

Department Mission:

The mission of the Klamath County Law Library is to serve the legal information needs of Klamath County by providing access and use of legal reference materials and reference services to members of the legal community and the general public. The library provides users with legal resources by acquiring, organizing, and maintaining a collection of current and historical law-related materials which support the study and knowledge of law in Klamath County.

Self-Mandated Services:

ORS 9.850 authorizes counties to use Law Library fees, collected by the court clerk, for the purpose of acquiring, maintaining or operating the Law Library at the county seat. This statute establishes that “no part of the monies, received from such law library fees shall be used for the purpose other than acquiring, maintaining or operating such Law Library.”

ORS 21.350 requires that the Law Library be “available at all reasonable times to the use of litigants, and permitted to be used by all attorneys at law duly admitted to practice in this state, without additional fees to such litigants or attorneys.”

HB 5056 defined: It appropriates \$7.4 million to the Oregon Judicial Department (OJD) for the purpose of operating Law Libraries and providing Law Library services. The bill directs the Chief Justice to distribute these funds to counties based on revenues received from filing fees collected in 2009-11 from the civil actions commenced in the county’s circuit courts. Each County’s 2011-13 amount will be less (proportionately reduced) than its 2009-11 amount, since the legislated appropriation for 2011-13 was approximately \$2.6 million (26%) below the 2009-11 revenue amounts.

Department Overview:

The Law Library is located in a space within the Library District’s main branch. The Law Library provides a small print collection, required legal forms as approved by the court, and an extensive on-line legal reference service provided by Lexis-Nexis and WestLaw legal publishers.

The Law Library works closely with Court Administration to support litigants who are referred by them for specific sections, law cases, or forms. The members of the Oregon State Bar have access through a coded locking door to the Law Library 7 days a week, 24 hours a day. The use of the Law Library by attorneys is uneven. The use of the Law Library by the public is heavy. Before approaching an attorney for assistance, the first stop for many people is the law library in order to try to understand the issues that face them.

Successes and Challenges:**2011-12**

238	Attorney Research Contact
946	Public Research Contacts
856	Open Public Hours
1,577	Legal Form Packets Sold
67,926	Court Fees Received
5,661	Average Per Month

Budget Overview:

The primary source of revenue for the Law Library is the monthly portion of the fees collected by the Courts. Secondary sources of revenue are the “at cost charges” for copies of court papers (forms) that the Law Library provides to the general public.

The largest expenditures are on software (on-line subscriptions to legal resources), Administrative Services, and space rent.

Over the years the Law Library has been able to keep expenditures below revenue. The plans for this reserve are to act as a cushion in the event that funding for County Law Libraries are further reduced or even eliminated.

Significant Changes:

Computer Software charges are increasing by 10% for Lexis-Nexis and WestLaw our major providers of online legal research materials.

Key issues:

The law library has relocated to smaller yet more accessible space within the Main Library. This space both reflects the Law Library’s reduction in revenue and makes the law library’s print materials more accessible to the public. The Law Library is staffed for 14 hours per week and is open 4 weekdays during lunch hours.

The goal of the OJD and the court administrators continues to be discussed in the Oregon Legislature and will become clearer within the next year. Recent discussions show that the trend is toward making legal research materials more available to a broader public through a state wide contract with the on-line distributor of these materials. The Klamath County Law Library is ahead of the trend and has significantly narrowed its print collection.

Klamath County, Oregon
2013-2014 Budget Financial Presentation
712 Law Library

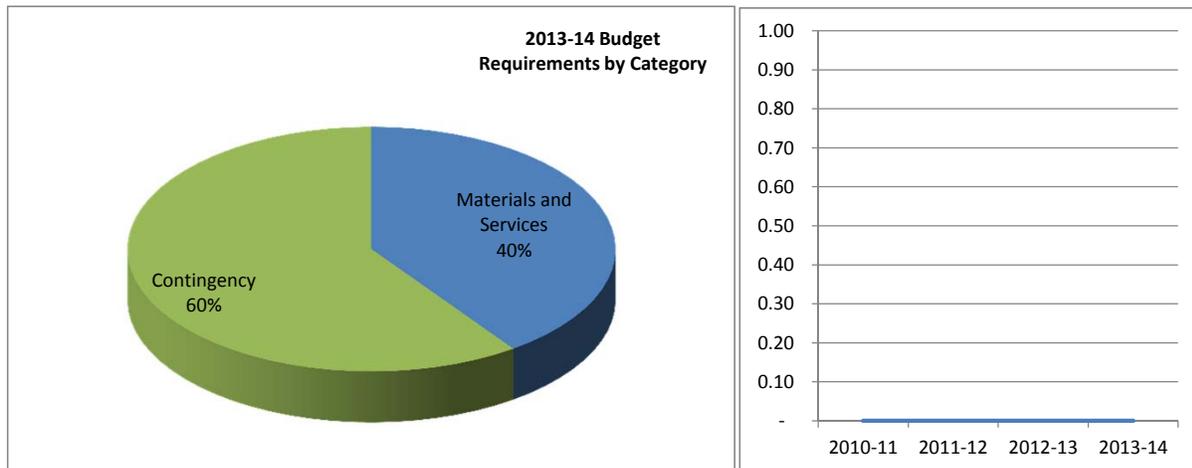
	2010-11 Actual	2011-12 Actual	2012-13 Budget	2013-14 Budget
Requirements by Budgetary Category				
Materials and Services	52,121	49,506	66,820	61,824
Interfund Transfers	41,666	22,440	-	-
Subtotal Current Expenditures	93,787	71,946	66,820	61,824
Contingency	-	-	68,021	92,189
Unappropriated Fund Balance	60,542	63,832	-	-
Subtotal Noncurrent Expenditures	60,542	63,832	68,021	92,189
Total Requirements by Budgetary Category	154,329	135,778	134,841	154,013

Requirements by Fund				
Law Library (760)	154,329	135,778	134,841	154,013
Total Requirements by Fund	154,329	135,778	134,841	154,013

Resources by Budgetary Category				
Charges for Services	6,459	6,912	6,000	6,000
Fines and Forfeitures	93,723	67,926	68,000	68,000
Investment Earnings	481	398	300	200
Beginning Fund Balance	53,667	60,542	60,541	79,813
Total Resources by Budgetary Category	154,329	135,778	134,841	154,013

Full-Time Employee Equivalents	-	-	-	-
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Mandate	Total Cost	Personnel Services	FTE
Law Library	154,013	-	-
Total Mandates	154,013	-	-



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**LIVE Klamath County LIVE
Budget Worksheet Report**

Account Number	Description	2011 Actual Amount	2012 Actual Amount	2013 Amended Budget	2014 Proposed	Change	Percentage Change
Fund: 760 - Law Library							
Department: 712 - Law Library							
<u>Revenues</u>							
CS - Charges for Service							
34230	Fees - Photocopy	6,458.65	6,912.00	6,000.00	6,000.00	0.00	0%
Account Classification Total: CS - Charges for Service		\$6,458.65	\$6,912.00	\$6,000.00	\$6,000.00	\$0.00	0%
FF - Fines and Forfeitures							
34300	Fees - Court	93,722.50	67,925.88	68,000.00	68,000.00	0.00	0%
Account Classification Total: FF - Fines and Forfeitures		\$93,722.50	\$67,925.88	\$68,000.00	\$68,000.00	\$0.00	0%
IN - Interest							
39150	Investments - Interest On	480.93	397.68	300.00	200.00	(100.00)	-33%
Account Classification Total: IN - Interest		\$480.93	\$397.68	\$300.00	\$200.00	(\$100.00)	-33%
FB - Fund Balances							
31001	Beginning Fund Balance	53,666.81	60,541.99	60,541.00	79,813.00	19,272.00	32%
Account Classification Total: FB - Fund Balances		\$53,666.81	\$60,541.99	\$60,541.00	\$79,813.00	\$19,272.00	32%
Department Total: 712 - Law Library		\$154,328.89	\$135,777.55	\$134,841.00	\$154,013.00	\$19,172.00	14%
<u>Expenditures</u>							
MS - Material and Services							
44030	Supv Travel & Training	1,118.63	0.00	0.00	0.00	0.00	N/A
44100	Supplies - Office	2,655.00	1,904.10	3,000.00	3,000.00	0.00	0%
44113	Office Equipment	599.98	0.00	0.00	0.00	0.00	N/A
44640	Telephone	734.21	736.80	750.00	0.00	(750.00)	-100%
44700	Postage	5.16	7.30	0.00	0.00	0.00	N/A
44830	Maintenance Contracts	63.61	62.35	0.00	70.00	70.00	N/A
45015	Administration Fees	0.00	0.00	17,000.00	13,353.00	(3,647.00)	-21%
45880	Computer Software	14,493.99	19,862.00	18,000.00	22,000.00	4,000.00	22%
46140	Books	10,038.32	4,967.43	6,000.00	6,000.00	0.00	0%
99755	Risk Management	0.00	0.00	229.00	237.00	8.00	3%
99760	Insurance/Liability	600.00	600.00	374.00	443.00	69.00	18%
99770	Internal Services	12,524.00	12,524.00	12,524.00	7,898.00	(4,626.00)	-37%

