



Board of Commissioners' Administrative Meeting
May 14, 2019 ~ 1:00pm ~ Room 214

5/14/2019 - Minutes

1. Call To Order & Those Present

Commissioner Boyd, Commissioner DeGroot; Haley Huffman / Admin Staff; Renee Blakely, Alyssa Gentry / Human Resources; Eve Costello, Melina Johnson / District Attorney's Office; Chris Kaber, Brian Bryson / Sheriff; Jessica Chastain / IT; Sue Murphy / Finance; Mika Blain / County Counsel; Paul Hanson / KFLS.

2. Approve Minutes From Last Meeting

Approved.

3. Renee Blakely - Human Resources

1. Insurance Committee Discussion

Renee Blakely addresses the Board. She said, the insurance committee did not agree that we should be cancelling plans. The committee would like to have a discussion with the BOCC or a liaison. Commissioner Boyd told Ms. Blakely to set the meeting up. The Board agreed to have all three Commissioners present.

2. Emergency Hire - Sheriff

Renee Blakely addresses the Board. Commissioner DeGroot motions. Commissioner Boyd seconds. Unanimous vote. Approved.

3. Status Change - DA

Renee Blakely addresses the Board. Commissioner DeGroot motions. Commissioner Boyd seconds. Unanimous vote. Approved.

4. Chris Kaber - Sheriff

1. Civil Records Management

Sheriff Kaber addresses the Board and explains the current civil records management system that has had some problems. He said, we can cancel our contract with the current company within 30 days. Jessica Chastain said we own the EIS system in perpetuity because we still use it for 911. Sheriff Kaber discussed a proposal from EIS for \$47,940 to include the upgrade, installation, training services, support services and migration service for all the old data. He said, in the fall, we will owe \$17,900 for our current records

management system. Ms. Chastain said the annual renewal with EIS is \$10,000 less per year than our current system. Sheriff Kaber said, they also have a jail management system and there might be a cost savings if we do it all at once. Commissioner Boyd asked him to get the jail piece built in and see what that cost will be. He said, if we are going to make a change, we should do it all at once. Sheriff Kaber said he would likely have the information within a week. Commissioner DeGroot said it is conceptually supported, we just need final cost and to figure out where the money is going to come from.

5. LPSCC Drug Court Application Authorization

Eve Costello addresses the Board. She said, this is essentially a grant for alternative courts. We'd like to renew the grant that supports drug court and potentially go after a grant the supports our behavioral court. The item will be on next Tuesday's business meeting agenda.

6. BOCC

~~**1. Outreach And Marketing RFP - KMM**~~

2. Housing Rehab - DDG

Commissioner DeGroot explains that SCOEDD will be applying for a CDBG grant. They received a grant of \$5000 to do the groundwork for the grant application. The grant will provide an opportunity to receive up to \$190,000 in additional funding for housing rehab.

~~**3. Dam Removal Letter Request**~~

4. Support Letter For Implementation Of USMCA

The Board agreed to have staff write a letter of support.

5. Letter Of Support For Chiloquin Ridge Riders

Item tabled until tomorrow's Work Session so Commissioner Morris can provide more information.

6. Intern Discussion Follow Up

Mika Blain said she spoke with Benji last Friday and requested an employment certification, a host organization agreement and asked about taxes. Benji said they do have an employment certificate, their HR department is working on the host agreement and they consider them as independent contractors. Ms. Blain said Benji should be getting back to her soon with the host agreement.

7. NACO Voting Credential Form For Annual Conf

Item tabled to tomorrow's Work Session when Commissioner Morris can be

part of the discussion.

7. Other County Business

None.

8. Adjournment

1:30pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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