



Board of Commissioners Business Meeting Agenda
August 19, 2020 ~ 8:30am ~ Room 219

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Public Comment

4. Agenda Deletions/Additions

1. 12.1 - Added

5. Approve Minutes From Last Meeting

1. In The Matter Of Approving The Minutes From The August 11, 2020 Business Meeting. - BOCC

Background: Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

Fiscal Impact: None

Recommended Motion: Approve the Minutes as presented.

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

6. Prior Approved Items

1. In The Matter Of A Memorandum Of Understanding Between

Klamath County Drainage Service District (KCDS), Klamath County Public Works (KCPW) And Klamath County Fairgrounds (Fairgrounds). Jeremy Morris, KC Drainage Service District

Background: This Memorandum of Understanding is to provide KCPW and KCDS current Fairgrounds employees to provide Drain System cleanup and roadway cleanup such as trash and weed removal, or other maintenance services, along the 1 C drain system and County roadways.

Fiscal Impact: Expense not to exceed \$200,000 to the Klamath County Drainage Service District Operating Budget.

Recommended Motion: A motion was made during the August 11, 2020 BOCC Administrative Meeting authorizing the Board to approve and sign the Memorandum of Understanding between Klamath County Drainage Service District (KCDS), Klamath County Public Works (KCPW) and Klamath County Fairgrounds (Fairgrounds). This agreement will be effective from August 1, 2020 through June 30, 2021. Fiscal Impact not to exceed \$200,000 expense to Klamath County Drainage Service District Operating Budget.

Documents:

[2020 KCDS MOU PREAPPROVED.PDF](#)

7. Public Hearings

1. TIME CERTAIN: 8:45am In The Matter Of Holding The Public Hearing On The Proposed Petition To Annex Properties Into The Crescent Sanitary District Submitted By Janet Davis. - BOCC

Background: The Board of Commissioners received a complete annexation petition on July 6, 2020. The legal description and maps of the properties to be annexed are attached as Exhibit A. Per ORS 198.857, the Board is required to hold only one hearing on the matter as the petition is signed by the current landowner and has been endorsed by the District Board (see Exhibit B).

Fiscal Impact: There is no fiscal impact to the County; publication costs will be paid by the district and/or the petitioner.

Recommended Motion: Hold the public hearing on the proposed petition for annexation for public comment. There is no fiscal impact to the County; publication costs will be paid by the district and/or the petitioner.

Documents:

[PUBLIC HEARING-DAVIS.PDF](#)

1.1. In The Matter Of An Order Annexing The Property Shown In Exhibit A Into The Crescent Sanitary District-BOCC

Background: The Board of County Commissioners held the public hearing on this matter today, August 18, 2020 @ 8:45 a.m. for the taking of testimony and consideration.

Fiscal Impact: None

Recommended Motion: The Board of County Commissioners approves the petition for annexation and signs the attached Order annexing the property shown in Exhibit A into the Crescent Sanitary District. Fiscal impact: None.

Documents:

[FINAL ORDER-DAVIS.PDF](#)

8. Bids/Awards/Proposals

1. In The Matter Of Accepting A Quote For A New Roof On Community Corrections Transitional House, 1824 Vine St., Aaron Hartman, Community Corrections

Background: Klamath County requested quotes for a new roof on the Community Corrections Transitional House at 1824 Vine Street. Community Corrections has a designated budget for building maintenance. The results of the RFQ are as follows:

Henri's Roofing & Supply \$23,975.00 – 5 year workmanship warranty

Cummings Roofing Inc. \$15,236.00 – roof overlay

Cummings Roofing Inc. \$21,989.99 – 1 year workmanship warranty

Linkville Roofing \$26,268.58

Linkville Roofing \$28,924.97

Henri's Roofing & Supply is the best price for the quality of work to be done. It is for a roof replacement, not just an overlay, and includes a 5 year workmanship warranty with a 10 year material warranty.

Fiscal Impact: An expenditure of \$23,975.00 from the Community Corrections Operating Budget.

Recommended Motion: Motion to accept quote for a new roof

on Community Corrections Transitional House, 1824 Vine St.
Fiscal Impact: An expenditure of \$23,975.00 from the
Community Corrections Operating Budget.

Documents:

[1824 VINE ST. ROOF 07302020.PDF](#)

2. In The Matter Of Accepting The Proposal From Anderson Engineering And Surveying LLP For Engineering And Design Of Replacing The Bly Water And Sanitary District's Water Supply Distribution System. - BOCC

Background: Klamath County issued a Request for Proposals for engineering and design of replacing the Bly Water and Sanitary District's Water Supply Distribution System on June 16, 2020. The County received responses from Adkins Engineering, Anderson Engineering, SHN Engineering and HBH Consulting and Engineering. A scoring committee convened on July 29, 2020, Anderson Engineering and Surveying LLP. scored the highest.

Fiscal Impact: None

Recommended Motion: Authorize and accept the proposal from Anderson Engineering and Surveying LLP for engineering and design of replacing the Bly Water and Sanitary District's Water Supply Distribution System. Fiscal Impact: None

Documents:

[11823.PDF](#)

9. Orders

1. In The Matter Of Klamath County Transient Tax Second Quarter Distribution Ending June 30th, 2020. Rick Vaughn-Tax Collector

Background: In accordance with Klamath County Code Chapter 603-Transient Room Tax any person, firm, social club, etc., who exercises occupancy for thirty days or less for dwelling, lodging, or sleeping purposes from any hotel, motel, space in mobile home or trailer park, etc. from an operator; shall collect the tax imposed which constitutes a debt owed by the operator to the County. The amount collected for the second quarter came to \$464,005.51 and shall be distributed accordingly by the tax revenue sharing formula to the Participants.

Fiscal Impact: TRT revenue will be distributed totaling \$459,365.45 with additional \$4,640.06 revenue to the Tax Collector's Office. Expenditure of \$464,005.51 to the Transient Room Tax Fund, Tax Collector Department.

Recommended Motion: Approve and execute the attached Order so the Tax Administrator can distribute accordingly by the tax revenue sharing formula \$464,005.51 to the Participants of the Transient Room Tax set by Klamath County Code 603.610. Fiscal impact being revenue received and distributed in the amount of \$464,005.51. Expenditure of \$464,005.51 to the Transient Room Tax Fund, Tax Collector Department.

Documents:

[2ND QUARTER DISTRIBUTION.PDF](#)

10. Agreements

1. In The Matter Of Requesting Approval To Enter Into A School Resource Officer Agreement With Klamath County School District. - Chris Kaber, Sheriff

Background: The Klamath County Sheriff's Office (KCSO) will provide 3 Full-Time Equivalent School Resource Officers to Klamath County School District for the contract term of July 1, 2020 through June 30, 2021. KCSO will provide all uniforms, equipment and supervision of the armed SRO's. The funding being provided by the Klamath County School District is estimated at 2/3 the cost of the SRO's wages and benefits since their services are typically not being provided during the various school break sessions.

Fiscal Impact: Revenue of \$207,701 into the General Fund, Sheriff's Office-Patrol which has already been budgeted for in the 2020-2021 fiscal year.

Recommended Motion: Approve the Sheriff to sign the SRO Agreement, effective July 1, 2020 through June 30, 2021 between Klamath County Sheriff's Office and the Klamath County School District which provides revenue in the amount of \$207,701 in exchange for crime prevention, security, community support and education services from three School Resource Officers.

Documents:

[KCSO SRO AGREEMENT 2020-2021 PACKET.PDF](#)

2. In The Matter Of Executing The Contract Between Klamath County And Rocky Mountain Construction, LLC For The Washburn Way Cold Plane Removal And Inlay 2020 Construction Project. Jeremy Morris, Public Works

Background: The Board of County Commissioners awarded the bid for the above referenced project on July 21, 2020. Execution of the contract finalizes the award and authorizes Rocky Mountain Construction, LLC to commence with the project.

Fiscal Impact: \$1,058,394.51 expenditure to the Road Operating Budget.

Recommended Motion: Board to approve and sign the contract between Klamath County and Rocky Mountain Construction, LLC for the Washburn Way Cold Plane Removal and Inlay 2020 Construction project. Fiscal impact is \$1,058,394.51 expenditure to the Road Operating Budget.

Documents:

[2020 WASHBURN WAY GRIND INLAY CONTRACT BLUE SHEET.PDF](#)

3. In The Matter Of An Agreement Between Klamath County Public Works And The City Of Klamath Falls For Chip Sealing Services. Jeremy Morris, Public Works

Background: The City of Klamath Falls has requested assistance with street maintenance. This agreement will allow Klamath County to perform chip seals to the City of Klamath Falls and be reimbursed per the attached specifications during the summer of 2020.

Fiscal Impact: No Fiscal Impact to the Road Operating Fund, however revenues and expenditures will be increased up to \$160,253.00.

Recommended Motion: Board to approve and execute, and authorize Public Works Director to sign the Agreement between Klamath County Public Works and the City of Klamath Falls. No Fiscal Impact, however revenues and expenditures will be increased up to \$160,253.00.

Documents:

[2020 CITY OF K FALLS CHIP SEAL AGREEMENT.PDF](#)

4. In The Matter Of Approval Of Amendment #3 To Agreement # 154729 Intergovernmental Agreement (IGA) For The Provision Of Environmental Health Services Between The State Of Oregon, Oregon Health Authority (OHA), And Klamath County Public Health. – Jennifer Little, Director

Background: Agreement # 154729, which became effective July 1, 2017, delegates the authority to provide environmental health inspections of licensed facilities to Klamath County Public Health (KCPH). This agreement also authorizes KCPH to assess fees for these services. In accordance with Oregon Revised Statutes (446.425, 448.035, and 624.490) KCPH must pay a remittance percentage of fees to the state. The funds from these remittance payments are used for technical support of the statewide licensing system, as well as other state functions that support local public health authorities. Amendment 3 updates the remittance factor for food facilities from 17.4% to 14.68%.

Fiscal Impact: Remittance fees of \$20,290 to Environmental Health Licensed Facilities Program (sub department 4041).

Recommended Motion: Move to approve Amendment #3 to Intergovernmental Agreement (IGA) # 154729 for the provision of Environmental Health Services between the State of Oregon, Oregon Health Authority (OHA), and Klamath County Public Health. Fiscal Impact is remittance fees of \$20,290 to the Environmental Health Licensed Facilities Program (sub department 4041). Authorize Department Head to sign.

Documents:

[154729-03.PDF](#)

5. In The Matter Of Approving Memorandum Of Understanding (MOU) Between Klamath Community College And Klamath County Public Health. – Jennifer Little, Public Health

Background: With the goal of achieving a modernized public health system in Oregon, Klamath County Public Health has prioritized building our infrastructure to respond to community outbreaks. A cornerstone partner in this effort are local schools. The MOU outlines the roles and responsibilities of each partner in the prevention and response to communicable disease. It formalizes the long-standing relationships that have previously included outbreaks such as influenza and norovirus.

Fiscal Impact: No fiscal impact.

Recommended Motion: Move to approve the Memorandum of Understanding (MOU) between Klamath Community College and Klamath County Public Health. No fiscal impact.

Documents:

[MOU-KCC_20200730133043.PDF](#)

6. In The Matter Of Approval Of Agreement With Umpqua Bank For Treasury Management Services. Vickie Noel - Treasurer

Background: The previous Treasurer conducted a thorough review of treasury management services in 2017 and a quote from Umpqua Bank was selected. The current Treasurer would like to remain with Umpqua Bank with a new fee schedule, for a minimum of another 5-years. The bank is offering an investment credit that covers most if not all of the service charges. The net expense of this contract over the contract term will not exceed \$10,000.00, therefore, this award is exempt from the competitive bidding process.

Fiscal Impact: Estimated \$1,000 expenditure from the General Fund Treasurer's Department over the contract term.

Recommended Motion: Motion to approve and authorize County Treasurer to sign agreement between Umpqua Bank and Klamath County. Fiscal impact is an estimated \$1,000 expenditure to the Treasurer's department over the life of the contract.

Documents:

[20200729_KLAMATH COUNTY BANKING SERVICES AGREEMENT.PDF](#)

7. In The Matter Of Approving Amendment #1 To The Bonanza Cares Grant Agreement, 5 Friendly Towns Of Klamath Country Brand Activation Project. Vickie Noel - Finance

Background: Bonanza Cares was awarded a contract for a Tourism Competitive Grant on October 16, 2019. The contract completion date is July 16, 2020. Due to many restrictions that are continually limiting their ability to get all the work done on the project related to the COVID19 pandemic, Linda Woodley has requested an extension through November 2020. The attached amendment extends the contract until November 30, 2020.

Fiscal Impact: None

Recommended Motion: Motion to approve Amendment #1 to the contract between Klamath County and Bonanza Cares, 5 Friendly Towns of Klamath Country Brand Activation Project. There is no fiscal impact.

Documents:

[8-18-2020 BOCC BONANZA CARES AGENDA ITEM.PDF](#)

8. In The Matter Of Approving Amendment #1 To The Malin Community Service Club Grant Agreement, 2020 AOS Century Bicycle Ride. Vickie Noel - Finance

Background: Malin Community Service Club was awarded a contract for a Tourism Competitive Grant on October 16, 2019. The contract completion date is July 16, 2020. The Modoc and Siskiyou County Health Departments would not support this event in May of 2020, so the event was rescheduled to Labor Day weekend to better support the cyclists coming into Klamath County. Linda Woodley has requested an extension through November 6, 2020.

Fiscal Impact: None

Recommended Motion: Motion to approve Amendment #1 to the contract between Klamath County and Malin Community Service Club, 2020 AOS Century Bicycle Ride. There is no fiscal impact.

Documents:

[08-18-2020 BOCC AMENDMENT 1.PDF](#)

9. In The Matter Of A Collective Bargaining Agreement Between Klamath County And Local 737-BOCC

Background: Klamath County's Collective Bargaining Agreement with Local 737 expired on June 30, 2020. Union negotiations were held on April 8, April 23, May 6, June 1, June 12, and June 24, and a tentative agreement was reached. This contract was finalized and signed by the Local 737 membership on July 6, 2020. The fiscal impact for fiscal year 2020-2021 is \$532,763.86 above what was budgeted for.

Fiscal Impact: Fiscal Impact \$9,385,408.62. The fiscal impact for fiscal years 2021-2022 and 2022-2023 will be determined after reopening negotiations are successful.

Recommended Motion: It is recommended that the Klamath County Board of Commissioners approve and sign the attached Collective Bargaining Agreement with the Laborers' Union, Local 737 for the period of July 1, 2020, to June 30, 2023. Fiscal Impact \$9,385,408.62. The fiscal impact for fiscal years 2021-2022 and 2022-2023 will be determined after reopening negotiations are successful.

Documents:

[LOCAL 737.PDF](#)

11. Licenses

1. In The Matter Of Approving A Recommendation For A Renewal Liquor License For Klamath River Gas, Odell Lake Lodge & Resort, Pilot Travel Center, Whistler's Trading Post, Squaw Flat Store, Sycan Store, Ranch House & Golf Course, Ruddy Duck & Convention Center, Clark's Murphy's Market, That Thing & Go Market, Klamath Falls Kampground, Shelter Cove RV Resort & Marina, Parkway Mini Mart And Homedale Mini Mart. - BOCC

Background: The Oregon Liquor Control Commission (OLCC) verifies that each tavern/store has met the necessary conditions to sell liquor. The County's position is a recommendation only and the OLCC may take the recommendation into consideration

before granting or refusing the license.

Fiscal Impact: Revenue of \$10.00, for each renewal license, to the General Fund Commissioners.

Recommended Motion: Note for the Record.

Documents:

[08-18-20-BOCC-LIQUOR LICENSES.PDF](#)

12. Grants

1. In The Matter Of Approving The Application To The OR Cultural Trust Federal CARES Act Coronavirus Relief Fund Grant, Derrick J. Rowley, Manager

Issue: In the matter of approving the Klamath County Fair Board, Event Center/Fairgrounds Management and Staff application for the Oregon Cultural Trust Federal CARES Act Coronavirus Relief Fund Grant, Derrick J. Rowley, Manager

Background: With respect to the Coronavirus Disease 2019 (COVID-19) and the unprecedented Governor's mandatory restrictions on gatherings in public places, the Klamath County Event Center/Fairgrounds has undergone crippling revenue reductions. This loss of revenue is expected to continue through the beginning months of 2021; therefore, the Fair Board suggested that a grant application to the Oregon Cultural Trust Federal CARES Act Coronavirus Relief Fund be prepared as soon as possible. The Grant funds will alleviate payroll and operating expenditures for the period March 2020 through December 2020.

Fiscal Impact: None

Recommended Motion: Approval for the Fair Board, Management and Staff to move forward with the application for the possible award of the Oregon Cultural Trust Federal CARES Act Coronavirus Relief Fund Grant. At this time, there is no fiscal impact.

Documents:

[OREGON CULTURAL TRUST FEDERAL CARES ACT GRANT APPLICATION 8.14.1.2020.PDF](#)

13. Other County Business

14. Drainage Service District

1. In The Matter Of A Memorandum Of Understanding Between Klamath County Drainage Service District (KCDS) And Klamath County Community Corrections (KCCC). Jeremy Morris, KCDS Manager

Background: This Memorandum of Understanding allows Klamath County Community Corrections to provide Klamath County Drainage Service District with supervised community service work crews to provide Drain System cleanup such as trash and weed removal, or other maintenance services, along the 1C drain system.

Fiscal Impact: Expense not to exceed \$20,000 to the Klamath County Drainage Service District Operating Budget.


Recommended Motion: Board to approve and authorize the Klamath County Drainage Service District manager to sign the Memorandum of Understanding between Klamath County Drainage Service District and Klamath County Community Corrections. This agreement will be effective from July 1, 2020 through June 30, 2021. Fiscal Impact not to exceed \$20,000 expense to Klamath County Drainage Service District Operating Budget.


Documents:

[2020 KCDS AND KCCC MOU BLUE SHEET.PDF](#)

15. Commissioner Reports

16. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at

541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org