





**Board of Commissioners Department Head Meeting  
Agenda  
August 1, 2019~ 9:00am ~ Room 214**

- 1. Call To Order, Those Present**
- 2. Lisa Jackson - Human Resources**
  - 1. Open Enrollment / Benefits Fair 8/21/19**
  - 2. Team Brainstorming - Non-Compensable Employee Benefits / Incentive Suggestions**
  - 3. Department Head On-Boarding**
- 3. Sue Murphy - Finance**
  - 1. Travel Expense Reimbursements / Uber**
  - 2. Vehicle Use Policy**
- 4. BOCC**
  - 1. Review Business Agenda Item Process And Item Summary Page**
  - 2. Public Records Request Policy**
- 5. Other County Business**
- 6. Adjournment**

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.  
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