

**Department Mission:**

The Klamath County Juvenile Department strives to prevent juvenile delinquency and protect the public by holding youths accountable for offending behavior and providing reformation opportunities. This mission is primarily accomplished through intake, assessment, counseling, court, probation, and detention services.

**Mandated Services:**

Under Oregon statutes, County Juvenile Departments are mandated to (1) assist the juvenile court to investigate all matters placed before the court, (2) represent the interests of parties before the court, (3) furnish all information as the court requires, and (4) take charge of youth offenders as directed by the court. ORS 419A.012.

In addition, juvenile departments must provide mandatory reports to the Oregon Criminal Justice Commission and school districts, as well as mandatory notice of actions to schools and rights to crime victims. Juvenile detention facilities must also meet mandated specifications. ORS 419A.014, 419A.015, 419A.052, 419A.305, 419C.273, and 169.740.

**Department Overview:**

The Klamath County Juvenile Department provides assessment, probation, training, counseling and detention services for youth through age 17, referred by local law enforcement, schools or citizens because of criminal behavior. It is the agency of government responsible for services to youth accused of law violations or judged delinquent by the court.

We believe that Klamath County's youth are a vital component of our community and its future. Through correction and guidance we strive to provide youth with the necessary skills to become productive, responsible, law abiding citizens and reduce recidivism.

The juvenile department is funded primarily from the Klamath County general fund, with some state funding. The department's two divisions are Intake/Probation and Detention services.

Intake/Probation counselors are responsible to meet with youth and their families referred to the department to determine appropriate methods of handling cases. Counselors assess the seriousness of alleged offenses, the youth's history, attitude of the youth and family about the offense, and impacts on victims.

Some minor cases may be referred back to the family or community diversion programs. Others with more serious offenses may be placed on Formal Accountability contracts or taken to juvenile court.

If the matter proceeds to court, charging instruments, petitions, summons, subpoenas, reports, recommendations, and probation agreements must be prepared.

If the youth is placed on probation by the court, juvenile counselors act as probation officers to insure compliance with the court's order. Counselors perform home and school visits to check on attendance and behavior. Youth are checked regularly to see that treatment appointments are kept, restitution is paid, and community service work is completed. There are approximately 350 youth being supervised by probation officers, informally and formally, at any given time.

Detention services provide temporary care in a 24-hour facility for delinquent youth who pose a danger to others or who are ineligible for less restrictive placement. This protects three principal rights: (1) the community's right to immediate protection from the youth, (2) the youth's right to be detained in a safe environment conducive to normal growth and development, and (3) the court's right to immediate access to the youth for hearings.

Detention offers mandated programming including education, recreation, counseling, and medication management. We currently average 10-16 youth in the facility. In order to maintain security communications and door controls one staff must operate the central control room during days and evenings; whenever youth are allowed out of sleeping rooms.

Two Group Workers, (1 male and 1 female) provide direct supervision from 9:00 a.m. to 5:00 p.m. assisted by a manager. From 5:00 p.m. to 9:00 p.m., a third part-time Group Worker helps provide supervision. After 9:00 p.m. two Group Workers are on duty to provide supervision and required room checks while youth are sleeping in their rooms.

The National Juvenile Detention Association advocates that a "minimum ratio of one staff to no more than eight (1:8) juveniles during the day" be maintained. Current staffing levels, while not ideal, allow us to meet those standards and provide detention for both male and female youth.

Combining the detention manager position with the director's position has had the effect of taking the manager out of detention at various times. Thus, it is recommended that a part-time morning shift be added.

### **Successes and Challenges:**

The number of youth and charges referred to the department in the early 1990's rose sharply until they reached a high in 1996 of 1006 youth and 2123 charges referred. There has been a steady decline in those numbers since 1996. During calendar year 2010, approximately 580 youth and their families were referred to the department for 1076 charges, a 42% decrease in youth referred and a 49% decrease in charges referred in comparison to 1996. In fact, the number of charges referred in 2010 is less than any other year dating back to 1983.

This was the result of stable funding levels (from 1996 to 2008) of public safety agencies, the ability of law enforcement agencies to respond in a more timely manner to law violations, the utilization of our detention facility, the ability of probation officers to better monitor youth on their caseloads, more effective mental health services, and an increased awareness in schools and other agencies of the need to intervene more quickly to provide prevention services.

Additionally, the Commission on Children and Families provided grants to develop local programs designed to prevent high risk youth from entering the justice system.

Some other numbers from 2010 that may be of interest:

\$16,486	Amount of restitution collected
2,500	Number of community service hours completed by referred youth
301	Number of petitions filed
93%	Youth that have not committed new offense after Peer Court
82%	Youth whose school attendance improved after intervention by YAT
625	Number of detention admissions

While there have been significant accomplishments there have also been challenges. To meet the budget constraints of FY 10/11 it was necessary to reduce juvenile probation staffing by 2.4 FTE, a reduction of 31%. Caseloads for the remaining 6.6 FTEs have jumped to nearly 70 per probation officer. By comparison, a check of other juvenile departments in the state shows caseloads ranging from 25-40.

As a result of the high caseloads, supervision of youths has been reduced. Probation officers lose effectiveness due to less contact with youth. Time is spent preparing for court appearances or dealing with emergency cases. This makes it difficult for probation officers to become familiar with each case, which is important to success in working with adolescents.

In the FY 08/09 budget the cook position in detention services was cut, causing remaining detention staff to pick up those duties in addition to the ones they already had. Detention staffing was again reduced in the FY 10/11 budget by 1.0 FTE. As a result of this cut, we have had to reduce the total number of youth we can hold in detention from 24 to 16. With the reduction in beds available, there have been times when we have been unable to lodge youths for law violations or sanction youths for non-compliance with probation.

Additionally, management staff (primarily the Assistant Director with backup from the Director) regularly staff the control room in detention. This allows us to meet the recommended staffing levels of 1:8 and allows the Group Workers to supervise detained youth and perform other necessary duties in the facility. With the combining of the director and detention manager functions, an additional part-time morning shift will be necessary.

**Budget Overview:**

The greatest challenge in preparing the department’s budget each year is to maintain a balance of services to the community while performing mandated functions. In developing the juvenile department’s budget, we must consider the services the department is required to provide by statute and the protection of the community from violent and/or serious habitual youth offenders.

The department must be able to provide Counselors/Probation Officers to perform intake/assessment services of cases, report to the court, and monitor youth who are on probation.

Additionally, we must be able to provide a secure detention facility where youth may be placed for community protection, or when ordered by the court.

**Major revenue:**

Other than the county general fund, the two major sources of revenue for the juvenile department are from (1) the Oregon Youth Authority (OYA) and (2) the Safe Schools/Healthy Students grant administered by the Klamath Falls City Schools District. The revenue received from the Oregon Youth Authority for diversion services reduces the need for commitment of youth to state correctional facilities and funds approximately 1.5 FTE in the counselor line.

The Safe Schools/Healthy Students grant: Federal support will end in June 2012. One counselor, the Juvenile Justice Specialist, has been funded by the grant to help coordinate the Youth Attendance Team (YAT) program. The school districts have also contributed \$16,000 to clerical support for grant related activities.

Lake County: Does not have a detention facility and contracts with us to provide approximately 200 days of detention a year, resulting in a minimum of \$18,000 per year.

USDA food reimbursement: Reimbursement in the amount of \$18,000 is received from the USDA for meeting the requirements of the school lunch program.

**Major expenditures:** Other than personnel, our major expenses are material to supply the detention facility. The food line is used to purchase canned foods, fruit, vegetables, meat and dairy products. Detention provides three meals and a snack to meet USDA specifications for every youth each day of the year. It should be noted we are reimbursed for at least 75% of these costs through the USDA school lunch program.

**Significant Changes:**

**Personnel Services:**

**40 hour work week:** The 2012 budget, as adopted, was based on a 37.5 work week for management, probation officers/counselors and clerical staff. Increased OYA revenue allowed the department to restore a 40 hour work week during FY 2011-12. We anticipate that OYA Diversion, Individualized Services, and Delinquent Prevention Plan dollars will be maintained at current levels.

**Administrative savings:** The retirement of the director in FY 2011-12 and appointment of an interim director at a lower rate of pay provided a savings of \$10,000. The elimination of the Assistant Director's position will save a loaded cost of \$86,000.

**Medical Services:** A part-time Registered Nurse's position was funded from the Contract Services line for \$12,047. The Nurse carries out the orders of the medical director in the delivery of medications to the detention population. The Nurse also supervises the Medications Administration Records System.

**Personnel changes:** With the former detention manager now providing department direction, part-time coverage costing \$13,600 is proposed for detention. This will provide one four-hour position working in detention each morning Monday through Friday. In addition, a part-time clerical position will be increased from half-time to **0.75** for an annual cost of \$12,000. The clerical position will assume data entry duties to give probation officers more time to supervise clients.

**Safe Schools grant:** Federal grant contributions may be curtailed at the end of FY 2011-12. The total impact on the department's budget is (1) the Juvenile Justice Specialist position funded to coordinate the Youth Attendance Team (YAT) program with a loaded cost of \$65,000, and (2) support from the school districts in the amount of \$16,000 for clerical activities related to the grant. Total revenue of \$81,000 could be lost.

The YAT program has had a very beneficial impact on truancy rates in the two school districts. More than 300 truancy cases have been referred to the YAT program, and an 82% improvement in attendance has been achieved by youths in the program. The Specialist works with youths, families, and the juvenile court to keep youths committed to their education. Improved school attendance helps keep delinquency rates in check.

The juvenile department is meeting with the school districts to try to find a way to keep this valuable prevention program going. The school districts are facing budget problems of their own and ultimately might not be able to fund this effort.

**It is recommended** that contributions from the county to the school districts include a request to consider funding the YAT program requirements at the juvenile department.

**Miscellaneous revenues**

The line for miscellaneous revenues is budgeted at \$16,000 for the contributions by the school districts toward clerical activities in support of the Safe Schools grant. This revenue might be reduced in the coming year, but the juvenile department is in consultation with the school districts regarding the issue.

In addition, the juvenile department intends to impose new fees for service during FY 2012-13. These fees will be designed to recover costs for services provided to a number of other agencies and juvenile system participants. Fees for discovery of documents, copying costs, and supervision are being considered. Initially, the department will enter these new fees under the miscellaneous revenue line. A mid-year adjustment will probably be necessary.

**Materials and services**

There have been a series of small reductions to many of the lines, but the largest shift was from Contract Services to fund the Registered Nurse's part-time position. The county has changed a number of ways it accounts for some other lines, leading to a reduction of over \$50,000.

**Key issues:**

**Medical Services:** This year, we were successful in hiring a Registered Nurse to maintain the medication administration system. With the hiring of the Nurse and Medical Director the previous year, the juvenile detention medication system has been substantially strengthened.

**County Assessments:** Under ORS 137.308, County Assessments from fines are dedicated to several general fund purposes including operation of the juvenile detention facility. So far, Klamath County has not designated any funding from County Assessments to this purpose.

**Staffing levels** in both detention and probation services remain a concern. A full-time detention position was cut in 2011 due to budget reductions. This reduction has required that our overall detention capacity be reduced from 24 to 16. As a result, some youths are released in order to bring another one in, and management staff assumed line-staff duties for periods of time.

Probation staffing has also been reduced due to budget, increasing caseloads significantly. The high caseloads have meant that some cases do not receive enough attention. We continue to look for ways to reduce caseloads, but must respond to all cases presented by law enforcement and meet mandates to furnish assistance to the juvenile court.

**Detention Management:** The management duties in detention are now combined with the duties of the interim-director. Time will tell if this consolidation can be sustained. In the future, a semi-management position such as "lead worker" might need to be created in detention.

**State budget reductions:** We remain concerned with the impact of budget reductions on the Oregon Youth Authority (OYA). The OYA may continue to reduce numbers of available

correctional facility beds. These facilities house the state's high-risk youth. Reductions in OYA beds are felt in local communities.

Ten years ago Klamath County accessed 14 beds in the state system. This has been reduced to 6 beds currently. OYA shifts youths from correctional facilities to less secure community placement. Pressure then builds on the juvenile department. Some OYA youths continue to commit new crimes, adding to county caseloads, supervision, and detention.

**In summary**, as the OYA reduces budget, fewer correctional beds are available to counties for delinquent youth. Responsibility for more youth will be shifted to the local community. County budget cuts from the past four years have reduced staffing to levels minimally necessary to provide mandated services.

Despite reductions, the juvenile department continues to attempt to meet mandates, create new revenues, consolidate functions, and provide a balanced program of intake, case management, court services, and detention.

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Klamath County, Oregon  
2012-2013 Budget Financial Presentation  
231 Juvenile

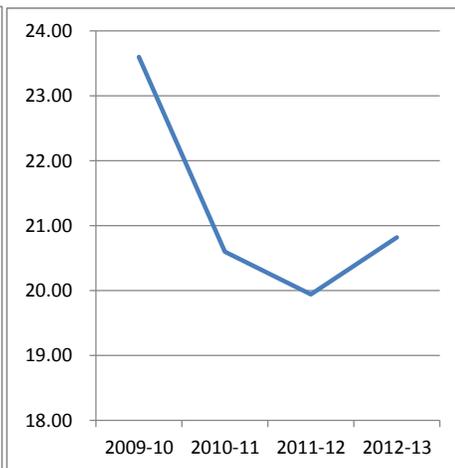
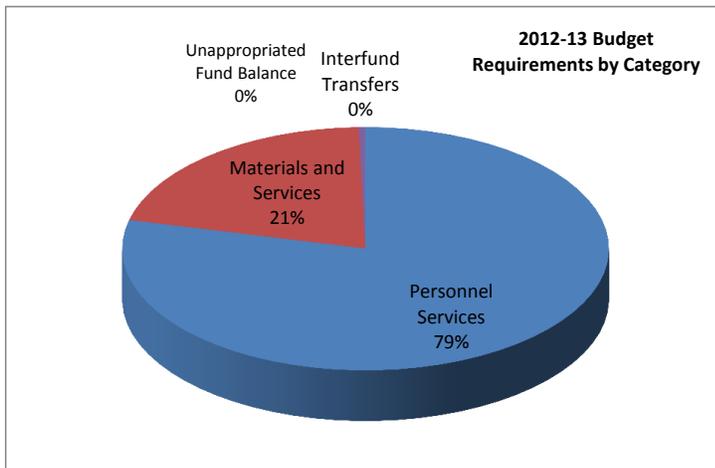
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Budget
<b><u>Requirements by Budgetary Category</u></b>				
Personnel Services	1,237,123	1,158,305	1,172,727	1,186,322
Materials and Services	324,162	309,061	328,016	312,833
Debt Service	2,314	676	25,412	
Interfund Transfers	25,178	14,178	11,367	6,750
<b>Subtotal Current Expenditures</b>	<b>1,588,777</b>	<b>1,482,221</b>	<b>1,537,522</b>	<b>1,505,905</b>
Unappropriated Fund Balance	4,086	3,796	-	-
<b>Subtotal Noncurrent Expenditures</b>	<b>4,086</b>	<b>3,796</b>	<b>-</b>	<b>-</b>
<b>Total Requirements by Budgetary Category</b>	<b>1,592,863</b>	<b>1,486,016</b>	<b>1,537,522</b>	<b>1,505,905</b>

<b><u>Requirements by Fund</u></b>				
General Fund (101)	1,588,777	1,481,890	1,533,752	1,505,905
Juvenile Special Projects (601)	4,086	4,126	3,770	
<b>Total Requirements by Fund</b>	<b>1,592,863</b>	<b>1,486,016</b>	<b>1,537,522</b>	<b>1,505,905</b>

<b><u>Resources by Budgetary Category</u></b>				
Licenses, Fees and Permits	-	-	100	100
Intergovernmental	258,297	229,846	282,341	251,841
Fines and Forfeitures	724	832	1,000	1,000
Investment Earnings	67	40	-	
Contributions and Donations	17,824	16,173	16,100	16,100
Interfund Transfers	1,311,932	1,235,040	1,234,211	1,236,864
Beginning Fund Balance	4,019	4,086	3,770	
<b>Total Resources by Budgetary Category</b>	<b>1,592,863</b>	<b>1,486,016</b>	<b>1,537,522</b>	<b>1,505,905</b>

<b>Full-Time Employee Equivalents</b>	23.60	20.60	19.94	20.82
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<b><u>Mandate</u></b>	<b>Total Cost</b>	<b>Personnel Services</b>	<b>FTE</b>
Juvenile	1,505,905	1,186,322	20.82
<b>Total Mandates</b>	<b>1,505,905</b>	<b>1,186,322</b>	<b>20.82</b>





# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>100</b>	<b>General Fund</b>					
<b>Revenue</b>							
<b>Department</b>	<b>231</b>	<b>Juvenile Dept</b>					
<u>Licenses, Fees and Permits</u>							
32181	Fees - Probation	\$0.00	\$0.00	\$100.00	\$100.00	\$0.00	0%
<u>Total: Licenses, Fees and Permits</u>		\$0.00	\$0.00	\$100.00	\$100.00	\$0.00	0%
<u>Intergovernmental</u>							
33290	OYA Diversion	\$70,432.00	\$49,563.00	\$82,000.00	\$68,000.00	(\$14,000.00)	-17%
33291	OYA Individualized Services	\$0.00	\$0.00	\$6,516.00	\$6,516.00	\$0.00	0%
33405	Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
33409	Safe Schools Healthy Start	\$61,314.12	\$62,312.19	\$61,325.00	\$61,325.00	\$0.00	0%
33425	Delinquent Prevention Plan	\$82,992.37	\$58,403.00	\$96,000.00	\$80,000.00	(\$16,000.00)	-17%
33433	Out of County - Juvenile/ HR	\$23,845.00	\$39,710.00	\$18,000.00	\$18,000.00	\$0.00	0%
33434	Out of County - YCC Juvenile/ HR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
33438	Reimb - USDA Food	\$19,712.82	\$19,857.44	\$18,500.00	\$18,000.00	(\$500.00)	-3%
<u>Total: Intergovernmental</u>		\$258,296.31	\$229,845.63	\$282,341.00	\$251,841.00	(\$30,500.00)	-11%
<u>Fines and Forfeitures</u>							
35680	Revenues - Client Assistance	\$724.00	\$832.25	\$1,000.00	\$1,000.00	\$0.00	0%
<u>Total: Fines and Forfeitures</u>		\$724.00	\$832.25	\$1,000.00	\$1,000.00	\$0.00	0%
<u>Other</u>							
36100	Miscellaneous	\$17,824.30	\$16,173.00	\$16,000.00	\$16,000.00	\$0.00	0%
36340	Donations	\$0.00	\$0.00	\$100.00	\$100.00	\$0.00	0%
<u>Total: Other</u>		\$17,824.30	\$16,173.00	\$16,100.00	\$16,100.00	\$0.00	0%
<u>Interfund Transfers</u>							
36330	Trans - General Non Dept	\$1,311,932.32	\$1,235,039.87	\$1,234,211.00	\$1,236,864.00	\$2,653.00	0%
<u>Total: Interfund Transfers</u>		\$1,311,932.32	\$1,235,039.87	\$1,234,211.00	\$1,236,864.00	\$2,653.00	0%
<b>Department Total: Juvenile Dept</b>		<b>\$1,588,776.93</b>	<b>\$1,481,890.75</b>	<b>\$1,533,752.00</b>	<b>\$1,505,905.00</b>	<b>(\$27,847.00)</b>	<b>-2%</b>
<b>Revenue Totals</b>		<b>\$1,588,776.93</b>	<b>\$1,481,890.75</b>	<b>\$1,533,752.00</b>	<b>\$1,505,905.00</b>	<b>(\$27,847.00)</b>	<b>-2%</b>

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>100</b>	<b>General Fund</b>					
<b>Expenses</b>							
<b>Department</b>	<b>231</b>	<b>Juvenile Dept</b>					
<u>Personnel Services</u>							
60949	Juvenile Justice Specialist	\$45,239.85	\$45,789.85	\$45,855.00	\$46,571.00	\$716.00	2%
60950	Juvenile Director	\$78,703.41	\$80,780.88	\$80,892.00	\$67,191.00	(\$13,701.00)	-17%
60955	Asst Director Juvenile	\$63,864.01	\$64,176.00	\$64,261.00	\$0.00	(\$64,261.00)	-100%
60970	Juvenile Counselor	\$231,972.82	\$158,261.06	\$148,074.00	\$158,265.00	\$10,191.00	7%
60973	Youth Treatment Coord	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60975	Counselor - Grant	\$45,560.21	\$45,789.93	\$45,855.00	\$46,571.00	\$716.00	2%
60990	Supv Juvenile Counselor	\$55,163.99	\$55,440.00	\$55,514.00	\$56,604.00	\$1,090.00	2%
61010	Juvenile Groupworker	\$305,819.62	\$308,509.03	\$295,342.00	\$314,156.00	\$18,814.00	6%
61050	Cook	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
61500	Office Manager	\$36,042.19	\$33,733.23	\$31,745.00	\$33,906.00	\$2,161.00	7%
61547	Legal Assistant II	\$14,790.30	\$15,318.23	\$15,496.00	\$24,243.00	\$8,747.00	56%
61600	Office Assistant II	\$23,338.47	\$24,372.91	\$25,257.00	\$26,354.00	\$1,097.00	4%
61857	Medical Services Director	\$0.00	\$12,000.00	\$14,400.00	\$14,400.00	\$0.00	0%
62395	Registered Nurse	\$0.00	\$0.00	\$9,000.00	\$12,047.00	\$3,047.00	34%
63900	Overtime	\$10,472.88	\$12,165.43	\$18,089.00	\$18,000.00	(\$89.00)	0%
63925	On Call Group Worker	\$30,358.81	\$29,239.75	\$36,965.00	\$34,000.00	(\$2,965.00)	-8%
63930	FICA	\$70,056.20	\$62,835.08	\$67,846.00	\$65,201.00	(\$2,645.00)	-4%
63940	Workmans Compensation Tax	\$0.00	\$421.52	\$602.00	\$855.00	\$253.00	42%
63941	Workmans Compensation	\$0.00	\$0.00	\$0.00	\$19,603.00	\$19,603.00	
63949	Oregon Premium Tax	\$838.86	\$0.00	\$0.00	\$0.00	\$0.00	
63950	Medical Insurance	\$115,519.94	\$111,962.03	\$117,450.00	\$148,635.00	\$31,185.00	27%
63951	Life Insurance	\$645.74	\$558.51	\$568.00	\$464.00	(\$104.00)	-18%
63952	Short Term Disability	\$464.10	\$400.26	\$408.00	\$388.00	(\$20.00)	-5%
63960	Retirement - General	\$86,903.56	\$76,220.26	\$78,710.00	\$79,265.00	\$555.00	1%
63980	Unemployment Compensation	\$21,368.00	\$20,331.00	\$20,398.00	\$19,603.00	(\$795.00)	-4%
63990	Cell Phone Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel Services</u>		\$1,237,122.96	\$1,158,304.96	\$1,172,727.00	\$1,186,322.00	\$13,595.00	1%

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>100</b>	<b>General Fund</b>					
<b>Department</b>	<b>231</b>	<b>Juvenile Dept</b>					
<u>Material and Services</u>							
44010	Mgmt Travel & Training	\$346.70	\$389.74	\$150.00	\$1,000.00	\$850.00	567%
44040	Staff Travel & Training	\$1,475.61	\$103.06	\$1,500.00	\$2,500.00	\$1,000.00	67%
44050	Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44080	Office Machine Repairs	\$701.53	\$618.46	\$700.00	\$1,000.00	\$300.00	43%
44100	Supplies - Office	\$3,833.62	\$2,921.02	\$3,200.00	\$4,500.00	\$1,300.00	41%
44104	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44110	Supplies - Other	\$11,835.97	\$8,590.75	\$9,068.00	\$12,069.00	\$3,001.00	33%
44200	Dues / Fees	\$1,779.00	\$1,528.00	\$1,528.00	\$1,800.00	\$272.00	18%
44250	Vehicle Fuel	\$3,533.18	\$3,105.54	\$3,500.00	\$6,008.00	\$2,508.00	72%
44260	Vehicle Maintenance & Repair	\$2,470.35	\$1,459.94	\$2,500.00	\$3,000.00	\$500.00	20%
44280	Radio / TV Maint / Repair	\$316.80	\$0.00	\$0.00	\$500.00	\$500.00	
44450	Witness Fees	\$0.00	\$0.00	\$0.00	\$400.00	\$400.00	
44500	Consultant Services	\$0.00	\$0.00	\$6,516.00	\$6,516.00	\$0.00	0%
44640	Telephone	\$3,758.12	\$3,432.17	\$4,500.00	\$5,000.00	\$500.00	11%
44700	Postage	\$1,005.20	\$741.64	\$800.00	\$1,000.00	\$200.00	25%
45020	Contract Services	\$6,729.98	\$7,532.94	\$6,670.00	\$7,900.00	\$1,230.00	18%
45080	Medical Services / Supplies	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	
45680	Client Assistance	\$727.32	\$92.74	\$1,000.00	\$1,000.00	\$0.00	0%
46440	Testing/Evaluation	\$511.14	\$996.42	\$500.00	\$1,000.00	\$500.00	100%
46600	Food	\$28,183.45	\$20,858.89	\$21,157.00	\$31,000.00	\$9,843.00	47%
49000	Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
99755	Risk Management	\$0.00	\$0.00	\$0.00	\$7,357.00	\$7,357.00	
99760	Insurance/Liability	\$11,516.00	\$11,516.00	\$11,516.00	\$11,983.00	\$467.00	4%
99765	Insurance/Workmans Compensation	\$62,218.00	\$62,218.00	\$62,218.00	\$0.00	(\$62,218.00)	-100%
99770	Internal Services	\$76,804.00	\$76,804.00	\$76,804.00	\$76,804.00	\$0.00	0%
99780	Space Rent	\$103,446.00	\$103,446.00	\$107,689.00	\$126,976.00	\$19,287.00	18%
99782	EMail Account Charge	\$2,970.00	\$2,376.00	\$2,730.00	\$2,520.00	(\$210.00)	-8%

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>100</b>	<b>General Fund</b>					
<b>Department</b>	<b>231</b>	<b>Juvenile Dept</b>					
<u>Total: Material and Services</u>		\$324,161.97	\$308,731.31	\$324,246.00	\$312,833.00	(\$11,413.00)	-4%
<u>Debt Service</u>							
99950	Interfund Loan Principal	\$23,548.00	\$24,735.52	\$25,412.00	\$0.00	(\$25,412.00)	-100%
99960	Interfund Loan Interest	\$2,314.00	\$676.48	\$0.00	\$0.00	\$0.00	
99970	GW Debt Service Adjustment	(\$23,548.00)	(\$24,735.52)	\$0.00	\$0.00	\$0.00	
<u>Total: Debt Service</u>		\$2,314.00	\$676.48	\$25,412.00	\$0.00	(\$25,412.00)	-100%
<u>Interfund Transfers</u>							
99460	Trans - Equip Rent & Revolving	\$14,178.00	\$5,360.00	\$3,000.00	\$0.00	(\$3,000.00)	-100%
99781	Trans - Steering Committee	\$0.00	\$7,200.00	\$6,750.00	\$6,750.00	\$0.00	0%
99783	Trans - Phones	\$0.00	\$1,618.00	\$1,617.00	\$0.00	(\$1,617.00)	-100%
99830	Trans - Vehicle Reserve	\$11,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Interfund Transfers</u>		\$25,178.00	\$14,178.00	\$11,367.00	\$6,750.00	(\$4,617.00)	-41%
<b>Department Total: Juvenile Dept</b>		<b>\$1,588,776.93</b>	<b>\$1,481,890.75</b>	<b>\$1,533,752.00</b>	<b>\$1,505,905.00</b>	<b>(\$27,847.00)</b>	<b>-2%</b>
<b>Revenue Totals:</b>		\$1,588,776.93	\$1,481,890.75	\$1,533,752.00	\$1,505,905.00	(\$27,847.00)	-2%
<b>Expense Totals</b>		\$1,588,776.93	\$1,481,890.75	\$1,533,752.00	\$1,505,905.00	(\$27,847.00)	-2%
<b>Fund Total: General Fund</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>Revenue Grand Totals:</b>		\$1,588,776.93	\$1,481,890.75	\$1,533,752.00	\$1,505,905.00	(\$27,847.00)	-2%
<b>Expense Grand Totals:</b>		\$1,588,776.93	\$1,481,890.75	\$1,533,752.00	\$1,505,905.00	(\$27,847.00)	-2%
<b>Net Grand Totals:</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>601</b>	<b>Juvenile - Special Projects</b>					
<b>Revenue</b>							
<b>Department</b>	<b>231</b>	<b>Juvenile Dept</b>					
<u>Intergovernmental</u>							
33415	VOI/TIS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Intergovernmental</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Interest</u>							
39150	Investments - Interest On	\$66.69	\$40.00	\$0.00	\$0.00	\$0.00	
<u>Total: Interest</u>		\$66.69	\$40.00	\$0.00	\$0.00	\$0.00	+++
<u>Interfund Transfers</u>							
39033	Trans - Equipment Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Interfund Transfers</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$4,019.03	\$4,085.72	\$3,770.00	\$0.00	(\$3,770.00)	-100%
<u>Total: Fund Balances</u>		\$4,019.03	\$4,085.72	\$3,770.00	\$0.00	(\$3,770.00)	-100%
<b>Department Total: Juvenile Dept</b>		<b>\$4,085.72</b>	<b>\$4,125.72</b>	<b>\$3,770.00</b>	<b>\$0.00</b>	<b>(\$3,770.00)</b>	<b>-100%</b>
<b>Revenue Totals</b>		\$4,085.72	\$4,125.72	\$3,770.00	\$0.00	(\$3,770.00)	-100%
<b>Expenses</b>							
<b>Department</b>	<b>231</b>	<b>Juvenile Dept</b>					
<u>Personnel Services</u>							
63940	Workmans Compensation Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
63941	Workmans Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
63990	Cell Phone Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel Services</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Material and Services</u>							
44110	Supplies - Other	\$0.00	\$329.99	\$3,770.00	\$0.00	(\$3,770.00)	-100%
45021	Interest Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Material and Services</u>		\$0.00	\$329.99	\$3,770.00	\$0.00	(\$3,770.00)	-100%
<u>Capital Outlay</u>							
88170	Facilities Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>601</b>	<b>Juvenile - Special Projects</b>					
<b>Department</b>	<b>231</b>	<b>Juvenile Dept</b>					
<u>Interfund Transfers</u>							
99460	Trans - Equip Rent & Revolving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Interfund Transfers</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Contigencies and Reserves</u>							
99981	Unappropriated Fund Balance	\$4,085.72	\$3,795.73	\$0.00	\$0.00	\$0.00	
<u>Total: Contigencies and Reserves</u>		\$4,085.72	\$3,795.73	\$0.00	\$0.00	\$0.00	+++
<b>Department Total: Juvenile Dept</b>		<b>\$4,085.72</b>	<b>\$4,125.72</b>	<b>\$3,770.00</b>	<b>\$0.00</b>	<b>(\$3,770.00)</b>	<b>-100%</b>
<b>Revenue Totals:</b>		\$4,085.72	\$4,125.72	\$3,770.00	\$0.00	(\$3,770.00)	-100%
<b>Expense Totals</b>		\$4,085.72	\$4,125.72	\$3,770.00	\$0.00	(\$3,770.00)	-100%
<b>Fund Total: Juvenile - Special Projects</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>Revenue Grand Totals:</b>		\$4,085.72	\$4,125.72	\$3,770.00	\$0.00	(\$3,770.00)	-100%
<b>Expense Grand Totals:</b>		\$4,085.72	\$4,125.72	\$3,770.00	\$0.00	(\$3,770.00)	-100%
<b>Net Grand Totals:</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++