



Board of Commissioners' ***** Meeting
Date ~ Time ~ Room

8/27/2019 - Minutes

1. Call To Order & Those Present

PRESENT: Commissioners DeGroot and Boyd, Finance Director Sue Murphy, Asst. Finance Director Vickie Noel, IT Director Jessica Chastain, Juvenile Dept. Office Manager Tammy Kolii

2. Approve Minutes From Last Meeting

Approved as presented.

3. Senior Center Funding Request

Operating expense funding granted in the amount of \$7,500 by unanimous consent, consistent with prior two years. Funds will be sourced from General Fund Non-Departmental.

It was noted that the Senior Center Balance Sheet reflects a value for the building as a fixed asset. Commissioner Boyd would like to inquire into this with Marc Kane, as the building belongs to the County.

4. RFP For Integrated Finance/HR/Payroll ERP System

In order to meet the termination notification requirement under the current agreement with Springbrook, notice must be given no later than October 31, 2019. However, there will be a need to continue with Springbrook well into 2020 independent of the decision made to award on the pending RFP. Jessica Chastain spoke about the timeframe needed to transition to new software, indicating that 6 months (as scheduled in the RFP) is probably not a reasonable estimate. Springbrook full implementation took three years.

Based on the RFP timeline and the anticipated need to continue Springbrook beyond the current term of December 31, 2019, Commissioner unanimously approved extending the service agreement through calendar year 2020, with the understanding that 60 day notice to terminate could be provided at some point in the future once the RFP process is complete.

5. Moss Adams Contract Amendment

Vickie Noel shared the history of engaging auditor services for CAFR compilation. Prior to the hiring of CFO Jason Link, CAFR compilation was done by an outside accounting firm. Jason Link had a background in audit work and was very proficient at CAFR preparation. Current staff is not able to replicate that proficiency. The audit firm estimates their time frame for completion at 60 hours or less. Hours needed in-house would probably

exceed 100 hours.

Commissioners expressed support for the nonattest services to be presented as an amendment to the Moss Adams contract for fiscal year 2018-2019, and may consider the need to outsourcing in the future as well. A business meeting agenda item will be presented for approval of the engagement and contract amendment in the near future.

6. Extension Service District Agreement

Commissioners would like to schedule a meeting with OSU representative, Tracy Tracy and BOCC in the near future to discuss matters related to representation of each group, logistics and process of transacting business and utilizing services with the County, and updating of agreements and contracts. Current items (vehicle agreements, RFP, IGA) will be held pending this meeting.

7. Klamath IDEA Funding Request

The Commissioners propose to meet with the Economic Development Advisory Committee, Klamath IDEA, KCEDA, SCOEDD and any other partners to discuss the best use of limited economic development funds and the current status within Klamath County. BOCC will set up the meeting. Response to Klamath IDEA's request will be postponed until after the meeting of partners.

8. Other County Business

MEDICAL PLAN OVERVIEW

Sue presented a chart documenting medical plan types and other detail by union within the County. The issue of coverage for opposite sex domestic partners was discussed. Composite plans do not require recognition of imputed income for coverage to opposite sex domestic partners. However, tiered rate plans do require imputed income to an employee electing such coverage. There is additional cost to the County for covering opposite sex domestic partners and/or dependents if the employee is on a tiered plan and receives no H.S.A. or H.R.A. benefit, i.e. their plan benefit is limited to actual premium cost. The County also incurs employer payroll tax costs for imputed income amounts, which are fully taxable.

Administration of medical benefits and imputed income for opposite sex partners will be challenging based on the range of existing plans and varying union provisions. Simplification and uniformity in plan offerings would help to reduce the administrative burdens.

Commissioners propose to conduct insurance committee meetings this fall to address this issue.

VEHICLE ALLOWANCE

Finance will work with HR to move the paperwork through related to reporting in this area.

LIQUIDITY TRENDS

A chart documenting historical trends in balances over three years was presented as information.

9. Adjournment

Meeting adjourned at 11:03 a.m.

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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