

Klamath County, Oregon 2012-2013 Budget Presentation

The Klamath County budget is composed of three basic units: major program categories, departments/ funds, and in some cases subprogram.

Community & Economic Development Program - This program facilitates and stimulates the economic health of the community through development and redevelopment efforts.

260 – Community Development

760 – Surveyor

160 – Tourism

301 – Federal Forest Title III

302 – O&C Title III

785 – Economic Development

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Department Mission:

Work with the community to achieve and maintain quality of life by providing citizens with professional guidance and coordination, of their development activities, and fairly and consistently implement County development regulations and policies.

Mandated Services:

Within the Community Development Department (CDD), the mandated services that are provided to the community are resident in the Planning, Building, On-Site, Solid Waste and Recycling Divisions.

Self Imposed Services:

The self imposed or non-mandated services that the Community Development Department provides the community and its citizens are Code Enforcement and the County's 14 Parks.

Department Overview:

The Community Development Department is comprised of the CDD Admin, Planning, Building, On-Site, Solid Waste, Recycling, Parks and the Code Enforcement Divisions with a total of 50.91 FTEs. The CDD admin division is comprised of the Director, Manager, and a portion of the Accounting Specialist. The CDD Manager provides direct oversight and management of the department's/division budgets, and all payroll matters. The primary stakeholders for the CDD are the building/development contractors, realtors, development consultants, State regulatory agencies and the citizens of the County. Over the past two years, great effort has been expended department wide to cross-train all personnel. This initiative instituted by the Building Official, has enabled CDD to meet the needs of our stakeholders and the citizens of the community at a time when department staffing and operating hours have been drastically reduced.

Successes:

As a result of declining revenue and a sluggish economy over the past three years, CDD has had to significantly reduce its operating staff. Despite cutbacks, the impact has been transparent to our stakeholders because we have maintained a high level of customer service and have continued to meet the daily workload requirement. Also a result of declining revenue, we have had to reduce the operating hours of the department as a whole. To offset the financial impact to the individual CDD employees, the department successfully implemented the State of Oregon's Workshare Program. The aforementioned successes would not have been possible if not for the dedication and leadership of the CDD Division Managers.

Challenges:

By far the biggest challenge will be trying to provide a similar customer service without the previous level of funding provided by the general fund. Further, if revenue continues to decline and additional personnel cuts are necessary, it will be extremely difficult to not only maintain good customer service, but it will also be difficult to meet daily inspection loads, and meet state mandated deadlines. Additionally, if we have to let go of our talented/experienced staff, it will be difficult to recruit or replace experienced inspectors when the economy does improve.

Budget Overview:**Major Revenue**

The primary funding source for the CDD Department comes from fees for services rendered or permits sold, currently budgeted at \$1,531,879. As part of the cuts made this year to the County's general fund, the entire general fund subsidy (\$351,256) to CDD was eliminated. To replace this loss of revenue that previously came from the general fund, \$255,255 from the Solid Waste operating budget will be utilized to fund the Planning, Code Enforcement, and On-Site Divisions. The Solid Waste Division operates as an enterprise fund; the Parks Division operates entirely from grant monies received from the State, and the Recycling Division operates based off of franchise fees received from commercial haulers.

Major Expenditures

For the most part, the majority of costs for CDD are in the administration and management of the Department (e.g., salaries, vehicles/fuel costs, space rent).

Significant Changes:

Previously the general fund provided partial support to the Planning, Code Enforcement, and On-Site Divisions. The BOCC this year eliminated the CDD general fund subsidy in the amount of \$351,256. To replace this loss of revenue that previously came from the general fund, \$255,255 from the Solid Waste operating budget will be utilized to fund these divisions at a much reduced rate. As a result of declining revenue, the reduced operating hours of CDD will continue indefinitely; along with these reduced hours will be a reduced number of weekly trips to North County and it is unlikely that in the near future the North County building office will be re-opened.

A reorganization of the administration staff shifted cost from the CDD Admin budget over to the divisions that utilize their services. Two Permit Technician positions are now budgeted directly in Building and 80% of the Accounting Specialist is now in the Solid Waste budget.

Key issues:

The key issue and major decision for the County and Board of County Commissioners regarding Planning, On-Site and Code Enforcement in the next few years will be whether or not the County is able to continue to provide/supplement general fund dollars to these divisions. Without

general fund dollars, these divisions will simply not be able to sustain themselves, and will either be entirely eliminated or drastically reduced in scope.

Planning Division Mission:

To professionally serve the people of Klamath County to support economic vitality, balance conservation with development, and achieve community land use goals.

We do this with timely and courteous service.

Mandated Services:

- Provide a Planning Director and maintain a Planning Department and Planning Commission to regulate the use of land within a County (ORS 215).

Meet all requirements in state law regarding Farm and Forest zones, public notice, permits, fees, hearing procedures, and deadlines (e.g., 120/150 day rule) for permit decisions (ORS 215).

- Maintain a Comprehensive Plan and implementing ordinances (Land Development Code) in coordination with local and state agencies and in compliance with Statewide Planning Goals (ORS 197).

Meet requirements of legislative Post Acknowledgement procedures and other standards (ORS 197).

- Meet requirements of state law in processing subdivisions, partitions, and lot line adjustments (ORS 92).

Coordinate with surveyor's office and clerk's office in processing subdivision and partition plats.

- Meet the requirements of numerous state Administrative Rules related to the above statutes (OAR 660-001 through 045).

Self Imposed Services:

- Administer the federal (FEMA's) flood insurance program as the local agency. Benefits include insurance cost savings for thousands of property owners in the County.
- Maintain a geographic information system (GIS) in order to effectively conduct the above mandated and self imposed services. Benefits include assisting the public and economic development efforts.

Department Overview:

Three and one-half (3 1/2) staff members, including:

Director 1 FTE
Planner III 1 FTE
GIS Planner ½ FTE (cost split with IT Department)
Permit Tech 1 FTE

All staff members are cross trained to cover the counter for answering questions or processing permits. Primary functions of the Planning Division include:

- Permit Reviews/Decisions/Recommendations
- Development Code interpretation and consultation
- Coordinate with Economic Development, Building Division, and other agencies
- Plan and Development Code updates
- Planning Commission support and training
- Administer the flood insurance program
- Public outreach & education

The Division uses tools such as the GIS and TrackIt permit system to efficiently conduct its work. The Planning Division routinely coordinates with State and local agencies in the course of their work. Planning staff members belong to the American Planning Association and one is AICP certified. The Director is a member of the Oregon County Planning Director's Association. The value of being members of these organizations is that Klamath County planners can benefit by seeing what other professionals have done so that local implementation becomes more efficient.

State law requires a final decision on land use permits within 150 days of a completed application – the Planning Division routinely issues final decisions in less than 60 days.

The long-range goal of the Planning Division is to provide the most efficient service to the public that best meets community land use goals and objectives. We are committed to enhancing our customer service, public outreach, professionalism, administration, and streamlining processes.

Much of the Planning Division's work is answering questions from the public that have no permit, and hence no revenue attached to it. That work is done by staff at the counter, through e-mails, and by telephone. The benefit to the general public of this work is supported by a contribution of general fund dollars to the budget.

Successes and Challenges:

Calendar Year 2011

34,800	Number of e-mail and telephone calls to customers responding to questions
1,412	Number of customers assisted at the Counter
502	Number of LUCS permits (including site plans) issued
152	Number of Land Use Permits (e.g., Conditional Use Permits) issued, including administrative, public hearing, and appeal processes.
38	Number of Code Violation cases we assisted the Code Enforcement Officer on – including research, coordination, meetings, and Court appearances
14	Number of Planning Commission meetings – hearings and work sessions – where we prepared a staff report, made a presentation, and created and mailed a packet
4	Number of appeal hearings to the Board of Commissioners
3	Number of legislative amendments to the Comprehensive Plan and Development Code processed and adopted (update of Destination Resort Map, Urban TSP, etc)

Budget Overview:

To develop the Planning Division’s budget, we forecasted revenues and expenses based on previous year actual and multi-year past trends.

Major Revenue

Major revenue sources for the Planning Division in the past have come from the general fund (for services and benefit to the general public) and from planning fees paid for permits/service. However, this year the Planning Division is not scheduled any General Fund money and will rely on the use of Solid Waste reserves. The fees are collected for LUCS (site plan reviews) and for land use permits (e.g., conditional use permits). While the number of LUCS and land use permits has decreased, an increase in fee charges helps to balance out the expected revenue from that source. However, we are still down quite a bit in permit volume from 4 years ago.

Major Expenditures

Major expenditures for the Planning Division are in the administration and management of the Division, customer service (e.g., answering questions), code consultations, permit reviews and issuance, coordination with other agencies and departments, and Planning Commission support. Because of state law, appeal fees don’t allow us to recover the large costs of land use appeals (including legal costs, staff time, notices, etc.).

Significant Changes:

Without the General Fund contribution to the Planning Division, the overall service level will be significantly reduced. Further, there is expected to be a continuing decline in permits and permit revenues – reflecting the severity of the recession. Significant reductions in staff have followed, including putting 2 of the 3 only full time staff on 32 hour work weeks.

We dropped the Planner II position as of October 1, 2011 and that reduced some of our costs, however, it was not enough to offset reduced permit and general fund revenues. We also reduced the materials and services expenditures for the upcoming fiscal year budget (e.g., significantly less travel and training). We obtained some reimbursement from the Oregon Department of Energy for planning review work related to the Biomass proposal and will receive some old Title III funds for updating Article 69 (Wildfire Siting Standards).

Key issues:Customer Service / Permit Issuance

The Planning Division is down from prior years where we had two to three additional staff. With only 2.5 staff, other than the Director, if someone is sick or on vacation it puts pressure on the remaining staff to conduct normal operations. With the 32 hour work week and reduced staff, we WILL be facing longer turnaround times for permit issuance and response to questions. We WILL be facing reduced office hours and a REDUCTION in customer service.

Long Range Planning: Update of Plan and Development Code

Although the Development Code has been amended numerous times over the years, there has not been a comprehensive update since the mid nineties. The Code is internally inconsistent, does not conform to the Comprehensive Plan, and is inconsistent with numerous state statutes and rules adopted over the years. The County needs to address this issue soon or it will only get more difficult to administer the Code in its existing state. We are currently working on Article 69 update (Wildfire Siting Standards), but because of daily operations and special projects (e.g., Bio-mass plant) have not completed the update.

The longer we put off doing a comprehensive update of the Development Code, the more we put future economic development projects at risk OF DELAYS & INCREASED COSTS.

Building Division Mission:

Protect the health and well-being of the citizens of Klamath County by ensuring safe, accessible and sustainable buildings and communities. Uniformly interpret and apply Oregon State statutes, rules, and codes regulating building construction safety, energy efficiency, accessibility and durability by means of the following core principles:

QUALITY:	Our processes strive for zero duplication and re-work.
VALUE:	Our services are provided at an equitable cost.
DELIVERY:	Our response times are reasonable and predictable.
SAFETY:	Our culture emphasizes safety and zero accidents.
MORALE:	We provide an atmosphere that fosters trust, integrity, respect, and celebrates accomplishment.
TEAMWORK:	We embrace an environment of fairness, collaboration and honor of commitments to others.

Mandated Services:

Oregon Revised Statute (ORS) 455 is the most significant chapter of law regulating the Building Division. Sections affecting operations of the local program include those relating to adoption and administration of the state building code comprised of the various specialty areas including Structural, Mechanical, Electrical, Plumbing, pre-fabricated structures and parks-and-camps.

As well as ORS 455, Building Division services are conducted in accordance with various other State statutes including: Manufactured Dwellings and Structures (ORS 446); Plumbing Regulation, Access by Disabled Persons (ORS 447); Elevators and Amusement Rides (ORS 460); State Fire Marshal Authority, Electrical Safety Law (ORS 479); Explosives and Fireworks, Gasoline Dispensing, Liquid Petroleum Gas, Boilers and Pressure Vessels (ORS 480), Occupations and Professions Generally (Contractor and Design Professionals) (ORS 670); Plumbing Licensing (ORS 693).

In addition to the statutes cited above, Building Division rules are found in Chapter 918 of the Oregon Administrative Rules.

Self Imposed Services: None

Division Overview:

The Building Division is made up of a multi-discipline staff of Permit Techs, Plans Examiners, and Inspectors. Plans Examiners and Inspectors are cross-trained to perform services in a variety of disciplines. The Division has jurisdiction over the entire unincorporated County as well as serving as the building department for the five incorporated municipalities within the County. Consequently, it is the 4th largest building department in the State by land area, and the 14th largest in the State by number of service recipients. Primary functions include:

- Construction Plan Review (Structural, Fire-and-Life-Safety, Mechanical, Electrical, Plumbing, Manufactured Dwellings, Parks and Camps, etc.)

- Building Permit Processing
- Construction Inspection
- Building Code Consultation
- Public Outreach and Education
- Emergency Response (Weather/Earthquake/Other)

At peak construction levels, overflow plan review and inspection services are out-sourced to avoid unnecessary fluctuations in the number of full-time staff.

The Division's short and long range goals relate to accomplishing the Building Division Mission stated earlier. To continually enhance performance, the Division has developed specific tasks for improvement in the areas of customer service, public outreach, professionalism, administration and streamlining processes.

Successes:

During several years of drastically declining revenues, the Building Division has maintained key services at mandated levels by eliminating non-essential expenses such as discretionary travel, training, and office expenditures. Major reductions have been accomplished in personnel services by decreasing work hours from 40 per week to 32 per week, and most significantly, reduction of FTE's by over 40%.

Several years of investment in the development of employees from single-discipline inspectors to multi-discipline inspectors has paid dividends during these recessionary times. Consequently, the reduction in FTE's has been largely transparent to service recipients.

A new and significant revenue source has been created by providing inspections services to Lake County. This service is provided through an Intergovernmental Agreement with the State of Oregon. This has resulted in approximately \$13,000 of revenue this FY to date.

A second new revenue source is a third-party inspection agreement with One-Build, a local prefabricated structure manufacturing facility. This partnership is just starting to generate revenue and should bring more consistent monies, including during periods when site-built construction activities are slow.

Challenges:

Significant challenges include:

- No Division Reserves – Pre-recessions reserves have been depleted
- Maintaining Multi-Discipline Staff – Upcoming significant project- Klamath Falls Bioenergy Facility
- Training and Certification Expenses – Mandated continuing educations expenses continue for key staff
- Dwindling Vehicle Replacement Reserves – Vehicle reserves have been tapped to use for Division operating expenses

- Increase Fuel Cost and Maintenance of Aging Fleet – Vehicles are aging, increasing maintenance costs and reducing reliability
- Closure of North County Field Office – Lay-off of North County inspector and closure of field office necessitates more travel from Klamath by other inspectors
- Funding of Code Enforcement – Revenues collected from “investigation fees” do not offset contribution to Code Enforcement officer function

Budget Overview:

The Building Division is dedicated fund, receiving revenue only from fees for plan review and permits for construction activity. Specifically work from building construction, mobile home installation, and electrical, plumbing, mechanical, and medical gas work. Therefore, revenues are 100% dependant on the construction industry. Revenues and expenses forecasted on both previous year actual and multi-year past trends.

Revenue

Nearly all revenue into the Division is from construction permits and plan reviews. These make up approximately 70% and 25% of revenue respectively. Contracted inspections in Lake County and administrative fees for collection of school construction excise tax each made up about 2% of past year revenue. The remainder is from interest and minor miscellaneous fees.

Expenditures

Personnel services costs (direct and indirect) make up about 87% of the Divisions expenditures. Administrative services transfer and space rent make up about 5%, vehicle cost 3%, required continuing education (travel, registration, books, licensing, etc.) 1%, software support 1%. The remaining 3% is spread among general office expenditures such as supplies, credit card fees, phones, postage, and office machines.

Significant Changes:

As indicated, there has been a drastic reduction in revenue in the past several years, and well below our tracking of the 14-year baseline average. There are several large upcoming commercial projects that may result in a significant revenue surge in the next year. In an effort to balance both maintaining the required skills for forecasted work, and responding to current revenue shortfall, the division is maintaining a 32-hour work week and has transferred funds from vehicle reserves to the operating budget.

In the past the Building Permit Technician staff of two were paid through the CDD Administration budget. The Building Departments budget was then charged through part of their admin fees to cover the salaries. This year the two Permit Technicians salary costs were taken out of the CDD Administration budget and put in as a direct cost in the Building Division's Personnel Service. This change results in a significant increase to personnel services and an equal offsetting decrease in the CDD Administration fees.

Key issues:

- Maintaining Adequate Resources to Accomplish Mandated Services
- Cost of Servicing North County
- Rebuilding Division Reserves
- Cost of Mandated Training / Re-certification
- Depth of Certain Resources (commercial plumbing) / Additional Cross-training
- Onerous Certification Processes (commercial plumbing and electrical)

On-Site Division Mission:

The On-Site Program's mission is to protect water quality and public health by enforcement of the OAR & ORS in regard to commercial and residential on-site sewage treatment systems.

Mandated Services:

On-Site manages the state DEQ program for Klamath County, performing essential property development, and public health related services pertaining to OAR Chapter 340, Divisions 071 & 073, and ORS 454.605-454.755: The key services provided to the community under these mandates are:

- **SITE EVALUATIONS-** Soil evaluations are conducted on sites to determine feasibility for septic system function on the property. The evaluation will determine whether a system can be approved, and if so, the type and size of the system. (OAR 340-071-0150) (ORS 454.755)
- **SEPTIC SYSTEM INSTALLATION PERMITS & INSPECTIONS-** A system must be permitted before the installation, in order to insure it is being installed according to regulations. The permitting process includes a review of the Site Plan, the Planning Department's Land Use Compatibility Statement (LUCS), and the previously conducted Site Evaluation. Once the system has been installed, and is ready for inspection, the installer notifies On-Site by submitting a Final Inspection Request form. By regulation, On-Site must complete the inspection within 7 days. (OAR 340-071-0160) (OAR 340-071-0170) (ORS 454.655) (ORS 454.665)
- **AUTHORIZATION INSPECTIONS-** On-Site inspects existing systems for proper function and condition when there is a change of use of the system, or when a residence is disconnected and another is to be reconnected. This helps manage the repairs of malfunctioning systems. (OAR 340-071-0205)
- **COMPLAINT INSPECTIONS-** All signed complaints involving On-Site Septic Systems are investigated. Upon investigation, these are often found to be Imminent Health Hazards involving open sewage, potentially endangering public health and ground water. These type situations often require court citations and court hearings, in order to insure the problem is remedied. Significant time and resources are usually required for these investigations, far exceeding the revenues generated by the repair permit for the system. (ORS 454.635) (ORS 454.640)

Self Imposed Services:

Customer Inquiry Review- File research and review is conducted at the request of a customer, in order to determine the location or existence of a septic system. We charge for any copies needed, but otherwise no revenues are generated from this unless it requires a substantial amount of time to complete.

Division Overview:

All field employees conducting Site Evaluations are required to be registered by the state as Environmental Health Specialists (EHS), with an emphasis in the area of Soil Science and On-Site waste disposal. Any EHS working in the On-Site program is required to have a degree in the life sciences, as well as a certain number of credit hours in the soil courses, creating a rather specialized hiring prerequisite. These base requirements create a scenario where qualified employees are often difficult to recruit. Continuing Education is also a requirement for the state registration, which requires budgeting in time, and revenues.

On-Site's main focus is to emphasize customer service while enforcing regulations to protect the health and water quality of Klamath County citizens. Our long range goals are to continue to efficiently conduct services in Klamath County, in order to provide convenient and responsive turn-around time for customers desiring to pursue land development projects. Also, to continue to logically and fairly apply state regulations in such a way to protect all citizens of Klamath County, while still providing customers freedom and options in their property development goals.

Successes and Challenges:

Challenges continue in the area of revenue reductions during this difficult economy. We are challenged with meeting customer service needs with a staff that has been reduced down to 1.3 FTE. With personnel costs being the main expense for the program, we have reduced our Permit Technician to 0.5 FTE, with the Building Dept. sharing the other 0.5 FTE. The On-Site Manager has also picked up the duties of all field inspections, while still maintaining the managerial duties, after taking a reduction in hours from a 40 hour work week to a 32 hour week.

Vehicle reserve funds have been utilized in the past couple of years to supplement expenses, and as result, this fund has been drastically depleted.

In spite of the scheduling challenges brought on by the staff and hour reductions, we are continuing to benefit Klamath County with the convenience of the county offered services. Thus eliminating the property development delays associated with long distance DEQ sign-offs, permits, and inspections, as well as the expense of higher DEQ application fees for most services. *Current fees at DEQ for a Site Evaluation and Standard System Permit start at \$1,680; similar permit and inspection with the county are currently at \$1,395.*

**Previous Year
Fiscal Year 2010-2011, July – February**

SITE EVALUATIONS	38
AUTHORIZATIONS	29
NEW PERMITS	66
REPAIRS	35
RENEWALS	8
<u>TOTAL APPLICATIONS</u>	<u>176</u>
<u>COMPLAINT INSPECTIONS</u>	<u>11</u>

**Current Year
Fiscal Year 2011-2012, July-February**

SITE EVALUATIONS	33
AUTHORIZATIONS	30
NEW PERMITS	88
REPAIRS	55
RENEWALS	9
<u>TOTAL APPLICATIONS</u>	<u>215</u>
<u>COMPLAINT INSPECTIONS</u>	<u>10</u>

Budget Overview:

The On-Site Program, in the past, has been totally fee supported by application revenues, however, during the economic downturn has needed to rely on supplements from other sources in order to maintain continued local operation.

Major Revenue

Major revenue is generated by application fees, which are dedicated funds. With application volume drastically decreasing in each successive year for the past few years, On-Site has reduced personnel costs to the lowest limit possible, by cutting employees and employee hours.

Major Expenditures

Major Expenditures are state DEQ surcharge fees, personnel costs, and vehicle maintenance/fuel. We have reduced some of the basic costs by limiting travel for training and CEUs, and limiting supply purchases to bare essentials.

Significant Changes:

- On-Site will have a 5% fee adjustment starting on July 1, 2012.
- Reduction in staff to 1.3FTE, as well as hourly cuts made by reducing Permit Tech to .5 FTE, & reducing EHS/Manager to 32 hour work.
- Leasing & future sale of surplus vehicle will add \$14,500 to year-end revenues

Key Issues:

- Customer service issues due to limited staff, and reduced work hours
- Permit Technician splitting time and budget with Building Dept.
- Revenue shortfall
- Depleted vehicle reserve fund

Lower revenues in successive years have created a need to continually search for ways to overcome the shortage. Budget and personnel have already been cut to the bare minimum, and supplemental funds are necessary in order to keep the program operating locally.

Code Enforcement Division Mission:

To preserve and protect the health, safety and livability of the community by ensuring compliance with the County's land use, environmental and building codes.

Mandated Services: None

Self Imposed Services:

Klamath County is not required to have a Code Enforcement Division (CE); the decision to staff, fund and operate the CE division was made by the Klamath County Commissioners. Though not a mandated service itself, CE enforces the ORSs, regulations and policies of the other divisions within the Community Development Department that are mandated services. The key policy documents that govern how the Code Enforcement Division operates are:

- Klamath County Land Development Code
- Klamath County Code Enforcement Policy and Procedures Manual

Division Overview:

The CE Division is staffed by one FTE (Code Enforcement Officer). The Code Enforcement Officer reports directly to the Community Development Director. The Code Enforcement Officer is cross trained to understand the basic functioning and policies of the Building, On-Site and Planning Divisions. The Division uses the TrackIt system to efficiently monitor and track all code enforcement cases. On a case by case basis and as necessary, the code enforcement division utilizes building inspectors to augment the code enforcement staff.

The Key Services provided by CE are:

- Services a total area over 6,000 square miles
- Uphold the Klamath County Ordinances, Land Development, Building, and Environmental Codes
- Development Code interpretation and consultation
- Public outreach & education

- We strive to work with citizens and get them to come into compliance on noted code violations; however, occasionally we do have to issue citations to citizens and go to court to resolve the issue.
- We work closely with other government agencies such as DEQ and DMV, as well as local business in the County for abatement projects.

Successes:

Calendar Year 2011

205	The number of new code enforcement cases opened this year.
169	The number of code enforcement cases resolved and closed out this year.
28	The number of building code violation cases.
101	The number of planning land use violation cases
69	The Number of Code Violation cases that fall under the nuisance category. Includes case involving abandoned vehicles, excessive trash and rubbish on a property, and over grown lawn/weeds/trees.
\$550	Amount of revenue year to date from citations issued.

Challenges:

Prosecuting code enforcement cases in the Klamath County Circuit Court continues to be a challenge. If we are successful in obtaining a judgment in the County’s favor, quite often the judgment awarded does not come close to recovering the resources expended on the case even though this information is presented during the trial. The code enforcement division is almost always more successful in prosecuting a case when complainants/citizens are willing to testify on behalf of the County. Hence, we do not act on anonymous “nuisance related complaints” called in to the Code Enforcement Officer. Collecting on assessed fines also continues to be a challenge; for delinquent accounts, the CE Division has a contract with Carter Jones.

Budget Overview:

Major revenue

The primary funding source for the CE Division comes from the general fund; additional funding comes from fines paid and the building division. Specifically, the building division funds the CE Division about \$11,500 annually.

Major expenditures

For the most part, the only costs/expenditures for the CE Division are in the administration and management of the Division (e.g., salaries, vehicle and fuel costs. The County no longer funds the abatement of properties.

Significant Changes:

Since 2008, Klamath County has gone from having three Code Enforcement Officers to the current one Code Enforcement Officer we now have. Needless to say, with the expansive geographical size of Klamath County responding to complaints county-wide will continue to be

real challenge, and requires a process be implemented to prioritize case load. The prioritization of cases is as follows:

- 1) Immediate threat to life safety, public health or poses an environmental danger or hazard.
- 2) Unpermitted work (Septic/Building) and other building code violations.
- 3) Land use or planning violations.
- 4) Nuisance complaints e.g. abandoned vehicles, trash/rubbish, overgrown weeds and lawns/trees. As previously mentioned, we will not respond to anonymous nuisance complaints; for action to be taken on any general nuisance complaint, a written complaint form must be filed by the citizen.

Senate Bill 915 took effect in January 2010. The legislation affects any municipality that administers a building inspection program. The bill restricts a municipality's monetary penalties for violation of the state building code to civil penalties assessed through an administrative process. The County may no longer issue citations to municipal court for building code violations. Under the bill, if a municipality assesses a civil penalty, the municipality must have an administrative method for the party to challenge the penalty. The process would involve a hearings officer or equivalent administrative process. The challenge cannot be heard by the building official.

Key issues:

The key issue and major decision for the County and BOCC regarding code enforcement in the next few years will be whether or not to we continue to fund this non-mandated service. The code enforcement division provides a valuable service to the community, but it will never be able to sustain itself, and it will continue to remain dependent on the dwindling resources of the general fund.

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Klamath County, Oregon
2012-2013 Budget Financial Presentation
260 Community Development

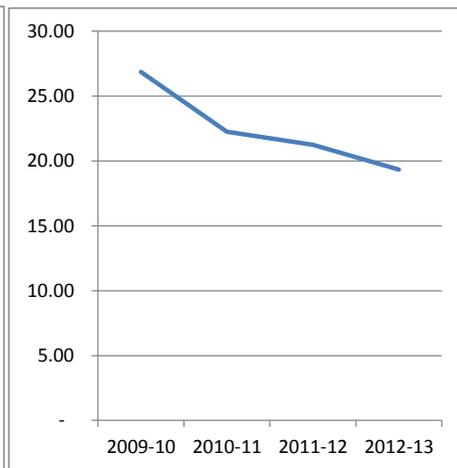
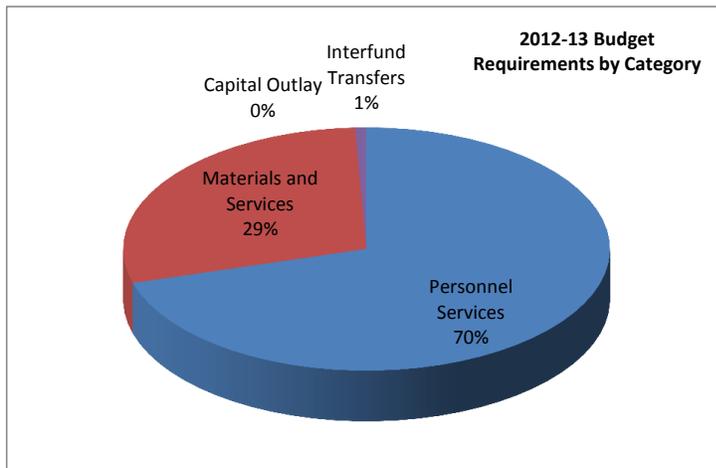
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Budget
<u>Requirements by Budgetary Category</u>				
Personnel Services	1,573,118	1,457,545	1,662,979	1,567,665
Materials and Services	829,309	414,653	462,285	640,103
Capital Outlay	680		9,745	-
Interfund Transfers	374,605	223,277	332,239	16,650
Subtotal Current Expenditures	2,777,712	2,095,476	2,467,248	2,224,418
Unappropriated Fund Balance	269,629	96,865	-	-
Subtotal Noncurrent Expenditures	269,629	96,865	-	-
Total Requirements by Budgetary Category	3,047,342	2,192,341	2,467,248	2,224,418

<u>Requirements by Fund</u>				
Community Development (603)	3,047,342	2,192,341	2,467,248	2,224,418
Total Requirements by Fund	3,047,342	2,192,341	2,467,248	2,224,418

<u>Resources by Budgetary Category</u>				
Licenses, Fees and Permits	19,743	18,186	31,105	31,130
Intergovernmental				5,000
Charges for Services	1,167,941	1,020,132	1,493,550	1,836,658
Fines and Forfeitures	6,402	8,211	5,650	2,150
Investment Earnings	5,043	3,142	1,602	300
Interfund Transfers	1,110,506	845,957	866,307	316,972
Miscellaneous	16,038	27,085	15,500	18,564
Beginning Fund Balance	721,669	269,629	53,534	13,644
Total Resources by Budgetary Category	3,047,342	2,192,341	2,467,248	2,224,418

Full-Time Employee Equivalents	26.85	22.25	21.25	19.33
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<u>Mandate</u>	Total Cost	Personnel Services	FTE
Planning Division	372,941	221,299	2.85
Building Division	1,226,383	986,287	12.18
On-Site Division	173,026	105,417	1.30
Self imposed Code Enforcement	95,345	46,478	0.80
Community Development Admin	356,723	208,184	2.20
Total Mandates	2,224,418	1,567,665	19.33



Department	Position Title	GL Account	FTE	Grade	Step	Cell Phone	Total Wages	Unemployment	FICA	MEDICARE	KCWC-WCOMP	WC	Medical CAP	Life Insurance	STD	Retirement/PERS	Grand Total w/Benefits
Community Development/Planning	GIS Planner	60326026160597	0.25	LH18	6.00		11,761.20	270.51	729.19	170.54	270.51	9.36	2,025.00	5.25	5.10	1,293.73	16,540.39
Community Development/Planning	Planning Director	60326026160650	0.80	UF31	7.00	480.00	64,195.20	1,476.49	3,980.10	930.83	1,476.49	29.95	8,100.00	21.00	20.40	7,061.47	87,291.94
Community Development/Planning	Planner III	60326026160660	0.80	UH26	4.00		45,619.84	1,049.26	2,828.43	661.49	1,049.26	29.95	8,100.00	21.00	20.40	5,018.18	64,397.80
Community Development/Planning	Permit Technician	60326026161476	1.00	LH15	4.00		36,421.60	837.70	2,258.14	528.11	837.70	37.44	8,100.00	21.00	20.40	4,006.38	53,068.46
			2.85			480.00	157,997.84	3,633.95	9,795.87	2,290.97	3,633.95	106.70	26,325.00	68.25	66.30	17,379.76	221,298.59
Community Development/Building	Building Inspector 3	60326026260823	1.00	LH24	7.00	480.00	63,878.40	1,469.20	3,960.46	926.24	1,469.20	37.44	8,100.00	21.00	20.40	7,026.62	86,908.97
Community Development/Building	Building Inspector 3	60326026260823	1.00	LH24	7.00	480.00	63,878.40	1,469.20	3,960.46	926.24	1,469.20	37.44	8,100.00	21.00	20.40	7,026.62	86,908.97
Community Development/Building	Building Inspector 3	60326026260823	1.00	LH24	7.00	480.00	63,878.40	1,469.20	3,960.46	926.24	1,469.20	37.44	8,100.00	21.00	20.40	7,026.62	86,908.97
Community Development/Building	Building Inspector 3	60326026260823	1.00	LH24	7.00	480.00	63,878.40	1,469.20	3,960.46	926.24	1,469.20	37.44	8,100.00	21.00	20.40	7,026.62	86,908.97
Community Development/Building	Building Inspector 3	60326026260823	1.00	LH24	6.00		61,769.76	1,420.70	3,829.73	895.66	1,420.70	37.44	8,100.00	21.00	20.40	6,794.67	84,310.07
Community Development/Building	Building Official	60326026260860	1.00	UF31	7.00	900.00	80,544.00	1,852.51	4,993.73	1,167.89	1,852.51	37.44	8,100.00	21.00	20.40	8,859.84	107,449.32
Community Development/Building	Res. Plans Ex - Multi Fam	60326026260906	1.00	LH23	7.00		60,382.40	1,388.80	3,743.71	875.54	1,388.80	37.44	8,100.00	21.00	20.40	6,642.06	82,600.15
Community Development/Building	Code Enforcement Officer	60326026260910	0.20	LH17	3.00	96.00	8,100.48	186.31	502.23	117.46	186.31	7.49	1,620.00	4.20	4.08	891.05	11,619.61
Community Development/Building	Senior Combination Inspector P/T	60326026260911	0.48	UH29	7.00		34,684.42	797.74	2,150.43	502.92	797.74	17.97	-	-	-	-	38,951.23
Community Development/Building	Senior Plans Examiner	60326026260954	1.00	UF29	7.00		72,240.00	1,661.52	4,478.88	1,047.48	1,661.52	37.44	8,100.00	21.00	20.40	7,946.40	97,214.64
Community Development/Building	Permit Technician	60326026261476	1.00	LH15	6.00		39,859.20	916.76	2,471.27	577.96	916.76	37.44	8,100.00	21.00	20.40	4,384.51	57,305.30
Community Development/Building	Permit Technician	60326026261476	1.00	LH15	4.00		37,093.60	853.15	2,299.80	537.86	853.15	37.44	8,100.00	21.00	20.40	4,080.30	53,896.70
Community Development/Building	Permit Technician	60326026261495	0.50	LH15	4.00		18,395.60	-	-	-	-	-	-	-	-	-	18,395.60
			12.18			3,396.00	732,461.46	16,423.51	44,272.08	10,353.95	16,423.51	437.30	90,720.00	235.20	228.48	74,731.96	986,287.46
Community Development/On-site	Permit Technician	60326026361476	0.50	LH15	4.00		18,395.60	846.20	2,281.05	533.47	846.20	18.72	8,100.00	21.00	20.40	4,047.03	35,109.67
Community Development/On-site	On-Site Manager	60326026362287	0.80	UF26	7.00	480.00	50,400.00	1,159.20	3,124.80	730.80	1,159.20	29.95	8,100.00	21.00	20.40	5,544.00	70,289.35
			1.30			480.00	68,795.60	2,005.40	5,405.85	1,264.27	2,005.40	48.67	16,200.00	42.00	40.80	9,591.03	105,399.03
Community Development/Code Enforcement	Code Enforcement Officer	60326026560910	0.80	LH17	3.00	384.00	32,401.92	745.24	2,008.92	469.83	745.24	29.95	6,480.00	16.80	16.32	3,564.21	46,478.44
			0.80			384.00	32,401.92	745.24	2,008.92	469.83	745.24	29.95	6,480.00	16.80	16.32	3,564.21	46,478.44
Community Development/Administration	Community Development Director	60326026660334	1.00	DF15	6.00	900.00	83,844.23	1,928.42	5,198.34	1,215.74	1,928.42	37.44	8,100.00	86.04	20.40	9,222.87	111,581.89
Community Development/Administration	Accounting Specialist	60326026661555	0.20	LH14	6.00		7,740.29	178.03	479.90	112.23	178.03	7.49	1,620.00	4.20	4.08	851.43	11,175.67
Community Development/Administration	CDD Manager	60326026663571	1.00	UF27	5.00		62,676.00	1,441.55	3,885.91	908.80	1,441.55	37.44	8,100.00	21.00	20.40	6,894.36	85,427.01
			2.20			900.00	154,260.52	3,547.99	9,564.15	2,236.78	3,547.99	82.37	17,820.00	111.24	44.88	16,968.66	208,184.58
			19.33			5,640.00	1,145,917.33	26,356.10	71,046.87	16,615.80	26,356.10	705.00	157,545.00	473.49	396.78	122,235.62	1,567,648.09

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Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	603	Community Development					
Revenue							
Department	260	Community Development					
<u>Licenses, Fees and Permits</u>							
32020	Fees - Code/Policies/Copies	\$104.50	\$7.00	\$50.00	\$50.00	\$0.00	0%
32110	Permits - Mobile Home	\$18,925.00	\$17,382.00	\$30,000.00	\$30,000.00	\$0.00	0%
32116	Gas - Medical	\$411.60	\$177.00	\$500.00	\$500.00	\$0.00	0%
32169	ORS 455.447 Surcharge	\$43.76	\$82.53	\$200.00	\$200.00	\$0.00	0%
33242	Fees - Sign Off	\$25.00	\$50.00	\$0.00	\$25.00	\$25.00	
34037	Fees - Measure 37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
34231	Fees - NSF Check	\$233.00	\$487.30	\$355.00	\$355.00	\$0.00	0%
<u>Total: Licenses, Fees and Permits</u>		\$19,742.86	\$18,185.83	\$31,105.00	\$31,130.00	\$25.00	0%
<u>Intergovernmental</u>							
33994	Title III	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	
<u>Total: Intergovernmental</u>		\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	+++
<u>Charges for Service</u>							
32100	Permits - Building	\$272,817.74	\$240,545.37	\$300,000.00	\$300,000.00	\$0.00	0%
32111	Permits - Electrical	\$170,886.60	\$157,069.60	\$279,000.00	\$269,000.00	(\$10,000.00)	-4%
32112	Permits - Plumbing	\$74,778.50	\$67,682.25	\$110,000.00	\$100,000.00	(\$10,000.00)	-9%
32113	Permits - Mechanical	\$66,581.69	\$94,463.52	\$88,000.00	\$88,000.00	\$0.00	0%
33240	Fees - Subsurface Insepction	\$161,337.08	\$117,456.50	\$133,465.00	\$126,500.00	(\$6,965.00)	-5%
33243	Fees - Pumper Truck	\$746.00	\$455.00	\$100.00	\$100.00	\$0.00	0%
33651	Inspections - Minor Label	\$1,125.00	\$1,575.00	\$1,125.00	\$1,125.00	\$0.00	0%
33652	Inspections - Contract	\$15,996.00	\$18,877.50	\$15,000.00	\$18,000.00	\$3,000.00	20%
34091	Plan Check	\$218,376.77	\$187,961.97	\$349,000.00	\$349,000.00	\$0.00	0%
34092	Insepctions - In Plant	\$587.25	\$1,509.00	\$1,200.00	\$1,200.00	\$0.00	0%
34093	Plan Review - Third Party	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	
34094	Hourly Inspection - Third Party	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	
34280	Copies/Maps	\$410.20	\$530.06	\$400.00	\$700.00	\$300.00	75%
34281	Copies	\$431.31	\$148.44	\$260.00	\$410.00	\$150.00	58%

Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	603	Community Development					
Department	260	Community Development					
34900	Land Use Apps	\$144,033.15	\$93,532.50	\$170,000.00	\$160,000.00	(\$10,000.00)	-6%
34910	Site Plan Review	\$39,833.00	\$38,325.30	\$46,000.00	\$46,000.00	\$0.00	0%
36705	Fees - CDD Admin Charge	\$0.00	\$0.00	\$0.00	\$356,623.00	\$356,623.00	
<u>Total: Charges for Service</u>		\$1,167,940.29	\$1,020,132.01	\$1,493,550.00	\$1,836,658.00	\$343,108.00	23%
<u>Fines and Forfeitures</u>							
33241	Revenues - Enforcement	\$328.72	\$2,822.83	\$1,500.00	\$1,000.00	(\$500.00)	-33%
35150	Fines - Violation	\$6,073.68	\$5,387.92	\$4,150.00	\$1,150.00	(\$3,000.00)	-72%
<u>Total: Fines and Forfeitures</u>		\$6,402.40	\$8,210.75	\$5,650.00	\$2,150.00	(\$3,500.00)	-62%
<u>Interest</u>							
39150	Investments - Interest On	\$5,042.93	\$3,141.88	\$1,602.00	\$300.00	(\$1,302.00)	-81%
<u>Total: Interest</u>		\$5,042.93	\$3,141.88	\$1,602.00	\$300.00	(\$1,302.00)	-81%
<u>Other</u>							
36100	Miscellaneous	\$16,037.62	\$27,084.50	\$15,500.00	\$18,564.00	\$3,064.00	20%
<u>Total: Other</u>		\$16,037.62	\$27,084.50	\$15,500.00	\$18,564.00	\$3,064.00	20%
<u>Interfund Transfers</u>							
36235	Trans - Park	\$10,773.00	\$10,556.00	\$10,556.00	\$0.00	(\$10,556.00)	-100%
36241	Trans - Code Enforcement	\$27,729.00	\$28,148.00	\$28,148.00	\$0.00	(\$28,148.00)	-100%
36330	Trans - General Non Dept	\$635,873.04	\$351,256.00	\$319,643.00	\$0.00	(\$319,643.00)	-100%
36570	Trans - Solid Waste	\$104,983.00	\$137,224.00	\$137,224.00	\$0.00	(\$137,224.00)	-100%
37460	Trans - Risk Management	\$0.00	\$50,907.52	\$0.00	\$0.00	\$0.00	
37462	Trans - Economic Develop	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	
39005	Trans - Planning	\$70,321.00	\$29,601.00	\$69,198.00	\$0.00	(\$69,198.00)	-100%
39029	Trans - Electrical	\$249,054.00	\$139,027.00	\$213,459.00	\$0.00	(\$213,459.00)	-100%
39030	Trans - Solid Waste	\$0.00	\$0.00	\$0.00	\$255,255.00	\$255,255.00	
39036	Trans - from General Operations	\$1,000.00	\$0.00	\$1,000.00	\$0.00	(\$1,000.00)	-100%
39039	Trans - Vehicle Reserve	\$0.00	\$78,681.00	\$76,523.00	\$61,717.00	(\$14,806.00)	-19%
39220	Trans - Recycling	\$10,773.00	\$10,556.00	\$10,556.00	\$0.00	(\$10,556.00)	-100%
<u>Total: Interfund Transfers</u>		\$1,110,506.04	\$845,956.52	\$866,307.00	\$316,972.00	(\$549,335.00)	-63%

Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	603	Community Development					
Department	260	Community Development					
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$721,669.41	\$269,629.16	\$53,534.22	\$13,644.00	(\$39,890.22)	-75%
<u>Total: Fund Balances</u>		\$721,669.41	\$269,629.16	\$53,534.22	\$13,644.00	(\$39,890.22)	-75%
Department Total: Community Development		\$3,047,341.55	\$2,192,340.65	\$2,467,248.22	\$2,224,418.00	(\$242,830.22)	-10%
Revenue Totals		\$3,047,341.55	\$2,192,340.65	\$2,467,248.22	\$2,224,418.00	(\$242,830.22)	-10%
Expenses							
Department	260	Community Development					
<u>Personnel Services</u>							
60334	Community Development Director	\$75,186.07	\$76,867.12	\$82,935.00	\$82,944.00	\$9.00	0%
60493	Finance/Budget Manager	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60597	GIS Planner	\$16,678.40	\$8,765.81	\$11,411.00	\$11,761.00	\$350.00	3%
60630	Associate Planner	\$62,624.18	\$44,008.36	\$25,157.93	\$0.00	(\$25,157.93)	-100%
60650	Planning Director	\$65,938.35	\$72,488.00	\$77,350.00	\$63,715.00	(\$13,635.00)	-18%
60655	Planning Assistant	\$11,275.89	\$0.00	\$0.00	\$0.00	\$0.00	
60660	Senior Planner	\$92,704.82	\$80,656.40	\$54,835.00	\$45,620.00	(\$9,215.00)	-17%
60670	Planner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60820	Building Inspector A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60822	Building Inspector II	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60823	Building Inspector III	\$319,541.38	\$273,003.35	\$377,671.00	\$378,761.00	\$1,090.00	0%
60860	Building Official	\$72,597.66	\$66,359.76	\$79,639.00	\$79,644.00	\$5.00	0%
60900	Commercial Plans Examiner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60902	Plans Examiner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60904	Com Plans Examiner/Fire Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
60906	Resident/Multi Family Plans	\$53,449.20	\$50,701.28	\$60,587.00	\$60,382.00	(\$205.00)	0%
60910	Code Enforcement	\$36,085.24	\$73,925.34	\$37,278.29	\$40,022.00	\$2,743.71	7%
60911	Senior Combination Inspector	\$37,666.00	\$11,621.28	\$34,327.00	\$34,684.00	\$357.00	1%
60954	Sr Plans Examiner	\$60,474.18	\$59,681.40	\$72,238.00	\$72,240.00	\$2.00	0%
61475	Permits Clerk	\$30,417.73	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	603	Community Development					
Department	260	Community Development					
61476	Permit Technician	\$80,179.90	\$121,707.18	\$127,161.00	\$131,771.00	\$4,610.00	4%
61477	Senior Permit Technician	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
61495	Office Technician	\$13,425.75	\$14,795.07	\$17,755.00	\$18,396.00	\$641.00	4%
61555	Accounting Specialist	\$30,130.32	\$35,182.04	\$37,357.00	\$7,740.00	(\$29,617.00)	-79%
62280	Env Health Specialist Trainee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
62285	Sr Environmental Hlth Specialist	\$3,414.24	\$141.72	\$0.00	\$0.00	\$0.00	
62287	On Site Manager	\$57,407.02	\$51,035.95	\$62,094.00	\$49,920.00	(\$12,174.00)	-20%
62290	Reg Environmental Hlth Spec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
63571	C D D Manager	\$53,532.00	\$35,365.57	\$59,974.00	\$62,676.00	\$2,702.00	5%
63900	Overtime	\$851.61	\$0.00	\$0.00	\$0.00	\$0.00	
63920	Temporary Help	\$0.00	\$0.00	\$20,000.00	\$0.00	(\$20,000.00)	-100%
63930	FICA	\$84,417.15	\$74,567.57	\$96,207.00	\$87,663.00	(\$8,544.00)	-9%
63940	Workmans Compensation Tax	\$0.00	\$368.62	\$635.00	\$723.00	\$88.00	14%
63941	Workmans Compensation	\$0.00	\$0.00	\$0.00	\$26,356.00	\$26,356.00	
63949	Oregon Premium Tax	\$1,280.69	\$0.00	\$0.00	\$0.00	\$0.00	
63950	Medical Insurance	\$159,729.54	\$164,519.11	\$172,125.00	\$157,545.00	(\$14,580.00)	-8%
63951	Life Insurance	\$662.41	\$603.70	\$605.00	\$473.00	(\$132.00)	-22%
63952	Short Term Disability	\$479.86	\$437.75	\$439.00	\$397.00	(\$42.00)	-10%
63960	Retirement - General	\$115,367.65	\$106,529.03	\$120,633.00	\$122,236.00	\$1,603.00	1%
63980	Unemployment Compensation	\$34,541.00	\$28,239.00	\$28,925.00	\$26,356.00	(\$2,569.00)	-9%
63990	Cell Phone Allowance	\$3,060.00	\$5,975.00	\$5,640.00	\$5,640.00	\$0.00	0%
64580	Deputy Medical Examiner	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel Services</u>		\$1,573,118.24	\$1,457,545.41	\$1,662,979.22	\$1,567,665.00	(\$95,314.22)	-6%
<u>Material and Services</u>							
44010	Mgmt Travel & Training	\$3,711.20	\$2,312.53	\$6,000.00	\$2,810.00	(\$3,190.00)	-53%
44040	Staff Travel & Training	\$4,376.55	\$2,422.45	\$12,300.00	\$7,510.00	(\$4,790.00)	-39%
44080	Office Machine Repairs	\$674.33	\$727.51	\$1,000.00	\$1,100.00	\$100.00	10%
44100	Supplies - Office	\$9,500.24	\$8,080.71	\$10,200.00	\$7,200.00	(\$3,000.00)	-29%

Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	603	Community Development					
Department	260	Community Development					
44104	Miscellaneous	\$386,879.44	\$0.00	\$0.00	\$0.00	\$0.00	
44110	Supplies - Other	\$1,651.66	\$2,044.33	\$2,050.00	\$1,650.00	(\$400.00)	-20%
44113	Office Equipment	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	
44114	Office Furniture	\$0.00	\$49.60	\$0.00	\$0.00	\$0.00	
44135	Tools	\$0.00	\$65.00	\$500.00	\$150.00	(\$350.00)	-70%
44137	Public Outreach	\$350.00	\$0.00	\$600.00	\$0.00	(\$600.00)	-100%
44200	Dues / Fees	\$3,669.40	\$4,872.49	\$4,300.00	\$4,750.00	\$450.00	10%
44201	Fees / Rebate	\$18,620.00	\$14,420.00	\$15,000.00	\$15,000.00	\$0.00	0%
44203	Credit Card Fees	\$13,685.46	\$10,439.83	\$15,250.00	\$13,800.00	(\$1,450.00)	-10%
44250	Vehicle Fuel	\$21,826.41	\$21,961.09	\$35,000.00	\$31,000.00	(\$4,000.00)	-11%
44260	Vehicle Maintenance & Repair	\$12,509.92	\$8,470.76	\$19,000.00	\$16,000.00	(\$3,000.00)	-16%
44300	Equip Maintenance & Repair	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	
44350	Recruitment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44450	Witness Fees	\$0.00	\$0.00	\$200.00	\$200.00	\$0.00	0%
44500	Consultant Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44565	Relocation Expense	\$798.35	\$0.00	\$0.00	\$0.00	\$0.00	
44640	Telephone	\$9,280.49	\$9,262.89	\$9,840.00	\$9,190.00	(\$650.00)	-7%
44700	Postage	\$4,922.73	\$5,089.83	\$4,950.00	\$3,300.00	(\$1,650.00)	-33%
44710	Publications / Periodicals	\$0.00	\$59.40	\$50.00	\$50.00	\$0.00	0%
44711	Hearings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44720	Legal Notice Publish	\$8,170.69	\$1,567.63	\$3,000.00	\$1,500.00	(\$1,500.00)	-50%
44730	Printing	\$205.00	\$74.00	\$850.00	\$400.00	(\$450.00)	-53%
44750	Film Purchase Dev & Record Tape	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44973	Sevrance Package	\$0.16	\$0.00	\$0.00	\$0.00	\$0.00	
45000	Equipment Rental / Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
45015	Administration Fees	\$0.00	\$0.00	\$0.00	\$210,351.00	\$210,351.00	
45020	Contract Services	\$3,600.00	\$3,600.00	\$3,000.00	\$3,600.00	\$600.00	20%
45021	Interest Expense	\$360.48	\$6.15	\$0.00	\$0.00	\$0.00	

Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	603	Community Development					
Department	260	Community Development					
45111	Software Support	\$15,963.00	\$15,963.00	\$15,963.00	\$17,052.00	\$1,089.00	7%
45670	Planning Commission Fees	\$424.71	\$30.00	\$100.00	\$100.00	\$0.00	0%
45880	Computer Software	\$1,037.00	\$1,037.00	\$1,037.00	\$1,098.00	\$61.00	6%
46140	Books	\$3,247.03	\$2,938.01	\$2,050.00	\$2,050.00	\$0.00	0%
46780	Abatement	\$4,091.90	\$0.00	\$0.00	\$8,744.00	\$8,744.00	
49000	Bad Debt Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
99755	Risk Management	\$0.00	\$0.00	\$0.00	\$6,118.00	\$6,118.00	
99760	Insurance/Liability	\$16,000.00	\$16,000.00	\$16,000.00	\$9,965.00	(\$6,035.00)	-38%
99765	Insurance/Workmans Compensation	\$20,023.00	\$20,023.00	\$20,023.00	\$0.00	(\$20,023.00)	-100%
99770	Internal Services	\$207,653.00	\$207,653.00	\$207,653.00	\$207,653.00	\$0.00	0%
99780	Space Rent	\$49,741.00	\$49,741.00	\$50,279.00	\$51,992.00	\$1,713.00	3%
99782	EMail Account Charge	\$6,336.00	\$5,742.00	\$6,090.00	\$5,670.00	(\$420.00)	-7%
<u>Total: Material and Services</u>		\$829,309.15	\$414,653.21	\$462,285.00	\$640,103.00	\$177,818.00	38%
<u>Capital Outlay</u>							
88141	Abatement	\$680.00	\$0.00	\$9,745.00	\$0.00	(\$9,745.00)	-100%
88889	On Site Enforcement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Capital Outlay</u>		\$680.00	\$0.00	\$9,745.00	\$0.00	(\$9,745.00)	-100%
<u>Interfund Transfers</u>							
99027	Trans - CDD	\$98,050.00	\$57,749.00	\$97,346.00	\$0.00	(\$97,346.00)	-100%
99028	Trans - Violations	\$1,000.00	\$0.00	\$1,000.00	\$0.00	(\$1,000.00)	-100%
99040	Trans - General Fund	\$249,054.00	\$139,027.00	\$213,459.00	\$0.00	(\$213,459.00)	-100%
99460	Trans - Equip Rent & Revolving	\$24,001.00	\$0.00	\$0.00	\$0.00	\$0.00	
99781	Trans - Steering Committee	\$0.00	\$15,600.00	\$14,700.00	\$16,650.00	\$1,950.00	13%
99783	Trans - Phones	\$0.00	\$8,401.00	\$3,234.00	\$0.00	(\$3,234.00)	-100%
99830	Trans - Vehicle Reserve	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	(\$2,500.00)	-100%
<u>Total: Interfund Transfers</u>		\$374,605.00	\$223,277.00	\$332,239.00	\$16,650.00	(\$315,589.00)	-95%
<u>Contingencies and Reserves</u>							
99750	Operating Contingency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	603	Community Development					
Department	260	Community Development					
99981	Unappropriated Fund Balance	\$269,629.16	\$96,865.03	\$0.00	\$0.00	\$0.00	
	<u>Total: Contingencies and Reserves</u>	\$269,629.16	\$96,865.03	\$0.00	\$0.00	\$0.00	+++
Department Total: Community Development		\$3,047,341.55	\$2,192,340.65	\$2,467,248.22	\$2,224,418.00	(\$242,830.22)	-10%
Revenue Totals:		\$3,047,341.55	\$2,192,340.65	\$2,467,248.22	\$2,224,418.00	(\$242,830.22)	-10%
Expense Totals		\$3,047,341.55	\$2,192,340.65	\$2,467,248.22	\$2,224,418.00	(\$242,830.22)	-10%
Fund Total: Community Development		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Revenue Grand Totals:		\$3,047,341.55	\$2,192,340.65	\$2,467,248.22	\$2,224,418.00	(\$242,830.22)	-10%
Expense Grand Totals:		\$3,047,341.55	\$2,192,340.65	\$2,467,248.22	\$2,224,418.00	(\$242,830.22)	-10%
Net Grand Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++

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Department Mission:

To provide the citizens an organized facility to research the surveying records and to provide for the safe keeping of the public records filed in the Klamath County Surveyor's Office. Perform the surveying services required by state statute in a professional, efficient and timely matter.

Mandated Services:

The County Surveyor is required by Oregon Revised Statutes to provide 24 different mandated services to the public. In summary, he must conduct surveys of county land and roads when a court orders so. The County Surveyor is required to review, approve and file survey maps, subdivision, partition and condominium plats. Index all maps, plats, road records and preserve them as permanent records and make them available to the public. Establish or reestablish all public land survey corners. I have user fees in place to cover all the mandated services.

Department Overview:

The Klamath County Surveyor's Office serves the public by:

Checking private survey maps for compliance with Oregon statutes and file them in the Surveyor's Office as public records.

Assist the public and other county departments with interpreting legal descriptions, road right of ways records and general surveying research.

Review subdivision, partition and condominium plats for compliance with Oregon statutes and the Klamath County Development Code. Index and file exact copies of the plats for public record.

Recover, restore and preserve original Public Land Survey System (PLSS) corners.

Successes and Challenges:

Each year we are scanning more survey related information and making it available online for the public to use in research of their property. We have started our own survey record index that hopefully will be completed sometime in 2013.

With being a part time surveyor and utilizing the local surveyors, we are averaging reestablishing 50 corners per year with our Public Land Survey System (PLSS) program. PLSS corners are section corners, 1/4 corners, meander corners or any other corner established by the Government Land Office (GLO).

Budget Overview:

The County Surveyor is an elected, part time position (.3 FTE). It is funded 100% by user fees.

The **761-SURVEYOR** (mandated services portion of my budget) is funded by the revenue generated from checking and recording survey maps, partition plats and subdivision plats. I average 120 survey maps, 45 partition plats and 5 subdivision plats a year. The past two years I have been down approximately 20% from revenue from survey maps and partition plats and 100% down on subdivision plats.

The **762-PUBLIC LAND CORNER PRESERVATION FUND** is funded by a \$5.00 fee collected for each deed or recorded document that is related to land transactions which are recorded in the Clerk's Office. **ORS 203.148** allows counties to establish this dedicated fund for the corner work, and Klamath County established our fund in 1988. By statute, the fee collected can only be used in the establishment, re-establishment and maintenance of PLSS (Public Land Survey System) corners.

Klamath County is +/-6130 square miles and consists of 181 Townships with approximately 135 corners per Township for a grand total of 24,000 corners. I do the work in house and also contract out some of the work to the local surveyors. The work is perpetual because of the maintenance required to preserve the corners.

Significant Changes:

No overall budget changes – was a 50/50 split between surveyor and corner restoration, and now it is a 75/25 split because of the loss of property sales revenue. Also anticipate less revenue from user fees until the economy picks back up.

Key issues:

Per Oregon Revised Statute, the Surveyor's office can be funded entirely through the general fund of the county.

Three years ago, to prepare for the future, the Surveyor's budget was removed from the general fund and set up to operate using 100% user fees. The long range plan is to have enough net working capital within the next 2-3 years to manage the surveyor's office **consistently** and **efficiency** even with any future economic downturns. This would be a huge benefit to the public using the Surveyor's Office.

Klamath County, Oregon
2012-2013 Budget Financial Presentation
760 Surveyor

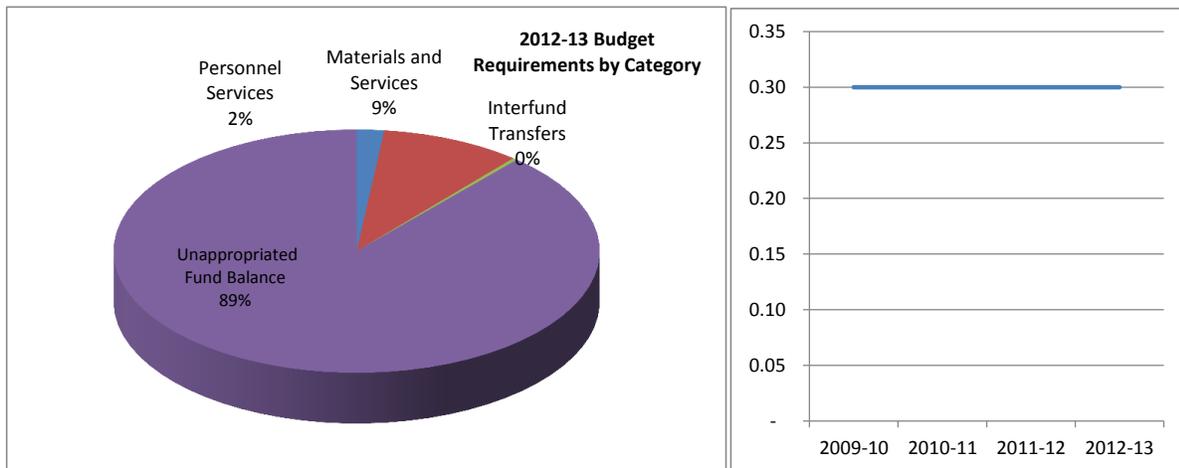
	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Budget
<u>Requirements by Budgetary Category</u>				
Personnel Services	21,906	21,123	21,178	21,835
Materials and Services	39,395	24,290	1,142,120	111,917
Interfund Transfers	6,485	4,485	4,027	3,700
Subtotal Current Expenditures	67,786	49,898	1,167,325	137,452
Unappropriated Fund Balance	1,075,664	1,103,187	-	1,061,348
Subtotal Noncurrent Expenditures	1,075,664	1,103,187	-	1,061,348
Total Requirements by Budgetary Category	1,143,449	1,153,086	1,167,325	1,198,800

<u>Requirements by Fund</u>				
Surveyor (437)	1,143,449	1,153,086	1,167,325	1,198,800
Total Requirements by Fund	1,143,449	1,153,086	1,167,325	1,198,800

<u>Resources by Budgetary Category</u>				
Licenses, Fees and Permits	65,802	61,011	66,875	61,000
Investment Earnings	17,249	10,221	21,400	11,250
Contributions and Donations	261	190	50	50
Interfund Transfers	6,000	6,000	6,000	-
Beginning Fund Balance	1,054,137	1,075,664	1,073,000	1,126,500
Total Resources by Budgetary Category	1,143,449	1,153,086	1,167,325	1,198,800

Full-Time Employee Equivalents	0.30	0.30	0.30	0.30
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<u>Mandate</u>	Total Cost	Personnel Services	FTE
Surveyor	7,550	10,917	0.15
Corner Restoration	1,191,250	10,918	0.15
Total Mandates	1,198,800	21,835	0.30



Department	Position Title	GL Account	FTE	Grade	Step	Cell Phone	Total Wages	Unemployment	FICA	MEDICARE	KCWC-WCOMP	WC	Medical CAP	Life Insurance	STD	Retirement/PERS	Grand Total w/Benefits
Surveyor	Surveyor	43776076160100	0.25	SU01	1.00		4,496.25	-	278.77	65.20	103.41	2.59	-	32.52	-	494.59	5,473.33
Surveyor	Surveyor	43776076260100	0.75	SU01	1.00		13,488.75	-	836.30	195.59	310.24	7.78	-	32.52	-	1,483.76	16,354.94
			1.00			-	17,985.00	-	1,115.07	260.78	413.66	10.37	-	65.04	-	1,978.35	21,828.27

Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	437	Surveyor					
Revenue							
Department	760	Surveyor					
Sub Department	761	Surveyor					
<u>Licenses, Fees and Permits</u>							
32165	Fees - Condominium Plat	\$0.00	\$35.00	\$0.00	\$0.00	\$0.00	
32166	Fees - Survey Filing	\$3,540.00	\$3,291.00	\$3,750.00	\$3,500.00	(\$250.00)	-7%
32167	Fees - Partition	\$4,225.00	\$3,910.00	\$3,125.00	\$2,500.00	(\$625.00)	-20%
34060	Fees - Subdivision Plat	\$595.00	\$0.00	\$0.00	\$0.00	\$0.00	
35050	Public Land Corn Pres	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Licenses, Fees and Permits</u>		\$8,360.00	\$7,236.00	\$6,875.00	\$6,000.00	(\$875.00)	-13%
<u>Other</u>							
36100	Miscellaneous	\$261.00	\$190.00	\$50.00	\$50.00	\$0.00	0%
<u>Total: Other</u>		\$261.00	\$190.00	\$50.00	\$50.00	\$0.00	0%
<u>Interfund Transfers</u>							
36440	Trans - Property WCF	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	(\$6,000.00)	-100%
<u>Total: Interfund Transfers</u>		\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	(\$6,000.00)	-100%
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$3,037.15	\$4,617.09	\$3,000.00	\$1,500.00	(\$1,500.00)	-50%
<u>Total: Fund Balances</u>		\$3,037.15	\$4,617.09	\$3,000.00	\$1,500.00	(\$1,500.00)	-50%
Sub Department Total: Surveyor		\$17,658.15	\$18,043.09	\$15,925.00	\$7,550.00	(\$8,375.00)	-53%
762		Corner Restoration					
<u>Licenses, Fees and Permits</u>							
35050	Public Land Corn Pres	\$57,442.14	\$53,774.75	\$60,000.00	\$55,000.00	(\$5,000.00)	-8%
<u>Total: Licenses, Fees and Permits</u>		\$57,442.14	\$53,774.75	\$60,000.00	\$55,000.00	(\$5,000.00)	-8%
<u>Interest</u>							
39150	Investments - Interest On	\$17,249.21	\$10,221.23	\$21,400.00	\$11,250.00	(\$10,150.00)	-47%
<u>Total: Interest</u>		\$17,249.21	\$10,221.23	\$21,400.00	\$11,250.00	(\$10,150.00)	-47%
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$1,051,099.81	\$1,071,046.44	\$1,070,000.00	\$1,125,000.00	\$55,000.00	5%
<u>Total: Fund Balances</u>		\$1,051,099.81	\$1,071,046.44	\$1,070,000.00	\$1,125,000.00	\$55,000.00	5%

Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	437	Surveyor					
Department	760	Surveyor					
Sub Department Total: Corner Restoration		\$1,125,791.16	\$1,135,042.42	\$1,151,400.00	\$1,191,250.00	\$39,850.00	3%
Department Total: Surveyor		\$1,143,449.31	\$1,153,085.51	\$1,167,325.00	\$1,198,800.00	\$31,475.00	3%
Revenue Totals		\$1,143,449.31	\$1,153,085.51	\$1,167,325.00	\$1,198,800.00	\$31,475.00	3%
Expenses							
Department	760	Surveyor					
Sub Department	761	Surveyor					
<u>Personnel Services</u>							
60100	Surveyor	\$8,948.05	\$8,992.58	\$8,950.00	\$4,496.00	(\$4,454.00)	-50%
63930	FICA	\$667.26	\$655.77	\$684.00	\$344.00	(\$340.00)	-50%
63940	Workmans Compensation Tax	\$0.00	\$0.00	\$0.00	\$3.00	\$3.00	
63941	Workmans Compensation	\$0.00	\$0.00	\$0.00	\$103.00	\$103.00	
63949	Oregon Premium Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
63950	Medical Insurance	\$397.29	\$0.00	\$0.00	\$0.00	\$0.00	
63951	Life Insurance	\$77.49	\$21.50	\$50.00	\$33.00	(\$17.00)	-34%
63952	Short Term Disability	\$1.97	\$1.97	\$10.00	\$5.00	(\$5.00)	-50%
63960	Retirement - General	\$894.84	\$889.49	\$895.00	\$495.00	(\$400.00)	-45%
63980	Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
63990	Cell Phone Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Personnel Services		\$10,986.90	\$10,561.31	\$10,589.00	\$5,479.00	(\$5,110.00)	-48%
<u>Material and Services</u>							
44010	Mgmt Travel & Training	\$265.73	\$369.63	\$550.00	\$250.00	(\$300.00)	-55%
44100	Supplies - Office	\$54.63	\$80.80	\$300.00	\$100.00	(\$200.00)	-67%
44200	Dues / Fees	\$83.00	\$173.00	\$300.00	\$300.00	\$0.00	0%
44640	Telephone	\$237.18	\$283.14	\$200.00	\$0.00	(\$200.00)	-100%
44700	Postage	\$17.62	\$8.18	\$50.00	\$50.00	\$0.00	0%
45020	Contract Services	\$0.00	\$0.00	\$2,963.00	\$477.00	(\$2,486.00)	-84%
99780	Space Rent	\$446.00	\$446.00	\$446.00	\$444.00	(\$2.00)	0%
99782	EMail Account Charge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total: Material and Services		\$1,104.16	\$1,360.75	\$4,809.00	\$1,621.00	(\$3,188.00)	-66%

Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	437	Surveyor					
Department	760	Surveyor					
Sub Department	761	Surveyor					
<u>Interfund Transfers</u>							
99460	Trans - Equip Rent & Revolving	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00	
99781	Trans - Steering Committee	\$0.00	\$450.00	\$450.00	\$450.00	\$0.00	0%
99783	Trans - Phones	\$0.00	\$0.00	\$77.00	\$0.00	(\$77.00)	-100%
99830	Trans - Vehicle Reserve	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Interfund Transfers</u>		\$950.00	\$450.00	\$527.00	\$450.00	(\$77.00)	-15%
<u>Contingencies and Reserves</u>							
99981	Unappropriated Fund Balance	\$4,617.09	\$5,671.03	\$0.00	\$0.00	\$0.00	
<u>Total: Contingencies and Reserves</u>		\$4,617.09	\$5,671.03	\$0.00	\$0.00	\$0.00	+++
Sub Department Total: Surveyor		\$17,658.15	\$18,043.09	\$15,925.00	\$7,550.00	(\$8,375.00)	-53%
	762	Corner Restoration					
<u>Personnel Services</u>							
60100	Surveyor	\$8,947.92	\$8,992.53	\$8,950.00	\$13,489.00	\$4,539.00	51%
63930	FICA	\$667.89	\$656.83	\$684.00	\$1,032.00	\$348.00	51%
63940	Workmans Compensation Tax	\$0.00	\$0.00	\$0.00	\$8.00	\$8.00	
63941	Workmans Compensation	\$0.00	\$0.00	\$0.00	\$310.00	\$310.00	
63949	Oregon Premium Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
63950	Medical Insurance	\$397.23	\$0.00	\$0.00	\$0.00	\$0.00	
63951	Life Insurance	\$9.66	\$21.50	\$50.00	\$33.00	(\$17.00)	-34%
63952	Short Term Disability	\$1.96	\$1.99	\$10.00	\$0.00	(\$10.00)	-100%
63960	Retirement - General	\$894.71	\$889.33	\$895.00	\$1,484.00	\$589.00	66%
63980	Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
63990	Cell Phone Allowance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Personnel Services</u>		\$10,919.37	\$10,562.18	\$10,589.00	\$16,356.00	\$5,767.00	54%
<u>Material and Services</u>							
44010	Mgmt Travel & Training	\$500.00	\$369.63	\$1,050.00	\$755.00	(\$295.00)	-28%
44080	Office Machine Repairs	\$0.00	\$0.00	\$300.00	\$300.00	\$0.00	0%

Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	437	Surveyor					
Department	760	Surveyor					
Sub Department	762	Corner Restoration					
44100	Supplies - Office	\$357.85	\$9.80	\$1,000.00	\$1,000.00	\$0.00	0%
44109	Supplies - Field	\$0.00	\$657.18	\$2,000.00	\$2,000.00	\$0.00	0%
44200	Dues / Fees	\$133.00	\$223.00	\$300.00	\$300.00	\$0.00	0%
44210	Publ Land Cor Restore	\$33,142.50	\$17,512.21	\$1,127,634.00	\$100,000.00	(\$1,027,634.00)	-91%
99755	Risk Management	\$0.00	\$0.00	\$0.00	\$381.00	\$381.00	
99760	Insurance/Liability	\$81.00	\$81.00	\$81.00	\$621.00	\$540.00	667%
99765	Insurance/Workmans Compensation	\$22.00	\$22.00	\$22.00	\$0.00	(\$22.00)	-100%
99770	Internal Services	\$3,609.00	\$3,609.00	\$3,609.00	\$3,609.00	\$0.00	0%
99780	Space Rent	\$445.00	\$445.00	\$1,315.00	\$1,330.00	\$15.00	1%
99782	EMail Account Charge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Material and Services</u>		\$38,290.35	\$22,928.82	\$1,137,311.00	\$110,296.00	(\$1,027,015.00)	-90%
<u>Interfund Transfers</u>							
99012	Trans - Clerk	\$0.00	\$0.00	\$0.00	\$2,750.00	\$2,750.00	
99040	Trans - General Fund	\$3,500.00	\$3,000.00	\$3,000.00	\$0.00	(\$3,000.00)	-100%
99460	Trans - Equip Rent & Revolving	\$535.00	\$535.00	\$0.00	\$0.00	\$0.00	
99830	Trans - Vehicle Reserve	\$1,500.00	\$500.00	\$500.00	\$500.00	\$0.00	0%
<u>Total: Interfund Transfers</u>		\$5,535.00	\$4,035.00	\$3,500.00	\$3,250.00	(\$250.00)	-7%
<u>Contingencies and Reserves</u>							
99981	Unappropriated Fund Balance	\$1,071,046.44	\$1,097,516.42	\$0.00	\$1,061,348.00	\$1,061,348.00	
<u>Total: Contingencies and Reserves</u>		\$1,071,046.44	\$1,097,516.42	\$0.00	\$1,061,348.00	\$1,061,348.00	+++
Sub Department Total: Corner Restoration		\$1,125,791.16	\$1,135,042.42	\$1,151,400.00	\$1,191,250.00	\$39,850.00	3%
Department Total: Surveyor		\$1,143,449.31	\$1,153,085.51	\$1,167,325.00	\$1,198,800.00	\$31,475.00	3%
Revenue Totals:		\$1,143,449.31	\$1,153,085.51	\$1,167,325.00	\$1,198,800.00	\$31,475.00	3%
Expense Totals		\$1,143,449.31	\$1,153,085.51	\$1,167,325.00	\$1,198,800.00	\$31,475.00	3%
Fund Total: Surveyor		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++

Budget Worksheet Report

Revenue Grand Totals:

\$1,143,449.31	\$1,153,085.51	\$1,167,325.00	\$1,198,800.00	\$31,475.00	3%
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Expense Grand Totals:

\$1,143,449.31	\$1,153,085.51	\$1,167,325.00	\$1,198,800.00	\$31,475.00	3%
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Net Grand Totals:

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
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Klamath County, Oregon
2012-2013 Budget Financial Presentation
226 Tourism Fund

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Budget
<u>Requirements by Budgetary Category</u>				
Materials and Services	748,907	162,237	186,340	185,500
Subtotal Current Expenditures	748,907	162,237	186,340	185,500
Unappropriated Fund Balance	140,314	145,006	-	-
Subtotal Noncurrent Expenditures	140,314	145,006	-	-
Total Requirements by Budgetary Category	889,221	307,243	186,340	185,500
<u>Requirements by Fund</u>				
Tourism (226)	889,221	307,243	186,340	185,500
Total Requirements by Fund	889,221	307,243	186,340	185,500
<u>Resources by Budgetary Category</u>				
Intergovernmental	526,030	6,086	-	-
Charges for Services	59,646	29,736	30,000	30,000
Investment Earnings	2,462	1,001	500	500
Interfund Transfers	111,873	127,783	117,340	105,000
Miscellaneous	-	2,323	-	-
Beginning Fund Balance	189,210	140,314	38,500	50,000
Total Resources by Budgetary Category	889,221	307,243	186,340	185,500
Full-Time Employee Equivalents	-	-	-	-
<u>Mandate</u>				
Tourism	185,500	-	-	
Total Mandates	185,500	-	-	

The primary revenue source for this fund is a transfer from the transient room tax fund. The purpose of this fund as described in Klamath County Code Section 603.610 (2)(c) is to be used for the Tourism Promotion Grants Program, which will establish a competitive grants program for the promotion of tourism and conventions in Klamath County. The grants will be solicited competitively and the Board of County Commissioners will decide by application the disbursement of the grant funds.

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Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	226	Tourism					
Revenue							
Department	160	Tourism					
<u>Taxes</u>							
31500	Taxes - Transient Room	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Taxes</u>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Intergovernmental</u>							
33405	Grants	\$1,120.00	\$6,086.40	\$0.00	\$0.00	\$0.00	
33521	CDBC Grant	\$524,910.00	\$0.00	\$0.00	\$0.00	\$0.00	
33690	Grants - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	<u>Total: Intergovernmental</u>	\$526,030.00	\$6,086.40	\$0.00	\$0.00	\$0.00	+++
<u>Charges for Service</u>							
36911	Projects - Special Bulletins	\$59,646.31	\$29,736.41	\$30,000.00	\$30,000.00	\$0.00	0%
	<u>Total: Charges for Service</u>	\$59,646.31	\$29,736.41	\$30,000.00	\$30,000.00	\$0.00	0%
<u>Interest</u>							
39150	Investments - Interest On	\$2,461.57	\$1,000.71	\$500.00	\$500.00	\$0.00	0%
	<u>Total: Interest</u>	\$2,461.57	\$1,000.71	\$500.00	\$500.00	\$0.00	0%
<u>Other</u>							
36100	Miscellaneous	\$0.00	\$2,322.79	\$0.00	\$0.00	\$0.00	
	<u>Total: Other</u>	\$0.00	\$2,322.79	\$0.00	\$0.00	\$0.00	+++
<u>Interfund Transfers</u>							
39055	Trans - Transient Room	\$111,872.67	\$127,783.20	\$117,340.00	\$105,000.00	(\$12,340.00)	-11%
	<u>Total: Interfund Transfers</u>	\$111,872.67	\$127,783.20	\$117,340.00	\$105,000.00	(\$12,340.00)	-11%
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$189,210.21	\$140,313.92	\$38,500.00	\$50,000.00	\$11,500.00	30%
	<u>Total: Fund Balances</u>	\$189,210.21	\$140,313.92	\$38,500.00	\$50,000.00	\$11,500.00	30%
Department Total: Tourism		\$889,220.76	\$307,243.43	\$186,340.00	\$185,500.00	(\$840.00)	0%
Revenue Totals		\$889,220.76	\$307,243.43	\$186,340.00	\$185,500.00	(\$840.00)	0%

Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	226	Tourism					
Expenses							
Department	160	Tourism					
<u>Material and Services</u>							
44700	Postage	\$0.00	\$21.19	\$1,000.00	\$500.00	(\$500.00)	-50%
44730	Printing	\$0.00	\$0.00	\$2,000.00	\$500.00	(\$1,500.00)	-75%
45015	Administration Fees	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	
45020	Contract Services	\$543,563.57	\$47,092.43	\$15,000.00	\$30,000.00	\$15,000.00	100%
46930	Special Projects Expense	\$200,343.27	\$110,123.50	\$163,340.00	\$149,500.00	(\$13,840.00)	-8%
99770	Internal Services	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	(\$5,000.00)	-100%
<u>Total: Material and Services</u>		\$748,906.84	\$162,237.12	\$186,340.00	\$185,500.00	(\$840.00)	0%
<u>Contingencies and Reserves</u>							
99981	Unappropriated Fund Balance	\$140,313.92	\$145,006.31	\$0.00	\$0.00	\$0.00	
<u>Total: Contingencies and Reserves</u>		\$140,313.92	\$145,006.31	\$0.00	\$0.00	\$0.00	+++
Department Total: Tourism		\$889,220.76	\$307,243.43	\$186,340.00	\$185,500.00	(\$840.00)	0%
Revenue Totals:		\$889,220.76	\$307,243.43	\$186,340.00	\$185,500.00	(\$840.00)	0%
Expense Totals		\$889,220.76	\$307,243.43	\$186,340.00	\$185,500.00	(\$840.00)	0%
Fund Total: Tourism		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Revenue Grand Totals:		\$889,220.76	\$307,243.43	\$186,340.00	\$185,500.00	(\$840.00)	0%
Expense Grand Totals:		\$889,220.76	\$307,243.43	\$186,340.00	\$185,500.00	(\$840.00)	0%
Net Grand Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++

Organization:

Discover Klamath Visitor and Convention Bureau

FY / CY 2012 Adopted Budget

Organization Mission:

Mission Statement

Discover Klamath strengthens Klamath County's economy
by attracting and encouraging visitors and residents
to experience the Klamath region
by promoting our unique natural environment,
vibrant cultural communities and rich heritage resources.

Organization Overview:

Discover Klamath is the official tourism agency for Klamath County, Oregon. Put simply, our role is to be the County's chief cheerleader – *outside the county*. We promote our County extensively and comprehensively to encourage tourism, leading to more heads-in-beds, shopping, and other spending with our county's merchants, events, destinations, and other venues.

Request Proposal:

Discover Klamath receives funding from Klamath County, receiving a portion (approximately 20%) of the (approximately) \$1.25MM hotel/lodging taxes collected. The majority of these funds go directly to marketing Klamath County in neighboring regions. In 2011, 55% of the Operating Budget was spent directly on out-of-county marketing. In 2012, that figure is expected to increase by \$8,000, although as a percent of total operating budget it will slip -2 pts to 53%.

Here is an overview of how Discover Klamath will spend its funds in 2012 –

DISCOVER KLAMATH
USAGE OF FUNDS (2012)

REVENUE

TRT	\$	287,886
Other	\$	50,914
Total	\$	338,800

EXPENSES

Advertising	\$	116,000
Insurance	\$	2,976
Internet	\$	540
Occupancy	\$	14,652
Operating	\$	10,263
Partner/Community	\$	3,100
Payroll	\$	113,300
Professional Fees	\$	10,175
Promotion & Marketing	\$	58,871
Travel	\$	8,067
Total	\$	337,994

Organization:

Discover Klamath Visitor and Convention Bureau

FY / CY 2012 Adopted Budget

Successes and Challenges with Prior Year Funding:

Discover Klamath (DK) promoted Klamath County 52 weeks in 2011, with heavier marketing from May through September. DK used a variety of marketing approaches, including cable and network television, radio, web advertising, print advertising, public relations, tradeshow, cooperative advertising, and more. Fifty-five percent of our group's operating budget went directly to placement of advertising.

Among key achievements the group realized in 2011 included:

- Built solid base within regional (SOVA) and statewide (Travel Oregon) travel organizations, including holding a Board position in the Southern Oregon Visitor Assoc.,
- Maintained a stable, increasingly respected tourism organization within Klamath County with an earned reputation as a strong marketing partner, a good collaborator with other groups, and an entity with a clear sense of mission and bias for action to promote the entire county,
- Developed Klamath County brand persona and voice, along with the tagline of "Oregon Unexpected". Using this in conjunction to market all assets of Klamath County and the Klamath Basin, including taking ownership for being "Home Of Crater Lake",
- Achieved over 20MM Gross Media Impressions in 2011, an increase of nearly 5MM (33%) versus 2010 – (an "Impression" is a person that saw an ad or article about Klamath County, initiated by Discover Klamath),
- Supported/Sponsored over 15 events in 2011; including: Klamath County Museums, Snowflake Festival, Winter Wings Festival, Klamath Blues Festival, The Rip City Riders, State Chili Cookoffs, Wing Watchers, Running Y Ranch, North Klamath County, and others.
- Initiated and developed relationships with both the state travel organization (Travel Oregon) and the Southern Oregon Regional travel organization (SOVA).

Significant Changes:

No significant changes in our approach are expected. The group will continue to:

- Market the county using a spectrum of available mediums, with a great mix of internet in 2012 versus prior years (approximately 18% of our media mix vs. 12% in 2011),
- Promote in Partnership with the county's top established and emerging events, along with key destinations, all with the goal of creating interest in visiting and staying,
- Continue to focus the majority of marketing efforts within a regional area extending from the Bay Area up through the Willamette Valley,
- Use more volunteers as a means of getting more work done,
- Expand County/Brand awareness among the Travel Trade (B2B.... Travel Agents, Tour Operators, etc...), as well as seek out and encourage more small-convention business,
- And finally, maintain consistency in DKs "In-County" outreach efforts, designed to educate local citizenry about the many recreational and cultural opportunities nearby.

v 1.5 January 15, 2012	2010 Actual (Year)	2011 Budget (Year)	2011 Actual (Year)	2011 Budget (Month)	2011 Actual (Month)	2012 Budget (Year)	2012 Budget (Month)	2012 Actual (Month)	Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	Jun 2012	Jul 2012	Aug 2012	Sep 2012	Oct 2012	Nov 2012	Dec 2012	2012 Budget (Year)	2012 Budget (% of Total)	2012 Budget (% of Category)	
INCOME:																								
Lobby Sales (Brochures, etc)		1,285	0	107	-	114	10	-	-	-	6	12	12	18	20	20	18	8	-	-	114	0%	0%	
Grants	0	19,086	15,966	1,591	1,331	25,800	2,150	-	-	12,300	3,500	2,500	-	2,500	-	2,500	-	2,500	-	-	25,800	8%	8%	
Other Income (DK Coops)	261	25,000	21,100	2,083	1,758	25,000	2,083	-	500	-	-	-	3,500	3,500	3,500	5,000	5,000	1,000	-	500	25,000	7%	7%	
Transient Room Tax	291,111	306,963	316,680	25,590	26,390	287,886	23,991	-	10,500	10,500	10,500	23,295	23,295	23,295	46,167	46,167	46,167	16,000	16,000	16,000	287,886	85%	85%	
Total Income	291,372	352,334	353,746	29,361	29,479	338,800	28,233	-	11,000	22,800	14,006	28,307	26,807	29,313	49,687	53,687	51,185	19,508	16,000	16,500	338,800	100%	100%	
EXPENSES:																								
Advertising																								
Co-op Travel Oregon & SOVA	14,085	45,000	51,710	3,750	4,309	30,000	2,500	-	-	-	2,000	5,000	-	10,000	-	5,000	5,000	3,000	-	-	30,000	9%	26%	
Electronic Media (TV, Radio)		79,000	79,955	6,583	6,663	58,500	5,850	-	1,000	3,000	-	-	4,000	10,000	15,000	15,000	7,500	-	-	3,000	58,500	17%	50%	
Printed Media (Mags & News)	7,650	10,000	17,315	833	1,443	10,000	833	-	1,000	1,000	1,000	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	10,000	3%	9%	
Other: K.L.M.S. Working Group	2,382	4,179	10	348	1	3,000	250	-	-	-	-	-	-	500	1,000	1,000	500	-	-	-	3,000	1%	3%	
Signage (Production/Placement)	0	2,550	0	213	-	2,000	167	-	-	-	-	-	1,000	-	1,000	-	-	-	-	-	2,000	1%	2%	
Web (Travel Site Banners)	2,500	10,123	5,360	844	447	12,500	1,042	-	1,000	-	-	-	-	3,500	3,500	3,500	-	-	-	1,000	12,500	4%	11%	
Total Advertising	26,627	150,852	154,350	12,571	12,863	116,000	9,667	-	3,000	4,000	3,000	5,000	6,000	25,000	21,500	25,500	14,000	4,000	1,000	4,000	116,000	34%	100%	
Insurance																								
D&O	984	1,260	1,259	105	105	1,260	105	-	105	105	105	105	105	105	105	105	105	105	105	105	1,260	0%	42%	
Liability	843	300	1,172	25	98	1,236	103	-	103	103	103	103	103	103	103	103	103	103	103	103	1,236	0%	42%	
Work Comp	333	466	465	39	39	480	40	-	40	40	40	40	40	40	40	40	40	40	40	40	480	0%	16%	
Total Insurance	2,160	2,026	2,896	169	241	2,976	248	-	248	2,976	1%	100%												
Occupancy Expenses																								
Rent	0	14,802	14,647	1,234	1,221	14,652	1,221	-	1,221	1,221	1,221	1,221	1,221	1,221	1,221	1,221	1,221	1,221	1,221	1,221	14,652	4%	100%	
Total Occupancy Expenses	0	14,802	14,647	1,234	1,221	14,652	1,221	-	1,221	14,652	4%	100%												
Operating Expense																								
Bank Charges	562	360	690	30	58	610	51	-	10	10	10	10	10	500	10	10	10	10	10	10	610	0%	6%	
Dues & Subscriptions	72	345	934	29	78	933	78	-	-	-	200	144	350	-	45	-	194	-	-	-	933	0%	9%	
Employee/Board Relations	141	150	1,633	13	136	900	75	-	-	100	-	200	-	200	-	200	-	100	-	100	900	0%	8%	
Fees & Licenses	200	50	17	-	4	100	8	-	-	50	-	-	-	-	-	-	-	50	-	-	100	0%	1%	
Employee/Board Training Costs	0	1,000	0	83	-	1,000	83	-	-	-	-	250	-	-	-	-	250	-	-	-	1,000	0%	9%	
Office Supplies	1,190	1,176	1,323	98	110	1,200	100	-	100	100	100	100	100	100	100	100	100	100	100	100	1,200	0%	11%	
Postage (Office)	447	3,138	1,257	262	105	1,056	88	-	88	88	88	88	88	88	88	88	88	88	88	88	1,056	0%	10%	
Printing & Copying	514	1,400	270	117	23	504	42	-	42	42	42	42	42	42	42	42	42	42	42	42	504	0%	5%	
Office Equip (Comp/Print/Fax, etc)	628	225	99	19	8	3,000	250	-	1,500	-	-	-	-	-	-	-	-	-	-	1,500	3,000	1%	28%	
Telephone/Cellular Phone/Internet	2,056	1,721	1,520	143	127	1,500	125	-	125	125	125	125	125	125	125	125	125	125	125	125	1,500	0%	14%	
Total Operating Expense	5,610	9,715	7,776	810	648	10,803	900	-	1,865	515	565	959	715	1,055	410	815	559	1,015	1,865	465	10,803	3%	100%	
Partner/Community Expenses																								
Annual Partner Dinners/Lunches	0	3,000	2,368	250	197	2,600	217	-	-	-	-	-	-	-	-	-	-	2,600	-	-	2,600	1%	84%	
Front-Line Training Costs	0	0	202	0	17	500	42	-	-	-	100	-	100	-	100	-	100	-	100	-	500	0%	16%	
Other 1x Part/Comm Expenses	1,760	893	16	74	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	0%	
Total Partner/Community Exp.	1,760	3,893	2,586	324	216	3,100	258	-	-	-	100	-	100	-	100	-	100	2,600	100	-	3,100	1%	100%	
Payroll																								
Administrative Salaries	43,076	75,096	75,255	6,258	6,271	80,500	6,708	-	6,500	6,500	6,500	6,800	6,800	6,800	7,200	7,200	6,600	6,600	6,500	6,500	80,500	24%	71%	
Support Staff Wages	17,032	20,367	23,561	1,697	1,963	23,200	1,933	-	1,500	1,500	1,600	1,800	2,100	2,300	2,500	2,500	2,300	1,950	1,600	1,550	23,200	7%	20%	
Paid Time Off	0	500	1,559	42	130	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	0%	
Taxes (Payroll)	6,646	9,549	9,394	796	783	9,600	800	-	800	800	800	800	800	800	800	800	800	800	800	800	9,600	3%	8%	
Total Payroll	66,754	105,512	109,769	8,793	9,147	113,300	9,442	-	8,800	8,800	8,900	9,400	9,700	9,900	10,500	10,500	9,700	9,350	8,900	8,850	113,300	34%	100%	
Professional Fees																								
Accounting	2,810	4,300	4,941	358	412	4,350	363	-	375	350	375	350	375	350	375	350	375	350	375	350	4,350	1%	43%	
Audit/Tax Preparation	0	1,500	1,579	125	132	3,600	300	-	-	-	-	-	-	1,600	-	-	-	-	2,000	-	3,600	1%	35%	
Legal	968	530	30	44	3	225	19	-	-	-	75	-	-	-	75	-	-	-	75	-	225	0%	2%	
Profit Svcs (Non-Agency Fees)	0	4,112	40,776	343	3,428	2,000	167	-	-	-	-	-	-	-	-	-	-	2,000	-	-	2,000	1%	20%	
Total Professional Fees	3,778	10,442	47,326	870	3,944	10,175	848	-	375	350	450	350	375	1,950	450	350	375	2,350	2,450	350	10,175	3%	100%	
Promotion & Marketing																								
Affiliate Membership Dues	728	1,337	537	111	45	600	50	-	-	300	-	-	-	-	-	-	300	-	-	-	600	0%	1%	
Brochures	0	4,159	6,905	347	575	10,000	833	-	-	3,000	1,500	3,000	1,500	-	-	-	-	1,000	-	-	10,000	3%	17%	
Fulfillment (Postage)	1,707	988	1,682	82	140	2,525	210	-	75	75	150	250	300	300	500	300	300	125	75	75	2,525	1%	4%	
Marketing Services (Agency Fees)	3,726	21,500	11,168	1,792	931	10,000	833	-	2,500	2,500	2,500	-	-	-	-	-	1,250	1,250	-	-	10,000	3%	17%	
Photo/Video Usage/Creation	350	5,000	250	417	21	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0%	0%	
Promotional Products/Giveaways	1,400	1,500	2,468	125	206	2,500	208	-	-	-	-	1,500	-	1,000	-	-	-	-	-	-	2,500	1%	4%	
Public Relations	404	19,500	19,500	1,625	1,625	10,000	833	-	1,500	1,500	1,500	1,500	1,500	1,500	1,000	-	-	-	-	-	10,000	3%	17%	
Publication Distribution	4,439	4,080	230	340	19	3,996	333	-	333	333	333													

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Klamath County, Oregon
 2012-2013 Budget Financial Presentation
 301 Title III

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Budget
<u>Requirements by Budgetary Category</u>				
Materials and Services	884,049	218,728	2,393,000	2,425,500
Subtotal Current Expenditures	884,049	218,728	2,393,000	2,425,500
Unappropriated Fund Balance	2,685,014	2,491,379	-	-
Subtotal Noncurrent Expenditures	2,685,014	2,491,379	-	-
Total Requirements by Budgetary Category	3,569,062	2,710,107	2,393,000	2,425,500

<u>Requirements by Fund</u>				
Federal Forest Title III (285)	2,779,617	2,298,223	2,015,000	2,015,000
O & C Title III (295)	789,445	411,883	378,000	410,500
Total Requirements by Fund	3,569,062	2,710,107	2,393,000	2,425,500

<u>Resources by Budgetary Category</u>				
Intergovernmental	1,129,532	-	-	-
Investment Earnings	41,009	25,093	18,000	18,500
Beginning Fund Balance	2,398,522	2,685,014	2,375,000	2,407,000
Total Resources by Budgetary Category	3,569,062	2,710,107	2,393,000	2,425,500

Full-Time Employee Equivalents	-	-	-	-
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<u>Mandate</u>	Total Cost	Personnel Services	FTE
Title III	2,425,500	-	-
Total Mandates	2,425,500	-	-

Title III-County Funds

Title III funds may be used to carry out activities under the Firewise Communities program, to reimburse the county for search and rescue and other emergency services, and to develop community wildfire protection plans.

Counties allocating funds for Title III projects must annually submit a certification that the funds were used in accordance with Title III.

The authority to initiate Title III projects terminates on September 30, 2011. Funds not obligated by September 30, 2012 must be returned to the Treasury.

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Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	285	Federal Forest Title III					
Revenue							
Department	301	Federal Forest Title III					
<u>Intergovernmental</u>							
33994	Title III	\$975,502.88	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Intergovernmental</u>		\$975,502.88	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Interest</u>							
39150	Investments - Interest On	\$31,884.27	\$21,251.88	\$15,000.00	\$15,000.00	\$0.00	0%
<u>Total: Interest</u>		\$31,884.27	\$21,251.88	\$15,000.00	\$15,000.00	\$0.00	0%
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$1,772,229.99	\$2,276,971.43	\$2,000,000.00	\$2,000,000.00	\$0.00	0%
<u>Total: Fund Balances</u>		\$1,772,229.99	\$2,276,971.43	\$2,000,000.00	\$2,000,000.00	\$0.00	0%
Department Total: Federal Forest Title III		\$2,779,617.14	\$2,298,223.31	\$2,015,000.00	\$2,015,000.00	\$0.00	0%
Revenue Totals		\$2,779,617.14	\$2,298,223.31	\$2,015,000.00	\$2,015,000.00	\$0.00	0%
Expenses							
Department	301	Federal Forest Title III					
<u>Material and Services</u>							
45020	Contract Services	\$502,645.71	\$212,854.05	\$2,015,000.00	\$2,015,000.00	\$0.00	0%
<u>Total: Material and Services</u>		\$502,645.71	\$212,854.05	\$2,015,000.00	\$2,015,000.00	\$0.00	0%
<u>Contingencies and Reserves</u>							
99981	Unappropriated Fund Balance	\$2,276,971.43	\$2,085,369.26	\$0.00	\$0.00	\$0.00	
<u>Total: Contingencies and Reserves</u>		\$2,276,971.43	\$2,085,369.26	\$0.00	\$0.00	\$0.00	+++
Department Total: Federal Forest Title III		\$2,779,617.14	\$2,298,223.31	\$2,015,000.00	\$2,015,000.00	\$0.00	0%
Revenue Totals:		\$2,779,617.14	\$2,298,223.31	\$2,015,000.00	\$2,015,000.00	\$0.00	0%
Expense Totals		\$2,779,617.14	\$2,298,223.31	\$2,015,000.00	\$2,015,000.00	\$0.00	0%
Fund Total: Federal Forest Title III		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Revenue Grand Totals:		\$2,779,617.14	\$2,298,223.31	\$2,015,000.00	\$2,015,000.00	\$0.00	0%
Expense Grand Totals:		\$2,779,617.14	\$2,298,223.31	\$2,015,000.00	\$2,015,000.00	\$0.00	0%
Net Grand Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++

Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	295	O&C Title III					
Revenue							
Department	302	O&C Title III					
<u>Intergovernmental</u>							
33994	Title III	\$154,029.38	\$0.00	\$0.00	\$0.00	\$0.00	
<u>Total: Intergovernmental</u>		\$154,029.38	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Interest</u>							
39150	Investments - Interest On	\$9,124.28	\$3,840.71	\$3,000.00	\$3,500.00	\$500.00	17%
<u>Total: Interest</u>		\$9,124.28	\$3,840.71	\$3,000.00	\$3,500.00	\$500.00	17%
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$626,291.62	\$408,042.48	\$375,000.00	\$407,000.00	\$32,000.00	9%
<u>Total: Fund Balances</u>		\$626,291.62	\$408,042.48	\$375,000.00	\$407,000.00	\$32,000.00	9%
Department Total: O&C Title III		\$789,445.28	\$411,883.19	\$378,000.00	\$410,500.00	\$32,500.00	9%
Revenue Totals		\$789,445.28	\$411,883.19	\$378,000.00	\$410,500.00	\$32,500.00	9%
Expenses							
Department	302	O&C Title III					
<u>Material and Services</u>							
45020	Contract Services	\$381,402.80	\$5,873.85	\$378,000.00	\$410,500.00	\$32,500.00	9%
<u>Total: Material and Services</u>		\$381,402.80	\$5,873.85	\$378,000.00	\$410,500.00	\$32,500.00	9%
<u>Contingencies and Reserves</u>							
99981	Unappropriated Fund Balance	\$408,042.48	\$406,009.34	\$0.00	\$0.00	\$0.00	
<u>Total: Contingencies and Reserves</u>		\$408,042.48	\$406,009.34	\$0.00	\$0.00	\$0.00	+++
Department Total: O&C Title III		\$789,445.28	\$411,883.19	\$378,000.00	\$410,500.00	\$32,500.00	9%
Revenue Totals:		\$789,445.28	\$411,883.19	\$378,000.00	\$410,500.00	\$32,500.00	9%
Expense Totals		\$789,445.28	\$411,883.19	\$378,000.00	\$410,500.00	\$32,500.00	9%
Fund Total: O&C Title III		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Revenue Grand Totals:		\$789,445.28	\$411,883.19	\$378,000.00	\$410,500.00	\$32,500.00	9%
Expense Grand Totals:		\$789,445.28	\$411,883.19	\$378,000.00	\$410,500.00	\$32,500.00	9%
Net Grand Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++

Klamath County, Oregon
2012-2013 Budget Financial Presentation
610 Economic Development

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2012-13 Budget
<u>Requirements by Budgetary Category</u>				
Materials and Services	265,863	238,291	179,100	200,000
Interfund Transfers	-	10,000	1,000	-
Subtotal Current Expenditures	265,863	248,291	180,100	200,000
Unappropriated Fund Balance	20,593	(25,521)	-	-
Subtotal Noncurrent Expenditures	20,593	(25,521)	-	-
Total Requirements by Budgetary Category	286,456	222,770	180,100	200,000

<u>Requirements by Fund</u>				
Economic Development (610)	286,456	222,770	180,100	200,000
Total Requirements by Fund	286,456	222,770	180,100	200,000

<u>Resources by Budgetary Category</u>				
Intergovernmental	217,160	200,176	180,000	180,000
Investment Earnings	74	1	100	-
Miscellaneous	10,000	2,000	-	-
Beginning Fund Balance	59,222	20,593	-	20,000
Total Resources by Budgetary Category	286,456	222,770	180,100	200,000

Full-Time Employee Equivalents	-	-	-	-
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<u>Mandate</u>	Total Cost	Personnel Services	FTE
Economic Development	200,000	-	-
Total Mandates	200,000	-	-

The purpose of this fund was to provide for a fund to aggregate resources provided by the State of Oregon video lottery revenues. Pursuant to ORS 461.547 this fund was established to provide for local economic development activities.

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Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	610	Economic Development					
Revenue							
Department	785	Economic Development					
<u>Intergovernmental</u>							
33021	Video Poker	\$217,160.00	\$200,176.00	\$180,000.00	\$180,000.00	\$0.00	0%
<u>Total: Intergovernmental</u>		\$217,160.00	\$200,176.00	\$180,000.00	\$180,000.00	\$0.00	0%
<u>Interest</u>							
39150	Investments - Interest On	\$73.91	\$0.65	\$100.00	\$0.00	(\$100.00)	-100%
<u>Total: Interest</u>		\$73.91	\$0.65	\$100.00	\$0.00	(\$100.00)	-100%
<u>Other</u>							
36100	Miscellaneous	\$10,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	
<u>Total: Other</u>		\$10,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	+++
<u>Debt Proceeds</u>							
39500	Interfund Loan Proceeds	\$15,987.25	\$17,239.37	\$0.00	\$0.00	\$0.00	
39520	GW Debt Proceeds Adjustment	(\$15,987.25)	(\$17,239.37)	\$0.00	\$0.00	\$0.00	
<u>Total: Debt Proceeds</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Fund Balances</u>							
31001	Beginning Fund Balance	\$59,222.30	\$20,592.92	\$0.00	\$20,000.00	\$20,000.00	
<u>Total: Fund Balances</u>		\$59,222.30	\$20,592.92	\$0.00	\$20,000.00	\$20,000.00	+++
Department Total: Economic Development		\$286,456.21	\$222,769.57	\$180,100.00	\$200,000.00	\$19,900.00	11%
Revenue Totals		\$286,456.21	\$222,769.57	\$180,100.00	\$200,000.00	\$19,900.00	11%
Expenses							
Department	785	Economic Development					
<u>Material and Services</u>							
44000	Travel	\$26,901.74	\$12,294.29	\$14,000.00	\$15,000.00	\$1,000.00	7%
44200	Dues / Fees	\$0.00	\$29,433.46	\$10,000.00	\$30,000.00	\$20,000.00	200%
44860	Predatory Animal Control	\$0.00	\$0.00	\$15,000.00	\$0.00	(\$15,000.00)	-100%
45021	Interest Expense	\$151.56	\$226.56	\$500.00	\$0.00	(\$500.00)	-100%
46930	Special Projects Expense	\$102,809.99	\$60,336.52	\$3,600.00	\$19,000.00	\$15,400.00	428%
99630	Economic Development Grant	\$136,000.00	\$136,000.00	\$136,000.00	\$136,000.00	\$0.00	0%

Budget Worksheet Report

Account Number	Description	2010 Actual Amount	2011 Actual Amount	2012 Amended Budget	2013 Proposed	Change from 2012 Amended	Percentage Change
Fund	610	Economic Development					
Department	785	Economic Development					
<u>Total: Material and Services</u>		\$265,863.29	\$238,290.83	\$179,100.00	\$200,000.00	\$20,900.00	12%
<u>Debt Service</u>							
99950	Interfund Loan Principal	\$0.00	\$15,987.25	\$0.00	\$0.00	\$0.00	
99960	Interfund Loan Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
99970	GW Debt Service Adjustment	\$0.00	(\$15,987.25)	\$0.00	\$0.00	\$0.00	
<u>Total: Debt Service</u>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
<u>Interfund Transfers</u>							
99010	Trans - Commissioners	\$0.00	\$0.00	\$1,000.00	\$0.00	(\$1,000.00)	-100%
99027	Trans - CDD	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	
<u>Total: Interfund Transfers</u>		\$0.00	\$10,000.00	\$1,000.00	\$0.00	(\$1,000.00)	-100%
<u>Contingencies and Reserves</u>							
99981	Unappropriated Fund Balance	\$20,592.92	(\$25,521.26)	\$0.00	\$0.00	\$0.00	
<u>Total: Contingencies and Reserves</u>		\$20,592.92	(\$25,521.26)	\$0.00	\$0.00	\$0.00	+++
Department Total: Economic Development		\$286,456.21	\$222,769.57	\$180,100.00	\$200,000.00	\$19,900.00	11%
Revenue Totals:		\$286,456.21	\$222,769.57	\$180,100.00	\$200,000.00	\$19,900.00	11%
Expense Totals		\$286,456.21	\$222,769.57	\$180,100.00	\$200,000.00	\$19,900.00	11%
Fund Total: Economic Development		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Revenue Grand Totals:		\$286,456.21	\$222,769.57	\$180,100.00	\$200,000.00	\$19,900.00	11%
Expense Grand Totals:		\$286,456.21	\$222,769.57	\$180,100.00	\$200,000.00	\$19,900.00	11%
Net Grand Totals:		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++



KCEDA/TEAM KLAMATH

The Klamath County Economic Development Association

April 11, 2012

To: Klamath County Budget Committee
Fm: Trey Senn, KCEDA Director
Re: Economic Development Activities –January –March--2012

Thank you for the opportunity to update this committee on Development and Klamath County activities in the last Fiscal Quarter

No one in the room needs to be informed that the economy of the last several years has been as difficult as anything we have seen since the Great Depression; while faced with these challenges KCEDA has remained optimistic and has been diligent in its efforts to continue economic development in Klamath County.

Only a few years ago---Klamath had—and still has-- the well justified title of “Economic Development at the Speed of Business” and we earned that title throughout Oregon by making excellent projects get built as fast as possible; with companies such as ESI—which built a 70,000 sq ft facility here in the time it took to get permitting to renovate their kitchen in Portland, Sykes and then NEW, IFA Seedling, and Environmental Component Systems ---ECS set a “Gold Standard” that I doubt will ever be broken---less than two weeks from first contact to groundbreaking---AND not only just new companies---but giving fast assistance to existing plants such as MCX, Sturdicraft, and Freemont Millworks.

Project: PDQ

This is precisely what we are working for with MASCO----immediately upon their notification of closing the facility down---very similar to Sykes---I contacted the public Relations Manager and thanked them for their decades of service to the community, AND noted KCEDA and TEAM Klamath wanted to help market the facility.

You see to me---this is a function of capitalism—private enterprise wins AND loses---I had so many people call and tell me what a shame it is that Masco was closing down---but to me this 200,000 sq ft facility is not only a tragedy but an

Phone: (541) 882 – 9600 • Fax: (541) 882 – 7648 • PO Box 1777 • Klamath Falls, Oregon 97601
e-mail: kceda@fireserve.net • www.sobusi.com

opportunity---this excellent facility is a welcome mat for those private industries that want to buy an outstanding plant and continue hiring not only rehire those 51 but hopefully hundreds more. I am pleased to note MASCO does want to sell the plant but also with KCEDA and TEAM Klamath help market it---and we are having teleconferences every other week until the plant is back in production and employing we hope, hundreds of employees. We are calling this Project: PDQ and hope to achieve the same excellent results.

Just like Sykes to NEW—we WILL transform from Masco to ____? Hopefully we can do it quickly like NEW—where some of the employees at Sykes went to work with NEW and never lost a single paycheck.

By the way one of the things I have been doing is meeting with an outstanding company in the Portland area to buy Masco and build a simply amazing product here.

Some Things do take longer-but they are so worth it-Indeed for the first time in my career and in the history of Klamath County--I can tell you we are looking at over \$2,125,000,000 in new investments—an astonishing figure that will simple take us from a have not to a have county!!

NO one in Klamath County has ever been able to say that powerful figure before!

Klamath is a Health Care Cluster with well over 1,000 employees

As you know Klamath was approached by the health care community over three years ago to stabilize this Giant of a business—and we immediately added them to our “Goals & Objectives”

First up was Sanford Children’s Hospital---and again as you know we were in a World Wide battle to have a clinic awarded here---we eventually “won” that year along with Ireland & Costa Rico---this was a result to great good fortune but frankly no luck—we earned this one and we will have the ribbon cutting this September.

Sanford Children’s Clinic

KCEDA & TEAM Klamath/Commissioner’s Switzer & Hukill included, first met with the Representative from Sanford in April of 2009---and toured him around the Community the entire day---I think we all thought we had them then---especially after Commissioner Hukill and Toby Freeman and I flew to their World Headquarters in South Dakota the next month. It has taken us almost three years of diligent work, and fund raising, but as the pictures show the facility is being built as I speak and should be ready from occupancy around September; not only enhancing one of our primary Goal & Objectives—Health Care, but in this case,

simply put, saving pediatric health care in the Basin--three long years but WE did this!!

Just as Klamath is a Medical Cluster, Klamath is and will be a Power Generation Cluster

We may not have an interstate but we are the North South Gas & Electrical Interstate for the entire West—and we must have more on ramps and off ramps on our “interstate” to make money and hire people—and that’s just what we are doing!---and YES! We targeted Power Generation

Klamath Bio-Mass Facility

Last week was the last informational hearings on this \$125,000,000 facility which will be the second largest investment in Klamath County— it could be permitted by next month. KCEDA has worked for over almost two years with the bio facility.

Swan Lake North Pumped Storage Facility

If we are very fortunate about time the Bio-Facility is completed, we can start work on the \$2 Billion Pumped Storage Facility.

We have no idea what \$2Billion would mean—it is such a staggering sum—we do know it will be all good! (By the way—KCEDA has worked quietly with Swan Lake North for over 3 years to get where we are today)

DATA Storage

This is a huge new industrial potential for Klamath---Please note the proposed *Data Storage Community Profile* we are finishing. We would like your feedback—we target these companies as they are looking in Oregon. Explanation of finding a Data Storage Facility that “fits” Klamath.

Updating KCEDA’s “Goal & Objectives: (enclosed)”

Commercial Development While we have successfully targeted major “Big Boxes” in the past, we have learned that to continue in this endeavor we must have one or two major investments “wins” such as the companies above to continue success in Commercial Development.

GIS Mapping Project—KCEDA has received a grant to conduct GIS Mapping of some ten sites—commercial and industrial that should help in electronically advertising ourselves to the outside World.

Conclusion—KCEDA and TEAM Klamath has never worked harder with less State and Federal Funding available and under such difficult circumstances and I will be pleased to answer any questions.



Sanford Health Pediatric Clinic

Klamath Castle

Ground Breaking September 9th, 2010



Klamath Falls Bioenergy & Northwest Energy Systems Company LLC

Klamath Falls Biomass Project

Overview: Klamath Falls Bioenergy is developing a 38.5-megawatt biomass facility that will efficiently burn wood waste to produce electricity to serve about 35,000 homes and generate an economic impact of about \$500 million for Oregon and the Klamath Basin.

Economic benefits:

A study by respected analytical firm The Beck Group indicates the project will produce:

- **329 construction jobs** and a **\$30.3 million construction payroll**
- **\$12 million** in locally purchased equipment and **\$9.3 million** in locally purchased goods & services during construction
- **192 permanent family-wage jobs** and **\$12 million annual payroll** extending over the 20-year operation of the plant
- **\$14 million** in forestry and trucking equipment purchased for fuel collection and transportation
- **\$6 million annually** in purchased goods and services
- **More than \$30 million** in income and property taxes paid

Additional benefits:

In an area where the timber/forest products industry has long been a sustaining element of the economy and quality of life, this project will:

- **Improve forest health** by making use of wood waste that otherwise can be detrimental to forest health as fuel for wildfires, removing immature growth to reduce overcrowding that prevents trees from growing to full maturity and reducing the threat of the spread of aggressive insects such as the mountain pine beetle.
- **Reduce the need for slash burning** and, with waste wood burned in the boiler rather than in slash burns, cut particulate matter released to the air from this material by at least 98 percent.
- **Supply renewable electricity** to help utilities meet federal and state mandates for renewable energy and also reduce dependence on fossil fuels.
- Along with geothermal, solar and other projects, **continue to establish Klamath County as a prime location for renewable energy development.**

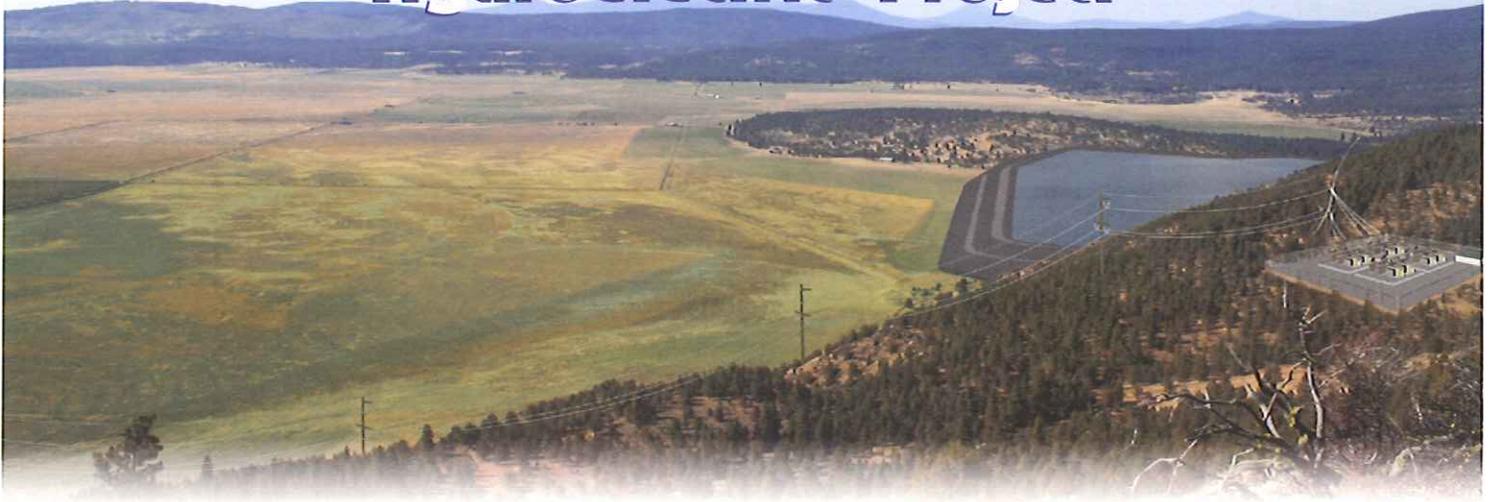
Regulatory status & schedule:

State regulatory agencies including the Oregon Departments of Energy and Environmental Quality are reviewing the project; construction could begin in summer 2011.

The companies:

Klamath Falls Bioenergy, LLC is a subsidiary of Northwest Energy Systems Co. LLC (NESCO), an **experienced builder and operator** of energy plants and other facilities. NESCO is part of the NESCO Group, a family-owned and operated company and subsidiaries based in Bellevue, WA, dating back to the 1930s. NESCO has focused its energy business on alternative and renewable energy plants, including plants fueled with natural gas and biomass, and cogeneration plants that produce energy and also capture waste heat that can be beneficially used by processing industries and other businesses. *For more information, contact Bruce Thompson at 425/457-7484.*

Swan Lake North Pumped Storage Hydroelectric Project



What Swan Lake North is:

- The Swan Lake North Pumped Storage Hydroelectric Project is a closed-loop hydroelectric project that minimizes water use & environmental impact.
- Swan Lake North will recycle water between two adjacent man-made reservoirs at different elevations to generate clean hydroelectric power.
- Swan Lake North will use surplus power to store energy in the form of water pumped and stored in an upper reservoir, which can then be released through turbines to a lower reservoir, creating energy when needed. The project will have the capacity to deliver 1,000 megawatts of electricity for up to 10 hours a day.
- Swan Lake North is a benefit to the local economy, generating approximately 300 temporary jobs during the three-year planning and construction phase and up to 60 permanent jobs once the system begins operations. Swan Lake North will generate an estimated \$20 million dollars a year in local tax revenue.
- Swan Lake North is environmentally friendly and will create two new reservoirs in the Swan Lake Valley, an ancient lake bed. The Swan Lake North project has passed all environmental tests to date.

What Swan Lake North is not:

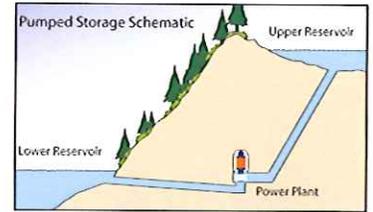
- Swan Lake North is not as disruptive to the environment as traditional hydroelectric projects and will not dam, obstruct or disrupt any natural rivers or lakes. Ground-water sources will be used to maintain reservoir levels. The project will not disrupt the flow of water to farmers.
- The Swan Lake North Pumped Storage Hydroelectric Project is not a government project. No Federal or State Funds will be used for construction or operation of the project.

Above: Artist's rendering of the lower reservoir and transmission corridor.

www.riverbankpower.com

A Proven Technology

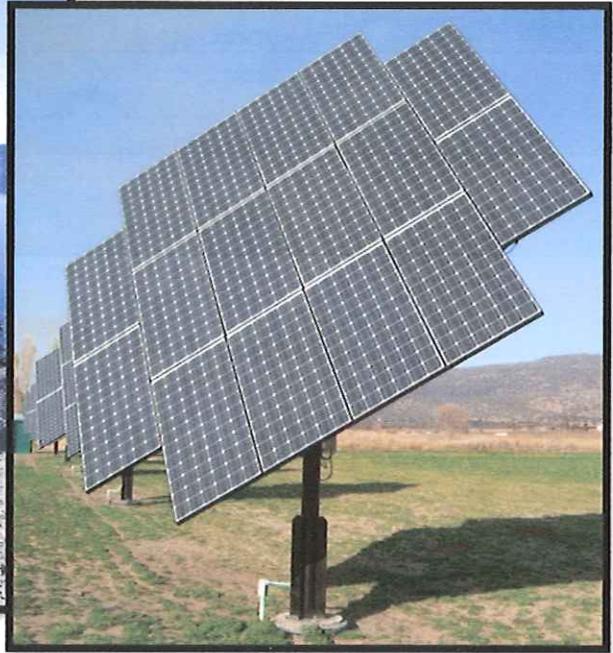
- There are over eighteen Pumped Storage Hydroelectric projects in the United States alone, with many more facilities located world-wide.
- Pumped Storage Hydroelectric projects have been in use in the United States since 1967.
- Pumped Storage Hydroelectric projects can be used to supplement other intermittent green sources of electric power such as solar and wind power.
- Pumped Storage Hydroelectric projects are like an energy bank - using surplus power generated by other means, during periods of low demand to pump water from the lower reservoir to the upper reservoir, where it is stored and later used to generate power during periods of high demand, or when other sources of green power such as solar or wind power, are nonfunctional.
- Swan Lake North will require only one single-pole transmission line corridor approximately 33 miles long to deliver power to the existing power system similar to the one pictured here.
- Swan Lake North will not obstruct any natural lakes or rivers and will benefit wildlife through the addition of two new reservoirs in a rural setting that was once the site of a natural lake.



Pumped-Storage Hydroelectric Plants in the United States



**For more information visit - <http://www.riverbankpower.com/swanlake.html>
or contact Trey Senn • 205 Riverside Drive, Suite E • Klamath Falls, OR 97601
541-882-9600**



Klamath County an Oregon Area Community Profile for Data Centers



Sustainability is our
Second Nature

TOP LEFT: Crater Lake National Park, Oregon
TOP RIGHT: Local Solar Panels
BOTTOM LEFT: Data Center
BOTTOM RIGHT: Proposed Pumped Storage Hydroelectric Facility





The Klamath County Economic Development Association

Klamath--America's Most Sustainable County

February 17, 2012

(Latest Adoption)

Klamath County Economic Development Association

KCEDA/TEAM Klamath

Mission Statement/Vision/History—Goals & Objectives

Building a Community of Excellence

For over 40 years a group of dedicated citizens from the private and public sector has dedicated themselves towards enhancing Klamath County's economic development potential. The leaders were concerned about Klamath's future especially regarding diversification and opportunities for young people. The result is KCEDA and TEAM Klamath.

TEAM Klamath is composed of representatives from the Klamath Community College, OIT, Klamath Community Development Corporation (KCDC, Work Force, Klamath Water Users, the Chamber of Commerce, Klamath County, The City of Klamath Falls, South Central Oregon Economic Development District (SCOEDD), Business Oregon, and the Klamath County Economic Development Association (KCEDA).

Since 1975 this unique organization has reflected the best of private enterprise, responsibility, and dedication. It's mission: "To provide, through

tailored recruitment, retention/expansion programs, opportunities for jobs, a diversified value-added industrial base and expanded economic development".

TEAM Klamath duties include targeting and marketing Klamath County for new business and reporting back to various business and public leaders on its efforts. Additional responsibility includes analysis of our livability and workability --those aspects of our area that make a person or business stay, expand or locate here.

Goals & Objectives

Clean Power Generation & Sustainability

Enhanced Commercial Development

Value Added Agriculture & Forest Products

Small Business Development

High Tec & Telecommunications

Enhanced Higher Education

Health Care Attention

Air Base Coordination

Transportation—US 97, 140, Air Service & Rail & Bike Trails

Data Centers

By all working in concert KCEDA & TEAM Klamath has been able to avoid duplication, maximize cooperation, and ensure the best utilization of scarce resources for all its endeavors.

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Klamath County Economic Development
 July 1, 2011 - June 30, 2012
 For the Period Ending February 29, 2012

	July	August	September	October	November	December	January	February	YTD Actual	REVISED 2011-12 Budget	% Budget Used
REVENUES											
Grants-Klamath County		34,000.00			34,000.00			34,000.00	102,000.00	135,000.00	75.0%
Grant-City of Klamath Falls	25,000.00								25,000.00	25,000.00	100.0%
Grants-OCF						10,000.00			10,000.00	10,000.00	100.0%
Grants-Other									-	-	
R-BEG					1,114.00	1,322.00	3,367.00		5,803.00	17,500.00	33.2%
OTHER - City of Klamath Falls Travel Reimbursement			775.00						775.00	-	
USDA GRANTS									-	15,500.00	
KDCD Travel		831.04	1,000.00	1,000.00	1,000.00	1,000.00	2,000.00	1,000.00	7,831.04	12,000.00	
Membership Fees	900.00	100.00	300.00						1,300.00	2,000.00	65.0%
Management Fees									-	-	
Subtotal	25,900.00	34,931.04	2,075.00	1,000.00	36,114.00	12,322.00	5,367.00	35,000.00	152,709.04	218,000.00	70.1%
Fund Balance - Sterling* (see note)										920.37	
Pass Thru Grant - County Transportation									-	-	
Beginning Fund Balance										13,726.63	
Miscellaneous & Interest	1.94	3.62	3.10	1.71	1.67	1.57	1.20	1.55	16.36	-	0.0%
Subtotal	1.94	3.62	3.10	1.71	1.67	1.57	1.20	1.55	16.36	14,647.00	
TOTAL REVENUES	25,901.94	34,934.66	2,078.10	1,001.71	36,116.67	12,323.57	5,368.20	35,001.55	152,725.40	232,647.00	65.6%
EXPENSES											
Personal Services											
Salaries and wages	6,745.54	6,665.54	9,998.31	6,665.54	6,665.54	8,015.54	6,665.54	6,665.54	58,087.09	88,500.00	65.6%
Payroll taxes & benefits	1,854.66	1,537.35	2,447.68	2,560.49	1,690.02	2,093.77	1,638.04	2,511.57	16,333.58	30,087.00	54.3%
Medical Insurance	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	6,000.00	9,500.00	63.2%
Total Personal Services	9,350.20	8,952.89	13,195.99	9,976.03	9,105.56	10,859.31	9,053.58	9,927.11	80,420.67	128,087.00	62.8%
Materials & Services											
Management Travel & Training											
Insurance - Directors	239.25	239.25			705.50	470.32	242.86	490.14	2,387.32	3,000.00	79.6%
Staff Travel & Training									-	28,000.00	55.6%
Insurance - Operations	(161.50)	487.40	150.40	150.40	305.80	150.40	150.40	214.41	1,447.71	-	
Travel - Meals	385.07	623.21	281.93	946.73	(15.00)	25.20	203.21	328.45	2,779.80	-	
Travel - Lodging/Transportation	321.26	831.04	911.96	3,695.25		1,142.95	214.00	736.42	7,853.89	-	
Travel - Auto/Mileage		130.38		532.95		922.03		457.47	2,042.88	-	
Conference Fees						225.00		600.00	825.00	-	
Membership Services							625.00		625.00	-	
Office	82.86	215.99	223.05	414.84	53.08	112.11	177.85	74.02	1,353.81	2,000.00	67.7%
Dues & Subscriptions		355.00	70.00	350.00		325.00	450.00	97.00	1,647.00	2,000.00	82.4%
Telephone	351.10	498.86	277.11	270.05	126.61	310.69	310.27	478.67	2,623.36	3,500.00	75.0%
Rent	900.00	450.00	450.00	450.00		900.00	450.00	450.00	4,050.00	5,400.00	75.0%
Vehicle Allowance	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	4,800.00	7,200.00	66.7%
Contract services				1,080.00		900.00			1,980.00	-	
Legal & Accounting	332.50	1,301.90	1,852.08	297.50	315.00	385.00	350.00	361.25	5,195.23	5,000.00	103.9%
Repairs & Maintenance							188.00		188.00	-	
Advertising & Promotion		144.00							144.00	17,500.00	0.8%
Miscellaneous	145.92	38.17	2.00	2.00	2.00	85.00	2.00	2.00	279.09	1,000.00	27.9%
Sterling Funds Expended									-	-	0.0%
WF Credit Card \$									-	-	
Payroll Taxes \$									-	-	
Sterling Funds Pass Thru Expense									-	-	
Green Welcome Wagon									-	-	
Pass Thru Grant Expense						576.42		1,806.84	2,383.26	15,000.00	15.9%
County Transportation									-	-	
Subtotal	3,197.46	5,915.20	4,818.53	8,790.72	2,092.99	7,130.18	3,963.60	6,696.67	42,605.35	69,600.00	47.6%
Capital Outlay											
Computer Equipment										1,500.00	0.0%
Office Furniture										-	
Office Equipment										250.00	0.0%
Other											
Debt Interest		197.47	147.73	285.05	50.03	258.07	189.94	92.68	1,220.97	2,400.00	50.9%
Debt Principal			450.22		199.97	241.93	810.06	1,407.32	3,109.50	10,100.00	30.8%
Operating Contingency									-	710.00	0.0%
Total Capital Outlay		197.47	597.95	285.05	250.00	500.00	1,000.00	1,500.00	4,330.47	14,960.00	28.9%
TOTAL EXPENSES	12,547.66	15,065.56	18,612.47	19,051.80	11,448.55	18,489.49	14,017.18	18,123.78	127,356.49	232,647.00	54.7%
NET CASH INFLOW (OUTFLOW)	13,354.28	19,869.10	(16,534.37)	(18,050.09)	24,667.12	(6,165.92)	(8,648.98)	16,877.77	25,368.91	-	

*Fund Balances Budgeted Amount. Adjusted to reflect actual balance at June 30, 2011. Operating Contingency was adjusted by the same amount to keep budget balanced.

Reconciling Items:

Sterling	-	-	-	-	-	-	-	-	-	-	
Pass Thru Grant - County Transportation	-	-	-	-	-	-	-	-	-	-	
Computer Equipment											
Debt Principal			450.22	-	199.97	241.93	810.06	1,407.32	3,109.50		
			450.22	-	199.97	241.93	810.06	1,407.32	3,109.50		
Net Income Per Books	13,354.28	33,223.38	17,139.23	(18,050.09)	24,667.09	(5,923.99)	(7,838.92)	18,285.09	28,478.41		

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