



Board of Commissioners' Administrative Meeting
March 31, 2020 ~ 1:00PM ~ Room 214

3/31/2020 - Minutes

1. To Watch A Live Stream Of This Meeting, Click The Link Below.

2. Call To Order & Those Present

Commissioner Boyd, Commissioner Morris, Commissioner DeGroot; Haley Huffman / Admin Staff; Jessica Chastain / IT; Amanda Van Riper / Human Resources; Dan Golden / Juvenile (via WebEx); Marcus Henderson / County Counsel.

3. Approve Minutes From Last Meeting

Approved.

4. Lisa Wheeler - Human Resources

1. Department Requests - Sick Time Donation Bank Requests

Amanda Van Riper addresses the Board. Commissioner Morris motions to approve the request for Pierson to approve Commissioner DeGroot seconds. Unanimous vote. Approved. Commissioner DeGroot motions to approve the request for Vaughn. Commissioner Morris seconds. Unanimous vote. Approved.

2. Exception To Policy Request - Sheriff's Office

Amanda Van Riper addresses the Board. The Sheriff is requesting to move the Emergency Manager from a step 3 to a step 5. Commissioner DeGroot asks about jumping straight to 5 or going to step 4 then step 5. Commissioner Morris said she recalls the conversation was start at step 3 then move to step 5 because that was the original request. Commissioner Boyd said he feels that wasn't the conversation, he feels it was that we would review after 6 months and give him a raise. Ms. Van Riper clarified initially it was to move him from a step 3 to 4 in six months but the Sheriff requested a step 5. Commissioner Boyd said he is ok with a step 4. Commissioner DeGroot said he wants to honor what the Board promised. Commissioner Morris said she supports the Sheriff's request. Commissioner DeGroot said he would like to talk to the Sheriff. Commissioner Morris asks Ms. Van Riper to see what was said at the time of the hiring. Board will readdress this item at Work Session tomorrow.

5. Dan Golden - Juvenile

1. **KCR/YIP Project Update**

Dan Golden addresses the Board. He reviewed the status of the KCR project. He is creating a project envelope, to prepare the site around the area. The Board thanked Mr. Golden for the update.

6. **BOCC**

1. **COVID-19/Department "Appointment Only" Evaluation Discussion**

Commissioner Boyd said everyone he has spoken to said the appointment only is working great except for people delivering packages, FedEx/UPS.

Commissioner DeGroot said he's getting the same feedback.

Commissioner Morris asks if everyone is in favor of another week.

Commissioner Boyd said at least two. Commissioner DeGroot said let's just mirror the Governor's Order on schools to give parents as much flexibility as possible. Currently that is April 28th. Commissioner Boyd said he sees no reason to talk on this issue before April 28th. Commissioner DeGroot said, unless an issue comes up. Board agreed by consensus.

2. **Catalyze Klamath Cancelled For 2020**

Discussed in this morning's Finance meeting.

3. **Library Closure**

The Library would like to extend their closure to follow the schools until April 28th. Commissioner Boyd said currently everything is working great there. Board agreed by consensus for the Library to continue closure until April 28th.

4. **N95 Masks**

Commissioner DeGroot said there is the potential to purchase 10,000 N95 masks. He said, the struggle is \$22,000 in taxpayer dollars but there could be a mechanism for refund, based on everything he's read we could get at least 75% of that back. The potential for 10,000 masks would put our community in good shape. The company is Fiber Light Fire Starters, they are a local startup. The masks would be manufactured in China.

Commissioner Morris said she likes the idea. She asked if we are ok to direct purchase that, based on the declaration of emergency. She would like to double check with Leslie. She confirmed the funds would have to come from the General Fund. Commissioner Boyd said, with 10,000 masks we could offer some to our neighboring counties should they need them.

Commissioner Boyd said he's in agreement to purchase the masks.

Commissioner Morris said she agrees there is also a need. She feels even in the delivery field people should be wearing them, they have none at the Post Office currently. Commissioner Boyd said the CDC is coming out with new suggestions saying if you feel you're going to cough you should wear a mask. Commissioner DeGroot motions to direct Finance to purchase 10,000 N95 masks from Fiber Light Fire Starters with the caveat to check with Risk Management to make sure we are able to do so without needing

additional quotes. Commissioner Morris seconds. She said perhaps this should run through Emergency Management. Commissioner DeGroot said we would just have Finance purchase the masks and then we would give them to the Emergency Manager distribute. Commissioner Boyd said a two week turn around time is really good. Unanimous vote. Approved.

5. South Suburban Sanitation District

Commissioner DeGroot said he knows the Board is very familiar with site one off Reeder Road. SSSD has submitted a second application and this site is further out in Poe Valley. The Planning Director is inclined to take care of this administratively. Commissioner DeGroot asks the Board if they are comfortable with him making the decision, if appealed it would come to the Board, or would they like him to kick it to the Planning Commission. Commissioner Boyd said he'd like to talk to County Counsel. Marcus Henderson addresses the Board. He said, the Planning Commission is more autonomous but the Board has full authority to direct their Department Heads. Commissioner Morris asks, in general can this Board decide that some of these public hearings are best put off until July. Mr. Henderson said, you could suggest to them what you want but the Board should be fearful of directing them because they are an appointed citizen board. Mr. Henderson said, an appeal would come to the Board and he doesn't want to interfere with the autonomy of the Planning Commission. Commissioner DeGroot said so we are well within our rights. The difference between the two locations, on one we had hundreds of people objecting, on the second one Erik has had three people. Commissioner Boyd said he doesn't feel its appropriate for one person to make a decision on this. Commissioner DeGroot clarifies, ultimately the use fits so he doesn't need the Commission. He confirmed Commissioner Boyd believes the Commission should be involved. Board agreed that this should go to the Planning Commission.

6. Building Permit Timelines

Commissioner Morris had a request from someone worried about their building permit expiring and being able to extend it. Commissioner Boyd said permits can be extended with a minimal fee, there is a process laid out there and he feels we need to continue with that process. Commissioner Morris said she will direct this individual to Stephanie Brown to explain the renewal process.

7. Other County Business



Senior Center Roof - Commissioner Morris asks the Board about the Senior Center roof discussion from the Finance meeting. Commissioner DeGroot asks to table this until Work Session tomorrow.

COVID-19 updates - Commissioner Boyd said he'd like the Public Health Department to give the Board and citizens more information. He feels the more information that is held back there is more tendency for people to make their own interpretation. He feels we need to starting getting more information out, how many negative tests, how many positive, how many test we're waiting on. He said he is not talking names. Commissioner Morris

said some of that information is out there. Staff showed Commissioner Boyd that information is on the County Public Health website. Commissioner Boyd said he feels the Public Health press releases should have more information. Commissioner Boyd said he wants it in the newspaper. Commissioner Morris said we can't control what the newspaper releases. Commissioner Boyd reads an article that was recently in the newspaper that did not list the number of tests out there. Commissioner Morris recommended calling the Publisher of the newspaper and letting them know we have those numbers on our website. Commissioner Boyd said we should be giving it to them on a silver platter in the press releases from Public Health, saying there you go you don't have to think. Commissioner Morris said she feels that could be resolved with a phonecall to the publisher. Commissioner Boyd said that's not what he's asking, he wants it in the press releases from the Health Department so no news media has to think. Commissioner Boyd said if the Herald & News doesn't print us that's not on us. Commissioner DeGroot said he feels it's just a different demographic, we could add that additional information and it wouldn't hurt anything or add for up to date numbers visit our website. Maybe the reporters just don't know or maybe they don't care. They are fairly understaffed so they may need the additional help. Commissioner DeGroot said, we are not withholding the information. Commissioner Boyd said he is concerned more about the 70-90+ year old demographic. They don't go to websites for information. He feels the County should buy a standing ad in the paper to get information out to the people. He said there was an 83 year old woman who had a dinner party with 20 people and said she wasn't aware of this because it wasn't in the paper. Commissioner Morris said the information is out there, everybody is right in what they're saying. She said, she'll connect with Public Health. Commissioner DeGroot said he'd like to have each press release say "for up to date numbers on COVID testing please visit our website". Commissioner DeGroot asks if that satisfies his request. Commissioner Boyd said he will find funding to put an ad in the paper everyday to say the number of cases, number of positive and negative cases.

8. Adjournment

1:57pm

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org