

**KLAMATH COUNTY COMMUNITY DEVELOPMENT DEPARTMENT  
ON-SITE SANITATION DIVISION**

**305 Main Street, Klamath Falls, OR 97601-6332**

**Telephone: 541-883-5121 (option # 6) or 800-378-1304 (option # 6)**

**FAX: 541-885-3644**

**FEE- \$780.00**

(Fees for Commercial Facilities, please contact this office for current fees.)

**ON-SITE SITE EVALUATION**

1. Obtain an application from On-Site and provide the following information:
  - a. **Land Use Compatibility Statement** from Klamath County Planning Department.
  - b. Complete top section with owners name, mailing address, phone, legal description: (T)township, (R)range, (S)section, Tax Lot Number, lot size, zoning, (lot and block number and subdivision if applicable) and **signature**.
  - c. Indicate that the test holes are ready, or, call 541-883-5121 (option #6) when the test holes are ready.
  - d. Give drinking water source whether private well or public water system; your proposed land use, and number of bedrooms if a single family home.
2. Provide a current tax lot map (obtained from the County Assessors Office) with **directions to your property on the back of the application**. Indicate landmarks, access roads, mile post markers, and description of house or property such as: color of house or mobile home, surrounding buildings, one or two story, etc.
3. See attached list for application fee.
4. Provide at least two test holes **75 feet apart**, (one in the area proposed for initial drainfield and one in the area to be reserved for future drainfield replacement). Holes are to be **2 x 4 x 5 feet deep**, sloped or stair-cased on one end (see diagram #1). Post owner/applicant name at the property entrance. Completed application and attachments can be forwarded to us by the Planning or Building Departments, mailed or hand delivered. After the site is evaluated, we will mail you a report. If approved, the report will contain system design specifications and location of approval area(s). Read the report and refer to it in the installation permit process. If the site is denied, reasons and options will be noted. **NOTE: A separate site evaluation must be conducted for each lot or parcel. The application is not placed in the active file until the department has been notified that test holes are ready.**

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**DIAGRAM #1 – TEST HOLE REQUIREMENT**

Due to safety concerns, test holes not dug to diagram may not be evaluated.

If you hit water **STOP**; if you hit bedrock **STOP**.

Maximum height of step is 2 feet.

