



STRUCTURAL (Building) Permit Application

Community Development Department - Building Division
 305 Main Street, Klamath Falls OR 97601
 Phone: (541) 883-5121 #1 Fax: (541) 885-3644
 Web: www.co.klamath.or.us
 To apply online go to: <https://aca.oregon.accela.com/oregon/>

Please Print Legibly

(8) OFFICE USE ONLY	
Permit No:	
Plan Review Deposit Pd: \$	
<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card	
Receipt No:	Date Pd:
Received By:	Approved By:

(1) TYPE OF WORK	
<input type="checkbox"/> New construction	<input type="checkbox"/> Demolition / Removal
<input type="checkbox"/> Addition/alteration/replacement	<input type="checkbox"/> Other:
(2) CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> 1 or 2-family dwelling (Residential)	<input type="checkbox"/> Commercial/industrial
<input type="checkbox"/> Multi-family (Commercial)	<input type="checkbox"/> Accessory building
(3) JOB SITE LOCATION	
Address required include map & tax lot number:	
(4) DESCRIPTION OF WORK	
(5) <input type="checkbox"/> PROPERTY OWNER <input type="checkbox"/> TENANT	
Business name:	
Contact person:	
Address:	
City, state, zip:	
Phone:	Fax:
E-mail:	
Signature:	Date:
(6) <input type="checkbox"/> DESIGN PROFESSIONAL <input type="checkbox"/> OTHER APPLICANT	
Business name:	
Contact person:	
Address:	
City, state, zip:	
Phone:	Fax:
E-mail:	
(7) <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> SUB-CONTRACTOR	
Business name:	
Contact person:	
Address:	
City, state, zip:	
Phone:	Fax:
E-mail:	
CCB lic. no.:	Exp. date:
Signature:	Date:

(9) 1 & 2 FAMILY DWELLING	
Fees are based on value of the work performed. Indicate the value of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.	
Valuation:	\$
Number. of bedrooms:	
Number of bathrooms:	
No. of stories (incl. basement):	
New dwelling area:	sf
Garage/carport area:	sf
Covered porch area:	sf
Deck area:	sf
Other structure area:	sf
(10) COMMERCIAL & MULTI-FAMILY	
Fees are based on value of the work performed. Indicate the value of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.	
Valuation:	\$
Existing building area:	sf
New building area:	sf
No. of stories (incl. basement):	
Type of construction:	
Occupancy group existing:	
Occupancy group new:	
(11) FEES – OFFICE USE ONLY	
Fees are calculated by office staff based on project valuation. See reverse side for fee methodology.	
Permit (minimum \$86):	\$
State surcharge (12%):	\$
Structural Plan Review:	\$
Fire & Life Safety Review:	\$
Investigation or Reinspection:	\$
Seismic (1%):	\$
CDD Fee (.003):	\$
Total:	\$
(12) NOTICE	
All contractors and subcontractors are required to be licensed with the Oregon Construction Contractor's Board under ORS 701.	
This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete. Every permit issued shall expire and become void if work authorized by the permit is not started, or is suspended or abandoned for a period of 180 days or more.	

(13) STRUCTURAL (Building) Permit Fees

Structural Permit:	
Project Valuation (Max. Inspections*)	Fee
\$1 - \$2,000 (2)	\$86
\$2,001- \$25,000 (4)	\$86 for the first \$2,000+ \$10.70 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 - \$50,000 (6)	\$332.10 for the first \$25,000 + \$8.00 for each additional \$1,000 or fraction thereof, to and including \$50,000
\$50,001 - \$100,000 (9)	\$532.10 for the first \$50,000 + \$6.00 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,001 and up. (9) plus (6) for ea. \$100k over 1 st \$100k	\$832.10 for the first \$100,000 + \$4.85 for each additional \$1,000 or fraction thereof. *Inspections exceeding maximum shall be charged \$86 for each inspection.
Plan Review:	Plan review fee shall be 65% the structural permit fee.
Fire & Life Safety Plan Review :	When required, Fire and Life Safety plan review fee shall be 40% the structural permit fee (see below).
Certificate of Occupancy:	No building or structure shall be used or occupied, and no change in the existing character, use or occupancy classification of a building or structure or portion thereof shall be made until a Certificate of Occupancy is issued (includes change in tenant, ownership or business relocation). The applicant will receive an inspection and be charged the minimum permit fee of \$86.
Temporary Certificate of Occupancy:	A Temporary Certificate of Occupancy (with conditions) may be issued before the completion of the entire work covered by the permit, provided that such portion or portions shall be occupied safely. The fee shall be \$86 each per 30-day period.
Phased Permitting:	Separate Phased Permit Application and Separate Fees Required – Please see Phased Permit Application
Deferred Submittal:	Separate Deferred Submittal Application and Separate Fees Required – Please see Deferred Submittal Application
Reinspection or Investigation:	\$86 / hour with 1 hour minimum.
Work commencing w/o permit:	Actual investigative fee at \$86/hr
Inspection or plan review outside of normal hours or scope:	\$129/ hour with 2 hour minimum.
Seismic Surcharge:	Equal to 1% of permit fee for structures classified as essential facilities, hazardous facilities, major structures and special occupancy structures as defined in ORS 455.447.
Demolition Permits:	Demolition Permit fees are determined by project valuation. See supplemental information sheet.
CDD Fee:	Equal to 0.3% of total Unincorporated project valuation (capped at \$27,700 for one single project). Fee supports the Planning and Code Enforcement departments.

Fire and Life Safety Plan Review is required for the following:

1. All Group A, E and I occupancies.
2. Group B occupancies over 4,000 square feet or more than 20 feet in height, or with a basement.
3. Group F occupancies over 4,000 square feet or more than 20 feet in height, or with a basement.
4. Group H occupancies of 1,500 square feet or more than 20 feet in height, or with a basement.
5. Group M occupancies over 4,000 square feet or more than 20 feet in height, or with a basement.
6. Group R, Divisions 1, 2, & 4, occupancies over 4,000 square feet or 20 feet in height, or with a basement over 1,500 square feet.
7. Group S, Divisions 1, 2, 3, & 4, occupancies over 4,000 square feet or 20 feet in height, or with a basement.
8. Group U, Division 1 occupancies over 4,000 square feet or more than 20 feet in height, or with a basement.

(14) Minimum Documents Required for Structural Permit Application (two copies of each)

<p>Other Jurisdiction Approvals Obtain other required approvals including Planning, Public Works, On-Site, Public Health, Fire District, Sanitary District, etc.</p> <p>Site Plan Fully Dimensioned showing all property features Flood Certification (where applicable)</p> <p>Foundation Plans Fully Dimensioned Crawl Space Vents – Size and Location Wall and Footing Sizes</p> <p>Floor Plan(s) (all floors including basement) Fully Dimensioned Room Use Window Sizes (window schedule), Type and U-Value (may be shown on elevations) Heating type and Appliance (furnace) Location Energy Code Compliance Path</p>	<p>Elevations Attic Ventilation View of each Side, including Finished Grades</p> <p>Cross Section(s) Framing member sizes and spacing, floor beams, headers, joists, sub-floor, wall construction, roof construction, wall and roof sheathing, roofing, roof slop, ceiling height, siding material, footings and foundations, stairs, fireplace details, thermal insulation, smoke detectors, etc. More than one cross section may be required.</p> <p>Trusses If roof trusses are used, furnish complete manufactures or engineer's details and detailed layout of truss locations.</p> <p>Structural Calculations Where engineering is required, provide calculations stamped by engineer or architect licensed to practice in the State of Oregon.</p>
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(15) For More Information

For additional general information, please visit the Oregon State Building Codes Division website at: www.bcd.oregon.gov
Permits may be obtained online at: <https://aca.oregon.accela.com/oregon/>