



KLAMATH COUNTY

COMMUNITY DEVELOPMENT DEPARTMENT

Building Division, Planning Division, Code Enforcement, On-Site Sanitation, Parks and Solid Waste Division

305 Main Street, Klamath Falls, OR 97601
(541)883-5121 or (800)378-1304 – Fax (541)885-3644

March 3, 2015

Effective March 9, 2015

Dear Customer:

In our efforts to better serve Klamath County, our Building Division of Community Development is implementing a new permitting software program consistent with the State ePermitting system. This new system will affect any open/active permits and inspections. If you currently have an open permit with us, then we want to inform you that the permit number system will change for all open/active permits. Your permit number will now begin with the **483-** then your current permit number including the letters.

Example: 483-BLD15-0001.

However, you will need a new and separate **12-digit IVR number** to call for inspection. You can obtain this number on or after March 9th by going to the ePermitting website at <https://aca.oregon.accela.com/oregon/>. Select “Search” in the center page. Enter your permit number in the “Record #” field as per the above, to include the “483”. You can also search by address or “Name of Business” which would be the licensed professional/contractor on the permit. The IVR number will show in “Project Description” for all historical (active/open) permits. Remember to change the search “Start Date” if your permit is older than one year (see examples below). Then scroll down and click on the Search button.

You can search by entering any of the following information below:

- Application Information
- Date Range
- Contractor License Information
- Site Address

General Search

Change the Start Date field to find permits over a year old.

Start Date: End Date:

Record #:

Once you have your 12-digit IVR number, you can call the automated inspection line at **1-888-299-2821** and follow the prompts. We have included inspection instructions with the new 4-digit inspection codes. We apologize for any inconvenience this may cause, but it is necessary to update/upgrade our current system to the State ePermitting system in order to better serve you in the future.

Sincerely,

Klamath County Community Development
Building Division