

**Department Mission:**

Work with the community to achieve and maintain quality of life by providing citizens with professional guidance and coordination, of their development activities, and fairly and consistently implement County development regulations and policies.

**Mandated Services:**

Within the Community Development Department (CDD), the mandated services that are provided to the community are resident in the Planning, Building, On-Site, Solid Waste and Recycling Divisions.

**Self Imposed Services:**

The self imposed or non-mandated services that the Community Development Department provides the community and its citizens are Code Enforcement and the County's 14 Parks.

**Department Overview:**

The Community Development Department is comprised of the CDD Admin, Planning, Building, On-Site, Solid Waste, Recycling, Parks and the Code Enforcement Divisions with a total of 50.91 FTEs. The CDD admin division is comprised of the Director, Manager, and a portion of the Accounting Specialist. The CDD Manager provides direct oversight and management of the department's/division budgets, and all payroll matters. The primary stakeholders for the CDD are the building/development contractors, realtors, development consultants, State regulatory agencies and the citizens of the County. Over the past two years, great effort has been expended department wide to cross-train all personnel. This initiative instituted by the Building Official, has enabled CDD to meet the needs of our stakeholders and the citizens of the community at a time when department staffing and operating hours have been drastically reduced.

**Successes:**

As a result of declining revenue and a sluggish economy over the past three years, CDD has had to significantly reduce its operating staff. Despite cutbacks, the impact has been transparent to our stakeholders because we have maintained a high level of customer service and have continued to meet the daily workload requirement. Also a result of declining revenue, we have had to reduce the operating hours of the department as a whole. To offset the financial impact to the individual CDD employees, the department successfully implemented the State of Oregon's Workshare Program. The aforementioned successes would not have been possible if not for the dedication and leadership of the CDD Division Managers.

**Challenges:**

By far the biggest challenge will be trying to provide a similar customer service without the previous level of funding provided by the general fund. Further, if revenue continues to decline and additional personnel cuts are necessary, it will be extremely difficult to not only maintain good customer service, but it will also be difficult to meet daily inspection loads, and meet state mandated deadlines. Additionally, if we have to let go of our talented/experienced staff, it will be difficult to recruit or replace experienced inspectors when the economy does improve.

**Budget Overview:****Major Revenue**

The primary funding source for the CDD Department comes from fees for services rendered or permits sold, currently budgeted at \$1,531,879. As part of the cuts made this year to the County's general fund, the entire general fund subsidy (\$351,256) to CDD was eliminated. To replace this loss of revenue that previously came from the general fund, \$255,255 from the Solid Waste operating budget will be utilized to fund the Planning, Code Enforcement, and On-Site Divisions. The Solid Waste Division operates as an enterprise fund; the Parks Division operates entirely from grant monies received from the State, and the Recycling Division operates based off of franchise fees received from commercial haulers.

**Major Expenditures**

For the most part, the majority of costs for CDD are in the administration and management of the Department (e.g., salaries, vehicles/fuel costs, space rent).

**Significant Changes:**

Previously the general fund provided partial support to the Planning, Code Enforcement, and On-Site Divisions. The BOCC this year eliminated the CDD general fund subsidy in the amount of \$351,256. To replace this loss of revenue that previously came from the general fund, \$255,255 from the Solid Waste operating budget will be utilized to fund these divisions at a much reduced rate. As a result of declining revenue, the reduced operating hours of CDD will continue indefinitely; along with these reduced hours will be a reduced number of weekly trips to North County and it is unlikely that in the near future the North County building office will be re-opened.

A reorganization of the administration staff shifted cost from the CDD Admin budget over to the divisions that utilize their services. Two Permit Technician positions are now budgeted directly in Building and 80% of the Accounting Specialist is now in the Solid Waste budget.

**Key issues:**

The key issue and major decision for the County and Board of County Commissioners regarding Planning, On-Site and Code Enforcement in the next few years will be whether or not the County is able to continue to provide/supplement general fund dollars to these divisions. Without

general fund dollars, these divisions will simply not be able to sustain themselves, and will either be entirely eliminated or drastically reduced in scope.

***Planning Division Mission:***

To professionally serve the people of Klamath County to support economic vitality, balance conservation with development, and achieve community land use goals.

We do this with timely and courteous service.

**Mandated Services:**

- Provide a Planning Director and maintain a Planning Department and Planning Commission to regulate the use of land within a County (ORS 215).

Meet all requirements in state law regarding Farm and Forest zones, public notice, permits, fees, hearing procedures, and deadlines (e.g., 120/150 day rule) for permit decisions (ORS 215).

- Maintain a Comprehensive Plan and implementing ordinances (Land Development Code) in coordination with local and state agencies and in compliance with Statewide Planning Goals (ORS 197).

Meet requirements of legislative Post Acknowledgement procedures and other standards (ORS 197).

- Meet requirements of state law in processing subdivisions, partitions, and lot line adjustments (ORS 92).

Coordinate with surveyor's office and clerk's office in processing subdivision and partition plats.

- Meet the requirements of numerous state Administrative Rules related to the above statutes (OAR 660-001 through 045).

**Self Imposed Services:**

- Administer the federal (FEMA's) flood insurance program as the local agency. Benefits include insurance cost savings for thousands of property owners in the County.
- Maintain a geographic information system (GIS) in order to effectively conduct the above mandated and self imposed services. Benefits include assisting the public and economic development efforts.

**Department Overview:**

Three and one-half (3 1/2) staff members, including:

Director           1 FTE  
Planner III        1 FTE  
GIS Planner      ½ FTE (cost split with IT Department)  
Permit Tech      1 FTE

All staff members are cross trained to cover the counter for answering questions or processing permits. Primary functions of the Planning Division include:

- Permit Reviews/Decisions/Recommendations
- Development Code interpretation and consultation
- Coordinate with Economic Development, Building Division, and other agencies
- Plan and Development Code updates
- Planning Commission support and training
- Administer the flood insurance program
- Public outreach & education

The Division uses tools such as the GIS and TrackIt permit system to efficiently conduct its work. The Planning Division routinely coordinates with State and local agencies in the course of their work. Planning staff members belong to the American Planning Association and one is AICP certified. The Director is a member of the Oregon County Planning Director's Association. The value of being members of these organizations is that Klamath County planners can benefit by seeing what other professionals have done so that local implementation becomes more efficient.

State law requires a final decision on land use permits within 150 days of a completed application – the Planning Division routinely issues final decisions in less than 60 days.

The long-range goal of the Planning Division is to provide the most efficient service to the public that best meets community land use goals and objectives. We are committed to enhancing our customer service, public outreach, professionalism, administration, and streamlining processes.

Much of the Planning Division's work is answering questions from the public that have no permit, and hence no revenue attached to it. That work is done by staff at the counter, through e-mails, and by telephone. The benefit to the general public of this work is supported by a contribution of general fund dollars to the budget.

**Successes and Challenges:**

**Calendar Year 2011**

34,800	Number of e-mail and telephone calls to customers responding to questions
1,412	Number of customers assisted at the Counter
502	Number of LUCS permits (including site plans) issued
152	Number of Land Use Permits (e.g., Conditional Use Permits) issued, including administrative, public hearing, and appeal processes.
38	Number of Code Violation cases we assisted the Code Enforcement Officer on – including research, coordination, meetings, and Court appearances
14	Number of Planning Commission meetings – hearings and work sessions – where we prepared a staff report, made a presentation, and created and mailed a packet
4	Number of appeal hearings to the Board of Commissioners
3	Number of legislative amendments to the Comprehensive Plan and Development Code processed and adopted (update of Destination Resort Map, Urban TSP, etc)

**Budget Overview:**

To develop the Planning Division’s budget, we forecasted revenues and expenses based on previous year actual and multi-year past trends.

**Major Revenue**

Major revenue sources for the Planning Division in the past have come from the general fund (for services and benefit to the general public) and from planning fees paid for permits/service. However, this year the Planning Division is not scheduled any General Fund money and will rely on the use of Solid Waste reserves. The fees are collected for LUCS (site plan reviews) and for land use permits (e.g., conditional use permits). While the number of LUCS and land use permits has decreased, an increase in fee charges helps to balance out the expected revenue from that source. However, we are still down quite a bit in permit volume from 4 years ago.

**Major Expenditures**

Major expenditures for the Planning Division are in the administration and management of the Division, customer service (e.g., answering questions), code consultations, permit reviews and issuance, coordination with other agencies and departments, and Planning Commission support. Because of state law, appeal fees don’t allow us to recover the large costs of land use appeals (including legal costs, staff time, notices, etc.).

**Significant Changes:**

Without the General Fund contribution to the Planning Division, the overall service level will be significantly reduced. Further, there is expected to be a continuing decline in permits and permit revenues – reflecting the severity of the recession. Significant reductions in staff have followed, including putting 2 of the 3 only full time staff on 32 hour work weeks.

We dropped the Planner II position as of October 1, 2011 and that reduced some of our costs, however, it was not enough to offset reduced permit and general fund revenues. We also reduced the materials and services expenditures for the upcoming fiscal year budget (e.g., significantly less travel and training). We obtained some reimbursement from the Oregon Department of Energy for planning review work related to the Biomass proposal and will receive some old Title III funds for updating Article 69 (Wildfire Siting Standards).

**Key issues:**Customer Service / Permit Issuance

The Planning Division is down from prior years where we had two to three additional staff. With only 2.5 staff, other than the Director, if someone is sick or on vacation it puts pressure on the remaining staff to conduct normal operations. With the 32 hour work week and reduced staff, we WILL be facing longer turnaround times for permit issuance and response to questions. We WILL be facing reduced office hours and a REDUCTION in customer service.

Long Range Planning: Update of Plan and Development Code

Although the Development Code has been amended numerous times over the years, there has not been a comprehensive update since the mid nineties. The Code is internally inconsistent, does not conform to the Comprehensive Plan, and is inconsistent with numerous state statutes and rules adopted over the years. The County needs to address this issue soon or it will only get more difficult to administer the Code in its existing state. We are currently working on Article 69 update (Wildfire Siting Standards), but because of daily operations and special projects (e.g., Bio-mass plant) have not completed the update.

The longer we put off doing a comprehensive update of the Development Code, the more we put future economic development projects at risk OF DELAYS & INCREASED COSTS.

***Building Division Mission:***

Protect the health and well-being of the citizens of Klamath County by ensuring safe, accessible and sustainable buildings and communities. Uniformly interpret and apply Oregon State statutes, rules, and codes regulating building construction safety, energy efficiency, accessibility and durability by means of the following core principles:

QUALITY:	Our processes strive for zero duplication and re-work.
VALUE:	Our services are provided at an equitable cost.
DELIVERY:	Our response times are reasonable and predictable.
SAFETY:	Our culture emphasizes safety and zero accidents.
MORALE:	We provide an atmosphere that fosters trust, integrity, respect, and celebrates accomplishment.
TEAMWORK:	We embrace an environment of fairness, collaboration and honor of commitments to others.

**Mandated Services:**

Oregon Revised Statute (ORS) 455 is the most significant chapter of law regulating the Building Division. Sections affecting operations of the local program include those relating to adoption and administration of the state building code comprised of the various specialty area including Structural, Mechanical, Electrical, Plumbing, pre-fabricated structures and parks-and-camps.

As well as ORS 455, Building Division services are conducted in accordance with various other State statutes including: Manufactured Dwellings and Structures (ORS 446); Plumbing Regulation, Access by Disabled Persons (ORS 447); Elevators and Amusement Rides (ORS 460); State Fire Marshal Authority, Electrical Safety Law (ORS 479); Explosives and Fireworks, Gasoline Dispensing, Liquid Petroleum Gas, Boilers and Pressure Vessels (ORS 480), Occupations and Professions Generally (Contractor and Design Professionals) (ORS 670); Plumbing Licensing (ORS 693).

In addition to the statutes cited above, Building Division rules are found in Chapter 918 of the Oregon Administrative Rules.

**Self Imposed Services:** None

**Division Overview:**

The Building Division is made up of a multi-discipline staff of Permit Techs, Plans Examiners, and Inspectors. Plans Examiners and Inspectors are cross-trained to perform services in a variety of disciplines. The Division has jurisdiction over the entire unincorporated County as well as serving as the building department for the five incorporated municipalities within the County. Consequently, it is the 4<sup>th</sup> largest building department in the State by land area, and the 14<sup>th</sup> largest in the State by number of service recipients. Primary functions include:

- Construction Plan Review (Structural, Fire-and-Life-Safety, Mechanical, Electrical, Plumbing, Manufactured Dwellings, Parks and Camps, etc.)

- Building Permit Processing
- Construction Inspection
- Building Code Consultation
- Public Outreach and Education
- Emergency Response (Weather/Earthquake/Other)

At peak construction levels, overflow plan review and inspection services are out-sourced to avoid unnecessary fluctuations in the number of full-time staff.

The Division's short and long range goals relate to accomplishing the Building Division Mission stated earlier. To continually enhance performance, the Division has developed specific tasks for improvement in the areas of customer service, public outreach, professionalism, administration and streamlining processes.

### **Successes:**

During several years of drastically declining revenues, the Building Division has maintained key services at mandated levels by eliminating non-essential expenses such as discretionary travel, training, and office expenditures. Major reductions have been accomplished in personnel services by decreasing work hours from 40 per week to 32 per week, and most significantly, reduction of FTE's by over 40%.

Several years of investment in the development of employees from single-discipline inspectors to multi-discipline inspectors has paid dividends during these recessionary times. Consequently, the reduction in FTE's has been largely transparent to service recipients.

A new and significant revenue source has been created by providing inspections services to Lake County. This service is provided through an Intergovernmental Agreement with the State of Oregon. This has resulted in approximately \$13,000 of revenue this FY to date.

A second new revenue source is a third-party inspection agreement with One-Build, a local prefabricated structure manufacturing facility. This partnership is just starting to generate revenue and should bring more consistent monies, including during periods when site-built construction activities are slow.

### **Challenges:**

Significant challenges include:

- No Division Reserves – Pre-recessions reserves have been depleted
- Maintaining Multi-Discipline Staff – Upcoming significant project- Klamath Falls Bioenergy Facility
- Training and Certification Expenses – Mandated continuing educations expenses continue for key staff
- Dwindling Vehicle Replacement Reserves – Vehicle reserves have been tapped to use for Division operating expenses

- Increase Fuel Cost and Maintenance of Aging Fleet – Vehicles are aging, increasing maintenance costs and reducing reliability
- Closure of North County Field Office – Lay-off of North County inspector and closure of field office necessitates more travel from Klamath by other inspectors
- Funding of Code Enforcement – Revenues collected from “investigation fees” do not offset contribution to Code Enforcement officer function

**Budget Overview:**

The Building Division is dedicated fund, receiving revenue only from fees for plan review and permits for construction activity. Specifically work from building construction, mobile home installation, and electrical, plumbing, mechanical, and medical gas work. Therefore, revenues are 100% dependant on the construction industry. Revenues and expenses forecasted on both previous year actual and multi-year past trends.

**Revenue**

Nearly all revenue into the Division is from construction permits and plan reviews. These make up approximately 70% and 25% of revenue respectively. Contracted inspections in Lake County and administrative fees for collection of school construction excise tax each made up about 2% of past year revenue. The remainder is from interest and minor miscellaneous fees.

**Expenditures**

Personnel services costs (direct and indirect) make up about 87% of the Divisions expenditures. Administrative services transfer and space rent make up about 5%, vehicle cost 3%, required continuing education (travel, registration, books, licensing, etc.) 1%, software support 1%. The remaining 3% is spread among general office expenditures such as supplies, credit card fees, phones, postage, and office machines.

**Significant Changes:**

As indicated, there has been a drastic reduction in revenue in the past several years, and well below our tracking of the 14-year baseline average. There are several large upcoming commercial projects that may result in a significant revenue surge in the next year. In an effort to balance both maintaining the required skills for forecasted work, and responding to current revenue shortfall, the division is maintaining a 32-hour work week and has transferred funds from vehicle reserves to the operating budget.

In the past the Building Permit Technician staff of two were paid through the CDD Administration budget. The Building Departments budget was then charged through part of their admin fees to cover the salaries. This year the two Permit Technicians salary costs were taken out of the CDD Administration budget and put in as a direct cost in the Building Division's Personnel Service. This change results in a significant increase to personnel services and an equal offsetting decrease in the CDD Administration fees.

**Key issues:**

- Maintaining Adequate Resources to Accomplish Mandated Services
- Cost of Servicing North County
- Rebuilding Division Reserves
- Cost of Mandated Training / Re-certification
- Depth of Certain Resources (commercial plumbing) / Additional Cross-training
- Onerous Certification Processes (commercial plumbing and electrical)

***On-Site Division Mission:***

The On-Site Program's mission is to protect water quality and public health by enforcement of the OAR & ORS in regard to commercial and residential on-site sewage treatment systems.

**Mandated Services:**

On-Site manages the state DEQ program for Klamath County, performing essential property development, and public health related services pertaining to OAR Chapter 340, Divisions 071 & 073, and ORS 454.605-454.755: The key services provided to the community under these mandates are:

- **SITE EVALUATIONS-** Soil evaluations are conducted on sites to determine feasibility for septic system function on the property. The evaluation will determine whether a system can be approved, and if so, the type and size of the system. (OAR 340-071-0150) (ORS 454.755)
- **SEPTIC SYSTEM INSTALLATION PERMITS & INSPECTIONS-** A system must be permitted before the installation, in order to insure it is being installed according to regulations. The permitting process includes a review of the Site Plan, the Planning Department's Land Use Compatibility Statement (LUCS), and the previously conducted Site Evaluation. Once the system has been installed, and is ready for inspection, the installer notifies On-Site by submitting a Final Inspection Request form. By regulation, On-Site must complete the inspection within 7 days. (OAR 340-071-0160) (OAR 340-071-0170) (ORS 454.655) (ORS 454.665)
- **AUTHORIZATION INSPECTIONS-** On-Site inspects existing systems for proper function and condition when there is a change of use of the system, or when a residence is disconnected and another is to be reconnected. This helps manage the repairs of malfunctioning systems. (OAR 340-071-0205)
- **COMPLAINT INSPECTIONS-** All signed complaints involving On-Site Septic Systems are investigated. Upon investigation, these are often found to be Imminent Health Hazards involving open sewage, potentially endangering public health and ground water. These type situations often require court citations and court hearings, in order to insure the problem is remedied. Significant time and resources are usually required for these investigations, far exceeding the revenues generated by the repair permit for the system. (ORS 454.635) (ORS 454.640)

**Self Imposed Services:**

**Customer Inquiry Review-** File research and review is conducted at the request of a customer, in order to determine the location or existence of a septic system. We charge for any copies needed, but otherwise no revenues are generated from this unless it requires a substantial amount of time to complete.

**Division Overview:**

All field employees conducting Site Evaluations are required to be registered by the state as Environmental Health Specialists (EHS), with an emphasis in the area of Soil Science and On-Site waste disposal. Any EHS working in the On-Site program is required to have a degree in the life sciences, as well as a certain number of credit hours in the soil courses, creating a rather specialized hiring prerequisite. These base requirements create a scenario where qualified employees are often difficult to recruit. Continuing Education is also a requirement for the state registration, which requires budgeting in time, and revenues.

On-Site's main focus is to emphasize customer service while enforcing regulations to protect the health and water quality of Klamath County citizens. Our long range goals are to continue to efficiently conduct services in Klamath County, in order to provide convenient and responsive turn-around time for customers desiring to pursue land development projects. Also, to continue to logically and fairly apply state regulations in such a way to protect all citizens of Klamath County, while still providing customers freedom and options in their property development goals.

**Successes and Challenges:**

Challenges continue in the area of revenue reductions during this difficult economy. We are challenged with meeting customer service needs with a staff that has been reduced down to 1.3 FTE. With personnel costs being the main expense for the program, we have reduced our Permit Technician to 0.5 FTE, with the Building Dept. sharing the other 0.5 FTE. The On-Site Manager has also picked up the duties of all field inspections, while still maintaining the managerial duties, after taking a reduction in hours from a 40 hour work week to a 32 hour week.

Vehicle reserve funds have been utilized in the past couple of years to supplement expenses, and as result, this fund has been drastically depleted.

In spite of the scheduling challenges brought on by the staff and hour reductions, we are continuing to benefit Klamath County with the convenience of the county offered services. Thus eliminating the property development delays associated with long distance DEQ sign-offs, permits, and inspections, as well as the expense of higher DEQ application fees for most services. *Current fees at DEQ for a Site Evaluation and Standard System Permit start at \$1,680; similar permit and inspection with the county are currently at \$1,395.*

**Previous Year  
Fiscal Year 2010-2011, July – February**

SITE EVALUATIONS	38
AUTHORIZATIONS	29
NEW PERMITS	66
REPAIRS	35
RENEWALS	8
<b><u>TOTAL APPLICATIONS</u></b>	<b><u>176</u></b>
<b><u>COMPLAINT INSPECTIONS</u></b>	<b><u>11</u></b>

**Current Year  
Fiscal Year 2011-2012, July-February**

SITE EVALUATIONS	33
AUTHORIZATIONS	30
NEW PERMITS	88
REPAIRS	55
RENEWALS	9
<b><u>TOTAL APPLICATIONS</u></b>	<b><u>215</u></b>
<b><u>COMPLAINT INSPECTIONS</u></b>	<b><u>10</u></b>

**Budget Overview:**

The On-Site Program, in the past, has been totally fee supported by application revenues, however, during the economic downturn has needed to rely on supplements from other sources in order to maintain continued local operation.

**Major Revenue**

Major revenue is generated by application fees, which are dedicated funds. With application volume drastically decreasing in each successive year for the past few years, On-Site has reduced personnel costs to the lowest limit possible, by cutting employees and employee hours.

**Major Expenditures**

Major Expenditures are state DEQ surcharge fees, personnel costs, and vehicle maintenance/fuel. We have reduced some of the basic costs by limiting travel for training and CEUs, and limiting supply purchases to bare essentials.

**Significant Changes:**

- On-Site will have a 5% fee adjustment starting on July 1, 2012.
- Reduction in staff to 1.3FTE, as well as hourly cuts made by reducing Permit Tech to .5 FTE, & reducing EHS/Manager to 32 hour work.
- Leasing & future sale of surplus vehicle will add \$14,500 to year-end revenues

**Key Issues:**

- Customer service issues due to limited staff, and reduced work hours
- Permit Technician splitting time and budget with Building Dept.
- Revenue shortfall
- Depleted vehicle reserve fund

Lower revenues in successive years have created a need to continually search for ways to overcome the shortage. Budget and personnel have already been cut to the bare minimum, and supplemental funds are necessary in order to keep the program operating locally.

***Code Enforcement Division Mission:***

To preserve and protect the health, safety and livability of the community by ensuring compliance with the County's land use, environmental and building codes.

**Mandated Services:** None

**Self Imposed Services:**

Klamath County is not required to have a Code Enforcement Division (CE); the decision to staff, fund and operate the CE division was made by the Klamath County Commissioners. Though not a mandated service itself, CE enforces the ORSs, regulations and policies of the other divisions within the Community Development Department that are mandated services. The key policy documents that govern how the Code Enforcement Division operates are:

- Klamath County Land Development Code
- Klamath County Code Enforcement Policy and Procedures Manual

**Division Overview:**

The CE Division is staffed by one FTE (Code Enforcement Officer). The Code Enforcement Officer reports directly to the Community Development Director. The Code Enforcement Officer is cross trained to understand the basic functioning and policies of the Building, On-Site and Planning Divisions. The Division uses the TrackIt system to efficiently monitor and track all code enforcement cases. On a case by case basis and as necessary, the code enforcement division utilizes building inspectors to augment the code enforcement staff.

The Key Services provided by CE are:

- Services a total area over 6,000 square miles
- Uphold the Klamath County Ordinances, Land Development, Building, and Environmental Codes
- Development Code interpretation and consultation
- Public outreach & education

- We strive to work with citizens and get them to come into compliance on noted code violations; however, occasionally we do have to issue citations to citizens and go to court to resolve the issue.
- We work closely with other government agencies such as DEQ and DMV, as well as local business in the County for abatement projects.

**Successes:**

**Calendar Year 2011**

205	The number of new code enforcement cases opened this year.
169	The number of code enforcement cases resolved and closed out this year.
28	The number of building code violation cases.
101	The number of planning land use violation cases
69	The Number of Code Violation cases that fall under the nuisance category. Includes case involving abandoned vehicles, excessive trash and rubbish on a property, and over grown lawn/weeds/trees.
\$550	Amount of revenue year to date from citations issued.

**Challenges:**

Prosecuting code enforcement cases in the Klamath County Circuit Court continues to be a challenge. If we are successful in obtaining a judgment in the County’s favor, quite often the judgment awarded does not come close to recovering the resources expended on the case even though this information is presented during the trial. The code enforcement division is almost always more successful in prosecuting a case when complainants/citizens are willing to testify on behalf of the County. Hence, we do not act on anonymous “nuisance related complaints” called in to the Code Enforcement Officer. Collecting on assessed fines also continues to be a challenge; for delinquent accounts, the CE Division has a contract with Carter Jones.

**Budget Overview:**

**Major revenue**

The primary funding source for the CE Division comes from the general fund; additional funding comes from fines paid and the building division. Specifically, the building division funds the CE Division about \$11,500 annually.

**Major expenditures**

For the most part, the only costs/expenditures for the CE Division are in the administration and management of the Division (e.g., salaries, vehicle and fuel costs. The County no longer funds the abatement of properties.

**Significant Changes:**

Since 2008, Klamath County has gone from having three Code Enforcement Officers to the current one Code Enforcement Officer we now have. Needless to say, with the expansive geographical size of Klamath County responding to complaints county-wide will continue to be

real challenge, and requires a process be implemented to prioritize case load. The prioritization of cases is as follows:

- 1) Immediate threat to life safety, public health or poses an environmental danger or hazard.
- 2) Unpermitted work (Septic/Building) and other building code violations.
- 3) Land use or planning violations.
- 4) Nuisance complaints e.g. abandoned vehicles, trash/rubbish, overgrown weeds and lawns/trees. As previously mentioned, we will not respond to anonymous nuisance complaints; for action to be taken on any general nuisance complaint, a written complaint form must be filed by the citizen.

Senate Bill 915 took effect in January 2010. The legislation affects any municipality that administers a building inspection program. The bill restricts a municipality's monetary penalties for violation of the state building code to civil penalties assessed through an administrative process. The County may no longer issue citations to municipal court for building code violations. Under the bill, if a municipality assesses a civil penalty, the municipality must have an administrative method for the party to challenge the penalty. The process would involve a hearings officer or equivalent administrative process. The challenge cannot be heard by the building official.

**Key issues:**

The key issue and major decision for the County and BOCC regarding code enforcement in the next few years will be whether or not to we continue to fund this non-mandated service. The code enforcement division provides a valuable service to the community, but it will never be able to sustain itself, and it will continue to remain dependent on the dwindling resources of the general fund.

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Klamath County, Oregon  
2012-2013 Budget Financial Presentation  
260 Community Development

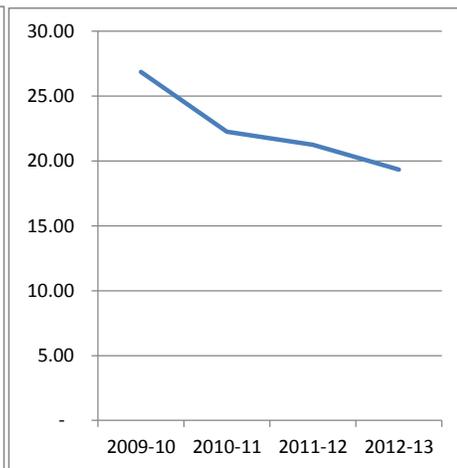
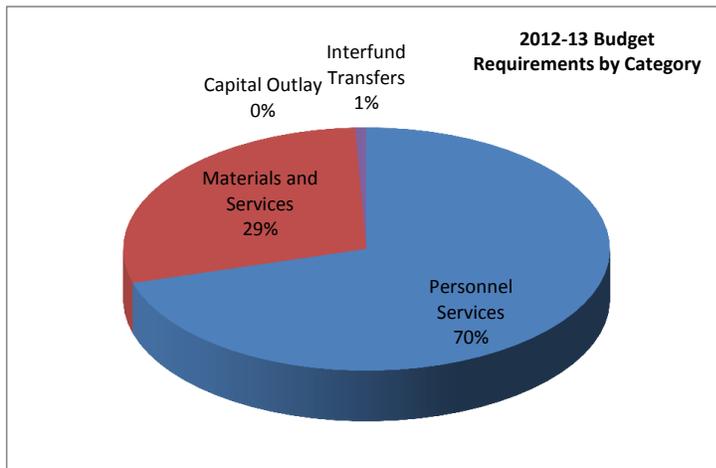
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Budget
<b><u>Requirements by Budgetary Category</u></b>				
Personnel Services	1,573,118	1,457,545	1,662,979	1,567,665
Materials and Services	829,309	414,653	462,285	640,103
Capital Outlay	680		9,745	-
Interfund Transfers	374,605	223,277	332,239	16,650
<b>Subtotal Current Expenditures</b>	<b>2,777,712</b>	<b>2,095,476</b>	<b>2,467,248</b>	<b>2,224,418</b>
Unappropriated Fund Balance	269,629	96,865	-	-
<b>Subtotal Noncurrent Expenditures</b>	<b>269,629</b>	<b>96,865</b>	<b>-</b>	<b>-</b>
<b>Total Requirements by Budgetary Category</b>	<b>3,047,342</b>	<b>2,192,341</b>	<b>2,467,248</b>	<b>2,224,418</b>

<b><u>Requirements by Fund</u></b>				
Community Development (603)	3,047,342	2,192,341	2,467,248	2,224,418
<b>Total Requirements by Fund</b>	<b>3,047,342</b>	<b>2,192,341</b>	<b>2,467,248</b>	<b>2,224,418</b>

<b><u>Resources by Budgetary Category</u></b>				
Licenses, Fees and Permits	19,743	18,186	31,105	31,130
Intergovernmental				5,000
Charges for Services	1,167,941	1,020,132	1,493,550	1,836,658
Fines and Forfeitures	6,402	8,211	5,650	2,150
Investment Earnings	5,043	3,142	1,602	300
Interfund Transfers	1,110,506	845,957	866,307	316,972
Miscellaneous	16,038	27,085	15,500	18,564
Beginning Fund Balance	721,669	269,629	53,534	13,644
<b>Total Resources by Budgetary Category</b>	<b>3,047,342</b>	<b>2,192,341</b>	<b>2,467,248</b>	<b>2,224,418</b>

<b>Full-Time Employee Equivalents</b>	26.85	22.25	21.25	19.33
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<b><u>Mandate</u></b>	<b>Total Cost</b>	<b>Personnel Services</b>	<b>FTE</b>
Planning Division	372,941	221,299	2.85
Building Division	1,226,383	986,287	12.18
On-Site Division	173,026	105,417	1.30
Self imposed Code Enforcement	95,345	46,478	0.80
Community Development Admin	356,723	208,184	2.20
<b>Total Mandates</b>	<b>2,224,418</b>	<b>1,567,665</b>	<b>19.33</b>



Department	Position Title	GL Account	FTE	Grade	Step	Cell Phone	Total Wages	Unemployment	FICA	MEDICARE	KCWC-WCOMP	WC	Medical CAP	Life Insurance	STD	Retirement/PERS	Grand Total w/Benefits
Community Development/Planning	GIS Planner	60326026160597	0.25	LH18	6.00		11,761.20	270.51	729.19	170.54	270.51	9.36	2,025.00	5.25	5.10	1,293.73	16,540.39
Community Development/Planning	Planning Director	60326026160650	0.80	UF31	7.00	480.00	64,195.20	1,476.49	3,980.10	930.83	1,476.49	29.95	8,100.00	21.00	20.40	7,061.47	87,291.94
Community Development/Planning	Planner III	60326026160660	0.80	UH26	4.00		45,619.84	1,049.26	2,828.43	661.49	1,049.26	29.95	8,100.00	21.00	20.40	5,018.18	64,397.80
Community Development/Planning	Permit Technician	60326026161476	1.00	LH15	4.00		36,421.60	837.70	2,258.14	528.11	837.70	37.44	8,100.00	21.00	20.40	4,006.38	53,068.46
			2.85			480.00	157,997.84	3,633.95	9,795.87	2,290.97	3,633.95	106.70	26,325.00	68.25	66.30	17,379.76	221,298.59
Community Development/Building	Building Inspector 3	60326026260823	1.00	LH24	7.00	480.00	63,878.40	1,469.20	3,960.46	926.24	1,469.20	37.44	8,100.00	21.00	20.40	7,026.62	86,908.97
Community Development/Building	Building Inspector 3	60326026260823	1.00	LH24	7.00	480.00	63,878.40	1,469.20	3,960.46	926.24	1,469.20	37.44	8,100.00	21.00	20.40	7,026.62	86,908.97
Community Development/Building	Building Inspector 3	60326026260823	1.00	LH24	7.00	480.00	63,878.40	1,469.20	3,960.46	926.24	1,469.20	37.44	8,100.00	21.00	20.40	7,026.62	86,908.97
Community Development/Building	Building Inspector 3	60326026260823	1.00	LH24	7.00	480.00	63,878.40	1,469.20	3,960.46	926.24	1,469.20	37.44	8,100.00	21.00	20.40	7,026.62	86,908.97
Community Development/Building	Building Inspector 3	60326026260823	1.00	LH24	6.00		61,769.76	1,420.70	3,829.73	895.66	1,420.70	37.44	8,100.00	21.00	20.40	6,794.67	84,310.07
Community Development/Building	Building Official	60326026260860	1.00	UF31	7.00	900.00	80,544.00	1,852.51	4,993.73	1,167.89	1,852.51	37.44	8,100.00	21.00	20.40	8,859.84	107,449.32
Community Development/Building	Res. Plans Ex - Multi Fam	60326026260906	1.00	LH23	7.00		60,382.40	1,388.80	3,743.71	875.54	1,388.80	37.44	8,100.00	21.00	20.40	6,642.06	82,600.15
Community Development/Building	Code Enforcement Officer	60326026260910	0.20	LH17	3.00	96.00	8,100.48	186.31	502.23	117.46	186.31	7.49	1,620.00	4.20	4.08	891.05	11,619.61
Community Development/Building	Senior Combination Inspector P/T	60326026260911	0.48	UH29	7.00		34,684.42	797.74	2,150.43	502.92	797.74	17.97	-	-	-	-	38,951.23
Community Development/Building	Senior Plans Examiner	60326026260954	1.00	UF29	7.00		72,240.00	1,661.52	4,478.88	1,047.48	1,661.52	37.44	8,100.00	21.00	20.40	7,946.40	97,214.64
Community Development/Building	Permit Technician	60326026261476	1.00	LH15	6.00		39,859.20	916.76	2,471.27	577.96	916.76	37.44	8,100.00	21.00	20.40	4,384.51	57,305.30
Community Development/Building	Permit Technician	60326026261476	1.00	LH15	4.00		37,093.60	853.15	2,299.80	537.86	853.15	37.44	8,100.00	21.00	20.40	4,080.30	53,896.70
Community Development/Building	Permit Technician	60326026261495	0.50	LH15	4.00		18,395.60	-	-	-	-	-	-	-	-	-	18,395.60
			12.18			3,396.00	732,461.46	16,423.51	44,272.08	10,353.95	16,423.51	437.30	90,720.00	235.20	228.48	74,731.96	986,287.46
Community Development/On-site	Permit Technician	60326026361476	0.50	LH15	4.00		18,395.60	846.20	2,281.05	533.47	846.20	18.72	8,100.00	21.00	20.40	4,047.03	35,109.67
Community Development/On-site	On-Site Manager	60326026362287	0.80	UF26	7.00	480.00	50,400.00	1,159.20	3,124.80	730.80	1,159.20	29.95	8,100.00	21.00	20.40	5,544.00	70,289.35
			1.30			480.00	68,795.60	2,005.40	5,405.85	1,264.27	2,005.40	48.67	16,200.00	42.00	40.80	9,591.03	105,399.03
Community Development/Code Enforcement	Code Enforcement Officer	60326026560910	0.80	LH17	3.00	384.00	32,401.92	745.24	2,008.92	469.83	745.24	29.95	6,480.00	16.80	16.32	3,564.21	46,478.44
			0.80			384.00	32,401.92	745.24	2,008.92	469.83	745.24	29.95	6,480.00	16.80	16.32	3,564.21	46,478.44
Community Development/Administration	Community Development Director	60326026660334	1.00	DF15	6.00	900.00	83,844.23	1,928.42	5,198.34	1,215.74	1,928.42	37.44	8,100.00	86.04	20.40	9,222.87	111,581.89
Community Development/Administration	Accounting Specialist	60326026661555	0.20	LH14	6.00		7,740.29	178.03	479.90	112.23	178.03	7.49	1,620.00	4.20	4.08	851.43	11,175.67
Community Development/Administration	CDD Manager	60326026663571	1.00	UF27	5.00		62,676.00	1,441.55	3,885.91	908.80	1,441.55	37.44	8,100.00	21.00	20.40	6,894.36	85,427.01
			2.20			900.00	154,260.52	3,547.99	9,564.15	2,236.78	3,547.99	82.37	17,820.00	111.24	44.88	16,968.66	208,184.58
			19.33			5,640.00	1,145,917.33	26,356.10	71,046.87	16,615.80	26,356.10	705.00	157,545.00	473.49	396.78	122,235.62	1,567,648.09

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# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>603</b>	<b>Community Development</b>					
<b>Revenue</b>							
<b>Department</b>	<b>260</b>	<b>Community Development</b>					
<u>Licenses, Fees and Permits</u>							
32020	Fees - Code/Policies/Copies	\$104.50	\$7.00	\$50.00	\$50.00	\$0.00	0%
32110	Permits - Mobile Home	\$18,925.00	\$17,382.00	\$30,000.00	\$30,000.00	\$0.00	0%
32116	Gas - Medical	\$411.60	\$177.00	\$500.00	\$500.00	\$0.00	0%
32169	ORS 455.447 Surcharge	\$43.76	\$82.53	\$200.00	\$200.00	\$0.00	0%
33242	Fees - Sign Off	\$25.00	\$50.00	\$0.00	\$25.00	\$25.00	
34037	Fees - Measure 37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
34231	Fees - NSF Check	\$233.00	\$487.30	\$355.00	\$355.00	\$0.00	0%
<u>Total: Licenses, Fees and Permits</u>		\$19,742.86	\$18,185.83	\$31,105.00	\$31,130.00	\$25.00	0%
<u>Intergovernmental</u>							
33994	Title III	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	
<u>Total: Intergovernmental</u>		\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	+++
<u>Charges for Service</u>							
32100	Permits - Building	\$272,817.74	\$240,545.37	\$300,000.00	\$300,000.00	\$0.00	0%
32111	Permits - Electrical	\$170,886.60	\$157,069.60	\$279,000.00	\$269,000.00	(\$10,000.00)	-4%
32112	Permits - Plumbing	\$74,778.50	\$67,682.25	\$110,000.00	\$100,000.00	(\$10,000.00)	-9%
32113	Permits - Mechanical	\$66,581.69	\$94,463.52	\$88,000.00	\$88,000.00	\$0.00	0%
33240	Fees - Subsurface Insepction	\$161,337.08	\$117,456.50	\$133,465.00	\$126,500.00	(\$6,965.00)	-5%
33243	Fees - Pumper Truck	\$746.00	\$455.00	\$100.00	\$100.00	\$0.00	0%
33651	Inspections - Minor Label	\$1,125.00	\$1,575.00	\$1,125.00	\$1,125.00	\$0.00	0%
33652	Inspections - Contract	\$15,996.00	\$18,877.50	\$15,000.00	\$18,000.00	\$3,000.00	20%
34091	Plan Check	\$218,376.77	\$187,961.97	\$349,000.00	\$349,000.00	\$0.00	0%
34092	Insepctions - In Plant	\$587.25	\$1,509.00	\$1,200.00	\$1,200.00	\$0.00	0%
34093	Plan Review - Third Party	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	
34094	Hourly Inspection - Third Party	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	
34280	Copies/Maps	\$410.20	\$530.06	\$400.00	\$700.00	\$300.00	75%
34281	Copies	\$431.31	\$148.44	\$260.00	\$410.00	\$150.00	58%

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>603</b>	<b>Community Development</b>					
<b>Department</b>	<b>260</b>	<b>Community Development</b>					
34900	Land Use Apps	\$144,033.15	\$93,532.50	\$170,000.00	\$160,000.00	(\$10,000.00)	-6%
34910	Site Plan Review	\$39,833.00	\$38,325.30	\$46,000.00	\$46,000.00	\$0.00	0%
36705	Fees - CDD Admin Charge	\$0.00	\$0.00	\$0.00	\$356,623.00	\$356,623.00	
<u>Total: Charges for Service</u>		\$1,167,940.29	\$1,020,132.01	\$1,493,550.00	\$1,836,658.00	\$343,108.00	23%
<u>Fines and Forfeitures</u>							
33241	Revenues - Enforcement	\$328.72	\$2,822.83	\$1,500.00	\$1,000.00	(\$500.00)	-33%
35150	Fines - Violation	\$6,073.68	\$5,387.92	\$4,150.00	\$1,150.00	(\$3,000.00)	-72%
<u>Total: Fines and Forfeitures</u>		\$6,402.40	\$8,210.75	\$5,650.00	\$2,150.00	(\$3,500.00)	-62%
<u>Interest</u>							
39150	Investments - Interest On	\$5,042.93	\$3,141.88	\$1,602.00	\$300.00	(\$1,302.00)	-81%
<u>Total: Interest</u>		\$5,042.93	\$3,141.88	\$1,602.00	\$300.00	(\$1,302.00)	-81%
<u>Other</u>							
36100	Miscellaneous	\$16,037.62	\$27,084.50	\$15,500.00	\$18,564.00	\$3,064.00	20%
<u>Total: Other</u>		\$16,037.62	\$27,084.50	\$15,500.00	\$18,564.00	\$3,064.00	20%
<u>Interfund Transfers</u>							
36235	Trans - Park	\$10,773.00	\$10,556.00	\$10,556.00	\$0.00	(\$10,556.00)	-100%
36241	Trans - Code Enforcement	\$27,729.00	\$28,148.00	\$28,148.00	\$0.00	(\$28,148.00)	-100%
36330	Trans - General Non Dept	\$635,873.04	\$351,256.00	\$319,643.00	\$0.00	(\$319,643.00)	-100%
36570	Trans - Solid Waste	\$104,983.00	\$137,224.00	\$137,224.00	\$0.00	(\$137,224.00)	-100%
37460	Trans - Risk Management	\$0.00	\$50,907.52	\$0.00	\$0.00	\$0.00	
37462	Trans - Economic Develop	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	
39005	Trans - Planning	\$70,321.00	\$29,601.00	\$69,198.00	\$0.00	(\$69,198.00)	-100%
39029	Trans - Electrical	\$249,054.00	\$139,027.00	\$213,459.00	\$0.00	(\$213,459.00)	-100%
39030	Trans - Solid Waste	\$0.00	\$0.00	\$0.00	\$255,255.00	\$255,255.00	
39036	Trans - from General Operations	\$1,000.00	\$0.00	\$1,000.00	\$0.00	(\$1,000.00)	-100%
39039	Trans - Vehicle Reserve	\$0.00	\$78,681.00	\$76,523.00	\$61,717.00	(\$14,806.00)	-19%
39220	Trans - Recycling	\$10,773.00	\$10,556.00	\$10,556.00	\$0.00	(\$10,556.00)	-100%
<u>Total: Interfund Transfers</u>		\$1,110,506.04	\$845,956.52	\$866,307.00	\$316,972.00	(\$549,335.00)	-63%

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>603</b>	<b>Community Development</b>					
<b>Department</b>	<b>260</b>	<b>Community Development</b>					
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$721,669.41	\$269,629.16	\$53,534.22	\$13,644.00	(\$39,890.22)	-75%
<u>Total: Fund Balances</u>		\$721,669.41	\$269,629.16	\$53,534.22	\$13,644.00	(\$39,890.22)	-75%
<b>Department Total: Community Development</b>		<b>\$3,047,341.55</b>	<b>\$2,192,340.65</b>	<b>\$2,467,248.22</b>	<b>\$2,224,418.00</b>	<b>(\$242,830.22)</b>	<b>-10%</b>
<b>Revenue Totals</b>		\$3,047,341.55	\$2,192,340.65	\$2,467,248.22	\$2,224,418.00	(\$242,830.22)	-10%
<b>Expenses</b>							
<b>Department</b>	<b>260</b>	<b>Community Development</b>					
<u>Personnel Services</u>							
60334	Community Development Director	\$75,186.07	\$76,867.12	\$82,935.00	\$82,944.00	\$9.00	0%
60493	Finance/Budget Manager	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60597	GIS Planner	\$16,678.40	\$8,765.81	\$11,411.00	\$11,761.00	\$350.00	3%
60630	Associate Planner	\$62,624.18	\$44,008.36	\$25,157.93	\$0.00	(\$25,157.93)	-100%
60650	Planning Director	\$65,938.35	\$72,488.00	\$77,350.00	\$63,715.00	(\$13,635.00)	-18%
60655	Planning Assistant	\$11,275.89	\$0.00	\$0.00	\$0.00	\$0.00	
60660	Senior Planner	\$92,704.82	\$80,656.40	\$54,835.00	\$45,620.00	(\$9,215.00)	-17%
60670	Planner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60820	Building Inspector A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60822	Building Inspector II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60823	Building Inspector III	\$319,541.38	\$273,003.35	\$377,671.00	\$378,761.00	\$1,090.00	0%
60860	Building Official	\$72,597.66	\$66,359.76	\$79,639.00	\$79,644.00	\$5.00	0%
60900	Commercial Plans Examiner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60902	Plans Examiner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60904	Com Plans Examiner/Fire Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60906	Resident/Multi Family Plans	\$53,449.20	\$50,701.28	\$60,587.00	\$60,382.00	(\$205.00)	0%
60910	Code Enforcement	\$36,085.24	\$73,925.34	\$37,278.29	\$40,022.00	\$2,743.71	7%
60911	Senior Combination Inspector	\$37,666.00	\$11,621.28	\$34,327.00	\$34,684.00	\$357.00	1%
60954	Sr Plans Examiner	\$60,474.18	\$59,681.40	\$72,238.00	\$72,240.00	\$2.00	0%
61475	Permits Clerk	\$30,417.73	\$0.00	\$0.00	\$0.00	\$0.00	

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>603</b>	<b>Community Development</b>					
<b>Department</b>	<b>260</b>	<b>Community Development</b>					
61476	Permit Technician	\$80,179.90	\$121,707.18	\$127,161.00	\$131,771.00	\$4,610.00	4%
61477	Senior Permit Technician	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
61495	Office Technician	\$13,425.75	\$14,795.07	\$17,755.00	\$18,396.00	\$641.00	4%
61555	Accounting Specialist	\$30,130.32	\$35,182.04	\$37,357.00	\$7,740.00	(\$29,617.00)	-79%
62280	Env Health Specialist Trainee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
62285	Sr Environmental Hlth Specialist	\$3,414.24	\$141.72	\$0.00	\$0.00	\$0.00	
62287	On Site Manager	\$57,407.02	\$51,035.95	\$62,094.00	\$49,920.00	(\$12,174.00)	-20%
62290	Reg Environmental Hlth Spec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
63571	C D D Manager	\$53,532.00	\$35,365.57	\$59,974.00	\$62,676.00	\$2,702.00	5%
63900	Overtime	\$851.61	\$0.00	\$0.00	\$0.00	\$0.00	
63920	Temporary Help	\$0.00	\$0.00	\$20,000.00	\$0.00	(\$20,000.00)	-100%
63930	FICA	\$84,417.15	\$74,567.57	\$96,207.00	\$87,663.00	(\$8,544.00)	-9%
63940	Workmans Compensation Tax	\$0.00	\$368.62	\$635.00	\$723.00	\$88.00	14%
63941	Workmans Compensation	\$0.00	\$0.00	\$0.00	\$26,356.00	\$26,356.00	
63949	Oregon Premium Tax	\$1,280.69	\$0.00	\$0.00	\$0.00	\$0.00	
63950	Medical Insurance	\$159,729.54	\$164,519.11	\$172,125.00	\$157,545.00	(\$14,580.00)	-8%
63951	Life Insurance	\$662.41	\$603.70	\$605.00	\$473.00	(\$132.00)	-22%
63952	Short Term Disability	\$479.86	\$437.75	\$439.00	\$397.00	(\$42.00)	-10%
63960	Retirement - General	\$115,367.65	\$106,529.03	\$120,633.00	\$122,236.00	\$1,603.00	1%
63980	Unemployment Compensation	\$34,541.00	\$28,239.00	\$28,925.00	\$26,356.00	(\$2,569.00)	-9%
63990	Cell Phone Allowance	\$3,060.00	\$5,975.00	\$5,640.00	\$5,640.00	\$0.00	0%
64580	Deputy Medical Examiner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel Services</u>		\$1,573,118.24	\$1,457,545.41	\$1,662,979.22	\$1,567,665.00	(\$95,314.22)	-6%
<u>Material and Services</u>							
44010	Mgmt Travel & Training	\$3,711.20	\$2,312.53	\$6,000.00	\$2,810.00	(\$3,190.00)	-53%
44040	Staff Travel & Training	\$4,376.55	\$2,422.45	\$12,300.00	\$7,510.00	(\$4,790.00)	-39%
44080	Office Machine Repairs	\$674.33	\$727.51	\$1,000.00	\$1,100.00	\$100.00	10%
44100	Supplies - Office	\$9,500.24	\$8,080.71	\$10,200.00	\$7,200.00	(\$3,000.00)	-29%

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>603</b>	<b>Community Development</b>					
<b>Department</b>	<b>260</b>	<b>Community Development</b>					
44104	Miscellaneous	\$386,879.44	\$0.00	\$0.00	\$0.00	\$0.00	
44110	Supplies - Other	\$1,651.66	\$2,044.33	\$2,050.00	\$1,650.00	(\$400.00)	-20%
44113	Office Equipment	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	
44114	Office Furniture	\$0.00	\$49.60	\$0.00	\$0.00	\$0.00	
44135	Tools	\$0.00	\$65.00	\$500.00	\$150.00	(\$350.00)	-70%
44137	Public Outreach	\$350.00	\$0.00	\$600.00	\$0.00	(\$600.00)	-100%
44200	Dues / Fees	\$3,669.40	\$4,872.49	\$4,300.00	\$4,750.00	\$450.00	10%
44201	Fees / Rebate	\$18,620.00	\$14,420.00	\$15,000.00	\$15,000.00	\$0.00	0%
44203	Credit Card Fees	\$13,685.46	\$10,439.83	\$15,250.00	\$13,800.00	(\$1,450.00)	-10%
44250	Vehicle Fuel	\$21,826.41	\$21,961.09	\$35,000.00	\$31,000.00	(\$4,000.00)	-11%
44260	Vehicle Maintenance & Repair	\$12,509.92	\$8,470.76	\$19,000.00	\$16,000.00	(\$3,000.00)	-16%
44300	Equip Maintenance & Repair	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	
44350	Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44450	Witness Fees	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	0%
44500	Consultant Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44565	Relocation Expense	\$798.35	\$0.00	\$0.00	\$0.00	\$0.00	
44640	Telephone	\$9,280.49	\$9,262.89	\$9,840.00	\$9,190.00	(\$650.00)	-7%
44700	Postage	\$4,922.73	\$5,089.83	\$4,950.00	\$3,300.00	(\$1,650.00)	-33%
44710	Publications / Periodicals	\$0.00	\$59.40	\$50.00	\$50.00	\$0.00	0%
44711	Hearings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44720	Legal Notice Publish	\$8,170.69	\$1,567.63	\$3,000.00	\$1,500.00	(\$1,500.00)	-50%
44730	Printing	\$205.00	\$74.00	\$850.00	\$400.00	(\$450.00)	-53%
44750	Film Purchase Dev & Record Tape	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44973	Sevrance Package	\$0.16	\$0.00	\$0.00	\$0.00	\$0.00	
45000	Equipment Rental / Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
45015	Administration Fees	\$0.00	\$0.00	\$0.00	\$210,351.00	\$210,351.00	
45020	Contract Services	\$3,600.00	\$3,600.00	\$3,000.00	\$3,600.00	\$600.00	20%
45021	Interest Expense	\$360.48	\$6.15	\$0.00	\$0.00	\$0.00	

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>603</b>	<b>Community Development</b>					
<b>Department</b>	<b>260</b>	<b>Community Development</b>					
45111	Software Support	\$15,963.00	\$15,963.00	\$15,963.00	\$17,052.00	\$1,089.00	7%
45670	Planning Commission Fees	\$424.71	\$30.00	\$100.00	\$100.00	\$0.00	0%
45880	Computer Software	\$1,037.00	\$1,037.00	\$1,037.00	\$1,098.00	\$61.00	6%
46140	Books	\$3,247.03	\$2,938.01	\$2,050.00	\$2,050.00	\$0.00	0%
46780	Abatement	\$4,091.90	\$0.00	\$0.00	\$8,744.00	\$8,744.00	
49000	Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
99755	Risk Management	\$0.00	\$0.00	\$0.00	\$6,118.00	\$6,118.00	
99760	Insurance/Liability	\$16,000.00	\$16,000.00	\$16,000.00	\$9,965.00	(\$6,035.00)	-38%
99765	Insurance/Workmans Compensation	\$20,023.00	\$20,023.00	\$20,023.00	\$0.00	(\$20,023.00)	-100%
99770	Internal Services	\$207,653.00	\$207,653.00	\$207,653.00	\$207,653.00	\$0.00	0%
99780	Space Rent	\$49,741.00	\$49,741.00	\$50,279.00	\$51,992.00	\$1,713.00	3%
99782	EMail Account Charge	\$6,336.00	\$5,742.00	\$6,090.00	\$5,670.00	(\$420.00)	-7%
<u>Total: Material and Services</u>		\$829,309.15	\$414,653.21	\$462,285.00	\$640,103.00	\$177,818.00	38%
<u>Capital Outlay</u>							
88141	Abatement	\$680.00	\$0.00	\$9,745.00	\$0.00	(\$9,745.00)	-100%
88889	On Site Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Capital Outlay</u>		\$680.00	\$0.00	\$9,745.00	\$0.00	(\$9,745.00)	-100%
<u>Interfund Transfers</u>							
99027	Trans - CDD	\$98,050.00	\$57,749.00	\$97,346.00	\$0.00	(\$97,346.00)	-100%
99028	Trans - Violations	\$1,000.00	\$0.00	\$1,000.00	\$0.00	(\$1,000.00)	-100%
99040	Trans - General Fund	\$249,054.00	\$139,027.00	\$213,459.00	\$0.00	(\$213,459.00)	-100%
99460	Trans - Equip Rent & Revolving	\$24,001.00	\$0.00	\$0.00	\$0.00	\$0.00	
99781	Trans - Steering Committee	\$0.00	\$15,600.00	\$14,700.00	\$16,650.00	\$1,950.00	13%
99783	Trans - Phones	\$0.00	\$8,401.00	\$3,234.00	\$0.00	(\$3,234.00)	-100%
99830	Trans - Vehicle Reserve	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	(\$2,500.00)	-100%
<u>Total: Interfund Transfers</u>		\$374,605.00	\$223,277.00	\$332,239.00	\$16,650.00	(\$315,589.00)	-95%
<u>Contingencies and Reserves</u>							
99750	Operating Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>603</b>	<b>Community Development</b>					
<b>Department</b>	<b>260</b>	<b>Community Development</b>					
99981	Unappropriated Fund Balance	\$269,629.16	\$96,865.03	\$0.00	\$0.00	\$0.00	
	<u>Total: Contingencies and Reserves</u>	\$269,629.16	\$96,865.03	\$0.00	\$0.00	\$0.00	+++
<b>Department Total: Community Development</b>		<b>\$3,047,341.55</b>	<b>\$2,192,340.65</b>	<b>\$2,467,248.22</b>	<b>\$2,224,418.00</b>	<b>(\$242,830.22)</b>	<b>-10%</b>
<b>Revenue Totals:</b>		\$3,047,341.55	\$2,192,340.65	\$2,467,248.22	\$2,224,418.00	(\$242,830.22)	-10%
<b>Expense Totals</b>		\$3,047,341.55	\$2,192,340.65	\$2,467,248.22	\$2,224,418.00	(\$242,830.22)	-10%
<b>Fund Total: Community Development</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>
<b>Revenue Grand Totals:</b>		\$3,047,341.55	\$2,192,340.65	\$2,467,248.22	\$2,224,418.00	(\$242,830.22)	-10%
<b>Expense Grand Totals:</b>		\$3,047,341.55	\$2,192,340.65	\$2,467,248.22	\$2,224,418.00	(\$242,830.22)	-10%
<b>Net Grand Totals:</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++

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Department: Community Development  
Solid Waste Division

FY 2013 Proposed Budget

**Division Mission:**

The Klamath County Solid Waste Division has the responsibility to provide for the orderly, efficient, and safe collection and disposal of solid waste. Recycling provides a variety of recycling, recovery, reuse, waste reduction and litter prevention programs for the community, schools and businesses of Klamath County.

**Mandated Services:**

Solid Waste and Recycling are regulated by Oregon Revised Statute (ORS) 459.017, Oregon Administrative Rules (OAR) 340-093 and Federal Register 40 CFR Parts 257 and 258. In addition to these mandates, each Solid Waste facility operates within the scope of the 21 page permit from the Department of Environmental Quality (DEQ). Annually, each site is inspected by DEQ regulators and must comply with all the specific guidelines in the permits; the Solid Waste Division has had no violations and routinely receives accolades for the high level of performance demonstrated. Recycling is a condition of the Solid Waste permit issued by the Department of Environmental Quality

**Self Imposed Services:**

Solid Waste offers 10 free events each year to benefit the community for cleanup of yard debris and to promote air quality in the basin.

Solid Waste also provides public outreach programs to 23 community interest groups such as the United Christian Fellowship which provides free yard and home maintenance to the elderly, the Boy Scouts, the Klamath Aquatics team and the City of Klamath Falls garden program, just to mention a few.

The cost to the Solid Waste budget last year for these services was \$166,851.44.

**Department Overview:**

The Solid Waste Division operates two Landfills, one located in Klamath Falls which is a seven day operation and one located in Chemult which is a five day operation. The Solid Waste Division is made up of a multi-discipline staff including management, equipment operators, scale operators, transfer station operators, mechanic/welder and site, and recycle attendants.

Twelve Outlying Transfer Stations are operated by Solid Waste; with creative scheduling we are utilizing eight FTE to operate these sites. All operations in the Chemult Landfill are conducted by one FTE.

The Klamath Regional Disposal Transfer Station (KRD) is operated by Regional Disposal Company (RDC) and the scales are operated by a Solid Waste employee. All waste streams from this facility are transported to the Roosevelt Landfill in Roosevelt Washington. This facility is owned by Klamath County, the contract for services with RDC will expire July of 2014.

Two Landfills and Klamath Regional Disposal combined, process 70,000 tons of waste per year.

Department: Community Development  
Solid Waste Division

FY 2013 Proposed Budget

One Litter control program is funded by Solid Waste and operated by the Community Corrections Department; additional litter control is funded and operated by Solid Waste.

There is fifteen 15 conveniently located recycle collection sites throughout Klamath County, each site has a 22 cubic yard box placed for commingled recycle materials. When the containers are full they are transported to the Klamath Regional Transfer Station and are further processed by Waste Management and Regional Disposal Company.

**Successes:**

**Solid Waste**

Solid Waste implemented county hauling and containers and discontinued contracted services to reduce cost of Transfer Stations operations. The box rental through contracted services was \$144,000 per year. The Solid Waste Division realized cost savings in excess of \$60,000 per year. In addition to cost savings this program improved and streamlined hauling services to the outlying transfer stations.

Solid Waste successfully submitted for approval, the renewals of DEQ permits for the Landfills and Transfer Stations this year. The permits have a term of five years. The renewal process mandates updated written operations plans, monitoring plans, storm water plans, Landfill design plans etc.

Installation of the Green House Gas monitoring system at the Klamath Landfill was completed by Solid Waste staff in conjunction with Mark Yinger Associates.

Numerous professional rebuilds/upgrades to heavy equipment have been done by the Landfill mechanic, the latest of which saved the County over \$25,000!

The Solid Waste Division strives to extend the life of equipment through intensive service and maintenance practices with a large degree of success; one piece of equipment still in use is the 1956 Cat Scraper used at the Chemult Landfill.

Due to Landfill practices the Solid Waste division has achieved and extended life for the Klamath Landfill which included an eight (8) year expansion plan. At this time the Klamath Landfill has approximately twenty eight (28) years of life expectancy at the current rate of disposal.

**Recycle**

The Recycle program processed 39,953,300 lbs. of recycle material in 2011, an increase of 10,838,900 lbs. from 2010. The free electronic waste program removed 797,220 lbs. of E-Waste from the waste stream. Overall, electronic waste increased 2,320 lbs. from last year. A 2011 recycle rate from DEQ is not available at this time; however the state mandate is 20%. The Recycle Division has historically exceeded the state mandate.

The implementation of the Wood diversion program for county Transfer Stations resulted in 2,051.48 cubic yards of wood waste being diverted from burning. Although the practice of

Department: Community Development  
Solid Waste Division

FY 2013 Proposed Budget

burning is approved by DEQ, Klamath County opted to recycle these materials in an effort to increase the County recycle rate and improve air quality.

As a public outreach program recycle pamphlets were provided to Head Start (pre-school), pamphlets are also available at all county recycle collection sites.

Klamath County continues partnership with Reach, Inc. to assist their recycle program; the County provides twine, plastics and cardboard to Reach, Inc.

A paint recycle program was implemented in 2008 following the county wide household hazardous waste event. This event revealed 90% of the waste collected was paint; DEQ implemented a State wide paint collection program and paint is now collected by Sherwin Williams paint store in Klamath Falls during business hours.

**Challenges:**

The continued operation of the Outlying Transfer Stations at a loss of \$483,274, this cost is Personnel/Operating and cubic yard vs. ton loss combined. This deficit is subsidized by the fees collected at the Klamath Landfill.

**Budget Overview:**

**Major Expenditures Solid Waste**

Franchise and Contract agreements totaling \$2,045,000 continues to be a major expense, as well as Personal Services, vehicle fuel, equipment maintenance, grounds maintenance and the administration fees. The annual transfer to the Landfill Site Reserve for closure/post closure is approximately \$215,000 and continues to fluctuate with the annual Financial Assurance Report.

**Major Revenue Solid Waste**

Solid Waste is an enterprise fund and fees are the major source of revenue. Klamath County has a franchise agreement with the commercial haulers to receive 3% of the revenue they collect. The franchise revenue is utilized to supplement the Recycle function of Solid Waste. Metal collected is outsourced with a commercial business providing an average of \$.014 per pound revenue. The revenue varies each year depending on the volume and market prices.

**Major Expenditures Landfill Site Reserve**

Closure/Post closure budgets that are mandated by the Department of Environmental Quality. These are to retain an amount determined by the annual Financial Assurance Report as a condition of the permit. \$400,000 is budgeted for closure/post closure care, to maintain Landfill closure.

**Major Revenue Landfill Site Reserve**

The major source of revenue for the reserve fund is an annual transfer from the Solid Waste Operations budget. The other revenue is from interest earned from investments.

Department: Community Development  
Solid Waste Division

FY 2013 Proposed Budget

**Significant Changes:**

To replace loss of General Fund revenue to CDD, \$255,255 will be taken from the Solid Waste operating budget that was once set aside for sighting a new landfill.

The Recycle Division is no longer a stand-alone division and has been merged into the Solid Waste Division. The expenses and revenues will be kept separate utilizing project accounting.

To increase efficiency and reduce ongoing losses, the Solid Waste Division will be looking to close several out-laying transfer stations.

**Key Issues:**

**Solid Waste**

The Solid Waste Management Plan will be updated this year to determine if changes are to be made for the life of the two landfills; and provide an updated closure/post closure plan.

The continued operation of the Outlying Transfer Stations at the present rate of disparity is of major concern.

**Landfill Site Reserve**

The annual contribution amount may change with the updated Solid Waste Management Plan.

The continued transfer of funds from the Solid Waste Operations budget as outlined in the annual Financial Assurance Report.

Klamath County, Oregon  
2012-2013 Budget Financial Presentation  
510 Solid Waste

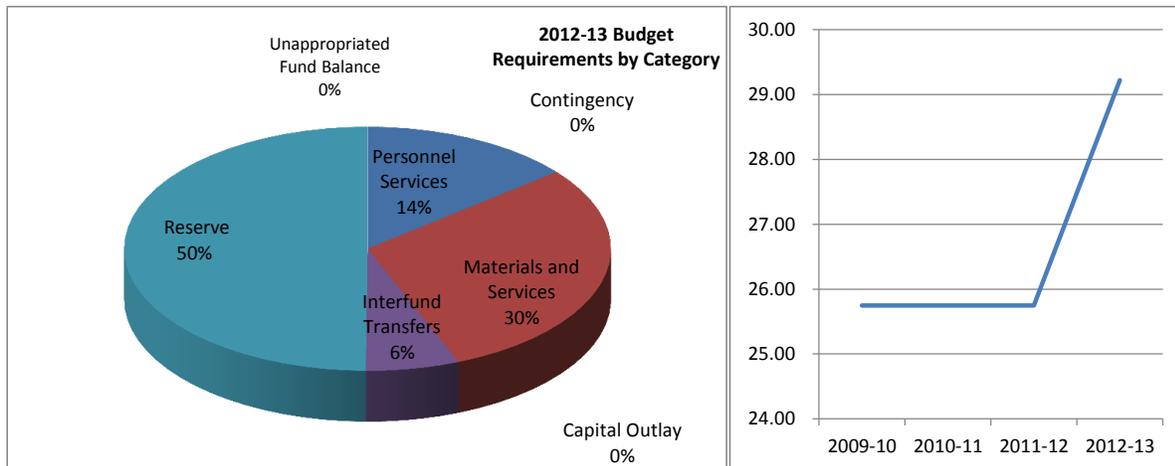
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Budget
<b><u>Requirements by Budgetary Category</u></b>				
Personnel Services	1,227,233	1,219,480	1,448,763	1,554,100
Materials and Services	2,383,968	2,562,178	3,186,506	3,270,577
Capital Outlay	22,453	3,883	55,550	-
Interfund Transfers	723,020	426,080	1,411,640	680,815
<b>Subtotal Current Expenditures</b>	<b>4,356,673</b>	<b>4,211,620</b>	<b>6,102,459</b>	<b>5,505,492</b>
Reserve Future Expenditure	-	-	-	5,479,838
Contingency	-	-	882,584	-
Unappropriated Fund Balance	174,634	(30,553)	1,663,560	-
<b>Subtotal Noncurrent Expenditures</b>	<b>174,634</b>	<b>(30,553)</b>	<b>2,546,144</b>	<b>5,479,838</b>
<b>Total Requirements by Budgetary Category</b>	<b>4,531,307</b>	<b>4,181,068</b>	<b>8,648,603</b>	<b>10,985,330</b>

<b><u>Requirements by Fund</u></b>				
Landfill Site Reserves (435)	(111,417)	(180,247)	3,090,560	5,879,838
Solid Waste (520)	4,390,816	4,173,274	5,447,500	5,105,492
Recycle (512)	251,908	188,041	110,543	-
<b>Total Requirements by Fund</b>	<b>4,531,307</b>	<b>4,181,068</b>	<b>8,648,603</b>	<b>10,985,330</b>

<b><u>Resources by Budgetary Category</u></b>				
Licenses, Fees and Permits	118,357	120,576	115,400	115,400
Charges for Services	3,881,515	3,822,992	4,086,000	4,092,000
Investment Earnings	95,906	62,866	54,543	45,000
Interfund Transfers	1,137,012	-	1,042,560	215,560
Miscellaneous	105,622	-	100	500
Beginning Fund Balance	(807,104)	174,634	3,350,000	6,516,870
<b>Total Resources by Budgetary Category</b>	<b>4,531,307</b>	<b>4,181,068</b>	<b>8,648,603</b>	<b>10,985,330</b>

<b>Full-Time Employee Equivalents</b>	25.75	25.75	25.75	29.22
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<b><u>Mandate</u></b>	<b>Total Cost</b>	<b>Personnel Services</b>	<b>FTE</b>
Solid Waste	10,985,330	1,554,100	29.22
<b>Total Mandates</b>	<b>10,985,330</b>	<b>1,554,100</b>	<b>29.22</b>



Department	Position Title	GL Account	FTE	Grade	Step	Cell Phone	Total Wages	Unemployment	FICA	MEDICARE	KCWC-WCOMP	WC	Medical CAP	Life Insurance	STD	Retirement/P ERS	Grand Total w/Benefits
Community Development/Solid Waste	Accounting Specialist	52051051161555	0.80	LH14	6.00		30,961.15	712.11	1,919.59	448.94	712.11	29.95	6,480.00	16.8	16.32	3,405.73	44,702.69
Community Development/Solid Waste	Parks/S Waste Foreman	52051051162690	1.00	UF23	6.00		53,053.29	1,220.23	3,289.30	769.27	1,220.23	37.44	8,100.00	21.00	20.40	5,835.86	73,567.02
Community Development/Solid Waste	Maint. Worker II - Parks	52051051163020	0.10	LH13	3.00		3,196.27	73.51	198.17	46.35	73.51	3.74	810.00	2.10	2.04	351.59	4,757.29
Community Development/Solid Waste	Assistant Forman - Landfill	52051051163151	1.00	UH21	7.00		48,880.00	1,124.24	3,030.56	708.76	1,124.24	37.44	8,100.00	21.00	20.40	5,376.80	68,423.44
Community Development/Solid Waste	Parks/SWaste Ops Manager	52051051163152	1.00	UF25	7.00		59,436.00	1,367.03	3,685.03	861.82	1,367.03	37.44	8,100.00	21.00	20.40	6,537.96	81,433.71
Community Development/Solid Waste	Solid Waste Site Att - Keno	52051051163160	1.00	LH08	7.00		29,078.40	668.80	1,802.86	421.64	668.80	37.44	8,100.00	21.00	20.40	3,198.62	44,017.97
Community Development/Solid Waste	Solid Waste Site Att - Landfill	52051051163160	1.00	LH08	7.00		29,078.40	668.80	1,802.86	421.64	668.80	37.44	8,100.00	21.00	20.40	3,198.62	44,017.97
Community Development/Solid Waste	Solid Waste Site Att - Landfill	52051051163160	1.00	LH08	5.00		27,751.36	638.28	1,720.58	402.39	638.28	37.44	8,100.00	21.00	20.40	3,052.65	42,382.39
Community Development/Solid Waste	Solid Waste Site Att - Odessa/Ft	52051051163160	1.00	LH08	4.00		25,909.60	595.92	1,606.40	375.69	595.92	37.44	8,100.00	21.00	20.40	2,850.06	40,112.42
Community Development/Solid Waste	Solid Waste Site Att - Bonanza	52051051163160	1.00	LH08	6.00		28,987.68	666.72	1,797.24	420.32	666.72	37.44	8,100.00	21.00	20.40	3,188.64	43,906.16
Community Development/Solid Waste	Solid Waste Site Att - Sprague/LF	52051051163160	1.00	LH08	7.00		29,078.40	668.80	1,802.86	421.64	668.80	37.44	8,100.00	21.00	20.40	3,198.62	44,017.97
Community Development/Solid Waste	Solid Waste Site Att - Merrill	52051051163160	1.00	LH08	7.00		29,078.40	668.80	1,802.86	421.64	668.80	37.44	8,100.00	21.00	20.40	3,198.62	44,017.97
Community Development/Solid Waste	Solid Waste Site Att - Crescent	52051051163160	0.80	LH08	5.00		21,498.88	494.47	1,332.93	311.73	494.47	29.95	6,480.00	21.00	20.40	2,364.88	33,048.72
Community Development/Solid Waste	Solid Waste Site Att - Landfill	52051051163160	1.00	LH08	5.00		26,902.72	618.76	1,667.97	390.09	618.76	37.44	8,100.00	21.00	20.40	2,959.30	41,336.44
Community Development/Solid Waste	Solid Waste Site Att - Tingley	52051051163160	1.00	LH08	6.00		29,035.20	667.81	1,800.18	421.01	667.81	37.44	8,100.00	21.00	20.40	3,193.87	43,964.72
Community Development/Solid Waste	Solid Waste Site Att - Chilouquin	52051051163160	1.00	LH08	4.00		26,433.60	607.97	1,638.88	383.29	607.97	37.44	8,100.00	13.32	20.40	2,907.70	40,750.57
Community Development/Solid Waste	Solid Waste Site Att-Beatty/Bly	52051051163160	1.00	LH08	7.00		29,078.40	668.80	1,802.86	421.64	668.80	37.44	8,100.00	21.00	20.40	3,198.62	44,017.97
Community Development/Solid Waste	Solid Waste Site Att - L.V/Malin	52051051163160	1.00	LH08	7.00		30,241.54	695.56	1,874.98	438.50	695.56	37.44	8,100.00	21.00	20.40	3,326.57	45,451.53
Community Development/Solid Waste	Solid Waste Site Att - Landfill	52051051163160	0.60	LH08	3.00		14,901.12	342.73	923.87	216.07	342.73	22.46	4,860.00	21.00	20.40	1,639.12	23,289.49
Community Development/Solid Waste	Solid Waste Site Att - Landfill	52051051163160	1.00	LH08	1.00		22,963.20	528.15	1,423.72	332.97	528.15	37.44	8,100.00	21.00	20.40	2,525.95	36,480.98
Community Development/Solid Waste	Solid Waste Site Att - Landfill	52051051163160	1.00	LH08	1.00		22,963.20	528.15	1,423.72	332.97	528.15	37.44	8,100.00	21.00	20.40	2,525.95	36,480.98
Community Development/Solid Waste	Recycling Attendant - Landfill	52051051163165	1.00	LH13	6.00		37,828.13	870.05	2,345.34	548.51	870.05	37.44	8,100.00	21.00	20.40	4,161.09	54,802.01
Community Development/Solid Waste	Solid Waste & Parks Manager	52051051163170	1.00	UF30	6.00		73,233.00	1,684.36	4,540.45	1,061.88	1,684.36	37.44	8,100.00	21.00	20.40	8,055.63	98,438.51
Community Development/Solid Waste	Landfill Maint Worker	52051051163190	1.00	LH16	7.00		42,910.40	986.94	2,660.44	622.20	986.94	37.44	8,100.00	21.00	20.40	4,720.14	61,065.91
Community Development/Solid Waste	Landfill Maint Worker	52051051163190	1.00	LH16	5.00		40,969.28	942.29	2,540.10	594.05	942.29	37.44	8,100.00	21.00	20.40	4,506.62	58,673.48
Community Development/Solid Waste	Landfill Maint Worker	52051051163190	1.00	LH16	7.00		42,910.40	986.94	2,660.44	622.20	986.94	37.44	8,100.00	21.00	20.40	4,720.14	61,065.91
Community Development/Solid Waste	Landfill Maint Worker	52051051163190	1.00	LH16	1.00		33,924.80	780.27	2,103.34	491.91	780.27	37.44	8,100.00	21.00	20.40	3,731.73	49,991.16
Community Development/Solid Waste	Landfill Mechanic	52051051163191	1.00	LH16	5.00		41,060.48	944.39	2,545.75	595.38	944.39	37.44	8,100.00	21.00	20.40	4,516.65	58,785.88
Community Development/Solid Waste	Landfill Operator - Chemult	52051051163192	1.00	LH16	7.00		42,910.40	986.94	2,660.44	622.20	986.94	37.44	8,100.00	21.00	20.40	4,720.14	61,065.91
Community Development/Solid Waste	Overtime	52051051163900					50,000.00	1,150.00	3,100.00	725.00	1,150.00	-	-	-	-	-	56,125.00
Community Development/Solid Waste	Temporary Help - Landfill	52051051163920	0.48	UH09	3.00		11,521.54	265.00	714.34	167.06	265.00	17.97	-	-	-	-	12,950.90
Community Development/Solid Waste	Temporary Help - Landfill	52051051163920	0.48	UH09	2.00		11,012.35	253.28	682.77	159.68	253.28	17.97	-	-	-	-	12,379.34
Community Development/Solid Waste	Landfill Maintenance Worker O/C	52051051163920	0.48	UH19	1.00		16,343.81	375.91	1,013.32	236.99	375.91	17.97	-	-	-	-	18,363.90
Community Development/Solid Waste	Temporary Help - Chemult/Crescen	52051051163920	0.48	UH09	1.00		10,543.10	242.49	653.67	152.88	242.49	17.97	-	-	-	-	11,852.61
Community Development/Solid Waste	Temporary Help - Chemult/Crescen	52051051163920	0.48	UH19	1.00		16,343.81	375.91	1,013.32	236.99	375.91	17.97	-	-	-	-	18,363.90
			<b>29.22</b>				<b>1,090,018.31</b>	<b>25,070.42</b>	<b>67,581.14</b>	<b>15,805.27</b>	<b>25,070.42</b>	<b>1,111.97</b>	<b>221,130.00</b>	<b>578.22</b>	<b>569.16</b>	<b>107,167.91</b>	<b>1,554,102.81</b>

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>435</b>	<b>Landfill Site Reserves</b>					
<b>Revenue</b>							
<b>Department</b>	<b>510</b>	<b>Solid Waste</b>					
<b>Sub Department</b>	<b>513</b>	<b>Landfill Site</b>					
<u>Interest</u>							
39150	Investments - Interest On	\$0.00	\$7,520.02	\$0.00	\$0.00	\$0.00	
<u>Total: Interest</u>		\$0.00	\$7,520.02	\$0.00	\$0.00	\$0.00	+++
<u>Interfund Transfers</u>							
39030	Trans - Solid Waste	\$820,048.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Interfund Transfers</u>		\$820,048.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$0.00	\$820,048.00	\$827,000.00	\$0.00	(\$827,000.00)	-100%
<u>Total: Fund Balances</u>		\$0.00	\$820,048.00	\$827,000.00	\$0.00	(\$827,000.00)	-100%
<b>Sub Department Total: Landfill Site</b>		<b>\$820,048.00</b>	<b>\$827,568.02</b>	<b>\$827,000.00</b>	<b>\$0.00</b>	<b>(\$827,000.00)</b>	<b>-100%</b>
	<b>514</b>	<b>Landfill Clousure</b>					
<u>Interest</u>							
39150	Investments - Interest On	\$82,154.95	\$49,598.41	\$48,000.00	\$40,000.00	(\$8,000.00)	-17%
<u>Total: Interest</u>		\$82,154.95	\$49,598.41	\$48,000.00	\$40,000.00	(\$8,000.00)	-17%
<u>Interfund Transfers</u>							
39030	Trans - Solid Waste	\$316,964.00	\$0.00	\$215,560.00	\$215,560.00	\$0.00	0%
<u>Total: Interfund Transfers</u>		\$316,964.00	\$0.00	\$215,560.00	\$215,560.00	\$0.00	0%
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$5,051,020.51	\$5,333,175.46	\$2,000,000.00	\$5,624,278.00	\$3,624,278.00	181%
31002	GW Beginning Fund Balance Adjustment	(\$6,381,604.00)	(\$6,390,589.00)	\$0.00	\$0.00	\$0.00	
<u>Total: Fund Balances</u>		(\$1,330,583.49)	(\$1,057,413.54)	\$2,000,000.00	\$5,624,278.00	\$3,624,278.00	181%
<b>Sub Department Total: Landfill Clousure</b>		<b>(\$931,464.54)</b>	<b>(\$1,007,815.13)</b>	<b>\$2,263,560.00</b>	<b>\$5,879,838.00</b>	<b>\$3,616,278.00</b>	<b>160%</b>
<b>Department Total: Solid Waste</b>		<b>(\$111,416.54)</b>	<b>(\$180,247.11)</b>	<b>\$3,090,560.00</b>	<b>\$5,879,838.00</b>	<b>\$2,789,278.00</b>	<b>90%</b>
<b>Revenue Totals</b>		<b>(\$111,416.54)</b>	<b>(\$180,247.11)</b>	<b>\$3,090,560.00</b>	<b>\$5,879,838.00</b>	<b>\$2,789,278.00</b>	<b>90%</b>

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>435</b>	<b>Landfill Site Reserves</b>					
<b>Expenses</b>							
<b>Department</b>	<b>510</b>	<b>Solid Waste</b>					
<b>Sub Department</b>	<b>513</b>	<b>Landfill Site</b>					
<u>Capital Outlay</u>							
88140	Grounds Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Interfund Transfers</u>							
99211	Trans - Solid Waste Operating	\$0.00	\$0.00	\$827,000.00	\$0.00	(\$827,000.00)	-100%
<u>Total: Interfund Transfers</u>		\$0.00	\$0.00	\$827,000.00	\$0.00	(\$827,000.00)	-100%
<u>Contingencies and Reserves</u>							
99980	Reserve Future Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
99981	Unappropriated Fund Balance	\$820,048.00	\$827,568.02	\$0.00	\$0.00	\$0.00	
<u>Total: Contingencies and Reserves</u>		\$820,048.00	\$827,568.02	\$0.00	\$0.00	\$0.00	+++
<b>Sub Department Total: Landfill Site</b>		<b>\$820,048.00</b>	<b>\$827,568.02</b>	<b>\$827,000.00</b>	<b>\$0.00</b>	<b>(\$827,000.00)</b>	<b>-100%</b>
	<b>514</b>	<b>Landfill Closures</b>					
<u>Material and Services</u>							
44330	Closure and Post-Closure Care	\$116,964.00	\$0.00	\$400,000.00	\$400,000.00	\$0.00	0%
49000	GW Materials and Services Adjustments	\$8,985.00	\$125,949.00	\$0.00	\$0.00	\$0.00	
<u>Total: Material and Services</u>		\$125,949.00	\$125,949.00	\$400,000.00	\$400,000.00	\$0.00	0%
<u>Capital Outlay</u>							
88140	Grounds Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Contingencies and Reserves</u>							
99750	Operating Contingency	\$0.00	\$0.00	\$200,000.00	\$0.00	(\$200,000.00)	-100%
99980	Reserve Future Expenditures	\$0.00	\$0.00	\$0.00	\$5,479,838.00	\$5,479,838.00	
99981	Unappropriated Fund Balance	\$5,333,175.46	\$5,382,773.87	\$1,663,560.00	\$0.00	(\$1,663,560.00)	-100%
99990	GW Unappropriated Fund Balance Adjustment	(\$6,390,589.00)	(\$6,516,538.00)	\$0.00	\$0.00	\$0.00	
<u>Total: Contingencies and Reserves</u>		(\$1,057,413.54)	(\$1,133,764.13)	\$1,863,560.00	\$5,479,838.00	\$3,616,278.00	194%

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>435</b>	<b>Landfill Site Reserves</b>					
<b>Department</b>	<b>510</b>	<b>Solid Waste</b>					
<b>Sub Department Total: Landfill Clousure</b>		<b>(\$931,464.54)</b>	<b>(\$1,007,815.13)</b>	<b>\$2,263,560.00</b>	<b>\$5,879,838.00</b>	<b>\$3,616,278.00</b>	<b>160%</b>
<b>Department Total: Solid Waste</b>		<b>(\$111,416.54)</b>	<b>(\$180,247.11)</b>	<b>\$3,090,560.00</b>	<b>\$5,879,838.00</b>	<b>\$2,789,278.00</b>	<b>90%</b>
<b>Revenue Totals:</b>		(\$111,416.54)	(\$180,247.11)	\$3,090,560.00	\$5,879,838.00	\$2,789,278.00	90%
<b>Expense Totals</b>		(\$111,416.54)	(\$180,247.11)	\$3,090,560.00	\$5,879,838.00	\$2,789,278.00	90%
<b>Fund Total: Landfill Site Reserves</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>520</b>	<b>Solid Waste</b>					
<b>Revenue</b>							
<b>Department</b>	<b>510</b>	<b>Solid Waste</b>					
<b>Sub Department</b>	<b>511</b>	<b>Solid Waste</b>					
<u>Licenses, Fees and Permits</u>							
34160	Franchise Fee - Solid Waste	\$45,467.17	\$46,244.58	\$45,000.00	\$115,000.00	\$70,000.00	156%
34231	Fees - NSF Check	\$260.00	\$460.00	\$400.00	\$400.00	\$0.00	0%
<u>Total: Licenses, Fees and Permits</u>		\$45,727.17	\$46,704.58	\$45,400.00	\$115,400.00	\$70,000.00	154%
<u>Intergovernmental</u>							
33660	Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Intergovernmental</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Charges for Service</u>							
34470	Fees - Solid Waste	\$3,804,841.89	\$3,756,001.33	\$4,000,000.00	\$4,000,000.00	\$0.00	0%
34471	Free Dump	\$62,808.15	\$41,287.02	\$70,000.00	\$70,000.00	\$0.00	0%
36130	Sales - Scrap Metal	\$0.00	\$0.00	\$0.00	\$17,000.00	\$17,000.00	
36131	Fees - E Waste	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	
<u>Total: Charges for Service</u>		\$3,867,650.04	\$3,797,288.35	\$4,070,000.00	\$4,092,000.00	\$22,000.00	1%
<u>Interest</u>							
39150	Investments - Interest On	\$11,828.32	\$5,160.27	\$5,000.00	\$5,000.00	\$0.00	0%
<u>Total: Interest</u>		\$11,828.32	\$5,160.27	\$5,000.00	\$5,000.00	\$0.00	0%
<u>Other</u>							
36100	Miscellaneous	\$105,621.55	\$0.00	\$100.00	\$500.00	\$400.00	400%
<u>Total: Other</u>		\$105,621.55	\$0.00	\$100.00	\$500.00	\$400.00	400%
<u>Interfund Transfers</u>							
37461	Trans - Reserve	\$0.00	\$0.00	\$827,000.00	\$0.00	(\$827,000.00)	-100%
<u>Total: Interfund Transfers</u>		\$0.00	\$0.00	\$827,000.00	\$0.00	(\$827,000.00)	-100%
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$470,112.66	\$446,932.95	\$500,000.00	\$892,592.00	\$392,592.00	79%
31002	GW Beginning Fund Balance Adjustment	(\$110,123.40)	(\$122,811.74)	\$0.00	\$0.00	\$0.00	
<u>Total: Fund Balances</u>		\$359,989.26	\$324,121.21	\$500,000.00	\$892,592.00	\$392,592.00	79%

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>520</b>	<b>Solid Waste</b>					
<b>Department</b>	<b>510</b>	<b>Solid Waste</b>					
<b>Sub Department Total: Solid Waste</b>		<b>\$4,390,816.34</b>	<b>\$4,173,274.41</b>	<b>\$5,447,500.00</b>	<b>\$5,105,492.00</b>	<b>(\$342,008.00)</b>	<b>-6%</b>
<b>Department Total: Solid Waste</b>		<b>\$4,390,816.34</b>	<b>\$4,173,274.41</b>	<b>\$5,447,500.00</b>	<b>\$5,105,492.00</b>	<b>(\$342,008.00)</b>	<b>-6%</b>
<b>Revenue Totals</b>		\$4,390,816.34	\$4,173,274.41	\$5,447,500.00	\$5,105,492.00	(\$342,008.00)	-6%
<b>Expenses</b>							
<b>Department</b>	<b>510</b>	<b>Solid Waste</b>					
<b>Sub Department</b>	<b>511</b>	<b>Solid Waste</b>					
<u>Personnel Services</u>							
61555	Accounting Specialist	\$0.00	\$0.00	\$0.00	\$30,961.00	\$30,961.00	
62690	Foreman	\$45,300.01	\$47,596.41	\$50,785.00	\$53,053.00	\$2,268.00	4%
63020	Facility Mtc Worker II	\$1,219.30	\$2,927.37	\$3,085.00	\$3,196.00	\$111.00	4%
63151	SW Lead Maintenance Worker	\$44,230.58	\$46,326.28	\$49,075.00	\$48,880.00	(\$195.00)	0%
63152	Pks/SW Ops Manager	\$55,771.70	\$58,212.00	\$59,434.00	\$59,436.00	\$2.00	0%
63160	SW Site Attendant	\$400,753.77	\$377,120.03	\$421,977.00	\$422,980.00	\$1,003.00	0%
63165	Recycling Attendant	\$8,024.58	\$8,560.25	\$9,127.00	\$37,828.00	\$28,701.00	314%
63170	Solid Waste/Parks Director	\$62,120.40	\$65,726.63	\$70,085.00	\$73,233.00	\$3,148.00	4%
63190	Landfill/Maint Worker	\$134,246.74	\$116,887.71	\$162,354.00	\$160,715.00	(\$1,639.00)	-1%
63191	Landfill Mechanic	\$30,924.00	\$37,318.32	\$39,629.00	\$41,060.00	\$1,431.00	4%
63192	Chemult Landfill Operator	\$37,794.40	\$39,514.40	\$42,129.00	\$42,910.00	\$781.00	2%
63900	Overtime	\$16,687.63	\$14,464.49	\$50,000.00	\$50,000.00	\$0.00	0%
63920	Temporary Help	\$13,912.09	\$24,226.16	\$50,000.00	\$65,765.00	\$15,765.00	32%
63930	FICA	\$62,236.06	\$58,820.17	\$75,783.00	\$83,386.00	\$7,603.00	10%
63940	Workmans Compensation Tax	\$0.00	\$486.87	\$824.00	\$1,112.00	\$288.00	35%
63941	Workmans Compensation	\$0.00	\$0.00	\$0.00	\$25,070.00	\$25,070.00	
63949	Oregon Premium Tax	\$1,374.00	\$0.00	\$0.00	\$0.00	\$0.00	
63950	Medical Insurance	\$163,251.77	\$164,367.04	\$208,575.00	\$221,130.00	\$12,555.00	6%
63951	Life Insurance	\$632.81	\$600.97	\$648.00	\$578.00	(\$70.00)	-11%
63952	Short Term Disability	\$515.41	\$498.50	\$537.00	\$569.00	\$32.00	6%
63960	Retirement - General	\$80,830.28	\$80,608.54	\$90,757.00	\$107,168.00	\$16,411.00	18%

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>520</b>	<b>Solid Waste</b>					
<b>Department</b>	<b>510</b>	<b>Solid Waste</b>					
<b>Sub Department</b>	<b>511</b>	<b>Solid Waste</b>					
63980	Unemployment Compensation	\$19,592.00	\$20,566.00	\$22,784.00	\$25,070.00	\$2,286.00	10%
63990	Cell Phone Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
65100	GW Sick Leave Accrual Expense	\$3,310.65	\$985.59	\$0.00	\$0.00	\$0.00	
65200	GW Vacation Leave Accrual Expense	(\$7,193.66)	(\$529.08)	\$0.00	\$0.00	\$0.00	
65300	GW NPO Retirement - General	\$16,291.35	\$16,150.55	\$0.00	\$0.00	\$0.00	
65400	GW Retiree Health Insurance Expense	\$280.00	\$645.92	\$0.00	\$0.00	\$0.00	
69000	GW Personal Service Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel Services</u>		\$1,192,105.87	\$1,182,081.12	\$1,407,588.00	\$1,554,100.00	\$146,512.00	10%
<u>Material and Services</u>							
44010	Mgmt Travel & Training	\$0.00	\$398.00	\$1,500.00	\$500.00	(\$1,000.00)	-67%
44040	Staff Travel & Training	\$717.94	\$334.20	\$1,000.00	\$500.00	(\$500.00)	-50%
44080	Office Machine Repairs	\$99.99	\$0.00	\$0.00	\$0.00	\$0.00	
44100	Supplies - Office	\$4,152.38	\$4,112.43	\$5,000.00	\$7,001.00	\$2,001.00	40%
44104	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44110	Supplies - Other	\$13,213.37	\$10,698.10	\$15,000.00	\$10,000.00	(\$5,000.00)	-33%
44114	Office Furniture	\$0.00	\$399.99	\$500.00	\$500.00	\$0.00	0%
44200	Dues / Fees	\$2,880.80	\$2,609.75	\$4,000.00	\$4,000.00	\$0.00	0%
44250	Vehicle Fuel	\$92,287.04	\$110,724.10	\$200,000.00	\$200,000.00	\$0.00	0%
44260	Vehicle Maintenance & Repair	\$6,168.02	\$4,802.92	\$10,000.00	\$10,000.00	\$0.00	0%
44275	Litter Patrol	\$6,650.00	\$6,582.41	\$10,000.00	\$10,000.00	\$0.00	0%
44276	Building Repair	\$0.00	\$4,200.58	\$5,000.00	\$5,000.00	\$0.00	0%
44280	Radio / TV Maint / Repair	\$0.00	\$0.00	\$100.00	\$100.00	\$0.00	0%
44290	Uniform Maintenance & Repair	\$5,400.21	\$5,557.17	\$6,000.00	\$6,000.00	\$0.00	0%
44300	Equip Maintenance & Repair	\$41,929.80	\$107,261.83	\$90,000.00	\$100,000.00	\$10,000.00	11%
44320	Grounds Maintenance & Repair	\$8,046.18	\$7,558.57	\$60,000.00	\$75,000.00	\$15,000.00	25%

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>520</b>	<b>Solid Waste</b>					
<b>Department</b>	<b>510</b>	<b>Solid Waste</b>					
<b>Sub Department</b>	<b>511</b>	<b>Solid Waste</b>					
44330	Closure and Post-Closure Care	(\$116,964.00)	\$0.00	\$0.00	\$0.00	\$0.00	
44490	Franchised Haul & Distribution	\$1,895,541.36	\$1,897,971.67	\$2,000,000.00	\$2,000,000.00	\$0.00	0%
44500	Consultant Services	\$27,794.39	\$18,025.00	\$45,000.00	\$32,717.00	(\$12,283.00)	-27%
44570	Fees for Service	\$506.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0%
44620	Utilities - Electricity	\$6,938.90	\$7,799.46	\$7,000.00	\$7,500.00	\$500.00	7%
44632	Oil Recycle Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44633	E Waste Costs	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	
44640	Telephone	\$6,720.57	\$13,573.41	\$14,200.00	\$14,200.00	\$0.00	0%
44670	Equipment	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	
44700	Postage	\$1,275.16	\$1,309.64	\$1,500.00	\$1,500.00	\$0.00	0%
44870	Tire Recycling Costs	\$0.00	\$0.00	\$0.00	\$9,000.00	\$9,000.00	
44910	Forest Patrol Assessment	\$727.21	\$712.59	\$1,000.00	\$1,000.00	\$0.00	0%
44912	Free Dump / Litter	\$65,603.02	\$43,663.86	\$70,000.00	\$70,000.00	\$0.00	0%
45000	Equipment Rental / Lease	\$2,953.24	\$1,643.05	\$5,000.00	\$5,000.00	\$0.00	0%
45015	Administration Fees	\$0.00	\$0.00	\$0.00	\$135,234.00	\$135,234.00	
45020	Contract Services	\$2,620.07	\$3,569.03	\$5,000.00	\$5,000.00	\$0.00	0%
45021	Interest Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
45111	Software Support	\$4,024.03	\$0.00	\$5,000.00	\$5,000.00	\$0.00	0%
45560	Weed Control Services	\$847.21	\$1,505.64	\$5,000.00	\$5,000.00	\$0.00	0%
45980	Promotion / PR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
47420	Per Ton Fee	\$18,350.83	\$16,384.27	\$50,000.00	\$50,000.00	\$0.00	0%
49000	GW Materials and Services Adjustments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
99755	Risk Management	\$0.00	\$0.00	\$0.00	\$14,579.00	\$14,579.00	
99760	Insurance/Liability	\$19,431.00	\$19,431.00	\$19,431.00	\$23,748.00	\$4,317.00	22%
99765	Insurance/Workmans Compensation	\$56,567.00	\$56,567.00	\$56,567.00	\$0.00	(\$56,567.00)	-100%
99770	Internal Services	\$41,928.00	\$41,928.00	\$41,928.00	\$41,928.00	\$0.00	0%

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>520</b>	<b>Solid Waste</b>					
<b>Department</b>	<b>510</b>	<b>Solid Waste</b>					
<b>Sub Department</b>	<b>511</b>	<b>Solid Waste</b>					
99780	Space Rent	\$3,480.00	\$3,480.00	\$3,518.00	\$3,570.00	\$52.00	1%
<u>Total: Material and Services</u>		\$2,219,889.72	\$2,392,803.67	\$2,739,244.00	\$2,870,577.00	\$131,333.00	5%
<u>Capital Outlay</u>							
88140	Grounds Improvement	\$16,282.50	\$0.00	\$50,000.00	\$0.00	(\$50,000.00)	-100%
88360	Equipment	\$6,170.04	\$3,882.50	\$5,000.00	\$0.00	(\$5,000.00)	-100%
88760	Computer Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
88950	Furniture	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
89000	GW Capitalized Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
89100	GW Depreciation Expense	\$241,304.00	\$0.00	\$0.00	\$0.00	\$0.00	
89150	GW Budget Adjustment - Depreciation	(\$241,304.00)	\$0.00	\$0.00	\$0.00	\$0.00	
89500	GW Capital Asset Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Capital Outlay</u>		\$22,452.54	\$3,882.50	\$55,000.00	\$0.00	(\$55,000.00)	-100%
<u>Interfund Transfers</u>							
99027	Trans - CDD	\$0.00	\$0.00	\$0.00	\$255,255.00	\$255,255.00	
99040	Trans - General Fund	\$104,983.00	\$137,224.00	\$137,224.00	\$0.00	(\$137,224.00)	-100%
99210	Trans - Landfill Site Reserve	\$316,964.00	\$0.00	\$215,560.00	\$215,560.00	\$0.00	0%
99460	Trans - Equip Rent & Revolving	\$180,300.00	\$180,300.00	\$180,300.00	\$180,000.00	(\$300.00)	0%
99783	Trans - Phones	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
99830	Trans - Vehicle Reserve	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00	0%
<u>Total: Interfund Transfers</u>		\$632,247.00	\$347,524.00	\$563,084.00	\$680,815.00	\$117,731.00	21%
<u>Contingencies and Reserves</u>							
99750	Operating Contingency	\$0.00	\$0.00	\$682,584.00	\$0.00	(\$682,584.00)	-100%
99981	Unappropriated Fund Balance	\$446,932.95	\$387,047.84	\$0.00	\$0.00	\$0.00	
99990	GW Unappropriated Fund Balance Adjustment	(\$122,811.74)	(\$140,064.72)	\$0.00	\$0.00	\$0.00	
<u>Total: Contingencies and Reserves</u>		\$324,121.21	\$246,983.12	\$682,584.00	\$0.00	(\$682,584.00)	-100%
<b>Sub Department Total: Solid Waste</b>		<b>\$4,390,816.34</b>	<b>\$4,173,274.41</b>	<b>\$5,447,500.00</b>	<b>\$5,105,492.00</b>	<b>(\$342,008.00)</b>	<b>-6%</b>

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>520</b>	<b>Solid Waste</b>					
<b>Department Total: Solid Waste</b>		<b>\$4,390,816.34</b>	<b>\$4,173,274.41</b>	<b>\$5,447,500.00</b>	<b>\$5,105,492.00</b>	<b>(\$342,008.00)</b>	<b>-6%</b>
Revenue Totals:		\$4,390,816.34	\$4,173,274.41	\$5,447,500.00	\$5,105,492.00	(\$342,008.00)	-6%
Expense Totals		\$4,390,816.34	\$4,173,274.41	\$5,447,500.00	\$5,105,492.00	(\$342,008.00)	-6%
<b>Fund Total: Solid Waste</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>521</b>	<b>Recycling</b>					
<b>Revenue</b>							
<b>Department</b>	<b>510</b>	<b>Solid Waste</b>					
<b>Sub Department</b>	<b>512</b>	<b>Recycling</b>					
<u>Licenses, Fees and Permits</u>							
34160	Franchise Fee - Solid Waste	\$72,629.39	\$73,871.23	\$70,000.00	\$0.00	(\$70,000.00)	-100%
<u>Total: Licenses, Fees and Permits</u>		\$72,629.39	\$73,871.23	\$70,000.00	\$0.00	(\$70,000.00)	-100%
<u>Charges for Service</u>							
36130	Sales - Scrap Metal	\$10,215.80	\$22,014.12	\$10,000.00	\$0.00	(\$10,000.00)	-100%
36131	Fees - E Waste	\$3,649.50	\$3,690.00	\$6,000.00	\$0.00	(\$6,000.00)	-100%
<u>Total: Charges for Service</u>		\$13,865.30	\$25,704.12	\$16,000.00	\$0.00	(\$16,000.00)	-100%
<u>Interest</u>							
39150	Investments - Interest On	\$1,923.01	\$586.80	\$1,543.00	\$0.00	(\$1,543.00)	-100%
<u>Total: Interest</u>		\$1,923.01	\$586.80	\$1,543.00	\$0.00	(\$1,543.00)	-100%
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$163,499.96	\$88,383.82	\$23,000.00	\$0.00	(\$23,000.00)	-100%
31002	GW Beginning Fund Balance Adjustment	(\$10.00)	(\$505.21)	\$0.00	\$0.00	\$0.00	
<u>Total: Fund Balances</u>		\$163,489.96	\$87,878.61	\$23,000.00	\$0.00	(\$23,000.00)	-100%
<b>Sub Department Total: Recycling</b>		<b>\$251,907.66</b>	<b>\$188,040.76</b>	<b>\$110,543.00</b>	<b>\$0.00</b>	<b>(\$110,543.00)</b>	<b>-100%</b>
<b>Department Total: Solid Waste</b>		<b>\$251,907.66</b>	<b>\$188,040.76</b>	<b>\$110,543.00</b>	<b>\$0.00</b>	<b>(\$110,543.00)</b>	<b>-100%</b>
<b>Revenue Totals</b>		<b>\$251,907.66</b>	<b>\$188,040.76</b>	<b>\$110,543.00</b>	<b>\$0.00</b>	<b>(\$110,543.00)</b>	<b>-100%</b>
<b>Expenses</b>							
<b>Department</b>	<b>510</b>	<b>Solid Waste</b>					
<b>Sub Department</b>	<b>512</b>	<b>Recycling</b>					
<u>Personnel Services</u>							
63165	Recycling Attendant	\$24,073.72	\$25,681.30	\$27,382.00	\$0.00	(\$27,382.00)	-100%
63900	Overtime	\$277.56	\$0.00	\$2,000.00	\$0.00	(\$2,000.00)	-100%
63930	FICA	\$1,816.38	\$1,897.37	\$2,248.00	\$0.00	(\$2,248.00)	-100%
63940	Workmans Compensation Tax	\$0.00	\$12.87	\$22.00	\$0.00	(\$22.00)	-100%
63941	Workmans Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>521</b>	<b>Recycling</b>					
<b>Department</b>	<b>510</b>	<b>Solid Waste</b>					
<b>Sub Department</b>	<b>512</b>	<b>Recycling</b>					
63949	Oregon Premium Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
63950	Medical Insurance	\$5,476.89	\$6,092.04	\$6,075.00	\$0.00	(\$6,075.00)	-100%
63951	Life Insurance	\$9.24	\$18.48	\$19.00	\$0.00	(\$19.00)	-100%
63952	Short Term Disability	\$15.24	\$15.24	\$15.00	\$0.00	(\$15.00)	-100%
63960	Retirement - General	\$2,407.40	\$2,565.42	\$2,738.00	\$0.00	(\$2,738.00)	-100%
63980	Unemployment Compensation	\$555.00	\$578.00	\$676.00	\$0.00	(\$676.00)	-100%
63990	Cell Phone Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
65300	GW NPO Retirement - General	\$485.21	\$514.00	\$0.00	\$0.00	\$0.00	
65400	GW Retiree Health Insurance Expense	\$10.00	\$23.88	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel Services</u>		\$35,126.64	\$37,398.60	\$41,175.00	\$0.00	(\$41,175.00)	-100%
<u>Material and Services</u>							
44010	Mgmt Travel & Training	\$0.00	\$0.00	\$150.00	\$0.00	(\$150.00)	-100%
44040	Staff Travel & Training	\$0.00	\$0.00	\$200.00	\$0.00	(\$200.00)	-100%
44104	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44110	Supplies - Other	\$685.41	\$187.89	\$500.00	\$0.00	(\$500.00)	-100%
44250	Vehicle Fuel	\$16,460.52	\$24,245.46	\$25,000.00	\$0.00	(\$25,000.00)	-100%
44260	Vehicle Maintenance & Repair	\$199.63	\$1,795.27	\$1,000.00	\$0.00	(\$1,000.00)	-100%
44320	Grounds Maintenance & Repair	\$238.46	\$0.00	\$500.00	\$0.00	(\$500.00)	-100%
44490	Franchised Haul & Distribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44500	Consultant Services	\$0.00	\$0.00	\$100.00	\$0.00	(\$100.00)	-100%
44632	Oil Recycle Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44633	E Waste Costs	\$13,815.29	\$10,122.05	\$9,812.00	\$0.00	(\$9,812.00)	-100%
44870	Tire Recycling Costs	\$6,730.10	\$7,055.75	\$9,000.00	\$0.00	(\$9,000.00)	-100%
45015	Administration Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
45021	Interest Expense	\$0.00	\$19.42	\$0.00	\$0.00	\$0.00	
45980	Promotion / PR	\$0.00	\$0.00	\$1,000.00	\$0.00	(\$1,000.00)	-100%
46130	Bindery Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>521</b>	<b>Recycling</b>					
<b>Department</b>	<b>510</b>	<b>Solid Waste</b>					
<b>Sub Department</b>	<b>512</b>	<b>Recycling</b>					
<u>Total: Material and Services</u>		\$38,129.41	\$43,425.84	\$47,262.00	\$0.00	(\$47,262.00)	-100%
<u>Capital Outlay</u>							
88140	Grounds Improvement	\$0.00	\$0.00	\$550.00	\$0.00	(\$550.00)	-100%
88360	Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
89000	GW Capitalized Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
89100	GW Depreciation Expense	\$10,123.00	\$0.00	\$0.00	\$0.00	\$0.00	
89150	GW Budget Adjustment - Depreciation	(\$10,123.00)	\$0.00	\$0.00	\$0.00	\$0.00	
89500	GW Capital Asset Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$550.00	\$0.00	(\$550.00)	-100%
<u>Interfund Transfers</u>							
99040	Trans - General Fund	\$10,773.00	\$10,556.00	\$10,556.00	\$0.00	(\$10,556.00)	-100%
99783	Trans - Phones	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
99830	Trans - Vehicle Reserve	\$80,000.00	\$68,000.00	\$11,000.00	\$0.00	(\$11,000.00)	-100%
<u>Total: Interfund Transfers</u>		\$90,773.00	\$78,556.00	\$21,556.00	\$0.00	(\$21,556.00)	-100%
<u>Contingencies and Reserves</u>							
99750	Operating Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
99981	Unappropriated Fund Balance	\$88,383.82	\$29,703.41	\$0.00	\$0.00	\$0.00	
99990	GW Unappropriated Fund Balance Adjustment	(\$505.21)	(\$1,043.09)	\$0.00	\$0.00	\$0.00	
<u>Total: Contingencies and Reserves</u>		\$87,878.61	\$28,660.32	\$0.00	\$0.00	\$0.00	+++
<b>Sub Department Total: Recycling</b>		<b>\$251,907.66</b>	<b>\$188,040.76</b>	<b>\$110,543.00</b>	<b>\$0.00</b>	<b>(\$110,543.00)</b>	<b>-100%</b>
<b>Department Total: Solid Waste</b>		<b>\$251,907.66</b>	<b>\$188,040.76</b>	<b>\$110,543.00</b>	<b>\$0.00</b>	<b>(\$110,543.00)</b>	<b>-100%</b>
<b>Revenue Totals:</b>		\$251,907.66	\$188,040.76	\$110,543.00	\$0.00	(\$110,543.00)	-100%
<b>Expense Totals</b>		\$251,907.66	\$188,040.76	\$110,543.00	\$0.00	(\$110,543.00)	-100%
<b>Fund Total: Recycling</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>

# Budget Worksheet Report

**Revenue Grand Totals:**

\$4,531,307.46	\$4,181,068.06	\$8,648,603.00	\$10,985,330.00	\$2,336,727.00	27%
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**Expense Grand Totals:**

\$4,531,307.46	\$4,181,068.06	\$8,648,603.00	\$10,985,330.00	\$2,336,727.00	27%
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**Net Grand Totals:**

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
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Department: Community Development  
Parks Division

FY 2013 Proposed Budget

**Division Mission:**

The Klamath County Parks Department provides and maintains public facilities for outdoor recreation and provides access to other public land which offers opportunities for dispersed outdoor recreation.

**Mandated Services:**

None

**Self Imposed Services:**

Klamath County elected to offer Parks services to the public. The Parks are funded by the Oregon State Marine Board and the Oregon Parks and Recreation Department. A condition of funding is that Klamath County adheres to the rules outlined by the above mentioned authorities.

**Department Overview:**

Klamath County has 14 County Parks conveniently located throughout Klamath County encompassing 1,125 acres. These parks are designed and funded as water way access for fishing and hunting. Klamath County Parks' services are free to the public.

There are 31 camp sites that offer potable water, restroom facilities, fire pits and parking. These sites receive maintenance twelve months a year.

One 0.90 FTE and one seasonal employee maintain the entire park system; they are responsible for the grounds maintenance, drinking and sprinkler water system maintenance, sewer system and floating restroom maintenance. Mandatory training and certifications include Small Water Systems Training, Threat Assessment and Emergency Training and Boating Facility Workshop.

Klamath County maintains 8 motorized pieces of equipment that include mowers, trucks and trailers and a 19' boat (for the floating restroom maintenance). Park access is open twelve months a year; however the water systems are shut down in the fall for winterizing. Portable toilets are rented and placed for use during the winter months at some locations.

**Successes:**

Klamath County has received \$1,335,000 Facility Grant Funds for park improvements. These improvements included new ramps, floats, parking areas and restrooms at several of the water access parks around Klamath Lake.

The Barkley Springs restoration project goal was to enhance the waterway to aid endangered fish species. This project is located at Hagelstein Park and is completed. The funding came from the Oregon Department of Fish and Wildlife in the amount of \$222,450. The Bureau of Reclamation in the amount of \$300,000 and the Klamath Tribes in the amount of \$22,500.

Department: Community Development  
Parks Division

FY 2013 Proposed Budget

Klamath County, the U.S. Forest Service and the Oregon State Marine Board entered into a three-party cooperative agreement to pass through grant funding in the amount of \$66,250 for the Princess Creek Boating improvements.

The Oregon Institute of Technology Environmental Science Program volunteered to create a Parks map. The map is completed and exceeded our expectations.

10 Local businesses donated free services and materials to repair and upgrade Stevenson Park after it sustained major vandalism damage.

**Challenges:**

The Hagelstein Park restroom needs to be replaced; a grant application has been submitted to the Oregon State Marine Board for a new CXT 2 stall vault restroom.

The engineers cost estimate provided from the Oregon State Marine Board is \$58,000. The Klamath County Parks in-kind is estimated to be \$19,850 (labor); the grant application is scheduled to be reviewed by the Oregon State Marine Board in April 2012.

Vandalism causes unexpected expenditures above normal maintenance costs. Local businesses have contributed free materials and services to offset this issue. This is a State wide problem and we are communicating with other municipalities to share ideas and solutions to vandalism.

**Budget Overview:**

**Major Expenditures Parks**

One 0.90 FTE multi-discipline staff operates the Parks Department, this employee possesses skills in electrical, plumbing, building construction, concrete, sewer/water systems and equipment maintenance. Seasonally an employee is hired to assist with the parks maintenance. A transfer of \$30,000 goes to the Parks vehicle reserve each year for future equipment replacement.

**Major Revenue Parks**

The Parks Division is funded by the Oregon State Marine Board Maintenance Assistance Program for our water access parks; the annual amount received is \$28,600. An annual report is submitted for approval in order to qualify for this funding.

Annual funding from the Oregon Parks and Recreation Department is identified as Recreational Vehicle Revenue. Annually a County Parks Assistance Program Certification Statement is submitted for approval to qualify for this funding. The allocation amount is determined by Oregon Parks and Recreation, this year the amount is \$78,003.

**Major Expenditures Parks Reserve**

In 2008 a no interest loan in the amount of \$50,000 was made to the Sportsman Park. The Promissory Note has a term of seven years.

Department: Community Development  
Parks Division

FY 2013 Proposed Budget

**Major Revenue Parks Reserve**

The Parks Reserve was created originally with revenue from a timber sale. Annually a transfer of \$5,000 from the Parks budget is deposited to the Parks Reserve for future land acquisition.

**Significant Changes:**

There have been no significant changes to the Parks or Parks Reserve budgets. The funding from the Oregon Parks and Recreation and the Oregon State Marine Board have remained constant.

**Key Issues:**

The Parks Division was notified of a new 2011 Legislation- Senate Bill 933 to abolish the Oregon State Marine Board, if passed this would negatively impact our Parks Department.

After discussion with our funding organizations vandalism is state wide and a concern for parks throughout the state.

The Parks continued success with grant awards for projects that benefit the whole community.

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Klamath County, Oregon  
2012-2013 Budget Financial Presentation  
570 Parks

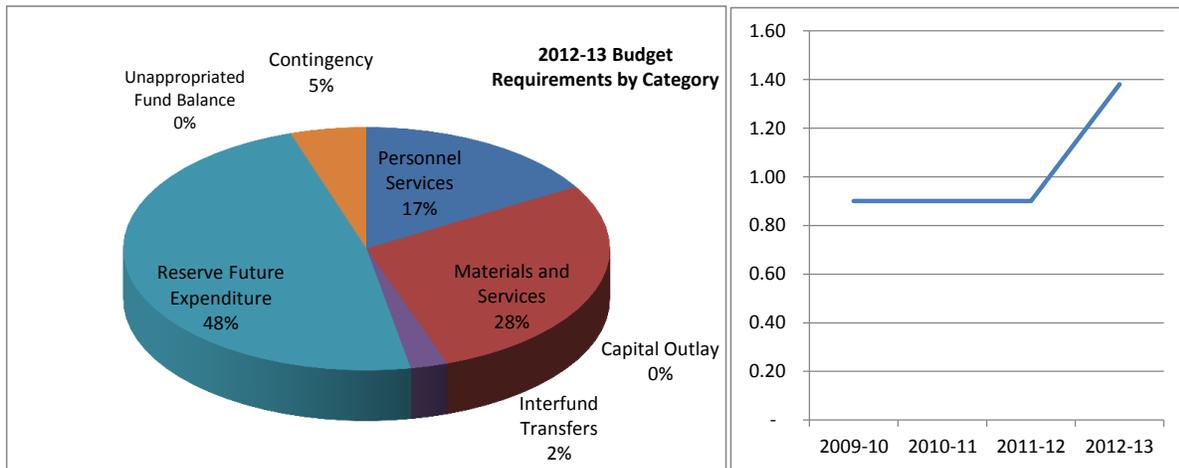
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Budget
<b><u>Requirements by Budgetary Category</u></b>				
Personnel Services	24,373	48,700	53,890	56,944
Materials and Services	49,354	57,535	78,135	97,146
Capital Outlay	-	136,250	163,350	
Interfund Transfers	19,273	14,056	19,056	8,500
<b>Subtotal Current Expenditures</b>	<b>93,000</b>	<b>256,541</b>	<b>314,431</b>	<b>162,590</b>
Reserve Future Expenditure	-	-	-	165,175
Contingency	-		54,019	17,510
Unappropriated Fund Balance	287,043	279,353	-	-
<b>Subtotal Noncurrent Expenditures</b>	<b>287,043</b>	<b>279,353</b>	<b>54,019</b>	<b>182,685</b>
<b>Total Requirements by Budgetary Category</b>	<b>380,043</b>	<b>535,894</b>	<b>368,450</b>	<b>345,275</b>

<b><u>Requirements by Fund</u></b>				
Parks Reserves (460)	133,601	141,111	158,350	
Parks (465)	246,442	394,783	210,100	345,275
<b>Total Requirements by Fund</b>	<b>380,043</b>	<b>535,894</b>	<b>368,450</b>	<b>345,275</b>

<b><u>Resources by Budgetary Category</u></b>				
Intergovernmental	108,420	240,096	83,600	88,600
Charges for Services	6,250	6,250	6,250	6,250
Investment Earnings	4,065	2,506	2,700	2,750
Interfund Transfers	5,000	-	5,000	5,000
Beginning Fund Balance	256,308	287,043	270,900	242,675
<b>Total Resources by Budgetary Category</b>	<b>380,043</b>	<b>535,894</b>	<b>368,450</b>	<b>345,275</b>

<b>Full-Time Employee Equivalents</b>	0.90	0.90	0.90	1.38
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<b><u>Mandate</u></b>	<b>Total Cost</b>	<b>Personnel Services</b>	<b>FTE</b>
Self imposed Parks	345,275	56,944	1.38
<b>Total Mandates</b>	<b>345,275</b>	<b>56,944</b>	<b>1.38</b>



Department	Position Title	GL Account	FTE	Grade	Step	Cell Phone	Total Wages	Unemployment	FICA	MEDICARE	KCWC-WCOMP	WC	Medical CAP	Life Insurance	STD	Retirement/PERS	Grand Total w/Benefits
Community Development/Parks	Maint. Worker II - Parks	46557057263020	0.90	LH13	3.00		28,766.45	661.63	1,783.52	417.11	661.63	33.70	7,290.00	18.90	18.36	3,164.31	42,815.60
Community Development/Parks	Overtime	46557057263900					1,000.00	23.00	62.00	14.50	23.00	-					1,122.50
Community Development/Parks	Seasonal- Parks	46557057263920	0.48	UH-09	1.00		11,571.46	266.14	717.43	167.79	266.14	17.97	-	-	-	-	13,006.93
			<b>1.38</b>			-	<b>41,337.90</b>	<b>950.77</b>	<b>2,562.95</b>	<b>599.40</b>	<b>950.77</b>	<b>51.67</b>	<b>7,290.00</b>	<b>18.90</b>	<b>18.36</b>	<b>3,164.31</b>	<b>56,945.03</b>

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>460</b>	<b>Parks Reserves</b>					
<b>Revenue</b>							
<b>Department</b>	<b>570</b>	<b>Parks</b>					
<b>Sub Department</b>	<b>571</b>	<b>Parks Reserve</b>					
<u>Charges for Service</u>							
36121	Repayments - Loan	\$6,250.00	\$6,250.00	\$6,250.00	\$0.00	(\$6,250.00)	-100%
<u>Total: Charges for Service</u>		\$6,250.00	\$6,250.00	\$6,250.00	\$0.00	(\$6,250.00)	-100%
<u>Interest</u>							
39150	Investments - Interest On	\$1,969.13	\$1,260.55	\$1,200.00	\$0.00	(\$1,200.00)	-100%
<u>Total: Interest</u>		\$1,969.13	\$1,260.55	\$1,200.00	\$0.00	(\$1,200.00)	-100%
<u>Interfund Transfers</u>							
39036	Trans - from General Operations	\$5,000.00	\$0.00	\$5,000.00	\$0.00	(\$5,000.00)	-100%
<u>Total: Interfund Transfers</u>		\$5,000.00	\$0.00	\$5,000.00	\$0.00	(\$5,000.00)	-100%
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$120,381.68	\$133,600.81	\$145,900.00	\$0.00	(\$145,900.00)	-100%
<u>Total: Fund Balances</u>		\$120,381.68	\$133,600.81	\$145,900.00	\$0.00	(\$145,900.00)	-100%
<b>Sub Department Total: Parks Reserve</b>		<b>\$133,600.81</b>	<b>\$141,111.36</b>	<b>\$158,350.00</b>	<b>\$0.00</b>	<b>(\$158,350.00)</b>	<b>-100%</b>
<b>Department Total: Parks</b>		<b>\$133,600.81</b>	<b>\$141,111.36</b>	<b>\$158,350.00</b>	<b>\$0.00</b>	<b>(\$158,350.00)</b>	<b>-100%</b>
<b>Revenue Totals</b>		\$133,600.81	\$141,111.36	\$158,350.00	\$0.00	(\$158,350.00)	-100%
<b>Expenses</b>							
<b>Department</b>	<b>570</b>	<b>Parks</b>					
<b>Sub Department</b>	<b>571</b>	<b>Parks Reserve</b>					
<u>Personnel Services</u>							
63940	Workmans Compensation Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
63941	Workmans Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
63990	Cell Phone Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel Services</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Capital Outlay</u>							
88140	Grounds Improvement	\$0.00	\$0.00	\$158,350.00	\$0.00	(\$158,350.00)	-100%
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$158,350.00	\$0.00	(\$158,350.00)	-100%

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>460</b>	<b>Parks Reserves</b>					
<b>Department</b>	<b>570</b>	<b>Parks</b>					
<b>Sub Department</b>	<b>571</b>	<b>Parks Reserve</b>					
<u>Debt Service</u>							
88372	Loans	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Debt Service</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Contingencies and Reserves</u>							
99981	Unappropriated Fund Balance	\$133,600.81	\$141,111.36	\$0.00	\$0.00	\$0.00	
<u>Total: Contingencies and Reserves</u>		\$133,600.81	\$141,111.36	\$0.00	\$0.00	\$0.00	+++
<b>Sub Department Total: Parks Reserve</b>		<b>\$133,600.81</b>	<b>\$141,111.36</b>	<b>\$158,350.00</b>	<b>\$0.00</b>	<b>(\$158,350.00)</b>	<b>-100%</b>
<b>Department Total: Parks</b>		<b>\$133,600.81</b>	<b>\$141,111.36</b>	<b>\$158,350.00</b>	<b>\$0.00</b>	<b>(\$158,350.00)</b>	<b>-100%</b>
<b>Revenue Totals:</b>		\$133,600.81	\$141,111.36	\$158,350.00	\$0.00	(\$158,350.00)	-100%
<b>Expense Totals</b>		\$133,600.81	\$141,111.36	\$158,350.00	\$0.00	(\$158,350.00)	-100%
<b>Fund Total: Parks Reserves</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>465</b>	<b>Parks</b>					
<b>Revenue</b>							
<b>Department</b>	<b>570</b>	<b>Parks</b>					
<b>Sub Department</b>	<b>571</b>	<b>Parks Reserve</b>					
<u>Charges for Service</u>							
36121	Repayments - Loan	\$0.00	\$0.00	\$0.00	\$6,250.00	\$6,250.00	
<u>Total: Charges for Service</u>		\$0.00	\$0.00	\$0.00	\$6,250.00	\$6,250.00	+++
<u>Interest</u>							
39150	Investments - Interest On	\$0.00	\$0.00	\$0.00	\$1,250.00	\$1,250.00	
<u>Total: Interest</u>		\$0.00	\$0.00	\$0.00	\$1,250.00	\$1,250.00	+++
<u>Interfund Transfers</u>							
36235	Trans - Park	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	
36236	Trans - Park Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Interfund Transfers</u>		\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	+++
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$0.00	\$0.00	\$0.00	\$152,675.00	\$152,675.00	
<u>Total: Fund Balances</u>		\$0.00	\$0.00	\$0.00	\$152,675.00	\$152,675.00	+++
<b>Sub Department Total: Parks Reserve</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$165,175.00</b>	<b>\$165,175.00</b>	<b>+++</b>
	<b>572</b>	<b>Parks</b>					
<u>Licenses, Fees and Permits</u>							
33280	Fees - Campground	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Licenses, Fees and Permits</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Intergovernmental</u>							
33650	Fees - State RV License	\$79,820.00	\$75,246.00	\$55,000.00	\$60,000.00	\$5,000.00	9%
33690	Grants - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
33980	Grants - Marine Board	\$28,600.00	\$28,600.00	\$28,600.00	\$28,600.00	\$0.00	0%
33985	Grants - Marine Board Fac	\$0.00	\$136,250.00	\$0.00	\$0.00	\$0.00	
<u>Total: Intergovernmental</u>		\$108,420.00	\$240,096.00	\$83,600.00	\$88,600.00	\$5,000.00	6%
<u>Interest</u>							
39150	Investments - Interest On	\$2,095.52	\$1,245.06	\$1,500.00	\$1,500.00	\$0.00	0%
<u>Total: Interest</u>		\$2,095.52	\$1,245.06	\$1,500.00	\$1,500.00	\$0.00	0%

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>465</b>	<b>Parks</b>					
<b>Department</b>	<b>570</b>	<b>Parks</b>					
<b>Sub Department</b>	<b>572</b>	<b>Parks</b>					
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$135,926.19	\$153,441.99	\$125,000.00	\$90,000.00	(\$35,000.00)	-28%
<u>Total: Fund Balances</u>		\$135,926.19	\$153,441.99	\$125,000.00	\$90,000.00	(\$35,000.00)	-28%
<b>Sub Department Total: Parks</b>		<b>\$246,441.71</b>	<b>\$394,783.05</b>	<b>\$210,100.00</b>	<b>\$180,100.00</b>	<b>(\$30,000.00)</b>	<b>-14%</b>
<b>Department Total: Parks</b>		<b>\$246,441.71</b>	<b>\$394,783.05</b>	<b>\$210,100.00</b>	<b>\$345,275.00</b>	<b>\$135,175.00</b>	<b>64%</b>
<b>Revenue Totals</b>		\$246,441.71	\$394,783.05	\$210,100.00	\$345,275.00	\$135,175.00	64%
<u>Expenses</u>							
<b>Department</b>	<b>570</b>	<b>Parks</b>					
<b>Sub Department</b>	<b>571</b>	<b>Parks Reserve</b>					
<u>Capital Outlay</u>							
88140	Grounds Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Capital Outlay</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Contingencies and Reserves</u>							
99980	Reserve Future Expenditures	\$0.00	\$0.00	\$0.00	\$165,175.00	\$165,175.00	
99981	Unappropriated Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Contingencies and Reserves</u>		\$0.00	\$0.00	\$0.00	\$165,175.00	\$165,175.00	+++
<b>Sub Department Total: Parks Reserve</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$165,175.00</b>	<b>\$165,175.00</b>	<b>+++</b>
	<b>572</b>	<b>Parks</b>					
<u>Personnel Services</u>							
63020	Facility Mtc Worker II	\$10,973.77	\$26,346.24	\$27,763.00	\$28,766.00	\$1,003.00	4%
63900	Overtime	\$780.64	\$697.52	\$1,000.00	\$1,000.00	\$0.00	0%
63920	Temporary Help	\$6,925.17	\$8,150.01	\$11,022.00	\$11,571.00	\$549.00	5%
63930	FICA	\$1,415.84	\$2,605.78	\$3,043.00	\$3,162.00	\$119.00	4%
63940	Workmans Compensation Tax	\$0.00	\$25.57	\$41.00	\$52.00	\$11.00	27%
63941	Workmans Compensation	\$0.00	\$0.00	\$0.00	\$951.00	\$951.00	
63949	Oregon Premium Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
63950	Medical Insurance	\$2,217.24	\$7,290.22	\$7,290.00	\$7,290.00	\$0.00	0%

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>465</b>	<b>Parks</b>					
<b>Department</b>	<b>570</b>	<b>Parks</b>					
<b>Sub Department</b>	<b>572</b>	<b>Parks</b>					
63951	Life Insurance	\$7.80	\$22.20	\$22.00	\$19.00	(\$3.00)	-14%
63952	Short Term Disability	\$8.25	\$18.36	\$18.00	\$18.00	\$0.00	0%
63960	Retirement - General	\$1,322.49	\$2,648.35	\$2,776.00	\$3,164.00	\$388.00	14%
63980	Unemployment Compensation	\$722.00	\$896.00	\$915.00	\$951.00	\$36.00	4%
63990	Cell Phone Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel Services</u>		\$24,373.20	\$48,700.25	\$53,890.00	\$56,944.00	\$3,054.00	6%
<u>Material and Services</u>							
44010	Mgmt Travel & Training	\$0.00	\$0.00	\$500.00	\$800.00	\$300.00	60%
44040	Staff Travel & Training	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	0%
44100	Supplies - Office	\$0.00	\$164.00	\$300.00	\$300.00	\$0.00	0%
44110	Supplies - Other	\$1,282.37	\$1,879.00	\$2,000.00	\$2,000.00	\$0.00	0%
44200	Dues / Fees	\$20.00	\$0.00	\$700.00	\$700.00	\$0.00	0%
44250	Vehicle Fuel	\$9,884.89	\$11,878.12	\$15,000.00	\$15,000.00	\$0.00	0%
44260	Vehicle Maintenance & Repair	\$890.24	\$7,036.29	\$3,000.00	\$3,000.00	\$0.00	0%
44276	Building Repair	\$383.71	\$1,537.39	\$3,000.00	\$3,000.00	\$0.00	0%
44280	Radio / TV Maint / Repair	\$0.00	\$0.00	\$100.00	\$100.00	\$0.00	0%
44290	Uniform Maintenance & Repair	\$35.55	\$0.00	\$500.00	\$500.00	\$0.00	0%
44300	Equip Maintenance & Repair	\$369.54	\$1,861.83	\$3,000.00	\$3,000.00	\$0.00	0%
44320	Grounds Maintenance & Repair	\$1,040.43	\$881.06	\$5,000.00	\$10,000.00	\$5,000.00	100%
44500	Consultant Services	\$2,117.50	\$0.00	\$5,000.00	\$5,000.00	\$0.00	0%
44610	Utilities - Water / Sewer	\$317.83	\$317.34	\$300.00	\$600.00	\$300.00	100%
44620	Utilities - Electricity	\$1,209.72	\$1,206.66	\$1,700.00	\$2,200.00	\$500.00	29%
44640	Telephone	\$192.05	\$189.39	\$300.00	\$300.00	\$0.00	0%
44700	Postage	\$16.04	\$4.23	\$50.00	\$50.00	\$0.00	0%
44910	Forest Patrol Assessment	\$1,819.42	\$1,871.64	\$2,500.00	\$2,500.00	\$0.00	0%
45000	Equipment Rental / Lease	\$0.00	\$0.00	\$700.00	\$700.00	\$0.00	0%
45015	Administration Fees	\$0.00	\$0.00	\$0.00	\$11,038.00	\$11,038.00	

# Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
<b>Fund</b>	<b>465</b>	<b>Parks</b>					
<b>Department</b>	<b>570</b>	<b>Parks</b>					
<b>Sub Department</b>	<b>572</b>	<b>Parks</b>					
45020	Contract Services	\$4,767.00	\$3,723.00	\$4,000.00	\$4,000.00	\$0.00	0%
45580	Boat Facility Maintenance	\$22.23	\$0.00	\$5,000.00	\$5,000.00	\$0.00	0%
99755	Risk Management	\$0.00	\$0.00	\$0.00	\$6,478.00	\$6,478.00	
99760	Insurance/Liability	\$10,892.00	\$10,892.00	\$10,892.00	\$10,551.00	(\$341.00)	-3%
99765	Insurance/Workmans Compensation	\$4,264.00	\$4,264.00	\$4,264.00	\$0.00	(\$4,264.00)	-100%
99770	Internal Services	\$9,829.00	\$9,829.00	\$9,829.00	\$9,829.00	\$0.00	0%
<u>Total: Material and Services</u>		\$49,353.52	\$57,534.95	\$78,135.00	\$97,146.00	\$19,011.00	24%
<u>Capital Outlay</u>							
88140	Grounds Improvement	\$0.00	\$0.00	\$5,000.00	\$0.00	(\$5,000.00)	-100%
88750	Marine Improvements	\$0.00	\$136,250.00	\$0.00	\$0.00	\$0.00	
<u>Total: Capital Outlay</u>		\$0.00	\$136,250.00	\$5,000.00	\$0.00	(\$5,000.00)	-100%
<u>Interfund Transfers</u>							
99040	Trans - General Fund	\$10,773.00	\$10,556.00	\$10,556.00	\$0.00	(\$10,556.00)	-100%
99193	Trans - Park Reserve	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	0%
99783	Trans - Phones	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
99830	Trans - Vehicle Reserve	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	0%
<u>Total: Interfund Transfers</u>		\$19,273.00	\$14,056.00	\$19,056.00	\$8,500.00	(\$10,556.00)	-55%
<u>Contigencies and Reserves</u>							
99750	Operating Contingency	\$0.00	\$0.00	\$54,019.00	\$17,510.00	(\$36,509.00)	-68%
99981	Unappropriated Fund Balance	\$153,441.99	\$138,241.85	\$0.00	\$0.00	\$0.00	
<u>Total: Contigencies and Reserves</u>		\$153,441.99	\$138,241.85	\$54,019.00	\$17,510.00	(\$36,509.00)	-68%
<b>Sub Department Total: Parks</b>		<b>\$246,441.71</b>	<b>\$394,783.05</b>	<b>\$210,100.00</b>	<b>\$180,100.00</b>	<b>(\$30,000.00)</b>	<b>-14%</b>
<b>Department Total: Parks</b>		<b>\$246,441.71</b>	<b>\$394,783.05</b>	<b>\$210,100.00</b>	<b>\$345,275.00</b>	<b>\$135,175.00</b>	<b>64%</b>
<b>Revenue Totals:</b>		\$246,441.71	\$394,783.05	\$210,100.00	\$345,275.00	\$135,175.00	64%
<b>Expense Totals</b>		\$246,441.71	\$394,783.05	\$210,100.00	\$345,275.00	\$135,175.00	64%
<b>Fund Total: Parks</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>

# Budget Worksheet Report

**Revenue Grand Totals:**

\$380,042.52	\$535,894.41	\$368,450.00	\$345,275.00	(\$23,175.00)	-6%
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**Expense Grand Totals:**

\$380,042.52	\$535,894.41	\$368,450.00	\$345,275.00	(\$23,175.00)	-6%
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**Net Grand Totals:**

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
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