



Board of Commissioners' Administrative Meeting
September 22, 2020 ~ 1:00 pm ~ Room 214

9/22/2020 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

2. Call To Order & Those Present

Commissioner Morris, Commissioner DeGroot, Commissioner Boyd, Sandy Cox/Admin Staff, Amanda VanRiper/HR, Allan Brown, Stephanie Brown/CDD, Aaron Hartman/Community Corrections, Vickie Noel/Finance, Jennifer Little/Public Health, Dan Golden/ Juvenile, Marc Henderson/County Counsel

3. Approve Minutes From Last Meeting

Commissioner Morris approves minutes from 9/15/20 Admin meeting

4. Amanda Van Riper - Human Resources

1. Public Health - Time Donation Request

Jennifer Little addresses the Board. Commissioner Morris motions to approve exception as presented, Commissioner DeGroot seconds. Unanimous vote.
Approved

5. Jennifer Little - Public Health

Jennifer Little addresses the Board regarding permission to teach a class at Oregon Tech in the evenings starting Winter term. Commissioner Morris motions, Commissioner DeGroot seconds. Commissioner's Morris and DeGroot vote in favor, Commissioner Boyd abstains as he was out of the room for the discussion. Approved

6. Vickie Noel - Klamath County Extension Service District

Commissioner Morris opens Extension Service District Meeting.

Josh Modin, Joelle Harris/ZCS Engineering make presentation to BOCC, looking at a direct hire for a managing contractor (CMGC). Commissioner Morris asks if Commissioner DeGroot has reviewed this with Counsel? Commissioner DeGroot says very little would like more time to have Counsel review this approach before committing. Commissioner Morris indicates the County will work with Counsel and get back to them.

Commissioner Morris closes Extension Service District Meeting.

7. Dan Golden - Juvenile

1. Conversion Of Part Time Employees To Full Time

Dan Golden addresses the BOCC, presents memo with suggested correction creating more FTE positions, would cost approx. 50k for FY 20-21.

Commissioner likes the proposed plan. Commissioner Boyd asks how many PT employees would be willing to go FT, Golden responds at least 3 that he know of. Commissioner DeGroot would like to see us moving to having more FT as opposed to PT employees. Board consensus is Dan to move forward with plan as presented.

8. BOCC

1. Employee Pay And Volunteer Work - DDG

Commissioner DeGroot address the Board regarding the approval of allowing a CDD employee to volunteer for the Red Cross and continue to get paid not using vacation time. Stephanie Brown, Allan Brown concerned that exception is not in policy and other employee's will want the same treatment.

Commissioner Boyd indicates that this was a catastrophic event and not just the normal volunteer work. Commissioner Morris indicates that this was approved under the County's emergency declaration and need to look at employee and incident differently. Stephanie Brown asks if this approval extended to the Lake County fire because there was 2 days spent on that fire as well, Board is good with that as well. Allan's concern is with expending building dollars for volunteer work when it's spelled out that those funds must be used for building work only.

2. HR Director Position - DB

Commissioner Boyd indicates that HR has been running one person down as they are not fully staffed since the previous director left about 6 months ago, additionally they are losing another HR employee at the end of the year, would like to see us post a position for HR Director as well as the benefit position and the position that will be coming open at the end of the year. Commissioner Morris is typically open to wide recruitment, but is confident in promoting Amanda right now. Amanda reviews policy regarding promoting, would need to be an exception to policy. Commissioner DeGroot is in agreement, but would like to know what has been budgeted for in the 20-21 FY, Noel and VanRiper indicate that the department was fully budgeted. Commissioner DeGroot would also like to know what the status of the Comp and Class study is? Board consensus is for Commissioner Boyd to work out the details and come back to the Board next week with memo and numbers.

3. Declaration Of Public Health/Safety Risk Two Four Two Fire

Commissioner Morris indicates that Oregon DEQ is suggesting County's declare impacted areas of wildfire a Public Health/Safety Risk. Counsel to review and bring back to BOCC at Counsel meeting.

4. Two Four Two Cleanup / Community Corrections

Commissioner Morris asks if the Board is interested in having Community Corrections use work crews to help clean up the fire areas. Commissioner Boyd is concerned because DEQ has made announcements that they want to come evaluate the debris prior to clean up to make sure there are no issues. Commissioner DeGroot understands and agrees, our Solid Waste manager is already in talks with DEQ regarding what can be done, is coordinating a community meeting to try and come up with a plan to bring to the BOCC for approval. Aaron Hartman indicates they are definitely interested whenever the BOCC decides to move forward, keeping employees and crews safe. Commissioner DeGroot indicates that there is a community forum on October 9 and wants to know what the community thinks needs to happen. Commissioner Boyd suggests having counsel prepare an agreement with the property owner to sign to indemnify the County during the clean up. Commissioner DeGroot indicates we should look at local government funding from FEMA for clean up. Commissioner Morris would like to keep Community Corrections involved as discussions continue regarding clean up.



9. Other County Business

Hagelstein Park: Commissioner Boyd has been doing research on ownership of the park, Amerititle is going to make sure the record is updated, the County does own the park.

Oregon Investment Advantage: Business Oregon needs a response from the County regarding the Waterfall application, would like to create letter indicating the County has no objection. Board consensus is to have Commissioner DeGroot proceed with letter to Business Oregon with no objection from the County.

10. Adjournment

2:07 pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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