



Board of Commissioners Business Meeting Agenda  
July 14, 2020 ~ 8:30am ~ Room 219

**1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To [www.klamathcounty.org](http://www.klamathcounty.org)**

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

**2. Call To Order & Those Present**

**3. Public Comment**

**4. Approve Minutes From Last Meeting**

**1. In The Matter Of Approving The Minutes From The July 7, 2020 Business Meeting. - BOCC**

**Background:** Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

**Fiscal Impact:** None

**Recommended Motion:** Approve the Minutes as presented.

Documents:

[07-14-20-BOCC-WEEKLY PROCEEDINGS.PDF](#)

**5. Prior Approved Items**

**1. In The Matter Of Approving A Hotel Rate Agreement Between Oregon 8 Motel And RV Park And Klamath County. – Jennifer Little, Public Health**

**Background:** The Hotel Rate Agreement establishes accommodations for the purpose of quarantine or isolation of clients of Klamath County Public Health (KCPH). To protect community health, it is imperative that individuals diagnosed or

at risk of communicable diseases that pose a significant public health risk are able to adhere to recommendations for quarantine or isolation. It is recognized that some individuals do not have access to isolation and quarantine facilities and KCPH has a responsibility to support them to prevent further spread of a communicable disease. This agreement will be effective for a period of 180 days.

**Fiscal Impact:** Contract expense not to exceed \$10,000 to Clinic Nursing (sub department 4044).

**Recommended Motion:** The Hotel Rate Agreement was approved in a Board of County Commissioner work session on June 24, 2020. Fiscal impact is contract expense not to exceed \$10,000 to Clinic Nursing (sub department 4044).

Documents:

[HOTEL\\_20200624154112.PDF](#)

## 6. Public Hearings

### 1. TIME CERTAIN 8:45AM - In The Matter Of Holding The Second And Final Hearing On Ordinance # 51.08-Animal Services And Dog Control

**Background:** ORS 609.415 was changed by Oregon Laws 2019, Chapter 557. The enforcing agency for animal rescue entities was changed from authorizing the county animal control officer from doing inspections of the animal rescue facilities and now gives that authority to the State Veterinarian. Ordinance 51.08 will revise the Klamath County Code, Chapter 403 to reflect that change. The final Ordinance is attached.

**Fiscal Impact:** Publication costs to the Herald and News for the hearings - \$142.96

**Recommended Motion:** Hold the second and final hearing for discussion and the taking of public testimony (if any) on the final Ordinance. Fiscal impact: Publication costs to the Herald and News for the hearings - \$142.96.

Documents:

[FINAL HEARING-51.08.PDF](#)

## 2. In The Matter Of Adopting Ordinance # 51.08-Animal Services And Dog Control - BOCC

**Background:** The Board of County Commissioners held the two hearings for the taking of testimony and consideration. The final ordinance is attached for their final action.

**Fiscal Impact:** None

**Recommended Motion:** Adopt and sign attached Ordinance 51.08. Fiscal impact: None.

Documents:

[FINAL ORDINANCE-51.08.PDF](#)

## 7. Orders

### 1. In The Matter Of The Transfer Of Real Estate Owned By Klamath County, Oregon, And Not In Use For County Purposes Be Offered For Sale To The Public. Tax Collector/Property Manager Rick Vaughn

**Background:** In accordance with ORS 312 property foreclosed upon by the tax collector for nonpayment of taxes and interest and not redeemed during a redemption period is to be deeded to the county. In accordance with ORS 275 whenever it deems to be in the best interest of the county to sell and convey any property acquired in any manner by the county and not in use for county purposes an Order is to be entered directing the Sheriff to make sale thereof. The attached Notice of Sale describes 112 sale lots to be published in the newspaper of general circulation four consecutive weeks prior to Thursday August 27th, 2020.

**Fiscal Impact:** Potentially \$169,800.00 to the County Properties Trust and Agency fund, if all properties sell for the minimum bid.

**Recommended Motion:** Approve and execute the attached order allowing 112 sale lots to be offered for sale to the public on Thursday August 27th 2020. Fiscal impact: Potentially \$169,800.00 to the County Properties Trust and Agency fund, if all properties sell for the minimum bid.

Documents:

[BOCC PACKAGE CORRECTED.PDF](#)

## 8. Agreements

### 1. In The Matter Of Approval Of A Memorandum Of Understanding Between Klamath County Public Health (KCPH) And Klamath Lake Community Action Services (KLCAS)- Jennifer Little, Public Health

**Background:** On June 22, 2020 the Board of County Commissioners approved Hotel Rate Agreement in order to secure accommodations for the purpose of quarantine or isolation of clients of KCPH. KLCAS has funding available to provide payment for quarantine or isolation facilities for individuals who qualify for their services. This MOU outlines the responsibilities of each party and how payment will be handled. The terms of the agreement shall be from July 1, 2020 for a period of one (1) year and automatically renew on July 1 of each succeeding year for five (5) years unless terminated in accordance with the terms of the agreement.

**Fiscal Impact:** No fiscal impact.

**Recommended Motion:** Move to a Memorandum of Agreement between Klamath County Public Health (KCPH) and Klamath Lake Community Action Services (KLCAS). No fiscal impact.

Documents:

[KLCAS MOU BLUE SHEET DOCS.PDF](#)

### 2. In The Matter Of Approving A Continuing Intergovernmental Agreement With Lake County For The Fiscal Year 2020-21 Placement Of Lake County Youth In The Klamath County Juvenile Detention Home (JDH).-Dan Golden, Juvenile Department

**Background:** Klamath County agrees to provide a minimum of 220 bed days to Lake County. Lake County agrees to pay \$110.00 per day for bed days used. The agreement specifies that Lake County will pay Klamath County for the minimum of 220 bed days for the fiscal year.

**Fiscal Impact:** Potential minimum revenue for the Juvenile Department of \$24,200.00.

**Recommended Motion:** Approve the Intergovernmental Agreement between Klamath County and Lake County for Fiscal Year 2020-21. Potential impact of a minimum revenue for the Juvenile Department of \$24,200.00.

Documents:

**3. In The Matter Of Approving And Authorizing Chair To Sign An Amendment Between The State Of Oregon And Community Corrections. Aaron Hartman, Community Corrections.**

**Background:** IGA 5848 is the biennial budget agreement between the State of Oregon Department of Corrections and Klamath County Community Corrections. Due to both federal pressure for the FCC through a number of rulings and Oregon Senate Bill 498 (2019), DOC is eliminating their commission structure; as a result, the Inmate Welfare Fund is losing 66% of its revenue. This amendment shows the reduction of IWF funding from the DOC Grant-In-Aid.

**Fiscal Impact:** \$12,184 decrease in revenue from the Community Corrections Fund.

**Recommended Motion:** Motion to approve and authorize Chair to sign Amendment 1 between the State of Oregon Department of Corrections and Klamath County Community Corrections. Fiscal Impact: \$12,184 decrease in revenue from the Community Corrections Fund.

Documents:

[AMENDMENT 1 06222020.PDF](#)

**4. In The Matter Of Requesting The Board To Approve District Attorney, Eve Costello, To Enter Into And Sign A Copier Maintenance Agreement With Canon Solutions, Eve Costello, DA**

**Background:** The District Attorney's Office needs to renew the maintenance agreement for Canon C350iF copier/printer. This agreement will provide preventative, emergency maintenance and toner cartridges. This agreement is for 12 months. The cost per copy is .01392 for black & white and .1176 for color.

**Fiscal Impact:** The cost per copy is .01392 for black & white and .1176 for color. The expenditure will be paid out of DA material and services budget.

**Recommended Motion:** To approve District Attorney, Eve Costello, to enter into and sign a copier maintenance agreement with Canon Solutions for preventative, emergency maintenance and toner for the Canon C350iF copier/printer. The fiscal impact is the cost per copy .01392 for black & white and .1176 for color. The expenditure will be paid out of DA material and services budget.

Documents:

[AGENDA ITEM - CANON COPIER AGREEMENT 7-14-20.PDF](#)

**5. In The Matter Of The Approval To Enter Agreement Number DASPS-3439-20 Intergovernmental Agreement (IGA) For The Provision And Acceptance Of Albert Monitoring Services For County-Level Election Services Between The State Of Oregon Department Of Administrative Services, Cyber Security Services, And Klamath County. - Jessica Chastain, IT**

**Background:** This agreement allows for Klamath County to receive Albert Monitoring Services from the Center for Internet Security, Inc (CIS) and also share this data with the State of Oregon Cyber Security Services (CSS). Albert Monitoring Services is a network security monitoring service, that provides alerts for traditional and advanced network threats. These alerts would be monitored by CIS 24x7 and is to help with the security of county-level election services. This agreement will start with services become available for 12-months and can be renewed at both parties agreement.

**Fiscal Impact:** None.

**Recommended Motion:** Moved to approve Agreement Number DASPS-3439-20 Intergovernmental Agreement (IGA) to receive the Albert Monitoring devices and share related data with the State of Oregon Cyber Security Services. There is no fiscal impact and will be in effect for a 12-month period from the Service Start Date. The Service Start Date will begin when the services are made available. Authorize the Department Head to sign.

Documents:

[DASAGREEMENT.PDF](#)

**9. Library Service District**

**1. In The Matter Of Approving The Library Study/Small Meeting Room Policy. Nathalie Johnston. Library**

**Background:** Klamath County Library Service District will provide two study/small meeting rooms at the Main Branch to enable individuals or small non-profit groups to meet or have a quiet space to work during regular library hours. We will use a reservation software program to enable patrons to reserve the room online or via the Reference desk. To ensure proper usage of the new space we developed a Study/Small Meeting Room

Use Policy.

**Fiscal Impact:** None

**Recommended Motion:** Approve the Study/Small Meeting Room Use Policy. Fiscal Impact: None

Documents:

[BLUES SHEET LIBRARY MEETING ROOM POLICY JULY 14 2020.PDF](#)

## 2. In The Matter Of Approving The Library Of Things Lending Guidelines And Agreement - Nathalie Johnston - Library

**Background:** Klamath County Library Service District is starting a new collection of unconventional items and devices: The Library of Things. The purpose of the Library of Things is to provide diverse opportunities for learning and engagement. The Library of Things will include kitchen appliances, electronics, toys and games, art, science kits, craft supplies, musical instruments, and recreational equipment. Because we will be lending items that are not typical of a library collection we have developed new guidelines and an agreement that patrons will have to sign in order to use the Library of Things.

**Fiscal Impact:** None

**Recommended Motion:** Approve the Library of Things Lending Guidelines and Agreement. Fiscal Impact: None

Documents:

[BLUE SHEET LIBRARY OF THINGS AGREEMENT JULY 14 2020.PDF](#)

## 10. Other County Business

### 1. In The Matter Of Requesting Board Approval Of The Klamath County Emergency Operations Plan.-Chris Kaber, Sheriff

**Background:** The original release of the Klamath County Emergency Operations Plan was in 2011. The plan, including appendices and annexes must be reviewed and approved on a five-year cycle. The Emergency Manager is requesting a review and approval of the updated version of that document which addresses mitigation, preparedness, response and recovery plans and activities.

**Fiscal Impact:** None

**Recommended Motion:** Approve the Klamath County Emergency Operations Plan as presented in its updated 2020 version and signed



the Letter of Promulgation included in the document.

Documents:

[07-14-20-SHERIFF-EMERGENCY MGMT-EMERGENCY OPERATIONS PLAN.PDF](#)

## 11. Commissioner Reports

## 12. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.  
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