



Phased Permit (Building) Application

Community Development Department - Building Division
305 Main Street, Klamath Falls OR 97601
Phone: (541) 883-5121 #1 Fax (541) 885-3644
Web: www.co.klamath.or.us

Please Print Legibly

To apply online go to:

<https://aca.oregon.accela.com/oregon/>

1. Job Site Information & Location (where the work is taking place)

Project Name: _____

Job Site Address: _____

2. Property Owner: _____

Owner Mailing Address: _____

City/State/Zip: _____

Phone #: _____ Email: _____

3. Contact Person (receive application correspondence)

Name of Person: _____

Full Mailing Address: _____

City/State/Zip: _____

Phone #: _____ Email: _____

4. Registered Design Professional: _____

Full Mailing Address: _____

City/State/Zip: _____

Phone #: _____ Email: _____

5. Contractor Information (person/co performing the work)

Same as Applicant

Name of Contractor: _____

Full Mailing Address: _____

City/State/Zip: _____

Phone #: _____ Email: _____

6. Reason For Request of Phased Permitting: _____

7. Timelines For Submittals of Each Phase of the Project: _____

Office Use Only
Permit #:

CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> Commercial/Multi-Family	<input type="checkbox"/> One and Two Family
TYPE OF WORK	
<input type="checkbox"/> Accessory Structure	<input type="checkbox"/> Change of Use/Occupancy
<input type="checkbox"/> Addition	<input type="checkbox"/> New
<input type="checkbox"/> Alteration	<input type="checkbox"/> Interior
	<input type="checkbox"/> Repair
REQUIRED DATA	
Valuation for the entire project is needed to figure the phased permitting fee. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for your entire project.	
Project Valuation: _____	
FEE INFORMATION	
Phased permitting fees are in addition to standard permit fees.	
All structures— \$250 each phase plus 10% of the total building permit fee not to exceed \$1,500.00 for each phase.	
NOTICE	
SUMMARY OF PHASED PERMITTING: The purpose of Phase Permitting is to provide an additional level of service to our customers. Phase Permitting if granted, will shorten the review time for first review (not approval) in half the normal review time.	
PROCESS FOR PHASED PERMITTING: A completed application must be submitted a minimum of one week prior to submittal of plans for review. Once the application is received, staff will contact all of the departments required to review the project and verify each department has the resources to meet the review timelines. If all departments have the resources, the phase permitting application will be approved. As an option, Klamath County may employ a third party provider to meet the timelines. The cost for the third party provider is a full burden cost.	
PHASED APPROVAL: The building official is authorized to issue a permit for the construction of foundations or any other part of a building or structure before the construction documents for the whole building or structure have been submitted, provided that adequate information and detailed statements have been filed complying with pertinent requirements of this code. The holder of such permit for the foundation or other parts of a building or structure shall proceed at the holder's own risk with the building operation and without assurance that a permit for the entire structure will be granted. (OSSC 107.3.3)	

ACKNOWLEDGEMENTS

I have read and agree to comply with the terms and conditions of this agreement:

Signature of Registered design professional in responsible charge (RDPIRC)

Print Name: _____ Date: _____

Contractor Signature: _____

Print Name: _____ Date: _____

Approved by Klamath County

By: _____ Date: _____

Comments:

PHASED WORKSHEET (MUST BE FILLED OUT)

PHASE NAME (i.e. foundation, shell)	PHASE NUMBER (i.e. #1, #2)	SCOPE OF WORK (SUMMARY)	VALUATION OF THIS PHASE ONLY	ESTIMATED SUBMITTAL DATE
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	

PLEASE FILL IN TOTAL PROJECT VALUATION OF ALL PHASES BELOW

PROJECT NAME	TOTAL NUMBER OF PHASES		TOTAL OF ALL PHASES MUST BE EQUAL TO ENTIRE PROJECT VALUATION	
			\$	

PLEASE PLACE TOTAL OF ENTIRE PROJECT VALUATION ON FRONT PAGE IN REQUIRED DATA (PROJECT VALUATION)