



Board of Commissioners' Administrative Meeting  
June 2, 2020 ~ 1:00 pm ~ Room 214

6/2/2020 - Minutes

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [www.klamathcounty.org](http://www.klamathcounty.org)**

**2. Call To Order & Those Present**

Commissioner Morris, Commissioner DeGroot, Commissioner Boyd, Sandy Cox/Admin Staff, Amanda VanRiper/Human Resources, Stephanie Brown/CDD, Vickie Noel/Finance

**3. Approve Minutes From Last Meeting**

Commissioner Morris approves minutes from 5/26 Admin Meeting

**4. Amanda Van Riper - Human Resources**

**1. Department Request – CDD Reclassification**

Amanda/Stephanie address the Board. Commissioner DeGroot motions to reclassify Wayne Richey as outlined, Commissioner Morris seconds. Commissioner Boyd asks Brown to explain the math, Brown elaborates. Unanimous vote. Approved

**2. List Of Comparable Employers For The Class & Comp Study**

Amanda Addresses the Board needs clarification on the comparable employers. Commissioner Morris asks if there is a target number they are requesting? VanRiper does not believe so, but suggests adding the County's that were used with the Elected Official Compensation Committee this year. Discussion to remove County's out of State and also City of Portland, Multnomah, Lane and Deschutes County's and add the 7 used by the Elected Official Compensation Committee. Discussion about whether or not to compare to private sector, Board consensus is just to leave it at government comparables right now.

**5. Vickie Noel - Finance**

**1. 2021 Budget Adoption**

Vickie Noel addresses the Board, not going to be enough time to make major changes before adoption on June 16, 2020.

## 6. BOCC

### 1. COVID Cleaning Expenses



Commissioner Boyd brings up an issue of "extra" cleaning expense from Extension being billed to Maintenance, should be billed to them. Vickie indicated that she is the one that suggest that Maintenance should pay for it since it was Detailing Specialists (County Janitor Service) that did the work, however spoke to OSU and they agreed to pay that bill. Vickie further indicates there are other departments that had requested "extra sanitation", thinks it should all come from maintenance then when/if we get reimbursed she only has to refund 1 department rather than having to spread it out, wants to know how it should be handled in the future? Board consensus is that departments should be individually responsible for the extra cost and then get reimbursed as it comes in.

### 7. Other County Business

None

### 8. Adjournment

1:20 pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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