%
44631	Solid Waste Dump	613.82	498.32	1,050.00	1,050.00	0.00	0%
44640	Telephone	2,934.78	4,462.47	4,700.00	9,400.00	4,700.00	100%
44670	Equipment	0.00	1,894.00	8,000.00	6,500.00	(1,500.00)	-19%
44700	Postage	31.18	59.95	250.00	250.00	0.00	0%
45480	Utilities - Geothermal	69,576.50	58,172.65	86,940.00	73,200.00	(13,740.00)	-16%
99755	Risk Management	0.00	0.00	2,655.00	2,686.00	31.00	1%
99760	Insurance/Liability	3,468.00	3,468.00	4,324.00	5,030.00	706.00	16%
99765	Insurance/Workmans Compensation	8,394.00	4,527.68	0.00	0.00	0.00	N/A
99770	Internal Services	48,795.00	48,795.00	48,795.00	62,949.00	14,154.00	29%
99781	Steering Committee Hardware Charge	2,250.00	1,800.00	900.00	750.00	(150.00)	-17%
99782	Steering Committee User Charge	198.00	210.00	210.00	610.00	400.00	190%
<b>Account Classification Total: MS - Material and Services</b>		<b>\$964,878.66</b>	<b>\$951,494.13</b>	<b>\$1,378,304.00</b>	<b>\$1,330,975.00</b>	<b>(\$47,329.00)</b>	<b>-3%</b>
<b>CO - Capital Outlay</b>							
88170	Facilities Improvement	56,943.83	0.00	0.00	0.00	0.00	N/A
<b>Account Classification Total: CO - Capital Outlay</b>		<b>\$56,943.83</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
<b>IF - Interfund Transfers</b>							
99060	Trans - Capital Projects	0.00	0.00	1,604,000.00	100,000.00	(1,504,000.00)	-94%
99460	Trans - Equip Rent & Revolving	0.00	2,321.00	2,321.00	2,321.00	0.00	0%
99783	Trans - Phones	71.00	385.00	0.00	0.00	0.00	N/A
99830	Trans - Vehicle Reserve	15,000.00	15,000.00	10,000.00	10,000.00	0.00	0%
<b>Account Classification Total: IF - Interfund Transfers</b>		<b>\$15,071.00</b>	<b>\$17,706.00</b>	<b>\$1,616,321.00</b>	<b>\$112,321.00</b>	<b>(\$1,504,000.00)</b>	<b>-93%</b>
<b>CR - Contingencies</b>							
99750	Operating Contingency	0.00	0.00	200,000.00	205,106.00	5,106.00	3%
<b>Account Classification Total: CR - Contingencies</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200,000.00</b>	<b>\$205,106.00</b>	<b>\$5,106.00</b>	<b>3%</b>
<b>FB - Fund Balance &amp; Reserves</b>							
99980	Reserve Future Expenditures	0.00	0.00	226,500.00	300,000.00	73,500.00	32%
99981	Unappropriated Fund Balance	1,510,323.63	1,994,801.50	0.00	0.00	0.00	N/A
<b>Account Classification Total: FB - Fund Balance &amp; Reserves</b>		<b>\$1,510,323.63</b>	<b>\$1,994,801.50</b>	<b>\$226,500.00</b>	<b>\$300,000.00</b>	<b>\$73,500.00</b>	<b>32%</b>



**LIVE Klamath County LIVE  
Budget Worksheet Report**

Account Number	Description	2011 Actual Amount	2012 Actual Amount	2013 Amended Budget	2014 Proposed	Change	Percentage Change
<b>Fund: 440 - Capital Projects Reserve</b>							
<b>Department: 000 - Non-Departmental</b>							
<u>Revenues</u>							
CS - Charges for Service							
36120	Settlements - Insurance	0.00	925,237.66	0.00	0.00	0.00	N/A
<b>Account Classification Total: CS - Charges for Service</b>		<b>\$0.00</b>	<b>\$925,237.66</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
IN - Interest							
39150	Investments - Interest On	120.56	410.20	0.00	0.00	0.00	N/A
<b>Account Classification Total: IN - Interest</b>		<b>\$120.56</b>	<b>\$410.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
TI - Interfund Transfers							
36080	Trans - Space Rent	0.00	0.00	1,604,000.00	100,000.00	(1,504,000.00)	-94%
39010	Trans - Fund Closures	0.00	0.00	19,338.00	0.00	(19,338.00)	-100%
39033	Trans - Equipment Rent	74,777.50	0.00	0.00	0.00	0.00	N/A
<b>Account Classification Total: TI - Interfund Transfers</b>		<b>\$74,777.50</b>	<b>\$0.00</b>	<b>\$1,623,338.00</b>	<b>\$100,000.00</b>	<b>(\$1,523,338.00)</b>	<b>-94%</b>
FB - Fund Balances							
31001	Beginning Fund Balance	0.00	74,898.06	0.00	700,000.00	700,000.00	N/A
<b>Account Classification Total: FB - Fund Balances</b>		<b>\$0.00</b>	<b>\$74,898.06</b>	<b>\$0.00</b>	<b>\$700,000.00</b>	<b>\$700,000.00</b>	
<b>Department Total: 000 - Non-Departmental</b>		<b>\$74,898.06</b>	<b>\$1,000,545.92</b>	<b>\$1,623,338.00</b>	<b>\$800,000.00</b>	<b>(\$823,338.00)</b>	<b>-51%</b>
<u>Expenditures</u>							
<b>Department: 000 - Non-Departmental</b>							
CO - Capital Outlay							
88170	Facilities Improvement	0.00	0.00	234,220.00	131,000.00	(103,220.00)	-44%
88340	Bldg Improvement	0.00	925,237.66	0.00	0.00	0.00	N/A
<b>Account Classification Total: CO - Capital Outlay</b>		<b>\$0.00</b>	<b>\$925,237.66</b>	<b>\$234,220.00</b>	<b>\$131,000.00</b>	<b>(\$103,220.00)</b>	<b>-44%</b>
CR - Contingencies							
99750	Operating Contingency	0.00	0.00	750,000.00	169,000.00	(581,000.00)	-77%
<b>Account Classification Total: CR - Contingencies</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$750,000.00</b>	<b>\$169,000.00</b>	<b>(\$581,000.00)</b>	<b>-77%</b>
FB - Fund Balance & Reserves							





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