



Board of Commissioners Business Meeting Agenda
March 10, 2020 ~ 8:30am ~ Room 219

1. Call To Order & Those Present
2. Public Comment
3. Agenda Deletions/Additions
4. Approve Minutes From Last Meeting

1. In The Matter Of Approving The Minutes From The February 25, 2020 Business Meeting. - BOCC

Background: Approve the minutes which summarizes all business by the Board of Commissioners for the Business Meeting held on the date stated above.

Fiscal Impact: None.

Recommended Motion: Approve the Minutes as Presented

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

5. Proclamations/Presentations

1. In The Matter Of Presenting Monthly Employee Service Awards - BOCC

Background: Employees are presented service awards in 5 year increments beginning with their first 5 years of service to Klamath County.

AnneMarie Babcock - 5 Years – Juvenile
Drew Cebular - 5 Years – Corrections
Shelley Kendall - 5 Years – Library

Jasmani Medes-Melgoza 5 Years – Corrections
Samantha Gardner 5 Years – Clerk

Fiscal Impact: None

Recommended Motion: Read above names for the record.

Documents:

[MONTHLY SERVICE AWARD.PDF](#)

6. Public Hearings

1. TIME CERTAIN 8:45am - In The Matter Of Holding The Final Hearing On The Annexation Petition Submitted By Poe Valley Vector Control District - BOCC

Background: The first hearing on this matter was held on February 18, 2020. Today is the final hearing on this matter to receive public testimony and written requests for an election, if any.

Fiscal Impact: None

Recommended Motion: The Board of County Commissioners holds the final hearing for the taking of public testimony and receive written requests for an election. Fiscal impact: None

Documents:

[FINAL HEARING - PVVC.PDF](#)

2. TIME CERTAIN 9:00am - In The Matter Of Holding The First Public Hearing On The Annexation Petition Submitted By Klamath County Fire District #3-BOCC

Background: The Board of Commissioners received an annexation petition on January 27, 2020. The legal description and maps of the properties to be annexed are attached as Exhibit A. Per ORS 198.810, the Board is required to hold two hearings on the matter. This is the first of two public hearings, the second public hearing will be held on April 7, 2020 at 8:45 am.

Fiscal Impact: There is no fiscal impact to the County; publication costs will be paid by the district.

Recommended Motion: Hold the first of two hearings on the proposed petition for annexation for public comment. There is no fiscal impact to the County; publication costs will be paid by the district.

Documents:

[1ST HRG-KCFD 3.PDF](#)

7. Bids/Awards/Proposals

1. In The Matter Of Accepting The Proposal From Mary Baker Consulting For Grant Administration Services For The CDBG Grant – Bly Water And Sanitary Project. - BOCC

Background: On January 28, 2020 the Board of Commissioners issued a Request for Proposals to perform Grant Administrative Services for the Community Development Block Grant that the County has been awarded for the Bly Water and Sanitary District project. Only one person responded, Mary Baker Consulting, we would like to accept her proposal.

Fiscal Impact: None.

Recommended Motion: Approve accepting the proposal from Mary Baker Consulting for Grant Administration Service for the Community Development Block Grant that the County has been awarded for the Bly Water and Sanitary District project. Fiscal Impact: None

Documents:

[10196.PDF](#)

2. In The Matter Of Requesting Bids For Crushing And Stockpiling EAC Chip Aggregate. Jeremy Morris, Public Works

Background: The Public Works Department would like to issue a request for bids for the production of 13,400 cubic yards of 3/8" - #4 chip rock and stockpiling them at the various locations in Klamath County.

Fiscal Impact: To be determined by bids received.

Recommended Motion: Board approve and authorize the Public Works Department to issue a request for bids for Crushing and Stockpiling EAC Chip Aggregate. Fiscal Impact is to be determined.

Documents:

[2020 CRUSH STOCKPILE CHIP REQUEST BLUE SHEET.PDF](#)

8. Orders

1. In The Matter Of Vacating Lots 732 And Vacated Lots 731, And 730 Running Y Phase 9. Map No. R-3808-015BA Tax Lots: 01900 And 02000. Erik Nobel, Planning Director, Planning / CDD

Background: The property owners of the lots are Sean and Anu Campbell who have signed a petition requesting this action. Vacating the lots will not be detrimental to the public. The Planning Director's Report recommends that the lots be vacated from the subdivision. The applicant paid the \$583 application fee to process the request to vacate the lots. Approval of the final order by the Board of Commissioners has no fiscal impact to the county.

Fiscal Impact: There is no fiscal impact to Klamath County.

Recommended Motion: Approve the Final Order to vacate the above described property located in Klamath County Oregon. (File No. LV 2-20). There is no fiscal impact to Klamath County.

Documents:

[BOCC PACKET LV 2-20.PDF](#)

2. In The Matter Of Vacating Lots 31 And 32 Of First Addition Of Sportman Park. Map No. R-3606-003CB Tax Lots: 06200 And 06300. Erik Nobel, Planning Director, Planning / CDD

Background: The property owners of the two lots are Glenn Hobbs who have signed a petition requesting this action. Vacating the lots will not be detrimental to the public. The Planning Director's Report recommends that the two lots be vacated from the subdivision. The applicant paid the \$583 application fee to process the request to vacate the lots. Approval of the final order by the Board of Commissioners has no fiscal impact to the county.

Fiscal Impact: There is no fiscal impact to Klamath County.

Recommended Motion: Approve the Final Order to vacate the above described property located in Klamath County Oregon. (File No. LV 1-20). There is no fiscal impact to Klamath County.

Documents:

[LV 1-20.PDF](#)

3. In The Matter Of Appointing Robert Kingzett, Terry Metler, Dick Ledgerwood, Mark Sachara, Westley Packer, Mike Stuhr, Diane Wandersheid, And Theresa Sullivan To The Klamath County Emergency Preparedness Committee. - BOCC

Background: The Klamath County Commissioners formed the Klamath County Emergency Preparedness Committee on February 4, 2020. Robert Kingzett, Terry Metler, Dick Ledgerwood, Mark Sachara, Westley Packer, Mike Stuhr, Diane Wandersheid, and Theresa Sullivan have applied and are willing and able to serve a two (2) year term on the committee.

Fiscal Impact: None.

Recommended Motion: Sign the attached Order appointing Robert Kingzett, Terry Metler, Dick Ledgerwood, Mark Sachara, Westley Packer, Mike Stuhr, Diane Wandersheid, and Theresa Sullivan to the Klamath County Emergency Preparedness Committee commencing this day and continuing till December 31, 2021.

Documents:

[ORDER SUMMARY PAGE.PDF](#)

4. In The Matter Of An Order Setting The Second And Final Hearing On The Annexation Petition Submitted By KCFD#3-BOCC

Background: The Board of County Commissioners held the first hearing on this matter today, March 10, 2020 at 9:00 a.m. The attached Order sets the final hearing date on this matter for April 7, 2020 @ 8:45 a.m.

Fiscal Impact: None

Recommended Motion: The Board of County Commissioners signs the attached Order which sets the final hearing date for April 7, 2020 at 8:45 a.m. Fiscal impact: None.

Documents:

[1ST ORDER-KCFD 3.PDF](#)

5. In The Matter Of The Final Order Annexing The Property Shown On Exhibit A Into The Poe Valley Vector Control District-BOCC

Background: The Board of County Commissioners held the first of two hearings on this matter on February 18, 2020. The second and final hearing was held today, March 10, 2020 at 8:45 a.m.

Fiscal Impact: None

Recommended Motion: That the Board of County Commissioners finds that a majority of the landowners and electors within the proposed area for annexation have signed the petition and are in favor of the annexation proposal and to sign the attached Order annexing the property shown in Exhibit A into the Poe Valley Vector Control District. Fiscal impact: None.

Documents:

[FINAL ORDER - PVVC.PDF](#)

9. Agreements

1. In The Matter Of Execution Of Amendment No. 1 To Agreement #33884 Between Klamath County And The State Of Oregon Acting By And Through Its Department Of Transportation For Implementation Of The Transportation And Growth Management (TGM) Program. Jeremy Morris, Public Works

Background: On January 14, 2020 the Board of County Commissioners signed and executed an agreement between Klamath County and the State of Oregon for the Transportation and Growth Management Grant (TGM) for funding to update our Transportation System Plan. This amendment corrects a typographical error terminating the agreement on June 18, 2021 instead of June 18, 2020. All other terms and conditions of the agreement are still in effect.

Fiscal Impact: Fiscal impact is none.

Recommended Motion: Board approve, execute and authorize Chair to sign Amendment No. 1 to Agreement #33884 between Klamath County and the State of Oregon acting by and through its Department of Transportation for implementation of the Transportation and Growth Management (TGM) program. Fiscal Impact is none.

Documents:

[2020 ODOT 33884 AMEND 1 BLUE SHEET.PDF](#)

2. In The Matter Of Execution Of Amendment #01 To Agreement #32318 Between The State Of Oregon Acting By And Through Its Department Of Transportation (ODOT); The State Of Oregon Acting By And Through Its Oregon Parks And Recreation Department (OPRD); Klamath County (County) And The Klamath County School District (KCSD) For The Improvement Of The Summers Lane Pedestrian Crossing. Jeremy Morris, Public Works

Background: Agreement #32318 allowed ODOT to perform the preliminary engineering and final construction of an at-grade crossing at Summers Lane, relocating the existing Canal Trail from KCSD right of way north to connect with the existing OC&E Trail as well as construct a pedestrian refuge and striping on Summers Lane at its crossing with the OC&E Trail. This work was completed in 2019. County grants ODOT right to enter onto County right of way and will maintain and periodically inspect any sidewalks and curb ramps on portions of the Project under County's maintenance jurisdiction. Since the signing of the agreement, the project funding has increased. With the exception of the change in the Project total and a change to the ODOT project contact, there are no changes to any Party's obligations.

Fiscal Impact: Fiscal impact is none.

Recommended Motion: Board approve and execute Amendment #01 to Agreement #32318 between the State of Oregon acting by and through its Department of Transportation (ODOT); the State of Oregon acting by and through its Oregon Parks and Recreation Department (OPRD); Klamath County (County) and the Klamath County School District (KCSD) for the improvement of the Summers Lane Pedestrian Crossing. Fiscal Impact is none.

Documents:

[2020 ODOT 32318 AMEND 01 BLUE SHEET.PDF](#)

3. In The Matter Of Approving And Signing The IGA With Jackson County For Tax Payment Processing. Rick Vaughn, Tax

Background: Klamath County Tax Department would like the Board of County Commissioners to sign the agreement with

Jackson County for Jackson County to process Klamath County's property tax payments during the first trimester of tax season. This agreement will be automatically renewed annually for a maximum of five years, unless terminated by either party.

Fiscal Impact: \$0.12 per item processed (plus postage fees) expenditure to the Tax Collector's operating budget.

Recommended Motion: Approve and sign the agreement with Jackson County to process Klamath County's property tax payments during the first trimester of tax season. The fiscal impact is \$0.12 per item processed (plus postage fees) expenditure to the Tax Collector's operating budget.

Documents:

[TAX PAYMENT PROCESSING BLUE SHEET PACKET 3-3-20.PDF](#)

10. Other County Business

1. In The Matter Of The Application For Closure Of The Existing Railroad-County Road At-Grade Crossing At Summers Lane. Jeremy Morris, Public Works

Background: The Oregon Department of Transportation is extending Brett Way from the existing intersection at Summers Lane east to Homedale Road. The existing Summers Lane crossing will be closed as part of the project. A new at grade crossing will be constructed where the Brett Way extension intersects with BNSF tracks.

Fiscal Impact: Fiscal Impact is none.

Recommended Motion: Board to approve and authorize Board chair to sign the application for closure of the existing railroad-county road at-grade crossing at Summers Lane. Fiscal Impact is none.

Documents:

[2020 SUMMERS LN CROSSING BLUE SHEET.PDF](#)

11. Prior Approved Items

1. In The Matter Of Approval And Adoption Of The REVISED Bylaws For The Klamath County Emergency Preparedness Committee. - BOCC

Background: The Commissioners approved Bylaws for the Klamath

County Emergency Preparedness Committee on January 28, 2020 that reflected only having 4 citizen members. However, the County had 8 applicants, all of which are very well suited to be on the committee, as such the Board decided to change the citizen members to 8.

Fiscal Impact: None.



Recommended Motion: The Commissioners approved amending the Bylaws to reflect 8 citizen members rather than 4 at a public meeting on February 20, 2020.

Documents:

[SUMMARY PAGE.PDF](#)

12. Commissioner Reports

13. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
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