



Board of Commissioners Business Meeting Agenda  
August 11, 2020 ~ 8:30am ~ Room 219

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [www.klamathcounty.org](http://www.klamathcounty.org)**

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

**2. Call To Order & Those Present**

**3. Public Comment**

**4. Approve Minutes From Last Meeting**

**1. In The Matter Of Approving The Minutes From The August 4, 2020 Business Meeting. - BOCC**

**Background:** Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

**Fiscal Impact:** None

**Recommended Motion:** Approve the Minutes as presented.

Documents:

[08-11-20-BOCC-WEEKLY PROCEEDINGS.PDF](#)

**5. Orders**

**1. In The Matter Of Appointing Joe McBride To The Local Alcohol And Drug Planning Committee. - BOCC**

**Background:** The Local Alcohol and Drug Planning Committee has a vacancy and has recommended the appointment of the above-named individual who is willing able and eligible to serve a term on the Board commencing this day and expiring December 31, 2022.

**Fiscal Impact:** None.

**Recommended Motion:** Approve and sign the attached Order appointing Joe McBride to the Local Alcohol and Drug Planning Committee.

Documents:

[08-11-20-BOCC-OR2021- APPOINT JOE MCBRIDE LADPC.PDF](#)

## 6. Agreements

### 1. In The Matter Of Approving Memorandum Of Understanding (MOU) Between Eagle Ridge High School And Klamath County Public Health. – Jennifer Little, Public Health

**Background:** With the goal of achieving a modernized public health system in Oregon, Klamath County Public Health has prioritized building our infrastructure to respond to community outbreaks. A cornerstone partner in this effort are local schools. The MOU outlines the roles and responsibilities of each partner in the prevention and response to communicable disease. It formalizes the long-standing relationships that have previously included outbreaks such as Influenza and Norovirus.

**Fiscal Impact:** No fiscal impact.

**Recommended Motion:** Move to approve the Memorandum of Understanding (MOU) between Eagle Ridge High School and Klamath County Public Health. No fiscal impact.

Documents:

[MOU EAGLE\\_001.PDF](#)

### 2. In The Matter Of Execution Of Amendment No. 1 To Agreement #24277 Between Klamath County And Kittelson & Associates. Jeremy Morris, Public Works

**Background:** On September 3, 2019 the Board of County Commissioners signed and executed a Personal Services contract between Klamath County and Kittelson & Associates for transportation planning and engineering services for the development of the Klamath County Transportation Safety Action Plan (TSAP). This amendment extends the deadline for the final report to be completed by June 18, 2021. There is no change to the scope of work or costs. All other terms and conditions of the agreement are still in effect. This extension is requested due to unforeseen circumstances due to COVID-19. ODOT services and contracting have been delayed, causing the development of the Klamath County Transportation

Safety Action Plan (TSAP) to be delayed, and ultimately delaying the final report.

**Fiscal Impact:** Fiscal impact is none.

**Recommended Motion:** Board approve and authorize Chair to sign Amendment No. 1 to Agreement #24277 between Klamath County and Kittelson & Associates. Fiscal Impact is none.

Documents:

[2020 KITTELSON 24277-TSAP AMEND 1 BLUE SHEET UPDATED.PDF](#)

**3. In The Matter Of Execution Of The Contract For Personal Services Between Klamath County And Capitol Asset & Pavement Services, Inc. To Perform Pavement Management Distress Rating And Subsequent Follow Up Reporting. Jeremy Morris, Public Works**

**Background:** This personal services contract provides Capitol Asset & Pavement Services, Inc. with funds to perform pavement inspections on half of the paved County Road network and then upload that data into the Street Saver software system currently being used by the Klamath County Public Works Department. Klamath County has approximately 750 miles of paved roads. Public Works utilizes the data to track pavement condition index (PCI) over time. Also to evaluate which roads are in need of upcoming maintenance work (chip seals, overlay, etc.). The conditions are reported to ODOT every two years as required by HB2017.

The 2020 Klamath County contracting policies and procedures section 3.15, Selection for Architect or Engineering Services (1) allow use direct appointment if estimated fee is less than \$50,000.00. Capitol Asset & Pavement Services performed these services for Klamath County from 2010 to 2019 and have submitted a proposal for the 2020 inspections not to exceed the amount of \$24,500.00, and the 2021 inspections not to exceed \$24,900.00, for a total amount not to exceed \$49,400.00.

**Fiscal Impact:** \$24,500.00 expenditure to the 2020 Road Operating Budget and \$24,900.00 for 2021.

**Recommended Motion:** Board to approve and execute the Contract for Personal Services between Klamath County and Capitol Asset & Pavement Services, Inc. to perform pavement management distress rating and subsequent follow up reporting. Fiscal Impact to the 2020 Road Operating Budget not to exceed \$24,500.00 and \$24,900.00 for 2021.

Documents:

[2020 CAPITOL ASSET PAVEMENT SVC CONTRACT BLUE SHEET UPDATED.PDF](#)

#### **4. In The Matter Of Requesting The Board Approval For The Sheriff's Office-Corrections To Enter Into A Standard Software And Hardware Support Contract With DataWorks Plus For A Period Of 1 Year. - Chris Kaber, Sheriff**

**Background:** The current Livescan machine, located at the Courthouse, was approved for purchase in June of 2019. At that time the purchase included a 1 year contract for hardware and software support for the machine. This machine allows Court Security staff to fingerprint and book and release inmates who are directed by the courts to do so. It provides greater accountability and oversight of citizens in the corrections system. It is also more cost effective for the Court Security staff to perform this process when applicable. This contract will begin 09/15/2020 and end on 09/14/2021.

**Fiscal Impact:** Expense from the General Fund – Sheriff's Office – Corrections Software Support in the amount of \$2531.02 in the 2021 fiscal year.

**Recommended Motion:** Approve the Klamath County Sheriff's Office request to enter into and sign a standard software and hardware support contract with DataWorks Plus in the amount \$2,531.02 for the period of 1 year. The contract will be paid for from the General Fund – Sheriff's Office – Corrections Software Support.



Documents:

[081120\\_BOCC\\_DATAWORKSLIVESCANAGREEMENT  
PACKET .PDF](#)

#### **7. Licenses**

#### **8. Commissioner Reports**

#### **9. Adjournment**

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.  
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